

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, JUNE 9, 2026,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor Assaf, C. Botros, D. Kluin, A. Oswald, D. Sawatzky, D. Smith and S. Fylyshtan

ABSENT

Officials: Collin Steffes, CAO, Jennifer Mantay, Director of Corporate Services, Jenny Bruns, Director of Planning, Economic Development & Legislative Services, and Jodie Lyons, Municipal Coordinator

OTHERS Barry Kerton, Barrhead Leader

CALL TO ORDER Mayor Assaf called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

189-26 Moved by Cr. Sawatzky that the agenda be accepted as presented.

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Regular Town Council Meeting of May 26, 2026, were reviewed.

190-26 Moved by Cr. Botros that the Minutes of the Regular Town Council Meeting of May 26, 2026, be approved as presented.

CARRIED UNANIMOUSLY

DELEGATION

COMMUNITY PEACE OFFICER UPDATE

Mayor Assaf welcomed Brandon Johnson, Community Peace Officer, to the meeting at 5:31 p.m.

CPO Johnson presented information and gave an update on the enforcement services within the Town.

EXITED Mayor Assaf and Council thanked Brandon Johnson, Community Peace Officer; he exited the meeting at 6:03 p.m.

191-26 Moved by Cr. Sawatzky that Council accept the Enforcement Services Information and Updates as information presented.

CARRIED UNANIMOUSLY

NEW BUSINESS

SPRING CLEAN-UP

Kelly Kelly, Administrative Assistant from Public Works, presented to Council the results and key findings of the Spring Clean Up Program and seek direction regarding the continuation of the service in future years, including potential program improvements.

192-26 Moved by Cr. Kluin to accept the Spring Clean Up report as information.

CARRIED UNANIMOUSLY

**CURLING RINK
ACCESSIBILITY LIFT**

Shallon Touet, Director of Parks and Recreation, provided Council with a business case supporting the decommissioning and removal of the existing accessibility lift located within the curling rink facility. Administration is recommending removal due to ongoing operational failures, confirmed safety deficiencies, increasing liability concerns, limited practical use, and uncertainty surrounding the long-term viability of continued repairs.

193-26 Moved by Cr. Smith that Council approve the decommissioning and removal of the existing accessibility lift system in the curling rink facility.

CARRIED UNANIMOUSLY

194-26 Moved by Cr. Oswald that Council direct Administration to bring forward a business case for Council consideration for the replacement of the existing accessibility system in the curling rink facility.

CARRIED UNANIMOUSLY

**RICK HANSON GRANT -
PARK IMPROVEMENTS**

Shallon Touet, Director of Parks and Recreation, requested Council's direction with the installation of the sensory playground features, included within the Rick Hansen Foundation Grant project at Cecile Martin Park.

195-26 Moved by Cr. Sawatzky that Council table the Rick Hansen Park Improvements discussion until Administration can return and provide more information.

CARRIED UNANIMOUSLY

RECESSED

196-26 Moved by Cr. Smith that the Council Meeting be recessed at 7:12 p.m.

CARRIED UNANIMOUSLY

RECONVENE

197-26 Moved by Cr. Sawatzky that the Regular Council Meeting reconvene at 7:34 p.m.

CARRIED UNANIMOUSLY

**COUNCIL PROCEDURAL
REVIEW**

Jodie Lyons, Municipal Coordinator, presented the findings and recommendations arising from the independent Governance Documents Review completed by Todd Brand Consulting and seek Council's direction regarding amendments to the Town's Procedural Bylaw and related governance documents.

198-26 Moved by Cr. Fylyshtan that Council receive the Governance Documents Review prepared by Todd Brand Consulting for information.

CARRIED UNANIMOUSLY

- 199-26 Moved by Cr. Oswald that Council direct Administration to prepare amendments to the Procedural Bylaw and related governance documents based on the review findings and return with proposed revisions for Council consideration.

CARRIED UNANIMOUSLY

COUNCIL MEMBER MOTION

**AISH ADVOCACY –
REQUEST FOR ADVOCACY**

Cr. Kluin presented to Council for consideration to advocate for the Disability community by sending a letter to the Province of Alberta requesting them to pause the changes to the AISH program.

- 200-26 Moved by Cr. Kluin that Council direct administration to prepare a letter on behalf of Council to the Province of Alberta to advocate a pause to the changes to the AISH program to allow more consultation with the AISH community.

CARRIED UNANIMOUSLY

**PRIVACY MANAGEMENT
PROGRAM –
PROVINCIAL COMPLIANCE**

Jodie Lyons, Municipal Coordinator, provided an update to Council on the progress to date on The Town of Barrhead's Privacy Management Program Framework and for Council to consider approving Policy # 12-032, the Privacy Management Policy.

- 201-26 Moved by Cr. Botros that Council approve Policy # 12-032, the Privacy Management Policy with amendments.

CARRIED UNANIMOUSLY

**BARRHEAD & REGIONAL
FCSS FUTURE**

Collin Steffes, CAO, requested to seek Council authorization to retain Transitional Solutions Inc. to assist participating municipalities and the FCSS Board with planning and implementation of the transition of Barrhead & District FCSS from an independent society model to a municipally administered model.

- 202-26 Moved by Cr. Oswald that Council authorize Administration to enter into an agreement with Transitional Solutions Inc. for the FCSS Transition Review and Integration Support project for the fixed fee amount of \$28,500 plus applicable GST and approved travel expenses, and further authorize Administration to finalize and execute associated cost-sharing arrangements with participating municipalities and Barrhead & District FCSS.

CARRIED UNANIMOUSLY

**COUNCIL
REPORTS**

The following Reports to Council as of June 9, 2026, were reviewed:

- (a) Cr. Smith reported on Barrhead & District Social Housing activities.
- (b) Cr. Botros reported on attendance at a Bill 28 session relating to Libraries, Twinning Committee, and FCM attendance.
- (c) Cr. Kluin reported on the Accessibility Coalition and the Street Festival.

- (d) Cr. Fylyshtan reported on the Historical Society AGM and activities.
- (e) Cr. Oswald reported on the Ag Society summer events and derby.

203-26

Moved by Cr. Fylyshtan that the following Reports to Council as of June 9, 2026 be accepted as information:

- (a) Cr. Smith reported on Barrhead & District Social Housing activities.
- (b) Cr. Botros reported on attendance at a Bill 28 session relating to Libraries, Twinning Committee, and FCM attendance.
- (c) Cr. Kluin reported on the Accessibility Coalition and the Street Festival.
- (d) Cr. Fylyshtan reported on the Historical Society AGM and activities.
- (e) Cr. Oswald reported on the Ag Society summer events and derby.

CARRIED UNANIMOUSLY

MINUTES TO COUNCIL

The following Minutes to Council were reviewed:

- Community Futures Yellowhead East Board Meeting – March 19, 2026

204-26

Moved by Cr. Botros that the Minutes to Council be accepted as information and as presented.

- Community Futures Yellowhead East Board Meeting – March 19, 2026

CARRIED UNANIMOUSLY

BYLAW

ACCESS TO INFORMATION BYLAW 06-2026

Jodie Lyons, Municipal Coordinator, presented Council with Bylaw No. 06-2026, Access to Information, and to seek Council's approval through all three readings.

205-26

Moved by Cr. Sawatzky that Bylaw 06-2026, Access to Information, be given first reading.

CARRIED UNANIMOUSLY

206-26

Moved by Cr. Oswald that Bylaw 06-2026, Access to Information, be given second reading.

CARRIED UNANIMOUSLY

207-26

Moved by Cr. Fylyshtan that Bylaw 06-2026, Access to Information, be presented for third reading.

CARRIED UNANIMOUSLY

208-26

Moved by Cr. Botros that Bylaw 06-2026, Access to Information, be given third reading.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

- Cr. Sawatzky commented on a very successful and worthwhile FCM Conference.
- Mayor Assaf provided positive comments on the 90+ Birthday Celebrations at Barrhead & District Social Housing.
- Cr. Botros gave a thank you to Jodie and Gail for organizing accommodations for the FCM Conference.
- Cr. Kluin gave a shout out to the Car Show – an improvement on previous years, and the Hillcrest 90+ Birthday Celebrations at Barrhead & District Social Housing.

ADJOURN

209-26 Moved by Cr. Oswald that the Council Meeting be adjourned at 8:23 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, Ty Assaf

CAO, Collin Steffes