



AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, MAY 14, 2024 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

Barrhead....a quality community....giving a quality lifestyle

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – April 23, 2024
4. Public Hearings
 - (a) There are no Public Hearings
5. Delegations
 - (a) Delegation at 5:30 p.m. – Cpl. Filipe Vicente, representing the RCMP Barrhead Detachment
6. Old Business
 - (a) There is no Old Business
7. New Business
 - (a) Proposed Policy 12-030 – Decorative Crosswalk Policy
 - (b) National Police Week – May 13-18, 2024
 - (c) Monthly Bank Statement for the month ending April 30, 2024
 - (d) Bill 20 – Municipal Affairs Statutes Amendment Act
 - (e) Request for Painting Decorative Crosswalks

8. Reports

- (a) Council Reports
- (b) CAO's Report for month ending March 31, 2024
- (c) CAO's Report for month ending April 30, 2024
- (d) Council Action List to April 23, 2024

9. Minutes

- (a) Barrhead & District Family and Community Support Services – March 28, 2024
- (b) Barrhead & District Family and Community Support Services – Special Board Meeting – April 4, 2024
- (c) Barrhead & District Family and Community Support Services – Annual General Meeting – April 20, 2024

10. Bylaw

- (a) There are no Bylaws

11. Correspondence Items

- (a) Email from Yellowhead Regional Library – dated April 8, 2024
- (b) Email from the Canadian Fallen Heroes Foundation – dated April 17, 2024
- (c) Letter from Barrhead & District Family and Community Support Services Society – dated April 23, 2024

12. For the Good of Council

13. Tabled Items

14. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, APRIL 23, 2024,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf , D. Kluin, R. Klumph, A. Oswald, D. Smith and D. Sawatzky

Officials: Ed LeBlanc, CAO and Cheryl Callihoo, Director of Development & Legislative Services

OTHERS: Barry Kerton, Barrhead Leader

ABSENT

CALL TO ORDER

Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA

The agenda was reviewed.

130-24

Moved by Cr. Assaf that the agenda be accepted with the following amendments:

- 7(e) Proclamation – Alberta Rural Health Week, May 27 – 31

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of April 9, 2024, were reviewed.

131-23

Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of April 9, 2024 be approved as presented.

CARRIED UNANIMOUSLY

DELEGATION

Mayor McKenzie and Council welcomed Ms. Michelle Jones from Community Futures Yellowhead East virtually at 5:31 p.m.

Ms. Michelle Jones reviewed and discussed the 2024 Annual Stakeholders Report as presented by the Community Futures Yellowhead East.

EXITED

Mayor McKenzie and Council thanked Ms. Michelle Jones for her presentation and she terminated the virtual connection from the Chambers at 6:01 p.m.

132-24

Moved by Cr. Sawatzky that Council accepts the presentation on the 2023-2024 Annual Review from Ms. Michelle Jones from Community Futures Yellowhead East, as information.

CARRIED UNANIMOUSLY

ROAD CLOSURE EXTENTION REQUEST

Council granted the previous road closure request to April 22, 2024. For Council to authorize the extension request for the temporary closure of the Service Road along 49th Street between 59th Avenue and 61st Avenue.

133-24

Moved by Cr. Sawatzky that Council authorize the temporary closure of the Service Road along 49th Street between 59th Avenue and 61st Avenue to the end of April 2024.

CARRIED UNANIMOUSLY

**BANK
STATEMENT**

The Monthly Bank Statement for the month ended March 31, 2024, was received.

134-24 Moved by Cr. Oswald that Council approve the Monthly Bank Statement for the month ended March 31, 2024, as presented.

CARRIED UNANIMOUSLY

**MEMBER-AT-LARGE FOR THE
TWINNING COMMITTEE**

For Council to appoint a member-at-large to the Twinning Committee, was received.

135-24 Moved by Cr. Klumph that Council appoints Mr. Dennis Wilkins as a member-at-large to the Twinning Committee to December 31, 2025.

CARRIED UNANIMOUSLY

**POLICIES AMENDMENTS
AND DELETIONS**

For Council to consider the revisions or the deletions of several current policies, was received.

136-24 Moved by Cr. Klumph that Council approve the deletion of Policy 12-002, Materials and Services Fees.

CARRIED UNANIMOUSLY

137-24 Moved by Cr. Klumph that Council approve the amendments of Policy 12-003, Recovery of NSF Cheques, as presented.

CARRIED UNANIMOUSLY

138-24 Moved by Cr. Oswald that Council approve the amendments of Policy 12-015, Employee Health and Wellness, as presented.

CARRIED UNANIMOUSLY

139-24 Moved by Cr. Kluin that Council approve the amendments of Policy 31-001, Personal Protective Equipment, as presented.

CARRIED UNANIMOUSLY

140-24 Moved by Cr. Assaf that Council approve the amendments of Policy 41-003, Pre-Authorized Utility Payments, as presented.

CARRIED UNANIMOUSLY

141-24 Moved by Cr. Kluin that Council approve the amendments of Policy 61-003, Encroachment on Public Lands, as presented.

CARRIED UNANIMOUSLY

142-24 Moved by Cr. Kluin that Council approve the deletion of Policy 72-005, Advertising Banner.

CARRIED UNANIMOUSLY

**PROCLAMATION – ALBERTA
DISABILITY SERVICES PROFESSIONAL
APPRECIATION WEEK MAY 20-26, 2024**

For Council to consider proclaiming the week of May 20-26, 2024 as Alberta Disability Services Professional Appreciation Week, was received.

143-24 Moved by Cr. Assaf that Council proclaims May 20-26, 2024 as Alberta Disability Services Professional Appreciation Week.

CARRIED UNANIMOUSLY

144-24 Moved by Cr. Assaf that Council amends Policy 12-013, Declarations and Proclamations, to include Alberta Disability Services Professional Appreciation Week for the month of May.

CARRIED UNANIMOUSLY

145-24 Moved by Cr. Assaf that Council proclaims May 27-May 31 as Alberta Rural Health Week.

CARRIED UNANIMOUSLY

146-24 Moved by Cr. Assaf that Council amends Policy 12-013, Declarations and Proclamations, to include Alberta Rural Health Week for the month of May/June.

CARRIED UNANIMOUSLY

**COUNCIL
REPORTS**

The following Reports to Council, were reviewed:

- Barrhead & District Social Housing Association
- Community Futures Yellowhead East
- Family & Community Support Services
- Library Board
- Council Action List to March 26, 2024

147-24 Moved by Cr. Smith that the following Reports to Council, be accepted as information and as presented:

- Barrhead & District Social Housing Association
- Community Futures Yellowhead East
- Family & Community Support Services
- Library Board

CARRIED UNANIMOUSLY

148-24 Moved by Cr. Klumph that the Council Action List to March 26, 2024 be accepted as information.

CARRIED UNANIMOUSLY

**MINUTES TO
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Social Housing Association – March 1, 2024
- Barrhead & District Social Housing Association – April 2, 2024
- Barrhead & District Chamber of Commerce – April 10, 2024

149-24 Moved by Cr. Sawatzky that the Minutes to Council be accepted as information and as presented.

- Barrhead & District Social Housing Association – March 1, 2024
- Barrhead & District Social Housing Association – April 2, 2024
- Barrhead & District Chamber of Commerce – April 10, 2024

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Klumph congratulated the Volunteer Appreciation award winners. He also thanked those who developed the Community Calendar as it was very well done.

RECESSED

150-24 Moved by Cr. Smith to recess the meeting at 6:33 p.m.

CARRIED UNANIMOUSLY

EXITED Cheryl Callihoo, Director of Development & Legislative Services exited the Chambers at 6:33 p.m.

RECONVENED

151-24 Moved by Cr. Smith to reconvene the meeting at 6:59 p.m.

CARRIED UNANIMOUSLY

**CLOSED SESSION – PERSONNEL
FOIP ACT SECTION 17(1)**

152-24 Moved by Cr. Assaf that Council go in closed session at 7:00 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

153-24 Moved by Cr. Sawatzky that the Council come out of closed session at 7:30 p.m.

CARRIED UNANIMOUSLY

154-24 Moved by Cr. Smith that Council extends the current Chief Administrative Officer's employment agreement until such time as a new Chief Administrative Officer is appointed and is in the position to commence their new duties.

CARRIED UNANIMOUSLY

155-24 Moved by Cr. Assaf that Council engages the services of James Davies of DCG Executive Search Services Ltd. to assist the Town of Barrhead in securing a new Chief Administrative Officer.

CARRIED UNANIMOUSLY

ADJOURN

156-24

Moved by Cr. Klumph that the Council Meeting be adjourned at 7:32 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: May 14, 2024

Re: 5:30 p.m. Delegation – Cpl. Filipe Vicente, representing the RCMP Barrhead Detachment

1.0 PURPOSE:

In discussion with the local RCMP Detachment, review and discuss the community's quarterly Crime Statistic Report.

2.0 BACKGROUND AND DISCUSSION:

Cpl. Filipe Vicente made himself available to meet with Council to present the RCMP Crime statistics for the Barrhead Provincial Detachment for January 1st – March 31st: 2020-2043.

3.0 ALTERNATIVES:

2.1 Council accepts Cpl. Filipe Vicente's presentation on the Barrhead Provincial Detachment Crime Statistics Report from January 1st – March 31st, 2024: 2020-2024, as information.

2.2 Council tables the Barrhead Provincial Detachment Crime Statistics Report from January 1st – March 31st: 2020-2024 and request further information from Cpl. Filipe Vicente.

4.0 FINANCIAL IMPLICATIONS:

Not Applicable

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Maintaining clear communication line with the local RCMP Detachment is very important.

8.0 ATTACHMENTS:

8.1 Letter from the RCMP – Barrhead Provincial Detachment dated May 1, 2024.

8.2 Crime Statistics from the Barrhead Provincial Detachment January 1st to March 31st, 2020-2024.

8.3 From the RCMP Barrhead Provincial Detachment – RCMP Provincial Policing Report dated April 24, 2024.

9.0 RECOMMENDATION:

Council accepts Cpl. Filipe Vicente's presentation on the Barrhead Provincial Detachment Crime Statistics Report from January 1st – March 31st: 2020-2024, as information.

(original signed by the CAO)
Edward LeBlanc
CAO



May 1, 2024

Cpl. Filipe Vicente
Acting Detachment Commander
Barrhead, AB.

Dear Mayor McKenzie,

Please find the quarterly Community Policing Report attached that covers the January 1st to March 31st, 2024 reporting period. The attached report serves to provide a quarterly snapshot of the human resources and crime statistics for the Barrhead Detachment.

I would also like to introduce you to Deputy Commissioner Rob Hill, the new Commanding Officer of the Alberta RCMP. Deputy Commissioner Hill has had a diverse and wide-ranging RCMP career, spanning from the Prairies to the Arctic, with positions along the way that have included Drugs Section in Winnipeg and as the former Detachment Commander of Stony Plain (now amalgamated in to Parkland). With public safety as the beacon guiding our operations, Deputy Commissioner Hill is focussed on community engagement; Reconciliation; employee wellness; and recruiting new police officers and retention. Deputy Commissioner Hill is proud to lead your Alberta RCMP and looks forward to meeting you in the future.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Cpl. Filipe Vicente
Acting Commander
Barrhead RCMP



Barrhead Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	1	0	N/A	-100%	0.1
Robbery		1	2	0	0	0	-100%	N/A	-0.4
Sexual Assaults		6	3	4	1	7	17%	600%	0.0
Other Sexual Offences		4	7	3	2	1	-75%	-50%	-1.1
Assault		18	15	25	22	29	61%	32%	2.9
Kidnapping/Hostage/Abduction		0	0	0	1	1	N/A	0%	0.3
Extortion		0	1	1	3	2	N/A	-33%	0.6
Criminal Harassment		9	12	4	4	6	-33%	50%	-1.4
Uttering Threats		20	5	9	5	7	-65%	40%	-2.6
TOTAL PERSONS		58	45	46	39	53	-9%	36%	-1.6
Break & Enter		23	24	26	27	17	-26%	-37%	-0.9
Theft of Motor Vehicle		5	7	12	11	12	140%	9%	1.8
Theft Over \$5,000		2	3	1	4	2	0%	-50%	0.1
Theft Under \$5,000		51	29	31	45	45	-12%	0%	0.4
Possn Stn Goods		9	6	2	9	5	-44%	-44%	-0.5
Fraud		11	19	14	18	23	109%	28%	2.3
Arson		4	0	2	0	1	-75%	N/A	-0.6
Mischief - Damage To Property		11	15	16	18	10	-9%	-44%	0.1
Mischief - Other		2	4	3	0	2	0%	N/A	-0.4
TOTAL PROPERTY		118	107	107	132	117	-1%	-11%	2.3
Offensive Weapons		3	6	2	9	2	-33%	-78%	0.1
Disturbing the peace		5	3	6	8	3	-40%	-63%	0.1
Fail to Comply & Breaches		24	11	9	17	22	-8%	29%	0.2
OTHER CRIMINAL CODE		11	11	12	10	7	-36%	-30%	-0.9
TOTAL OTHER CRIMINAL CODE		43	31	29	44	34	-21%	-23%	-0.5
TOTAL CRIMINAL CODE		219	183	182	215	204	-7%	-5%	0.2



Barrhead Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		4	6	7	2	3	-25%	50%	-0.6
Drug Enforcement - Trafficking		0	3	3	8	5	N/A	-38%	1.5
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		4	9	10	10	8	100%	-20%	0.9
Cannabis Enforcement		0	1	0	0	0	N/A	N/A	-0.1
Federal - General		2	1	1	4	4	100%	0%	0.7
TOTAL FEDERAL		6	11	11	14	12	100%	-14%	1.5
Liquor Act		3	2	2	6	8	167%	33%	1.4
Cannabis Act		1	0	0	1	0	-100%	-100%	-0.1
Mental Health Act		28	25	21	25	18	-36%	-28%	-2.0
Other Provincial Stats		29	41	25	42	32	10%	-24%	0.7
Total Provincial Stats		61	68	48	74	58	-5%	-22%	0.0
Municipal By-laws Traffic		0	1	0	0	0	N/A	N/A	-0.1
Municipal By-laws		3	6	11	6	4	33%	-33%	0.2
Total Municipal		3	7	11	6	4	33%	-33%	0.1
Fatals		1	0	0	0	0	-100%	N/A	-0.2
Injury MVC		4	6	5	1	8	100%	700%	0.3
Property Damage MVC (Reportable)		80	65	82	98	48	-40%	-51%	-3.1
Property Damage MVC (Non Reportable)		7	4	11	5	5	-29%	0%	-0.3
TOTAL MVC		92	75	98	104	61	-34%	-41%	-3.3
Roadside Suspension - Alcohol (Prov)		0	0	1	4	1	N/A	-75%	0.6
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		273	661	514	783	300	10%	-62%	17.6
Other Traffic		3	0	0	0	1	-67%	N/A	-0.4
Criminal Code Traffic		17	6	5	8	7	-59%	-13%	-1.8
Common Police Activities									
False Alarms		14	4	10	14	7	-50%	-50%	-0.4
False/Abandoned 911 Call and 911 Act		26	18	36	24	12	-54%	-50%	-2.2
Suspicious Person/Vehicle/Property		51	42	45	60	56	10%	-7%	2.8
Persons Reported Missing		10	4	3	2	3	-70%	50%	-1.6
Search Warrants		1	1	2	1	0	-100%	-100%	-0.2
Spousal Abuse - Survey Code (Reported)		11	14	12	12	27	145%	125%	3.0
Form 10 (MHA) (Reported)		1	4	1	7	1	0%	-86%	0.3



RCMP Provincial Policing Report

Detachment Information

Name of Detachment
Barrhead

Name of Detachment Commander
Cst. Filipe Vicente*

Quarter Q4	Date of Report (yyyy-mm-dd) 2024-04-24	FTE Utilization Plan 2023/24
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Select Type of Policing Report

Municipal Policing Report Under
 Municipal Policing Report Over
 PPSA
 Coaldale

Community Consultations

Consultation No. 1

Date (yyyy-mm-dd) Meeting Type
2024-01-24 Meeting with Elected Officials

Topics Discussed (this field expands)
Annual Planning

Notes /Comments (this field expands)
Detachment Commander introduced two new detachment members to County of Barrhead Council.

Consultation No. 2

Date (yyyy-mm-dd) Meeting Type
2024-01-31 Meeting with Elected Officials

Topics Discussed (this field expands)
Annual Planning

Notes /Comments (this field expands)
Meeting with Woodlands County Officials and Members.

Consultation No. 3

Date (yyyy-mm-dd) Meeting Type
2024-02-06 Meeting with Elected Officials

Topics Discussed (this field expands)
Annual Planning

Notes /Comments (this field expands)
Member met with County of Barrhead Councilors to discuss Annual Performance Plan and review stats.

Consultation No. 4

Date (yyyy-mm-dd) Meeting Type
2024-02-14 Meeting with Elected Officials



Topics Discussed (this field expands)

Annual Planning

Notes /Comments (this field expands)

Member met with Town of Barrhead Officials.

Consultation No. 5

Date (yyyy-mm-dd)

Meeting Type

2024-02-15

Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Crime Reduction Initiatives

Notes /Comments (this field expands)

Member attended BARCC Meeting.

Consultation No. 6

Date (yyyy-mm-dd)

Meeting Type

2024-03-06

Community Connection

Topics Discussed (this field expands)

Regular reporting information sharing

Notes /Comments (this field expands)

Coffee with a Cop at Pembina West Co-op. Three members, Fish and Wildlife and County of Barrhead Peace Officer attended to answer questions and concerns from citizens of the community.

Consultation No. 7

Date (yyyy-mm-dd)

Meeting Type

2024-03-13

Community Connection

Topics Discussed (this field expands)

Youth

Notes /Comments (this field expands)

Member gave Kindergarten tour at the detachment.

Consultation No. 8

Date (yyyy-mm-dd)

Meeting Type

2024-03-14

Community Connection

Topics Discussed (this field expands)

Youth

Notes /Comments (this field expands)

Member lead detachment Kindergarten tour.



Consultation No. 9

Date (yyyy-mm-dd) Meeting Type
2024-03-19 Community Connection

Topics Discussed (this field expands)

Persons Crimes, Youth

Notes /Comments (this field expands)

Member attended Neerlandia Public School and gave presentation on sextortion.

Consultation No. 10

Date (yyyy-mm-dd) Meeting Type
2024-03-20 Community Connection

Topics Discussed (this field expands)

Youth

Notes /Comments (this field expands)

Member attended Dunstable School and read the book "Kind" to the school.

Consultation No. 11

Date (yyyy-mm-dd) Meeting Type
2024-03-20 Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Drugs, Youth

Notes /Comments (this field expands)

Member attended virtual Barrhead CARES Meeting.

Consultation No. 12

Date (yyyy-mm-dd) Meeting Type
2024-03-28 Community Connection

Topics Discussed (this field expands)

Youth

Notes /Comments (this field expands)

Member attended FCSS Meeting regarding Chill Zone, an after school activity program.



Community Priorities

Priority No. 1

Priority (this field expands)

Reduce substances abuse

Current Status and Results (this field expands)

No search warrants conducted this past quarter. Intelligence gathering efforts continued.

Priority No. 2

Priority (this field expands)

Enhance Public Confidence and Engagement

Current Status and Results (this field expands)

Barrhead held a "Coffee with Cop" event on March 6th, 2024. At the Pembina West Coop. Approximately 35-40 people attended. Also present were Barrhead County Peace Officer and Barrhead Fish and Wildlife officers to assist in answering any questions from public in regards to their respective units. Overall very positive event and future similar events to be held into new APP year.



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2023	2024	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Persons Crime	39	53	36.00%	192	207	8.00%
Property Crime	132	117	-11.00%	473	573	21.00%
Other Criminal Code	44	34	-23.00%	169	202	20.00%
Total Criminal Code	215	204	-5.00%	834	982	18.00%
Drugs Offences	10	8	-20.00%	42	17	-60.00%
Other Federal Acts	14	12	-14.00%	50	31	-38.00%
Other Provincial Acts	74	58	-22.00%	293	342	17.00%
Municipal By-Laws	6	4	-33.00%	54	51	-6.00%
Motor Vehicle Collisions	104	61	-41.00%	364	376	3.00%
Provincial Code Traffic	783	300	-62.00%	1,981	2,010	1.00%
Other Traffic	0	1		2	3	50.00%
Criminal Code Traffic	8	7	-13.00%	51	19	-63.00%
Total Traffic Offences	791	308	-61.00%	2,034	2,032	0.00%

¹Data extracted from a live database (PROS) and is subject to change over time.

Trend / Points of Interest (this field expands)

We have seen a drop in number across the board, except for person's crimes, which include domestic violence and sexual assault allegations (some of which historic in nature).

Barrhead detachment was down 3 positions for all of February and March, some of this is reflected on the lower Provincial Code Traffic numbers. Westlock Traffic Unit is also down a couple of members which against contributes to the lower enforcement numbers.



Provincial Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	10	9	0	1
Detachment Support	3	3	0	0

2. Data extracted on March 31, 2024 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments (this field expands)

Police Officers: Barrhead was down 3 members at the end of March, as of today, of the ten established positions, nine officers are currently working with none on special leave. There is one hard vacancies at this time, that being the detachment commander position.

Detachment Support: Of the three established positions, three resources are currently working. There is no hard vacancy at this time.

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: May 14, 2024

Re: Proposed Policy 12-030 – Decorative Crosswalk Policy

1.0 PURPOSE:

For Council to review and consider the approval of Policy 12-030 – Decorative Crosswalk Policy.

2.0 BACKGROUND AND DISCUSSION:

In an effort to stream-line the approval process for the requests of a decorative crosswalks, Administration has drafted a policy for Council's consideration.

Administration reviewed several existing policies from other jurisdictions to serve as a template for the attached draft policy.

Included in this Council package are two separate requests for decorative crosswalks: one from the Barrhead Accessibility Coalition and the other from the Barrhead Legion.

Should Council approve the attached draft policy, Council would simply defer these two requests to Administration. However, should Council not approve the attached draft policy, Council would have to review the merits of both requests and make a decision.

3.0 ALTERNATIVES:

3.1 Council approves Policy 12-030 – Decorative Crosswalk Policy, as presented.

3.2 Council approves Policy 12-030 – Decorative Crosswalk Policy, as amended by Council.

3.3 Council tables the proposed Policy 12-030 – Decorative Crosswalk Policy and instructs Administration to provide further information at the next regular Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

None

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Limited

8.0 ATTACHMENTS:

8.1 Proposed Policy 12-030 – Decorative Crosswalk Policy

9.0 RECOMMENDATION:

Council approves Policy 12-030 – Decorative Crosswalk Policy, as presented.

(original signed by the CAO)
Edward LeBlanc
CAO

TOWN OF BARRHEAD

POLICY STATEMENT

POLICY NUMBER: 12-030

POLICY TITLE: Decorative Crosswalk Policy **RESOLUTION NO.:**

AUTHORITY: Chief Administrative Officer (CAO)

ORIGINAL APPROVAL DATE:

POLICY STATEMENT:

The Town of Barrhead is pleased to allow Decorative Crosswalks as a way to enhance the beauty of the Town's landscape. Decorative Crosswalks are meant to add colour and vibrancy to the Town's streets.

A. Responsibilities

1. The CAO shall be responsible for the approval of all requests to install decorative crosswalks within the Town of Barrhead, the CAO may at his/her discretion consult with staff, community groups and Council when making a decision on the request.

B. Criteria

1. All requests must be submitted in writing to the CAO a minimum of 30 days prior to the requested installation, application forms are available at the Town office.
2. The applicant will be required to supply all materials and labour needed to paint the crosswalk. Paints used must be non-slip and similar to that used to paint standard crosswalks.
3. Applications shall apply to the year in which they are received and must be reapplied for each year.
4. The applicant must be a resident of Barrhead or the organization submitting the request must have a physical presence in Barrhead.

5. The request must include a proposed location for the artwork
6. The request must include the proposed design concept for the crosswalk
7. The artwork must ensure the design is free from advertising, text, logos or political symbols.
8. No proposal from a group or organization will be accepted that contain symbols of hatred, violence, lewdness or racism.
9. Artwork shall not contain colors or shapes which may be confused as traffic control devices.
10. Should it be determined the decorative crosswalk does not comply with the this policy it shall be removed at the applicants expense.

C. Permitted Locations

1. The primary consideration in gaining approval for a selected location for a decorative crosswalk is the safety of pedestrians, cyclists and motorists. Locations where a decorative crosswalk may have a detrimental affect on safety may not be permitted.
2. Suggested locations include:
 - a) low to medium traffic volume roads
 - b) on road with a speed limit of 50km or less
 - c) at a well lit location so visibility is clear
 - d) locations with good pavement conditions.

SAMPLES OF DECORATIVE CROSSWALKS:



Application to Paint a Decorative Crosswalk in the Town of Barrhead

Date: _____

Applicant: _____

Address: _____

Contact Name: _____

Phone No. _____

Desired Location for the Decorative Crosswalk

A. Corner of

Street: _____ Avenue: _____

B. Indicate the desired location of the crosswalk on the intersection diagram below:



Design Description

1. In words, describe the Decorative Crosswalk being proposed.

2. Please provide a sketch of the Decorative Crosswalk being proposed

Thank you for your application. The Town of Barrhead will notify you once a decision is made regarding your proposal.

DRAFT

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: May 14, 2024

Re: National Police Week May 13th – 18th, 2024

1.0 PURPOSE:

For Council to consider proclaiming May 13th – 18th, 2024 as National Police Week.

2.0 BACKGROUND AND DISCUSSION:

Recently, Administration received a letter from the National Police Federation outlying the opportunity to recognize and appreciate the dedication of all police officers across Canada.

3.0 ALTERNATIVES:

3.1 Council proclaims May 13th – 18th, 2024 as National Police Week and further:

3.1(a) Council amends Policy 12-013, Declaration and Proclamation, to include National Police Week for the month of May.

3.2 Council receives the Request for Decision report proclaiming May 13th – 18th, 2024 as National Police Week, as information.

4.0 FINANCIAL IMPLICATIONS:

Not applicable.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

It is an opportunity to bring recognition to every Police Force and Police Officers.

8.0 ATTACHMENTS:

8.1 – An e-mail from the National Police Federation dated April 23, 2024.

9.0 RECOMMENDATIONS:

- (a) Council proclaims May 13th – 18th, 2024 as National Police Week and further:
- (b) Council amends Policy 12-013, Declaration and Proclamation, to include National Police Week for the month of May.

(Original signed by the CAO)
Edward LeBlanc
CAO

Edward LeBlanc

From: National Police Federation <gvtrelations@npf-fpn.com>
Sent: April 23, 2024 10:13 AM
Subject: [EXTERNAL] - National Police Week 2024 - Semaine Nationale de la Police 2024

You don't often get email from gvtrelations@npf-fpn.com. [Learn why this is important](#)



**NATIONAL
POLICE
FEDERATION**

**FÉDÉRATION
DE LA POLICE
NATIONALE** TM

Please join us in **celebrating the 2024 National Police Week, which will be held from May 13 to May 18**. During this week, we have the opportunity to recognize and appreciate the dedication and sacrifice of the Members of the Royal Canadian Mounted Police (RCMP) and all police officers across the nation.

Every day, these brave men and women put their lives on the line to ensure our safety and security. They deserve our utmost respect and gratitude for their unwavering commitment to serving our communities.

As part of National Police Week, we encourage you to share any positive stories about RCMP officers from your community on social media using #nationalpoliceweek and tagging us. By tagging us in your message we will help

Joignez-vous à nous pour **célébrer la Semaine nationale de la police 2024, qui se déroulera du 13 au 18 mai**. La semaine nous donne l'occasion de reconnaître et d'apprécier le dévouement et le sacrifice des membres de la Gendarmerie royale du Canada (GRC) et de tous les agents de police du pays.

Chaque jour, ces hommes et ces femmes courageux risquent leur vie pour assurer notre sécurité. Ils méritent notre plus grand respect et notre gratitude pour leur engagement inébranlable au service de nos communautés.

Dans le cadre de la Semaine nationale de la police, nous vous encourageons à partager toute histoire positive concernant les agents de la GRC de

amplify your message of appreciation for their incredible work.

Additionally, we have prepared a few videos that we would like to share with you to further highlight the invaluable contributions of our police officers.

[Why We Serve](#)

[It's Tough But](#)

On behalf of all our Members, I want to express our sincere gratitude for your ongoing support. Together, let's show our appreciation for the remarkable work that police officers do each and every day.

vosre communauté sur les médias sociaux en utilisant #semainenationaledelapolice et en nous identifiant. Si vous nous identifiez nous contribuerons à amplifier votre message.

De plus, nous avons préparé quelques vidéos que nous aimerions partager avec vous pour souligner davantage les contributions de nos policiers.

[C'est difficile, mais](#)

Au nom de tous nos membres, je tiens à vous exprimer notre gratitude pour votre soutien. Ensemble, montrons notre reconnaissance pour le travail remarquable que les policiers accomplissent chaque jour.

National Police Federation

National Police Federation | Fédération de la Police Nationale
npf-fpn.com



NATIONAL
POLICE
FEDERATION

FÉDÉRATION
DE LA POLICE
NATIONALE™



The mission of the National Police Federation is to provide strong, professional, fair and progressive representation to promote and enhance the rights of RCMP Members. La mission de la Fédération de la police nationale est de fournir une représentation forte, professionnelle, juste et progressive afin de promouvoir et faire avancer les droits des Membres de la GRC.

This email may contain PRIVILEGED AND/OR CONFIDENTIAL INFORMATION intended only for the use of the addressee. If you are not the addressee or the person responsible for delivering it to the person to whom it was addressed, you may not copy or deliver this to anyone else. If you receive this email by mistake, please immediately notify us.

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REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: May 14, 2024

Re: Monthly Bank Statement – for month ending April 30, 2024.

