



AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, AUGUST 22, 2023 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

Barrhead....a quality community....giving a quality lifestyle

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – August 8, 2023
4. Public Hearings
 - (a) There are no Public Hearings
5. Delegations
 - (a) Delegation at 5:30 p.m. – Sgt. R.W. (Bob) Dodds, representing the Barrhead RCMP Detachment
6. Old Business
 - (a) There is no Old Business
7. New Business
 - (a) Donation of the 2014 Town Owned Fire Truck Unit
 - (b) Petition Regarding the 53rd Avenue Reconstruction
 - (c) Proposed 2024 Expedited Capital Purchases
 - (d) Request to Waive the Rental Fee for the Charles Godberson Rotary Room

8. Reports
 - (a) Council Reports
9. Minutes
 - (a) There are no Minutes
10. Bylaw
 - (b) There are no Bylaws
11. Correspondence Items
 - (a) Letter dated July 27, 2023 from Barrhead Public Library
 - (b) Letter dated July 31, 2023 from Barrhead Community Victim Services Unit Association
 - (c) Letter dated August 9, 2023 from Barrhead Community Gardens
12. For the Good of Council
13. Tabled Items
14. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, AUGUST 8, 2023,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: D. Kluin, R. Klumph, A. Oswald, D. Smith and D. Sawatzky
Official: Ed LeBlanc, CAO

OTHERS: Barry Kerton, Barrhead Leader

ABSENT Cr. T. Assaf

CALL TO ORDER Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

235-23 Moved by Cr. Klumph that the Agenda be accepted with the following amendment:
• 8(a) Barrhead Agricultural Society Report

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of July 25, 2023, were reviewed.

236-23 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of July 25, 2023 be approved as presented.

CARRIED UNANIMOUSLY

DELEGATION

Mayor McKenzie and Council welcomed Mr. Kevin Bernhardt, Business Development Manager, MCSnet at 5:31 p.m.

Mr. Kevin Bernhardt presented to Town Council an outline on their new internet service and how it will better serve the Barrhead Community.

EXITED Mayor McKenzie and Council thanked Mr. Kevin Bernhardt, Business Development Manager, MCSnet, for his presentation and he exited the Chambers at 5:57 p.m.

237-23 Moved by Cr. Klumph that Council accepts the presentation from Mr. Kevin Bernhardt, Business Development Manager, MCSnet, relating to their new internet service, as information.

CARRIED UNANIMOUSLY

TEMPORARY ROAD CLOSURE REQUEST – PORTION OF 51ST AVENUE

For Council to approve the temporary closure of 51st Avenue as requested by the Parade Organizer for the summer parade.

238-23 Moved by Cr. Sawatzky that Council approves the request to temporary close a portion of 51st Avenue between 50th Street and 51st Street from 8:00 a.m. to 1:00 p.m. for an event to be coordinated with the summer parade scheduled for August 12, 2023, as presented.

CARRIED UNANIMOUSLY

COUNCIL REPORTS

The following Reports to Council as of August 8, 2023, were reviewed:

- Barrhead Agricultural Society
- CAO’s Report
- Council Action List to July 25, 2023

239-23 Moved by Cr. Kluin that the Barrhead Agricultural Society Report to Council as of August 8, 2023, be accepted as information and as presented

CARRIED UNANIMOUSLY

240-23 Moved by Cr. Smith that the CAO’s Report be accepted as information.

CARRIED UNANIMOUSLY

241-23 Moved by Cr. Klumph that the Council Action List to July 25, 2023 be accepted as information.

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEM**

The following correspondence item was reviewed:

A letter dated July 28, 2023 from the Yellowhead Regional Library providing their 2022 Annual Report and the 2022 Return on Investment Statement for Barrhead Public Library.

242-23 Moved by Cr. Klumph that Council accepts the letter dated July 28, 2023 from the Yellowhead Regional Library providing their 2022 Annual Report and the 2022 Return on Investment Statement for Barrhead Public Library, as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Councillor Klumph was very appreciated on how well the Town’s Recreation Department is maintaining the cemetery.

Councillor Klumph acknowledged the efforts of the Town’s Public Works Department in regards to the compost area and being an environmental friendly service.

Councillor Klumph was also very grateful for the Town’s Public Department and their seasonal crack filling pavement program.

**CLOSED SESSION –
FOIP ACT SECTION 16 - LAND**

243-23 Moved by Cr. Smith that Council go in closed session at 6:11 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

244-23 Moved by Cr. Smith that the Council come out of closed session at 6:37 p.m.

CARRIED UNANIMOUSLY

ADJOURN

245-23 Moved by Cr. Sawatzky that the Council Meeting be adjourned at 6:38 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: August 22, 2023

Re: 5:30 p.m. Delegation- Sgt. R.W.(Bob) Dodds, representing the Barrhead Detachment, RCMP

1.0 PURPOSE:

Sergeant Dodds' regular appointment of presenting the Community Policing Report representing April to June – 2019 to 2023.

2.0 BACKGROUND AND DISCUSSION:

Sergeant Dodds presents this information and data on a regular basis to Council.

3.0 ALTERNATIVES:

3.1 Council accepts Sergeant Dodds' presentation on the Barrhead Provincial Detachment Crime Statistics Report from April to June – 2019 - 2023, as information.

3.2 Council tables the Barrhead Provincial Detachment Crime Statistics Report from April to June – 2019 to 2023 and request further information from Sergeant Dodds to be presented at a future Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

Not Applicable

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable

8.0 ATTACHMENTS:

8.1 Letter dated August 2, 2023 from RCMP Barrhead Detachment

8.2 Crime Statistics April to June: 2019 – 2023 reporting period

8.3 RCMP Provincial Policing Report dated August 2, 2023

9.0 RECOMMENDATION:

Council accepts Sergeant Dodds' presentation on the Barrhead Provincial Detachment Crime Statistics Report from April to June – 2019 to 2023, as information.

(original signed by the CAO)

Edward LeBlanc
CAO



August 2, 2023

Sgt. R.W. Dodds

NCO i/c Barrhead Detachment, RCMP-GRC

Dear Mayor McKenzie,

Please find the quarterly Community Policing Report attached that covers the April 1st to June 30th, 2023 reporting period. The attached report outlines a quarterly snapshot of the human resources, financial data and crime statistics for Barrhead Detachment.

As part of the Alberta RCMP's ongoing priority to ensure public safety, encouraging citizens to report all crimes plays a vital role in building community well-being. We recognize that non-urgent crimes such as minor thefts and property crime may go unreported due to various reasons such as perceived insignificance or fear of inconvenience. Thus, the Alberta RCMP continues to engage citizens on the importance of reporting non-urgent crimes to help us optimize our crime prevention efforts.

To help facilitate this, we have made reporting of non-urgent crime easier through the Alberta RCMP APP (available as a free download on the [Apple App Store](#) or [Google Play](#)). Online crime reporting offers a convenient way for citizens to report non-emergent crime to Alberta RCMP from their computer or smartphone without having to phone or visit the police detachment.

An informed community is a safer community. Here are some reasons why online reporting of non-urgent crimes matters:

- Alberta RCMP police officers in the Call Back Unit are responsible for investigating online crime reports, thus reducing the need for frontline police officers to respond. Encouraging the public to use online crime reporting gives the Detachment frontline officers an opportunity to spend more of their time for proactive policing activities in the community.
- Non-urgent online crime reporting also has the potential to reduce those same non-urgent phone calls to our 911 Operators (OCCS) and Detachment Staff.



- The Alberta RCMP encourages citizens to report every crime to allow us to leverage reliable data to identify patterns and trends in criminal activities in our communities. We also use this intelligence to distribute our resources strategically and ensure that our police officers are deployed where they are most needed.

Thank you for your ongoing support and continued guidance in ensuring that we are consistently meeting your community's evolving policing needs. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Sgt. R.W. Dodds
NCO i/c Barrhead Detachment, RCMP-GRC



Barrhead Provincial Detachment Crime Statistics (Actual) Q1: April to June 2019 - 2023

All categories contain "Attempted" and/or "Completed"

July 4, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		1	1	0	1	1	0%	0%	0.0
Sexual Assaults		5	2	3	4	1	-80%	-75%	-0.6
Other Sexual Offences		4	4	2	2	3	-25%	50%	-0.4
Assault		26	37	25	28	26	0%	-7%	-0.9
Kidnapping/Hostage/Abduction		2	0	0	0	0	-100%	N/A	-0.4
Extortion		0	1	1	1	2	N/A	100%	0.4
Criminal Harassment		13	1	5	5	7	-46%	40%	-0.8
Uttering Threats		3	11	12	6	11	267%	83%	1.1
TOTAL PERSONS		54	57	48	47	51	-6%	9%	-1.6
Break & Enter		38	27	19	23	23	-39%	0%	-3.4
Theft of Motor Vehicle		17	18	12	15	17	0%	13%	-0.3
Theft Over \$5,000		6	4	2	3	6	0%	100%	-0.1
Theft Under \$5,000		62	39	28	24	71	15%	196%	0.3
Possn Stn Goods		17	12	11	10	2	-88%	-80%	-3.2
Fraud		14	7	19	21	16	14%	-24%	1.8
Arson		1	1	2	1	2	100%	100%	0.2
Mischief - Damage To Property		1	15	23	19	26	2500%	37%	5.4
Mischief - Other		26	4	4	3	3	-88%	0%	-4.7
TOTAL PROPERTY		182	127	120	119	166	-9%	39%	-4.0
Offensive Weapons		7	4	3	10	7	0%	-30%	0.6
Disturbing the peace		5	8	6	6	18	260%	200%	2.4
Fail to Comply & Breaches		32	15	23	20	28	-13%	40%	-0.3
OTHER CRIMINAL CODE		9	15	9	11	25	178%	127%	2.8
TOTAL OTHER CRIMINAL CODE		53	42	41	47	78	47%	66%	5.5
TOTAL CRIMINAL CODE		289	226	209	213	295	2%	38%	-0.1



Barrhead Provincial Detachment

Crime Statistics (Actual)

Q1: April to June 2019 - 2023

All categories contain "Attempted" and/or "Completed"

July 4, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		5	18	11	7	0	-100%	-100%	-2.1
Drug Enforcement - Trafficking		2	5	1	3	1	-50%	-67%	-0.4
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		7	23	12	10	1	-86%	-90%	-2.5
Cannabis Enforcement		1	0	0	2	0	-100%	-100%	0.0
Federal - General		4	1	0	2	3	-25%	50%	-0.1
TOTAL FEDERAL		12	24	12	14	4	-67%	-71%	-2.6
Liquor Act		3	11	8	8	8	167%	0%	0.7
Cannabis Act		3	2	0	1	1	-67%	0%	-0.5
Mental Health Act		24	33	19	29	32	33%	10%	1.2
Other Provincial Stats		37	51	48	44	58	57%	32%	3.5
Total Provincial Stats		67	97	75	82	99	48%	21%	4.9
Municipal By-laws Traffic		0	1	0	0	0	N/A	N/A	-0.1
Municipal By-laws		12	17	15	11	18	50%	64%	0.6
Total Municipal		12	18	15	11	18	50%	64%	0.5
Fatals		0	1	0	0	1	N/A	N/A	0.1
Injury MVC		7	3	6	6	6	-14%	0%	0.1
Property Damage MVC (Reportable)		77	42	49	48	66	-14%	38%	-1.6
Property Damage MVC (Non Reportable)		5	6	4	3	5	0%	67%	-0.3
TOTAL MVC		89	52	59	57	78	-12%	37%	-1.7
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	1	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		186	256	930	566	197	6%	-65%	33.2
Other Traffic		2	2	2	0	1	-50%	N/A	-0.4
Criminal Code Traffic		22	40	18	16	2	-91%	-88%	-6.4
Common Police Activities									
False Alarms		22	7	10	13	18	-18%	38%	-0.2
False/Abandoned 911 Call and 911 Act		44	39	23	34	37	-16%	9%	-1.9
Suspicious Person/Vehicle/Property		98	79	71	61	75	-23%	23%	-6.4
Persons Reported Missing		8	8	2	6	17	113%	183%	1.6
Search Warrants		1	2	1	2	2	100%	0%	0.2
Spousal Abuse - Survey Code (Reported)		21	19	19	16	22	5%	38%	-0.1
Form 10 (MHA) (Reported)		0	1	2	0	3	N/A	N/A	0.5



RCMP Provincial Policing Report

Detachment	Barrhead
Detachment Commander	Sgt. Bob Dodds
Quarter	Q1
Date of Report	August 2, 2023

Community Consultations

Date	2023-04-04
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting information sharing
Notes/Comments	County of Barrhead

Date	2023-04-13
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Annual Planning
Notes/Comments	BARCC Meeting

Date	2023-05-03
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting information sharing
Notes/Comments	County Office Meeting



Date	2023-05-08
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting information sharing
Notes/Comments	Met with Westlock County representatives to discuss wildfire that had occurred recently with both Barrhead and Westlock RCMP Detachments responding. Went over emergency response and evacuation plans.

Date	2023-05-18
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Crime Reduction Initiatives
Notes/Comments	BARCC Meeting

Date	2023-05-23
Meeting Type	Meeting with Elected Officials
Topics Discussed	Education Session
Notes/Comments	Meeting with Town of Barrhead Officials

Date	2023-06-20
Meeting Type	Meeting with Elected Officials
Topics Discussed	Staffing, Crime Trends
Notes/Comments	Met with elected officials from communities throughout Lac Ste. Anne County.



Date	2023-06-22
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Crime Reduction initiatives.
Notes/Comments	BARCC



Community Priorities

Priority 1	Reduce Substance Abuse
Current Status & Results	No new trafficking or PPT files were generated this quarter. This is largely due to the three most prolific dealers being in jail awaiting trial. The unit continues to work developing intelligence and identifying new players.
Priority 2	Enhance Awareness and Education
Current Status & Results	PS staff are communicating with K Div to enlist their assistance with a virtual Town Hall. Date TBA. Engagement with our communities has taken place in the form of Council meetings (County of Barrhead April 4 and May 2, Lac Ste Anne County June 20) as well as monthly with BARCC.



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	April - June			January - December		
	2022	2023	% Change Year-over-Year	2021	2022	% Change Year-over-Year
Total Criminal Code	213	295	38%	895	827	-8%
<i>Persons Crime</i>	47	51	9%	170	182	7%
<i>Property Crime</i>	119	166	39%	559	475	-15%
<i>Other Criminal Code</i>	47	78	66%	166	170	2%
Traffic Offences						
<i>Criminal Code Traffic</i>	16	2	-88%	50	51	2%
<i>Provincial Code Traffic</i>	566	197	-65%	2,700	1,984	-27%
<i>Other Traffic</i>	0	1	N/A	8	2	-75%
CDSA Offences	10	1	-90%	37	41	11%
Other Federal Acts	14	4	-71%	42	49	17%
Other Provincial Acts	82	99	21%	252	291	15%
Municipal By-Laws	11	18	64%	57	54	-5%
Motor Vehicle Collisions	57	78	37%	329	362	10%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

Criminal Code files are up substantially. Drivers include Theft Under \$5000 (71 vs. 24 last year) and Utter Threats (11 vs. 6 last year). Total Criminal Code is the highest we've seen in the past five years. Drug enforcement is down substantially. In part this is because our most active dealers are all in jail. Increased Criminal Code activity also leaves less time for self generated work including drug activity. This is also reflected in our traffic stats which went from 566 to 197. Collisions have increased. The primary causal factor remains animal strikes.

The Crime Severity Indexes for 2022 have been released. Alberta's CSI is 103.2. Barrhead's went up from 88.3 to 92.5. This places us 85th of 148 RCMP jurisdictions and well below the Provincial average.

⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

The unit is dealing with staffing shortages as have only four General Duty constables working instead of seven. We have a lateral transfer coming and he hopes to be here for September. We will also get a member back from Pat Leave in September so the shortage will ease up at the end of the summer. We are also pushing for a Cadet to fill the final vacancy but have heard nothing to date. Overtime members are being brought in to alleviate the work loads.

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: July 25, 2023

Re: Donation of the 1998 Town owned Fire Truck Unit

1.0 **PURPOSE:**

To consider donating the 1998 Town owned Fire Truck Unit.

2.0 **BACKGROUND AND DISCUSSION:**

In 2020 the Town and County purchase a 2020 Fort Gary single axle unit (Unit # 37) to replace a Town owned 1998 unit, as seen below:



The unit has 27,800 mile and the unit was replaced as the unit reached its twenty years of service. Emergency apparatus that are 15 years or older will not meet the newer safety standards and requirements. Upgrading older apparatus to attempt to meet the newer standards is not a sound strategy due to significant cost and engineering restrictions of the older apparatus design. The risk of older apparatus used as front-line vehicles are not a safe practice due to the possibility of failure no matter how well they are maintained.

The original though was to convert the unit into a Community Events Vehicle to be use during the local Ag. Society Parade and other community events.

In lieu of the noted strategy, Council elected to allocate some funds to repair the 1933 single axle unit, currently stored in the museum into a community vehicle.



The breaks for the 1933 unit have now been repaired however, the master cylinder needs some attention as new bushings are required.

3.0 ALTERNATIVES:

- 3.1 That Council approves the donation of the 1998 Town owned Fire Truck unit to the Grande Prairie Rotary Club, as is and where is.
- 3.2 That Council tables the potential donation of the 1998 Town owned Fire Truck Unit and to instruct Administration to provide further information at the next regular Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

Should the unit be sold through a public auction, the anticipated sell price would be in the neighborhood of \$3,500.00.

We were told that these unit are typically purchased for parts.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Limited – but would provide some positive public relations to the Town of Barrhead.

8.0 ATTACHMENTS:

- 8.1 A Publication from the Grande Prairie Rotary Club “Highway To Mexico”.

9.0 RECOMMENDATION:

That Council approves the donation of the 1998 Town owned Fire Truck unit to the Grande Prairie Rotary Club, as is and where is.

(original signed by the CAO)

Edward LeBlanc
CAO

It All Started With A School Bus



Highway To Mexico

In 2001, a Grande Prairie Rotary Club acquired a school bus to transport wheelchairs to needy people in Mazatlan, Mexico. Building on that success, the Highway to Mexico project was born in 2003 with the delivery of two more school buses leading up to the 117th vehicle being delivered in 2022 (our 21st year!).

The project started with school buses, but the need for emergency vehicles, equipment and training was evident in the State of Sinaloa and beyond. Even in cities over 500,000 people, the government does not provide funding for Fire Departments or Ambulance Services which are staffed mostly by volunteers. The equipment and training that the Highway to Mexico project has provided has been invaluable.

Each year, volunteer Rotarians drive 5,000 km to Mexico in a convoy of up to 12 fire trucks, ambulances and school buses. All of the equipment is donated to agencies which meet rigid standards for sustainability determined by Rotary Clubs in Mexico. The fuel, maintenance insurance, tolls fees and expenses are funded by Rotary.



Highway To Mexico

Rotary Needs Your Support

The Highway to Mexico project has been successful due to the generous donations received from various cities, towns, municipalities and companies who have provided new or retired fire apparatus, firefighting appliances, rescue tools, medical equipment and personal protective equipment. Purchasing all of this would not be possible. To date, the replacement value of all donated items delivered is approximately \$20,000,000.

The apparatus and equipment have a dramatic impact on responder and public safety in Mexico and are treated with respect by its recipients. Such appreciation and care will extend the service life of the equipment well into the future.

The real effect of the project is seen when the vehicles and equipment are delivered to communities in Mexico. It is truly life changing. A bus gets kids to school. Fire apparatus and well-equipped and protected firefighters save homes and businesses. A fully equipped ambulance responds to treat and transport a loved one, rescued from a vehicle collision and so much more.

This is where you come in! **The project is looking for fire apparatus and equipment**, whether donated or purchased at a nominal fee. In cooperation between the Rotary Clubs of Grande Prairie and Edson, we would be happy discuss the opportunities for your support. Please contact:

Murray Heinrich - Rotary Club of Edson
780-712-6444 or EdsonrotaryHTM@gmail.com



Highway To Mexico

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: August 22, 2023

Re: Petition regarding the 53rd avenue reconstruction.

1.0 PURPOSE:

For Council to receive the Chief Administrative Officer's report on a petition regarding the decision of Council to reconstruct a portion of 53rd avenue, as information.

2.0 BACKGROUND AND DISCUSSION:

In accordance to the Municipal Government Act, the following are the general requirements for a petition to be considered valid:

Section 224(1)

A petition must consist of one or more pages, each of which must contain an identical statement of the purpose of the petition.

(2) The petition must include, for each petitioner,

- (a) the printed surname and printed given names or initials of the petitioner,
- (b) the petitioner's signature,
- (c) the street address of the petitioner or the legal description of the land on which the petitioner lives,
- (c.1) the petitioner's telephone number or e-mail address, if any, and
- (d) the date on which the petitioner signs the petition.

(3) Each signature must be witnessed by an adult person who must

- (a) sign opposite the signature of the petitioner, and
- (b) take an affidavit that to the best of the person's knowledge the signatures witnessed are those of persons entitled to sign the petition.

(3.1) The petition must have attached to it the affidavits referred to in subsection (3).

(4) The petition must have attached to it a signed statement of a person stating that

- (a) the person is the representative of the petitioners, and

- (b) the municipality or the Minister, as the case may be, may direct any inquiries about the petition to the representative.

Section 225(1)

A petition must be filed with the chief administrative officer and the chief administrative officer is responsible for determining if the petition is sufficient.

(2) No name may be added to or removed from a petition after it has been filed with the chief administrative officer.

(3) In counting the number of petitioners on a petition there must be excluded the name of a person

(a) whose signature is not witnessed,

(a.1) whose signature is witnessed but for which no affidavit is attached to the petition,

(b) whose signature appears on a page of the petition that does not have the same purpose statement that is contained on all the other pages of the petition,

(c) whose printed name is not included or is incorrect,

(d) whose street address or legal description of land is not included or is incorrect,

(e) if the date when the person signed the petition is not stated,

(f) when a petition is restricted to certain persons,

(i) who is not one of those persons, or

(ii) whose qualification as one of those persons is not, or is incorrectly, described or set out, or

(g) who signed the petition more than 60 days before the date on which the petition was filed with the chief administrative officer, unless

Referencing Section 223(1) of the Municipal Government Act, the minimum number of petitioners must be signed by electors equal in number to at least 10% of the population.

For further reference Section 226(1) of the Municipal Government Act states:

Within 45 days after the date on which a petition is filed, the chief administrative officer must make a declaration to the council or the Minister on whether the petition is sufficient or insufficient.

(2) Repealed 1995 c24 s26.

(3) If a petition is not sufficient, the council or the Minister is not required to take any notice of it.

In addition, Section 221.1 of the Municipal Government Act states:

If a council receives a sufficient petition requesting that council call a meeting with the public, the council must call a meeting with the public to discuss the matters stated in the petition and the meeting must be held no later than 30 days after the chief administrative officer declares the petition to be sufficient.

In accordance with Section 226(1) of the Municipal Government Act; as the Chief Administrative Officer for the Town of Barrhead I declare that the submitted petition is insufficient.

3.0 ALTERNATIVES:

- 3.1 That Council accepts the Chief Administrative Officer's report on the submitted petition regarding the 53rd avenue reconstruction, as information.
- 3.2 That Council tables the Chief Administrative Officer's report regarding the 53rd avenue reconstruction and request Administration to provide further information at the next Council Meeting.
- 3.3 That Council instructs Administration to make the necessary arrangements for the Town to host a non-statutory public hearing regarding the 53rd avenue reconstruction project.

4.0 FINANCIAL IMPLICATIONS:

Not applicable.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Limited.

8.0 ATTACHMENTS:

The petition, as submitted to the Town office. The petition has been redacted in order to comply with Section 226.2(1) of the Municipal Government Act:

- Despite any provision of this Act, the Freedom of Information and Protection of Privacy Act or any other enactment, personal information contained in a petition
- (a) must not be disclosed to anyone except the chief administrative officer and the chief administrative officer's delegates, if any, and
 - (b) must not be used for any purpose other than validating the petition.

9.0 RECOMMENDATION:

That Council accepts the Chief Administrative Officer's report on the submitted petition regarding the 53rd avenue reconstruction, as information.

(original signed by the CAO)

Edward LeBlanc - CAO

[illegible]

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: August 22, 2023

Re: Proposed 2024 expedited Capital purchases

1.0 **Purpose:**

Request authorization to proceed with a specific 2024 expedited capital item for the Recreation Department.

2.0 **Background and Discussion:**

The Aquatic Centre previously had heavy plastic curtains at the entrance of both change rooms. During the COVID-19 pandemic, the curtains were removed and never replaced due to some potential health issues.

As there is no current barrier at the entrance of the change rooms, the Recreation Department received numerous complaints last winter that the pool deck was cold. The Recreation Department feels the absence of a barrier allows the cold winter winds to move quickly from the main entrance to the change rooms and then onto the pool deck. The suggested solution is to install sliding doors in the hallway – leading to the change rooms to prevent the cold winds from moving further into the facility.

The budgetary cost for the sliding doors has been calculated at \$15,000.00.

3.0 **Alternatives:**

- 3.1 Council provides authorization to proceed with the purchase and installation of automatic sliding door for the Regional Aquatic hallway, at a budget of 15,000.00, as presented.
- 3.2 Council accepts this report in respect to proceeding with the purchase and installation of automatic sliding door for the Regional Aquatic hallway, as information.

3.3 Council tables the report on the proposed 2024 expedited with the capital purchase and installation of automatic sliding door for the Regional Aquatic hallway capital purchase and instructs Administration to provide further information at the next Council Meeting.

4.0 Financial Implications:

The required source of funding for the proposed purchase would be derived from the existing capital reserves.

However, with the required lead-time the funds would only be spent in the 2024 fiscal year.

5.0 Interdepartmental Implications:

Not applicable

6.0 Senior Government Implications:

Not applicable

7.0 Political/Public Implications:

Minimal

8.0 Attachments:

None.

9.0 Recommendations

Council provides authorization to proceed with the purchasing and installation of automatic sliding door for the Regional Aquatic hallway, at a budget of 15,000.00, as presented.

(Original signed by the CAO)
Edward LeBlanc
CAO

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: August 22, 2023

Re: Request to waive the rental fee for the Charles Godberson Rotary Room.

1.0 **PURPOSE:**

For Council to consider a financial request from the Barrhead & Area Regional Crime Coalition (B.A.R.C.C.).

2.0 **BACKGROUND AND DISCUSSION:**

Recently, Administration received an e-mail from B.A.R.C.C. formally requesting the waiving of the rental fee for the Town's Charles Godberson Rotary Room for the organization's 3-day special event.

The following is information found on B.A.R.C.C.'s web-site:

The Barrhead & Area Regional Crime Coalition is a regional partnership between the County of Barrhead, the Town of Barrhead, Woodlands County, the RCMP and Barrhead & District Rural Crime Watch Association to address crime.

The purpose of the coalition is to take a collaborative approach to make our communities safer. Through coordinated efforts in education and awareness of crime prevention and reporting suspicious activities, BARCC is taking an active role in reducing crime

In the recent pass, Council has denied similar requests but have provided the organization with a cash donation equivalent to the rental fee.

B.A.R.C.C. has received a crime prevention grant from the Province and the funds are ear-marked for registration subsidy and to facilitate and host five different workshops.

The 2023 Operating Budget includes a grant to B.A.R.C.C. in the amount of \$500.00 which has not been issued to date.

In accordance to Bylaw 06-2023, the following are the current rental rates (GST included) for the Charles Godberson Rotary Room:

- | | |
|-------------|----------|
| a) Hourly | \$53.60 |
| b) Half Day | \$107.10 |
| c) Full Day | \$160.70 |

3.0 ALTERNATIVES:

- 3.1 That Council denies the request from B.A.R.C.C. dated August 17, 2023 to waive the rental fee for the Charles Godberson Rotary Room for their event scheduled for October, 2023.
- 3.2 That Council denies the request from B.A.R.C.C. dated August 17, 2023 to waive the rental fee for the Charles Godberson Rotary Room but provide an operating grant for their event scheduled for October, 2023.
- 3.3 That Council tables the request B.A.R.C.C. dated August 17, 2023 and instructs Administration to obtain additional information to be presented during the September 12, 2023 Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

Depending on the direction taken by Council but the rental fee for three days would amount to \$459.14 (GST excluded).

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Depending on the direction taken by Council.

8.0 ATTACHMENTS:

- 8.1 E-mailed dated August 17, 2023.

9.0 RECOMMENDATION:

Administration awaits further direction from Council.

(original signed by the CAO)
Edward LeBlanc
CAO

Mayor & Council

August 17, 2023

Town of Barrhead
5014-50 Ave
Barrhead, AB

RE: Waiving Multi-Purpose Room Rental Fees

BARCC is planning to host a 3-day certification course in Crime Prevention Through Environmental Design (CPTED). The target audience for this course is curators of public & community spaces, including municipal staff, community hall operators, campground owners, and others. This CPTED certification course was previously organized by the Town of Barrhead and set to be held in 2022 but was postponed for various reasons. After BARCC's receipt of the Alberta Crime Prevention Grant last year, we are reviving this project. The course will take place over 3 days in October 2023.

The projects that are funded by BARCC's receipt of the Alberta Crime Prevention Grant are twofold. First, BARCC will subsidize registration in a CPTED certification course, as noted above. Second, BARCC will host a number of short crime prevention workshops throughout the Town of Barrhead, County of Barrhead, and Woodlands County. These short workshops will be focused on the general public, and are completely funded by the grant.

As noted, the only grant funding allocated to the CPTED course is for subsidized registration costs for attendees. For this reason, we are unable to use grant funding for facility rental for the 3-day CPTED certification course.

The Dr. Charles Godberson Multi-Purpose Room would be an ideal location and is well set up to hold this course, since one component of the training involves going on class site visits of public spaces in town. Since the Town is a primary partner in BARCC, we are requesting that the Town waive multi-purpose room rental fees for the CPTED certification course.

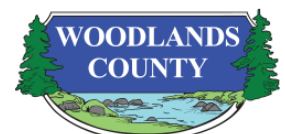
Waiving facility rental fees for CPTED certification would allow BARCC to deliver on our grant obligations, but more importantly it would support BARCC's mandate of taking an active role in reducing crime through crime prevention education. Support from the Town of Barrhead in this way would continue the long history of the Town's support for BARCC initiatives.

Sincerely,



Chairman Ron Kleinfeldt
Barrhead & Area Regional Crime Coalition (BARCC)

Barrhead & Area Regional Crime Coalition is a partnership between:



**COUNCIL REPORTS
AS OF AUGUST 22, 2023**

		Meeting (since last council)
Agricultural Society	Cr. Oswald (Alt. Cr. Kluin)	_____
Barrhead Accessibility Coalition	Cr. Kluin	_____
Barrhead Cares Coalition	Cr. Assaf	_____
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	_____
Barrhead Attraction & Retention Committee	Mayor McKenzie	_____
Barrhead & District Social Housing Association	Cr. Smith	_____
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith	_____
Barrhead Regional Airport Committee	Mayor McKenzie and Cr. Assaf	_____
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith (Alt. Cr. Oswald)	_____
Capital Region Assessment Services Commission	Cr. Klumph	_____
Chamber of Commerce	Cr. Oswald	_____
Community Futures Yellowhead East	Cr. Assaf (Alt. Cr. Kluin)	_____
Economic Development Committee	Committee of the Whole	_____
Enhanced Policing School Resource Officer Committee	Cr. Sawatzky (Alt. Mayor McKenzie)	_____
Family & Community Support Services Society	Cr. Kluin and Cr. Oswald	_____
Intermunicipal Collaboration Framework Committee	Cr. Assaf, Cr. Smith and Mayor McKenzie	_____
Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	_____
Municipal Emergency Advisory Commission	Cr. Assaf, Cr. Kluin and Cr. Smith	_____
Municipal Planning Commission	Cr. Assaf, Cr. Oswald and Cr. Sawatzky (Alt. Cr. Smith)	_____
Subdivision & Development Appeal Board	Cr. Klumph	_____
Twinning Committee	Cr. Klumph	_____
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	_____

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: August 22, 2023

Re: Correspondence Items

Item (a) Letter dated July 27, 2023 from the Barrhead Public Library thanking the Town of Barrhead for the monetary grant that was contributed to the library.

Recommendation:

Council accepts the letter dated July 27, 2023 from the Barrhead Public Library thanking the Town of Barrhead for the monetary grant that was contributed to the library, as information.

Item (b) Letter dated July 31, 2023 from the Barrhead Community Victim Services Unit Association requesting financial assistance for 2023.

Administration's comments:

The 2023 approved Operating Budget includes provision for a financial contribution of \$1,000.00 for the Barrhead Community Victim Services Association; based on the letter received, the funds were recently released.

Recommendation:

Council accepts the letter dated July 31, 2023 from the Barrhead Community Victim Services Unit Association requesting financial assistance for 2023, as information.

Item (c) Letter dated August 9, 2023 from the Barrhead Community Gardens inviting Town Council and Staff to the Grand Opening Phase 1 of the Barrhead Community Gardens.

Recommendation:

Council accepts the letter dated August 9, 2023 from the Barrhead Community Gardens inviting Town Council and Staff to the Grand Opening Phase 1 of the Barrhead Community Gardens, as information.

(Original signed by the CAO)

Edward LeBlanc
CAO

Barrhead Public Library

5103 – 53 Avenue

Barrhead AB T7N 1N9

July 27, 2023

Mr. Dave McKenzie, Mayor

Town of Barrhead

5014-50 Ave.

Barrhead AB

T7N 1N2

Mr. McKenzie:

On behalf of members of the Barrhead Public Library Board, I would like to thank you, and our Town Councillors, for the grant you recently gave our library. This grant is crucial to providing library service for The Town of Barrhead, County of Barrhead, and the surrounding areas.

Having Council members join us for library activities is always appreciated. We enjoyed having you and Mrs. McKenzie participate in our Coronation Tea.

This past year has been difficult for libraries. As in all areas of community service, rising inflation costs for materials, programming, technology support, facility operations, staff wages, and community outreach have left libraries scrambling for funding.

Delivering service to our patrons has meant every dollar has been critical for reaching our goals. Without your grant, we would not be able to deliver materials and books patrons request, present online programming, offer audio and visual assistance to the physically challenged, or answer the many questions received during daily operations.

It has been rewarding to hear from the community how much they appreciate our efforts. Whether activity kits for children, storytelling for toddlers, the latest best seller, or a good magazine, the role of the public library has never been more important. We are providing relaxation, education, and recreation at a stressful time, especially financially.

None of this would be possible without the monetary assistance provided to libraries through grants. We have faced serious budget adjustments, but, thanks to the assistance of you and the Council, we have been able to meet our patrons' needs.

So, on behalf of the Barrhead Public Library Board, and all the people we serve, thank you. We look forward to continuing our relationship with you in the years ahead.

Sincerely,


Susan McLaren, Board Member

Barrhead Public Library

July 31, 2023

Town of Barrhead
5014 – 50th Avenue
Barrhead, Alberta T7N 1L1



Attention: Mayor McKenzie and Barrhead Town Council.

As the Town Council knows, the Government of Alberta is moving forward with its plan to centralize Victim Services into four regional zones. Alberta Solicitor General & Public Safety (SOLGPS) anticipates the change over to occur on April 1st, 2024, and, at that time, local boards will cease to exist. However, Barrhead Community Victim Services Unit Association (BCVSUA) intends to continue serving the Town of Barrhead until the change over is official. Therefore, BCVSUA requests Barrhead Town Council's consideration for the 2023 \$1000 contribution. BCVSUA is very appreciative of the Town of Barrhead's previous financial assistance as the funds help to support the volunteer Advocates in their work with clients/victims of crime and trauma. Upon dissolution, our Board will distribute any remaining donated funds back into the communities served by BCVSUA.

Enclosed, for the Town Council's perusal, is the Program Manager's Report for 2022 presented at the June 2023 Annual General Meeting.

Thank you, again, for considering our request for the annual contribution. Please contact Program Manager, Kristina Kyllonen, at 780-674-4848, or Board Chairperson, Margaret Osborne, at 780-305-9687, if you have any questions.

Sincerely,

Kristina Kyllonen
Program Manager
Barrhead Community Victim Services Unit Association

Margaret Osborne
Board Chairperson
Barrhead Community Victim Services Unit Association



**Program Manager's AGM Report 2022
For Barrhead Community Victim Services Unit
Association.**



Presented June 29, 2023

In 2022, the Barrhead & Community Victim Services Unit Association saw the largest growth in the unit's history, in terms of KD5151 referrals, client/victim numbers and overall workload. As the COVID-19 pandemic restrictions eased at the beginning of the year, our unit was fully engaged in order to keep up with the high demands for VSU supports and services for the victims of crime and trauma in this community. Overall, Barrhead Community Victim Services Unit saw a substantial increase in numbers for 2022, both in day-to-day activities and the number of active files.

In 2022 an announcement was finally made regarding the restructuring of the Victim Services delivery model for Alberta. You will recall that in 2020 the Government of Alberta passed *The Victims of Crime (Strengthening public Safety) Amendment Act*, which expanded the mandate of the Victim of Crime Fund to include public safety initiatives, thereby resulting in decreased funding available specifically for Victims Services units in the province. Additionally, at the time, there were discussions occurring at the provincial level regarding new Victims Services organization models.

In July, 2022 we were informed that the Government of Alberta was restructuring all VSU'S across the Province into their proposed 'Zonal Model', which ultimately will mean the closure of our unit in its current form in 2024. Although the announcement was not received well by most units, at least it provided a final plan and decision, as waiting for the new direction has caused a lot frustration and uncertainty for units, since it had been a two year time frame of not knowing what the changes would entail.

Barrhead and Community VSU had a good year with fundraising efforts, including a successful casino in January and volunteering at the Festival of Trees Event (which included a 50/50 draw). We did have a small hiccup with the Wildrose Rodeo fundraiser, all of which now have been corrected for future events. None of our fundraising would be possible without our special volunteers, and the board members. Thank you everyone for the hard work and dedication.

Our Victim Services Unit continued to be the recipients of generous community groups (and individuals) gifting us with donations, both monetary and items such as the beautiful handmade quilts made locally and given to our unit to gift to our clients/victims. Thank you so very much!

Another success for our unit in 2022 was hiring a new staff member to assist the Program Manager in the office to help handle the higher workload due to the increased unit numbers.

2022/2023 Key Highlights:

- ✓ Christmas 'Fill A Cruiser' Toy Drive
- ✓ Festival of Trees event was successful and offers great community engagement and money raised.
- ✓ AGLC Casino
- ✓ Indigenous Day Parade
- ✓ Remembrance Day Ceremony
- ✓ Regional VSU Retreat
- ✓ RCMP&VSU Halloween Pumpkin Walk
- ✓ Volunteer Appreciation: Successful in person Dinner event
- ✓ RCMP VSU Liaison & VSU-PARTY Program Presentation
- ✓ Swan Hills 'Wellness Fair' day went ahead in person
- ✓ Barrhead 'Make the Connection' day went ahead in person

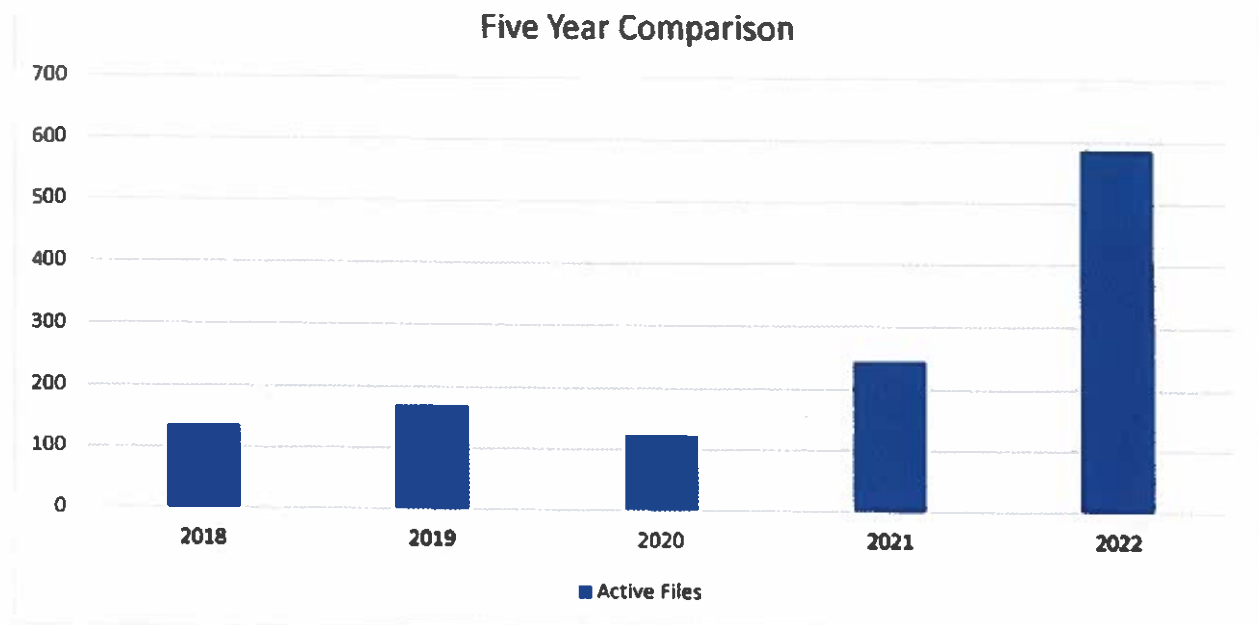
Additionally, the following training sessions were attended by Volunteer Advocates, Board Members and/or Staff: LMOU Training, Restorative Justice, Mental Health First Aid, Assist Certification, Human Trafficking and Sexual Exploitation, SART Nurse info session, Tracy Stark Experience with Murder/Suicide, Saffron Centre-Keeping kids safe from online/Internet luring, Soul Sisters Presentation on Grief, RCMP Peer to Peer Presentation.

Statistics (January 1, 2022 – December 31, 2022):

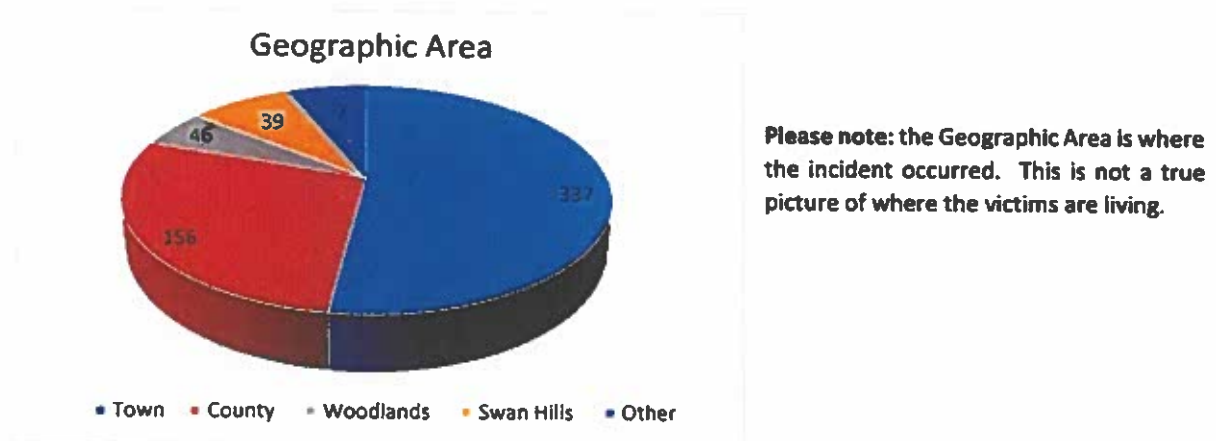
Files

The total new files generated for Barrhead Community Victim services in 2022 were 585. This is 339 MORE files than last year and more than doubles our file/referral numbers from 2021- this is a remarkable increase! Additionally, our crisis call out numbers were increased, which aligns with the increased file numbers.

The return to regular office status, and loosening of pandemic related health restrictions meant less logistical challenges in assisting the RCMP. The majority of the files followed the same trend and consisted mostly of family/domestic violence related, assaults, sexual assaults, fraud, property crime, theft and MHA related files. Our small but mighty unit somehow kept up with the increased demand for our services, and continued to provide a plethora of victim support programming and services that were needed. Additionally, our unit's RCMP compliance rate was much higher than previous years, contributing to the increased numbers, as the referrals and files were properly entered and scored.



The following chart shows *where* the new files were generated in our communities (note: this chart does not show the number of VSU declined files or files reopened):



What we did

2022 saw us return to our normal VSU service delivery; we no longer needed to execute our duties in innovative ways to align with the provincial restrictions. This meant we could serve our clients in ways that were aligned with our unit's mission statement, bylaws, policies and procedures.

Regular VSU duties and responsibilities of the staff and volunteers included 24/7 crisis care, emotional support, court preparation, court updates and accompaniment. We also provided information regarding Victim Impact Statements, Financial Benefits (counselling coverage), Restitution forms and the Victim of Crime Protocols.

In addition to the organizational duties we have extensive reporting obligations to meet the requirements of the Ministry of Justice and the Solicitor General.

2022 marked our busiest year yet with our court program as it is still trying to handle the back logged justice system from the pandemic. Our unit attended several trials, crown meetings and court preps in Barrhead, St. Albert, Fort Saskatchewan, Court of Kings Bench in Edmonton and we travelled to Red Deer Kings Bench Court to assist a youth sexual assault victim.



Barrhead VSU has put in a tremendous amount of time and effort to foster partnerships in the communities we serve. These partnerships are a vital component for Victim Services as they create a more comprehensive and cohesive approach for our clients and in turn lessens the impact of crime on the victim. In 2022, we continued to send referrals to community partners, including, but not limited to: Barrhead Family and Community

Support Services (Foodbank, Advocacy and Support, Counselling), Alberta Health Services Mental Health and Addictions, Swan Hills Detox Centre, Sexual Assault Centre of Edmonton, Zebra Child Protection Centre, School Counselors, RCMP and School Resource Officers.

We also collaborated closely with the Probation Officers and the Crown Prosecutor's office to streamline and assist victims to navigate the judicial process. Fortunately, once the COVID-19 pandemic restrictions ended, and court resumed in-person, court dates were no longer being cancelled and rescheduled as often as the years prior. However, we did continue to see an increase of 'Withdrawn' and 'Stay of Proceeding' outcomes.

2022 meant VSU was able to leave ZOOM meetings in the past, and for the most part meet in person as we continued our strong working relationships with the many community agencies: Inter-Agency (Barrhead & Swan Hills), Barrhead Cares, Community Action for Healthy Relationships (CAHR) and the Barrhead Elder Abuse Community Advisory Group. We made it a priority to keep communication open with Barrhead Composite High School counselling staff in case VSU was needed to go into the school and do court preparation with students who may be victims and/or are being subpoenaed to court. Over the past couple of years this was a great way to help lessen the stress for young people going to testify in court. However, this year most students/youth preferred to meet with VSU at the detachment.

The People

Barrhead Community Victim Services Unit Association would not be successful without our dedicated volunteers. Whether they volunteer as a Victim Services Advocate, Board Member, or a volunteer for special events, our people make this program run. In 2022, there were 9 members on the Board, 4 Victim Advocates and approximately 25 volunteers that helped in other capacities. These volunteers put in countless hours directly assisting victims of crime, being on call for crisis calls, attending court trials and docket days, administrative duties, Advocate meetings, Board Meetings, RCMP and PM meetings, public relations, training, attending special events and fundraising. A special heart felt 'Thank you' goes to all the volunteers. Each and every one of you is vital to the success of our unit.

Our RCMP Partners

Under the great leadership of Sgt. Bob Dodds (Barrhead) and Cpl. Fil Vicente (Barrhead) and Sgt. Devron Dittmer (Swan Hills), we forged ahead to further strengthen our partnerships and relationships with the our RCMP partners. Additionally, the vital support of Cst. Ben Tapp and Cst. David Serdobintsev, as our RCMP Liaison Members have played a pivotal role in our referral processes and ultimately, our ability to deliver services to our clients in the community. I am so thankful for all the support, assistance and dedication they gave to me and the unit. I extend sincerest gratitude to all the RCMP members and support staff in the detachments, as the atmosphere is very welcoming, caring and humorous. There is a true comradery that has been built-- Thank you again to all those in both detachments for your partnerships, assistance and encouragement, as these relationships are key to the success of this unit.

Sgt. Dodds will be retiring in the near future, and I know the atmosphere in the detachment will change. He has been a great leader, cheerleader and support, both to me and this unit, and will be deeply missed. I want to extend my personal thanks and gratitude-it's been a pleasure serving this community beside you—Betty-Lou 😊

Closing Remarks:

I mark the end of 2022/23 in a bittersweet state- continuing my tenure as the Program Manager during the tail end of the COVID-19 pandemic and the Government of Alberta announcement to restructure VSU's across the province has been an immense personal challenge. However I am forever humbled by the dedication, professionalism and commitment that our volunteers, community, RCMP partners and Board members continue to provide to Barrhead & Community VSU.

We have such a dedicated Volunteer Advocate base in both Barrhead and Swan Hills who serve the community members most affected by crime and tragedy in a sensitive and empathetic manner. VSU would not thrive if it was not for the personal and emotional sacrifices of these wonderful volunteers and their families. Our advocate base is small, but a solid one and for this I feel truly blessed.

The Board of Directors has continued to show great leadership skills, knowledge and support with the business operations of this organization. I will forever value the knowledge that has been passed down and the relationships that I have been able to continue to leverage because of the long standing commitment the Board has to the communities we serve. Our Board members show a strong commitment and high ethical standard of practice to VSU and the community. It's been an absolute pleasure to work along side them.

Thinking about moving forward in this work without the amazing board by my side is something I am still trying to process. You have all served your community with heart and dedication for so many years helping to lessen the impact that crime, trauma and tragedy have on victims. This program has so much to be proud of.

Although the future is uncertain, being able to continue this helping hands work, along side passionate advocates to ensure compassionate and knowledgeable assistance that our communities and clients deserve, will always be my goal. How to do this, is still up in the air, as we await further direction from the Government of Alberta.

As I close off this final annual report for Barrhead & Community Victim Services Unit Association, I want to say thank you. I will remember my time working with you all very fondly and with such gratitude to all those served before me and beside me throughout the years. There are truly no words to express the admiration I have for your dedication and commitment, or to recognize the impact it has on me, and to the community and the victims/clients we serve. This unit has supported some of the most vulnerable citizens at their most vulnerable times, but is only as strong as the people who make it up.

I'll conclude with this quote that resonates deeply about being passionate with reference to the work we do within Victim Services. 'Helping people at their most vulnerable time is hard, but it's a privilege.'

It's a privilege that I hope to be able to continue long into the future.

Kindest Regards,

Kristina Kyllonen

Program Manager

Barrhead Community Victim Services Unit Association

Mission Statement:

The Barrhead Community Victim Services Unit Association, operated as a community directed police-based program, will minimize the impact of victimization. As a result, Barrhead as a community will be a safer and healthier place to live.

RECEIVED

AUG 10 2023

Barrhead Community Gardens

August 9, 2023

To: Barrhead Town Council and Staff,

Please accept our invitation to the **Grand Opening Phase I** of the **Barrhead Community Gardens**

on

Thursday Aug 24th, 2023 from 5:00pm – Dusk.

To celebrate our new location, there will be opening remarks to thank the Daase and Winkler families, our supporters and partners followed by the ribbon cutting ceremony. Hot dogs and refreshments will be available with door prizes, a display to show our progress to date, tours of the gardens and several family fun activities to round out the event.

We look forward to celebrating with you!

Yours sincerely,

Susan L. Rees President Barrhead Community Gardens Society

Cc Jay Byer

Roberta Lawrence

Lori Bandola

Marilyn Flock

Charmaine Botros

Fleur Whitley

Rita Borle

Dave & Zelda King