



**AGENDA**  
**REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL**  
**TUESDAY, JULY 12, 2022 AT 5:30 P.M.**  
**IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
  - (a) Regular Meeting Minutes – June 28, 2022
  - (b) Special Meeting Minutes – July 5, 2022
4. Public Hearings
  - (a) There are no Public Hearings
5. Delegations
  - (a) Delegation at 5:30 p.m. – Donald Copeland, Board Chair/CEO from the Olive Branch Christian Outreach Society
6. Old Business
  - (a) There is no Old Business
7. New Business
  - (a) Possible amendment to Policy 32-12 – Parade Route Policy (details to be distributed during the Council Meeting)

8. Reports

- (a) Council Reports
- (b) CAO Report
- (c) Council Action List to July 5, 2022

9. Minutes

- (a) Barrhead Exhibition Association and Agricultural Society – June 28, 2022

10. Bylaws

- (a) There are no Bylaws

11. Correspondence Items

- (a) Email dated June 27, 2022, from Maryanne King, Policy Advisor with the National Police Federation
- (b) Email dated July 4, 2022, from Brandy Cox, Deputy Minister for Municipal Affairs
- (c) Email dated July 7, 2022, from Maryanne King, Policy Advisor with the National Police Federation

12. For the Good of Council

13. Tabled Items

14. Closed Session

15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD  
TOWN COUNCIL HELD TUESDAY, JUNE 28, 2022,  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

**PRESENT** Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, A. Oswald, D. Smith and D. Sawatzky

Officials: Ed LeBlanc, CAO

Others: Barry Kerton, Barrhead Leader

**ABSENT**

**CALL TO ORDER**

Mayor McKenzie called the meeting to order at 5:30 p.m.

**AGENDA**

The agenda was reviewed.

242-22

Moved by Cr. Klumph that the agenda be accepted with the following addition:

- 7(c) Temporary Road Closure

CARRIED UNANIMOUSLY

**CONFIRMATION OF MINUTES**

The Minutes of the Town Council Regular Meeting of June 14, 2022, were reviewed.

243-22

Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of June 14, 2022 be accepted as presented.

CARRIED UNANIMOUSLY

**PROPOSED NEW BLUE HERON BRONZED STATUE**

For Council to review the options of repairing or replacing the existing Blue Heron statue, was received.

244-22

Moved by Cr. Sawatzky that Council instructs Administration to proceed with having the existing Blue Heron statue clear coated and installed in Gazebo Park.

CARRIED

**BYLAW 09-2022, PARKS AND PUBLIC FACILITIES BYLAW**

Proposed Bylaw 09-2022, the Parks and Public Facilities Bylaw, was presented.

245-22

Moved by Cr. Smith that Council give Bylaw 09-2022, the Parks and Public Facilities Bylaw with amending 2(l) from "Lease" to "leash", first reading.

CARRIED UNANIMOUSLY

246-22

Moved by Cr. Assaf that Council give Bylaw 09-2022, the Parks and Public Facilities Bylaw with amending 2(l) from "Lease" to "leash", second reading.

CARRIED UNANIMOUSLY

247-22

Moved by Cr. Klumph that Council give Bylaw 09-2022, the Parks and Public Facilities Bylaw, be presented for third reading.

CARRIED UNANIMOUSLY

248-22 Moved by Cr. Kluin that Council give Bylaw 09-2022, the Parks and Public Facilities Bylaw with amending 2(1) from “Lease” to “leash”, third reading.

CARRIED UNANIMOUSLY

**RECOGNITION OF LONG SERVICE FOR ELECTED OFFICIALS**

For Council to forward the names of elected officials for the long service award as offered by *Alberta Municipalities*, was received.

249-22 Moved by Cr. Sawatzky that Council nominates Councillor Don Smith, Councillor Bert Proft (posthumous) and Councillor Adolph Bablitz (posthumous) for the 2022 Distinguished Service Award as offered by *Alberta Municipalities*.

CARRIED UNANIMOUSLY

**PURCHASE OF A CUROTTO-CAN EQUIPMENT**

For Council to consider the purchase of a used curotto-can equipment, was received.

250-22 Moved by Cr. Smith that Council approves the purchase of a curotto-can equipment from the Town of Hinton in the amount of \$32,000.00, with the source of funding being derived from the existing Trade Waste Capital Reserve.

CARRIED UNANIMOUSLY

**TEMPORARY ROAD CLOSURE REQUEST**

For Council to authorize the temporary closure of a portion of 51st Avenue (Veterans Way) in order to host a fundraiser, was received.

251-22 Moved by Cr. Kluin that Council authorize the temporary close of a portion of 51<sup>st</sup> Avenue (Veterans Way) between Main Street and 51<sup>st</sup> Street on Saturday, August 6, 2022 between the hours of 11:00 am – 4:00 pm to host a fundraiser BBQ in support of the Grizzly Fire & Rescue Association.

CARRIED UNANIMOUSLY

**REPORTS TO COUNCIL**

The following Reports to Council as of June 28, 2022, were reviewed:

- Agricultural Society
- Community Futures Yellowhead East
- Family & Community Support Services Society
- Library Board
- Yellowhead Regional Library Board

252-22 Moved by Cr. Sawatzky that the following Reports to Council as of June 28, 2022, be accepted as information:

- Agricultural Society
- Community Futures Yellowhead East
- Family & Community Support Services Society
- Library Board
- Yellowhead Regional Library Board

CARRIED UNANIMOUSLY

**MINUTES TO  
COUNCIL**

The following Minutes to Council were reviewed:

- Family and Community Support Services Society – May 19, 2022

253-22

Moved by Cr. Kluin that the Family and Community Support Services Society – May 19, 2022 Meeting Minutes, be accepted as information.

CARRIED UNANIMOUSLY

**CORRESPONDENCE  
ITEM**

The following correspondence item was reviewed:

Letter dated June 14, 2022, from Reeve Glen Ockerman, County of St. Paul, regarding a letter of support to encourage the Commission to perform a review of the rising utility fees for both natural gas and electricity.

254-22

Moved by Cr. Klumph that the letter dated June 14, 2022, from Reeve Glen Ockerman, County of St. Paul, regarding a letter of support to encourage the Commission to perform a review of the rising utility fees for both natural gas and electricity be received as information.

CARRIED UNANIMOUSLY

**RECESSED**

255-22

Moved by Cr. Assaf to recess the meeting at 6:34 p.m.

CARRIED UNANIMOUSLY

**RECONVENED**

256-22

Moved by Cr. Klumph to reconvene the meeting at 7:01 p.m.

CARRIED UNANIMOUSLY

**CLOSED SESSION – FOIP  
ACT SECTION 16 - LAND**

257-22

Moved by Cr. Smith that Council come go in closed session at 7:01 p.m.

CARRIED UNANIMOUSLY

**EXITED**

Cr. Sawatzky left the Chambers at 7:12 p.m.

**ENTERED**

Cr. Sawatzky entered the Chambers at 7:22 p.m.

**OUT OF CLOSED SESSION**

258-22

Moved by Cr. Assaf that Council come out of closed session at 7:23 p.m.

CARRIED UNANIMOUSLY

259-22

Moved by Cr. Assaf that Council utilizes the Government of Canada personal vehicle rate of .61 per kilometer and any future amendments thereafter, effective immediately.

CARRIED UNANIMOUSLY

260-22

Moved by Cr. Kluin that Council instructs Administration to prepare a lease agreement with Lorraine Fisher and Lynn Redington to lease a portion of an undeveloped municipal right-of-way located immediately adjacent to 5721 55 Street, for a period of five years with an annual rent of \$25.00.

CARRIED UNANIMOUSLY

**ADJOURN**

261-22

Moved by Cr. Smith that the Council Meeting be adjourned at 7:31 p.m.

CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

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Mayor, David McKenzie

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CAO, Edward LeBlanc

MINUTES OF THE SPECIAL MEETING OF THE BARRHEAD  
TOWN COUNCIL HELD TUESDAY, JULY 5, 2022, AT 12:00 p.m.  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

**PRESENT** Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, A. Oswald, D. Sawatzky  
and D. Smith

Officials: Ed LeBlanc, CAO

Others: Barry Kerton, Barrhead Leader

**ABSENT**

The required waiver notice for the Special Council Meeting was endorsed by all members of Council present.

**CALL TO  
ORDER**

Mayor McKenzie called the meeting to order at 12:21 p.m.

**AGENDA**

The agenda was reviewed.

262-22

Moved by Cr. Klumph that the agenda be accepted as presented.

CARRIED UNANIMOUSLY

**REQUEST FOR A TEMPORARY  
ROAD CLOSURE – PORTION OF  
57<sup>TH</sup> AVENUE**

To approve the temporary closure of 57<sup>th</sup> Avenue as requested by the 4-H Alberta Northwest Region.

263-22

Moved by Cr. Kluin that Council approve the request by 4-H Alberta Northwest Regional and temporary close a portion of 57<sup>th</sup> Avenue for their event scheduled for July 8<sup>th</sup>-10<sup>th</sup>, 2022.

CARRIED UNANIMOUSLY

264-22

Moved by Cr. Sawatzky that Council proceeds with offering a Tonnie Swim to each delegate for the 4-H Alberta Northwest Regional event scheduled for July 8<sup>th</sup>-10<sup>th</sup>, 2022.

CARRIED UNANIMOUSLY

**ADJOURN**

265-22

Moved by Cr. Assaf that the Council Meeting be adjourned at 12:31 p.m.

CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

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Mayor, David McKenzie

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CAO, Edward LeBlanc

# REQUEST FOR DECISION

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**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** July 12, 2022

**Re:** 5:30 p.m. Delegation – Don Copeland, representing The Olive Branch Christian Outreach Society

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## **1.0 PURPOSE:**

Don Copeland is making a presentation to Council in respect to The Olive Branch Christian Outreach Society.

## **2.0 BACKGROUND AND DISCUSSION:**

Mr. Don Copeland, Board Chair and CEO of The Olive Branch Christian Outreach Society would like to make a presentation to Council to discuss the Society's mission and their programs and how it can benefit the Barrhead community.

## **3.0 ALTERNATIVES:**

3.1 Council accept Mr. Don Copeland, speaking on behalf of The Olive Branch Christian Outreach Society's presentation, as information.

3.2 Council tables The Olive Branch Christian Outreach Society's presentation and request further information from Mr. Don Copeland, Board Chair and CEO.

## **4.0 FINANCIAL IMPLICATIONS:**

Not Applicable

## **5.0 INTERDEPARTMENTAL IMPLICATIONS:**

Administration has invited Ms. Karen Gariepy, Executive Director of Barrhead & District FCSS Society to hear Mr. Copeland's presentation.



**6.0 SENIOR GOVERNMENT IMPLICATIONS:**

Not Applicable

**7.0 POLITICAL/PUBLIC IMPLICATIONS:**

Not Applicable

**8.0 ATTACHMENTS:**

8.1 Letter from the Olive Branch Christian Outreach Society dated June 17, 2022.

**9.0 RECOMMENDATION:**

Council accept Mr. Don Copeland, speaking on behalf of The Olive Branch Christian Outreach Society's presentation, as information.

(original signed by the CAO)  
Edward LeBlanc  
CAO

RECEIVED

JUN 27 2022

The Olive Branch Christian Outreach Society

Box 463

Onoway, AB

T0E 1V0

June 17, 2022

David McKenzie

Mayor

Town of Barrhead

5014-50 Avenue

Barrhead, AB

T7N 1A2

Dear Mayor McKenzie,

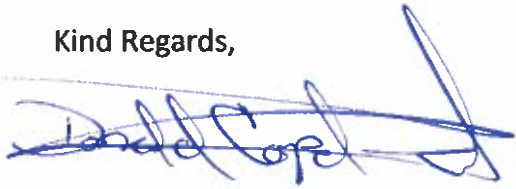
Please allow me to introduce myself, my name is Donald (Don) Copeland, and I am the Board Chair and CEO for The Olive Branch Outreach Society. The Olive Branch Outreach Society is a newly formed non-profit organization that provides family and community service programs, for vulnerable Albertans who need a "Hand up." Some of the services that we provide are advocacy, job search, resume writing, assistance with filing government documents such as AISH, CPP, and SFI benefits, locating affordable housing and much more. How is The Olive Branch Outreach Society different from family and community service organizations? The answer is a simple one. When you come to The Olive Branch Outreach Society, for help, you become a part of an ever-growing family. A family of God's children. A family as vast as the world it's self. The Olive Branch Outreach Society, it's executive, staff and volunteers will never turn anyone away, we guarantee that once you become a part of our family that you will always be a part of the family.

The reason for this letter is to request an audience with you, and the members of town council, to further explain the society, its mission and how it can benefit the citizens of the Town of Barrhead and surrounding areas. As well as how the Town of Barrhead can work with The Olive Branch Outreach Society in a manner that would not only benefit the citizens of the Town of Barrhead, but the town as well.

If you have any questions, regarding the society, please feel free to contact me, any time, either by telephone at 780-236-1642 (cell) or by email at [DCopeland.olivebranch@outlook.com](mailto:DCopeland.olivebranch@outlook.com) and I will be more than happy to assist you.

I look forward to hearing from you regarding my request, and would like to Thank you for your time, and attention, to my request.

Kind Regards,



Donald (Don) Copeland

Board Chair/CEO

The Olive Branch Christian Outreach Society

**TOWN OF BARRHEAD**  
**Policy 32-012**  
**Parade Route Policy**

**Effective Date: May 14, 2019**  
**Resolution No: 140-19**  
**Revised Date: September 10, 2019**  
**Resolution No. 291-19**

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**POLICY STATEMENT:**

Establish a set parade route and set guidelines for requests to hold a parade within the Town.

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**Purpose:**

To let groups and organizations know that there is a set parade route within the Town and what they may request when hosting a parade in our community. The group or organization must receive approval prior to any parades taking place.

**Definitions:**

“CAO” means the Chief Administrative Officer for the Town or his/her designate.

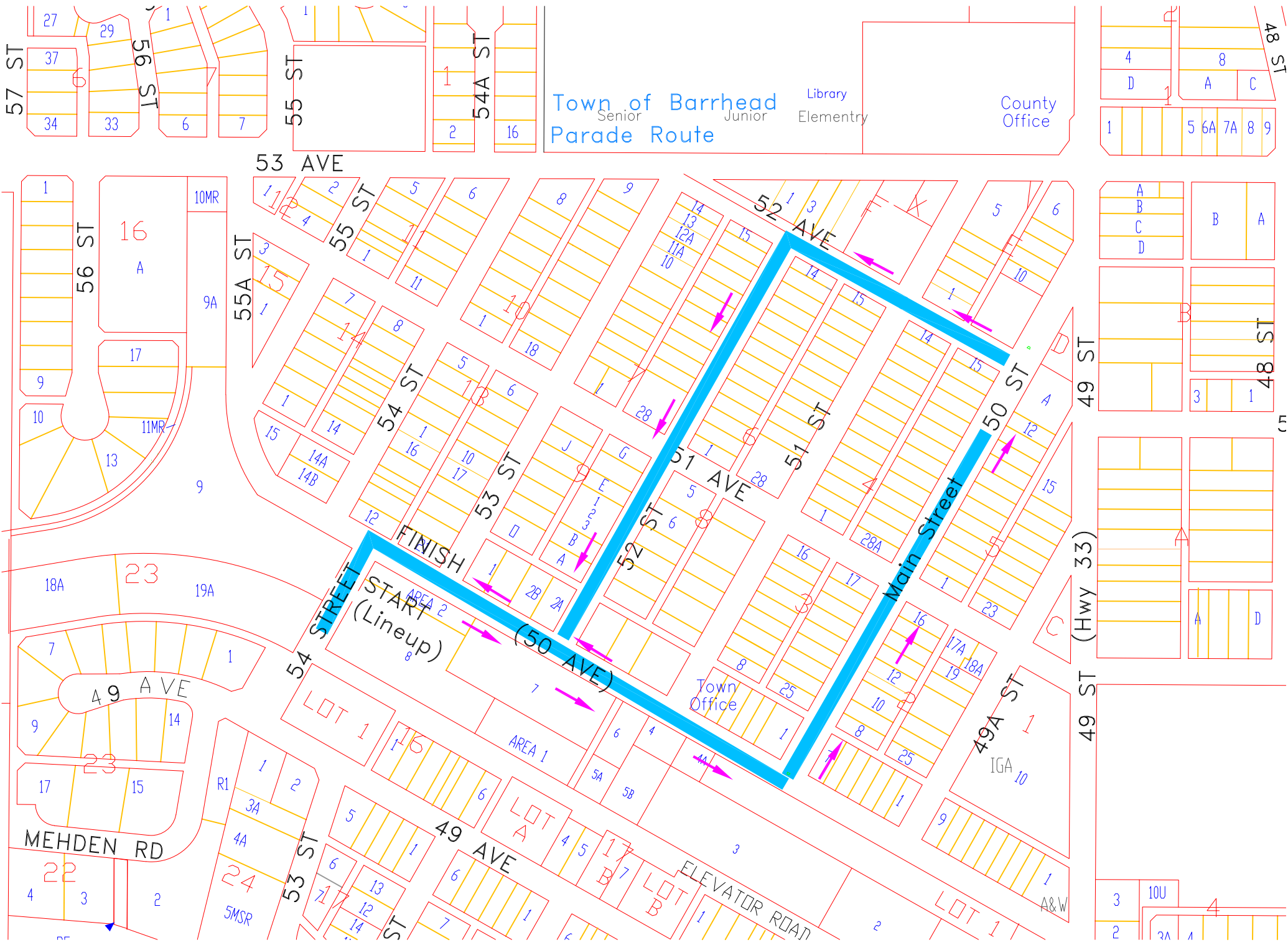
“Town” means the municipal corporation of the Town of Barrhead.

**Information:**

1. In order to host a parade in the Town, a letter of request must be sent to the CAO a minimum of 30 days in advance of the event, outlining the event and the purpose of the event, and how it would promote the community. For any parades other than the annual Blue Heron Fair Parade and the annual Christmas parade, the CAO will forward the request to Council for consideration.
2. Council may approve or deny a request to host a parade. If Council feels the proposed parade will not be supported by the community or if they feel that it would not promote the community in a positive manner, the request will be denied.

... 2

3. Items that may be requested from the Town include:
  - a. Barricades set up at all intersections and/or alleyways,
  - b. Extra garbage cans,
  - c. Bleachers (2 sets), locations to be determined prior to the event,
  - d. Portable toilets, locations to be determined prior to the event.
  
4. Candy being thrown at a parade is not permitted due to safety issues. Instead, it must be provided to children by hand.
  
5. A parade route map is attached as further clarification as listed:
  - a. The parade line up will begin on 54 Street and 50 Avenue and down Elevator Road if needed,
  - b. The parade will proceed east down 50 Ave.
  - c. Next, the parade will turn north onto 50 St. (Main St.)
  - d. Next, the parade will turn west onto 52 Ave.
  - e. Next, the parade will turn south onto 52 St.
  - f. Finally, the parade will turn west onto 50 Ave. where it will finish and disperse.



Town of Barrhead  
Senior Elementary Library  
Parade Route

County Office

Town Office

IGA

A&W

START  
(Lineup)  
(50 AVE)

FINISH

AREA 1

AREA 2

49 ST (Hwy 33)

# REQUEST FOR DECISION

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**To:** Town Council  
**From:** Edward LeBlanc, CAO  
**cc:** File  
**Date:** July 12, 2022  
**Re:** National Day of Truth and Reconciliation

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## **1.0 PURPOSE:**

For Council to discuss the potential of a paid statutory holiday for all Town employees on September 30<sup>th</sup> in recognition of the National Day of Truth and Reconciliation.

## **2.0 BACKGROUND AND DISCUSSION:**

September 30, 2021 marked the first National Day for Truth and Reconciliation.

The day honours the lost children and survivors of residential schools, their families and communities. Public commemoration of the tragic and painful history and ongoing impacts of residential schools is part of the reconciliation process

The day is intended to educate and remind Canadians about the history of residential schools, honour the victims and recognize the survivors.

Should the recommendation be endorsed by Town Council, Administration would make arrangements for all employees to have an opportunity for an in-service education session comprising of approximately one hour in length.

## **3.0 ALTERNATIVES:**

3.1 Council respectfully acknowledges the National Day of Truth and Recognition on September 30<sup>th</sup>, but elects not to provide a paid statutory holiday for Town employees.

- 3.2 Council authorizes a paid statutory holiday on September 30<sup>th</sup> for all Town employees in respect to the National Day of Truth and Recognition.
- 3.3 Council tables the report regarding a potential paid statutory holiday on September 30<sup>th</sup> for all Town employees in respect to the National Day of Truth and Recognition and instructs Administration to bring back additional information for the next regular Council Meeting.

**4.0 FINANCIAL IMPLICATIONS:**

As some employees will take advantage of the proposed in-service training session, the cost will be minimal.

**5.0 INTERDEPARTMENTAL IMPLICATIONS:**

None

**6.0 SENIOR GOVERNMENT IMPLICATIONS:**

None.

**7.0 POLITICAL/PUBLIC IMPLICATIONS:**

It is important that all members of the community reflect on this tragedy that forms part of the Canadian history. The proposed in-service training shows the Town's recognition of the importance of education.

**8.0 ATTACHMENTS:**

None

**9.0 RECOMMENDATIONS:**

Council respectfully acknowledges the National Day of Truth and Recognition on September 30<sup>th</sup>, but elects not to offer a paid statutory holiday for Town employees.

(Original signed by the CAO)  
Edward LeBlanc  
CAO



**COUNCIL REPORTS  
AS OF JULY 12, 2022**

		Meeting (since last council)
Agricultural Society	Cr. Oswald (Alt. Cr. Kluin)	<u>  X  </u>
Barrhead Accessibility Coalition	Cr. Kluin	<u>          </u>
Barrhead Cares Coalition	Cr. Assaf	<u>          </u>
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	<u>          </u>
Barrhead Attraction & Retention Committee	Mayor McKenzie	<u>          </u>
Barrhead & District Social Housing Association	Cr. Smith	<u>  X  </u>
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith	<u>          </u>
Barrhead Regional Airport Committee	Mayor McKenzie and Cr. Assaf	<u>          </u>
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith (Alt. Cr. Sawatzky)	<u>          </u>
Capital Region Assessment Services Commission	Cr. Klumph	<u>          </u>
Chamber of Commerce	Cr. Oswald	<u>          </u>
Community Futures Yellowhead East	Cr. Assaf (Alt. Cr. Kluin)	<u>          </u>
Economic Development Committee	Committee of the Whole	<u>          </u>
Enhanced Policing School Resource Officer Committee	Cr. Sawatzky (Alt. Mayor McKenzie)	<u>          </u>
Family & Community Support Services Society	Cr. Kluin and Cr. Oswald	<u>          </u>
Intermunicipal Collaboration Framework Committee	Cr. Assaf, Cr. Smith and Mayor McKenzie	<u>          </u>
Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	<u>          </u>
Municipal Emergency Advisory Commission	Cr. Assaf, Cr. Kluin and Cr. Smith	<u>          </u>
Municipal Planning Commission	Cr. Assaf, Cr. Oswald and Cr. Smith (Alt. Cr. Sawatzky)	<u>          </u>
Subdivision & Development Appeal Board	Cr. Klumph	<u>          </u>
Twinning Committee	Cr. Klumph	<u>          </u>
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	<u>          </u>



## C.A.O Report

**To:** Town Council

**Date:** July 12, 2022

**Re:** July, 2022 C.A.O. Report

### **Communication Services:**

The following is some data since the beginning of the year:

➤ Facebook (January 1 – June 30)

Reach: 47,735 (+119.2%)

Engagements: 5,950 (+70.1%)

➤ Instagram (Jan 1 – Jun 30)

Reach: 1,212 (-79.8%)

Engagement rate: 68 (+240%)

Followers: 660 (+7.5%)

➤ YouTube (Jan 1 – Jun 30)

Subscribers: 89 (+8.5%)

Views: 4,400 (-29%)

➤ Better in Barrhead (Jan 1 – Jun 30)

Users: 5,644 (32.05%)

➤ Town of Barrhead (Jan 1 – Jun 30)

Users: 22,844 (-8.14%)

## **Enforcement Services:**

The Department currently has 18 open files under review/investigation:

- Bylaw issues: 7 files
- Traffic Enforcement – (ie: speeding, school zone speeding, distracted driving): 9 files
- Animal control matters: 2 files

## **Fire Protection Services:**

### ➤ Incidents from May 1 – May 31, 2022

- Fires – 2 (30.0 hours or 23.0% of total hours for the month of June)
- Rubbish or grass fires - 4 (38 hours or 29.1% of the total hours for the month of June)
- Downed power line - 1 - (7.5 hours or 3.1% of the total man hours for the month of June)
- Vehicle accidents – 1 (5.5 hours or 5.8% of the total man hours for the month of June)
- Ambulance assists – 10 (37 hours or 28.4% of the total hours for the month of June)
- False Alarms - 5 (12.5 hours or 9.6% of the total man hours for the month of June)

For the month of June there were a total of 23 calls which represented a total of 130.50 firefighter hours.

### ➤ Training:

- NFPA 1001 level 1 firefighter continued
- Introduction to rope rescue equipment
- Vehicle fires
- Hose lays and rolls
- Provincial qualifications Wildland firefighter online training through Edson

### ➤ Membership - 35, 34 responding with 1 new recruit.

## Other

- Fire department safety committee meeting was conducted
- Fund raising efforts for the Barrhead Grizzly Trail Fire and Rescue Association raised just over \$20,500.00. The fund-raising events were:
  - a) Golf tournament
  - b) X games medical stand by
  - c) 2 X bartending
  - d) Street festival, Beer gardens, BBQ and car bash event
  - e) Bike poker rally
- Annual inspection of Tower 6 ladder completed.

## Recreation Services:

### ➤ Operational:

- “Beak Breaks” were held every Friday of June in celebration of “June is Recreation & Parks Month”, the first child that found us won a prize basket and everyone else received a free popsicle and got to play lawn games.
- The new geocaches that we added to the community for commemorating “June is Recreation & Parks Month” have been well received, we will add more next year. A winner was chosen for entering the geocaching contest who received a one-month pool pass.
- Installed more bridges in the Beaverbrook ravine.
- 1<sup>st</sup> round of weed inspections completed.
- Summer Program registration has been successful and currently all but one program has enough children registered to run, although there is still time for it to fill.
- Canada Day was successful; we hosted food vendors, a variety of inflatables, glitter tattoos, BARS pet adoption, loonie swim, a movie on our new inflatable screen, and fireworks. This was a free event for the community (besides the loonie swim and food vendors).
- Swim lessons are filled.
- The Department hosted a National Lifeguard course during the week of July 4<sup>th</sup> and as a result two new lifeguards have joined aquatics Department.

- Capital
  - Renovations to the Curling rink washrooms are 90% complete.
  - Columbarium prep work has started.
  - All Wheels Park - organics removed and base installed.
  
- Upcoming Special Events
  - Adult Wibbit night July 15,
  - Youth Wibbit night July 22
  - July 17-23 National Drowning Prevention Week.
  - Focus 4H July 8-10

### **Transportation Services:**

- Operational
  - Crack filing program has started in June – still on-going weather permitting.
  - The Department has started the annual curb painting program; painting of parking stalls, cross walks and handi-capped symbols will start next week-weather permitting.
  - Cleaning catch basins program continues.
  - Tree trimming near Town boulevards is on-going.
  - Back alleys will be gaveled and graded after the Industrial Park gravel roads are graded.

Edward LeBlanc - CAO

(original report signed by the C.A.O.)

Town of Barrhead

COUNCIL ACTION LIST ON RESOLUTIONS DIRECTING ADMINISTRATION - AS OF JULY 5, 2022

Reference Number	Resolution	Comments	Status
	<b><u>July 5, 2022 Council Meeting</u></b>		
264-22	Moved by Cr. Sawatzky that Council proceeds with offering a Tonnie Swim to each delegate for the 4-H Alberta Northwest Regional event scheduled for July 8th-10th, 2022.	Discounted passes have been prepared to be distributed by the Organizer.	Completed
263-22	Moved by Cr. Kluin that Council approve the request by 4-H Alberta Northwest Regional and temporary close a portion of 57th Avenue for their event scheduled for July 8th-10th, 2022.	Public Works staff received the details from the Organizer, First line responders will be notified.	Considered completed
	<b><u>June 28, 2022 Council Meeting</u></b>		
251-22	Moved by Cr. Kluin that Council authorize the temporary close of a portion of 51st Avenue (Veterans Way) between Main Street and 51st Street on Saturday, August 6, 2022 between the hours of 11:00 am – 4:00 pm to host a fundraiser BBQ in support of the Grizzly Fire & Rescue Association.	Organizer and Town staff were notified of Council's decision.	Completed
250-22	Moved by Cr. Smith that Council approves the purchase of a curotto-can equipment from the Town of Hinton in the amount of \$32,000.00, with the source of funding being derived from the existing Trade Waste Capital Reserve.	Was advised from the Town of Hinton that they were able to exchange their surplus equipment with another vendor.	Completed
249-22	Moved by Cr. Sawatzky that Council nominates Councillor Don Smith, Councillor Bert Proft (posthumous) and Councillor Adolph Bablitz (posthumous) for the 2022 Distinguished Service Award as offered by Alberta Municipalities.	Nomination package was submitted to Alberta Municipalities within the prescribed deadline	Completed
244-22	Moved by Cr. Sawatzky that Council instructs Administration to proceed with having the existing Blue Heron statue clear coated and installed in Gazebo Park.	The statue was delivered to a local Shop on July 4th; three coats will be applied. Once completed, the statue will remain with the Vendor for approximately another week to ensure the coating is completely set.	In progress
	<b><u>June 14, 2022 Council Meeting</u></b>		
223-22	Moved by Cr. Assaf that due to the required financial commitment, Council choose not to enter into a funding agreement relating to the electric vehicles charging stations with Municipal Climate Action Centre and received this report as information.	Municipal Climate Action Centre was advised accordingly.	Completed
221-22	Moved by Cr. Sawatzky that Council approves revised Policy 12-016, Corporate Purchasing Card Use Policy, as presented.		Completed

Town of Barrhead

COUNCIL ACTION LIST ON RESOLUTIONS DIRECTING ADMINISTRATION - AS OF JULY 5, 2022

Reference Number	Resolution	Comments	Status
219-22	Moved by Cr. Klumph that Council proclaim June 1-30, 2022 as Recreation & Parks Month.		Completed
	<b><u>December 14, 2021 Council Meeting</u></b>		
431-21	Moved by Cr. Klumph that Council instructs Administration to work with the Barrhead Regional Water Commission to come up with an agreement whereby the Commission pays the Town for future sewer operating expenses and capital expenditures.	Letter was forward to the Water Commission and was discussed during their meeting of April 21st. Follow-up discussion will take place during their next Board Meeting; tentatively scheduled for sometime in August.	In Progress
	<b><u>November 23, 2021 Council Meeting</u></b>		
415-21	Moved by Cr. Assaf that Council directs Administration to make the necessary arrangements for the recognition of long service awards for elected officials for the 2022 AUMA Convention.	It was confirmed by AM (Alberta Municipalities) that there is recognition for long service of municipal elected officials with at least 20 years of service. The deadline for nominations for this year has been set for June 30th. Administration will prepare the nomination package. The item will be presented to Council during the June 28th Meeting as a resolution from Council is required.	Completed
	<b><u>March 9, 2021 Council Meeting</u></b>		
083-21	Moved by Cr. Assaf that Council authorize the disposal of the 2012 International garbage truck at a public auction, vendor to be at the discretion of Administration.	The new unit arrived mid-February and has been in service since March. Once all ordered bins/covers have arrived, Administration will be moving forward to dispose of the old unit - probably in late Summer/early Fall.	Pending

Barrhead Exhibition Association and Agricultural Society  
Board Meeting  
June 28, 2022

---

Meeting called to order by President Jackie Miller at 7:30 pm.

Attendance: Jackie Miller, Brenda Visser, Ken Anderson, Ashley Mast, Shauna Abernathy, Colleen Branden, Steve Zunti, Steve Properzi, Lynn Down, Bill Lane, Anthony Oswald

ADOPTION OF AGENDA

Moved by B Visser to adopt amended agenda. Secunder S Zunti. Carried.

ADOPTION OF MINUTES

Moved by B Visser to adopt amended minutes of Board Meeting of May 24, 2022. Secunder J Miller. Carried.

BUSINESS ARISING FROM MINUTES

1. Business MasterCard – **Moved B Lane to apply for a Business MasterCard with administrators be those with current signing authority President Brenda Visser and Treasurer Jackie Miller with a limit of \$5,000. Moved by S Zunti to approve amended motion. Carried**
2. Rural Committees Foundation Grant – B Visser will submit application once project and costs are confirmed i.e.: barn doors insulation, Leonard Schmidt Memorial.
3. Grad – S Abernathy volunteers and clean-up crew in place. S Zunti will return liquor supplies  
All volunteers will wear identification tags.

REPORTS

1. Financial Report – attached. Ag grant has been received. **Moved by B Visser to accept report as presented. Secunder B Lane. Carried.**
2. Facilities Report – attached. **Moved by K Anderson to accept report as presented. Secunder B Visser. Carried.**
3. Fair Report – attached. “Showpass Ticketing” will be offered. **Moved by B Visser to accept report as presented. Secunder C Branden. Carried.**
4. Rodeo Report – J Miller reported a 3-year bid to host the WRA Finals will be confirmed in the next few weeks. **Report accepted by the Board.**
5. Fundraising Report – C Branden reported disappointing results with the online 50/50 and may not hold another. **Report accepted by the Board.**
6. Derby Report - A Mast reported T-shirts received and trophies will be ready. All supervisors will wear I.D/s. 50/50 license will be under the Ag society. **Report accepted by the Board.**

NEW BUSINESS

1. Volunteer Meeting June 21 – The Ag Society was very pleased with the turnout. Many attendees were new to the Ag Society and offered to fill WRA Finals positions with one committing to 3 years and others where help is needed.
2. Thank You – From the Barrhead & District 4H Horse Club for support of Achievement Days.

ADJOURNMENT

Moved by B Lane to adjourn meeting at 8:30 pm. Secunder K Anderson. Carried



8:38 AM

## Barrhead Exhibition Association and Agricultural Society

## Balance Sheet

06/28/22

As of June 28, 2022

Accrual Basis

	<u>Jun 28, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Chequing/Savings</b>	
100 · Servus Credit Union - Chequing	52,931.89
101 · Servus Credit Union - Savings	16.62
102 · Servus Rewards #2	93.05
105 · Servus Credit Union - Shares	1.44
107 · Servus Credit Union - CASINO	17,037.15
109 · Term 9 Rodeo Grant 1 Yr Redeem	14,485.48
110 · Leonard's Memorial 1 Yr Rdeem	9,265.87
<b>Total Chequing/Savings</b>	<u>93,831.50</u>
<b>Accounts Receivable</b>	
115 · Accounts Receivable	1,000.00
117 · GST Receivable	-1,144.87
<b>Total Accounts Receivable</b>	<u>-144.87</u>
<b>Total Current Assets</b>	<u>93,686.63</u>
<b>Fixed Assets</b>	
170 · Land	152,541.86
172 · Show Barn	849,506.90
173 · Equipment	324,046.45
174 · Grounds Improvement	151,989.03
175 · Bablitz Exhibition Hall	308,480.06
<b>Total Fixed Assets</b>	<u>1,786,564.30</u>
<b>Other Assets</b>	
186 · Other Assets	725.00
<b>Total Other Assets</b>	<u>725.00</u>
<b>TOTAL ASSETS</b>	<u><u>1,880,975.93</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
200 · Accounts Payable	3,459.93
<b>Total Accounts Payable</b>	<u>3,459.93</u>
<b>Other Current Liabilities</b>	
201 · Accrued Liabilities	1,775.00
205 · Stabilize Alberta Funding	14,435.00
250 · GST/HST Payable	-305.13
<b>Total Other Current Liabilities</b>	<u>15,904.87</u>
<b>Total Current Liabilities</b>	<u>19,364.80</u>
<b>Total Liabilities</b>	<u>19,364.80</u>
<b>Equity</b>	
195 · Pembina West Co-operative	-3,858.77
300 · Retained Earnings	-31,679.08
32000 · *Retained Earnings	94,046.80
350 · Equity In Capital Property	1,681,663.68
360 · Capital excess (deficit)	559.94
Net Income	120,878.56
<b>Total Equity</b>	<u>1,861,611.13</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>1,880,975.93</u></u>

9:19 AM

## Barrhead Exhibition Association and Agricultural Society

## Profit &amp; Loss

06/28/22

November 1, 2021 through June 28, 2022

Accrual Basis

	Nov 1, '21 - Jun 28, 22
<b>Income</b>	
<b>FACILITY RENTALS</b>	
1099 · Arena Rental	110.00
1100 · Barn	12,342.35
1101 · Exhibition Hall Rental	
1101A · Alberta Health Services Rental	44,000.00
<b>Total 1101 · Exhibition Hall Rental</b>	<b>44,000.00</b>
1103 · Heat In Barn	425.70
1106 · Meeting Room Rental	1,420.00
1107 · Open Riding	6,883.80
1111 · Electronic Timer Rental	80.00
<b>Total FACILITY RENTALS</b>	<b>65,261.85</b>
<b>FAIR INCOME</b>	
1405 · Derby Entries	1,200.00
1406 · Derby Sponsorship	2,300.00
1410 · Horse Show Entries	110.00
1411 · Horse Show Sponsorship	550.00
1415 · Rodeo Sponsorship	1,050.00
<b>Total FAIR INCOME</b>	<b>5,210.00</b>
<b>FUNDRAISING</b>	
1201 · Bar (County of Barrhead)	234.29
1202 · Bar (Town of Barrhead)	969.54
1205 · Casino	15,142.07
1210 · Family FUNdraiser	
Raffle	463.00
1210 · Family FUNdraiser - Other	950.00
<b>Total 1210 · Family FUNdraiser</b>	<b>1,413.00</b>
<b>Total FUNDRAISING</b>	<b>17,758.90</b>
399 · Grant - Alberta Agriculture	52,533.00
400 · Misc Income	850.00
401 · Other Revenue	0.04
402 · Patronage Dividends	12.11
410 · Memberships	118.00
430 · On Target Bull Sale	590.00
435 · Donations (A)	25,403.00
440 · Farmers Market Insurance	288.00
450 · Interest Earned	60.55
460 · Sponsorship (General)	
460B · Gold Sponsorship	2,500.00
460C · Silver Sponsorship	1,550.00
460D · Bronze Sponsorship	1,000.00
460E · Friends of BAS	200.00
460 · Sponsorship (General) - Other	850.00
<b>Total 460 · Sponsorship (General)</b>	<b>6,100.00</b>
710 · Alberta Stabilization Grant	
710A · Stabilization Matching Grant	25,000.00
<b>Total 710 · Alberta Stabilization Grant</b>	<b>25,000.00</b>
<b>Total Income</b>	<b>199,185.45</b>
<b>Gross Profit</b>	<b>199,185.45</b>
<b>Expense</b>	
<b>FUNDRAISING/BAR EXPENSES</b>	
2203 · Town of Barrhead	524.48

## Barrhead Exhibition Association and Agricultural Society

## Profit &amp; Loss

06/28/22

November 1, 2021 through June 28, 2022

Accrual Basis

	Nov 1, '21 - Jun 28, 22
2209 · Family FUNdraiser	338.22
<b>Total FUNDRAISING/BAR EXPENSES</b>	<b>862.70</b>
<b>SHOW BARN EXPENSES</b>	
<b>Utilities</b>	
2107 · Natural Gas	
2107A · Carbon Tax	2,373.53
2107 · Natural Gas - Other	9,932.18
<b>Total 2107 · Natural Gas</b>	<b>12,305.71</b>
2108 · Power	5,197.53
2109 · Water & Sewer	
2109A · Ag Barn Water and Sewer	491.77
<b>Total 2109 · Water &amp; Sewer</b>	<b>491.77</b>
21110 · Internet Service	359.20
<b>Total Utilities</b>	<b>18,354.21</b>
2100 · General Operating Expenses	7.29
2101 · Barn & Grounds Repairs & Maint	7,734.04
2102 · Fuel, oil, etc	648.61
2104 · MEETING ROOM EXPENSES	
2105 · Janitorial	3,088.00
2106 · Supplies - Meeting Room/Kitchen	355.48
2104 · MEETING ROOM EXPENSES - Other	5.84
<b>Total 2104 · MEETING ROOM EXPENSES</b>	<b>3,449.32</b>
2110 · Kitchen Maintenance	466.04
2111 · Equipment Maintenance & Repairs	3,327.73
<b>Total SHOW BARN EXPENSES</b>	<b>33,987.24</b>
<b>WILDROSE FINALS EXPENSES</b>	
2500 · Advertising & Promotion	300.00
2513 · Miscellaneous - Finals	715.08
2535 · Saturday Night Cabaret	2,500.00
<b>Total WILDROSE FINALS EXPENSES</b>	<b>3,515.08</b>
<b>2400 · FAIR EXPENSES</b>	
<b>Entertainment</b>	
2410 · Bouncy Activities	500.00
2461 · Global FMX Motocross	2,500.00
<b>Total Entertainment</b>	<b>3,000.00</b>
2401 · Advertising	412.40
2407 · Derby	
2424B · Misc Expenses	500.00
<b>Total 2407 · Derby</b>	<b>500.00</b>
2419 · Miscellaneous - Fair	
2419B · Tent Rental	500.00
2419 · Miscellaneous - Fair - Other	357.55
<b>Total 2419 · Miscellaneous - Fair</b>	<b>857.55</b>
2422 · Rodeo	
2422D · Misc Costs	50.00
<b>Total 2422 · Rodeo</b>	<b>50.00</b>
2435 · Saturday Night Dance	1,325.00
<b>Total 2400 · FAIR EXPENSES</b>	<b>6,144.95</b>

## Barrhead Exhibition Association and Agricultural Society

## Profit &amp; Loss

06/28/22

November 1, 2021 through June 28, 2022

Accrual Basis

	Nov 1, '21 - Jun 28, 22
<b>2600 · BABLITZ EXHIBITION HALL EXPENSE</b>	
2603 · Repairs & Maintenance	1,443.79
2604 · Water & Sewer	328.60
2605 · Other expenses	36.27
2606 · Alberta Health Services	4,350.76
<b>Total 2600 · BABLITZ EXHIBITION HALL EXPENSE</b>	<b>6,159.42</b>
<b>2800 · Derby</b>	
2801 · Advertising	412.40
2802 · Bar	200.00
2803 · Miscellaneous	357.54
<b>Total 2800 · Derby</b>	<b>969.94</b>
<b>501 · Advertising</b>	<b>112.02</b>
<b>508 · Convention Expenses</b>	
Registration	3,297.00
Travel and accomodation	1,885.08
508 · Convention Expenses - Other	0.00
<b>Total 508 · Convention Expenses</b>	<b>5,182.08</b>
<b>514 · Interest pd of overdue accounts</b>	<b>10.70</b>
<b>515 · Donations</b>	<b>815.89</b>
<b>517 · Sundry</b>	<b>298.24</b>
<b>518 · Secretary Expenses</b>	<b>99.98</b>
<b>520 · Sponsorship</b>	<b>100.00</b>
<b>530 · Office Supplies</b>	<b>92.00</b>
<b>531 · Website</b>	<b>585.00</b>
<b>532 · Professional Fees</b>	<b>1,700.00</b>
<b>533 · Insurance</b>	
533A · Farmers Market Insurance	288.00
533 · Insurance - Other	13,782.00
<b>Total 533 · Insurance</b>	<b>14,070.00</b>
<b>534 · Bank Charges</b>	<b>29.35</b>
<b>535 · AAAS Membership</b>	<b>300.00</b>
<b>536 · Memberships and Fees</b>	<b>85.00</b>
<b>537 · Line of Credit Interest</b>	<b>66.16</b>
<b>540 · Equipment Repairs &amp; Maintenance</b>	<b>1,293.00</b>
<b>555 · Miscellaneous</b>	<b>1,828.14</b>
<b>80000 · CASINO</b>	
80500 · Misc Expenses	1,995.00
80000 · CASINO - Other	-1,995.00
<b>Total 80000 · CASINO</b>	<b>0.00</b>
<b>Total Expense</b>	<b>78,306.89</b>
<b>Net Income</b>	<b>120,878.56</b>

# Barn Report

June 28 2022

Since the May 24 meeting the facilities have been used 3 times by other groups, 2 times for drop in riding, 8 times by 4-H and 4 times by the ag society, for a total of 17 times. The arena has been worked 8 times and watered 4 times this month.

The building committee met on May 31 to discuss repair to our tractor door was decided to ask Barrhead Glass for a bid and the door has been fixed. Billed from Deerline no bill from Barrhead Glass for labour.

4H Beef, Horse and Cannie have all had their Achievement Days

Art Weirenga cleaned up after Beef Achievement day and cleaned up our manure pile.

The facility committee met June 13 to discuss how we wanted 4H to repair our west pony wall. Rob Abernathy has been asked about repairing rodeo bleachers.

What we should do about weed control.

The committee has asked Visser Welding about adjusting the exhaust fan speed for kitchen ventilation and about repairing of the pallet forks and change quick attach on our old bale fork

The Deerline price for weld on brackets was \$342 for the old forks and Visser Welding will do the job.

4H has had 2 work parties; paint the north west sliding door, paint the 2 small portable bleachers, repair the west pony wall, and the brace in the 20 ft overhead door.

We have meet with 4H Focus and the Town to plan their event July 8,9,10

Have meet with grad about moving bleachers and Laurie to set up panels for outside camping. Will lock gates after meeting. County of Barrhead has graded our parking lot.

Ken Anderson has repaired 4 green panels and looked after weed control.

Have meet with John with the Town of Barrhead about gopher control and booking cleaning our kitchen ventilation. Still have gopher issue.

Rookie Plumbing has been asked to look at our old deep fryer for gas leak and repair the 1 ¼ water valve

Town of Barrhead have cut grass in the rodeo pens for 4H Focus.

Nate Wilson has set up a Blue Tooth receiver for the PA system in the barn.

## WORK TO BE DONE

Repair 2 picnic tables

Kitchen ventilation

Need new barrels for rodeo 2022

Leonard Schmidt memorial

## BOOKINGS

Lazy Daze – October 2022– April 2023 – Saturday and Wednesday evenings, May 1, Sept 24 & 25

Drop in Riding – Monday & Friday October – April, 2023 - Book 2 hour time slots per cohort group

Barrhead Light Horse – May 29 – outside, June 5,12,19,26, 28, July 1, 5, 12, 26, 28, August 2, 9,16, 23, 27 & 28, 30, Thursday - October – April

Barrhead Grad – June 30

4-H Focus – July 7, 8,9,10, 2022 – all facilities

Lazy daze – July 14 outdoor & barn, October 1&2

Drop in Riding – Monday, Tuesday, Friday – 5-9 pm October-March

Lazy Daze – Barn & outside grounds – October 1&2, Wednesday & Saturday October – April 2023

Demolition derby – July 23, 2022

Blue Heron Fair – August 13, & 14, 2022

Whitecourt Hockey – camping August 21- 27

Beef show – September 10, 2022

Wildrose Rodeo Finals – September 14-18, 2022

Freedom Naples & T&M 4-H – Sundays 1-4 Meadowview 4-H – Saturdays 9:30-11:30 am

Camp Creek 4-H – Saturdays 11:30-1:30 pm

Canine 4-H –

Barrhead Light Horse – Thursday October – April 2023

DM Branden – Breakaway roping -Tuesdays November 22 – April 4, 2023 – (except for On Target Bull Sale  
March 14), & January 13, February 17, March 10, March 31

On Target Bull sale – March 14, 2023

## **FAIR COMMITTEE REPORT**

**JUNE 28, 2022**

The committee has not met since May.

Concession: We had two additional groups wanting to run the concession for the Derby and the Fair: Drey Fitzgerald, from the Thrift Shoppe on 47<sup>th</sup> Street, and Barb Almost with The Barrhead Community Chapel Youth Group, along with Blue Heron Support Services. The decision was made to give the new groups the opportunity to have run the concession(s). Brenda spoke to both of the new groups and it was decided that Drey Fitzgerald and his organization will operate the concession for the Derby, and The Community Chapel Youth Group will run the concession for the Fair. Brenda informed Blue Heron Support Services of the decision. Brenda will meet with both groups and have a "Concession Agreement" form signed by both. (see attached)

Wristbands have been ordered to use at the Derby, Fair and the Finals.

The Parade time will be at 10:00 am – a 1:00 pm parade start meant blocking main street off for the entire morning, and that was not a welcome idea to the businesses on main street.

Saturday afternoon schedule will possibly have to be revised. Any ideas for an additional event on Saturday afternoon?? We will need to firm up schedule details soon. Placement of gates and volunteer gate schedule to be determined. We will need to "map" out location of all vendors, fitset ninja, bouncy castles, bbq cookoff, mini golf, etc.

This agreement is between the **Barrhead Exhibition Association and Agricultural Society** (hereafter referred to The Barrhead Ag Society) and the \_\_\_\_\_ (hereafter referred to as the "operator") regarding the operation of the concession booth at the \_\_\_\_\_

**The Agricultural Society will:**

- provide the kitchen facility located beside the Meeting Room of the Agricultural Barn
- provide free admission to a maximum of 25 volunteers per day

The kitchen includes the use of:

- two deep fryers
- one commercial grill, with two ovens and four burners
- one upright freezer
- one chest freezer
- one double cooler
- extra freezer located in the Bablitz Exhibition Hall storage room
- provide access to the kitchen and equipment, a maximum of five days prior to event – earlier access may be possible at the discretion of the Facilities Committee

**The Operator will:**

- provide supplies, products, and labour to operate the concession with a menu of their choosing
- clean the grill daily
- remove all supplies and goods after the event
- clean the deep fryer(s) after the event
- wash floors, counter, cupboards, etc. following the event
- ensure the kitchen is clean and emptied by the Tuesday after the event
- will provide a detailed income statement to the Barrhead Ag Society, no later than one month following the event
- pay 30% of net profit to the Barrhead Ag Society

Signed by:

**BARRHEAD EXHIBITION ASSOCIATION AND AGRICULTURAL SOCIETY**

\_\_\_\_\_ (Print Name)

\_\_\_\_\_ (Signature)

\_\_\_\_\_ (Date)

\_\_\_\_\_ (Operator)

\_\_\_\_\_ (Print Name)

\_\_\_\_\_ (Signature)

\_\_\_\_\_ (Date)



## REQUEST FOR DECISION

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**To:** Town Council  
**From:** Edward LeBlanc, CAO  
**cc:** File  
**Date:** June 28, 2022  
**Re:** Correspondence Items

---

**Item (a)** Email dated June 27, 2022, from Maryanne King, Policy Advisor with the National Police Federation, regarding the Call to Action in not replacing the RCMP with a new provincial police service.

**Recommendation:**

That Council accepts the email dated June 27, 2022, from Maryanne King, Policy Advisor with the National Police Federation, regarding the Call to Action in not replacing the RCMP with a new provincial police service, as information.

**Item (b)** Email dated July 4, 2022, from Brandy Cox, Deputy Minister for Municipal Affairs, regarding the Ministry of Municipal Affairs' annual report highlights, accomplishments, opportunities and challenges in 2021-2022.

**Recommendation:**

That Council accepts the email dated July 4, 2022, from Brandy Cox, Deputy Minister for Municipal Affairs, regarding the Ministry of Municipal Affairs' annual report highlights, accomplishments, opportunities and challenges in 2021-2022, as information.

**Item (c)** Email dated July 7, 2022, from Maryanne King, Policy Advisor with the National Police Federation, regarding the Call to Action in not replacing the RCMP with a new provincial police service (includes Town of Westlock's signatory).

**Recommendation:**

That Council accepts the email dated June 27, 2022, from Maryanne King, Policy Advisor with the National Police Federation, regarding the Call to Action in not replacing the RCMP with a new provincial police service (includes Town of Westlock's signatory), as information.

(Original signed by the CAO)  
Edward LeBlanc  
CAO

## Edward LeBlanc

---

**From:** Maryanne King <mking@npf-fpn.com>  
**Sent:** June 27, 2022 8:49 AM  
**To:** Edward LeBlanc  
**Subject:** Call to Action to the Government of Alberta  
**Attachments:** Call to Action to the Government of Alberta.pdf

Good morning Town of Barrhead,

Throughout Spring 2022, we have been in contact with you and other Albertan stakeholders regarding our Call to Action to the Government of Alberta to reconsider the proposal of a provincial police service. We are pleased to share that the Call to Action has been released and distributed to the Government of Alberta today.

You may see the Call to Action attached.

We appreciate each of the 73 signatories for standing together in requesting the Government to reconsider this costly and unsubstantiated proposal. This reflects what Albertans have been saying loud and clear - they do not want an expensive transition to replace the RCMP with a new provincial police service.

We further encourage any of those that did not participate in the Call to Action to connect with us should you be interested in participating in a future release, or in other related initiatives.

Should you like to connect regarding the Call to Action, or any related issues, please don't hesitate to contact me at your convenience.

### Maryanne King

Policy Advisor | Conseiller Politique

**National Police Federation | Fédération de la Police Nationale**

(587) 672-0695

<https://npf-fpn.com>

### The NPF has moved! La FPN a déménagé!

**Our new head office address is: / L'adresse de notre nouveau siège social est :**

220 Laurier Avenue West/Ouest

8th Étage – Suite 800

Ottawa, Ontario

K1P 5Z9



**NATIONAL  
POLICE  
FEDERATION**

**FÉDÉRATION  
DE LA POLICE  
NATIONALE**

 @NPFFPN

 NPF\_FPN

 nationalpolicefederation

 National Police Federation

The mission of the National Police Federation is to provide strong, professional, fair and progressive representation to promote and enhance the rights of RCMP members. La mission de la Fédération de la police nationale est de fournir une représentation forte, professionnelle, juste et progressive afin de promouvoir et faire avancer les droits des membres de la GRC.  
This email may contain PRIVILEGED AND/OR CONFIDENTIAL INFORMATION intended only for the use of the addressee. If you are not the addressee or the person responsible for delivering it to the person to whom it was addressed, you may not copy or deliver this to anyone else. If you receive this email by mistake, please immediately notify us.

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June 27, 2022

# CALL TO ACTION TO THE GOVERNMENT OF ALBERTA

Dear Premier,

We are committed to ensuring Albertans live in safe communities that support their health and well-being. Communities where people have reliable access to critical health, social, public safety, and educational services. Ultimately, Albertans living in a safe and healthy community communicate those needs to the Government of Alberta, who listen and respond.

The Government of Alberta has lost the trust of its constituents in its pursuit of an Alberta Provincial Police Service (APPS) by not undertaking fulsome, open, and transparent consultations with all those affected. Albertans have stated loud and clear that they do not want a costly new police service, with an overwhelming 84% of Albertans wanting to keep and improve the Alberta RCMP.

In addition, the Government of Alberta has not released a detailed funding model explaining who would be paying the costs of this proposed transition. The vague Transition Study noted initial transition costs of \$366 million over six years, and, at minimum, an additional \$139 million each year, increasing with inflation. Municipalities know that most of these costs will be downloaded directly to them, forcing them to significantly increase residents' and businesses' taxes.

Municipalities and engaged Albertans continue to call on the Government of Alberta to improve rural police response times and increase resources available to the justice system. The Province's \$2 million Transition Study did not highlight how a new APPS would address any of these issues.

**We, the undersigned, call on the Government of Alberta to stop efforts and investment to advance the creation of an Alberta Provincial Police Service and instead invest in resources needed to:**

- *Improve current policing services to reduce response times and address rural crime by increasing the number of RCMP officers within communities*
- *Improve social services to address the root causes of crime (health, mental health, social and economic supports)*
  - *Expand Police and Crisis Teams with police and Alberta Health Services*
  - *Work with communities to provide targeted social supports*
- *Increase resources within the justice system*
  - *Ensure timely trials by prioritizing violent over non-violent crimes*
  - *Hire more Crown prosecutors and appoint more Provincial Court Judges*





FEDERATION DE LA POLICE NATIONALE

AUPE



THE VILLAGE OF Berwyn



COACHES' BOND OF ACCORD building for tomorrow

BOWDEN



BLACKFALDS ALBERTA



Town of CANMORE

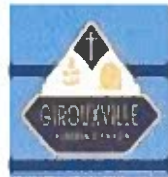


Edson



Fairview Heart of the Peace

THIS IS CROSSFIELD EST. 1907



INNISFAIL



JARVIS BAY



Magrath The Garden City



Mayerthorpe

Millet

NORTHERN SUNRISE COUNTY



Penhold

Ponoka

PSAC - Prairies Public Service Alliance of Canada



Sylvan Lake



Two Hills

USJE SESJ



TOWN OF Vauxhall

TOWN OF VERMILION ALBERTA

victim services alberta

Viking ALBERTA

VILLAGE OF ALLIANCE AN AF-516 TOUCH



TOWN OF Westlock



Wetaskiwin THE CITY WE SHARE

Town of Wainwright





**Organizations:**

National Police Federation  
Alberta Community Crime Prevention Association  
Alberta Union of Public Employees  
Clearwater Community Crime Watch  
Public Service Alliance of Canada – Prairies  
Union of Safety and Justice Employees  
Victim Services Alberta

**Cities:**

City of Wetaskiwin

**Towns:**

Town of Beaverlodge  
Town of Bon Accord  
Town of Bowden  
Town of Black Diamond  
Town of Blackfalds  
Town of Canmore  
Town of Coalhurst  
Town of Crossfield  
Town of Edson  
Town of Fairview  
Town of Fort Macleod  
Town of Grimshaw  
Town of High Level  
Town of High Prairie  
Town of High River  
Town of Innisfail  
Town of Magrath  
Town of Mayerthorpe  
Town of McLennan  
Town of Millet  
Town of Penhold  
Town of Ponoka  
Town of Spirit River  
Town of Swan Hills  
Town of Sylvan Lake  
Town of Tofield  
Town of Trochu  
Town of Vauxhall  
Town of Vermilion  
Town of Viking  
Town of Wainwright  
Town of Westlock

**Villages:**

Village of Alliance  
Village of Berwyn  
Village of Carmangay  
Village of Caroline

Village of Champion  
Village of Chipman  
Village of Clive  
Village of Coutts  
Village of Delia  
Village of Edgerton  
Village of Elnora  
Village of Girouxville  
Village of Hines Creek  
Village of Longview  
Village of Marwayne  
Village of Myrnam  
Village of Rosemary  
Village of Standard  
Village of Two Hills  
Village of Vilna  
Village of Waskatenau  
Village of Breton

**Summer Villages:**


Summer Village of Ghost Lake  
Summer Village of Jarvis Bay  
Summer Village of Seba Beach

**Counties:**

Big Lakes County  
Brazeau County  
County of Northern Lights  
Northern Sunrise County  
Smoky Lake County  
County of Wetaskiwin

**Municipalities:**

Municipal District of Peace  
Municipality of Crowsnest Pass



## Edward LeBlanc

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**From:** MA Deputy Minister Office <MA.DMO@gov.ab.ca>  
**Sent:** July 4, 2022 2:25 PM  
**Subject:** Release of Municipal Affairs 2021-22 Annual Report

I am very pleased to share the Ministry of Municipal Affairs' 2021-22 Annual Report with you. For me, this annual report is a great reminder of the diverse, far-reaching, and important work of our ministry.

This latest annual report provides a comprehensive review of the programs and initiatives the ministry has undertaken over the past fiscal year to build stronger communities and make life better for Albertans. It outlines the ministry's efforts as part of the Government of Alberta's response to the COVID-19 pandemic and also offers a robust analysis of the ministry's performance in relation to the 2021-24 Business Plan.

The ability, at the provincial and municipal levels, to deal with the impacts of a pandemic and continue to meet the everyday needs of Albertans, is a testament to the dedication and professionalism of this ministry and the hard work of municipal officials and our partners.

This annual report highlights many of the ministry's accomplishments, opportunities, and challenges in 2021-22, including:

- Continuing to support a number of non-healthcare initiatives as we responded to the COVID-19 pandemic. Some of these initiatives included providing masks for schools; leading the Personal Protective Equipment Task Force; and leading the Vaccine Task Force to review and enhance the province's vaccine plan.
- Supporting Alberta municipalities as general municipal elections were held in 2021. For a number of reasons, this election was more complex than others. There were changes to financial tracking for candidates; the provincial Senate nominee election and referenda votes; a greater number of municipalities using alternative voting equipment; and the challenges of conducting elections during a pandemic.
- To support Alberta's economic recovery and protect jobs in communities throughout the province, the ministry continued to implement the following measures:
  - instituting a three-year property tax holiday for all new well and pipeline assets;
  - maintaining the Well Drilling Equipment Tax rate at zero;
  - providing additional depreciation adjustments for lower-producing wells; and
  - maintaining a shallow gas assessment reduction of 35 per cent for the next three years.
- At the end of the 2021-22 fiscal year, municipal assessment preparation for designated industrial property had been integrated into the Provincial Assessor's office in 197 out of 225 of affected municipalities (88 per cent).
- In 2021-22, two disaster recovery programs were established and two municipalities were added to an existing disaster recovery program. The Government of Alberta approved \$27 million to support communities impacted by flooding events across the province.
- In fall 2021, elevating devices became the final discipline to implement timely code adoption. Timely code adoption was implemented to address concerns raised by stakeholders that new code editions were not being adopted in a predictable manner. The changes demonstrated a commitment to harmonizing with national and international standards and providing certainty to stakeholders, while not limiting Alberta's authority to regulate codes and standards.

- Grant programs and municipal funding continued to be important elements of the ministry's work in 2021-22. Municipal Affairs provided Alberta communities with funding through several different programs, including:
  - \$1.2 billion in capital funding through the Municipal Sustainability Initiative Capital program, and \$29.1 million in operational funding through the Municipal Sustainability Initiative Operating program;
  - the Canada Community-Building Fund (formerly the federal Gas Tax Fund) provided \$497.7 million to help Alberta municipalities build and revitalize their local public infrastructure, while creating jobs and long-term prosperity; and
  - \$452.1 million in Municipal Stimulus Program funding was paid to municipalities in 2021.
- We continued to support public libraries as they provided equitable information access to all residents of Alberta. Even as library doors were closed for parts of 2021-22, Albertans used library services to check out e-books and participate in online programs.
- The Municipal Sustainability Initiative, a municipal infrastructure grant program, was initially set to expire after March 2022, to be replaced with the Local Government Fiscal Framework in April 2022. However, the *Local Measures Statutes Amendment Act* extended the program by two years from its planned conclusion date in order to provide much needed economic stability. In 2024-25, the program will be replaced with the new framework.
- In 2021, the Land and Property Rights Tribunal received 7,446 surface rights applications, an increase of 41 per cent from 2020; conducted 6,591 hearings, both written and virtual, an increase of 19 per cent from 2020; and issued 6,555 decisions and/or orders, up 19 per cent from 2020.
- Municipal Affairs continued to remove regulatory barriers and reduce costs for Alberta's job creators, modernize our regulatory systems, and improve the delivery of government services. As of March 31, 2022, the ministry successfully achieved a 30.53 per cent reduction in red tape.

These are just a few highlights from the pages of the 2021-22 annual report. Within this report, you can see how actions and decisions connect to the ministry's goals and key strategies, and how Municipal Affairs is progressing and adopting lessons learned. I invite you to look through our annual report online at <https://open.alberta.ca/publications/1925-9247>.

I look forward to our continued partnership.

Brandy Cox  
Deputy Minister

Classification: Protected A

## Edward LeBlanc

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**From:** Maryanne King <mking@npf-fpn.com>  
**Sent:** July 7, 2022 3:26 PM  
**To:** Edward LeBlanc  
**Cc:** Town of Barrhead  
**Subject:** Following Up: Call to Action to the Government of Alberta  
**Attachments:** Call to Action to the Government of Alberta.pdf

Good afternoon His Worship Dr. David McKenzie,

I am connecting with you today regarding the Call to Action to the Government of Alberta concerning its pursuit of an Alberta Provincial Police Service (APPS). Since the [Call to Action's release](#) on June 27, 2022, it has continued to gain positive momentum in the media and in communities across Alberta. We released the Call to Action with 73 signatories; **this number has already increased since release day. We would like to highlight the Town of Westlock's signatory status to you.**

As interest in the Call to Action continues to grow, I would like to confirm whether the Town of Barrhead would be interested in joining the Call to Action for a re-release to Government with additional signatories this summer.

The Call to Action, as released on June 27, is attached. You may also refer to some of the [recent media coverage](#), or our [Keep Alberta RCMP website](#) for your information. One of our Alberta Directors, Kevin Halwa, recently [underscored the importance keeping the RCMP](#) as Alberta's police service of choice in the media. The Call to Action's message is resonating with Albertans across the province, and the impact of the addition of your voice cannot be understated.

As the governing party chooses its next Premier, there has never been a more important time to stand together in support of retaining the Alberta RCMP. **Let's cancel this transition, keep the RCMP in Alberta, keep taxes and costs low, and work together to improve police services and the criminal justice system.**

**If you would like to join the Call to Action, please provide a copy of your logo in a reply to this email.**

Thank you for your consideration, and I am at your disposal should you have any questions or follow up inquiries.

Kind regards,

**Maryanne King**  
Policy Advisor | Conseiller Politique  
**National Police Federation | Fédération de la Police Nationale**  
(587) 672-0695  
<https://npf-fpn.com>

**The NPF has moved! La FPN a déménagé!**  
**Our new head office address is: / L'adresse de notre nouveau siège social est :**  
220 Laurier Avenue West/Ouest  
8th Étage – Suite 800  
Ottawa, Ontario  
K1P 5Z9





**NATIONAL  
POLICE  
FEDERATION**

**FÉDÉRATION  
DE LA POLICE  
NATIONALE**

 @NPFFPN

 NPF\_FPN

 nationalpolicefederation

 National Police Federation

The mission of the National Police Federation is to provide strong, professional, fair and progressive representation to promote and enhance the rights of RCMP members. La mission de la Fédération de la police nationale est de fournir une représentation forte, professionnelle, juste et progressive afin de promouvoir et faire avancer les droits des membres de la GRC.  
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June 27, 2022

# CALL TO ACTION TO THE GOVERNMENT OF ALBERTA

Dear Premier,

We are committed to ensuring Albertans live in safe communities that support their health and well-being. Communities where people have reliable access to critical health, social, public safety, and educational services. Ultimately, Albertans living in a safe and healthy community communicate those needs to the Government of Alberta, who listen and respond.

The Government of Alberta has lost the trust of its constituents in its pursuit of an Alberta Provincial Police Service (APPS) by not undertaking fulsome, open, and transparent consultations with all those affected. Albertans have stated loud and clear that they do not want a costly new police service, with an overwhelming 84% of Albertans wanting to keep and improve the Alberta RCMP.

In addition, the Government of Alberta has not released a detailed funding model explaining who would be paying the costs of this proposed transition. The vague Transition Study noted initial transition costs of \$366 million over six years, and, at minimum, an additional \$139 million each year, increasing with inflation. Municipalities know that most of these costs will be downloaded directly to them, forcing them to significantly increase residents' and businesses' taxes.

Municipalities and engaged Albertans continue to call on the Government of Alberta to improve rural police response times and increase resources available to the justice system. The Province's \$2 million Transition Study did not highlight how a new APPS would address any of these issues.

**We, the undersigned, call on the Government of Alberta to stop efforts and investment to advance the creation of an Alberta Provincial Police Service and instead invest in resources needed to:**

- *Improve current policing services to reduce response times and address rural crime by increasing the number of RCMP officers within communities*
- *Improve social services to address the root causes of crime (health, mental health, social and economic supports)*
  - *Expand Police and Crisis Teams with police and Alberta Health Services*
  - *Work with communities to provide targeted social supports*
- *Increase resources within the justice system*
  - *Ensure timely trials by prioritizing violent over non-violent crimes*
  - *Hire more Crown prosecutors and appoint more Provincial Court Judges*







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