

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, SEPTEMBER 25, 2018,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, S. Oswald, L. Penny and D. Smith

Officials: Martin Taylor, CAO, Kathy Vickery, Director of Corporate Services

Others: Barry Kerton, Barrhead Leader and Mark Cappis, 97.9 The Range

ABSENT Cheryl Callihoo, Director of Development & Legislative Services

CALL TO ORDER Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

307-18 Moved by Cr. Smith that the agenda be accepted with the following additions:

- 7(h) Dallas Hotel
- 8(a) Reports
 - Barrhead Attraction and Retention Committee
 - Chamber of Commerce
 - Community Futures Yellowhead East
- 14(c) In-Camera – Land
- 14(d) In-Camera – Legal
- 14(e) In-Camera – Legal
- 14(f) In-Camera – Land

CARRIED UNANIMOUSLY

CONDOLENCES Council acknowledged and stated their condolences on the passing of the former Mayor and Councillor Sid Gurevitch.

CONFIRMATION OF MINUTES
The Minutes of the Town Council Regular Meeting of September 11, 2018 were reviewed.

Cr. Klumph requested that the spelling of his last name be corrected.

308-18 Moved by Cr. Penny that the Minutes of the Town Council Regular Meeting of September 11, 2018 be amended to correct the spelling of Cr. Klumph and that the minutes be accepted as amended.
CARRIED UNANIMOUSLY

DELEGATION – INTRODUCTIONS TO COUNCIL
Martin Taylor, CAO introduced the two new Parks and Recreation Staff members; Jonathan Hynes, Parks and Recreation Foreman and Linda Prokott, Recreation Programs & Services Coordinator to Council.

EXITED Jonathan Hynes and Linda Prokott vacated the Chambers at 5:37 p.m.

COMMUNITY GARDEN – RELOCATION OPTION
Administration suggested the southwest corner of Beaver Brooks for the proposed relocation option of the Community Garden, was reviewed.
Martin Taylor, CAO provided an overview of the proposed site.

309-18 Moved by Cr. Assaf that Council approve for Administration to obtain all the costs of relocation before approval and to bring back Council.
CARRIED

IN FAVOR: Mayor McKenzie, Crs.: T. Assaf, D. Kluin, R. Klumph, S. Oswald and D. Smith

OPPOSED: Cr. L. Penny

**MONTHLY BANK
STATEMENT**

The Monthly Bank Statement for the month ended August 31, 2018, was reviewed.

- 310-18 Moved by Cr. Klumph that Council approve the Monthly Bank Statement for the month ended August 31, 2018, as information.

CARRIED UNANIMOUSLY

**COLLIERS PROJECT
LEADERS**

A proposal from Colliers Project Leaders to move forward on an Expression of Interest for the development of the 14-acre parcel of land the Town owns was reviewed.

Council discussed highway access, as Alberta Transportation would like to know the Town's future plans for the land.

The Expression of Interest will provide the Town with additional details for the development of the land.

- 311-18 Moved by Cr. Smith that Council approve the proposal from Colliers Project Leaders to move forward on an Expression of Interest for the Town's 14-acre parcel of land at a cost of \$17,450.00 plus GST.

CARRIED UNANIMOUSLY

**PROPERTY TAX SALE
DATE**

The property located at Lot 16, Block 11, Plan 8279ET, 5112-54 Street is now subject to the Tax Recovery Process. The Town is required to advertise that the property will be subject to a Property Tax Sale by Public Auction if the taxes remain unpaid. A professional appraisal was conducted by HarrisonBowker Valuation Group and the property was valued at \$ 65,000.00 for the land and improvements.

- 312-18 Moved by Cr. Penny that Council set the public auction for the Property Tax Sale of Plan 8279ET, Block 11, Lot 16 as Monday, November 26, 2018 at 2:00 p.m., held in the Town Council Chambers, with a reserve bid of \$65,000.00, with payment terms being cash, bank draft or certified cheque only, with payment of a non-refundable deposit of 10% of accepted bid due at the time of the sale, and the remaining balance paid in full within 30 days from the date of sale and that GST will apply to all applicable lands sold at the auction.

CARRIED UNANIMOUSLY

**POLICY 12-027, SPECIAL
EVENT POLICY**

Policy 12-027, Special Event Policy was presented for approval.

Administration will notify pervious event holders of Policy 12-027.

- 313-18 Moved by Cr. Oswald that Council approve Policy 12-027, the Special Event Policy, as presented.

CARRIED UNANIMOUSLY

**POLICY 12-028, FUNDING
DONATIONS AND/OR IN-KIND
REQUESTS POLICY**

Policy 12-028, Funding Donations and/or In-kind Requests Policy was presented for approval.

- 314-18 Moved by Cr. Penny that Council approve Policy 12-028, Funding Donations and/or In-kind Requests Policy, effective January 1, 2019, as presented.

CARRIED UNANIMOUSLY

**PROPOSED DEVELOPMENT –
PLAN 0521175, BLOCK 1, LOT 4A**

Proposed development of an office building addition on Plan 0521175, Block 1, Lot 4A, was reviewed.

315-18

Moved by Cr. Kluin that Council approve the proposed development of the office building addition on Plan 1521053, Block 19, Lot 5A, subject to the following conditions:

1. A set of plans be submitted to the Town of Barrhead.
2. Development Permit fee to be paid to the Town of Barrhead in the amount of \$150.00.
3. To comply with the Alberta Building Codes.

CARRIED UNANIMOUSLY

**POLICY 72-002, REFUND POLICY
FOR THE RECREATION
FACILITY RENTALS & RATES**

Policy 72-002, Refund Policy for the Recreation Facility Rentals and Rates Policy was presented for approval.

316-18

Moved by Cr. Smith that Council approve the recommendation for the addition of Section H, Refund Policy to the Recreation Facility Rentals & Rates Policy 72-002, and the revision to Section D.1.4.2 to change to 7 days notice of cancellation rather than 5 working days.

CARRIED UNANIMOUSLY

DALLAS HOTEL

Martin Taylor, CAO advised Council that the owners of the Dallas Hotel have been issued an Occupational Health/Order to Remedy and that the Town has issued a date to have the site cleaned up. He also advised that it is not the responsibility of the Town to have the site cleaned up.

**REPORTS TO
COUNCIL**

The following Reports to Council as of September 25, 2018, were reviewed:

- Barrhead Cares Coalition
- Barrhead Family & Community Support Services Society
- Barrhead Attraction and Retention Committee
- Chamber of Commerce
- Community Futures Yellowhead East
- Library Board
- Twinning Committee

317-18

Moved by Cr. Klumph that the following Reports to Council as of September 25, 2018, be accepted as information:

- Barrhead Cares Coalition
- Barrhead Family & Community Support Services Society
- Barrhead Attraction and Retention Committee
- Chamber of Commerce
- Community Futures Yellowhead East
- Library Board
- Twinning Committee

CARRIED UNANIMOUSLY

**MINUTES TO
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Family & Community Support Services Society – June 21, 2018

318-18

Moved by Cr. Penny that the Minutes to Council be accepted as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Mayor McKenzie advised that he is a member of the Police Act Review Committee.

Cr. Kluin acknowledged that the Wildrose Rodeo Association Finals was a great event, with high attendance. Congratulations to the Barrhead Agricultural Society and all involved in the event.

Cr. Assaf stated that he is pleased that the online registration for Recreation Services has been implemented and thanked all involved in setting it up.

RECESSED

319-18 Moved by Cr. Smith to recess the meeting at 6:36 p.m.
CARRIED UNANIMOUSLY

RECONVENED

320-18 Moved by Cr. Smith to reconvene the meeting at 7:12 p.m.
CARRIED UNANIMOUSLY

**IN-CAMERA – LAND & LEGAL UPDATE
FOIP ACT SECTION 16**

321-18 Moved by Cr. Assaf that Council go in-camera at 7:12 p.m.
CARRIED UNANIMOUSLY

OUT-OF-CAMERA

322-18 Moved by Cr. Kluin that Council come out-of-camera at 8:16 p.m.
CARRIED UNANIMOUSLY

323-18 Moved by Cr. Penny that Council move forward on selling a portion of Lot 5R, Block 22, Plan 4850TR to the Landowners.
CARRIED UNANIMOUSLY

324-18 Moved by Mayor McKenzie that Council approve the request for funding of \$500.00 to the Barrhead Area & Region Crime Coalition.
CARRIED UNANIMOUSLY

325-18 Moved by Cr. Klumph that Council advise Administration to prepare the Request for Proposal for sludge removal at cells 1 and 2 at the wastewater lagoon.
CARRIED UNANIMOUSLY

ADJOURN

326-18 Moved by Cr. Assaf that the Council Meeting be adjourned at 8:17 p.m.
CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Martin Taylor