



**AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, SEPTEMBER 13, 2022 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – August 9, 2022
4. Public Hearings
 - (a) There are no Public Hearings
5. Delegations
 - (a) Delegation at 5:30 p.m. – Sgt. Bob Dodds, RCMP Barrhead Detachment
 - (b) Delegation at 6:15 p.m. – Mr. Steven Higham, Club Chair, Barrhead Pickleball Club
6. Old Business
 - (a) Barrhead Bombers Hockey Team
7. New Business
 - (a) Monthly Bank Statement – for month ending July 31, 2022
8. Reports
 - (a) Council Reports
 - (b) CAO Report
 - (c) Council Action List to August 9, 2022

9. Minutes
 - (a) Barrhead & District Social Housing Association Minutes – July 28, 2022
 - (b) Barrhead Exhibition Association and Agricultural Board Minutes – August 23, 2022
10. Bylaw
 - (a) There are no Bylaws
11. Correspondence Items
 - (a) Letter dated August 23, 2022 from the Town of Tofield
 - (b) Letter dated August 26, 2022 from Alberta Justice and Solicitor General
 - (c) Letter dated August 24, 2022 from Barrhead Community Victim Services Unit Association
 - (d) Letter dated August 25, 2022 from the Barrhead Pumpkin Walk Committee
 - (e) Letter dated August 29, 2022 from Barrhead Regional Water Commission
12. For the Good of Council
13. Tabled Items
14. Closed Session
 - (a) Pursuant to Section 16 – Land of the FOIP Act
15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, AUGUST 9, 2022,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, A. Oswald, D. Smith and D. Sawatzky

Officials: Ed LeBlanc, CAO, Jennifer Mantay, Director of Corporate Services

Others: Barry Kerton, Barrhead Leader

ABSENT

CALL TO ORDER Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

287-22 Moved by Cr. Assaf that the agenda be accepted with the following additions:

- 14 (b) Legal
- 7 (c) correction from “Bard” to “Board”

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES The Minutes of the Town Council Regular Meeting of July 12, 2022, were reviewed.

288-22 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of July 12, 2022 be accepted as presented.

CARRIED UNANIMOUSLY

DELEGATION Mayor McKenzie and Council welcomed Ms. Kristina Kyllonon, Program Manager and Mr. Joe Zacharuk, Board Member from the Barrhead Community Victim Services Unit Association at 5:31p.m.

EXITED Ms. Kyllonon left the Chambers at 5:32 p.m.

RE-ENTERED Ms. Kyllonon returned to the Chambers at 5:35 p.m.

Ms. Kyllonon and Mr. Zacharuk made a presentation to Council to discuss the Society’s achievements and answered questions from Council.

EXITED Mayor McKenzie and Council thanked Ms. Kyllonon and Mr. Zacharuk for their presentation and they exited the Chambers at 5:50 p.m.

289-22 Moved by Cr. Assaf that Council accepts the presentation from Ms. Kristina Kyllonon, Program Manager and Mr. Joe Zacharuk, Board Member from the Barrhead Community Victim Services Unit Association, as information.

CARRIED UNANIMOUSLY

MONTHLY BANK STATEMENT The Monthly Bank Statement for the month ended June 30, 2022, was received.

290-22 Moved by Cr. Oswald that Council approve the Monthly Bank Statement for the month ended June 30, 2022, as presented.

CARRIED UNANIMOUSLY

**FINANCIAL STATEMENT
REPORT TO
JUNE 30, 2022**

The Financial Statement Report to June 30, 2022, was received.

291-22 Moved by Cr. Klumph that Council approves the Financial Statement Report to June 30, 2022 as presented.

CARRIED UNANIMOUSLY

**APPOINTMENTS TO THE LOCAL
ASSESSMENT REVIEW BOARD AND
THE COMPOSITE ASSESSMENT
REVIEW BOARD**

Information regarding the 2022 appointments to the Assessment Review Board was received.

292-22 Moved by Cr. Klumph that Council appoint Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles and Raymond Ralph to the Town of Barrhead's Local Assessment Review Board and the Composite Assessment Review Board.

CARRIED UNANIMOUSLY

293-22 Moved by Cr. Assaf that Council appoint Raymond Ralph as the Chairman of the Town of Barrhead's Local Assessment Review Board and the Composite Assessment Review Board.

CARRIED UNANIMOUSLY

294-22 Moved by Cr. Sawatzky that Council appoint Gerryl Amorin as the Assessment Review Board Clerk to the Town of Barrhead's Local Assessment Review Board and the Composite Assessment Review Board.

CARRIED UNANIMOUSLY

DELEGATION

Mayor McKenzie and Council welcomed Mr. Aly Virani, Owner of the Barrhead Bombers Hockey Team, Ms. Cindy VandeRiet, Manager of the Barrhead Bombers Hockey Team and Mr. Mario Haase, Head Coach of the Barrhead Bombers Hockey Team at 6:05 p.m.

Mr. Virani, Ms. VandeRiet and Mr. Haase made a presentation to Council to discuss the potential benefits of the Bombers to the community and the areas in which the Town can be of assistance.

295-22 Moved by Cr. Assaf that Administration review the requests from the Barrhead Bombers and provide a report at next Council meeting.

CARRIED UNANIMOUSLY

EXITED

Mayor McKenzie and Council thanked Mr. Virani, Ms. VandeRiet and Mr. Haase for their presentation and they exited the Chambers at 6:38 p.m.

296-22 Moved by Cr. Klumph that Council accepts the presentation by Mr. Aly Virani, Owner of the Barrhead Bombers Hockey Team, Ms. Cindy VandeRiet, Manager of the Barrhead Bombers Hockey Team, along with Mr. Mario Haase, Head Coach of the Barrhead Bombers Hockey Team as information.

CARRIED UNANIMOUSLY

RECESSED

297-22 Moved by Cr. Smith to recess the meeting at 6:39 p.m.

CARRIED UNANIMOUSLY

RECONVENED

298-22 Moved by Cr. Assaf to reconvene the meeting at 7:00 p.m.

CARRIED UNANIMOUSLY

REPORTS TO COUNCIL

The following Reports to Council as of August 9, 2022, were reviewed:

- Agricultural Society
- Barrhead & District Social Housing Authority
- CAO’s Report
- Council Action List to July 12, 2022

299-22 Moved by Cr. Kluin that the following Reports to Council as of August 9, 2022, be accepted as information:

- Agricultural Society
- Barrhead & District Social Housing Authority

CARRIED UNANIMOUSLY

300-22 Moved by Cr. Sawatsky that the CAO’s Report be accepted as information.

CARRIED UNANIMOUSLY

301-22 Moved by Cr. Assaf that the Council Action List to July 12, 2022 be accepted as information.

CARRIED UNANIMOUSLY

MINUTES TO COUNCIL

The following Minutes to Council were reviewed:

- Barrhead & District Social Housing Association Minutes – June 29, 2022
- Barrhead Exhibition Association and Agricultural Society – June 28, 2022 - Amended
- Barrhead Exhibition Association and Agricultural Society – July 26, 2022

302-22 Moved by Cr. Oswald that the following Minutes to Council be accepted as information.

- Barrhead & District Social Housing Association Minutes – June 29, 2022
- Barrhead Exhibition Association and Agricultural Society – June 28, 2022 - Amended
- Barrhead Exhibition Association and Agricultural Society – July 26, 2022

CARRIED UNANIMOUSLY

CORRESPONDENCE ITEMS

The following correspondence items were reviewed:

Email dated July 28, 2022, from Laurie Haak, Executive Assistant, Yellowhead Regional Library, regarding the Yellowhead Regional Library 2021 Annual Report and 2023-2025 Strategic Plan.

Email dated August 2, 2022, from Wendy Birch, Issues Manager, Alberta Transportation, advising that Minister Panda and Alberta Transportation regional department staff will be attending the upcoming 2022 Alberta Municipalities

convention, and if Council requests a meeting to contact Wendy Birch before August 12, 2022.

Invitation to attend the Alberta Care Conference scheduled for September 7th – 9th, 2022

303-22 Moved by Cr. Smith that Council accepts the following correspondence, as information:

- (a) Email dated July 28, 2022, from Laurie Haak, Executive Assistant, Yellowhead Regional Library, regarding the Yellowhead Regional Library 2021 Annual Report and 2023-2025 Strategic Plan.
- (b) Email dated August 2, 2022, from Wendy Birch, Issues Manager, Alberta Transportation, advising that Minister Panda and Alberta Transportation regional department staff will be attending the upcoming 2022 Alberta Municipalities Convention.
- (c) Invitation to attend the Alberta Care Conference scheduled for September 7th – 9th, 2022.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Klumph congratulated Neerlandia Co-op for their recent anniversary hosting excellent family events and activities as well as the fireworks show.

Cr. Kluin congratulated the Agricultural Society for holding a great Demolition Derby.

**CLOSED SESSION – FOIP
ACT SECTION 16 - LAND**

304-22 Moved by Cr. Smith that Council go into closed session at 7:19 p.m.

CARRIED UNANIMOUSLY

ENTERED Cheryl Callihoo entered the closed session at 7:28 p.m.

OUT OF CLOSED SESSION

305-22 Moved by Cr. Smith that Council come out of closed session at 8:25 p.m.

CARRIED UNANIMOUSLY

ADJOURN

306-22 Moved by Cr. Klumph that the Council Meeting be adjourned at 8:25 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: September 13, 2022

Re: 5:30 p.m. Delegation- Sgt. R.W.(Bob) Dodds, representing the Barrhead Detachment, RCMP

1.0 PURPOSE:

Sergeant Dodds' regular appointment of presenting the Community Policing Report representing the April to June – 2018 to 2022.

2.0 BACKGROUND AND DISCUSSION:

Sergeant Dodds presents this information and data on a regular basis to Council.

3.0 ALTERNATIVES:

3.1 Council accept Sergeant Dodds' presentation on the Barrhead Provincial Detachment Crime Statistics Report from April to June – 2018 to 2022, as information.

3.2 Council tables the Barrhead Provincial Detachment Crime Statistics Report from April to June – 2018 to 2022 and request further information from Sergeant Dodds.

4.0 FINANCIAL IMPLICATIONS:

Not Applicable

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable

8.0 ATTACHMENTS:

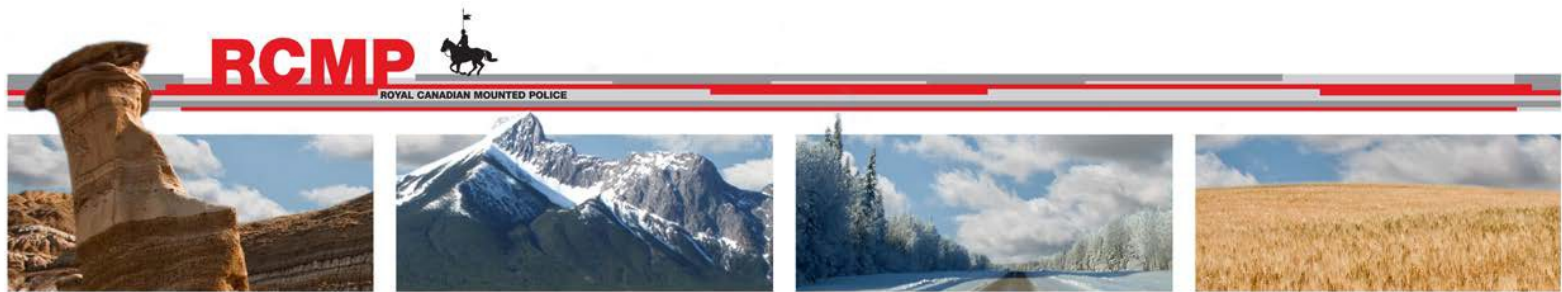
- 8.1 Letter dated July 28, 2022 From RCMP Barrhead Detachment
- 8.2 Crime Statistics April to June: 2018 – 202
- 8.3 Alberta Provincial Police Service Priorities – Alberta RCMP and JSG Joint Business Plan (2022-2025).

9.0 RECOMMENDATION:

Council accept Sergeant Dodds' presentation on the Barrhead Provincial Detachment Crime Statistics Report from April to June - 2018 to 2022, as information.

(original signed by the CAO)

Edward LeBlanc
CAO



July 28, 2022

Sgt. Bob Dodds
NCO i/c RCMP,
Barrhead, Alberta

Dear Mayor McKenzie,

Please find attached the quarterly Community Policing Report that covers the April 1st to June 30th, 2022 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for Barrhead Detachment.

In addition to the local priorities established collaboratively between your community and our local Detachment team, the Alberta RCMP has developed broader priorities for the provincial police service. Also attached as an appendix is the Alberta RCMP/Alberta Justice and Solicitor General 2022-2025 Joint Business Plan (JBP), which has been finalized and is now in effect. Created through a united effort between the Alberta RCMP and Justice and Solicitor General, this three-year plan is focused on ensuring Albertans are safe and protected.

Meetings with subject matter experts from the Alberta RCMP, Justice and Solicitor General, and community partners were a foundational aspect in developing collective priorities for the next three years. These meetings, in addition to recommendations from the Interim Police Advisory Board, helped identify emerging trends and best practices while providing clarity on the needs of our communities.

The 2022-2025 Joint Business Plan is focused on the following six priorities:

- **Enhancing Engagement and Communication with Communities and Stakeholders:** Engaging with our communities to collectively develop policing priorities that are community-led and enhancing communication about matters related to local policing services.
- **Community Safety and Well-Being:** Working with partners in an integrated, multifaceted manner to interrupt the cycle of crime and victimization.
- **Indigenous Communities:** Strengthening relationships, working together in support of Reconciliation, and responding to the needs of Indigenous communities in Alberta.



- **Equity, Diversity, and Inclusion:** Promoting inclusion and building trust with diverse communities by addressing the behaviours that threaten their sense of safety and belonging.
- **Crime Reduction:** Understanding the drivers of crime and focusing on priority offenders to increase community safety.
- **Enhancing Service Delivery:** Ensuring service delivery models and strategies effectively meet the policing needs of our communities.

The Alberta RCMP is committed to a transparent and collaborative approach in assessing performance, including establishing appropriate indicators to track progress in achieving these goals. As such, the Alberta RCMP has secured an external Consultant to assist in developing performance metrics with ongoing consultations with the Rural Municipalities of Alberta and Alberta Municipalities to ensure alignment with the needs and expectations of our communities.

The result of our collaborative efforts is a plan that is robust, responsive to community needs, and in alignment with Ministry and partner plans and priorities. You can download a full copy of the 2022-2025 Joint Business Plan at: <https://www.rcmp-grc.gc.ca/ab/publications/joint-business-plan-2022-25-plan-d'activites-conjoint-eng.htm>.

As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

Sincerely,

Sgt. Bob Dodds
NCO i/c Barrhead Detachment, RCMP-GRC



Barrhead Provincial Detachment Crime Statistics (Actual) April to June (Q1): 2018 - 2022

All categories contain "Attempted" and/or "Completed"

July 7, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		1	1	1	0	1	0%	N/A	-0.1
Sexual Assaults		3	5	2	3	4	33%	33%	0.0
Other Sexual Offences		1	4	4	2	2	100%	0%	0.0
Assault		18	26	37	25	25	39%	0%	1.3
Kidnapping/Hostage/Abduction		0	2	0	0	0	N/A	N/A	-0.2
Extortion		0	0	1	1	1	N/A	0%	0.3
Criminal Harassment		4	13	1	5	5	25%	0%	-0.6
Uttering Threats		7	3	11	13	6	-14%	-54%	0.8
TOTAL PERSONS		34	54	57	49	44	29%	-10%	1.5
Break & Enter		21	38	27	19	23	10%	21%	-1.5
Theft of Motor Vehicle		17	17	18	12	14	-18%	17%	-1.1
Theft Over \$5,000		7	6	4	2	4	-43%	100%	-1.0
Theft Under \$5,000		52	62	39	29	24	-54%	-17%	-8.9
Possn Stn Goods		9	17	12	11	10	11%	-9%	-0.4
Fraud		9	14	7	19	21	133%	11%	2.9
Arson		3	1	1	2	1	-67%	-50%	-0.3
Mischief - Damage To Property		0	1	15	23	18	N/A	-22%	5.8
Mischief - Other		22	26	4	4	2	-91%	-50%	-6.2
TOTAL PROPERTY		140	182	127	121	117	-16%	-3%	-10.7
Offensive Weapons		5	7	4	3	8	60%	167%	0.2
Disturbing the peace		12	5	8	6	6	-50%	0%	-1.1
Fail to Comply & Breaches		24	32	15	23	20	-17%	-13%	-1.7
OTHER CRIMINAL CODE		13	9	15	9	10	-23%	11%	-0.6
TOTAL OTHER CRIMINAL CODE		54	53	42	41	44	-19%	7%	-3.2
TOTAL CRIMINAL CODE		228	289	226	211	205	-10%	-3%	-12.4



Barrhead Provincial Detachment Crime Statistics (Actual) April to June (Q1): 2018 - 2022

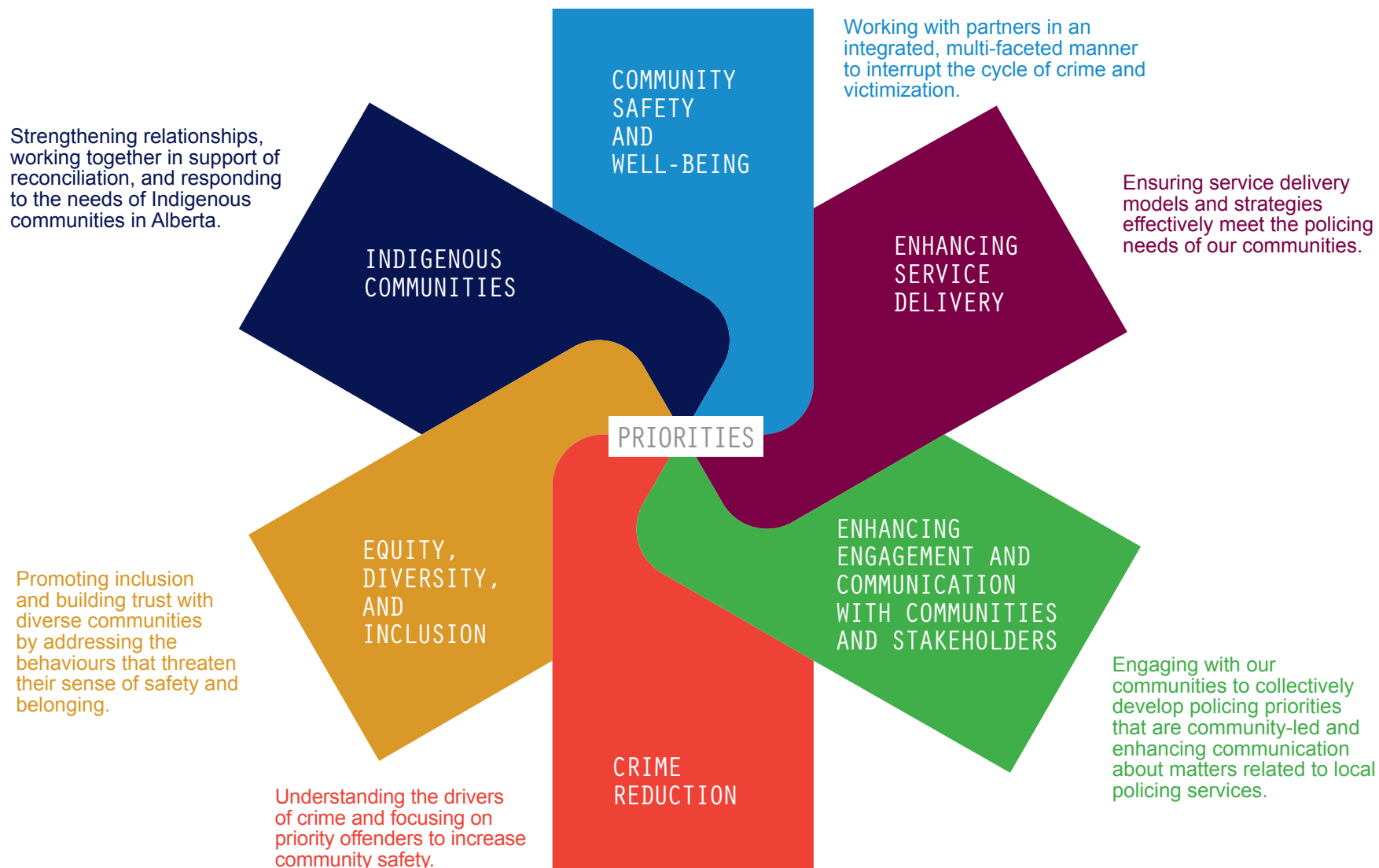
All categories contain "Attempted" and/or "Completed"

July 7, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		12	5	18	11	7	-42%	-36%	-0.4
Drug Enforcement - Trafficking		2	2	5	1	3	50%	200%	0.1
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		14	7	23	12	10	-29%	-17%	-0.3
Cannabis Enforcement		0	1	0	0	2	N/A	N/A	0.3
Federal - General		1	4	1	0	2	100%	N/A	-0.2
TOTAL FEDERAL		15	12	24	12	14	-7%	17%	-0.2
Liquor Act		13	3	11	8	8	-38%	0%	-0.5
Cannabis Act		0	3	2	0	1	N/A	N/A	-0.1
Mental Health Act		35	24	33	20	29	-17%	45%	-1.6
Other Provincial Stats		41	37	51	48	45	10%	-6%	1.9
Total Provincial Stats		89	67	97	76	83	-7%	9%	-0.3
Municipal By-laws Traffic		1	0	1	0	0	-100%	N/A	-0.2
Municipal By-laws		15	12	17	15	11	-27%	-27%	-0.5
Total Municipal		16	12	18	15	11	-31%	-27%	-0.7
Fatals		0	0	1	0	0	N/A	N/A	0.0
Injury MVC		4	7	3	6	4	0%	-33%	-0.1
Property Damage MVC (Reportable)		72	77	42	49	53	-26%	8%	-6.6
Property Damage MVC (Non Reportable)		5	5	6	4	1	-80%	-75%	-0.9
TOTAL MVC		81	89	52	59	58	-28%	-2%	-7.6
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	4	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		377	186	256	927	565	50%	-39%	111.7
Other Traffic		3	2	2	2	0	-100%	-100%	-0.6
Criminal Code Traffic		17	22	40	17	15	-12%	-12%	-0.9
Common Police Activities									
False Alarms		40	22	7	10	13	-68%	30%	-6.6
False/Abandoned 911 Call and 911 Act		28	44	39	23	34	21%	48%	-0.9
Suspicious Person/Vehicle/Property		49	98	79	71	61	24%	-14%	-0.3
Persons Reported Missing		9	8	8	2	6	-33%	200%	-1.2
Search Warrants		0	1	2	1	1	N/A	0%	0.2
Spousal Abuse - Survey Code (Reported)		12	21	19	19	15	25%	-21%	0.4
Form 10 (MHA) (Reported)		0	0	1	2	0	N/A	-100%	0.2

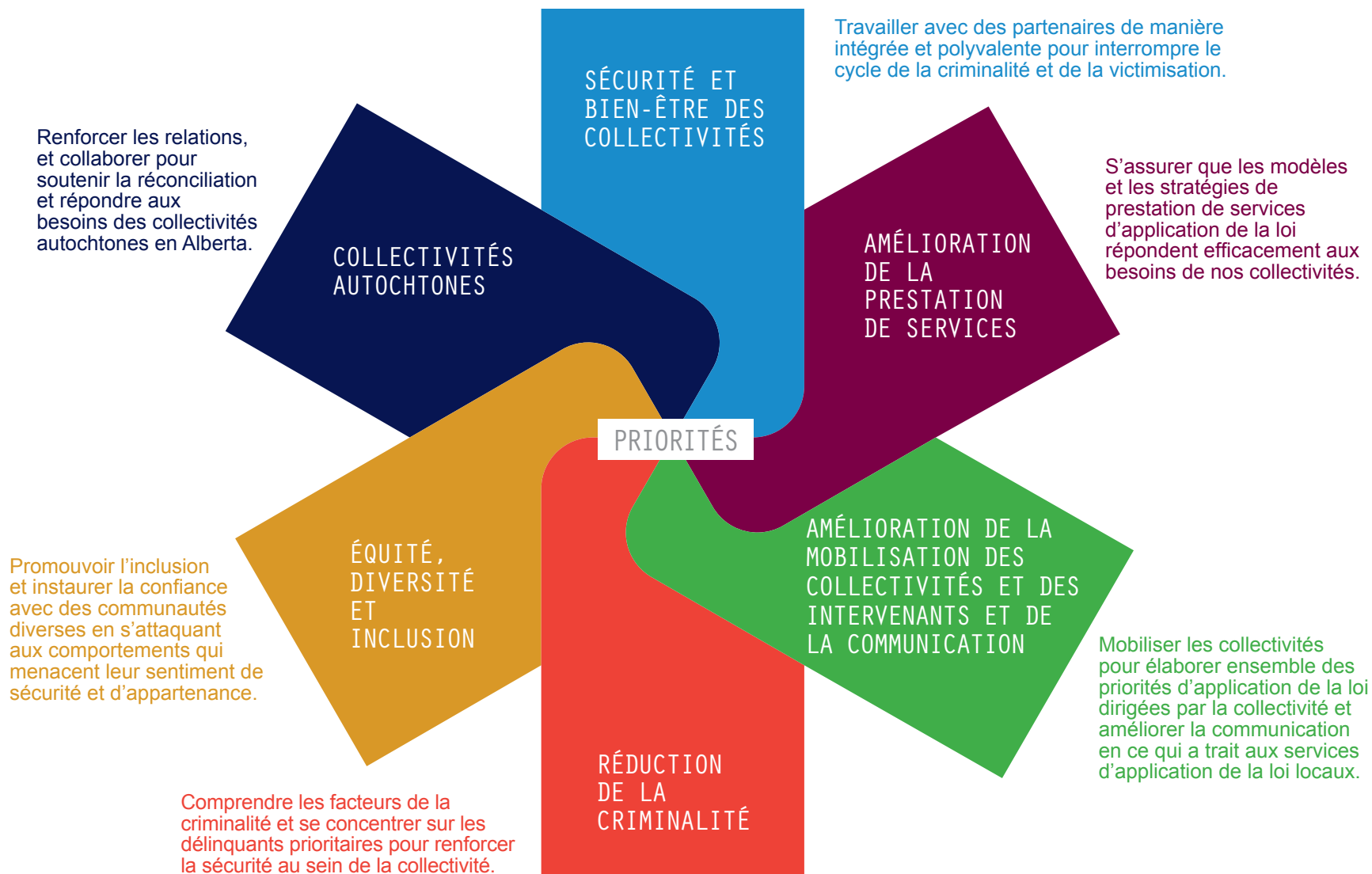


Alberta Provincial Police Service Priorities Alberta RCMP and JSG Joint Business Plan (2022-2025)



For more information about the Alberta RCMP's provincial policing priorities, please visit:
<https://www.rcmp-grc.gc.ca/ab/publications/joint-business-plan-2022-25-plan-d-activites-conjoint-eng.htm>

Priorités des services de police provinciaux de l'Alberta Plan d'activités conjoint de la GRC en Alberta et du ministère de la Justice et du Solliciteur général (2022-2025)



Pour obtenir des renseignements sur les priorités de la GRC en Alberta en matière de services de police provinciaux, voir le site suivant :

<https://www.rcmp-grc.gc.ca/ab/publications/joint-business-plan-2022-25-plan-d'activites-conjoint-fra.htm>

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: September 13, 2022

Re: 6:15 p.m. Delegation – Steven Higham, Chair of the Barrhead Pickleball Club

1.0 PURPOSE:

A delegation appointment with the Barrhead Pickleball Club.

2.0 BACKGROUND AND DISCUSSION:

The Barrhead Pickleball Club requested an appointment with Council to introduce the new Chairman and to re-connect with Council being mindful there are two new members of Council since the last municipal election.

The Club is aware that the Town's current multi-year Capital Budget includes an allocation of \$350,000.00 in 2025 for a pickleball facility.

3.0 ALTERNATIVES:

3.1 Council accept the Barrhead Pickleball Club's presentation, as information.

3.2 Council tables the Barrhead Pickleball Club's presentation and request further information from the Club.

4.0 FINANCIAL IMPLICATIONS:

Not Applicable

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable

8.0 ATTACHMENTS:

8.1 Letter dated August 8, 2022 from the Barrhead Pickleball Club

9.0 RECOMMENDATION:

Council accept the Barrhead Pickleball Club's presentation, as information.

(original signed by the CAO)

Edward LeBlanc
CAO

RECEIVED

AUG 09 2022



Steven Higham

780-282-0167 stevebh@icloud.com

66 5516 TwnShp Rd 593A, County of Barrhead, AB
Site 19 Box 27 RR 2, Barrhead, AB, T7N 1N3

August 8, 2022

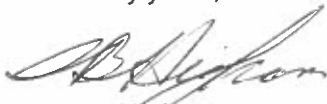
Edward LeBlanc
Chief Administrative Officer
5014 - 50 Avenue, Box 4189
Barrhead, AB
T7N 1A2

Dear Mr. LeBlanc:

I would like to make a presentation to the Town of Barrhead Council. The purpose is to introduce myself as the current Chair of the Barrhead Pickleball Club and to refresh Council's awareness of our club and the proposals previously discussed regarding possible facilities.

There are other updates that Council should be made aware of.

Sincerely yours,



Steven Higham

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: September 13, 2022

Re: Barrhead Bombers Hockey Team

1.0 **PURPOSE:**

To review and consider the request made by the Barrhead Bombers Hockey Team.

2.0 **BACKGROUND AND DISCUSSION:**

During the August 9th, 2022 Council Meeting, the owner and other representatives from the Barrhead Bombers attended the meeting as a delegation requesting a number of items from the Town.

The following is an excerpt of the August 9th Council Meeting:

Mayor McKenzie and Council welcomed Mr. Aly Virani, Owner of the Barrhead Bombers Hockey Team, Ms. Cindy VandeRiet, Manager of the Barrhead Bombers Hockey Team and Mr. Mario Haase, Head Coach of the Barrhead Bombers Hockey Team at 6:05 p.m.

Mr. Virani, Ms. VandeRiet and Mr. Haase made a presentation to Council to discuss the potential benefits of the Bombers to the community and the areas in which the Town can be of assistance.

Moved by Cr. Assaf that Administration review the requests from the Barrhead Bombers and provide a report at next Council meeting.

CARRIED UNANIMOUSLY (Resolution No. 295-22)

Mayor McKenzie and Council thanked Mr. Virani, Ms. VandeRiet and Mr. Haase for their presentation and they exited the Chambers at 6:38 p.m.

Moved by Cr. Klumph that Council accepts the presentation by Mr. Aly Virani, Owner of the Barrhead Bombers Hockey Team, Ms. Cindy VandeRiet, Manager of the Barrhead Bombers Hockey Team, along with Mr. Mario Haase, Head Coach of the Barrhead Bombers Hockey Team as information.

CARRIED UNANIMOUSLY (Resolution No. 296-22)

The requested items are as follows:

A) Similar ice rates to Minor Hockey

Comments from Administration:

In accordance with the Town's current Policy 72-002 - Recreation Facility and Rentals & Rates Policy, the Bombers are currently charged \$171.34/hour (GST excluded) which is the same rate as the current adult hockey ice rates.

The ice rental rate for the competitive hockey category from 9:00 a.m. – 4:00 p.m. Monday – Friday is \$804.00 (GST excluded) is the same rate charged to minor sports.

Administration contacted other communities where the Canadian-America Junior Hockey League play; the following are their current ice rental fees:

<u>Community</u>	<u>Practice ice rate</u> (GST excluded)	<u>Game ice rate</u> (GST excluded)
Town of Cold Lake	52.50/hour	142.00/hour
Town of Hinton	132.62/hour	202.50/hour
Town of Vegreville	80.00/hour	180.00/hour
Average	88.37/hour	174.83/hour
Town of Barrhead	80.00/hour	171.34/hour

Administration's recommendation:

That Council confirm that the arena ice rental rates for the Barrhead Bombers remain unchanged and in accordance with Policy 72-002 – Recreation Facility Rentals & Rates.

B) Ice access during off-hours

Comments from Administration:

Patrons or renters should never have the ability to access the Agrena when the building is not monitored/supervised by Town staff.

Administration's recommendation:

That Council denies the request from the Barrhead Bombers to have access to the Agenda during non-operational hours.

C) Recreation Centre access for the players for training or at discounted team rate

Comments from Administration:

In accordance with the Town's current Policy 72-002 - Recreation Facility and Rentals & Rates Policy, the Town currently offers an annual corporate membership for the Aquatic Centre for various age range. The Pool Pass for youth (13-17 years of age) is \$303.45. The pass provides individuals associated with the noted business with the ability to purchase an annual pass at a reduced rate. Note: the non-corporate pass for youth (13-17 years of age) is \$357.00.

It would better serve if the Bombers would purchase a 10-pass ticket at a cost of \$51.00 so any individual could use it.

Administration's recommendation:

That Council denies the request from the Barrhead Bombers to have a discounted team rate fee and any discounted fees be in accordance with Policy 72-002 – Recreation Facility Rentals & Rates.

D) Potential weight room in the arena

Comments from Administration:

In the past, the staff has tried to accommodate the request from the Bombers by allowing some weight room equipment in portions of the Agrena but it has proven to be an operational and safety issue. Currently the Recreation Department does not have a dedicated space for this particular request.

Administration's recommendation:

That Council denies the request from the Barrhead Bombers for a designated area in the Agrena for a weight room.

E) Centre ice logo

Comments from Administration:

In accordance with Policy 72-002 – Recreation Facility Rentals & Rates, the Town's current rate for the center ice logo is \$1,575.00 (GST included) and \$525.00 (GST included) for ice logos on other sections of the ice.

Administration's recommendation:

The Council confirms that the request from the Barrhead Bombers for the fee for the center ice logo at the arena be in accordance to Policy 72-002 – Recreation Facility & Rentals.

As mentioned in my report from the August 9th, 2022 Council Meeting, the Town currently offers the following amenities to the Bombers:

- One dedicated dressing rooms – at no cost
- One Coaches' office – at no cost
- Secured storage area (10' x 4') – at no cost

3.0 ALTERNATIVES:

- 3.1 That Council accept the recommendations from Administration, as outlined in section 2.0 of this report.
- 3.1 Council approves the request from the Barrhead Bombers and as directed to Administration.
- 3.2 Council tables the request from the Barrhead Bombers and instructs Administration to provide additional information and report back to the next Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

Depending on the direction Council elects to take.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Limited to the Town's Recreation and Parks Department.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Again, depending on the direction Council elects to take.

8.0 ATTACHMENTS:

8.1 Letter from the Barrhead Bombers presented during the August 9th, 2022 Council Meeting

9.0 RECOMMENDATION:

- a) That Council confirm that the arena ice rental rates for the Barrhead Bombers remain unchanged and in accordance with Policy 72-002 – Recreation Facility Rentals & Rates.
- b) That Council denies the request from the Barrhead Bombers to have access to the Agenda during non-operational hours.
- c) That Council denies the request from the Barrhead Bombers to have a discounted team rate fee and any discounted fees be in accordance with Policy 72-002 – Recreation Facility Rentals & Rates.
- d) That Council denies the request from the Barrhead Bombers for a designated area in the Arena for a weight room.
- e) The Council confirms that the request from the Barrhead Bombers for the fee for the center ice logo at the arena be in accordance to Policy 72-002 – Recreation Facility & Rentals.

(original signed by the CAO)

Edward LeBlanc
CAO

TOWN OF BARRHEAD

Portion of Policy 72-002 - Recreation Facility Rentals & Rates

Facility/ Description	Item	Rate Type	Rate with GST
Arena- Ice	Minor Ice Before 9:00am (Mon-Fri)	Hourly	\$94.30
	Minor Ice 9:00am-4:00pm (Mon-Fri)	Hourly	\$84.00
	Minor Ice After 4:00pm (Mon-Fri)	Hourly	\$107.10
	School Ice Rental	Hourly	\$43.90
	Adult Recreation Ice- Town or County	Hourly	\$179.90
	Adult Recreation Ice- Outside of Town or County	Hourly	\$189.60
	Private Youth Ice	Hourly	\$107.10
	Competitive Hockey- Practice (9-4, Mon.- Fri.)	Hourly	\$84.00
	Competitive Hockey- Games	Hourly	\$179.90
	Summer Ice-Town or County	Hourly	\$179.90
	Summer Ice - Outside of Town or County	Hourly	\$189.60
Arena-Ice (Off Season)	Socials, Graduations, Weddings	Hourly	\$428.40
	Socials, Graduations, Weddings	Half Day	\$696.20
	Socials, Graduations, Weddings	Full Day	\$1,071.00
	Agricultural Shows, Rodeos	Hourly	\$535.50
	Agricultural Shows, Rodeos	Half Day	\$803.30
	Agricultural Shows, Rodeos	Full Day	\$1,285.20
	Commercial Rentals, Trade shows	Hourly	\$642.60
	Commercial Rentals, Trade shows	Half Day	\$1,071.00
	Commercial Rentals, Trade shows	Full Day	\$1,606.50
	Nonprofit Group	Hourly	\$374.90
	Nonprofit Group	Half Day	\$589.10
	Nonprofit Group	Full Day	\$856.80
	Rental - Outside of Town or County	Hourly	\$535.50
	Rental - Outside of Town or County	Half Day	\$803.30
	Rental - Outside of Town or County	Full Day	\$1,285.20
	In-Line Hockey, Ball Hockey	Hourly/From 8am-5pm	\$69.60
	In-Line Hockey, Ball Hockey	Hourly/From 5pm-10pm	\$85.70
	Off Season BMBA	Hourly	\$26.80

Honored members of the Barrhead Town council,

First off, thank you for the work you are doing to improve our town. Your dedication to the growth and development of our home is appreciated! It is our desire to work together with you towards a thriving community in Barrhead.

We wish to present you with an overview of what we believe to be a vital part of the town, as well as some of our visions for its future.

The Barrhead Bombers hockey team is a developing organization that has created amazing opportunities for many young men in our area. Our goal, as the team grows and builds its name, is to target the outlying areas to Barrhead, encouraging them to participate in the culture surrounding the Barrhead Bombers. This will promote industry in Barrhead on game nights, and increase overall tourism during the season, as family/friends come to support the team.

We are planning to buy a bus this season. We are currently looking into insurance regarding renting it out, which may become a great resource for the Minor Hockey League.

We will also continue to support Minor Hockey in Barrhead, and plan to develop an avenue for players who would like to continue playing hockey and look at college, semi-pro, or pro opportunities.

Along with the previously mentioned points, there are many other benefits that we see being added to the Barrhead region with the presence of the Barrhead Bombers Junior A Hockey Club:

- 22 Games played in town every season bringing family/friends to Barrhead, increasing tourism
- 15+ billeted players during the active training season, generating \$500/month equaling around \$50K for local families over the 7 months
- 25 Local Players spending an average of \$250/month in town (over \$6K per month)
- Over \$20K spent on rentals of the Barrhead Arena
- Opportunities for players to showcase their skills to scouts from Division 1/2/3 colleges/universities
- Coaching services to minor hockey teams
- Developing program for Barrhead Bombers to help the Minor Hockey League practice
- Stick and puck mentorship session for younger kids to get involved in hockey and skating with Barrhead Bombers

We appreciate you taking the time to discuss these matters with us, and look forward to meeting with you.

Best Regards,

Aly
General Manager
Barrhead Bombers Junior A Hockey Club

Proposed Meeting Minutes:

1. Overview: Barrhead Bombers
2. Similar ice rates to Minor hockey
3. Ice access during off-hours
4. Rec Center access for our players for their training or a discounted team rate
5. Potential weight room in the arena
6. Center Ice Logo

CAJHL

Speaking from many years of experience involved in the great Canadian game of hockey and being honored to be the commissioner of this league I have this to present to your community.

Hockey has always been in the forefront in small town Canada, bringing the excitement of competition and camaraderie of cheering for our hometown team.

Not only does it bring a community together but also brings revenue, via usage of hotels, restaurants, gas stations, stores, and advertisements of all local business.

Many Junior players move on to higher levels of hockey and Schooling. Many come back to that community with a higher education and become great ambassadors for the community, as well as bringing their stories of Triumph and defeat. Young players in the community can look up to their heroes and strive to be that just like them, keeping them focused on achievement and leadership giving them a much better chance of becoming the person we as parents and community leaders want our children to become.

Thank You
Kelly Bruce

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: September 13, 2022

Re: Bank Statement – for month ending July 31, 2022

1.0 PURPOSE:

To approve the Monthly Bank Statement for the month ending July 31, 2022.

2.0 BACKGROUND AND DISCUSSION:

Not applicable.

3.0 ALTERNATIVES:

3.1 That Council approves the Monthly Bank Statement for the month ending July 31, 2022, as presented.

3.2 That Council tables the Monthly Bank Statement for the month ending July 31, 2022 and to instruct Administration to provide further information for the next regular Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

None

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable

8.0 ATTACHMENTS:

8.1 Monthly Bank Statement for month ending July 31, 2022.

9.0 RECOMMENDATION:

That Council approves the Monthly Bank Statement for the month ending July 31, 2022, as presented.

(original signed by the CAO)
Edward LeBlanc
CAO

**TOWN OF BARRHEAD
MONTHLY BANK STATEMENT
FOR MONTH ENDED JULY 31, 2022**

PER TOWN OF BARRHEAD:	SERVUS GENERAL ACCT	TERM DEPOSITS
Net Balance - Previous Month	6,974,705.14	0.00
Receipts	1,238,252.71	
Interest	15,221.31	
Transfers from/to Term Deposits	0.00	4,000,000.00
Cancelled Cheques	507.87	
SUBTOTAL	8,228,687.03	4,000,000.00
Disbursements	1,016,690.44	
Debentures/Interest	0.00	
School Requisition	0.00	
Transfers from/to General	0.00	0.00
NSF/Returned Cheques or Transfers	0.00	
Postdated Cheques	0.00	
NET BALANCE AT END OF MONTH	7,211,996.59	4,000,000.00

PER BANK:		
Balance at end of month	7,288,598.09	4,000,000.00
Outstanding Deposits	139,212.13	
SUBTOTAL	7,427,810.22	4,000,000.00
Outstanding Cheques	215,813.63	
NET BALANCE AT END OF MONTH	7,211,996.59	4,000,000.00

TERM DEPOSIT SUMMARY
FOR MONTH ENDED JULY 31, 2022

<u>Financial Institution</u>	<u>Term Amount</u>	<u>Interest Rate</u>	<u>Term Started</u>	<u>Investment Details</u>
Servus Credit Union	<u>4,000,000.00</u>	2.35	13-Jun-22	1 year cashable after 90 days
Total	<u>\$ 4,000,000.00</u>			

**COUNCIL REPORTS
AS OF SEPTEMBER 13, 2022**

		Meeting (since last council)
Agricultural Society	Cr. Oswald (Alt. Cr. Kluin)	<u> X </u>
Barrhead Accessibility Coalition	Cr. Kluin	<u> </u>
Barrhead Cares Coalition	Cr. Assaf	<u> </u>
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	<u> </u>
Barrhead Attraction & Retention Committee	Mayor McKenzie	<u> </u>
Barrhead & District Social Housing Association	Cr. Smith	<u> X </u>
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith	<u> </u>
Barrhead Regional Airport Committee	Mayor McKenzie and Cr. Assaf	<u> </u>
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith (Alt. Cr. Sawatzky)	<u> </u>
Capital Region Assessment Services Commission	Cr. Klumph	<u> </u>
Chamber of Commerce	Cr. Oswald	<u> </u>
Community Futures Yellowhead East	Cr. Assaf (Alt. Cr. Kluin)	<u> </u>
Economic Development Committee	Committee of the Whole	<u> </u>
Enhanced Policing School Resource Officer Committee	Cr. Sawatzky (Alt. Mayor McKenzie)	<u> </u>
Family & Community Support Services Society	Cr. Kluin and Cr. Oswald	<u> </u>
Intermunicipal Collaboration Framework Committee	Cr. Assaf, Cr. Smith and Mayor McKenzie	<u> </u>
Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	<u> </u>
Municipal Emergency Advisory Commission	Cr. Assaf, Cr. Kluin and Cr. Smith	<u> </u>
Municipal Planning Commission	Cr. Assaf, Cr. Oswald and Cr. Smith (Alt. Cr. Sawatzky)	<u> </u>
Subdivision & Development Appeal Board	Cr. Klumph	<u> </u>
Twinning Committee	Cr. Klumph	<u> </u>
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	<u> </u>

C.A.O Report

To: Town Council

Date: September 13, 2022

Re: September, 2022 C.A.O. Report

General Administration Services:

- The Department is coordinating work with the Town's I.T. contractor to upgrade the audio/video equipment in the Council Chambers.
- All pre-interim budget packages have been circulated to every department and will commence initial meetings with staff by the end of September.

Enforcement Services:

The Department currently has 21 open files under review/investigation:

- Bylaw issues: 2 files
- Traffic Enforcement – (ie: speeding, school zone speeding, distracted driving): 15 files
- Animal control matters: 4 files

Fire Protection Services:

➤ Incidents from August 1 – August 31, 2022

- Fires – 3 (53 hours or 32% of total hours for the month of August)
- Downed power line - 1 (5.3 hours or 3.2% of the total man hours for the month of August)
- Vehicle accidents – 4 (34.2 hours or 20.7% of the total man hours for the month of August)
- Ambulance assists – 18 (61 hours or 36.9% of the total hours for the month of August)
- Public Service – 1 (3 hours or 1.8% of the total hours for the month of August)
- False Alarms - 3 (9 hours or 5.4% of the total man hours for the month of August)

For the month of August there were a total of 30 calls which represented a total of 165.5 firefighter hours.

➤ Membership – 34 responding with 4 members on leave.

➤ Training

- Basic rope rescue
- Pumping operations, drafting
- Hose testing
- All NFPA 1001 fire fighter level 1 pass examination.

➤ Other

- Grizzly Trail Fire and Rescue Association orders battery operated extraction combination extraction tool.
- Members attended the Barrhead Ag. Society parade
- Members did medical standby fundraiser for the local rodeo
- Members fundraise through bartending at various community events.
- Members attend “Make the Connection” event
- Members attend the Red Knights Poker Rally with Tower 6 and bagpipes.
- Members assist the Town’s Recreation Department with pumping out main pool with a fire engine

Recreation Services:

➤ Operational:

- ProNorth Hockey School August 16-20 and 23-27 as well as “Rusty Blades” tournament was successfully held.
- Our Communities in Bloom evaluation took place on August 12th, the Department should receive the results within the next month.
- The Department hosted a Movie in the Park on August 12th to kick off rodeo weekend, admission was a Food Bank donation, and the event went very well.
- Summer programs ended with the Town’s annual Summer Wrap-up Party in partnership with Pembina West Co-op at the Splash Park. The Department rented an inflatable foam pit that was a huge hit and we saw a much higher attendance this year than the last couple of years.
- Geocaches that we set up in June are still surprisingly popular over the summer months we had over 1,400 participants complete swimming lessons.
- The Department partnered with FCSS and hosted a Food Bank drive swim on August 26 that went well

- The Recreation Department prepared a float and participated in the local parade on August 13th.
- The *wibit* was popular and in high demand over the summer.
- We are currently booking school swims for when our Facility re-opens
- Spraying for dandelions taking place September 6 – 12 in various locations around town
- Agrena ice will be ready to go October 1

➤ Capital:

- Removed ice so that rental chiller could be returned and getting ready for the Wild Rose Rodeo Finals
- Contractor is finishing up the install of the new refrigeration plant; completion is set for September 22
- Godberson roof project very near complete

➤ Upcoming Special Events:

- Pumpkin Walk is scheduled for Friday October 28th.
- Welcome back swim once Clark Builders has completed the repairs to the Aquatics Centre

The following are the planning video production for the month of September:

<u>Video</u>	<u>Release Date</u>	<u>Description</u>	<u>Pillar</u>
Parks Updates	September 9 th	Update the public on what's happening in parks this time of year	Recreation Services
Purple Martin Interpretive Area	September 16 th	Showcase our new upcoming interpretive area	Recreation Services
Your Good Morning Episode 8	September 24 th	Community programs, events, and business updates for September	Economic Development
Communities In Bloom	September 30 th	Discuss results and benefits of CIB evaluation	Economic Development

Transportation Services:

➤ Operational

- The department continues with regular seasonal activities:
 - Removing Debris from Catch Basins
 - Tree Trimming in alleys and boulevards
 - Pothole filling
 - Street Sweeping
 - Street patch Repair
 - Hydrant repair/replace
 - Utility Digs
 - Sewer flushing
 - Weed Whipping
 - Sidewalk repairs around town (Priority issues) and a utility repair
 - Receiving and storing pickled sand for winter
 - Street Repair 55 Street between 59-60 Avenue
 - Haul Compost
 - Repairs to Lift Station

Edward LeBlanc - CAO

(original report signed by the C.A.O.)

Town of Barrhead

COUNCIL ACTION LIST ON RESOLUTIONS DIRECTING ADMINISTRATION - AS OF AUGUST 9, 2022

Reference Number	Resolution	Comments	Status
	<u>August 9, 2022 Council Meeting</u>		
295-22	Moved by Cr. Assaf that Administration review the requests from the Barrhead Bombers and provide a report at next Council meeting.	The requested information forms part of the September 13th Council agenda package.	Completed
	<u>July 12, 2022 Council Meeting</u>		
272-22	Moved by Cr. Oswald that Council instruct Administration to investigate an all-service paid RV Station and provide the pros and cons of the service so it maybe added to the 2023 Operating Budget.	Administration is preparing the required report for Council's consideration.	In progress
271-22	Moved by Cr. Klumph that Council instruct Administration to present possible amendments to reflect more objectivity to Policy 32-12.	Administration has prepared a draft policy, however it requires further revisions prior to presenting it to Council for consideration	In progress
	<u>December 14, 2021 Council Meeting</u>		
431-21	Moved by Cr. Klumph that Council instructs Administration to work with the Barrhead Regional Water Commission to come up with an agreement whereby the Commission pays the Town for future sewer operating expenses and capital expenditures.	Letter was forward to the Water Commission and was discussed during their meeting of April 21st and was re-visited by the Commission on August 23rd. The Commission's letter forms part of the September 13th Council correspondence package.	Completed
	<u>March 9, 2021 Council Meeting</u>		
083-21	Moved by Cr. Assaf that Council authorize the disposal of the 2012 International garbage truck at a public auction, vendor to be at the discretion of Administration.	The new unit arrived mid-February and has been in service since March. Once all ordered bins/covers have arrived, Administration will be moving forward to dispose of the old unit - probably in late Summer/early Fall.	Pending

**Barrhead & District Social Housing Association
Minutes
Regular Board Meeting – July 28, 2022**

Members Present: Craig Wilson, Bill Lane, Peter Kuelken, Roberta Hunt
Members Absent: Don Smith
Staff Present: Tyler Batdorf, Su Macdonald

1.0 The meeting was called to order at 9:54 a.m.

2.0 Approval of Agenda

Peter Kuelken moved to approve the July 28, 2022, Regular Board Meeting Agenda with the addition of item 4.1(a).

Carried Unanimously

3.0 Adoption of the Minutes

Roberta Hunt moved to adopt the Minutes of the Regular Board Meeting of June 29, 2022.

Carried Unanimously

Peter Kuelken moved to adopt the Minutes of the Annual General Meeting of June 29, 2022.

Carried Unanimously

4.0 Reports

4.1 Financial Report

Income Statements for Lodges and Social Housing were presented.

Bill Lane moved to accept the Financial Reports as presented.

Carried Unanimously

(a) GIC

The Deputy CAO & CSM requested that the motion of March 22, 2022, to close GIC #4321-8134514-07 be amended to read GIC #4321-8134514-29.

Roberta Hunt moved to accept the amendment to the motion.

Carried Unanimously

Initials: Chairperson C.W. CAO [Signature]

4.2 Cheque Log – June 2022

Peter Kuelken moved to accept the Cheque Log as presented.

Carried Unanimously

4.3 CAO Report

Updates were presented on the following topics:

- Dietary Department
- Housekeeping Department
- Administration Department
- Safety
- ASHC Funded Project Update
- BDSHA Project Update
- New Addition Construction Update
- New Office Renovation Update

Bill Lane moved to accept the CAO's Report as presented.

Carried Unanimously

4.4 Facilities Manager's Report

Updates were presented on behalf of the Facilities Manager by the CAO on the following topics:

- Lodges
- Manors
- Community Housing
- Grounds

Roberta Hunt moved to accept the Facilities Manager's Report as presented.

Carried Unanimously

4.5 Activities Report

An update was presented by the CAO on behalf of the Activities Manager.

Bill Lane moved to accept the Activities Manager's Report as presented.

Carried Unanimously

4.6 Resident Services Manger's Report

Vacancy Report:

- | | |
|---------------------|--------------|
| -Hillcrest Lodge | 17 vacancies |
| -Klondike Place | 0 vacancies |
| -Golden Crest Manor | 2 vacancies |

Initials: Chairperson C.W. CAO

-Jubilee Manor	0 vacancies
-Pembina Court Manor	5 vacancies
-JDR Manor	1 vacancy
-Barrhead CH	1 vacancy
-Swan Hills CH	4 vacancies

Roberta Hunt moved to accept the Resident Services Manager's Vacancy Report as presented.

Carried Unanimously

5.0 Old Business

- 5.1 John & Gerald Fellowship Update
For Information Only - Funds and documents have been delivered to Blue Heron and the matter is now complete.
- 5.2 Hillcrest Bus
For Information Only – The bus will be delivered on Saturday July 30, 2022.
- 5.3 Corporate Image and Rebranding
For Information Only - The website is still under development. The delay is on the part of BDSHA in getting all the required information together.

6.0 New Business

- 6.1 Annual Survey Results
For Information Only - The CAO presented the results of the survey.
- 6.2 RFD - Scooter Shed Construction
The CAO presented an estimate to construct the scooter shed and asked that the Board approve an expenditure of up to \$44,000 for construction.

Bill Lane moved that the Board allow the CAO and Facilities Manager to go ahead with the construction of the scooter shed at a cost of up to \$44,000.

Carried Unanimously

Initials: Chairperson C.W. CAO [Signature]

6.3 RFD – CAO Evaluation Form

The CAO provided a copy of Evergreens Foundation's CAO Performance Evaluation as a basis for building a similar evaluation for himself.

Roberta Hunt moved that the Evergreens evaluation be used as a good starting point to build a BDSHA CAO Performance Evaluation.

Carried Unanimously

6.4 RFD – Time Clock Management Policy

The CAO presented a new policy relating to the use of the biometric time tracking system.

Peter Kuelken moved that the new policy be adopted.

Carried Unanimously

6.5 RFD – Policy Review Meeting

The CAO requested that the Board set a date for the Policy Review Committee to convene to review the BDSHA policies as amended. As Meerten Zeldenrust is no longer a member of the Board of Directors, a new member was requested to join the Committee.

Roberta Hunt moved that Bill Lane be appointed to the Policy Review Committee in place of Meerten Zeldenrust.

Carried Unanimously

Peter Kuelken moved that the Policy Review Committee convene on October 17, 2022, at 10:00 to review the BDSHA policies.

Carried Unanimously

7.0

Correspondence

The CAO presented a letter from the Government of Alberta regarding the implementation of Board "competencies." The CAO will forward a spreadsheet to all Board members to assess gaps in "competency" requirements, if any, so that they may be addressed and rectified if necessary.

Roberta Hunt moved that the letter from the Government of Alberta be accepted for information purposes.

Carried Unanimously

Initials: Chairperson

C.W.

CAO

[Signature]

8.0 In Camera – Board and CAO

Peter Kulken made the motion to move in camera at 11:11 a.m. Bill Lane made the motion to move out of camera at 11:16 a.m.

Carried Unanimously

9.0 In Camera – Board Only

Not Required

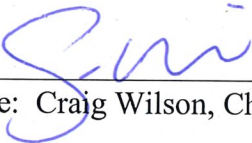
10.0 Time and Date of Next Meeting

Monday, August 29, 2022, at 10:00 a.m.

11.0 Adjournment

Roberta Hunt moved to adjourn the meeting a 11:19 a.m.

Carried Unanimously



Signature: Craig Wilson, Chairperson



Date



Signature: Tyler Batdorf, CAO



Date

Barrhead Exhibition Association and Agricultural Society
Board Meeting
August 23, 2022

Meeting called to order by V/President Steve Zunti at 7:30 pm.

Attendance: Steve Zunti, Brenda Visser, Ken Anderson, Ashley Mast, Shauna Abernathy, Neil Branden, Steve Properzi, Bill Lane, Anthony Oswald, Lynn Down

ADOPTION OF AGENDA

Moved by K Anderson to adopt amended agenda. Seconder B Lane. Carried.

ADOPTION OF MINUTES

Moved by B Visser to adopt minutes of Board Meeting of July 26, 2022. Seconder N Branden. Carried.

REPORTS

1. Financial Report – attached. B Visser some fair expenses outstanding. Sponsor and In-Kind report included. **Moved by B Visser to accept report as presented. Seconder A Mast. Carried.**
2. Facilities Report – attached. **Moved by K Anderson to accept report as presented. Seconder B Lane. Carried.**
3. Fair Report – attached. Parade, Fair, Rodeo and Cabaret all successful. Better signage needed to inform the public where handicapped parking is available. **Moved by B Visser to accept report as presented. Seconder S Properzi. Carried.**
4. Rodeo Report – (attached) WRA Finals admission prices confirmed. **Moved by N Branden to accept report as presented. Seconder K Anderson. Carried.**

NEW BUSINESS

1. County of Barrhead Request: Alberta Day Events – Request rental of Bablitz Hall and provide bar service for the event. Due to lack of manpower Ag Society will not be provide bar service.
2. Regarding Our Facilities – Received letter of concern regarding difficulties for handicapped persons and wheeled mobilities on the loose graveled area, and access to bleachers. Ag Society will investigate solutions i.e.: paved walking path, lower bleachers hand rails, provide shuttle, handicapped parking awareness.

ADJOURNMENT

Moved by B Lane to adjourn meeting at 9:30 pm. Seconder S Properzi. Carried

1:04 PM

Barrhead Exhibition Association and Agricultural Society

Balance Sheet

As of August 23, 2022

08/23/22

Accrual Basis

	Aug 23, 22
ASSETS	
Current Assets	
Chequing/Savings	
100 · Servus Credit Union - Chequing	102,868.35
101 · Servus Credit Union - Savings	10.59
102 · Servus Rewards #2	93.05
105 · Servus Credit Union - Shares	1.44
107 · Servus Credit Union - CASINO	21,855.15
109 · Term 9 Rodeo Grant 1 Yr Redeem	14,485.48
110 · Leonard's Memorial 1 Yr Redeem	9,265.87
Total Chequing/Savings	148,579.93
Accounts Receivable	
115 · Accounts Receivable	1,000.00
Total Accounts Receivable	1,000.00
Other Current Assets	
106 · Undeposited Funds	150.00
Total Other Current Assets	150.00
Total Current Assets	149,729.93
Fixed Assets	
170 · Land	152,541.86
172 · Show Barn	849,506.90
173 · Equipment	327,996.45
174 · Grounds Improvement	151,989.03
175 · Bablitz Exhibition Hall	308,480.06
Total Fixed Assets	1,790,514.30
Other Assets	
186 · Other Assets	725.00
Total Other Assets	725.00
TOTAL ASSETS	1,940,969.23
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · Accounts Payable	6,551.41
Total Accounts Payable	6,551.41
Other Current Liabilities	
201 · Accrued Liabilities	1,775.00
205 · Stabilize Alberta Funding	14,435.00
250 · GST/HST Payable	
251 · GST Collected	1,506.60
250 · GST/HST Payable - Other	717.96
Total 250 · GST/HST Payable	2,224.56
Total Other Current Liabilities	18,434.56
Total Current Liabilities	24,985.97
Total Liabilities	24,985.97
Equity	
195 · Pembina West Co-operative	-3,858.77
300 · Retained Earnings	-31,679.08
32000 · *Retained Earnings	94,040.55
350 · Equity in Capital Property	1,681,663.68
360 · Capital excess (deficit)	559.94

Barrhead Exhibition Association and Agricultural Society
Balance Sheet
As of August 23, 2022

	Aug 23, 22
Net Income	175,256.94
Total Equity	1,915,983.26
TOTAL LIABILITIES & EQUITY	1,940,969.23

1:04 PM

Barrhead Exhibition Association and Agricultural Society

Profit & Loss

08/23/22

Accrual Basis

November 1, 2021 through August 23, 2022

	Nov 1, '21 - Aug 23, 22
Income	
FACILITY RENTALS	
1099 · Arena Rental	110.00
1100 · Barn	14,344.76
1101 · Exhibition Hall Rental	
1101A · Alberta Health Services Rental	44,000.00
1101 · Exhibition Hall Rental - Other	300.00
Total 1101 · Exhibition Hall Rental	44,300.00
1103 · Heat in Barn	425.70
1106 · Meeting Room Rental	2,010.00
1107 · Open Riding	6,998.09
1111 · Electronic Timer Rental	80.00
Total FACILITY RENTALS	68,268.55
FAIR INCOME	
1400 · Ball Tournament	7,225.00
1401 · Bar	10,525.96
1401A · Cabaret	
1401B · Cabaret Door	5,472.35
1401C · Cabaret Bar	6,551.90
Total 1401A · Cabaret	12,024.25
1404 · Concession	2,255.54
1408 · Gates	29,477.34
1409 · Gymkana Entries	886.00
1410 · Horse Show Entries	2,275.00
1411 · Horse Show Sponsorship	1,100.00
1413 · Miscellaneous	0.57
1415 · Rodeo Sponsorship	
1415A · Mini Chuckwagons	3,800.00
1415 · Rodeo Sponsorship - Other	8,050.00
Total 1415 · Rodeo Sponsorship	11,850.00
1417 · Vendor Fees	473.10
1418 · General Sponsorship	2,500.00
1460 · BBQ Cookoff	
1461 · Raffle	1,620.00
1462 · Entry Fee	400.00
1463 · BBQ Cookoff Sponsorship	2,900.00
1464 · BBQ Cookoff Taster's Choice	255.00
Total 1460 · BBQ Cookoff	5,175.00
FAIR INCOME - Other	0.00
Total FAIR INCOME	85,767.76
FUNDRAISING	
1201 · Bar (County of Barrhead)	234.29
1202 · Bar (Town of Barrhead)	969.54
1203 · Bar (Grad)	25,097.39
1205 · Casino	15,142.07
1208 · 50/50 Raffle	2,976.28
1210 · Family FUNdraiser	
Raffle	463.00
1210 · Family FUNdraiser - Other	950.00
Total 1210 · Family FUNdraiser	1,413.00
Total FUNDRAISING	45,832.57
1600 · DERBY	

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Barrhead Exhibition Association and Agricultural Society

08/23/22

Profit & Loss

Accrual Basis

November 1, 2021 through August 23, 2022

	Nov 1, '21 - Aug 23, 22
1601 · Derby Entries	2,205.00
1602 · Derby Sponsorship	4,100.00
1603 · Derby DVD	400.00
1604 · Vendor Fee	175.00
1605 · Derby Bar Sales	32,878.90
1606 · Derby Gate Fees	28,575.50
1607 · Derby Concession	1,577.43
1608 · 50/50	4,818.00
Total 1600 · DERBY	74,729.83
399 · Grant - Alberta Agriculture	52,533.00
400 · Misc Income	1,208.88
401 · Other Revenue	0.04
402 · Patronage Dividends	12.11
410 · Memberships	118.00
430 · On Target Bull Sale	590.00
435 · Donations (A)	25,503.00
440 · Farmers Market Insurance	288.00
450 · Interest Earned	60.77
460 · Sponsorship (General)	
460B · Gold Sponsorship	2,500.00
460C · Silver Sponsorship	5,700.00
460D · Bronze Sponsorship	1,750.00
460 · Sponsorship (General) - Other	1,250.00
Total 460 · Sponsorship (General)	11,200.00
710 · Alberta Stabilization Grant	
710A · Stabilization Matching Grant	25,000.00
Total 710 · Alberta Stabilization Grant	25,000.00
Total Income	391,112.51
Gross Profit	391,112.51
Expense	
2100 · SHOW BARN EXPENSES	
2101 · Barn & Grounds Repairs & Maint	9,025.82
2102 · Fuel, oil, etc	901.18
2104 · MEETING ROOM EXPENSES	
2105 · Janitorial	4,166.00
2106 · Supplies - Meeting Room/Kitchen	944.14
2104 · MEETING ROOM EXPENSES - Other	5.84
Total 2104 · MEETING ROOM EXPENSES	5,115.98
2107X · Utilities	
2107 · Natural Gas	
2107A · Carbon Tax	2,509.12
2107 · Natural Gas - Other	10,538.65
Total 2107 · Natural Gas	13,047.77
2108 · Power	6,328.94
2109 · Water & Sewer	
2109A · Ag Barn Water and Sewer	697.55
Total 2109 · Water & Sewer	697.55
2110 · Internet Service	449.00
Total 2107X · Utilities	20,523.26
2110 · Kitchen Maintenance	1,189.32
2111 · Equipment Maintenance & Repairs	3,633.78
2120 · General Operating Expenses	21.26

1:04 PM

Barrhead Exhibition Association and Agricultural Society**Profit & Loss**

08/23/22

November 1, 2021 through August 23, 2022

Accrual Basis

	Nov 1, '21 - Aug 23, 22
Total 2100 · SHOW BARN EXPENSES	40,410.60
2200 · FUNDRAISING EXPENSES	
2202 · Graduation Bar	9,104.81
2203 · Town of Barrhead	524.48
2208 · 50/50 Raffle	1,755.60
2209 · Family FUNdraiser	338.22
Total 2200 · FUNDRAISING EXPENSES	11,723.11
2400 · FAIR EXPENSES	
Entertainment	
2410 · Bouncy Activities	2,300.00
2460 · Face Painters, Balloon Artists	4,646.58
2461 · Global FMX Motocross	13,477.60
2462 · Heavy Horse Pull	2,500.00
2463 · Fitset Ninja	3,750.00
2464 · Mini Golf	400.00
Total Entertainment	27,074.18
2401 · Advertising	4,807.40
2403 · Slo-Pitch Tournament	
2403A · Prize Money	4,250.00
2403B · Umpires	750.00
2403 · Slo-Pitch Tournament - Other	695.71
Total 2403 · Slo-Pitch Tournament	5,695.71
2404 · Bar	
2404A · Liquor License	300.00
2404 · Bar - Other	5,933.99
Total 2404 · Bar	6,233.99
2416 · Gymkana	1,109.36
2417 · Horse Show	
2417B · Prizes/Prize Money	3,431.30
2418 · Judging	900.00
Total 2417 · Horse Show	4,331.30
2419 · Miscellaneous - Fair	
2419A · Set-up/clean up costs for Fair	35.96
2419B · Tent Rental	1,750.00
2419 · Miscellaneous - Fair - Other	357.55
Total 2419 · Miscellaneous - Fair	2,143.51
2421 · Parade	577.77
2422 · Rodeo	
2422A · Stock Contractor	12,190.48
2422B · Added Prizes	7,050.00
2422C · Other prizes	580.00
2422D · Misc Costs	2,050.00
2422E · Mini Chuckwagon Races	4,219.40
Total 2422 · Rodeo	26,089.88
2435 · Cabaret	3,400.00
2470 · BBQ Cookoff	
2475 · Raffle Expense	182.80
2476 · BBQ Cookoff Prize Money	3,225.00
2470 · BBQ Cookoff - Other	42.52
Total 2470 · BBQ Cookoff	3,450.32
2480 · Security	1,397.50

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Barrhead Exhibition Association and Agricultural Society**Profit & Loss**

08/23/22

November 1, 2021 through August 23, 2022

Accrual Basis

	Nov 1, '21 - Aug 23, 22
Total 2400 · FAIR EXPENSES	86,310.92
2500 · WILDROSE FINALS EXPENSES	
2500A · Advertising & Promotion	525.00
2503 · Bar	
2504 · Deposit on liquor & pop/enviro	22.94
2506 · Liquor	458.85
2508 · Mix	600.00
Total 2503 · Bar	1,081.79
2513 · Miscellaneous - Finals	715.08
2535 · Saturday Night Cabaret	2,500.00
Total 2500 · WILDROSE FINALS EXPENSES	4,821.87
2600 · BABLITZ EXHIBITION HALL EXPENSE	
2602 · Paper Prod & Cleaning Supplies	497.34
2603 · Repairs & Maintenance	1,450.57
2604 · Water & Sewer	419.20
2605 · Other expenses	36.27
2606 · Alberta Health Services	5,010.76
Total 2600 · BABLITZ EXHIBITION HALL EXPENSE	7,414.14
2800 · DEMOLITION DERBY	
2801 · Advertising	1,654.96
2802 · Bar	13,955.75
2804 · Misc Expenses	4,070.38
2805 · Prize Money	12,550.00
2806 · Security	4,750.00
Total 2800 · DEMOLITION DERBY	36,981.09
501 · Advertising	112.02
508 · Convention Expenses	
Registration	3,297.00
Travel and accomodation	1,885.08
508 · Convention Expenses - Other	0.00
Total 508 · Convention Expenses	5,182.08
514 · Interest pd of overdue accounts	10.70
515 · Donations	815.89
516 · Float	0.00
517 · Sundry	403.33
518 · Secretary Expenses	99.98
520 · Sponsorship	100.00
530 · Office Supplies	92.00
531 · Website	780.00
532 · Professional Fees	1,700.00
533 · Insurance	
533A · Farmers Market Insurance	288.00
533 · Insurance - Other	13,782.00
Total 533 · Insurance	14,070.00
534 · Bank Charges	65.90
535 · AAAS Membership	300.00
536 · Memberships and Fees	290.00
537 · Line of Credit Interest	173.69
540 · Equipment Repairs & Maintenance	1,293.00
555 · Miscellaneous	2,705.25
80000 · CASINO	
80500 · Misc Expenses	1,995.00
80000 · CASINO - Other	-1,995.00
Total 80000 · CASINO	0.00

1:04 PM

Barrhead Exhibition Association and Agricultural Society

08/23/22

Profit & Loss

Accrual Basis

November 1, 2021 through August 23, 2022

	Nov 1, '21 - Aug 23, 22
Total Expense	215,855.57
Net Income	175,256.94

1:05 PM

Barrhead Exhibition Association and Agricultural Society Fair 2022

08/23/22

Accrual Basis

November 1, 2021 through August 23, 2022

	Nov 1, '21 - Aug 23, 22
Income	
FAIR INCOME	
1400 · Ball Tournament	7,225.00
1401 · Bar	10,525.96
1401A · Cabaret	
1401B · Cabaret Door	5,472.35
1401C · Cabaret Bar	6,551.90
Total 1401A · Cabaret	12,024.25
1404 · Concession	2,255.54
1408 · Gates	29,477.34
1409 · Gymkana Entries	886.00
1410 · Horse Show Entries	2,275.00
1411 · Horse Show Sponsorship	1,100.00
1413 · Miscellaneous	0.57
1415 · Rodeo Sponsorship	
1415A · Mini Chuckwagons	3,800.00
1415 · Rodeo Sponsorship - Other	8,050.00
Total 1415 · Rodeo Sponsorship	11,850.00
1417 · Vendor Fees	473.10
1418 · General Sponsorship	2,500.00
1460 · BBQ Cookoff	
1461 · Raffle	1,620.00
1462 · Entry Fee	400.00
1463 · BBQ Cookoff Sponsorship	2,900.00
1464 · BBQ Cookoff Taster's Choice	255.00
Total 1460 · BBQ Cookoff	5,175.00
FAIR INCOME - Other	0.00
Total FAIR INCOME	85,767.76
Total Income	85,767.76
Gross Profit	85,767.76
Expense	
2400 · FAIR EXPENSES	
Entertainment	
2410 · Bouncy Activities	2,300.00
2460 · Face Painters, Balloon Artists	4,646.58
2461 · Global FMX Motocross	13,477.60
2462 · Heavy Horse Pull	2,500.00
2463 · Fitset Ninja	3,750.00
2464 · Mini Golf	400.00
Total Entertainment	27,074.18
2401 · Advertising	4,807.40
2403 · Slo-Pitch Tournament	
2403A · Prize Money	4,250.00
2403B · Umpires	750.00
2403 · Slo-Pitch Tournament - Other	695.71
Total 2403 · Slo-Pitch Tournament	5,695.71
2404 · Bar	
2404A · Liquor License	300.00
2404 · Bar - Other	5,933.99
Total 2404 · Bar	6,233.99
2416 · Gymkana	1,109.36
2417 · Horse Show	

1:05 PM

Barrhead Exhibition Association and Agricultural Society**Fair 2022**

08/23/22

November 1, 2021 through August 23, 2022

Accrual Basis

	Nov 1, '21 - Aug 23, 22
2417B · Prizes/Prize Money	3,431.30
2418 · Judging	900.00
Total 2417 · Horse Show	4,331.30
2419 · Miscellaneous - Fair	
2419A · Set-up/clean up costs for Fair	35.96
2419B · Tent Rental	1,750.00
2419 · Miscellaneous - Fair - Other	357.55
Total 2419 · Miscellaneous - Fair	2,143.51
2421 · Parade	577.77
2422 · Rodeo	
2422A · Stock Contractor	12,190.48
2422B · Added Prizes	7,050.00
2422C · Other prizes	580.00
2422D · Misc Costs	2,050.00
2422E · Mini Chuckwagon Races	4,219.40
Total 2422 · Rodeo	26,089.88
2435 · Cabaret	3,400.00
2470 · BBQ Cookoff	
2475 · Raffle Expense	182.80
2476 · BBQ Cookoff Prize Money	3,225.00
2470 · BBQ Cookoff - Other	42.52
Total 2470 · BBQ Cookoff	3,450.32
2480 · Security	1,397.50
Total 2400 · FAIR EXPENSES	86,310.92
Total Expense	86,310.92
Net Income	-543.16

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Barrhead Exhibition Association and Agricultural Society

08/23/22

Derby Report 2022

Accrual Basis

November 1, 2021 through August 23, 2022

	Nov 1, '21 - Aug 23, 22
Income	
1600 · DERBY	
1601 · Derby Entries	2,205.00
1602 · Derby Sponsorship	4,100.00
1603 · Derby DVD	400.00
1604 · Vendor Fee	175.00
1605 · Derby Bar Sales	32,878.90
1606 · Derby Gate Fees	28,575.50
Total 1600 · DERBY	68,334.40
Total Income	68,334.40
Gross Profit	68,334.40
Expense	
2800 · DEMOLITION DERBY	
2801 · Advertising	1,654.96
2802 · Bar	13,955.75
2804 · Misc Expenses	4,070.38
2805 · Prize Money	12,550.00
2806 · Security	4,750.00
Total 2800 · DEMOLITION DERBY	36,981.09
Total Expense	36,981.09
Net Income	31,353.31

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Barn Report

Aug 23 2022

Since the July meeting the facilities have been used 9 times by other groups 4 times by the ag society, and 3 outside for a total of 16 times. The arena has been worked 8 times and watered 4 times this month. The building committee met on Aug 3 to discuss Troock parking lot and Barrhead Fair. Neerlandia Co-op borrowed our snow fence and posts for their August 1 event. Monica Kippers and crew picked up left over parts after the demo derby. Rookie plumbing has repaired our 2 deep fryers Steve Zunti repaired the water leak in our office and marked out our parking lot. Ken Anderson cut the grass by our dirt pile and Troock property and repaired one picnic table and removed the unfixable one. KNM rolled the Troock property and donated a tractor for the Barrhead fair. Art Wierenga hauled our manure pile away. Laurie Messmer and Visser crew set up and took down the fence around Troock property. Brenda Visser purchased 2 pop up tents. Brave Nose cleaned our portable toilets before the fair and after. Parson Auctions has booked the Bablitz Hall for September 1 for a sale. County of Barrhead has called and asked for a price to rent our facilities on Alberta day September 3. They have also asked if the Ag Soc would do a bar service that day. Facility Rental Rates will be reviewed for changes at November meeting

WORK TO BE DONE

Need new barrels for rodeo 2023
Leonard Schmidt memorial
Repair downspouts on Bablitz Hall
Need to repair rodeo bleachers
Need to lift cement pads in front of Bablitz Hall
Need to repair roof in barn and meeting room
Need to straighten beams in meeting room

BOOKINGS

Parsons Auctions – Bablitz Hall – September 1
County of Barrhead September 3
Lazy Daze – October 2022– April 2023 – Saturday and Wednesday evenings Sept 24 & 25
Drop in Riding – Monday & Friday October – April, 2023 - Book 2-hour time slots per cohort group
Barrhead Light Horse –Aug 23, 27 & 28, 30, Thursday - October – April
Lazy daze – October 1&2
Lazy Daze – Barn & outside grounds – October 1&2, Wednesday & Saturday October – April 202
Whitecourt Hockey – camping August 21- 27
Beef show – September 24, 2022
Wildrose Rodeo Finals – September 14-18, 2022
Freedom Naples & T&M 4-H – Sundays 1-4 Meadowview 4-H – Saturdays 9:30-11:30 am
Camp Creek 4-H – Saturdays 11:30-1:30 pm
Canine 4-H – last Monday of the month
Barrhead Light Horse – Thursday October – April 2023
DM Branden – Breakaway roping -Tuesdays November 22 – April 4, 2023 – (except for On Target Bull Sale March 14), & January 13, February 17, March 10, March 31
On Target Bull sale – March 14, 2023

Fair Committee Report
August 23, 2022

Parade: very well attended and well organized. Thank you to Jordy and Mike McCaw from Ravenscrest Agencies for a job well done. They want to take on the job of organizing the parade again for next year. Ravenscrest paid for the awesome banner that was used at the beginning of the parade. The banner was carried by local minor ball players and read: "Barrhead Agricultural Society welcomes you to the Barrhead Parade"

Gates: After numerous pleas and phone calls, we were able to find enough volunteers to man 3 gates each day: North Gate: where trailers, contestants, etc. enter; South Gate: South side of Ag Barn: basically, the main gate; East Gate: east side of Bablitz Hall – between hall and bleachers. With the size and area of our grounds + the Sports Grounds, it is very hard to control the different entry points.

Attendance: Both days were very well attended:

Saturday: 1600 + wristbands used – number does not include 5 & under

Sunday: 1200 + wristbands used – number does include 5 & under

Pre-Sale Tickets: 712 passes sold and only 650 scanned

Parking Lot: thank you to Steve Zunti for "lining" the parking lot. Unfortunately, the rain Saturday night "erased" the lines for Sunday, and the parking was not as efficient as on Saturday.

Advertising: Radio advertising – worth the cost, Barrhead Leader: still not sure it is the most effective form of advertising - \$900/week for one page - did not get the changes done before the first week. Printed flyers given at Co-op and Freson Bros – 3000 copies made for \$360.00. Value?

Social Media – Facebook, Instagram – no cost and very effective.

Events: **Horse Show** – Evelyn reported that entries were up from previous years – almost 3X

Gymkhana – entries down from previous years

Rodeo – well attended both days

Global FMX Motocross – well attended both days – received lots of positive comments – have tentatively booked them again for next year – they haven't different "shows" that can be presented – will be in contact with them over the winter months

Mini Chuckwagon Races – were a big hit with the crowds. We did receive \$600 sponsorship for all 6 teams. There was an added cost for sponsor banners – some sponsors have also contributed to the cost of the banners, and some of that cost will be part of our expenses

Heavy Horse Pull – had 8 (or 9) teams compete. There were quite a few people in the stands (150 to 200) to watch the event. It is hard to say if any people came specifically to watch this or not. Thank you to the Branden boys, Grady, Quentin and Brett for helping out with adding the "weight" to the sleds.

Bouncy Castles: are always a hit – maybe we could have more next year? Thank you to Barrhead Community Chapel Youth Group for "manning" the castles.

Balloon Fairies: Face Painters, Balloon Artists, Glitter Tattoos – were amazing – had long line ups both days, but people were very impressed and happy with what they did

Fitset Ninja Obstacle Course – somewhat disappointed in this – it was used by quite a lot by the kids, but I would not recommend booking them again.

BBQ Cookoff – Saturday only – set up on the street as far west as possible, which in hindsight, was not the best place. It would have been better for them if they had set up closer to the Bablitz Hall and bleachers. They had only 4 competitors – they thought they were going to have as many as 11 or 12, and then most of them withdrew from the competition, just days before. The organizers, Dennis Ranger, Roland VanHecke, and Kim Sax were very helpful in canvassing for sponsorship monies, not only for the Cookoff, but for the Society, as a whole. THANK YOU!

Mini Golf – Sunday only – set up on the street and was used steadily. For next year, I would recommend we get it again, (a very economical addition), and have it set up on the main grounds if possible.

Concession: The Barrhead Community Chapel Youth Group – Barb Almost, and crew had a very successful concession. They were very easy to work with, and willing to help as much as possible. They stacked tables and chairs in the meeting room, and cleaned it up nicely. One of their young people, helped me out in the Beer Tent to clear tables as well. They left the kitchen very clean – (Barb was even down on her hands and knees washing the floor!)

Food Vendors: **Dutch Wharf Fish & Chips** – food was great, a bit pricey, maybe. I think they were somewhat disappointed – not sure though. **Mini Donuts** – always a hit. **Cruizy Smoothies** – Saturday only – had a long line up all day! **Anderson Kids Lemonade Stand** – had a great weekend. **Justin Weisinger family:** candy stand – Saturday only -had a good day.

CABARET: 285 people in attendance. Very successful – a good time was had by all! Fire Fighters did a good job of bartending and cleaning up after.

Rodeo Report
August 23, 2022

Blue Heron Fair Rodeo went well. Saturday rodeo took about 4 hours and Sunday took about 3 hours. Chuckwagons started the rodeo and people loved them. Both days were well attended.

Had a WRA Finals meeting to finalize our plans.

1. We have some new organizers helping out.
 - a. Katelyn Branden is taking over the security/door
 - b. Joanne Dunbar is taking over the ticketing.
2. We are having a Saturday night cabaret featuring Drew Gregory. Ticket prices @ \$20.
3. Ticket prices are as follows and will be sold online through Showpass and at the door:
 - a. Adult @ \$20/performance or \$80/5 pack
 - b. Youth (6-17) @ \$10/performance or \$40/5 pack
 - c. 5 & under free
4. Trying something new this year. Thursday night 12 & under get in free (no ticket required) and Saturday afternoon elementary school kids get in free with school ticket.
5. 40 Free tickets to Blue Heron for Thursday
6. 20 Free tickets to Hillcrest for Sunday afternoon
7. Drinks are the standard price of \$6
8. This year there will be no ice in the arena, but the dirt crew has a plan on how to make the ground safe.
 - a. Will not need wood chips this year
 - b. May need a little more dirt or clay
9. Shavings required for the barn & set up of stalls. Usually Ken, Laurie and 4-H organize.

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: September 13, 2022

Re: Correspondence Items

Item (a) Letter dated August 23, 2022, from Mayor Debora Dueck, Town of Tofield, regarding the redesign of Victim Services.

Recommendation:

That Council accepts the Letter dated August 23, 2022, from Mayor Debora Dueck, Town of Tofield, regarding the redesign of Victim Services, as information.

Item (b) Letter dated August 26, 2022, from Honourable Tyler Shandro, QC, ECA Minister, regarding the response to Mayor, Debora Dueck, Town of Tofield, explaining the redesign of Victim Services.

Recommendation:

That Council accepts the letter dated August 26, 2022, from Honourable Tyler Shandro, QC, ECA Minister, regarding the response to Mayor Debora Dueck, Town of Tofield, explaining the redesign of Victim Services, as information.

Item (c) Letter dated August 24, 2022, from Margaret Osborne, Board Chairperson, Barrhead Community Victim Services Unit Association.

Recommendation:

Letter dated August 24, 2022, from Margaret Osborne, Board Chairperson, Barrhead Community Victim Services Unit Association, thanking Town Council for their 2022 contribution in support of their Association, as information.

- Item (d)** Letter dated August 25, 2022, from Amanda Lambert, from the Barrhead Pumpkin Walk Committee regarding donation from Town Council.

Recommendation:

Letter dated August 25, 2022, from Amanda Lambert, from the Barrhead Pumpkin Walk Committee anticipating to receive the same donation as last year from Town Council, as information.

Note: As the financial request of \$1,500.00 is specifically noted in the 2022 Operating Budget, the funds has already been disbursed to the Committee.

- Item (e)** Letter dated August 29, 2022, from Edward LeBlanc, Interim Manager, Barrhead Regional Water Commission, regarding financial contributions to the Town's utility infrastructure.

Recommendation:

Letter dated August 29, 2022, from Edward LeBlanc, Interim Manager, Barrhead Regional Water Commission, regarding financial contributions to the Town's utility infrastructure, as information.

(Original signed by the CAO)

Edward LeBlanc - CAO



PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

August 23, 2022

The Honorable Tyler Shandro
Minister of Justice and Solicitor General
204, 10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister,

Re: Victim Services Redesign

Minister Shandro, Town of Tofield Council have only recently become aware of the Victim Services Redesign, and to say that we are both shocked and disappointed would be a vast understatement. Victim Services play an integral part in our community, and rural Alberta. Victim Services staff are as essential as first responders, and work cohesively with RCMP. These people help families and individuals through what could be the most traumatic experience of their lives. Having experience in dealing with trauma, unexpected loss, and extreme shock cannot be measured. Now, your government is looking to remove this from our community and proceed with a centralized approach.

The MLA led review did not engage municipalities, nor did it fully engage Victim Services Boards. Had our local Victim Services Board Chair not come forward to Mayor and Council, we would not be aware of this ill-thought-out change. Of interest, the two MLA'S leading this charge were from major urban centres, with no tie, nor thought to the impacts this would have on rural Albertans.

Not only will this change see a loss of jobs within our community, but more importantly it will leave this service to become reliant on an individual(s) residing outside our community boundaries. What does this mean for response time? Does this mean that response could be upwards of hours before assistance is provided, or does this also mean that it will be based upon the availability of staff? Neither of these scenarios is ideal, especially when dealing with crisis. Our current structure is comprised of hard working, caring individuals who provide an immeasurable service in what is the most trying of circumstances. These people respond in a quick, professional, and caring manner. Now, your government is removing this service from our community, and failing those who require what is often the immediate assistance of Victim Services.

Honorable Tyler Shandro
Minister of Justice and Solicitor General
Page 2

Minister Shandro, we can not fathom the rationale behind this decision, once again without input or consultation from those that this affects most. In our opinion this is a recipe for disaster and stands to only continue to fail rural Alberta. Mayor and Council implore you to pause on this decision and seek input from those forgotten, rural Alberta.

Sincerely,

A handwritten signature in cursive script that reads "Debora L. Dueck".

Debora Dueck
Mayor

C.C AUMA Membership
 RMA Membership
 Jackie Lovely, MLA



ALBERTA
JUSTICE AND SOLICITOR GENERAL

*Office of the Minister
MLA, Calgary-Acadia*

AR 52074

Sent via email to jedwards@tofieldalberta.ca

August 26, 2022

Her Worship Debra Dueck
Mayor
The Town of Tofield
P.O. Box 30
5407 – 50 Street
Tofield AB T0B 4J0

Dear Mayor Dueck:

Thank you for your letter of August 23, 2022 regarding the provincial changes to victim services announced July 19, 2022. I would like to reassure you that these changes, including the new zonal governance model, have been designed to ensure services to victims of crime remain consistent and uninterrupted across all regions of the province, including Tofield, while also ensuring that victims are supported locally from within their own communities. I appreciate the opportunity to provide further information about the redesign work that has occurred to date as it relates to your municipality and others like it.

I would like to ensure that you have the most up-to-date information about the consultations and engagements completed during, and following, the MLA led Review of Victim Services that took place over 2020/2021. The Rural Municipalities of Alberta (RMA) and the Alberta Municipalities (AM) were invited to, and attended, the engagements. This was intentional to ensure a linkage and a mechanism for information sharing. In addition, a specific meeting was held with the RMA and AM to ensure they were comfortable with this approach, and by all indications they were. Further, all MLAs were also invited, regardless of political affiliation.

Other engaged individuals and organizations included:

- Volunteers, staff, and board members of police-based victim services units;
- Victim-serving community and specialized organizations such as child advocacy centres, sexual assault centres, and domestic violence service providers;
- Representatives from the Alberta Police-based Victim Services Association;
- The Alberta Association of Chiefs of Police;

.../2

- The Alberta Federation of Police Associations;
- The Royal Canadian Mounted Police;
- Legal community representatives such as the Criminal Trial Lawyers Association and Legal Aid Alberta; and
- Indigenous organizations such as the Awo Taan Healing Lodge Society, and Métis Child and Family Services Society.

I can advise that the changes to victim services are particularly centred around stabilizing and improving program governance and leadership at a high level, in addition to the significantly enhances supports and services available to victims. There are no plans to interrupt service delivery within communities or at detachments, nor to disrupt victim service workers from continuing to engage in the important work they do. In fact, it is intended that these same locally based services will continue to be offered through the new zonal governance model, in the same co-located manner as they are now, but with more flexibility and sustainability than could be offered under the current governance model. In the new model, local front-line victim services workers will be supported by a core of professional support staff at the zonal level that will provide financial, legal, and human resource services; direct supervision and resource coordination; and personal support and guidance for each employee. There is no reduction in paid positions within the new model, in fact with the new professional support staff there will be approximately 40 additional positions available to Albertans.

To ensure that you and your colleagues have the most accurate and up to date information as to how the new victim services zones will operate, I encourage you to follow up with Trent Forsberg, the director of Victim Services at Trent.Forsberg@gov.ab.ca. He would be happy meet with you and relay further detailed information about the changes to victim services programs, and provide you with the opportunity to ask specific questions.

I also understand that you have a requested a meeting with MLA Jackie Lovely. I welcome the opportunity to have representatives from my office and our department staff who are leading this work attend this meeting. To schedule a meeting, please contact my scheduling coordinator Lisa Gentles at Lisa.Gentles@gov.ab.ca.

I am appreciative of any time you would be willing to dedicate to gaining a complete understanding of the improvements planned to the systems that serve victims of crime in Alberta. Thank you for ensuring the needs of victims in your community continue to be met.

Sincerely,



Honourable Tyler Shandro, QC, ECA
Minister

cc: Jackie Lovely, MLA Camrose
Alberta Municipalities
Rural Municipalities of Alberta

RECEIVED
AUG 30 2022

August 24, 2022

Town of Barrhead
5014 – 50th Avenue
Barrhead, Alberta
T7N 1L1

Attention: Mayor McKenzie and Barrhead Town Council.

On behalf of Barrhead Community Victim Services Unit Association (BCVSUA), we thank the Town Council for honoring the 2022 \$1000 contribution. You all are aware of how important your support and partnership are to BCVSUA.

Thank you, too, for allowing Program Manager Kristina Kyllonen, and Board member, Joe Zacharuk, to attend the August 9th Town Council meeting. BCVSUA will continue to update Town Council concerning the provincial government's recently announced victim assistance delivery and funding model. Many, many questions remain and, BCVSUA continues to participate in online information sessions in hopes of learning more about the government's plans.

Thank you, again, and feel free to contact Kristina at 780-674-4848 should you have further questions.

Sincerely,

Kristina Kyllonen
Program Manager
Barrhead Community Victim Services Unit Association



Margaret Osborne
Board Chairperson
Barrhead Community Victim Services Unit Association



Mayor & Council,

Re: Barrhead Community Pumpkin Walk

August 25th, 2022

In our request to use the sports lands, I would like to start by saying; we feel last year's event was a huge success, with over a dozen booths, and close to 1200 vehicles attending. Our plan for this year's Pumpkin Walk, as well as future Pumpkin walks, will revert to our original guidelines, with few changes every year.

We met all of the goals that we set out for ourselves last year, and we had a great deal of community involvement and support, given the circumstances.

I have spoken to Shallon Touet about this year's event and he on behalf of the Recreation Department fully endorse the use of the sports grounds for the pumpkin walk. In addition, as a community event, they would provide garbage cans, porta-potties and fire pits for the event.

At the same time, the Barrhead Pumpkin Walk Committee is hopeful that we can again receive the same \$1500 donation as last year, which again will cover the insurance of the event. This donation is appreciated tremendously; and truly made it easier for us to proceed.

I look forward to hearing from you.

Thank you,

Amanda Lambert

The Barrhead Pumpkin Walk Committee



Barrhead Regional Water Commission

Box 4189, 5014-50 Avenue, Barrhead, AB T7N 1A2

Town of Barrhead
P.O. Box 4189
Barrhead, Alberta
T7N 1A2

August 29, 2022

Re: Financial contributions to the Town of Barrhead Utility Capital Infrastructure

The Town's letter dated April 14, 2022 was first presented to the Board of Directors on April 21, 2022 for an initial discussion. The correspondence was re-visited by the Board on August 23, 2022.

During the August 23, 2022 Commission Meeting, the Board passed a motion to receive the Town's letter as information.

It was the Board's position that the amendments to the operational agreement as suggested by the Town is not required. The Commission has previously demonstrated their willingness to contribute to the Town's infrastructures when its proven the Commission is utilizing the service.

In December, 2020 the Town met with the Board seeking a financial contribution on capital improvements; the Board fully agreed with the Town's position and made a financial commitment of \$560,373.00 over a four-year period.

The noted capital contribution, as requested by the Town, has been reconciled and has now been paid in full.

Based on the Commission's previously noted financial contributions, the Board will continue to entertain any future capital request from the Town in good faith.

Edward LeBlanc

Interim Manager