

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD  
TOWN COUNCIL HELD TUESDAY, MARCH 14, 2023,  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

**PRESENT** Mayor McKenzie, Crs: T. Assaf , D. Kluin, R. Klumph, A. Oswald, D. Smith and D. Sawatzky

Officials: Ed LeBlanc, CAO and Jennifer Pederson, Communication Coordinator

**OTHERS:** Barry Kerton, Barrhead Leader

**ABSENT**

**CALL TO ORDER** Mayor McKenzie called the meeting to order at 5:30 p.m.

**AGENDA** The agenda was reviewed.

063-23 Moved by Cr. Smith that the agenda be accepted with the following amendments:

- Add – 8(a) Barrhead Agricultural Society Report
- Move – 6(a) Awarding of Tender – Observation Deck to 14(b) Pursuant to Section 16 – Legal of the FOIP Act

CARRIED UNANIMOUSLY

**CONFIRMATION OF MINUTES** The Minutes of the Town Council Regular Meeting of February 28, 2023, were reviewed.

064-23 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of February 28, 2023 be accepted as presented.

CARRIED UNANIMOUSLY

**DELEGATION** Mayor McKenzie and Council welcomed Ms. Jennifer Pederson, Town’s Communication Coordinator at 5:35 p.m.

Ms. Jennifer Pederson gave a presentation on the various social platforms administered by the Town.

065-23 Moved by Cr. Sawatzky that Council accepts Ms. Jennifer Pederson, Town’s Communication Coordinator for her report regarding the Town’s social platforms, as information.

CARRIED UNANIMOUSLY

**EXITED** Mayor McKenzie and Council thanked Ms. Jennifer Pederson, Town’s Communication Coordinator for her presentation and she exited the Chambers at 6:02 p.m.

**DELEGATION** Mayor McKenzie and Council welcomed Mr. Evan Jamison, VP, Manufacturing, Great West Media and Ms. Lynda Leng, General Manager, Town and Country, Great West Media at 6:03 p.m.

Ms. Jennifer Pederson, Town’s Communication Coordinator entered the Chambers at 6:04 p.m.

Mr. Evan Jamison, VP, Manufacturing, Great West Media and Ms. Lynda Leng, General Manager, Town and Country, Great West Media, gave a presentation on why newspapers should be exempted from the Provincial Producer Responsibility fees.

**EXITED** Mayor McKenzie and Council thanked Mr. Evan Jamison, VP, Manufacturing, Great West Media and Ms. Lynda Leng, General Manager, Town and Country, Great West Media for their presentation and they exited the Chambers at 6:40 p.m.

066-23 Moved by Cr. Klumph that Council accepts Mr. Evan Jamison, VP, Manufacturing, Great West Media and Ms. Lynda Leng, General Manager, Town and Country, Great West Media for their report on having newspapers be exempt from the Provincial Producer Responsibility fees, as presented.

CARRIED UNANIMOUSLY

067-23 Moved by Cr. Klumph that Council instructs Administration to prepare a letter of support to have newspapers exempt from the Provincial Producer Responsibility fees, and to circulate the letter to the Alberta Municipalities Association along with the other municipalities in the Province.

CARRIED UNANIMOUSLY

**EXITED** Ms. Jennifer Pederson, Town’s Communication Coordinator exited the Chambers at 6:41 p.m.

**RECESSED**

068-23 Moved by Cr. Assaf to recess the meeting at 6:42 p.m.

CARRIED UNANIMOUSLY

**RECONVENED**

069-23 Moved by Cr. Sawatzky to reconvene the meeting at 7:03 p.m.

CARRIED UNANIMOUSLY

**ALBERTA TRAPPERS  
ASSOCIATION**

For Council to consider providing a discounted rental rate for the Alberta Trappers Association for a provincial-wide event to be potentially held in the Town of Barrhead in 2024, was reviewed.

070-23 Moved by Cr. Assaf that Council tables the report regarding the Alberta Trappers Association – 2024 Rendezvous Event and instructs Administration to provide further information for the next Council Meeting.

CARRIED UNANIMOUSLY

**MONTHLY BANK  
STATEMENT**

The Monthly Bank Statement for the month ended February 28, 2023, was received.

071-23 Moved by Cr. Oswald that Council approve the Monthly Bank Statement for the month ended February 28, 2023, as presented.

CARRIED UNANIMOUSLY

**COUNCIL  
REPORTS**

The following Reports to Council as of February 28, 2023, were reviewed:

- Barrhead Agricultural Society
- CAO Report
- Council Action List to February 28, 2023

072-23                    Moved by Cr. Sawatzky that the Barrhead Agricultural Society Report to Council as of February 28, 2023, be accepted as information.

CARRIED UNANIMOUSLY

073-23                    Moved by Cr. Assaf that the CAO’s Report be accepted as information.

CARRIED UNANIMOUSLY

074-23                    Moved by Cr. Klumph that the Council Action List to February 28, 2023 be accepted as information.

CARRIED UNANIMOUSLY

**MINUTES TO COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Social Housing Association – January 24, 2023

075-23                    Moved by Cr. Smith that the Minutes of the Barrhead & District Social Housing Association dated January 24, 2023 be accepted as information.

