



**AGENDA
ORGANIZATIONAL MEETING OF THE
BARRHEAD TOWN COUNCIL
TO BE HELD TUESDAY, OCTOBER 22, 2018 @ 7:00 P.M.
IN THE BARRHEAD TOWN COUNCIL CHAMBERS**

Present

Others Present

Absent

1. Call to Order
2. Consideration of Agenda (additions - deletions)
3. Deputy Mayor Appointments for 2019-2020
4. Council Appointments to Boards, Committees and Commissions
 - (a) Standing Committees
 - (b) Representatives to Boards, Commissions and Committees
 - (c) Other Appointments
5. Members at Large - Committees and Commissions
6. Adjournment of Organizational Meeting

**Town of Barrhead
Deputy Mayor and Committee Appointments
2018-2019**

Deputy Mayor Appointments

November – December	2018	Cr. Oswald
January – February	2019	Cr. Smith
March – April	2019	Cr. Assaf
May – June	2019	Cr. Kluin
July – August	2019	Cr. Klumph
September – October	2019	Cr. Penny

Council Standing Committees

Regional Landfill	Cr. Klumph and Cr. Penny
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Note: Chairperson of Standing Committees to be rotated on an annual basis, unless determined otherwise by that Committee.

Representatives to Boards, Commissions & Committees

Agricultural Society	Cr. Klumph (Alt. Cr. Oswald)
Barrhead Cares Coalition	Cr. Kluin
Barrhead & District Social Housing Authority	Cr. Penny
Barrhead Regional Fire Services	Cr. Assaf and Cr. Smith (Alt. Cr. Kluin)
Barrhead Regional Airport Committee	Mayor McKenzie
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith
Capital Region Assessment Services Commission	Cr. Penny
Chamber of Commerce	Cr. Kluin
Community Futures Yellowhead East	Cr. Penny (Alt. Cr. Assaf)
Economic Development Committee	Vacant
Enhanced Policing School Resource Officer Committee	Cr. Oswald (Alt. Mayor McKenzie)
Family & Community Support Services Society	Cr. Kluin and Cr. Penny
Library Board	Cr. Klumph
Municipal Planning Commission	Cr. Assaf, Cr. Klumph and Cr. Smith (Alt. Mayor McKenzie)
Subdivision & Development Appeal Board	Cr. Penny
Twinning Committee	Cr. Oswald
Yellowhead Regional Library Board	Cr. Klumph

Other Appointments

Assessor	Mike Krim, Tanmar Consulting
Assessment Review Board	Capital Regional Assessment Services Commission
Assistant Director, Emergency Management	Cheryl Callihoo
Auditor	Wayne Ellerington, Ellerington LLP
Business Licensing Officer	Cheryl Callihoo
Clerk – Assessment Review Board	Cheryl Callihoo
Development Officer	Cheryl Callihoo
Director Emergency Management	Chief Administrative Officer (CAO)
Returning Officer	Cheryl Callihoo
Secretary – Municipal Planning Commission	As delegated by the (CAO) or his designate
Secretary – Subdivision & Development Appeal Board	As delegated by the (CAO) or his designate
Solicitor	At the discretion of the (CAO) or his designate
Subdivision Authority	Richard Neufeld

Note: *The Mayor is ex-officio, a Member of all Boards and Committees, excluding MPC.*

Regular Meetings

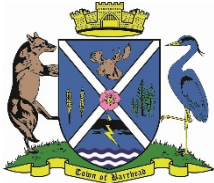
Regular meetings are held every second (2nd) and fourth (4th) Tuesday of the month at 5:30 p.m., in the Town of Barrhead Administration Building Council Chambers. Where a Regular meeting date falls on a holiday, the meeting will be held on the following Wednesday. There will only be one meeting held during July, August and December in each year, which will fall on the second Tuesday of that month.



