

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, JANUARY 25, 2022,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, A. Oswald, D. Sawatzky and D. Smith

Officials: Ed LeBlanc, CAO, Jennifer Mantay, Director of Corporate Services, Shallon Touet, Director of Parks and Recreation and Jennifer Pederson, Communications Coordinator

Others: Barry Kerton, Barrhead Leader

ABSENT

CALL TO ORDER Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

030-22 Moved by Cr. Sawatzky that the agenda be accepted with the following additions:

- 8(a) FCSS Report
- 14(a) Closed Session – Legal

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES The Minutes of the Town Council Regular Meeting of January 11, 2022, were reviewed.

031-22 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of January 11, 2022 be accepted as presented.

CARRIED UNANIMOUSLY

The Minutes of the Town Council Special Meeting of January 17, 2022, were reviewed.

032-22 Moved by Cr. Klumph that the Minutes of the Town Council Special Meeting of January 17, 2022 be accepted as presented.

CARRIED UNANIMOUSLY

AQUATICS CENTRE – SECURITY SERVICE

The Aquatics Centre’s Security Service, was reviewed.

Ed LeBlanc, CAO presented the report and Shallon Touet, Director of Parks and Recreation answered questions of Council.

ENTERED Jennifer Pederson, Communications Coordinator entered the Chambers at 5:31 p.m.

033-22 Moved by Mayor McKenzie that Council authorize a budget of \$2,500.00 per week to provide security services for the Aquatics Centre in response to the implementation of the Restriction Exemption Program and that Administration provide a report at the next Council Meeting.

CARRIED UNANIMOUSLY

REQUEST FOR PROPOSALS – ALL-WHEEL SKATE PARK

The submitted proposals of a design and construction of a permanent all-wheel skate park on Town owned property, was reviewed.

Ed LeBlanc, CAO presented the report and Shallon Touet, Director of Parks and Recreation answered questions of Council.

034-22 Moved by Cr. Smith that Council authorizes Administration to enter into an agreement with New Line Skateparks to complete the final design and construction details for an all- wheel skate park to be located on Lot 9A Block 1 Plan 0521175, as presented.

CARRIED UNANIMOUSLY

EXITED Jennifer Pederson, Communications Coordinator and Shallon Touet, Director of Parks and Recreation exited the Chambers at 5:50 p.m.

**PURCHASE OF A NEW
MOTOR GRADER**

For Council to authorize the purchase of a new motor grader, was reviewed.

035-22 Moved by Cr. Klumph that Council approves the purchase of a 2022 John Deere 670GP motor grader in the amount of \$391,000.00 from Brandt Tractor Ltd. with a trade-in of the 2005 Volvo motor grader unit in the amount of \$40,000.00 leaving a balance of \$351,000.00 (G.S.T. excluded).

CARRIED UNANIMOUSLY

**PROPOSED
POLICY 12-017(A)**

For Council to approve Policy 12-017(a) Workplace Violence Prevention Policy, as presented.

036-22 Moved by Cr. Kluin that Council approves Policy 12-017(a) Workplace Violence Prevention Policy, as revised and directed by Council.

CARRIED UNANIMOUSLY

**PROPOSED
POLICY 12-017(B)**

For Council to approve Policy 12-017(b) Workplace Harassment Prevention Policy, as presented.

037-22 Moved by Cr. Kluin that Council approves Policy 12-017(b) Workplace Harassment Prevention Policy, as revised and directed by Council.

CARRIED UNANIMOUSLY

**APPOINTMENT – MEMBER
AT LARGE**

For Council to consider an appointment to the Municipal Planning Committee, was reviewed.

038-22 Moved by Sawatzky that Council appoints Ms. Pia Greig to the Municipal Planning Committee, for a one-year term from January 1, 2022 to December 31, 2022.

CARRIED UNANIMOUSLY

**MONTHLY BANK
STATEMENT**

The Monthly Bank Statement for the month ended December 31, 2021, was received.

039-22 Moved by Cr. Oswald that Council approve the Monthly Bank Statement for the month ended December 31, 2021, as presented.