CARRIED UNANIMOUSLY

**ENTERED**                Mr. Shallon Touet, Director of Parks and Recreation entered the Chambers at 7:26 p.m.

**CORRESPONDENCE ITEMS**

The following correspondence items were reviewed:

Letter from Alberta Municipal Affairs from Ms. Rebecca Schulz, Minister, regarding Municipal Sustainability Initiative (MSI) Operating and Capital being discontinued at the end of the 2023-2024 fiscal year and that the Local Government Fiscal Framework (LGFF) will commence in 2024-2025 fiscal year.

Letter from Alberta Municipal Affairs from Ms. Rebecca Schulz, Minister, regarding Municipal Sustainability Initiative (MSI) Operating and Capital being discontinued at the end of the 2023-2024 fiscal year, the Local Government Fiscal Framework (LGFF) will commence in 2024-2025 fiscal year and the Canada Community-Building Fund (previously known as the Federal Gas Tax) will increase in 2023-2024 fiscal year.

076-23                    Moved by Cr. Oswald that Council accepts the letter from Ms. Rebecca Schulz, Minister of Alberta Municipal Affairs, regarding Municipal Sustainability Initiative (MSI) Operating and Capital being discontinued at the end of the 2023-2024 fiscal year and that the Local Government Fiscal Framework (LGFF) will commence in 2024-2025 fiscal year and the letter from Ms. Rebecca Schulz, Minister of Alberta Municipal Affairs, regarding Municipal Sustainability Initiative (MSI) Operating and Capital being discontinued at the end of the 2023-2024 fiscal year, the Local Government Fiscal Framework (LGFF) will commence in 2024-2025 fiscal year and the Canada Community-Building Fund will increase in 2023-2024 fiscal year, as information.

CARRIED UNANIMOUSLY

Email dated March 7, 2023 from Ms. Michelle Jones, Executive Director, Community Futures Yellowhead East, informing Council that they will be hosting the Northern Alberta Lemonade Day Program on Saturday, June 17, 2023 and their requirements for this program.

077-23                    Moved by Cr. Sawatzky that Council accepts the email dated March 7, 2023 from Ms. Michelle Jones, Executive Director, Community Futures Yellowhead East, as information.

CARRIED UNANIMOUSLY

078-23                    Moved by Cr. Assaf that Council authorizes a grant of \$500.00 to Community Futures Yellowhead East for hosting the Northern Alberta Lemonade Day Program on Saturday, June 17, 2023.

CARRIED UNANIMOUSLY

Email dated March 8, 2023 from Ms. Trisha Enman, Chair, Barrhead & District FCSS, Barrhead and Community Volunteer Planning Committee inviting Council Members to attend the Community Volunteer Appreciation Event on Wednesday, April 19, 2023.

079-23                    Moved by Cr. Kluin that Council accepts the email dated March 8, 2023 from Ms. Trisha Enman, Chair, Barrhead & District FCSS, Barrhead and Community Volunteer Planning Committee inviting Council Members to attend the Community Volunteer Appreciation Event on Wednesday, April 19, 2023, as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD  
OF COUNCIL**

Cr. Sawatzky thanked Cr. Smith for his idea to install a skate path at Cecile Martin Park and acknowledged the installation work by the Recreation staff and the assistance from the Volunteer Fire Department.

Cr. Kluin congratulated F.C.S.S. for hosting a Junior High dance at the Legion. It was very well attended.

Cr. Assaf acknowledged the local Swim Club for their fundraising activity held at the Aquatics Pool.

**CLOSED SESSION –  
FOIP ACT SECTION 16 - LEGAL**

080-23                    Moved by Cr. Smith that Council go in closed session at 7:36 p.m.

CARRIED UNANIMOUSLY

**ENTERED**                Ms. Cheryl Callihoo, Director of Development & Legislative Services entered the Chambers at 7:50 p.m.

**EXITED**                  Mr. Shallon Touet, Director of Parks and Recreation exited the Chambers at 7:56 p.m.

**EXITED**                  Cr. Kluin exited the Chambers at 8:40 p.m.

**EXITED**                  Ms. Cheryl Callihoo, Director of Development & Legislative Services exited the Chambers at 8:42 p.m.

**ENTERED**                Cr. Kluin entered the Chambers at 8:44 p.m.

**OUT OF CLOSED SESSION**

081-23                    Moved by Cr. Smith that the Council come out of closed session at 8:45 p.m.

CARRIED UNANIMOUSLY

082-23                    Moved by Cr. Assaf that Council award the tender for the construction of the Observation Deck overlooking the Paddle River to Goldwing Construction Ltd. in the amount of \$113,581.04 (GST excluded) subject to receiving the required Performance Bond and Labour & Material Payment Bond.

CARRIED UNANIMOUSLY

**ADJOURN**

083-23                    Moved by Cr. Klumph that the Council Meeting be adjourned at 8:46 p.m.

CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

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Mayor, David McKenzie

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CAO, Edward LeBlanc