

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD  
TOWN COUNCIL HELD TUESDAY, FEBRUARY 14, 2023,  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

**PRESENT** Mayor McKenzie, Crs: T. Assaf , D. Kluin, R. Klumph, A. Oswald and D. Sawatzky

Officials: Ed LeBlanc, CAO, Cheryl Callihoo, Director of Development & Legislative Services and Director of Parks and Recreation, Shallon Touet

**OTHERS:** Barry Kerton, Barrhead Leader

**ABSENT** Cr. D. Smith

**CALL TO ORDER** Mayor McKenzie called the meeting to order at 5:30 p.m.

**AGENDA** The agenda was reviewed.

034-23 Moved by Cr. Klumph that the agenda be accepted as presented with the following amendments:

- Add - 5(a) – Addendum- Delegation- Shallon Touet, Director of Parks & Recreation
- Delete – Closed Session

CARRIED UNANIMOUSLY

**CONFIRMATION OF MINUTES**

The Minutes of the Town Council Regular Meeting of January 24, 2023, were reviewed.

035-23 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of January 24, 2023 be accepted as presented.

CARRIED UNANIMOUSLY

**DELEGATION** Mayor McKenzie and Council welcomed Shallon Touet, Director of Parks & Recreation at 5:30pm.

Shallon Touet presented for review with Mayor and Council to review the tenders for an observation deck over the Paddle River as approved in the 2023 capital budget.

**EXITED** Mayor McKenzie and Council thanked Shallon Touet, Director of Parks & Recreation for his presentation and Shallon Touet exited the Chambers at 5:46 pm.

036-23 Moved by Cr. Kluin that Council retender the observation deck by amending the scope of the tender by replacing the wooden railings with a steel railing with a 30-day tender process.

CARRIED UNANIMOUSLY

**APPOINTMENT TO THE LOCAL ASSESSMENT REVIEW BOARD & THE COMPOSITE ASSESSMENT REVIEW BOARD**

A request from Capital Regional Assessment Services Commission (CRASC) to appoint the Assessment Review Board Members, was received.

037-23 Moved by Cr. Assaf that Council appoints Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles and Raymond Ralph to the Town of Barrhead’s Local Assessment Review Board and the Composite Assessment Review Board and further;

CARRIED UNANIMOUSLY

038-23                    Moved by Cr. Klumph that Council appoints Raymond Ralph as the Chairman of the Town of Barrhead's Local Assessment Review Board and the Composite Assessment Review Board, and further;

CARRIED UNANIMOUSLY

039-23                    Moved by Cr. Sawatzky that Council appoints Gerryl Amorin as the Assessment Review Board Clerk to the Town of Barrhead's Local Assessment Review Board and the Composite Assessment Review Board.

CARRIED UNANIMOUSLY

**POLICY #11-001, ELECTED  
OFFICIALS EXPENSES**

For Council to approve a revised Policy # 11-001, Elected Officials Expenses, effective January 1, 2023, was reviewed.

040-23                    Moved by Cr. Assaf that Council approves the revised Policy # 11-001, Elected Officials Expenses, as presented and replacing the acronym "AUMA" to "A.M." effective January 1, 2023.

CARRIED UNANIMOUSLY

**POLICY #23-23-005, BARRHEAD  
REGIONAL FIRE SERVICES  
FIGHTER PAY SCHEDULE**

For Council to approve a revised Appendix "A" of Policy # 23-23-005, Barrhead Fire Services Pay Schedule, was reviewed.

041-23                    Moved by Cr. Oswald that Council approves the revised Appendix "A" of Policy # 23-23-005, Barrhead Fire Services Pay Schedule as presented, effective January 1, 2023.

CARRIED UNANIMOUSLY

**COUNCIL  
REPORTS**

The following Reports to Council as of February 14, 2023, were reviewed:

- Agricultural Society
- Municipal Planning Commission

042-23                    Moved by Cr. Kluin that the following Reports to Council as of February 14, 2023, be accepted as information and as presented:

- Agricultural Society
- Municipal Planning Commission

CARRIED UNANIMOUSLY

**MINUTES TO  
COUNCIL**

The following Minutes to Council were reviewed:

- Community Futures Yellowhead East – September 15, 2022
- Community Futures Yellowhead East – October 20, 2022
- Barrhead & District Social Housing Association – December 12, 2022
- Barrhead Exhibition Association and Agricultural Society Board Meeting and Reports – January 24, 2023
- Barrhead Exhibition Association and Agricultural Society Board Meeting and Reports – February 7, 2023

043-23                      Moved by Cr. Klumph that the Minutes to Council be accepted as information and as presented.

- Community Futures Yellowhead East – September 15, 2022
- Community Futures Yellowhead East – October 20, 2022
- Barrhead & District Social Housing Association – December 12, 2022
- Barrhead Exhibition Association and Agricultural Society Board Meeting and Reports – January 24, 2023
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CARRIED UNANIMOUSLY

**BYLAW 02-2023,  
CEMETERY BYLAW**

To present Bylaw 02-2023, Cemetery Bylaw for Council's review, consideration and formal adoption.

044-23                      Moved by Cr. Klumph that Council pass the first reading of Bylaw 02-2023, Cemetery Bylaw, as presented.

CARRIED UNANIMOUSLY

045-23                      Moved by Cr. Oswald that Council pass the second reading Bylaw 02-2023, Cemetery Bylaw, as presented.

CARRIED UNANIMOUSLY

046-23                      Moved by Cr. Kluin that Bylaw 02-2023, Cemetery Bylaw be presented for the third reading.

CARRIED UNANIMOUSLY

047-23                      Moved by Cr. Assaf that Council pass the third reading of Bylaw 02-2023, Cemetery Bylaw, as presented.

CARRIED UNANIMOUSLY

**CORRESPONDENCE  
ITEM**

The following correspondence items was reviewed:

Letter dated January 27, 2023 from Sheila Gilmour, Mayor for the Town of Fox Creek, supporting the Town of Ponoka with their request to the Ministry of Health for better delivery of ambulance services across the province.

048-23                      Moved by Cr. Oswald that Council accepts the letter dated January 27, 2023 from Sheila Gilmour, Mayor for the Town of Fox Creek, supporting the Town of Ponoka with their request to the Ministry of Health for better delivery of ambulance services across the province, as information.

CARRIED UNANIMOUSLY

Letter dated February 6, 2023 from Amy Cherniwchan, Mayor for the Town of Smoky Lake, supporting the owners of the Camrose Casino appeal to the AGLC denying their request to relocate to Edmonton.

049-23                      Moved by Cr. Kluin that Council instructs Administration to write a letter supporting the owners of the Camrose Casino appeal to the AGLC denying their request to relocate to Edmonton.

CARRIED UNANIMOUSLY

**FOR THE GOOD  
OF COUNCIL**

Cr. Sawatzky thanked Council for allowing zoom calls to Council Meetings when he was away.

Cr. Oswald thanked the Agricultural Society for their best year ever.

Cr. Kluin thanked Rita Lyster for her fund-raising event on behalf of Dr. Wray.

Cr. Klumph made reference to the recent legal education session he recently attended.

**ADJOURN**

050-23                      Moved by Cr. Assaf that the Council Meeting be adjourned at 6:10 p.m.

CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

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Mayor, David McKenzie

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CAO, Edward LeBlanc