

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, JANUARY 14, 2025,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Crs: T. Assaf, D. Kluin, R. Klumph, A. Oswald, D. Sawatzky and D. Smith

Officials: Collin Steffes, CAO, Jennifer Mantay, Director of Corporate Services and Jenny Bruns, Director of Planning, Economic Development & Legislative Services

OTHERS Barry Kerton, Barrhead Leader

ABSENT Mayor McKenzie

CALL TO ORDER Deputy Mayor Smith called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

001-25 Moved by Cr. Klumph that the agenda be accepted with the following amendments:

- 8(a) Council Reports – Family Community Support Services
- 10(b) Rescind Bylaw 03-2024, Fees and Rates Bylaw

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of December 10, 2024 and the Town Council Special Meeting of December 16, 2024, were reviewed.

002-25 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of December 10, 2024 be approved with the following amendments:

- Amend Motion 409-24: remove words “that Administration recommends”.
- Amend Motion 410-24: remove words “that Administration recommends”.

CARRIED UNANIMOUSLY

003-25 Moved by Cr. Klumph that the Minutes of the Town Council Special Meeting of December 16, 2024 be approved as presented.

CARRIED UNANIMOUSLY

DELEGATION – PEMBINA HILLS SCHOOL BOARD TRUSTEES

Deputy Mayor Smith and Council welcomed Mr. David Truckey, Board Chair, Trustees Ms. Judy Lefebvre and Ms. Victoria Kane from the Pembina Hills School Board at 5:31 p.m.

The delegation would like to provide Council with an update on the Pembina Hills School Division operations. They talked about the enrollment utilization rates, the right-sizing and high school modernization project, the vehicle “Fly Bys” (not stopping for school buses), and Vista Virtual enrollments.

Deputy Mayor Smith and Council thanked Mr. David Truckey, Board Chair, Trustees Ms. Judy Lefebvre and Ms. Victoria Kane for their presentation.

004-25 Moved by Cr. Assaf that Council accepts the presentation from the Pembina Hills School Board, Mr. David Truckey, Board Chair, Trustees Ms. Judy Lefebvre and Ms. Victoria Kane as information.

CARRIED UNANIMOUSLY

EXITED Mr. David Truckey, Board Chair, Trustees Ms. Judy Lefebvre and Ms. Victoria Kane exited the Chambers at 6:06 p.m.

**RESCIND POLICY 12-030, DECORATIVE
CROSSWALK POLICY**

For Council to consider rescinding Policy 12-030, the Decorative Crosswalk Policy following the passing of Bylaw 08-2024, Neutral Space Bylaw.

005-25 Moved by Cr. Klumph that Council rescind Decorative Crosswalk Policy 12-030.

CARRIED UNANIMOUSLY

**2025 MUNICIPAL
ELECTION**

For Council to appoint a Returning Officer and Substitute Returning Officer for the 2025 municipal election.

006-25 Moved by Cr. Kluin that Council appoints Jennifer Mantay as Returning Officer for the purpose of conducting the 2025 municipal election.

CARRIED UNANIMOUSLY

007-25 Moved by Cr. Oswald that Council appoints Stacey Lane as Substitute Returning Officer for the purpose of conducting the 2025 municipal election.

CARRIED UNANIMOUSLY

**2025 FINAL OPERATING
AND CAPITAL BUDGETS**

For Council to approve the 2025 Final Operating and Capital Budgets, as presented.

008-25 Moved by Cr. Assaf that Council adopt the 2025 Operating Budget with Revenues of \$16,696,710.00 and Expenses of \$16,680,680.00, plus the amortization expense budget of \$2,120,800.00, for a surplus of \$16,030.00, as presented which includes an increase of 1% to the municipal portion of the residential, non-residential, farmland and machinery and equipment property tax rates for 2025.

CARRIED UNANIMOUSLY

009-25 Moved by Cr. Klumph that Council adopt the 2025 Capital Budget with Revenues and Expenses Budgets totaling \$4,017,990.00, as presented.

CARRIED UNANIMOUSLY

**APPOINTMENT TO THE BARRHEAD
PUBLIC LIBRARY BOARD**

For Council to consider an appointment to the Barrhead Public Library was reviewed.

010-25 Moved by Klumph that Council appoint Mr. Dustin Clarke as a member-at large to the Barrhead Public Library Board, for a three-year term from January 1, 2025 to December 31, 2027.

CARRIED UNANIMOUSLY

**COUNCIL
REPORTS**

The following Reports to Council as of January 14, 2025, were reviewed:

- Agricultural Society
- Chamber of Commerce
- Library Board
- Twinning Committee
- Family Community Support Services

011-25 Moved by Cr. Assaf that the following Reports to Council as of January 14, 2025, be accepted as information and as presented:

- Agricultural Society
- Chamber of Commerce
- Library Board
- Twinning Committee
- Family Community Support Services

CARRIED UNANIMOUSLY

012-25 Moved by Cr. Sawatzky that the Council Action List to December 31, 2024 be accepted as information.

CARRIED UNANIMOUSLY

**MINUTES TO
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Family & Community Support Services – November 21, 2024

013-25 Moved by Cr. Kluin that the Minutes to Council be accepted as information and as presented.

- Barrhead & District Family & Community Support Services – November 21, 2024

CARRIED UNANIMOUSLY

**BYLAW 01-2025, RATES AND
FEES BYLAW**

To present Bylaw 01-2025, Rates & Fees Bylaw for Council's review, consideration and formal adoption.

014-25 Moved by Cr. Oswald that Council passes the first reading of Bylaw 01-2025, Rates & Fees Bylaw, as presented.

CARRIED UNANIMOUSLY

015-25 Moved by Cr. Klumph that Council passes the second reading of Bylaw 01-2025, Rates & Fees Bylaw, as presented.

CARRIED UNANIMOUSLY

016-25 Moved by Cr. Assaf that Bylaw 01-2025, Rates & Fees Bylaw be presented for the third reading.

CARRIED UNANIMOUSLY

017-25 Moved by Cr. Sawatzky that Council passes the third reading of Bylaw 01-2025, Rates & Fees Bylaw, as presented.

CARRIED UNANIMOUSLY

**RESCIND BYLAW 03-2024, FEES
AND RATES BYLAW**

For Council to consider rescinding Bylaw 03-2024, Fees and Rates Bylaw.

018-25 Moved by Cr. Assaf that Council rescind Bylaw 03-2024, Fees and Rates Bylaw.

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEM**

The following correspondence item was reviewed:

Letter dated November 20, 2024 from Honourable Mike Ellis, Deputy Premier of Alberta, Minister of Public Safety and Emergency Services, advising of legislative changes to the police governance of Alberta.

019-25 Moved by Cr. Klumph that Council accept the letter dated November 20, 2024 from Honourable Mike Ellis, Deputy Premier of Alberta, Minister of Public Safety and Emergency Services, advising of legislative changes to the police governance of Alberta, as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Assaf to recognize Cr. Sawatzky for Careers Next Generation Community Partner Award.

Cr. Kluin stated congratulations on the New Year's Eve fireworks display.

ADJOURN

020-25 Moved by Cr. Kluin that the Council Meeting be adjourned at 6:38 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Deputy Mayor, Don Smith

CAO, Collin Steffes