**County of Barrhead No. 11 - COUNCIL APPOINTMENTS TO
COMMITTEES/BOARDS/COMMISSIONS – 2019-2020**
(Section 192, MGA, RSA 2000)

(Updated October 2019)

		Drozdz	Schatz	Kleinfeldt	Lane	Troock	Preugschas	Nanninga
Regional	Administration Building Committee		✓					✓
Barrhead & District	Agrena Society LIAISON						✓	
Barrhead & District	Agricultural Society			✓			Alt	
Barrhead Regional	Airport Committee		✓				✓	
	ASB		✓		✓			✓
	Athabasca Watershed Council					✓		Alt
Barrhead	Attraction & Retention Committee					✓		
Barrhead & District	Chamber of Commerce	✓						Alt
	Community Futures Yellowhead East Corp.		✓					Alt
	Economic & Community Development Committee				✓	✓	✓	
	Emergency Management Committee	✓	✓	✓	✓	✓	✓	✓
Barrhead & District	FCSS Society		✓	✓				
Barrhead	Fire Services Committee		✓			Alt		✓
	Gravel Extraction Steering Committee				✓	Alt		✓
	GROWTH Alberta						✓	Alt
Barrhead Regional	Landfill Committee			✓	✓			
Barrhead	Library Board			✓				
Yellowhead Regional	Library Board			✓				Alt
	Misty Ridge Ski Club				✓			Alt
	Municipal Committee	✓	✓	✓	✓	✓	✓	✓
	Municipal Planning Council	✓	✓	✓	✓	✓	✓	✓
	Policy Review Committee		✓		✓	✓	Alt	
	Public Relations Committee				✓			
Barrhead & Area	Regional Crime Coalition			✓			Alt	
	Safety Committee						✓	
	School Resource Officer Steering Committee			Alt	✓			
Barrhead District	Seed Cleaning Co-op Ltd		✓					✓
Barrhead & District	Social Housing Association					✓		
Town of Barrhead	Twinning Committee				Alt		✓	
Barrhead Regional	Water Commission	✓				✓		



REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: October 22, 2019

Re: Subdivision Approving Authority

1.0 PURPOSE:

For Council to appoint a Subdivision Approving Authority.

2.0 BACKGROUND AND DISCUSSION:

During the October 8th, 2019 Council Meeting, Council passed all three readings to Bylaw 09-2019, being the Subdivision Authority Bylaw. The Bylaw, in part, authorized Council to appoint a person or an organization as the Town's Subdivision Approving Authority, by a resolution of Council.

3.0 ALTERNATIVES:

- 3.1 Council appoints Municipal Planning Services (2009) Ltd. as the Town of Barrhead's Subdivision Approving Authority.
- 3.2 Council appoints another organization or individual, as the Town of Barrhead's Subdivision Approving Authority.

4.0 FINANCIAL IMPLICATIONS:

None, as all applicable costs would be borne by the Developer or the property owner.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

N/A

6.0 SENIOR GOVERNMENT IMPLICATIONS:

N/A

7.0 POLITICAL/PUBLIC IMPLICATIONS:

The appointment of a Subdivision Approving Authority is a legislative requirement.

8.0 ATTACHMENTS:

None

9.0 RECOMMENDATIONS:

Council appoints Municipal Planning Services (2009) Ltd. as the Town of Barrhead's Subdivision Approving Authority.

(Original signed by the CAO)

Edward LeBlanc
CAO



REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: October 22, 2019

Re: Appointments - Members at Large

1.0 PURPOSE:

For Council to approve the Members at Large for 2020.

2.0 BACKGROUND AND DISCUSSION:

The following members-at-large have been previously appointed by Town Council until December 31, 2019:

- Municipal Planning Commission – Pia Greig and Dave Sawatzky
- Barrhead Regional Fire Services Committee – Les Goertz
- Twinning Committee – Yvonne Harris

3.0 ALTERNATIVES:

3.1 Council instructs Administration to advertise for members-at-large for the following:

Municipal Planning Commission – two members and one alternate
Barrhead Regional Fire Services Committee – one member
Twining Committee – one member

3.2 Council re-appoints the following members-at-large to December 31, 2020:

Municipal Planning Commission – Pia Greig and Dave Sawatzky
Barrhead Regional Fire Services Committee – Les Goertz
Twining Committee – Yvonne Harris

4.0 FINANCIAL IMPLICATIONS:

None, as the members-at-large currently do not receive any honorariums.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

The applicable municipal departments would be involved as per the respective appointments.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not applicable

8.0 ATTACHMENTS:

None

9.0 RECOMMENDATIONS:

Council instructs Administration to advertise for members-at-large for the following:

Municipal Planning Commission – two members and one alternate
Barrhead Regional Fire Services Committee – one member
Twinning Committee – one member

(Original signed by the CAO)
Edward LeBlanc
CAO