

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, JANUARY 27, 2026,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor Assaf, S. Fylyshtan, D. Kluin, A. Oswald, D. Smith, and D. Sawatzky

ABSENT C. Botros

Officials: Collin Steffes, CAO; Jenny Bruns, Director of Planning, Economic Development & Legislative Services; Jennifer Mantay, Director of Corporate Services; Shallon Touet, Director of Parks and Recreation; and Jodie Lyons, Municipal Coordinator.

OTHERS Barry Kerton, Barrhead Leader, Walter Preugschas and Cindy Day of the Northwest of 16 Regional Tourism Association; Lindsey Juke Turnbull, Director, from the Barrhead Public Library; and Jade Munk, Community Volunteer and Claudette MacLean, and Kim Messmer representing the Barrhead Artist Showcase Committee. Jeff McCammon from McCammon Realty Advisors.

CALL TO ORDER Mayor Assaf called the meeting to order at 5:32 p.m.

AGENDA The agenda was reviewed.

026-26 Moved by Cr. Smith that the agenda be accepted as amended.

Move item 14(c) before 14(b)

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Regular Town Council Meeting of January 13, 2026, were reviewed.

027-26 Moved by Cr. Kluin that the Minutes of the Regular Town Council Meeting of January 13, 2026, be approved as presented.

CARRIED UNANIMOUSLY

DELEGATIONS

NORTHWEST OF 16 REGIONAL TOURISM ASSOCIATION

ENTERED Mayor Assaf and Council welcomed Walter Preugschas and Cindy Day from the Northwest of 16 Regional Tourism Association at 5:34 p.m.

Walter Preugschas and Cindy Day of the Northwest of 16 Regional Tourism Association presented information on who the association is and what they have to offer. They provided a progress update and requested Council consider joining the membership, collaborate in promoting the region and economic development support.

EXITED Mayor Assaf and Council thanked Walter Preugschas and Cindy Day from the Northwest of 16 Regional Tourism Association and they exited Chambers at 5:51 p.m.

028-26 Moved by Cr. Oswald that Council accept the presentation from Northwest of 16 Regional Tourism Association.

CARRIED UNANIMOUSLY

**BARRHEAD PUBLIC
LIBRARY**

ENTERED Mayor Assaf and Council welcomed Lindsey Juke Turnbull, Director, from the Barrhead Public Library at 5:52 p.m.

Lindsey Juke Turnbull, Director, from the Barrhead Public Library presented an information update on facility updates, enhanced programming and projects with the community. She also spoke about the continued work on expanding the library's collection and administrative updates to guiding documents and the annual report.

EXITED Mayor Assaf and Council thanked Lindsey Juke Turnbull, Director from the Barrhead Public Library and she exited Chambers at 6:14 p.m.

029-26 Moved by Cr. Sawatzky that Council accept the presentation from The Barrhead Public Library as information.

CARRIED UNANIMOUSLY

NEW BUSINESS

**PUBLIC APPOINTMENTS –
BARRHEAD PUBLIC LIBRARY BOARD**

Jodie Lyons, Municipal Coordinator presented for Council to consider Public Members: Margaret Krikke, Jane Kusal, and David Rowe as recommended appointments to the Barrhead Library Board

030-26 Moved by Cr. Sawatzky that Council re-appoint Jane Kusal as a member-at-large to the Barrhead Public Library Board, for a final three-year term from January 27, 2026 to December 31, 2028.

CARRIED UNANIMOUSLY

031-26 Moved by Cr. Fylyshtan that Council appoint David Rowe as a member-at-large to the Barrhead Public Library Board, for second three-year term from January 27, 2026 to December 31, 2028.

CARRIED UNANIMOUSLY

032-26 Moved by Cr. Oswald that Council appoint Margaret Krikke as a member-at-large to the Barrhead Public Library Board, for a second three-year term from January 27, 2026 to December 31, 2028.

CARRIED UNANIMOUSLY

**MONTHLY BANK STATEMENT –
TO DECEMBER 31, 2025**

Jennifer Mantay, Director of Corporate Services presented the Monthly Bank Statement to December 31, 2025.

033-26 Moved by Cr Oswald that Council accepts the Monthly Bank Statement to December 31, 2025 as presented.