1.0 PURPOSE:

To approve the Monthly Bank Statement for the month ending April 30, 2024.

2.0 BACKGROUND AND DISCUSSION:

None

3.0 ALTERNATIVES:

3.1 That Council approves the Monthly Bank Statement for the month ending April 30, 2024, as presented.

3.2 That Council tables the Monthly Bank Statement for the month ending April 30, 2024 and to instruct Administration to provide further information at the next regular Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

None

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable

8.0 ATTACHMENTS:

8.1 Monthly Bank Statement for month ending April 30, 2024.

9.0 RECOMMENDATION:

That Council approves the Monthly Bank Statement for the month ending April 30, 2024, as presented.

(original signed by the CAO)
Edward LeBlanc
CAO

**TOWN OF BARRHEAD
MONTHLY BANK STATEMENT
FOR MONTH ENDED APRIL 30, 2024**

PER TOWN OF BARRHEAD:	SERVUS GENERAL ACCT	TERM DEPOSITS
Net Balance - Previous Month	3,306,400.17	3,500,000.00
Receipts	3,893,632.48	
Interest	14,782.93	
Transfers from/to Term Deposits	0.00	0.00
Cancelled Cheques	0.00	
SUBTOTAL	7,214,815.58	3,500,000.00
Disbursements	1,324,179.34	
Debentures/Interest	0.00	
School Requisition	0.00	
Transfers from/to General	0.00	0.00
NSF/Returned Cheques or Transfers	0.00	
Postdated Cheques	0.00	
NET BALANCE AT END OF MONTH	5,890,636.24	3,500,000.00

PER BANK:		
Balance at end of month	5,737,187.59	3,500,000.00
Outstanding Deposits	185,580.93	
SUBTOTAL	5,922,768.52	3,500,000.00
Outstanding Cheques	32,132.28	
NET BALANCE AT END OF MONTH	5,890,636.24	3,500,000.00

TERM DEPOSIT SUMMARY
FOR MONTH ENDED APRIL 30, 2024

<u>Financial Institution</u>		<u>Term Amount</u>	<u>Interest Rate</u>	<u>Term Started</u>	<u>Investment Details</u>
Scotiabank	\$	2,000,000.00	5.55	07-Mar-24	Maturity Date Jun. 7, 2024
Servus	\$	1,500,000.00	5.46	08-Apr-24	Maturity Date May 8, 2024

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: May 14, 2024

Re: Bill 20 – Municipal Affairs Statutes Amendment Act

1.0 **PURPOSE:**

For Council to reviewed *Alberta Municipalities'* position on Bill 20 and the potential steps the Town could take.

2.0 **BACKGROUND AND DISCUSSION:**

On April 25th, the Provincial Government introduced Bill 20: Municipal Affairs Statutes Amendment Act 2024 that if passed, would amend the Local Authorities Election Act and the Municipal Government Act.

Alberta Municipalities has reviewed Bill 20 extensively and reports that some portions of Bill 20 are favorable to municipalities, while other parts of the Bill are very concerning. The details are found in the attached “Key Messages” documents, as prepared by their office.

Alberta Municipalities is calling for Bill 20 to be rescinded and is seeking the assistance from municipalities to consider the following:

- Discuss the Bill and its ramifications with the local MLA.
- Write a letter to Premier Smith, the Minister of Municipal Affairs and/or to the local MLA.
- Pass a motion at Council (attached is a draft resolution, as prepared by *Alberta Municipalities*)
- Speak with the local media.
- Discuss the issue with the local residents.

On May 8th, *Alberta Municipalities* hosted a webinar in which our Director of Legislative Services and I took part in. A copy of the PowerPoint presentation is attached for reference, some of the key messages from the webinar are as follows:

- Bill 20 was introduced only two weeks ago and expect to receive final approval by the end of May.
- The Association knew the Bill was being contemplated by the Province but was not aware of the degree the reach of the Province.
- No formal consultation was made with our Association. As quoted by the President “another missed opportunity – similar to Bill 18”.
- The Association participated in a survey back in November of last year but nothing else. The President commented “we should be treated as partners”.
- Timelines from 2020 was shared with the audience (which is included in the attached information package).
- Some proposed changes reflect the request made by the Association, but other areas are a significant concern.
- 70% of Albertans are not in favour of Bill 20.
- All municipalities will be required to provide online formats for public hearings.
- The province is proposing to limit the number of public hearings.
- The province is proposing to limit the number of non-statutory studies/hearings required on building and developments applications.

3.0 ALTERNATIVES:

Council could potentially undertake some, if not all, the actions our Association has outlined and perhaps there are other avenues Council will identify when discussing this issue.

4.0 FINANCIAL IMPLICATIONS:

Uncertain.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Uncertain.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

It is an opportunity for Council to voice their position directly to the Provincial Government.

8.0 ATTACHMENTS:

- 8.1 An e-mail from the *Alberta Municipalities* dated May 9, 2024
- 8.2 Key Messages, as prepared by *Alberta Municipalities* on Bill 20, dated May 2, 2024
- 8.3 Key Messages and proposed Council Motion, as prepared by *Alberta Municipalities*, on Bill 20 dated May 9, 2024
- 8.4 PowerPoint presentation, as prepared by *Alberta Municipalities*, on the Town Hall meeting held on May 8, 2024.

9.0 RECOMMENDATIONS:

Administration will wait for further direction from Council.

(Original signed by the CAO)
Edward LeBlanc
CAO

Edward LeBlanc

From: Tyler Gandam <president@abmunis.ca>
Sent: May 9, 2024 2:38 PM
To: Edward LeBlanc
Subject: [EXTERNAL] - Key messages and motion on Bill 20's changes to the MGA and LAEA
Attachments: 20240509 ABmunis member key messages and motion on Bill 20 - Municipal Affairs Statutes Amendment Act.pdf; 20240508 ABmunis webinar - Bill 20 - Municipal Affairs Statutes Amendment Act.pdf

You don't often get email from president@abmunis.ca. [Learn why this is important](#)

Dear Mayors, Councillors, and CAOs:

Thank you to those of you who attended our webinar yesterday, where we provided an overview of ABmunis' concerns with Bill 20, the Municipal Affairs Statutes Amendment Act. Bill 20 proposes substantial and highly concerning changes to the *Local Authorities Election Act* (LAEA) and *Municipal Government Act* (MGA) that would change local democracy as we know it.

The webinar generated significant interest with over 370 municipal representatives participating. During the webinar, we conducted a poll where 76 per cent of those representing ABmunis member municipalities voted that ABmunis should advocate for Bill 20 to be rescinded. Based on that input, ABmunis responded by releasing this [news release](#) yesterday.

To help strengthen our call for Bill 20 to be rescinded, we ask you to:

- Talk to your MLA
- Write a letter to Premier Smith, Minister McIver, and/or your MLA
- Pass a motion in council (see attachment for an optional template)
- Contact your local media
- Talk with your residents about Bill 20

To help you speak to your concerns with Bill 20, we provide the following materials:

1. ABmunis' May 8 webinar presentation on Bill 20 (attached)
2. Key messages and proposed council motion on Bill 20 (attached)
3. [ABmunis' Preliminary Analysis of Bill 20](#)
4. Visit our [Keep Local Elections Local](#) webpage for videos of media conferences and resources
5. [Bill 20: Municipal Affairs Statutes Amendment Act](#)

Our preference would have been to avoid these actions if the Government of Alberta had meaningfully engaged and listened to municipal leaders about how to improve the LAEA and MGA. At this time, Bill 20 is at second reading and the provincial government could move to approve it in short order during this spring legislative session, which ends May 30th. Therefore, we encourage you to take action now to make sure your residents and our provincial leaders fully understand your views on Bill 20.

If you have any questions about ABmunis' advocacy on Bill 20, please reach out to me, your [ABmunis Board member](#), or our Policy and Advocacy staff at advocacy@abmunis.ca.

Thank you,
Tyler Gandam
Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-
6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

Key Messages on Bill 20 – Municipal Affairs Statutes Amendment Act 2024

Updated May 2, 2024,

- Introduced on April 25, Bill 20 is omnibus legislation that amends the Local Authorities Election Act (LAEA) and Municipal Government Act (MGA)
 - The bill contains some positive elements including:
 - transferring the responsibility for validating signatures on a recall petition from the municipality's CAO to the Minister of Municipal Affairs,
 - creating the opportunity for local elections to be postponed by the province in exceptional circumstances like a natural disaster, and
 - making orientation training for new councillors mandatory.
 - Despite some positives, ABmunis is highly concerned about how Bill 20 will undermine local democracy by:
 - Allowing corporations and unions to contribute up to \$5,000 in every municipality.
 - Formally permitting the establishment of municipal political parties in Edmonton and Calgary for the 2025 municipal elections.
 - Increasing the ability for the provincial government to mandate local bylaw changes and remove councillors at will.
 - Our messages are resonating with the public and media.
 - The government has also heard our message and announced on May 2 that they are considering changes to some aspects of the Bill.
 - Now is the time for municipal leaders to add your voice to ours in defence of the good local governance.
 - There are three aspects of the Bill most in need of change.
- 1. Keep big money out of local elections.**
 - In 2020, changes to the LAEA increased contribution limits even though Albertans responded to a provincial survey that contribution limits should be kept the same or reduced.
 - The overarching message was that Albertans wanted to keep big money out of local politics.
 - Bill 20 maintains an individual contribution limit of \$5,000, which is well out of reach for average Albertans and creates an environment where the interests of more wealthy Albertans may take priority.

- It now also allows unions and corporations to contribute to local election campaigns, which further drowns out the voice of grassroots Alberta.
- We reiterate our recommendation that the best way to increase trust in local elections is to listen to the voice of Albertans and:
 - reduce donation limits,
 - not allow donations from unions and corporations to influence local candidates, and
 - Increase transparency providing the option for municipalities to require candidates to file pre-election disclosure and make the financial disclosure publicly available.

2. Foster respect not partisanship.

- The province is pushing ahead with municipal political parties despite the opposition of Albertans.
- While this approach is only being piloted in Calgary and Edmonton for the time being, all municipalities should be concerned as the province has left the door open to allowing political parties in all municipalities in 2029.
- Albertans don't want councillors to vote along party lines instead of what is in the best of residents.
- Albertans also don't political parties because it will create more divisiveness within council chambers and between neighbours in each community.
- Sadly, divisiveness does not respect municipal boundaries and is likely to spill over to municipalities across Alberta.

3. Respect local decision making and duly elected local officials.

- The province states the proposed changes to the MGA are intended to ensure councils are "held to greater account by the citizens who elected them".
- Yet, providing cabinet the power to fire councillors and repeal bylaws without clear criteria goes against this stated intent.
- The ability for cabinet to decide behind closed doors to remove a councillor without an independent, publicly reported inspection is extremely troubling, especially in the absence of any sort of criteria as to what constitutes "public interest".
- Under that type of environment, some municipal elected officials may feel threatened to debate or criticize decisions of the provincial government that affect their community.

- The ability to enable Cabinet to require a municipality to amend or repeal a bylaw undermines the role of democratically elected councils and the accountability they owe to their residents.
 - The lack of legislative guardrails leaves little protection against arbitrary and politically motivated decisions by provincial leaders who don't live in the community.
 - How would provincial leaders like having the federal government remove an Alberta MLA or repeal an Alberta law, if that was possible?
 - Each community has unique values and residents elect councillors based on those local values.
 - The provincial government needs to respect those local values and respect that councillors will be accountable to their residents.
 - Minister McIver has indicated a willingness to make changes to Bill 20 and we hope the province will meaningfully engage municipalities and address each of our critical concerns.
-
- Our full analysis of Bill 20, which includes changes we support or have questions about, is available on the [Keep Local Elections Local](#) page in the advocacy section of our website.
 - Also visit [our events page](#) to register for our town hall meeting on Bill 20 taking place on Wednesday, May 8 from 12:30 to about 1:30 pm. We encourage you to attend and provide feedback on our approach and analysis.

Key Messages and Proposed Council Motion on Bill 20: Municipal Affairs Statutes Amendment Act

May 9, 2024

Key Messages for ABmunis' members:

The **NAME OF MUNICIPALITY** recommends that the Government of Alberta rescind Bill 20, the *Municipal Affairs Statutes Amendment Act*, due to concern that Bill 20's proposed legislative amendments will:

- Increase divisiveness within council and our community instead of encouraging collaborative decision-making to solve the future challenges our community faces.
- Prioritize the interests of the provincial cabinet over the interests of the residents of **MUNICIPALITY**.
- Increase the influence of corporations and unions in municipal government through political donations to local candidates, which will drown out the interests of everyday Albertans who cannot afford to donate large sums of money to political campaigns.
- Create tax inequities between individuals and corporations as it relates to donations to municipal candidates.
- Give power to the provincial cabinet to remove a councillor without clear criteria, which creates an environment where councillors will become more accountable to provincial government leaders instead of our local residents.
- Increase costs for property taxpayers by forcing a hand count of election results instead of allowing the use of proven and more cost-effective electronic equipment.
- Increase costs for property taxpayers by forcing our municipality to create and regularly maintain a permanent electors register.
- Allow councillors to claim that they have a perceived conflict of interest and avoid making politically challenging decisions in council.
- Remove our council's ability to determine what studies are needed for each type of development. Without the power to ask developers for that information, our municipality will be forced to fund those studies ourselves and pass the cost onto all existing residents instead of new development paying for itself.
- Fail to address the fundamental flaws of the current recall rules, which has destabilized the local political environment.
- Fail to give municipalities the option to require candidates to file financial disclosures prior to election day.
- Lead to unforeseen consequences because of the short window, without full input from municipal governments, in which Bill 20 was developed.

Messages that are more specific to smaller and more rural municipalities:

- Forces the **NAME OF MUNICIPALITY** to conduct online public hearings on planning and development which is not possible due to a lack of high-speed internet in our municipality.
- Increases costs for property taxpayers by forcing our municipality to purchase audio and video equipment that will enable residents to participate in public hearings through an online format.

Proposed Council Motion

Municipalities may consider passing a motion in council to communicate your council's view of Bill 20. The following is a template that municipalities may use or consider developing your own motion based on your council's views.

*That the **NAME OF MUNICIPALITY** send a letter to the Premier that recommends that the Government of Alberta rescind Bill 20, the Municipal Affairs Statutes Amendment Act, due to the extensive concerns raised by municipal leaders across Alberta, including **MUNICIPALITY** council, and that the Government of Alberta engage municipal governments through a collaborative and trust-based consultation process to update the Local Authorities Election Act and Municipal Government Act to assist municipal governments to effectively govern in the interests of their residents and deliver on the future needs of each community in Alberta.*

Background

- In fall 2023, the Government of Alberta conducted an online survey on a wide scope of issues related to the *Local Authorities Election Act* and *Municipal Government Act*.
- On April 25, 2024, the Government of Alberta introduced Bill 20, the Municipal Affairs Statutes Amendment Act.
 - [Bill 20](#)
 - [Government of Alberta's Summary Sheet on Bill 20](#) – April 25, 2024
- On April 29, 2024, ABmunis hosted a [media conference](#) to respond to proposals in Bill 20.
- On May 2, 2024, Minister McIver [announced](#) that the province will introduce amendments to clarify aspects of Bill 20 based on concerns raised.
- On May 3, 2024, ABmunis published a [preliminary analysis report](#) on Bill 20.
- On May 8, 2024, ABmunis hosted webinar for municipalities and sought member input on ABmunis' position on Bill 20. Based on a webinar poll with 221 responses, 76 per cent of members want Bill 20 to be rescinded and 8 per cent don't have an opinion yet.
- As of May 9, 2024, Bill 20 is at second reading.
- The spring legislative session is scheduled to end May 30, 2024.

ABmunis' Resources and News Releases on Bill 20

- Visit ABmunis' [Keep Local Elections Local](#) webpage to access our analysis, videos, and resources.
- [April 25, 2024](#) news release
- [April 29, 2024](#) news release
- [May 8, 2024](#) news release

Bill 20: Municipal Affairs Statutes Amendment Act

Townhall with municipalities

May 8, 2024



Land acknowledgement

Alberta Municipalities respectfully acknowledges that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

We acknowledge the courageous and resilient community leadership of Indigenous leaders, of all ages, Knowledge Keepers, and Elders who are still with us today and those who have gone before us. We make this acknowledgement as an act of reconciliation, gratitude, and commitment to pursuing an inclusive, collaborative, and respectful path towards building strong communities.



Purpose of this webinar

1. Overview of ABmunis' recent advocacy
2. Inform you of key changes that are proposed to the:
 - Local Authorities Election Act (LAEA), and
 - Municipal Government Act (MGA)
3. How you can help in advocacy
4. Questions

Participation in today's webinar

1. Set your screen name to first name, last name, municipality.
2. Ask questions by posting them to the Q&A box.
3. Share your ideas and concerns in the chat box. Our staff is monitoring to capture your thoughts.
4. Only regular members of ABmunis should answer the poll questions.

Note

All references to “councillors” includes any member of council including mayors, reeves, and councillors.



Timeline

2020	Former Minister of Municipal Affairs (Madu) proposes the idea of political parties.
Summer 2023	ABmunis continues to hear potential interest in municipal political parties.
Aug 2023	Poll by Janet Brown Opinion Research indicates that 68% of Albertans are opposed to local political parties (9% not sure).
Sep 2023	At ABmunis' Convention, Premier Smith states that local political parties would increase voter turnout in municipal elections and that her government was exploring options to add political parties to local election ballots.
Nov 2023	Government of Alberta conducts public survey on possible changes to the MGA and LAEA.
Jan 2024	Results of the province's survey are FOIPed and the survey results show that 70% of respondents do not support the introduction of local political parties.
Mar 2024	At ABmunis' Spring Municipal Leaders' Caucus, Premier Smith and Minister McIver confirm that legislation will be introduced in spring 2024 that would set out rules for how municipal political parties can operate.
Apr 25, 2024	Bill 20: Municipal Affairs Statutes Amendment Act is introduced in the legislature.
May 2, 2024	News release from Minister McIver announces that the government will amend Bill 20 based on concerns raised.

Status of Bill 20

- Introduced on April 25, 2024
- Currently at second reading
- Expected to complete the legislative process – including any amendments – by May 30



Summary of Proposed Changes under Bill 20

Municipal Government Act

- If “in the public interest”, provincial cabinet may remove a councillor or order the CAO to conduct a referendum where residents can vote on whether the councillor should be removed.
- Provincial cabinet is enabled to require a municipality to amend or repeal any bylaw.
- Allow councillors to recuse themselves for real or perceived conflicts of interest.
- Give cabinet authority to direct a municipality to take specific action to protect public health and/or safety.
- Responsibility for validating signatures for a recall petition will change from the CAO to the Minister of Municipal Affairs.
- Mandate that all councillors attend orientation training.
- A councillor’s seat is automatically vacant upon disqualification.
- Enable regulations regarding criteria and exemptions for joint use planning agreements with schools.
- Require municipalities to offer digital requirements for public hearings on planning and development.
- Restrict municipalities from holding extra hearings when not required.
- Fully exempt non-profit subsidized affordable housing from property taxes.
- Enable multi-year residential property tax incentives.
- Limit municipalities from requiring non-statutory studies as a requirement for building and development permits.

Local Authorities Election Act

- Enable regulations to define local political parties, with this piloted in Calgary and Edmonton in the 2025 election.
- Corporations and unions will be allowed to contribute to local election campaigns (\$5,000 per year per municipality).
- Reduce donations to third-party advertisers from \$30,000 to \$5,000 per election period.
- Allow donations outside the local election year and require annual reporting of donations.
- Require issue-based advertisers to register and report finances.
- Require municipalities to prepare a permanent electors register and align that information with Elections Alberta.
- Expand the use of special ballots and update processes.
- Limit vouching to only apply to someone’s address.
- Prohibit automated vote counting equipment.
- Require recounts if requested by the candidate and the vote margin is in 0.5% of total votes.
- Enable regulation to define powers and circumstances for when a local election can be postponed in emergencies.
- Enable municipalities to require candidates to submit a criminal record check at nomination.
- Repeal the ability for a candidate’s official agent or scrutineer to object to an elector.
- Clarify rules and streamline processes for scrutineers.

Major Concerns with Bill 20

- Brings big money and tax inequities into local elections.
- Increases partisanship instead of fostering respect.
- Increases accountability to political parties instead of residents.
- Increases councillor accountability to provincial cabinet instead of accountability to local residents.



Proposed changes to LAEA

Brings big money and tax inequities into local elections

- Corporations and unions can now contribute to local election campaigns (\$5,000 per year per municipality)
- Maintains the contribution limit for individuals at \$5,000, which creates an environment where the interests of more wealthy Albertans may take priority
- The province hasn't considered the tax consequences of donations to candidates.
 - Corporations can benefit from writing off a contribution, but individuals receive no tax benefit.
 - Candidates with their own corporation may gain a notable tax advantage if self-funding their campaign.



Proposed Changes to LAEA

Increases partisanship, instead of fostering respect and increases accountability to parties, not residents

- Political parties will be piloted in Calgary and Edmonton in the 2025 election
- Potential to expand political parties to all municipalities in the 2029 election
- The politics in Calgary and Edmonton generate significant media attention, which will influence the public view of politics in most municipalities





Proposed Changes to LAEA

Increases costs and other impacts for municipalities

Oppose

- Prohibit automated vote counting equipment

Oppose as written

- Require municipalities to prepare a permanent electors register and align that information with Elections Alberta
- Limit vouching to only apply to someone's address

More review needed

- Allow donations outside the local election year and require annual reporting of donations
- Repeal the ability for a candidate's official agent or scrutineer to object to an elector
- Clarifying rules and streamlining processes for scrutineers

Proposed Changes to LAEA

ABmunis supports with qualifications



- Enables the Minister to create a regulation to define powers and circumstances for when a local election can be postponed in emergencies such as natural disasters
- Enable municipalities to require candidates to submit a criminal record check at nomination
- Require issue-based advertisers to register and report finances
- Reduce donations to third-party advertisers from \$30,000 to \$5,000 per election period
- Expand the use of special ballots and update processes
- Require recounts if requested by the candidate and the vote margin is in 0.5% of total votes

Proposed changes to MGA

Increases accountability to provincial cabinet instead of accountability to local residents

- If viewed to be “in the public interest”, provincial cabinet may remove a councillor or order the CAO to conduct a referendum where residents can determine whether the councillor should be removed
- Provincial cabinet is enabled to require a municipality to amend or repeal any bylaw
- Give cabinet authority to direct a municipality to take specific action to protect public health and/or safety



Proposed changes to MGA

Recusal from decisions and changes for planning and development

- Allow councillors to recuse themselves for real or perceived conflicts of interest
- Require municipalities to offer digital requirements for public hearings on planning and development.
- Restrict municipalities from holding extra hearings when not required.
- Limit municipalities from requiring non-statutory studies as a requirement for building and development permits.

More review needed

- Fully exempt non-profit subsidized affordable housing from property taxes.



Proposed Changes to MGA

ABmunis supports with qualifications

- Responsibility for validating signatures for a recall petition will change from the CAO to the Minister of Municipal Affairs
- Mandates that all councillors attend orientation training after their election
- Councillor's seat is automatically vacant upon disqualification
- Minister may create regulations regarding criteria and exemptions for joint use planning agreements with schools
- Enable multi-year residential property tax incentives.



How you can help

1. Talk to your MLA
2. Write a letter
3. Pass a council motion
4. Help your local media craft a story
5. Talk with residents
6. Be united in our messaging

ABmunis Key Messages

- Keep big money out of local elections
- Foster respect instead of partisanship party politics
- Respect the decisions of duly elected local officials



Question: Scope of Mandatory Councillor Training

Before or at the organizational meeting:

- a. Role of municipalities in Alberta
- b. Municipal organization and function
- c. Your municipality's code of conduct
- d. Roles and responsibilities of council and councillors
- e. Roles and responsibilities of the CAO and staff

Prior to, or on the same day, as the first regular council meeting or can be extended by up to 90 days by council resolution

- f. Key municipal plans, policies and projects
- g. Budgeting and financial administration
- h. Public participation

Want to see changes?
Type your suggestion
in the chat box.

Poll Question

Engagement with your MLA

Have you talked/written to your MLA about your concerns with Bill 20?

- a) Yes
- b) No
- c) No, but I plan to

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities

Poll Question

Engagement with Media and Residents

Have you communicated to your local media and/or residents about your concerns with Bill 20?

- a) Yes
- b) No
- c) No, but I plan to

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities

Media Exposure

Since Bill 20 was introduced (April 25), ABmunis has advocated publicly & achieved extensive news coverage:

- Issued multiple news releases and official statements
- Livestreamed media events
- 1,250 news article mentions across Alberta & Canada
- 1.2 million readers of print news

Social media posts across X (Twitter), Facebook, & LinkedIn:

- 105,000 impressions
- 16,000 video views

Digital advertising:

- 5 different ads on YouTube
- 500,000 impressions to date



Poll Question

ABmunis' Public Approach to Bills 18 and 20

What is your view of ABmunis approach on municipal political parties and Bill 18 and Bill 20 over the last six months?

- a) Too weak in your criticism of the provincial government's latest bills
- b) Just right
- c) Too strong in your criticism of the provincial government's latest bills

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities

Poll Question

ABmunis position on Bill 20

Do you support ABmunis taking the position that Bill 20 be rescinded rather than amended?

- Yes
- No
- I don't know

Voting is limited to cities, towns, villages, summer villages, and specialized municipalities



CELEBRATION HILL and GAZEBO

BIRD'S EYE VIEW

The Gazebo is located on the top of Celebration Hill - a perfect outdoor space to view the entire historic Celebration and Treasure Islands. Surrounding the Gazebo are over 1,200 perennials, approximately more than 30 ornamental grasses, plants varying in size, texture and bloom times throughout the year.

Emphasis is placed on plants that provide winter interest and food for local bird species. Ornamental grasses add texture and movement throughout the year.



Please stay on the path and be aware of open water and uneven surfaces. See us for the complete list of the plants that surround the Gazebo. For questions, please contact Celebration Gardens at 530-938-1234.

www.atscollege.ca/landscapegardens

Questions

Next Steps

1. Talk to your MLA
2. Write a letter
3. Pass a council motion
4. Help your local media craft a story
5. Talk with residents
6. Share our webpage – **Keep Local Elections Local**
www.abmunis.ca/advocacy-resources/keep-local-elections-local

Thank you

Send questions or input to
advocacy@abmunis.ca

300, 8616 51 Avenue NW
Edmonton, AB T6E 6E6

abmunis.ca

hello@abmunis.ca

310-MUNI



 **Alberta
Municipalities**
Strength
In Members

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: May 14, 2024

Re: Request for painting decorative crosswalks

1.0 PURPOSE:

For Council to entertain a request to allow two intersection crosswalks painted in colours representing the Disability Pride month and the Barrhead Legion Veterans.

2.0 BACKGROUND AND DISCUSSION:

The Barrhead Accessibility Coalition has submitted a written proposal to Town Council requesting authorization to paint a crosswalk in the colours representing Disability Pride Month and the Barrhead Legion is also considering a memorial painted crosswalk to honor our local veterans.

Both request would involved the main four-way stop sign intersection on main street.

To serve as further reference, during the March 26th, 2024 Meeting, Council approved a painted crosswalk from the TD Bank to the Tim Hortons restaurant in respect to Pride month.

Included in this Council Meeting agenda, Administration is presenting a proposed policy for processing requests for decorative crosswalks. Should the policy be approved by Council, these two requests would be defer to Administration to process.



3.0 ALTERNATIVES:

- 3.1(a) Council authorizes the request from the Accessibility Coalition to paint a crosswalk across from the Rocky Mountain Roots to the TD Bank in colours representing the Disability Pride month.
- 3.1(b) Council authorized the request from the Barrhead Legion to paint a crosswalk from the Scotia Bank to the Rocky Mountain Roots in Legion colours.
- 3.2 Council tables the request from the Accessibility Coalition and the Barrhead Legion to paint decorative crosswalks and request for additional information to be presented at the next Council Meeting.
- 3.3 With the approval of Policy 12-030 – Decorative Crosswalk Policy during the May 14th, 2024 Council Meeting, Council defers the requests from the Accessibility Coalition and the Barrhead Legion to Administration to process.

4.0 FINANCIAL IMPLICATIONS:

Should the requests be granted, the Town's Public Works Department would be required to arrange for barricades and applicable temporary signs, at the Town's expense.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Limited

8.0 ATTACHMENTS:

8.1 Proposal as submitted by the Accessibility Coalition

8.2 Proposal as submitted for the Barrhead Legion

9.0 RECOMMENDATION:

(a) Council authorizes the request from Accessibility Coalition to paint a crosswalk across from the Rocky Mountain Roots to the TD Bank colours representing the Disability Pride month.

(b) Council authorized the request from the Barrhead Legion to paint a crosswalk from the Scotia Bank to the Rocky Mountain Roots in Legion colours.

Should Council approve Policy 12-030 – Decorative Crosswalk Policy:

(c) With the approval of Policy 12-030 – Decorative Crosswalk Policy during the May 14th, 2024 Council Meeting, Council defers the requests from the Accessibility Coalition and the Barrhead Legion to Administration to process.

Proposal:

That on June 23, 2024, the Town of Barrhead block off the crosswalk from the Scotia Bank to Rocky Mountain Roots so it may be painted in the colours to represent the Disability Pride Flag. To the best of our knowledge this would be the first ever Disability Pride Crosswalk in Alberta, possibly in Canada.

Whereas:

In Canada, the month of July is recognized as **Disability Pride Month**, a time dedicated to celebrating the achievements, contributions, and rights of individuals with disabilities. It is a month-long opportunity to raise awareness, foster inclusivity, and advocate for a more equitable society.



Here's what the colors symbolize, in order of appearance from top to bottom:

- Green is for sensory disabilities.
- Blue represents emotional and psychiatric disabilities.
- White stands for non-visible and undiagnosed disabilities.
- Gold is for neurodiversity.
- Red represents physical disabilities.

The stripes are displayed on a faded charcoal black background which commemorates and mourns disabled people who've died due to ableism, violence, negligence, suicide, rebellion, illness and eugenics. The dark background also represents rage and protest against the mistreatment of the disabled community.

The straight band of stripes is positioned diagonally to showcase cutting across barriers that disabled people face and to evoke the concept of light cutting through the darkness.

Budget and Town Requirements

Painting a crosswalk in the colours for Disability Pride Month is something that is achievable within a single day, provided weather cooperates.

Following the experience of last year's Pride crosswalk painting, this project would require the Town of Barrhead to provide the following on June 23.

Warning signs regarding intersection closure to be placed at an appropriate time before painting commences to warn motorists.

- Town operations to set up barricades at the crosswalk the morning of June 23 and to be removed the following day.
- Street sweeper to clean the area prior to washing and painting the crosswalk.

Community Sponsors would provide:

- Labour
- All painting supplies, including measuring equipment, painters tape, rollers and paint.
- Paint touch-ups through the month, as needed.
- Location for a meal and bathroom access.

Sarnia honours veterans with memorial crosswalk

Sarnia's Remembrance Day parade will march Friday over the veteran's crosswalk at the corner of Christina and Wellington streets for the very first time.

Author of the article:

[Paul Morden](#)

Published Nov 08, 2022 • Last updated Nov 08, 2022 • 2 minute read



Les Jones, president of Branch 62 of the Royal Canadian Legion, stands near the new crosswalk installed at the corner of Christina and Wellington streets in Sarnia to honour veterans. PHOTO BY PAUL MORDEN /The Observer

Sarnia's Remembrance Day parade will march Friday over the veteran's crosswalk at the corner of Christina and Wellington streets for the very first time.

The crosswalk, installed recently by the city at the downtown intersection, followed a city council resolution initiated by Coun. Brian White. "As years pass, it becomes more important to find new ways to start conversations about – and pay tribute to – those who served, and whose sacrifices offer us true freedom to this very day," White said in a news release issued by the Royal Canadian Legion Branch 62 in Sarnia.

Branch president Les Jones said the city reached out to the legion about the design for the crosswalk.

"An initial suggestion was to have the image of the poppy on the crosswalk," he said. "However, the Royal Canadian Legion is of the belief that it is a dishonour to walk or drive on this symbol of remembrance.

Instead, the design includes stripes of red and white – Canada's national colours and the colours of its flag – and banners with the words, "Lest We Forget," taken from a Rudyard Kipling poem used commonly in war remembrance services.

The addition of the crosswalk is "very heartwarming for veterans," Jones said.

"It just shows us that people are still remembering the sacrifices that Canadian men and women have made in the name of peace and freedom."

Sarnia's Remembrance Day activities began last week with the start of poppy sales. Boxes of poppies were delivered around the community while volunteers spent a day on the weekend "pinning" poppies for those leaving a donation.

Thursday evening will be the return of the legion's candlelight vigil outside the branch on Front Street.

Folks who donated \$5 or more will be invited to carry candles while walking from Sarnia City Hall at about 7 p.m. down the block to the legion cenotaph on Front Street.

The candles come with a label so donors can add a message while local cadets stand vigil over the candles through the night until Friday morning.

"We're happy to bring this back," Jones said about the vigil, which was paused during pandemic restrictions.

Profits from the vigil go into the poppy trust fund used to help veterans and their families.

"We're always happy with how giving and how caring the community here is," Jones said.

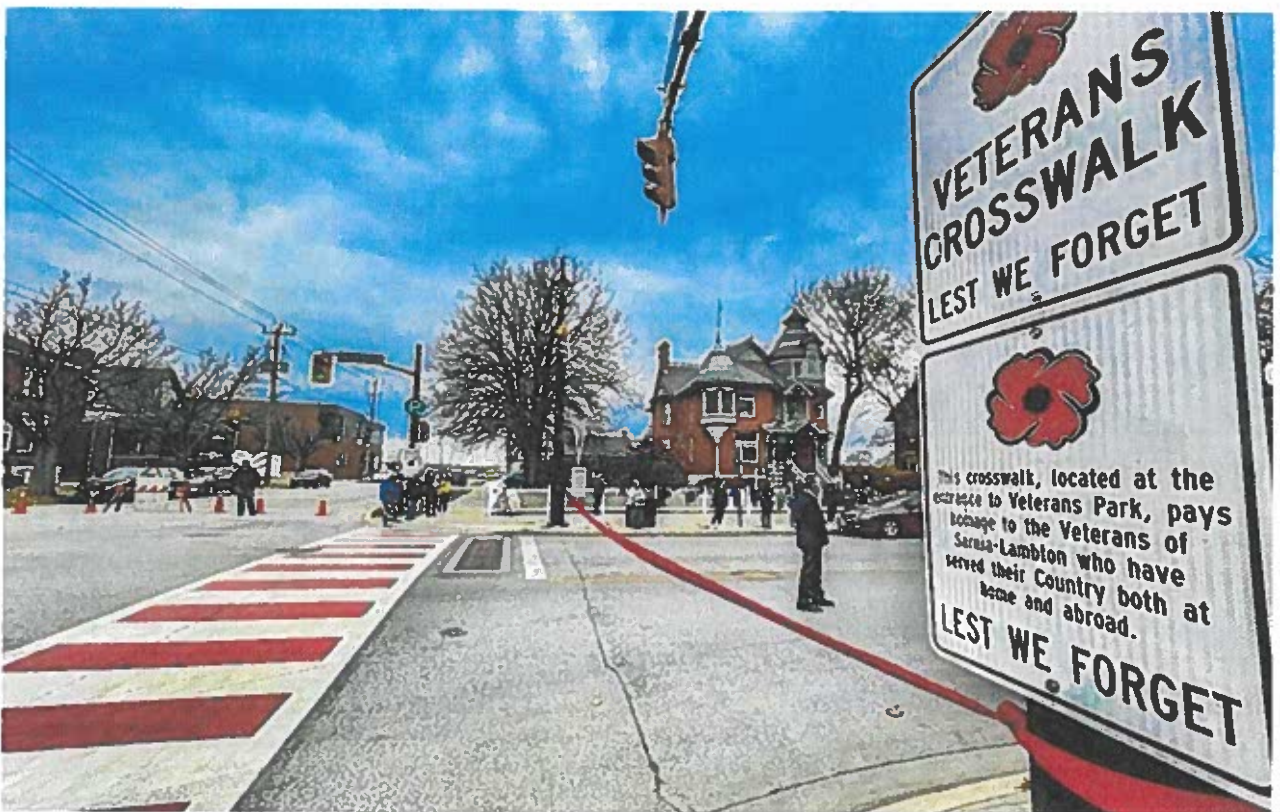
On Friday, Remembrance Day, the parade will form at the legion hall and leave at about 10:35 a.m. to march through downtown and over the new crosswalk to reach Veteran's Park and the cenotaph on Wellington Street.

A traditional service and wreath-laying will take place.

"It's always amazing to see the numbers that gather at Veteran's Park every year," Jones said.

He praised the work by the city in recent years to enhance the park with the addition of storyboards, gardens and other features.

"It's actually a showpiece now," Jones said.



**COUNCIL REPORTS
AS OF MAY 14, 2024**

		Meeting (since last council)
Agricultural Society	Cr. Oswald (Alt. Cr. Kluin)	<u> X </u>
Barrhead Accessibility Coalition	Cr. Kluin	<u> </u>
Barrhead Cares Coalition	Cr. Assaf	<u> </u>
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	<u> </u>
Barrhead Attraction & Retention Committee	Mayor McKenzie	<u> </u>
Barrhead & District Social Housing Association	Cr. Smith	<u> </u>
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith	<u> </u>
Barrhead Regional Airport Committee	Mayor McKenzie and Cr. Assaf	<u> </u>
Barrhead Regional Landfill Committee	Cr. Sawatzky and Cr. Klumph	<u> </u>
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith (Alt. Cr. Oswald)	<u> </u>
Capital Region Assessment Services Commission	Cr. Klumph	<u> </u>
Chamber of Commerce	Cr. Oswald	<u> </u>
Community Futures Yellowhead East	Cr. Assaf (Alt. Cr. Kluin)	<u> </u>
Economic Development Committee	Committee of the Whole	<u> </u>
Enhanced Policing School Resource Officer Committee	Cr. Sawatzky (Alt. Mayor McKenzie)	<u> </u>
Family & Community Support Services Society	Cr. Kluin and Cr. Oswald	<u> </u>
Intermunicipal Collaboration Framework Committee	Cr. Assaf, Cr. Smith and Mayor McKenzie	<u> </u>
Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	<u> </u>
Municipal Emergency Advisory Commission	Cr. Assaf, Cr. Kluin and Cr. Smith	<u> </u>
Municipal Planning Commission	Cr. Assaf, Cr. Oswald and Cr. Sawatzky (Alt. Cr. Smith)	<u> </u>
Subdivision & Development Appeal Board	Cr. Klumph	<u> </u>
Twining Committee	Cr. Klumph	<u> X </u>
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	<u> </u>



C.A.O Report

To: Town Council

Date: May 14, 2024

Re: March, 2024 C.A.O. Report

Communication Services:

The following is the data regarding our social platforms comparing the 1st quarter of 2024 to that of 2023:

➤ Town web-site:

13,000 users (comparison figure is not available through the Town's provider)

▪ Top three pages:

○ Home Page	5,200 visitors
○ Aquatic Centre	4,600 visitors
○ Employment	3,300 visitors

▪ Top three locations of viewers:

○ Edmonton	21.0%
○ Calgary	17.0%
○ Barrhead	10.9%
○ Not set	9.3%

Notes:

GA4 is a reporting analytics platform that Google migrated to in 2023. Users were allowed to start utilizing the platform in 2021/2022. We migrated to GA4 for Better in Barrhead in 2022; however, our provider for the Town website did not do so until 2023. Therefore, no comparison data is available for the Town website.

➤ "Better in Barrhead" web site:

3,700 users (a decrease 5.3%)

▪ Top three pages:

○ Events calendar	4,500 visitors (an increase of 217.3%)
○ Barrhead Street Festival	1,300 visitors (a decrease of 10.5%)

- Campgrounds 449 visitors (an increase of 168.9%)
- Top four locations of viewers:
 - Edmonton 15.77% (an increase of 29.9%)
 - Calgary 12.2% (an increase of 85.3%)
 - Sherwood Park 4.5% (an increase of 32.0%)
 - Not set 17.8% (a decrease of 31.2%)

Notes:

Decrease in the not set category is good as that means fewer people are keeping their browsing private and we can gain an understanding of where our visitors are logging in from – understanding our reach by geography.

➤ Facebook:

The Town now has two Facebook Pages. One each for the Town and Parks & Recreation. The data is tabulated for ease of comparison.

- Town of Barrhead site
 - Reach of 153,200 (an increase of 259.3%)
 - Visitors of 7,700 (an increase of 11.0%)
 - Content interaction of 895 (an increase of 12.0%)
 - Top three locations of viewers
 - Barrhead 45.4%
 - Edmonton 10.7%
 - Westlock 5.8%
- Parks & Recreation site
 - Reach of 12,200 (an increase of 33.4%)
 - Visitors of 2,000 (an increase of 34.7%)
 - Content interaction of 440 (a decrease of 4.3%)
 - Top three locations of viewers
 - Barrhead 69.6%
 - Edmonton 5.9%
 - Westlock 4.81%

➤ Instagram

3,700 reaches (an increase of 1,200%)

58 visitors (a decrease of 41.4%)

0 new followers

- Top three locations of viewers:
 - Barrhead 45.1%
 - Edmonton 13.1%
 - Calgary 5.6%

Enforcement Services:

➤ New files generated from March 1st, 2024 – March 29th, 2024

- Total: 19 files
- Animal Control matters/Miscellaneous: 2 file
- Traffic Enforcement: 4 files (speeding, distracted driving, etc)
- Bylaw Issues: 13 files

➤ Unresolved files carried over from previous reporting period:

- Traffic Enforcement: 11 files
- Bylaw Issues: 7 files

Economic Development Services:

In respect to the Community's Alberta Advantage Immigration Program, the following is the statistics for the period ending March 27, 2024:

<u>Employers:</u>	March 27, 2024	Program To date (November 7, 2022 – March 27, 2024)
Employers that have expressed interest	0	33
Employers enrolled	0	24 (8 active employers with open vacancies)
<u>Candidates:</u>		
Candidates that have expressed interest	2	170
Candidates endorsed:	2	90
Current foreign workers	2	50
International applicants	0	40
<u>Positions:</u>		
Positions supported by AAIP	11	124 (26 positions currently vacant)
Positions filled through AAIP	2	90

Started working & living in the community	1	47
Pending arrival to Canada	1	43

Fire Protection Services:

- Incidents from March 1, 2024 – March 29, 2024:
 - Rubbish or grass fires: 5 (54.75 hours or 32.8 % of the total man hours for the month of March)
 - Vehicle accidents: 3 (43.0 hours or 25.7 % of the total man hours for the month of March)
 - Ambulance assists: 15 (37.0 hours or 22.1 % of the total hours for the month of March)
 - Building collapse: 1 (26.0 hours or 15.6 % of the total hours for the month of March)
 - Natural Gas, CO2 alarms: 1 (.20 hours or .1 % of the total hours for the month of March)
 - False alarms: 2 (6.25 hours or 3.7 % of the total man hours for the month of March)

For the month of March there were a total of 27 calls which represented a total of 167.2 firefighter hours.

- Training:
 - NFPA 1001 level 1 firefighter continues.
 - NFPA 1001 level 1 continues.
 - NFPA 470 hazmat awareness started 7 students.
 - Wild land fire attack.
 - Vehicle extrication.

- Other:
 - Did vehicle extrication training with RCMP traffic from Westlock.
 - Prescribe burn on the south end of town.
 - The Department applied for and received a grant of \$5,000.00 grant from Western Financial Group Inc. for the regional fire training grounds.
 - Members participated in the local 4H judging contest with fire extinguisher safety talk.

Membership total: 44, 40 responding, 1 new junior recruit, 4 members leaving the Department – 1 member hired by Edmonton Police Services , 2 left for work obligations. 3 others on maternity leave.

The following chart outlines the total ambulance assist calls responded by the Regional Fire Department, for the month of March, 2024:

Response Levels	March, 2024	Town or County		Year to Date	Town or County
Level A – Not serious (ie: lift assist)	0	0 – Town 0 - County		3	2 - Town 1 - County
Level B – More serious (ie: medical alert alarm)	2	2 - Town 0 - County		4	4 – Town 0 - County
Level C – Serious (ie: stroke or abnormal breathing)	2	2 -Town 0 - County		7	6 – Town 1– County
Level D – Possible life threatening (ie: chest pains, unconscious, overdose)	9	7 - Town 2 – County		35	28 – Town 7 – County
Level E – Life Threatening (ie: cardiac arrest, ineffective breathing)	2	1 – Town 1 - County		4	2 – Town 2 – County
Other	0	0 – Town 0 - County		3	3 – Town 0 - County
Total calls	15	12 – Town 3 – County		56	45 – Town 11 - County
Total hours spent on ambulance calls	37.0 hours or 22.1 % of total hours			86.75 hours or 27.9% of total hours	
Fire Dept. arriving before EMS	8			32	
Fire Dept. arriving before EMS (%)	53.3 %			57.14 %	

Note 1: All ambulance assist calls are initiated by the Ambulance’s Dispatch Centre.

Transportation Services:

- Dug up all manholes and water valves along 61 Ave from 47 St -43 St for surveying for future upgrade.
- Two Garbage trucks were utilized to catch up after the Easter holiday.
- Department members were creating Safety documents to prepare for an upcoming safety audit.
- Staff started the street sweeping program.
- Excavate and replace sewer service line on 52nd avenue and 56th Street.
- Spring cover at landfill completed.

Recreation Services:

➤ Operational:

- Hosted several courses and clinics in order for our current aquatics staff to be in a position to offer almost all our own lifeguarding courses in house. This process will be completed with a National Lifeguard course at the end of March 2024.
- Family Day event was a huge success. Lots of families came out to enjoy the activities.
- Registration opened for the spring session of swimming lessons at the pool which will run April-June, several of the classes filled on the first day of registration. The Department is responding to this by adding more classes to the roster, hoping to fill the demand.
- On going activities in updating training manuals and Department's Safety Program.
- Staff is gearing-up for the hockey playoff season.
- Installing the Chlorine Puck system at the Aquatic Centre
- The Department is starting to look at shoulder season maintenance in the arena.
- Looking at any maintenance issues to do in September for annual pool shutdown.

➤ Upcoming Special Events:

- March 17th - St Patrick's Day (dive for fake pirate gold coins and exchange for candy).
- March 11th - St. Patrick's Day; activity pages for kids available for free at reception until March 17th.
- March 28th - Easter Crafts & Egg Hunt.
- April 27th - Country Momma sale.
- Mother's Day and Father's Day (parents swim for free).
- June 22th - anniversary party at the All Wheels Park.

Edward LeBlanc – CAO

(original report signed by the C.A.O.)



C.A.O Report

To: Town Council

Date: May 14, 2024

Re: April, 2024 C.A.O. Report

Enforcement Services:

- New files generated from April 1st, 2024 – April 30th, 2024
 - Total: 13 files
 - Animal Control matters/Miscellaneous: 6 file
 - Traffic Enforcement: 3 files (speeding, distracted driving, etc)
 - Bylaw Issues: 4 files
- Unresolved files carried over from previous reporting period:
 - Traffic Enforcement: 5 files
 - Bylaw Issues: 12 files

Economic Development Services:

In respect to the Community’s Alberta Advantage Immigration Program, the following is the statistics for the period ending April 30, 2024:

<u>Employers:</u>	April 30, 2024	Program To date (November 7, 2022 – April 30, 2024)
Employers that have expressed interest	2	35
Employers enrolled	1	25 (10 active employers with open vacancies)
<u>Candidates:</u>		
Candidates that have expressed interest	3	173
Candidates endorsed:	4	94
Current foreign workers	4	54
International applicants	0	40

<u>Positions:</u>		
Positions supported by AAIP	14	138 (36 positions currently vacant)
Positions filled through AAIP	4	94
Started working & living in the community	4	51
Pending arrival to Canada	0	43

Fire Protection Services:

- Incidents from April 1, 2024 – April 30, 2024:
 - **Fires: 1** (18.0 hours or 7.3% of the total man hours for the month of April)
 - **Rubbish or grass fires: 9** (106.0 hours or 42.7 % of the total man hours for the month of April)
 - **Vehicle accidents: 1** (18.1 hours or 7.3% of the total man hours for the month of April)
 - **Ambulance assists: 22** (66.1 hours or 26.7% of the total hours for the month of April)
 - **Down powerlines: 2** (18.2 hours or 7.3% of the total hours for the month of April)
 - **Natural Gas, CO2 alarms: 1** (3.0 hours or 1.2% of the total hours for the month of April)
 - **False alarms: 6** (14.6 hours or 5.9% of the total man hours for the month of April)
 - **Public hazard** (formaldehyde spill at the school): **1** (1.8 hours or .7% of the total man hours for the month of April)
 - **RCMP assists: 1** (2.2 hours or .9% of the total man hours for the month of April)

During the month of April there were a total of 44 calls which represented a total of 248.00 firefighter hours.

- Training:
 - NFPA 1001 level 1 firefighter continues.
 - NFPA 470 hazmat awareness completed.
 - NFPA 470 Hazmat operations commenced.
 - Pumping operations and drafting.
 - Nozzle forward hose handling techniques.

➤ Other:

- Three members attended the FDIC International Conference.
- The Grizzly Trail Fire and Rescue Association ordered and paid for a handheld gas monitor for Engine 37 at a cost of \$5,500.00. The monitoring equipment is the same unit as the one the Department currently has.

Membership total: 47, 43 responding, 1 new recruit, 4 junior members, 2 members left the Department due to work obligations, 3 members on maternity leave.

The following chart outlines the total ambulance assist calls responded by the Regional Fire Department, for the month of April 2024:

Response Levels	April, 2024	Town or County		Year to Date	Town or County
Level A – Not serious (ie: lift assist)	1	1 – Town 0 - County		4	3 - Town 1 - County
Level B – More serious (ie: medical alert alarm)	1	0 - Town 1 - County		5	4 – Town 1 - County
Level C – Serious (ie: stroke or abnormal breathing)	5	4 -Town 1 - County		12	10 – Town 2– County
Level D – Possible life threatening (ie: chest pains, unconscious, overdose)	13	12 - Town 1 – County		48	40 – Town 8 – County
Level E – Life Threatening (ie: cardiac arrest, ineffective breathing)	2	2 – Town 0 - County		6	4 – Town 2 – County
Other	0	0 – Town 0 - County		3	3 – Town 0 - County
Total calls	22	19 – Town 3 – County		78	64 – Town 14 - County
Total hours spent on ambulance calls	66.1 hours or 26.7 % of total hours			152.85 hours or 27.3% of total hours	
Fire Dept. arriving before EMS	14			46	
Fire Dept. arriving before EMS (%)	63.6 %			58.9%	

Note 1: All ambulance assist calls are initiated by the Ambulance's Dispatch Centre.

Transportation Services:

- Based on the 2024 approved Capital Budget, Administration has engaged the services of Associated Engineering to prepare a design for a shovel-ready construction project. The project is the 61st Avenue from 47th – 43rd Street. The design started in April with the required survey; the design should be completed by late June/early July. The scope of the project is to have a finish 11–12-meter width road to industrial park standard with new curbs and gutters with an upgrade of the water & sewer services and stormwater drain system.
- On May 3, 2024, Administration attended a pre-construction meeting with Town Engineers and Contractors to discuss the 49a Street Road Upgrade Project. Project will commence after the May Long Weekend with the target to have it completed by mid-August. It was mentioned, on a few occasions, that it is vital to establish and to maintain clear lines of communication with the local businesses by the Engineers and the Contractor.
- Street Sweeping Program continues.
- Hauling compost
- Swept inside Brookside Village
- Staff training, First Aid and emergency management courses.
- Ongoing meetings with engineers in respect to the construction of a drainage ditch at the landfill
- Spring cover at landfill completed.
- Updating safety program sheets. (Hazard assessments)

Recreation Services:

➤ Operational:

- New/Updated security cameras installed.
- Opened Rotary Campground for the season.
- Mini-Stick area assembled on the Walking Track.
- Two current staff members are working towards aquafit certification so we can offer evening fitness programs, and two others are working on Pool Operations I.
- Staff is painting in arena,
- Working with a Contractor to resolve the issue of cold east side dressing rooms.
- The Department is aerating, fertilizing and seeding of parks and greenspace.
- Cleaning up cemetery for Mother's Day.

➤ Upcoming Special Events:

- May 10th – 11th - Car Show with local dealers.
- May 8th – Circus.
- May 12th – Mothers' Day event.
- May 25th - Classic Car Run.
- June 2nd - Fly in Breakfast.
- June 6th - Seniors Expo.
- May 7th - Musical Playground Grand Opening.
- July 12th – 13th - Alberta Trappers 2024 Rendezvous Event.

Edward LeBlanc – CAO

(original report signed by the C.A.O.)

Town of Barrhead

COUNCIL ACTION LIST ON RESOLUTIONS DIRECTING ADMINISTRATION - AS OF APRIL 23, 2024

Resolution Number	Resolution	Comments
	<u>April 23, 2024 Council Meeting</u>	-
155-24	Moved by Cr. Assaf that Council engages the services of James Davies of DCG Executive Search Services Ltd. to assist the Town of Barrhead in securing a new Chief Administrative Officer.	
145-24	Moved by Cr. Assaf that Council proclaims May 27-May 31 as Alberta Rural Health Week.	Administration will make a notation on the Town Social Platforms closer to the noted date.
143-24	Moved by Cr. Assaf that Council proclaims May 20-26, 2024 as Alberta Disability Services Professional Appreciation Week.	Administration will make a notation on the Town Social Platforms closer to the noted date.
135-24	Moved by Cr. Klumph that Council appoints Mr. Dennis Wilkins as a member-at-large to the Twinning Committee to December 31, 2025.	Mr. Wilkins was advised accordingly and will attend the May 6th, 2024 Committee Meeting.
133-24	Moved by Cr. Sawatzky that Council authorize the temporary closure of the Service Road along 49th Street between 59th Avenue and 61st Avenue to the end of April 2024.	
	<u>January 23, 2024 Council Meeting</u>	-
024-24	Moved by Cr. Sawatzky that Council directs Administration to proceed with the development of an outdoor basketball court in Lions Park with a cement base at a budgetary cost of \$54,000.00, as presented.	Local Contractor was on site in early May but felt the conditions were still too wet to proceed.
	<u>December 12, 2023 Council Meeting</u>	
386-23	Moved by Cr. Sawatzky that Council extend the existing Facility Use & Service Agreement with the Barrhead Agricultural Society for one additional year with the new expiring date of September 30, 2026.	Agreement was signed by the Society on April 25th

Town of Barrhead

COUNCIL ACTION LIST ON RESOLUTIONS DIRECTING ADMINISTRATION - AS OF APRIL 23, 2024

<u>May 9, 2023 Council Meeting</u>		
144-23	Moved by Cr. Sawatzky that Council instructs Administration to prepare a report exploring the merits of obtaining an accreditation under the Alberta Safety Codes and presenting it to the Municipal Planning Commission for their consideration and recommendation to Town Council.	The noted report will be presented to the MPC at their next regular meeting.
<u>December 14, 2021 Council Meeting</u>		
431-21	Moved by Cr. Klumph that Council instructs Administration to work with the Barrhead Regional Water Commission to come up with an agreement whereby the Commission pays the Town for future sewer operating expenses and capital expenditures.	During the Commission's November 27, 2023 meeting, the Board approved their 2024 Operating Budget which includes a contribution of approximately \$ 41,000.00 towards the Town's operational expenses for the main Lift Station and Lagoon. Moving forward, the existing Operating Agreement between the Town and the Commission allows for these new expenses to be incorporate in future Commission's operating budgets.

Town of Barrhead

COUNCIL ACTION LIST ON RESOLUTIONS DIRECTING ADMINISTRATION - AS OF APRIL 23, 2024

Status
In Progress
In Progress
In Progress
Completed
In Progress
In Progress
Completed

Town of Barrhead

COUNCIL ACTION LIST ON RESOLUTIONS DIRECTING ADMINISTRATION - AS OF APRIL 23, 2024

In Progress
In Progress



Regular Board Meeting Minutes

Thursday, March 28th, 2024

Present	<p>Leslie Penny – Chair Anthony Oswald – Vice Chair Albert Mast – Secretary/Treasurer Karen Gariepy – Executive Director Kay Roberts – Finance Terese Koch – Recording Secretary</p> <p>Sally Littke, Tom Carroll, Jean Loitz, Kavitha Kamalahasen, Peter Kuelken</p>	
Absent/ Regrets	<p>Bev Disterheft, Bill Lane, Paul Properzi, Dausen Kluin</p>	
	<p>1) Call to Order: The regular meeting of the Barrhead & District Family and Community Support Services Society was called to order by Leslie Penny at 9:16 am.</p>	
24/03-01	<p>2) Acceptance of Agenda – Additions/Deletions</p> <ul style="list-style-type: none"> • Old Business – added f) Poverty Simulation <p>Moved by Tom Carroll to accept the agenda as amended. Seconded by Sally Littke.</p>	Carried
	<p>3) Board Delegation/Presentation</p> <ul style="list-style-type: none"> • Rae Whiting – Food Bank Coordinator • Brad Lussier – GreilachLussier LLP 	
24/03-02	<p>4) Items for Approval</p> <p>a) Moved by Jean Loitz to accept the minutes of the Regular Board Meeting for Barrhead and District FCSS Society from February 15th, 2024. Seconded by Anthony Oswald.</p>	Carried
24/03-03	<p>b) Moved by Sally Littke to accept the minutes of the Special Board Meeting of Barrhead & District FCSS Society from December 21st, 2023. Seconded by Jean Loitz.</p>	Carried

<p>24/03-04</p>	<p>c) Financial Statements for February 2024: Moved by Tom Carroll to accept the financial statements for the 80/20 General Account, Community Account, and Casino Account for the period ending February 29th, 2024, as presented. Seconded by Albert Mast.</p>	<p>Carried</p>
<p>24/03-05</p> <p>24/03-06</p>	<p>5) <u>New Business:</u></p> <p>a) Staff Health and Wellbeing Moved by Kavitha Kamalahasan for Karen to investigate and implement a Health & Wellness spending account for staff, prorated for FTE to a max of \$500.</p> <p>b) Tutoring Support – https://natyalearningacademy.com/ Moved by Sally Littke to add tutoring to the CARES program. Help will be provided up to \$350. Seconded by Peter Kuelken</p> <p>c) Fort Assiniboine Sub Office Grand Opening Wednesday, April 10th from 3 pm to 6 pm at the Fort Assiniboine Rec Centre.</p> <p>d) Volunteer Appreciation Event Wednesday, April 17th at the Bethel Pentecostal Church from 10 am to 12 pm.</p> <p>e) 50/50 Event Saturday, April 17th at the Roxy Theatre from 6 pm to 11 pm. During the Astists’ Showcase.</p>	<p>Carried</p> <p>Carried</p>
	<p>6) <u>Old business:</u></p> <p>a) Transportation Grant – Van is ready and will be shipped with the final payment.</p> <p>b) Rural Renewal Stream</p> <p>c) Northest Regional meeting hosted May 9th and 10th by Barrhead FCSS and Lac Ste Anne FCSS</p> <p>d) Policies</p> <p>e) Signs for Buildings</p> <p>f) Poverty Simulation</p>	
<p>24/03-07</p>	<p>7) <u>Items for Information</u></p> <p>a) Director’s Report</p> <p>b) Building Financial Wellbeing Toolkit</p> <p>• Moved by Sally Littke to accept the above items as information. Seconded by Jean Loitz.</p>	<p>Carried</p>
	<p>8) <u>Board Development</u></p> <p>a) Roles and Responsibilities of Not-for-Profit Boards</p>	
	<p>9) <u>In Camera</u></p>	

	10) Next Meeting Thursday, April 18 th , 2024 – Finance committee at 9 am, regular Board meeting at 9:30. AGM to follow at 11 am.	
24/03-08	11) Adjournment Moved by Anthony Oswald to adjourn the meeting at 11:31 am.	

**Barrhead & District Family and Community Support Services Society
Regular Board Meeting of March 28th, 2024**

Leslie Penny Chairperson
Terese Koh Recording Secretary





Special Board Meeting Minutes

Thursday, April 4th, 2024, at 9:30 am

<u>Present</u>	<p>Leslie Penny – Chair Anthony Oswald – Vice Chair Albert Mast – Secretary/Treasurer Karen Pronishen – Executive Director Terese Koch – Recording Secretary Sally Littke, Bill Lane, Paul Properzi, Tom Carroll, Jean Loitz, Kavitha Kamalahasan, Peter Kuelken</p>	
<u>Absent/ Regrets</u>	<p>Bev Disterheft, Dausen Kluin</p>	
	<p>1) <u>Call to Order:</u> The special meeting of the Barrhead & District Family and Community Support Services Society was called to order by Leslie Penny at 9:33 am.</p>	
	<p>2) <u>Acceptance of Agenda</u> – Additions/Deletions – None</p>	
<p>24/04-01</p> <p>24/04-02</p> <p>24/04-03</p>	<p>3) Board Policy Manual amendments</p> <p>a) Moved by Bill Lane to amend the manual under #4 Nomination and Election of the Board Directors to read, “Each year the Town of Barrhead and the County of Barrhead will each appoint a maximum of two (2) elected municipal council members to the Board. Woodlands County will appoint a maximum of one (1) municipal council member to the Board. Seconded by Tom Carroll</p> <p>b) Moved by Peter Kuelken to amend the manual under #5 Executives (Directors) to read, “Municipal appointed Board members may not be a part of the executive.” Seconded by Sally Littke.</p> <p>c) Moved by Albert Mast to amend the manual under Executives (Directors) to include, at the end of the previous motion, “Should there not be a member at large available to fill an executive position, then a Municipal representative may step into the position temporarily.” Seconded by Jean Loitz</p>	<p>Carried 9 In Favour 1 Against (Jean Loitz)</p> <p>Carried</p> <p>Carried</p>

24/04-04	<p>d) Moved by Sally Littke to accept the new Board Policy Manual with the changes as presented. Seconded by Albert Mast.</p>	Carried
<p>24/04-05 24/04-06</p>	<p>4) In-Camera</p> <ul style="list-style-type: none"> • Moved by Paul Properzi to go into In-Camera at 10:05 am. Seconded by Peter Kuelken. • Moved by Alberta Mast to go out of In-Camera at 10:24 am. Seconded by Kavilah Kamalahasan. 	<p>Carried Carried</p>
24/04-07	<p>5) <u>Adjournment</u> Moved by Jean Loitz to adjourn the meeting at 10:25 am.</p>	Carried

**Barrhead & District Family and Community Support Services Society
Special Board Meeting of April 4th, 2024**


 _____ Chairperson

 _____ Recording Secretary

Annual General Meeting Minutes

Thursday, April 20th, 2023

<u>Present</u>	Judy Bradley – Chair Dan Garvey – Vice Chair Leslie Penny – Secretary/Treasurer Karen Gariepy – Executive Director Kay Roberts – Finance Terese Koch – Recording Secretary Anthony Oswald, Sally Littke, Dausen Kluin, Bill Lane, Mark Oberg, Paul Properzi	
<u>Guests</u>	Albert Mast, Tom Carroll, Brad Lussier	
<u>Absent/ Regrets</u>		
	1) <u>Call to Order</u> <ul style="list-style-type: none"> The AGM of the Barrhead & District Family and Community Support Services Society was called to order by Judy Bradley at 9:36 am. 	
	2) <u>Establishment of Membership and Quorum</u>	
23/04-01	3) <u>Acceptance of Agenda – Additions/Deletions</u> <ul style="list-style-type: none"> Moved by Dan Garvey to accept the agenda. Seconded by Paul Properzi. 	Carried
23/04-02	4) <u>Acceptance of Minutes of Annual General Meeting - April 21, 2022</u> <ul style="list-style-type: none"> Minutes to be amended to include Anthony Oswald as present at the meeting. Moved by Bill Lane to accept the minutes from the April 21, 2022, AGM. Seconded by Anthony Oswald. 	Carried

23/04-03	5) Auditor's Report – Greilach Lussier LLP <ul style="list-style-type: none"> • Motion by Leslie Penny to accept the Auditor's Report from Greilach Lussier LLP. Seconded by Paul Properzi. 	Carried
24/04-04	6) Board Appointments <ul style="list-style-type: none"> • The Nomination committee appointed Alberta Mast, Tom Carroll, and Beverley Disterheft as new Board members. • Motion by Bill Lane to accept the appointees. Seconded by Sally. 	Carried
23/04-05	7) Board Reports <ul style="list-style-type: none"> • Moved by Judy Bradley to accept the Chair Report as presented. Seconded by Dan Garvey. • Moved by Leslie Penny to accept the Financial Committee Report as presented. Seconded by Paul Properzi. • Moved by Dausen Kluin to accept the Nomination Committee Report as presented. Seconded by Dan Garvey. • Moved by Sally Littke to accept the Policy and Procedure Committee Report as presented. Seconded by Leslie Penny. • Moved by Anthony Oswald to accept the Personnel Committee Report as presented. Seconded by Bill Lane • By-laws – no changes and accepted as information. 	Carried
23/04-06		Carried
23/04-07		Carried
23/04-08		Carried
23/04-09		Carried
23/04-10		Carried
23/04-11	8) Acceptance of AGM Booklet <ul style="list-style-type: none"> • Moved by Sally Littke to accept the above items as information. Seconded by Leslie Penny. 	Carried
23/04-12	9) Appointment of Auditor <ul style="list-style-type: none"> • Moved by Bill Lane to appoint GreilachLussier LLP as the auditors for 2023. Seconded by Sally Littke. 	Carried
	10) Special Presentations <ul style="list-style-type: none"> • Departing board members, Judy Bradley, Mark Oberg, and Dan Garvey. Thank you for your time and talents on the FCSS Board. Please know that we appreciate everything that you have done in representing FCSS. 	
23/04-13	11) Adjournment <ul style="list-style-type: none"> • Moved by Leslie Penny to adjourn the meeting at 11:24 am. Seconded by Dausen Kluin. 	Carried

**Barrhead & District Family and Community Support Services Society
Regular Board Meeting of April 20th, 2023**

Leslie Penny

Chairperson

Louise Koch

Recording Secretary

REQUEST FOR DECISION

To: Town Council
From: Administration
cc: File
Date: May 14, 2024
Re: Correspondence Item

Item (a) Email from Yellowhead Regional Library dated April 8, 2024 and their report outlining the Library's 2023 Annual Report.

Recommendation:

That Council receive the email from Yellowhead Regional Library dated April 8, 2024 and their report providing the Town with the Library's 2023 Annual Report, as information.

Item (b) Email from the Canadian Fallen Heroes Foundation dated April 17, 2024 requesting that the Town purchase the memorial plaques of the fallen men and women of Barrhead who sacrificed their lives in wartime.

Recommendation:

That Council receive the email from the Canadian Fallen Heroes Foundation dated April 17, 2024 requesting that the Town purchase the memorial plaques of the fallen men and women of Barrhead who sacrificed their lives in wartime, as information.

Item (c) Letter from Barrhead & District Family and Community Support Services Society dated April 23, 2024 requesting that the Town grant the use of the Dr. Godberson multi-purpose Room, the Pool Lobby, the outdoor rink and the indoor Arena (in the event of poor weather) without incurring any rental fees for the upcoming Barrhead Seniors Expo.

Background Information:

In the past, when similar requests were presented to Council, Council would pass a resolution confirming the rental fees be in accordance with Policy 72-002 – Recreation Facility Rentals & Rates Policy.

Council would in-turn pass a motion sponsoring the noted event in the amount equivalent to the rental fee.

The current rental fees are as follows:

Dr. Godberson multi-purpose Room	\$153.05 (GST excluded)
Pool Lobby	No charge
Outdoor rink	No charge
Indoor Arena	\$1,020.00 (GST excluded)

Recommendation:

As this request relates to an existing Policy, Administration will wait for further direction from Council.

(Original signed by the CAO)
Edward LeBlanc
CAO

Edward LeBlanc

From: Edward LeBlanc
Sent: April 22, 2024 8:32 AM
To: Toni Hall
Cc: Cheryl Callihoo
Subject: FW: [EXTERNAL] - Canadian Fallen Heroes Foundation Barrhead Memorial Project
Attachments: Barrhead Alberta Memorial Project.pdf

Good morning, Toni,

Thank you for the recent submitted information.

In your e-mail you indicated your office has identified 14 individuals from Barrhead that have fallen during previous conflicts.

Please provide me with those names and I will share them with Council along with your financial request.

Thank you in advance.

Edward LeBlanc
Chief Administrative Officer



Town of Barrhead
Box 4189, 5014 – 50 Avenue Barrhead, AB T7N 1A2
T 780 674 3301 | barrhead.ca

From: Toni Hall <memorials@canadianfallenheroes.com>
Sent: Wednesday, April 17, 2024 10:14 AM
To: Town of Barrhead <town@barrhead.ca>; Dave McKenzie <DMcKenzie@barrhead.ca>
Subject: [EXTERNAL] - Canadian Fallen Heroes Foundation Barrhead Memorial Project

You don't often get email from memorials@canadianfallenheroes.com. [Learn why this is important](#)

Attn: Mayor David McKenzie and Council:

Hi Gail, Thank you for your time today. I have attached a letter for the council to review. I am available on zoom if the council wants to ask any questions before or during the meeting. I hope we can count on you to purchase some of the memorials of the men and women of Barrhead, Alberta who gave their lives for us in wartime. This year is the 100th Anniversary of the Royal Canadian Air Force, so hope we can get as many Air Force fallen heroes as possible out to every community. The soldier pictured in the letter served and died with the RCAF. We have one other as well. Most soldiers called more than one community home before enlistment. Difficult times followed the depression and forced many to travel in order to find employment. The names listed may also include those who called the community home for only a short while but forms part of their individual story and the history of the community. Likewise, others may have been missed or are attributed elsewhere. Please feel free to help in this regard to ensure we leave no one behind. We have

identified 14 people from Barrhead who gave their lives in war. Robert McEwen was gifted to the town a few years ago and I did find an email that shows his plaque is at the Legion in town. Thank you.

Best Regards,

Toni Hall

Canadian Fallen Heroes Foundation

www.canadianfallenheroes.com

Like us on Facebook!

www.facebook.com/CanadianFallenHeroes

'When you go home, tell them of us and say, for your tomorrow, we gave our today.'

The information contained in this communication is confidential and intended only for the use of the recipient named above, and may be legally privileged and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please resend it to the sender and delete the original message and copy it from your computer system. Opinions, conclusions and other information in this message that do not relate to our official business should be understood as neither given nor endorsed by the foundation

Barrhead

Brock, George Willis

Carter, Charles William

Diggon, Harold Rose

Donald, James Corke

Gardner, Alfred

Hooper, Michael Willoughby

Kepke, John

Mark, Alfred Rothwell

McEwan, Robert

Pess, Frank

Suchow, Kost

Weisgerber, Phillip Anton

Whitaker, James A.

CANADIAN FALLEN HEROES

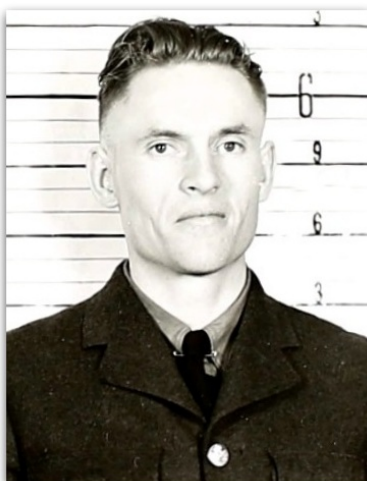
Alberta has a long history of military service and sacrifice. The provincial honour roll includes the names of over nine thousand fallen soldiers, sailors and airmen and women. They left their family, friends and plans for the future to serve. Many are buried overseas, at or near the place of their final battle and most were survived by their parents. **Their story must be told.** Founded in Alberta by retired military personnel in 2002, the Canadian Fallen Heroes Foundation has researched Alberta's military history in order to preserve their memory. Governed by a volunteer board of directors, **we tell their story.**

Barrhead is one of 925 Alberta communities to lose a son or daughter in service and as such has been allocated a search designation IN MEMORIAM on our charity's website. Once researched and written, biographies for former residents will be placed here where they can be searched by name or collectively by searching the community. They are preserved here in a format preferred by today's youth to be shared with and utilized by schools and educators as part of Remembrance Day curriculum. May they serve to remind this and future generations that the freedom to pursue our dreams and aspirations was secured by a generation who sacrificed theirs.

The ultimate measure of a man is not where he stands in moments of comfort and convenience, but where he stands at times of challenge and controversy. Martin Luther King, Jr.

Oak framed and metal art Memorials commissioned by the Foundation also adorn the walls of Legions and public facilities throughout Alberta. Commissioned in honour of former residents, they are proudly displayed in over 100 communities. Memorials are printed on metal art panels measuring 12 x 18 inches. Images and biographies are infused onto an aluminum surface using dyes rather than traditional inks. The process provides outstanding image clarity and longevity. Memorial plaques are produced for those for whom a suitable photograph is available at a cost of \$300.00. This year marks the 100th anniversary of the Royal Canadian Air Force. Flying Officer A. R. Mark (pictured below), was educated at Barrhead high school and was researched as part of our campaign to commemorate the fallen airmen and women of Alberta. Please consider commissioning a plaque for permanent display and to use as part of your Remembrance Day ceremonies.

The Canadian Fallen Heroes Foundation is a federally registered charity. Those supporting the project are acknowledged IN MEMORIAM adjacent the Barrhead honour roll.



***They shall grow not old, as we that are left grow old; Age shall not weary them, nor the years condemn.
At the going down of the sun and in the morning We will remember them. - Laurence Binyon.***

403.453.1881 email: memorials@canadianfallenheroes.com
Canadian Fallen Heroes Foundation – 192 700 8 Ave. S.W. Calgary, AB - T2P 1H2
Registered Charity No. 86563 9447 RR0001

LEST WE FORGET

Memorials have been commissioned for the following communities:

PROJECT COMPLETE

Acheson	Dewberry	Peace River
Airdrie	Didsbury	Penhold
Arrowwood	Drayton Valley	Picture Butte
Barrhead	Drumheller	Ponoka
Bashaw	Eckville	Provost
Bassano	Edmonton	Red Deer
Beaumont	Edson	Redcliff
Beaverlodge	Fairview	Rocky Mountain House
Bentley	Fort MacLeod	Sangudo
Bezanson	Fort McMurray	Sedgewick
Blackfalds	Fort Saskatchewan	Sexsmith
Blairmore	Grande Prairie	Sherwood Park
Bonnyville	Grimshaw	Slave Lake
Bow Island	Hanna	Spruce Grove
Bowden	High Level	St. Albert
Breton	High Prairie	St. Paul
Brooks	High River	Standard
Calgary	Hinton	Stettler
Calmar	Hythe	Strathmore
Camrose	Innisfail	Sundre
Canmore	Killam	Sylvan Lake
Cardston	Lacombe	Taber
Caroline	Leduc	Thorsby
Carstairs	Lethbridge	Three Hills
Castor	Lloydminster	Tofield
Cherry Grove	Lomond	Tomahawk
Clairmont	Maskwacis	Two Hills
Claresholm	Mayerthorpe	Vermilion
Clive	Medicine Hat	Veteran
Clyde	Millet	Vulcan
Coaldale	Morinville	Wainwright
Cochrane	Nanton	Warner
Cold Lake	Nisku	Westlock
Coutts	Okotoks	Wetaskiwin
Debolt	Olds	Whitecourt

MEMORIAL DISPLAY



Royal Canadian Legion - Castor, Alberta

"At the going down of the sun and in the morning, we will remember them."

On Saturday June 22, 2019, the West Smoky Legion Branch No. 244 proudly presented an afternoon of commemoration for the Bezanson Fallen Heroes from WWI and WWII. The Legion had partnered with the Canadian Fallen Heroes Foundation to put a face to the fallen, to share a glimpse into the lives of the soldiers and to preserve their memory through memorials. Bezanson is the 2nd Community in Alberta to have all of their Fallen Heroes Commemorated.

It was an honour and a privilege to be involved in the project to commemorate the Fallen Heroes of Bezanson. The Memorial Plaques will be a constant reminder of the sacrifices made to ensure we can enjoy life as we know it. After the event, I was approached by the great grandson of one of the Fallen Heroes to tell me that he was so moved by the presentation that he is now planning a trip to France next year to see his great grandfather's headstone. That led me to believe that the event had made a significant impact on the attendees.

Wanda Zenger

In the words of Winston Churchill

"Never in the field of human conflict, has so much been owed, by so many, to so few"

MEMORIAL DISPLAY



High Prairie Legion



Moosomin Legion



Kerby Centre - Calgary

HOMETOWN HEROES CAMPAIGN

FOR THOSE WHO HAVE GIVEN,
AND THOSE WHO CONTINUE TO GIVE.



www.coldlake.com

*Thank You
to all the Canadians
who have served our country*



delowin.ca

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Fax: 204.747.2927
E-mail: admin@delowin.ca

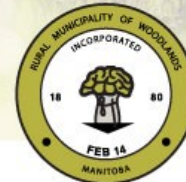
TOWN OF
MOOSOMIN

REMEMBERING AND HONORING
OUR FALLEN HEROES



701 MAIN ST BOX 730
MOOSOMIN, SK S0G 3N0
306-435-3343

Lest we forget
for those brave
who gave their lives
so we could live ours



A place to put down roots

Rural Municipality of Woodlands 57 Railway Avenue
Woodlands MB R0C 3H0 204-383-5679

Digital PSA/Acknowledgement Ad Sizes
Full Page 5.73 x 6.8 inches - 430 x 510 Pixels

Predesigned ads and or component parts with instructions can be sent as a jpeg file.
Email - memorials@canadianfallenheroes.com.

Edward LeBlanc

From: Laurie Haak <LHaak@yrl.ab.ca>
Sent: April 8, 2024 12:53 PM
Cc: YRL Chair; Karla Palichuk; Wendy Sears
Subject: [EXTERNAL] - YRL 2023 Annual Report
Attachments: YRL 2023 Annual Report.pdf

You don't often get email from lhaak@yrl.ab.ca. [Learn why this is important](#)

Sending on behalf of YRL Board Chair Hank Smit.

Good afternoon,

As a valued partner and/or member of Yellowhead Regional Library (YRL), I am happy to share the **YRL 2023 Annual Report**.

For YRL member municipalities and school divisions, we know return on your investment with us is critical. The Annual Report demonstrates several key indicators of our value to your residents and students.

The power of regional collaboration opens a world of resources to every person living in the YRL region. The power of our collective purchasing and distribution delivers a catalogue of materials beyond what any individual library could maintain on its own. And, the power of our continuous improvement brings the latest technology and best practices to each member library and the patrons they serve. I hope you find the Annual Report informative and reflective of a remarkable year.

We would be happy to speak to your Council and/or Library Board about YRL services, governance and our [2023-2025 Strategic Plan](#). To schedule a presentation, please contact Laurie, Executive Assistant, at lhaak@yrl.ab.ca or 780-962-2003, x221.

Thank you for your continued support of YRL and library services.

Hendrik (Hank) Smit

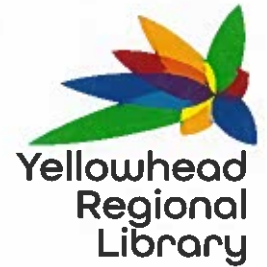
Board Chair
chair@yrl.ab.ca

yrl.ab.ca | Box 4270, Spruce Grove, AB T7X 3B4



We Deliver!

2023 Annual Report



Message from the Board Chair

We deliver! That's the theme of this year's annual report and it fits. The past year was incredibly accomplished, and I am grateful to my fellow board members for their contributions in guiding Yellowhead Regional Library staff. Thank you for your service.

We deliver on our Plan of Service. The ambitious plan outlines four pillar goals, and progress was made through 2023 on each.

We deliver advocacy. YRL demonstrated significant leadership last year as a key participant in the library systems advocacy committee. Efforts to demonstrate the value of libraries to elected officials resulted in a five per cent increase in Provincial funding and adoption of more current population data. Plus, we gave 11 presentations to municipal councils and 22 presentations to municipal library boards to further enhance their understanding of YRL's return on investment to them.

We deliver websites. All member library websites were upgraded to a new platform, providing better cybersecurity and functionality. To help those for whom English is a second language, each website has the ability to be translated into any language.

We deliver professional development. The Stronger Together Conference was presented in a unique format, virtual and in-person, with great results. We partnered with Northern Lights, Parkland Regional and Peace Library Systems to present two days of terrific content. A third day, presented by the Alberta Library Trustees' Association, helped library board members make connections and discuss important issues.

We deliver materials. With the last of the new library vehicles purchased, the YRL fleet is up-to-date and on the road. More than 2,400 van runs were made, delivering nearly two million resources to member libraries and beyond.


We deliver value. Together the collective buying power and resource sharing of the regional library system gives every library in our area access to the world of information, entertainment and knowledge.

We deliver for good. Libraries are the heart of our communities. They offer an open, free, welcoming space for everyone.

I'm very proud of the efforts of the entire board and staff of YRL, and look forward to great things in 2024.

Hendrik (Hank) Smit

Chair, Yellowhead Regional Library Board of Trustees



"Overall, the staff and board of YRL focused on the deliverables in the first year of this plan of service, with the goal of ensuring supportive services from YRL so that the libraries can support their communities. Priorities shifted as the environment changed, partnerships were grown, and pilot programs developed."

Karla Palichuk
Director

PUBLIC LIBRARY INTERACTIONS

41 Visits **110** In-person Consultations **1,295** Virtual Consultations

SCHOOL LIBRARY CONSULTATIONS

13
In-person Visits

206
Virtual Interactions



COLLECTIONS



Total Print Materials



eResources



Total Non-print Materials

“The Library Development Services team provided enhanced training and resources, outreach and services to our school libraries, and supported our public libraries, through their celebrations and challenges, as a hub for connection and learning. We are dedicated to the promotion and use of YRL services — from eResources to high-quality training — to be a foundation for the excellent library services offered to patrons within the YRL region.”

Jessica Knoch
Manager, Library Development Services

“With a focus on increased efficiency and community impact, Technology Services spearheaded projects, like new websites that can be translated into the language of your choice, and implemented solutions to position YRL and its libraries for sustained success in an ever-evolving landscape of information access and technology.”

Stephanie Thero
Manager, Technology Services



INDIGENOUS SERVICES



Program
and
Initiative
Hours

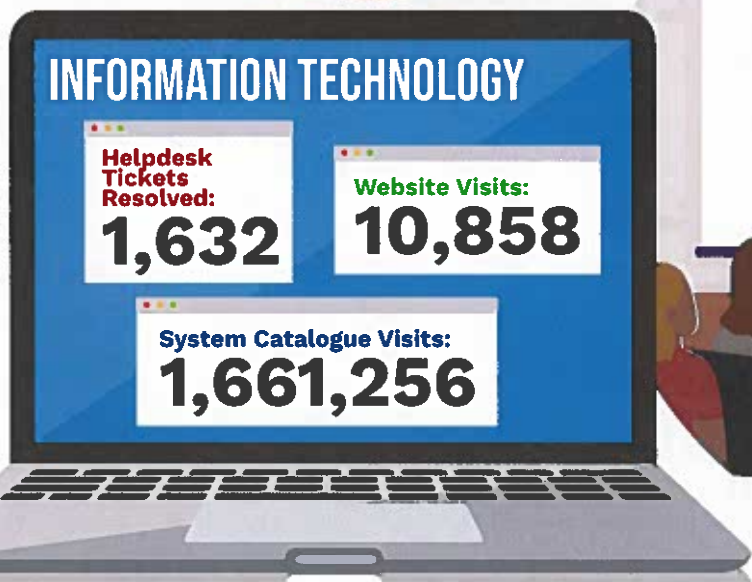


In-library or
Community
Programs

TRAINING

18
EVENTS
HELD

1,242
PARTICIPANTS
TRAINED



“In order to connect library collections to patrons, Collections and Resource Sharing staff facilitated the movement of more than 1.9 million items through YRL in 2023. To strengthen the Coordinated Collection Development tool, we invited two other library systems to share in the tool to generate sustainable funding for future innovations.”

Jocie Wilson
Manager, Collections and Resource Sharing



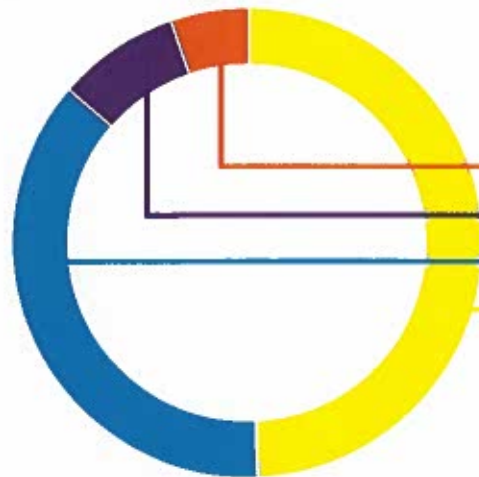
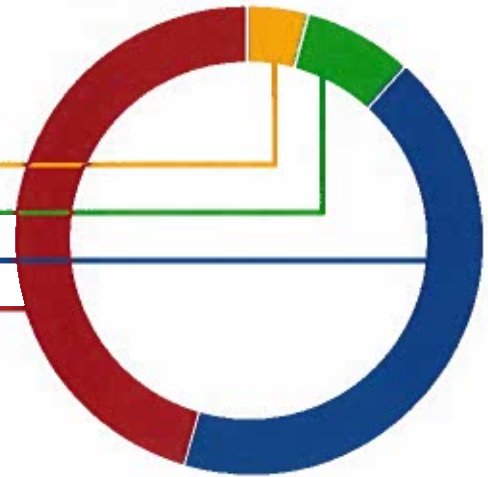
“In Administrative Services, we focused on getting a new vehicle for our fleet and maintaining our building premises to keep our core operations safe and secure.”

Wendy Sears Ilnicki
Deputy Director and
Manager, Administrative Services



Revenue

School Levies	\$147,278 (4.2%)
Contract Services	\$261,989 (7.5%)
Provincial Government	\$1,493,214 (43.0%)
Municipal Levies	\$1,574,103 (45.3%)
Total	\$3,476,584



Expenses

Administration	\$197,944 (5.4%)
Building and Capital	\$308,160 (8.4%)
Direct Services	\$1,354,594 (36.8%)
Staffing	\$1,816,505 (49.4%)
Total	\$3,677,203

Yellowhead Regional Library

Mailing Address
Box 4270, Spruce Grove, AB T7X 3B4

Building Location
433 King Street, Spruce Grove, AB T7X 2C6

Phone Toll-free
780-962-2003 1-877-962-2003

yrl.ab.ca



5103-51st St, Box 4616 Barrhead, AB T7N 1A5
780-674-3341

April 23, 2024

To: Mayor David McKenzie and Council Members,

I am writing to you on behalf of the 55+ Committee that has been formed with other organizations and volunteers to bring education and promote a healthy living for our 55+ community. With June 2 to June 8, 2024 being Seniors Week, our committee has come together and created an inaugural event, the Barrhead Seniors Expo, and we are looking forward to its success via gaining help from the community.

The Barrhead Senior's Expo will be filled with information promoting healthy aging through speakers, vendors and activities highlighted within our community such as the Barrhead Seniors Centre, the Aquatics Centre, Fitness Classes, Pickleball, the Art Club, the Barrhead Public Library and Barrhead and District FCSS Society as well as many more!!

Our event is aimed at 55+ population fostering community spirit and promoting healthy living. We anticipate that it will attract a significant number of participants and spectators from the local community.

In saying this, we are reaching out to inquire about the possibility of utilizing the Agrena facilities for our upcoming event on Thursday, June 6, 2024 from 10am-3pm. Given our commitment to our cause and the non-profit nature of our organizations, we are kindly requesting to use the Agrena facilities without incurring any rental fees. As a non-profit organization, we operate on a limited budget, and being able to utilize your facilities without additional financial strain would significantly contribute to the success of our event.

The Barrhead Seniors Drop-In Centre will also be hosting a large portion of the event with the Centre acting as the main hall and vendor set up. We are looking to utilize the spaces of the Agrena such as the Dr. Godberson Multi-Purpose Room, the Pool Lobby, the Outdoor Arena and the Indoor Arena (in case of poor weather). Our hopes are that with good weather, we will be able to hold all activities planned on the outdoor arena space.

We assure you that we will adhere to all rules and regulations set forth by Agrena regarding facility usage. Additionally, we are open to discussing any specific terms or conditions that Agrena may have regarding complimentary facility usage. We understand that accommodating requests for complimentary facility usage may not always be possible, but we sincerely hope that you will consider our request favorably.

Please feel free to contact myself, Leah Jackson, FCSS Program Coordinator, to discuss this matter further or to schedule a meeting at your convenience. We genuinely appreciate your time and consideration of our request.

Thank you very much for considering our proposal. We look forward to working together and to bring the 55+ Expo to our community!!

Warm Regards,

Leah Jackson

FCSS Program Coordinator

780-674-3341 ext 103

program.coordinator@barrheadfcss.org

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