

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, MARCH 12, 2024,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf , D. Kluin, R. Klumph, A. Oswald and D. Smith
(entered at 6:54)

Officials: Ed LeBlanc, CAO, Jennifer Mantay, Director of Corporate Services and
Cheryl Callihoo, Director of Development & Legislative Services

OTHERS: Barry Kerton, Barrhead Leader

ABSENT Cr. D. Sawatzky

CALL TO ORDER Deputy Mayor Assaf called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

076-24 Moved by Cr. Kluin that the agenda be accepted with the following amendments:

- Add 8(a) Twinning Committee

CARRIED UNANIMOUSLY

**CONFIRMATION
OF MINUTES**

The Minutes of the Town Council Regular Meeting of February 27, 2024, were
reviewed.

077-24 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of
February 27, 2024 be approved as presented.

CARRIED UNANIMOUSLY

**FINANCIAL STATEMENT
REPORT**

For Council to approve the Financial Statement Report to December 31, 2023, as
presented.

078-24 Moved by Cr. Klumph that Council approves the Financial Statement Report to
December 31, 2023, as presented.

CARRIED UNANIMOUSLY

DELEGATION

Mayor McKenzie and Council welcomed Mr. Scott Ellerington from Ellerington LLP,
Chartered Professional Accountants at 5:45 p.m.

Mr. Scott Ellerington discussed and reviewed with Council the 2023 Auditor's Report
and 2023 Audited Financial Statements.

EXITED Mayor McKenzie and Council thanked Mr. Scott Ellerington for his presentation and
he exited the Chambers at 6:01 p.m.

079-24 Moved by Cr. Assaf that Council accepts the Auditor's Report from Ellerington LLP,
regarding the 2023 audit, as presented.

CARRIED UNANIMOUSLY

080-24 Moved by Cr. Klumph that Council approve the 2023 Audited Financial Statement, as
presented.

CARRIED UNANIMOUSLY

081-24 Moved by Cr. Oswald that Council approve the 2023 Audited Financial Information Return, as presented.

CARRIED UNANIMOUSLY

2025-2027 THREE-YEAR OPERATING PLAN AND THE 2025-2033 MULTI-YEAR CAPITAL PLAN

For Council to approve the 2025-2027 Three-Year Operating Plan and the 2025-2033 Multi-Year Capital Plan.

082-24 Moved by Cr. Klumph that Council approves the 2025-2027 Three-Year Operating Plan, as presented.

CARRIED UNANIMOUSLY

083-24 Moved by Cr. Assaf that Council approves the 2025-2033 Multi-Year Capital Plan, as presented.

CARRIED UNANIMOUSLY

EXITED Jennifer Mantay, Director of Corporate Services exited the Chambers at 6:07 p.m.

DELEGATION

Mayor McKenzie and Council welcomed Ms. Margaret Osborne and Mr. Morris Vogelzang from the Barrhead Community Victim Services Unit Association at 6:07 p.m.

Ms. Margaret Osborne provided an update on the Province's re-design plans for the Association and its impact to the Barrhead community.

EXITED Mayor McKenzie and Council thanked Ms. Margaret Osborne and Mr. Morris Vogelzang for their presentation and they exited the Chambers at 6:33 p.m.

084-24 Moved by Cr. Klumph that Council accepts the presentation from Ms. Margaret Osborne and Mr. Morris Vogelzang from the Barrhead Community Victim Services Unit Association, as information.

CARRIED UNANIMOUSLY

085-24 Moved by Cr. Assaf that Council authorize the contribution of \$1,000.00 to the Barrhead Community Victim Services Unit.

CARRIED UNANIMOUSLY

RECESSED

086-24 Moved by Cr. Kluin to recess the meeting at 6:36 p.m.

CARRIED UNANIMOUSLY

ENTERED Councillor Don Smith entered the Chambers at 6:54 p.m.

RECONVENED

087-24 Moved by Cr. Assaf to reconvene the meeting at 6:57 p.m.

CARRIED UNANIMOUSLY

**AWARDING TENDER – 49TH
STREET RECONSTRUCTION**

For Council to review and consider awarding the tender to undertake the 49th Street reconstruction, was received.

088-24 Moved by Cr. Oswald that Council award the tender for the reconstruction of 49A Street project to E. Construction a Division of CWC in the amount of \$1,812,650.00 (GST excluded).

CARRIED UNANIMOUSLY

**HOUSING STRATEGY
COMMITTEE**

For Council to consider appointing members of Council to a Committee in respect to the local housing strategy, was received.

089-24 Moved by Cr. Assaf that Council appoints Councillor Smith and Councillor Sawatzky to the Housing Strategy Committee.

CARRIED UNANIMOUSLY

**TEMPORARY SERVICE ROAD
CLOSURE REQUEST**

For Council to authorize the temporary closure of the service road along 49th Street between 59th Avenue and 61st Avenue, was received.

090-24 Moved by Cr. Smith that Council authorize the temporary closure of the service road along 49th Street between 59th Avenue and 61st Avenue to a maximum of two weeks to accommodate for a commercial utility connection, start date to be determined.

CARRIED UNANIMOUSLY

**COUNCIL
REPORTS**

The following Reports to Council as of March 12, 2024, were reviewed:

- Agricultural Society
- Twinning Committee
- Yellowhead Regional Library Board
- CAO's Report
- Council Action List to February 27, 2024

091-24 Moved by Cr. Smith that the following Reports to Council as of March 12, 2024, be accepted as information and as presented:

- Agricultural Society
- Twinning Committee
- Yellowhead Regional Library Board

CARRIED UNANIMOUSLY

092-24 Moved by Cr. Klumph that the CAO's Report be accepted as information.

CARRIED UNANIMOUSLY

093-24 Moved by Cr. Klumph that the Council Action List to February 27, 2024 be accepted as information.

CARRIED UNANIMOUSLY

**MINUTES TO
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Social Housing Association Minutes – February 5, 2024

094-24 Moved by Cr. Smith that the Minutes of the Barrhead & District Social Housing Association of February 5, 2024, be accepted as information and as presented.

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEMS**

The following correspondence items were reviewed:

Letter from Mr. Ric McIver, Minister of Alberta Municipal Affairs inviting our municipality to participate in the review of the Municipal Government Act requirements related to Intermunicipal Collaboration Frameworks.

Letter dated February 29, 2024, from Mr. Ric McIver, Minister of Alberta Municipal Affairs regarding Budget 2024 and that the Local Government Fiscal Framework (LGFF) replaces the Municipal Sustainability Initiative (MSI).

Letter from Mr. Ric McIver, Minister of Alberta Municipal Affairs inviting our municipality or library board to provide submissions for the 2024 Minister's Awards for Municipal and Public Library Excellence.

095-24 Moved by Cr. Kluin that Council accepts the three letters from Mr. Ric McIver, Minister of Alberta Municipal Affairs inviting our municipality to participate in the review of the Municipal Government Act requirements related to Intermunicipal Collaboration Frameworks, the Budget 2024 and that the Local Government Fiscal Framework (LGFF) replaces the Municipal Sustainability Initiative (MSI) and inviting our municipality or library board to provide submissions for the 2024 Minister's Awards for Municipal and Public Library Excellence, as information.

CARRIED UNANIMOUSLY

E-mail dated March 5, 2024 from Ms. Michelle Jones, Executive Director, Community Futures Yellowhead East Informing Council that they will be hosting the Northern Alberta Lemonade Day Program on Saturday, June 15, 2024 and their requirements for this program.

096-24 Moved by Cr. Kluin that Council accepts the e-mail dated March 5, 2024 from Ms. Michelle Jones, Executive Director, Community Futures Yellowhead East providing details for the June 15, 2024 Northern Alberta Lemonade Day Program, as information.

CARRIED UNANIMOUSLY

097-24 Moved by Cr. Assaf that Council proclaim June 15, 2024 as Northern Alberta Lemonade Day for the Town of Barrhead.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Kluin congratulated Melissa Lotholz on winning gold at the North American Cup. He also congratulated the Twinning Committee and delegation from Japan and the Agriculture Society for winning the 2023 Committee of the Year Award.

**CLOSED SESSION –
FOIP ACT SECTION 16 - LAND**

098-24 Moved by Cr. Assaf that Council go in closed session at 7:24 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

099-24 Moved by Cr. Smith that Council come out of closed session at 7:32 p.m.

CARRIED UNANIMOUSLY

100-24 Moved by Cr. Assaf that Council confirm the list price of Beaver Brook Lot 8,
Block 4, Plan 0522483 being the sale price of \$110,209.11.

CARRIED UNANIMOUSLY

ADJOURN

101-24 Moved by Cr. Klumph that the Council Meeting be adjourned at 7:34 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc