

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD  
TOWN COUNCIL HELD TUESDAY, FEBRUARY 25, 2025,  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

**PRESENT** D. Kluin, R. Klumph, A. Oswald, D. Smith, and virtually: D. Sawatzky

Officials: Collin Steffes, CAO, Jenny Bruns, Director of Planning, Economic Development & Legislative Services and Jennifer Mantay, Director of Corporate Services

**ABSENT** Cr. T Assaf, Mayor McKenzie

**CALL TO ORDER** Deputy Mayor Smith called the meeting to order at 5:30 p.m.

**AGENDA** The agenda was reviewed.

053-25 Moved by Cr. Klumph that the agenda be accepted with the following additions/deletions.

CARRIED UNANIMOUSLY

**CONFIRMATION OF MINUTES**

The Minutes of the Town Council Regular Meeting of February 11, 2025 were reviewed.

054-25 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of February 11, 2025, be approved as presented.

CARRIED UNANIMOUSLY

**DELEGATION – HOUSING**

**MOTION IN-CAMERA**

055-25 Moved by Cr. Kluin to move to In-Camera at 5:33 p.m. for reasons under FOIP 16(1): Third Party Interests.

CARRIED UNANIMOUSLY

056-25 Moved by Cr. Klumph to move out of In-Camera at 6:55 p.m.

CARRIED UNANIMOUSLY

**EXITED** The Delegation exited the Chambers at 6:55 p.m.

057-25 Moved by Cr. Klumph to accept the delegates report as information and direct Administration to further research the company and bring information back to a future meeting.

CARRIED UNANIMOUSLY

**RECESSED**

Deputy Mayor Smith recessed the meeting at 6:55 p.m.

**RECONVENED**

Meeting reconvened at 7:24 p.m.

**ELEVATOR ROAD  
STREETLIGHTS**

For Council to discuss the options regarding the lighting upgrade on Elevator Road.

058-25 Moved by Cr. Klumph that Council accept the quote provided by Fortis as information.

CARRIED UNANIMOUSLY

059-25 Moved by Cr. Klumph that council direct Administration to investigate other alternatives with Fortis for lighting, and determine best placements based on dark spaces.

CARRIED UNANIMOUSLY

**MONTHLY BANK  
STATEMENT**

For Council to approve the Monthly Bank Statement for the month ending January 31, 2024.

060-25 Moved by Cr. Oswald that Council approves the Monthly Bank Statement for the month ending January 31, 2024, as presented.

CARRIED UNANIMOUSLY

**HOTEL FEASIBILITY  
STUDY**

For Council to provide Administration with direction to authorize a New Hotel Feasibility Study by an external consult to provide necessary analysis to inform future development decisions on the Non-Residential lands located at, and north of 5902 – 49<sup>th</sup> Street.

061-25 Moved by Cr. Kluin that Council authorize Administration to proceed with contracting a Hotel Feasibility Study.

CARRIED

**LEMONADE DAY  
PROCLAMATION**

For Council to approve the request proclaiming Saturday, June 14, 2025, as Lemonade Day in the Town of Barrhead and waive the \$10 youth entrepreneur business license fee (per month as listed in the Rates and Fees Bylaw) in favor of a \$1.00 single day business license fee for participants.

062-25 Moved by Cr. Kluin that Council approve the proclamation of June 14, 2025, as Lemonade Day in the Town of Barrhead and approve the reduction of the youth entrepreneur business licenses fee to \$1.00 for a single-day license for Lemonade Day participants.

CARRIED UNANIMOUSLY

**COUNCIL  
REPORTS**

The following Reports to Council as of February 25, 2025 were reviewed:

- Chamber of Commerce
- Library Board
- Family & Community Support Services Society

063-25 Moved by Cr. Oswald that the following Reports to Council as of February 25, 2025 be accepted as information and as presented:

- Chamber of Commerce
- Library Board
- Family & Community Support Services Society

CARRIED UNANIMOUSLY

**MINUTES TO COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead Social Housing Association Minutes from November 29, 2024

064-25 Moved by Cr. Smith that the Minutes to Council be accepted as information and as presented.

- Barrhead Social Housing Association Minutes from November 29, 2024

CARRIED UNANIMOUSLY

**CORRESPONDENCE ITEM**

The following correspondence item was reviewed:

A letter dated February 11, 2025, from Barrhead & District Family and Community Support Service Society requesting support from the Town of Barrhead for the Volunteer Appreciation Night Event in the amount of \$1,200.00. This contribution is already captured in the 2025 Operating Budget.

065-25 Moved by Cr. Kluin that Council the accept the letter dated February 11, 2025, from Barrhead & District Family and Community Support Service Society requesting support from the Town of Barrhead for the Volunteer Appreciation Night Event in the amount of \$1,200.00, as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD OF COUNCIL**

Cr. Kluin thanked the Barrhead & District 4-H Groups for inviting him to judge their public speaking event, and stated there is a lot of talent in our community.

Cr. Kluin gave a congratulations to Melissa Lotholz on her placement at the Worlds Competition.

**ADJOURN**

066-25 Moved by Cr. Kluin that the Council Meeting be adjourned at 8:04 p.m.

CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

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Deputy Mayor, Don Smith

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CAO, Collin Steffes