

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD  
TOWN COUNCIL HELD TUESDAY, APRIL 10, 2018,  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

**PRESENT**

Crs: T. Assaf, D. Kluin, R. Klumph, S. Oswald, L. Penny and D. Smith

Officials: Martin Taylor, CAO, Kathy Vickery, Director of Corporate Services and Cheryl Callihoo, Director of Development & Legislative Services

Others: Barry Kerton, Barrhead Leader and Mark Cappis, 97.9 The Range

**ABSENT**

Mayor McKenzie

**CALL TO ORDER**

Deputy Mayor Assaf called the meeting to order at 5:30 p.m.

Moment of Silence and condolences for the Humboldt Bronco Team.

**AGENDA**

The agenda was reviewed.

109-18

Moved by Cr. Penny that the agenda be accepted with the following amendments:

- 5(b) Delegation – Fire Chief John Whittaker – Alberta Provincial Hose Coupling Competition
- 7(a) Alberta Provincial Hose Coupling Competition – Change to 5(b) - Delegation – Fire Chief John Whittaker
- 7(g) Waste Collection Bins
- 7(h) Proclamation – Public Works Week, May 20-26, 2018
- 7(i) Proposed Road – Barrhead Golf Course
- 8(a) Reports – Community Futures Yellowhead East

CARRIED UNANIMOUSLY

**CONFIRMATION OF MINUTES**

The Minutes of the Town Council Regular Meeting of March 27, 2018, were reviewed.

110-18

Moved by Cr. Kluin that the Minutes of the Town Council Regular Meeting of March 27, 2018 be approved with the following change:

- Monthly Bank Statement – Change the wording from “Bank Statement” to “Financial Statement” in Cr. Klumph’s statement.

CARRIED UNANIMOUSLY

**DELEGATION – MAINSTREET MERCHANTS ASSOCIATION**

Deputy Mayor Assaf and Council welcomed Mr. Desmond Ryland and Mrs. Chris Driessen of the Mainstreet Merchants Association at 5:35 p.m.

Mr. Desmond Ryland discussed with Council the Taste of Barrhead Event to be held on Saturday, July 14, 2018. He would like a street closure of mainstreet, a beer gardens and funding for the event.

Council reviewed.

Mrs. Chris Driessen reviewed the Mainstreet Merchants Association background for Council. She also stated that they would like tables and chairs at no cost for the Taste of Barrhead Event to be held on Saturday, July 14, 2018.

Cr. Smith stated that the Town should have a policy in place for staff time and use of Town assets.

**EXITED**

Deputy Mayor Assaf and Council thanked Mr. Desmond Ryland and Mrs. Chris Driessen of the Mainstreet Merchants Association and they exited the Chambers at 5:46 p.m.

111-18

Moved by Cr. Penny that Council authorize the street closure of mainstreet (50<sup>th</sup> Street), 50 Avenue up to 49 Street, and 51 Avenue and 52 Avenue from the back alley to mainstreet and that Council provide funding to the Taste of Barrhead event in the amount of \$2,500.00 to cover the cost of insurance and other expenses for the Taste of Barrhead Event to be held on Saturday, July 14, 2018.

CARRIED UNANIMOUSLY

Council request staff to complete a cost breakdown for the staff time and town assets and bring back to a future meeting of Council for consideration.

**DELEGATION – FIRE CHIEF  
JOHN WHITTAKER – ALBERTA  
PROVINCIAL HOSE COUPLING  
COMPETITION**

The Barrhead Fire Services have been given the honor of hosting the 2018 Provincial Hose Coupling Competition on July 14, 2018.

Deputy Mayor Assaf and Council welcomed Fire Chief John Whittaker at 5:47 p.m.

Fire Chief John Whittaker provided and answered questions regarding the 2018 Provincial Hose Coupling Competition. He requested support for the event as in the previous year. He requested that fees be waived for those fire fighters camping at Rotary Park for July 13-14, 2018.

Deputy Mayor Assaf suggested that all people have free camping at Rotary Park for July 13-14, 2018.

Fire Chief John Whittaker thanked Council for their ongoing support of the Fire Department members.

112-18                      Moved by Cr. Smith that Council approve the road closure of 50<sup>th</sup> Avenue between 50<sup>th</sup> and 51<sup>st</sup> Street between the hours of 5:30 a.m. to 8:30 p.m. on Saturday, July 14, 2018 and that permission be granted to allow camping on the berm East of the Fire Hall.

CARRIED UNANIMOUSLY

**EXITED**                      Deputy Mayor Assaf and Council thanked Fire Chief John Whittaker and he exited the Chambers at 6:01 p.m.

**BARRHEAD REGIONAL LANDFILL  
REVISED 2018 CAPITAL  
BUDGET**

The Barrhead Regional Landfill Revised 2018 Capital Budget, was reviewed.

113-18                      Moved by Cr. Penny that Council approve the Revised 2018 Barrhead Regional Landfill Capital Budget in the amount of \$22,200.00, which includes a contribution of \$11,100.00 from each municipality, as recommended by the Barrhead Regional Landfill Committee.

CARRIED UNANIMOUSLY

**BARRHEAD REGIONAL FIRE  
SERVICES REVISED 2018  
CAPITAL BUDGET**

The Barrhead Regional Fire Services Revised 2018 Capital Budget, was reviewed.

114-18                      Moved by Cr. Smith that Council approve the Revised 2018 Barrhead Regional Fire Services Capital Budget in the amount of \$46,800.00, which includes a contribution of \$23,400.00 from each municipality, as recommended by the Barrhead Regional Fire Services Committee.

CARRIED UNANIMOUSLY

**BARRHEAD REGIONAL FIRE  
SERVICES POLICY 23-18-005 –  
APPENDIX “A”, PAY SCHEDULE**

The Barrhead Regional Fire Services Policy 23-18-005 – Appendix “A”, Pay Schedule, was reviewed.

115-18                      Moved by Cr. Klumph that Council approve the Barrhead Regional Fire Services Policy 23-18-005 – Appendix “A”, Pay Schedule with an amendment of a 1.5% increase and the minimum wage change is implemented to \$15.00 per hour in October 2018, as recommended by the Barrhead Regional Fire Services Committee.

CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD'S STRATEGIC  
PRIORITIES REPORT 2018-2022**

The Town of Barrhead's Strategic Priorities Report 2018-2022, was reviewed.

Martin Taylor, CAO advised that an update on a quarterly basis will be provided to Council.

116-18 Moved by Cr. Oswald that Council adopt the Town of Barrhead's Strategic Priorities Report 2018-2022.

CARRIED UNANIMOUSLY

**2018 COLA** The 2018 Cost of Living Adjustment (COLA), was received.

**EXITED** Cr. Oswald declared a pecuniary interest and vacated the Chambers at 6:08 p.m.

117-18 Moved by Cr. Smith that Council approve a Cost of Living Adjustment (COLA) of 1.5% for 2018.

CARRIED UNANIMOUSLY

**RE-ENTERED** Cr. Oswald re-entered the Chambers at 6:09 p.m.

**2018 FINAL OPERATING  
& CAPITAL BUDGETS**

The 2018 Final Operating and Capital Budgets were reviewed.

Martin Taylor, CAO reviewed with Council.

118-18 Moved by Cr. Penny that Council adopt the 2018 Operating Budget with Revenues of \$14,201,228.00 and Expenses of \$14,183,801.00, plus the amortization expense budget of \$ 2,497,100, for a surplus of \$17,427.00 and the Capital Revenues and Expenses Budgets of \$8,451,511, which includes a 0.25 mill rate increase on the municipal portion of the residential, non-residential, farmland and machinery and equipment property tax rates for 2018.

CARRIED UNANIMOUSLY

**WASTE COLLECTION  
BINS**

The summary of responses for the new waste collection bins, were reviewed.

Martin Taylor, CAO reviewed with Council.

Council discussed and suggested a policy to address cost of bin replacement for missing or vandalized bins, be implemented.

119-18 Moved by Cr. Oswald that Council approve the recommendation of Administration and purchase the commercial bins from Universal Handling Equipment at a cost of \$63,240.00 for 30, 6-yard bins and 30, 4-yard bins and Rehrig Pacific for the residential bins at a cost of \$100,100.00 for 1,700, 65-gallon bins and 100, 95-gallon bins.

CARRIED UNANIMOUSLY

**PROCLAMATION – PUBLIC  
WORKS WEEK**

The Public Works Week, May 20-26, 2018 Proclamation, was received.

120-18 Moved by Cr. Kluin that Council accept the Public Works Week, May 20-26, 2018 Proclamation be accepted as information.

CARRIED UNANIMOUSLY

**PROPOSED ROAD – BARRHEAD  
GOLF COURSE**

The County of Barrhead No. 11 and the Barrhead Golf and Recreation Area Society are requesting the Town's acceptance for a proposed road plan, was reviewed.

Martin Taylor, CAO reviewed with Council and answered questions regarding access to the property.

121-18 Moved by Cr. Oswald that Council grant approval to the construction and registration of a road within the North West part of the Barrhead Golf Course lease land, SW-18-59-3-5 at no cost to the Town of Barrhead.

CARRIED UNANIMOUSLY

**REPORTS TO  
COUNCIL**

The following Reports to Council as of April 10, 2018, were reviewed:

- Barrhead Agricultural Society
- Barrhead Regional Landfill Committee
- Community Futures Yellowhead East
- CAO's verbal report

122-18 Moved by Cr. Kluin that the following Reports to Council as of April 10, 2018, be accepted as information:

- Barrhead Agricultural Society
- Barrhead Regional Landfill Committee
- Community Futures Yellowhead East
- CAO's verbal report

CARRIED UNANIMOUSLY

**RECESSED**

123-18 Moved by Cr. Penny to recess the Regular Meeting of Town Council at 6:44 p.m.

CARRIED UNANIMOUSLY

Deputy Mayor Assaf reconvened to the Annual General Meeting at 7:00 p.m.

**RECONVENED**

127-18 Moved by Cr. Smith to reconvene with the Regular Meeting of Town Council at 7:30 p.m. once the Annual General Meeting was adjourned.

CARRIED UNANIMOUSLY

**MINUTES TO  
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Regional Landfill Committee – March 28, 2018
- Barrhead Regional Fire Services Committee – March 27, 2018

128-18 Moved by Cr. Penny that the Minutes to Council be accepted as information.

CARRIED UNANIMOUSLY

**BYLAW 04-2018,  
THE PROPERTY  
TAX BYLAW**

Bylaw 04-2018, the Property Tax Bylaw, was reviewed.

129-18 Moved by Cr. Smith that Council give Bylaw 04-2018, the Property Tax Bylaw, first reading.

CARRIED UNANIMOUSLY

130-18 Moved by Cr. Kluin that Council give Bylaw 04-2018 the Property Tax Bylaw, second reading.

CARRIED UNANIMOUSLY

131-18 Moved by Cr. Klumph that Bylaw 04-2018, the Property Tax Bylaw, be presented for third reading.

CARRIED UNANIMOUSLY

132-18 Moved by Cr. Smith that Council give Bylaw 04-2018, the Property Tax Bylaw, third reading.

CARRIED UNANIMOUSLY

**INFORMATION  
ITEMS**

The following information items were reviewed:

- Alberta Municipal Affairs – Municipal Sustainability Initiative (MSI) – 2017 Operating Allocation
- Workers' Compensation Board – April 28<sup>th</sup> – National Day of Mourning
- New Performance Measure for the Alberta Municipal Affairs Business Plan
- Emergency Management Act Consultation Process

133-18                      Moved by Cr. Klumph that the information items be accepted as information.  
CARRIED UNANIMOUSLY

**FOR THE GOOD  
OF COUNCIL**

The Barrhead Midget Orioles Ball Team thanked Town Council for their support.

Cr. Penny commended Mayor McKenzie on his speech for the grand opening of the Barrhead Pregnancy Care Centre.

**IN-CAMERA – LAND UPDATE  
FOIP ACT SECTION 24**

134-18                      Moved by Cr. Smith that Council go in-camera at 7:37 p.m.  
CARRIED UNANIMOUSLY

**OUT-OF-CAMERA**

135-18                      Moved by Cr. Penny that Council come out-of-camera at 8:00 p.m.  
CARRIED UNANIMOUSLY

**ADJOURN**

136-18                      Moved by Cr. Smith that the Council Meeting be adjourned at 8:00 p.m.  
CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

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Deputy Mayor, Ty Assaf

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CAO, Martin Taylor