CARRIED UNANIMOUSLY

**REQUEST FOR SILENT
AUCTION DONATION**

Jennifer Mantay, Director of Corporate Services presented to Council a letter from Rosie's Best Friends Farm Sanctuary Society requesting a donation for a silent auction item.

034-26 Moved by Cr. Oswald that Council deny the request for donation and add discussion item of monetary and auction donation requests to the agenda at the spring budget meeting.

CARRIED UNANIMOUSLY

ENTERED: Jade Munk, Community Volunteer and Claudette MacLean, and Kim Messmer representing the Barrhead Artist Showcase Committee entered chambers at 6:20 p.m.

**BARRHEAD ARTIST SHOWCASE
COMMITTEE REQUEST
FOR SUBSIDY**

Jenny Bruns, Director of Planning, Economic Development & Legislative Services presented to Council a request for a \$2,000.00 subsidy to offset the cost of production of the Pembina Arts Festival.

Jade Munk, shared information and media clips showcasing the upcoming festival. The presentation included the proposed scheduling of events during the week of March 16th. She also spoke about the cultural, economic and other community benefits of having the Festival in Barrhead.

035-26 Moved by Cr. Oswald that Council approve the request for subsidy to offset the cost of production of the Pembina Arts Festival in the amount of \$2,000.00.

CARRIED UNANIMOUSLY

EXITED: Jade Munk, Community Volunteer and Claudette MacLean, and Kim Messmer representing the Barrhead Artist Showcase Committee exited chambers at 6:32 p.m.

**MEETING OPPORTUNITY
COUNCIL WITH MINISTER WILLIAMS**

Collin Steffes, CAO presented to Council for consideration a meeting request with Minister Williams at the upcoming 2026 Spring Municipal Leaders' Caucus.

036-26 Moved by Cr. Kluin that Council direct Administration to prepare and submit a meeting request with the Honourable Dan Williams, Minister of Municipal Affairs, to occur at the 2026 Spring Municipal Leaders' Caucus to discuss two topics as directed by Council.

CARRIED UNANIMOUSLY

COUNCIL MEMBER MOTION

**LETTER OF SUPPORT FOR
WASHROOM ACCESSIBILITY
AT BARRHEAD HOSPITAL**

Cr. Kluin presented to Council for consideration to write a letter of support for improved accessibility at Barrhead Hospital.

037-26 Moved by Cr. Kluin that Council direct Administration to prepare a letter from Council advocating the need for accessibility improvements to the public washrooms at Barrhead Hospital, as discussed by Council.

CARRIED UNANIMOUSLY

**COUNCIL
REPORTS**

The following Reports to Council as of January 27, 2026, were reviewed:

- (a) Barrhead Chamber of Commerce – Cr. Oswald
- (b) Barrhead Exhibition Assoc. & Agricultural Society – Cr. Oswald
- (c) Accessibility Coalition – Cr. Kluin
- (d) Barrhead & District Social Housing Authority – Cr. Smith
- (e) Barrhead Cares Coalition – Mayor Assaf

038-26 Moved by Cr. Oswald that the following Reports to Council as of January 27, 2026 be accepted as information:

- (a) Barrhead Chamber of Commerce – Cr. Oswald
- (b) Barrhead Exhibition Assoc. & Agricultural Society – Cr. Oswald
- (c) Accessibility Coalition – Cr. Kluin
- (d) Barrhead & District Social Housing Authority – Cr. Smith
- (e) Barrhead Cares Coalition – Mayor Assaf

CARRIED UNANIMOUSLY

MINUTES TO COUNCIL

The following Minutes to Council were reviewed:

- Community Futures Yellowhead East – November 20, 2025
- Barrhead & District Family & Community Support Services – November 20, 2025

039-026 Moved by Cr. Smith that the Minutes to Council be accepted as information and as presented.

- Community Futures Yellowhead East – November 20, 2025
- Barrhead & District Family & Community Support Services – November 20, 2025

CARRIED UNANIMOUSLY

BYLAW

AMENDMENT TO COUNCIL PROCEDURAL BYLAW 06-2025

Jodie Lyons, Municipal Coordinator presented Bylaw 04-2026 – a bylaw to amend the Council Procedural Bylaw No. 06-2025. The amendments include a new delegation form and the process to proceed with notices of motion.

040-26 Moved by Cr. Sawatzky that Bylaw 04-2026, Amendment to Council Procedural Bylaw 06-2025, be given first reading.

CARRIED UNANIMOUSLY

041-26 Moved by Cr. Fylyshtan that Bylaw 04-2026, Amendment to Council Procedural Bylaw 06-2025, be given second reading.

CARRIED UNANIMOUSLY

042-26 Moved by Cr. Smith that Bylaw 04-2026, Amendment to Council Procedural Bylaw 06-2025, be presented for third reading.

CARRIED UNANIMOUSLY

043-26 Moved by Cr. Sawatzky that Bylaw 04-2026, Amendment to Council Procedural Bylaw 06-2025, be given third reading.

CARRIED UNANIMOUSLY

CORRESPONDENCE

The following report to Council was reviewed:

- Barrhead Regional Fire Services December 2025 Report

044-026 Moved by Cr. Oswald that the report to Council be accepted as information and as presented.

CARRIED UNANIMOUSLY

RECESSED:

045-26 Moved by Cr. Smith that the Council Meeting be recessed at 7:15 p.m.

CARRIED UNANIMOUSLY

RECONVENED:

046-26 Moved by Cr. Kluin that the Council Meeting reconvene at 7:38 p.m.

CARRIED UNANIMOUSLY

IN-CAMERA SESSION

047-26 Moved by Cr. Smith that Council go in to closed session at 7:39 p.m.

CARRIED UNANIMOUSLY

**SECTION 19, ATIA –
3RD PARTY BUSINESS INTERESTS
OFFER TO SELL – AGREEMENT
EXTENSION: LOT 1, BLOCK 1, PLAN 1323264**

ENTERED: Jeff McCammon from McCammon Realty Advisors entered chambers at 8:17 p.m.

EXITED: Jeff McCammon from McCammon Realty Advisors exited chambers at 8:38 p.m.

**SECTION 19, ATIA –
3RD PARTY BUSINESS INTERESTS
BARRHEAD EXHIBITION ASSOC.
AND AGRICULTURAL SOCIETY AGREEMENTS**

ENTERED: Shallon Touet, Director of Parks and Recreation entered chambers at 8:41 p.m.

EXITED: Shallon Touet, Director of Parks and Recreation exited chambers at 8:51 p.m.

**SECTION 26, ATIA –
INTERGOVERNMENTAL RELATIONS
BARRHEAD FCSS**

OUT OF IN-CAMERA SESSION

048-26 Moved by Cr. Kluin that Council come out of in-camera session at 9:18 p.m.

CARRIED UNANIMOUSLY

**OFFER TO SELL – AGREEMENT
EXTENSION: LOT 1, BLOCK 1, PLAN 1323264**

049-26 Moved by Cr. Fylyshtan that Council allow the existing agreement to lapse and further, direct Administration to draft a new agreement with McCammon Realty Advisors for consideration with more rigorous conditions that allow the Town to pivot if opportunities arise, and work with McCammon Realty Advisors on outlining responsibilities relating to engineering and planning work required to move the project forward.

CARRIED UNANIMOUSLY

**BARRHEAD EXHIBITION ASSOC.
AND AGRICULTURAL SOCIETY AGREEMENTS**

050-26 Moved by Cr. Oswald that Council direct Administration to finalize the changes to the five-year Agrena & Facility Use (Wildrose Rodeo Finals) Agreement with the Barrhead Exhibition Association and Agricultural Society on facility and bring it back to a future Council meeting for approval.

CARRIED UNANIMOUSLY

051-26 Moved by Cr. Oswald that Council direct Administration to finalize changes of the six-year Support Services Agreement with the Barrhead Exhibition Association and Agricultural Society and bring it back to a future Council meeting for approval.

CARRIED UNANIMOUSLY

**INTERGOVERNMENTAL RELATIONS
BARRHEAD FCSS**

052-26 Moved by Cr. Kluin that Council approved the attached letter to be signed by Mayor Assaf and sent to Barrhead Regional FCSS Board.

CARRIED UNANIMOUSLY

ADJOURN

053-26 Moved by Cr. Kluin that the Council Meeting be adjourned at 9:23 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, Ty Assaf

CAO, Collin Steffes