

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, MARCH 11, 2025,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

- PRESENT** Mayor McKenzie, Crs: T. Assaf , D. Kluin, R. Klumph, A. Oswald, D. Sawatzky
- Officials: Collin Steffes, CAO, Jenny Bruns, Director of Planning, Economic Development & Legislative Services and Jennifer Mantay, Director of Corporate Services
- ABSENT** Cr. D. Smith
- CALL TO ORDER** Mayor McKenzie called the meeting to order at 5:30 p.m.
- AGENDA** The agenda was reviewed.
- 067-25 Moved by Cr. Klumph that the agenda be accepted with the following amendments:
- Delete Fire Chief Delegation
 - Add Council Reports for: Yellowhead Regional Library, Twinning Committee, and CARES Announcement.
 - Move Item 7. a) December 31, 2024 Financial Statements to be considered prior to Auditors Reports.
- CARRIED UNANIMOUSLY
- CONFIRMATION OF MINUTES**
- The Minutes of the Town Council Regular Meeting of February 25, 2025, were reviewed.
- 068-25 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of February 25, 2025 be approved as presented.
- CARRIED UNANIMOUSLY
- FINANCIAL STATEMENT REPORT**
- For Council to approve the Financial Statement Report to December 31, 2024, as presented.
- 069-25 Moved by Cr. Klumph that Council approves the Financial Statement Report to December 31, 2024, as presented.
- CARRIED UNANIMOUSLY
- DELEGATION**
- Mayor McKenzie and Council welcomed Mr. Scott Ellerington from Ellerington LLP, Chartered Professional Accountants at 5:30 p.m.
- Mr. Scott Ellerington discussed and reviewed with Council the 2024 Auditor's Report and 2024 Audited Financial Statements.
- EXITED** Mayor McKenzie and Council thanked Mr. Scott Ellerington for his presentation and he exited the Chambers at 6:04 p.m.
- 070-25 Moved by Cr. Assaf that Council accept the Auditor's Report from Ellerington LLP, regarding the 2024 audit as presented.

CARRIED UNANIMOUSLY

071-25 Moved by Cr. Klumph that Council approve the 2024 Audited Financial Statement, as presented.

CARRIED UNANIMOUSLY

072-25 Moved by Cr. Klumph that Council approve the 2024 Audited Financial Information Return, as presented.

CARRIED UNANIMOUSLY

DELEGATION

Mayor McKenzie and Council welcomed Mr. Walter Preugschas and Mr. Marvin Polis, representing the Northwest of 16 Tourism Association at 6:06 p.m.

Mr. Walter Preugschas and Mr. Marvin Polis provided an update on the efforts of the newly created Northwest of 16 Tourism Association.

EXITED

Mayor McKenzie and Council thanked Mr. Walter Preugschas and Mr. Marvin Polis for their presentation and they exited the Chambers at 6:37 p.m.

073-25 Moved by Cr. Assaf that Council accept the presentation from the Northwest of 16 Tourism Association as information.

CARRIED UNANIMOUSLY

DELEGATION

Mayor McKenzie and Council welcomed Ms. Vernice Aiken from the Ripple Connection at 6:38 p.m.

Ms. Vernice Aiken provided an update on the Ripple Connection programs that they provide and requested financial support to continue serving the community.

EXITED

Mayor McKenzie and Council thanked Ms. Vernice Aiken for her presentation and she left the Chambers at 6:55 p.m.

074-25 Moved by Cr. Assaf that Council send a letter of support for grant applications to the Ripple Connection, and an advocacy letter to Alberta Health Services relating to the impact of recent cuts to program funding.

CARRIED UNANIMOUSLY

075-25 Moved by Cr. Oswald that Council direct Administration to investigate areas of possible support for the Ripple Connection.

CARRIED UNANIMOUSLY

RECESSED

Recess called by Mayor McKenzie at 6:55 p.m.

CARRIED UNANIMOUSLY

RECONVENED

Mayor McKenzie reconvened the meeting at 7:20 p.m.

CARRIED UNANIMOUSLY

**2026-2028 THREE-YEAR OPERATING
PLAN AND THE 2026-2034 MULTI-YEAR
CAPITAL PLAN**

For Council to approve the 2026-2028 Three-Year Operating Plan and the 2026-2034 Multi-Year Capital Plan.

076-25 Moved by Cr. Assaf that Council approves the 2026-2028 Three-Year Operating Plan, as presented.

CARRIED UNANIMOUSLY

077-25 Moved by Cr. Oswald that Council approves the 2026-2034 Multi-Year Capital Plan, as presented.

CARRIED UNANIMOUSLY

**COUNCIL
REPORTS**

The following Reports to Council as of March 11, 2025, were reviewed:

- Twinning Committee Meeting March 3, 2025
- Yellowhead Regional Library
- CARES Coalition – Funding Announcement

078-25 Moved by Cr. Kluin that the following Reports to Council as of March 11, 2025, be accepted as information and as presented:

- Twinning Committee Meeting March 3, 2025
- Yellowhead Regional Library
- CARES Coalition – Funding Announcement

CARRIED UNANIMOUSLY

**MINUTES TO
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Social Housing Association Minutes – January 23, 2025

079-25 Moved by Cr. Assaf that the Barrhead & District Social Housing Association Minutes – January 23, 2025, be accepted as information.

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEM**

The following correspondence item was reviewed:

Letter dated February 26, 2025 from Mr. Ric McIver, Minister of Alberta Municipal Affairs, regarding the passing of the *Provincial Priorities Act*, municipalities are required to obtain prior approval from the Alberta government before entering into, amending, or renewing an agreement with the federal government.

080-25 Moved by Cr. Sawatzky that Council accept the letter dated February 26, 2025 from Ric McIver, Minister of Municipal Affairs, regarding the passing of the *Provincial Priorities Act* as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Assaf complimented Administration on the new look of the business licenses with the new branding of Town documents.

**CLOSED SESSION –
FOIP ACT SECTION 16 - LAND**

081-25 Moved by Cr. Kluin that Council go In-Camera at 7:48 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

082-25 Moved by Cr. Sawatzky that the Council come out of In-Camera at 8:54 p.m.

CARRIED UNANIMOUSLY

083-25 Moved by Cr. Sawatzky that Council authorize Administration to jointly prepare a draft agreement with TLA Developments for Councils review and input, based on matters discussed In-Camera.

ADJOURN

084-25 Moved by Cr. Oswald that the Council Meeting be adjourned at 8:55 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Collin Steffes