CARRIED UNANIMOUSLY

**2021 YEAR END PRELIMINARY
FINANCIAL SUMMARY &
RESERVE TRANSFERS**

The 2021 Year End Preliminary Financial Summary, Operating Revenues & Expenses Summaries and to authorize the various Transfers to Reserves for the period ended December 31, 2021, was reviewed.

Jennifer Mantay, Director of Corporate Services presented the various reports and answered questions of Council.

040-22 Moved by Cr. Klumph that Council approves the preliminary Financial Statement for year ending December 31, 2021, as presented.

CARRIED UNANIMOUSLY

041-22 Moved by Cr. Klumph that Council approves the Summary of Operating Revenues and Expenditures Report for year ending December 31, 2021, as presented.

CARRIED UNANIMOUSLY

042-22 Moved by Cr. Klumph that Council approves the various transfers to/from Operating and Capital Reserves for year ending December 31, 2021, as amended.

CARRIED UNANIMOUSLY

043-22 Moved by Cr. Assaf that Council approves the Operating and Capital Reserves Report for year ending December 31, 2021, as presented.

CARRIED UNANIMOUSLY

EXITED

Jennifer Mantay, Director of Corporate Services exited the Chambers at 6:24 p.m.

**REPORTS TO
COUNCIL**

The following Reports to Council as of January 25, 2022, were reviewed:

- Barrhead Cares Coalition
- Chamber of Commerce
- Community Futures Yellowhead East
- Family & Community Support Services Society
- Library Board
- Recreation Services (February 2022 – Aquatics Calendar)

044-22 Moved by Cr. Smith that the following Reports to Council as of January 25, 2022, be accepted as information:

- Barrhead Cares Coalition
- Chamber of Commerce
- Community Futures Yellowhead East
- Family & Community Support Services Society
- Library Board
- Recreation Services (February 2022 – Aquatics Calendar)

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEMS**

The following correspondence items were reviewed:

Letter dated January 7, 2022 from the Municipality of Crowsnest Pass, supporting the City of Cold Lake to have the College of Physicians and Surgeons of Alberta consider streamlining the assessment process for foreign physicians.

Letter dated January 7, 2022 from the Municipality of Crowsnest Pass, requesting that the College & Association of Registered Nurses of Alberta consider fast tracking immigrant nurses for certification in Alberta.

Letter dated January 13, 2022 from the Town of Tofield, requesting that the Provincial Government provide vaccines to rural pharmacies to vaccinate youth.

045-22

Moved by Cr. Assaf that Council accepts the following correspondence, as information:

(a) letter dated January 7, 2022 from the Municipality of Crowsnest Pass, supporting the City of Cold Lake to have the College of Physicians and Surgeons of Alberta consider streamlining the assessment process for foreign physicians.

(b) letter dated January 7, 2022 from the Municipality of Crowsnest Pass, requesting that the College & Association of Registered Nurses of Alberta consider fast tracking immigrant nurses for certification in Alberta.

(c) letter dated January 13, 2022 from the Town of Tofield, requesting that the Provincial Government provide vaccines to rural pharmacies to vaccinate youth.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Mayor McKenzie thanked Jennifer Pederson, Communications Coordinator, for addressing the various responses to the issuance of the News Release and Frequently Asked Questions.

Cr. Sawatzky thanked all staff who were involved with successfully managing the 2021 Budget.

RECESSED

46-22

Moved by Cr. Smith to recess the meeting at 6:45 p.m.

CARRIED UNANIMOUSLY

RECONVENED

047-22

Moved by Cr. Kluin to reconvene the meeting at 7:08 p.m.

CARRIED UNANIMOUSLY

**CLOSED SESSION – FOIP ACT
SECTION 16 – LEGAL**

048-22

Moved by Cr. Klumph that Council go in closed session at 7:08 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

049-22 Moved by Cr. Kluin that Council come out of closed session at 7:09 p.m.

CARRIED UNANIMOUSLY

ADJOURN

050-22 Moved by Cr. Assaf that the Council Meeting be adjourned at 7:09 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc