



**AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, FEBRUARY 28, 2023 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

Barrhead....a quality community....giving a quality lifestyle

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – February 14, 2023
4. Public Hearings
 - (a) There are no Public Hearings
5. Delegations
 - (a) Delegation at 5:30 p.m. – Sgt. R.W. (Bob) Dodds, representing the Barrhead Detachment, RCMP
6. Old Business
7. New Business
 - (a) Monthly Bank Statement – for the month ended January 31, 2023
 - (b) Financial Request from the Barrhead Community Garden Society
8. Reports
 - (a) Council Reports
 - (b) CAO Report

9. Minutes

- (a) Community Futures Yellowhead East – December 15, 2022
- (b) Barrhead & District Family and Community Support Services – December 15, 2022

10. Bylaw

- (a) There are no Bylaws

11. Correspondence Items

- (a) Letter dated February 23, 2023 from Barrhead & District FCSS, the Barrhead and Community Volunteer Planning Committee

12. For the Good of Council

13. Tabled Items

14. Closed Session

15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, FEBRUARY 14, 2023,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf , D. Kluin, R. Klumph, A. Oswald and D. Sawatzky

Officials: Ed LeBlanc, CAO, Cheryl Callihoo, Director of Development & Legislative Services and Director of Parks and Recreation, Shallon Touet

OTHERS: Barry Kerton, Barrhead Leader

ABSENT Cr. D. Smith

CALL TO ORDER Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

034-23 Moved by Cr. Klumph that the agenda be accepted as presented with the following amendments:

- Add - 5(a) – Addendum- Delegation- Shallon Touet, Director of Parks & Recreation
- Delete – Closed Session

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of January 24, 2023, were reviewed.

035-23 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of January 24, 2023 be accepted as presented.

CARRIED UNANIMOUSLY

DELEGATION Mayor McKenzie and Council welcomed Shallon Touet, Director of Parks & Recreation at 5:30pm.

Shallon Touet presented for review with Mayor and Council to review the tenders for an observation deck over the Paddle River as approved in the 2023 capital budget.

EXITED Mayor McKenzie and Council thanked Shallon Touet, Director of Parks & Recreation for his presentation and Shallon Touet exited the Chambers at 5:46 pm.

036-23 Moved by Cr. Kluin that Council retender the observation deck by amending the scope of the tender by replacing the wooden railings with a steel railing with a 30-day tender process.

CARRIED UNANIMOUSLY

APPOINTMENT TO THE LOCAL ASSESSMENT REVIEW BOARD & THE COMPOSITE ASSESSMENT REVIEW BOARD

A request from Capital Regional Assessment Services Commission (CRASC) to appoint the Assessment Review Board Members, was received.

037-23 Moved by Cr. Assaf that Council appoints Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles and Raymond Ralph to the Town of Barrhead’s Local Assessment Review Board and the Composite Assessment Review Board and further;

CARRIED UNANIMOUSLY

038-23 Moved by Cr. Klumph that Council appoints Raymond Ralph as the Chairman of the Town of Barrhead's Local Assessment Review Board and the Composite Assessment Review Board, and further;

CARRIED UNANIMOUSLY

039-23 Moved by Cr. Sawatzky that Council appoints Gerryl Amorin as the Assessment Review Board Clerk to the Town of Barrhead's Local Assessment Review Board and the Composite Assessment Review Board.

CARRIED UNANIMOUSLY

**POLICY #11-001, ELECTED
OFFICIALS EXPENSES**

For Council to approve a revised Policy # 11-001, Elected Officials Expenses, effective January 1, 2023, was reviewed.

040-23 Moved by Cr. Assaf that Council approves the revised Policy # 11-001, Elected Officials Expenses, as presented and replacing the acronym "AUMA" to "A.M." effective January 1, 2023.

CARRIED UNANIMOUSLY

**POLICY #23-23-005, BARRHEAD
REGIONAL FIRE SERVICES
FIGHTER PAY SCHEDULE**

For Council to approve a revised Appendix "A" of Policy # 23-23-005, Barrhead Fire Services Pay Schedule, was reviewed.

041-23 Moved by Cr. Oswald that Council approves the revised Appendix "A" of Policy # 23-23-005, Barrhead Fire Services Pay Schedule as presented, effective January 1, 2023.

CARRIED UNANIMOUSLY

**COUNCIL
REPORTS**

The following Reports to Council as of February 14, 2023, were reviewed:

- Agricultural Society
- Municipal Planning Commission

042-23 Moved by Cr. Kluin that the following Reports to Council as of February 14, 2023, be accepted as information and as presented:

- Agricultural Society
- Municipal Planning Commission

CARRIED UNANIMOUSLY

**MINUTES TO
COUNCIL**

The following Minutes to Council were reviewed:

- Community Futures Yellowhead East – September 15, 2022
- Community Futures Yellowhead East – October 20, 2022
- Barrhead & District Social Housing Association – December 12, 2022
- Barrhead Exhibition Association and Agricultural Society Board Meeting and Reports – January 24, 2023
- Barrhead Exhibition Association and Agricultural Society Board Meeting and Reports – February 7, 2023

043-23 Moved by Cr. Klumph that the Minutes to Council be accepted as information and as presented.

- Community Futures Yellowhead East – September 15, 2022
- Community Futures Yellowhead East – October 20, 2022
- Barrhead & District Social Housing Association – December 12, 2022
- Barrhead Exhibition Association and Agricultural Society Board Meeting and Reports – January 24, 2023
- Barrhead Exhibition Association and Agricultural Society Board Meeting and Reports – February 7, 2023

CARRIED UNANIMOUSLY

**BYLAW 02-2023,
CEMETERY BYLAW**

To present Bylaw 02-2023, Cemetery Bylaw for Council's review, consideration and formal adoption.

044-23 Moved by Cr. Klumph that Council pass the first reading of Bylaw 02-2023, Cemetery Bylaw, as presented.

CARRIED UNANIMOUSLY

045-23 Moved by Cr. Oswald that Council pass the second reading Bylaw 02-2023, Cemetery Bylaw, as presented.

CARRIED UNANIMOUSLY

046-23 Moved by Cr. Kluin that Bylaw 02-2023, Cemetery Bylaw be presented for the third reading.

CARRIED UNANIMOUSLY

047-23 Moved by Cr. Assaf that Council pass the third reading of Bylaw 02-2023, Cemetery Bylaw, as presented.

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEM**

The following correspondence items was reviewed:

Letter dated January 27, 2023 from Sheila Gilmour, Mayor for the Town of Fox Creek, supporting the Town of Ponoka with their request to the Ministry of Health for better delivery of ambulance services across the province.

048-23 Moved by Cr. Oswald that Council accepts the letter dated January 27, 2023 from Sheila Gilmour, Mayor for the Town of Fox Creek, supporting the Town of Ponoka with their request to the Ministry of Health for better delivery of ambulance services across the province, as information.

CARRIED UNANIMOUSLY

Letter dated February 6, 2023 from Amy Cherniwchan, Mayor for the Town of Smoky Lake, supporting the owners of the Camrose Casino appeal to the AGLC denying their request to relocate to Edmonton.

049-23 Moved by Cr. Kluin that Council instructs Administration to write a letter supporting the owners of the Camrose Casino appeal to the AGLC denying their request to relocate to Edmonton.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Sawatzky thanked Council for allowing zoom calls to Council Meetings when he was away.

Cr. Oswald thanked the Agricultural Society for their best year ever.

Cr. Kluin thanked Rita Lyster for her fund-raising event on behalf of Dr. Wray.

Cr. Klumph made reference to the recent legal education session he recently attended.

ADJOURN

050-23 Moved by Cr. Assaf that the Council Meeting be adjourned at 6:10 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: February 28, 2023

Re: 5:30 p.m. Delegation - Sgt. R.W.(Bob) Dodds, representing the RCMP Barrhead Detachment

1.0 **PURPOSE:**

In discussion with the local RCMP Sergeant, review and discuss the community's Crime Statistic Report along with the priorities for the RCMP's upcoming 2023-2024 Annual Performance Plan.

2.0 **BACKGROUND AND DISCUSSION:**

On January 30th, Administration received a request from Sergeant Dobbs to meet with Council to review the proposed 2023-2024 Annual Performance Plan and to identify the community's priorities for the upcoming fiscal year.

During the April 12, 2022 Council Meeting, Council passed the following resolution:

Moved by Cr. Sawatzky that Council accepts Sergeant Dodds' presentation on the proposed 2022-2023 RCMP Annual Performance Plan, as information and identifies the following as the main priorities for the Annual Plan:

- *Drug Enforcement*
- *RCMP Visibility*

(Resolution: 135-22)

Along with the request to review the upcoming 2023-2024 Annual Performance Plan, the RCMP also submitted the Crime statistics for the Barrhead Provincial Detachment for October-December: 2018-2022.

3.0 ALTERNATIVES:

- 3.1 Council accept Sergeant Dodds presentation on the Barrhead Provincial Detachment Crime Statistics Report from October – December: 2018-2022, as information.
- 3.2 Council tables the Barrhead Provincial Detachment Crime Statistics Report from October – December: 2018-2022 and request further information from Sergeant Dodds.
- 3.3 Council accepts Sergeant Dodd's presentation on the proposed 2023-2024 RCMP Annual Performance Plan, as information and identifies the following as the Town's main priorities for the Annual Plan:
- 3.4 Council tables the RCMP's 2023-2024 Annual Performance Plan and request further information from Sergeant Dodds to be presented at the next Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

Not Applicable

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

In consultation with Town Council, the RCMP's Annual Performance Plan, more specifically the RCMP operational strategic priorities would be similar to the Town's vision.

8.0 ATTACHMENTS:

- 8.1 Letter from the RCMP – Barrhead dated January 30, 2023
- 8.2 Information from Alberta RCMP Operational Communication Centre relating to RCMP Emergency 9-1-1
- 8.3 Crime Statistics from the Barrhead Provincial Detachment October – December: 2018-2022
- 8.4 From the RCMP Detachment – RCMP Provincial Policing Report dated January 24, 2023

9.0 RECOMMENDATION:

- (a) Council accept Sergeant Dodds presentation on the Barrhead Provincial Detachment Crime Statistics Report from October – December: 2018-2022, as information.
- (b) Council accepts Sergeant Dodd's presentation on the proposed 2023-2024 RCMP Annual Performance Plan, as information and identifies the following as the Town's main priorities for the Annual Plan:

(original signed by the CAO)

Edward LeBlanc
CAO



January 30, 2023

Sgt. Bob Dodds
NCO i/c RCMP
Barrhead, Alberta

Dear Mayor McKenzie,

Please find attached the quarterly Community Policing Report that serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for Barrhead Detachment spanning the October 1st to December 31st, 2022 reporting period. This report is a key tool to address any questions or concerns you may have, as part of our continued commitment to engage with your leadership team and the constituents you represent.

As we embark on 2023, the top priority for the Alberta RCMP remains the safety and security of all Albertans. Thus, this letter and attached appendixes will provide for you an update on our Next Generation 9-1-1 (NG911) upgrades in our Operational Communications Centers (OCC). The Alberta RCMP OCC Program provides response to police emergencies and routine calls for service to approximately 1.3 million citizens of Alberta, including 22 First Nations communities. The OCC provides police dispatch and call-taking services supporting 117 RCMP detachments and several contracted and/or integrated units. Our call-taking services also serve as a Secondary Public Safety Answering Point (PSAP) for Alberta's 9-1-1 system.

The Canadian Radio-television and Telecommunications Commission (CRTC) has mandated the replacement of the current Enhanced 9-1-1 service in Canada with NG911. This change will enhance public safety communications in an increasingly wireless society and will fundamentally change 9-1-1 and emergency services operations as it exists today. The evolution of NG911 future improvements are anticipated to include:

- 9-1-1 Real-time Text (RTT) by Spring 2024.
- Further location improvements including the potential addition of azimuth to enhance coordinates, vehicle telematics, and building schematics.
- The potential to communicate with 911 operators via video call.

As early adopters of this transition to NG911, the Alberta RCMP's lead in modernizing public safety communications demonstrates our commitment to the safety and security of all Albertans.



As a further update, we are also getting the process underway for multi-year financial plans for MPSA and PPSA contracts. As you are policed under the Provincial Police Service (communities under 5,000), the Alberta RCMP will be working directly with the Province of Alberta to develop the multi-year financial plan.

The attached reporting along with your valued feedback will help ensure we are meeting your community needs on an ongoing basis. As the Chief of Police for your community, please do not hesitate to contact me if you have any questions or concerns.

Sgt. Bob Dodds
NCO i/c RCMP
Barrhead, Alberta



A. Who we are....

The Alberta RCMP has two 9-1-1 call taking centres located in Edmonton and Red Deer. Each centre employs 75 highly trained 9-1-1 call taker / dispatchers, responding to police emergency and routine calls. Employees working in RCMP Emergency Communications has successfully completed a mandatory national certification program consisting of 320 hours of facilitator led classroom and another 700 hours of on-the-job training with a Field Coach.

B. What we do....

The RCMP Provincial Operational Communications Centres (OCC) are the secondary answering point for approximately 1.3 million Albertans, and dispatching 117 RCMP detachments/units.

In 2021, we received and processed 236,669 9-1-1 and 361,271 complaint (routine/non-emergency) calls, which equates to about 1,600 calls per day. Approximately 60% of these calls will result in the creation of a police file which will be dispatched to a front-line police officer.

Call takers are tasked with asking numerous questions to ensure an appropriate response. These questions will focus on your/the incident location (exact address expedites the process), what is occurring and who is involved. You can expect questions regarding weapons, alcohol and drugs, to ensure everyone's safety. And don't worry, often while we are continuing to ask questions, we have already dispatched a police officer who is enroute.

C. How it happens....

When you call 9-1-1, you can expect the first response to be "9-1-1 what is your emergency?", followed by "what is your exact location?". At this point dependant upon your response, you may be transferred to the correct emergency service provider (i.e. Police, Fire or Ambulance). You will then be asked a 2nd time for your exact location. The more specific you are, will expedite our ability to generate a file for dispatch.

The call taker is generating an electronic file

D. How you can help....

1. Know your location. A specific address is always best.
2. Be patient and respond to the questions asked. There is no delay in emergency service response but we must ensure the most appropriate personnel, equipment are enroute to you and make sure everyone is safe.



E. What's next....

The Canadian Radio-television and Telecommunication Commission (CRTC) is the Government of Canada body that regulates telephone and cellular service companies. These companies create networks that make it possible to connect 9-1-1 calls to call centres. These centres then dispatch emergency responders, such as police, firefighters and paramedics.

On March 7, 2019, the CRTC directed that all telecommunication service providers and incumbent local exchange carriers (phone, cable & wireless services) must evolve their current networks to provide Internet Protocol-based capabilities by 2025. The new and improved platform is known as Next Generation 9-1-1 or NG9-1-1.

NG9-1-1 networks and services will allow Canadians access to new, improved and innovative emergency services. The design and related interconnection arrangement of NG9-1-1 networks are secure, reliable, resilient and cost-effective for stakeholders.

F. How will NG9-1-1 changes impact me....

The Next Generation 9-1-1 network and related communications technology will provide emergency service providers with new opportunities to keep the public and field responders safer, while also giving 9-1-1 Emergency Dispatch Centres tools to make them more effective and efficient within their communities.

Some of the improvements that will assist in providing improved and safer service delivery will include, better location accuracy (three-dimensional mapping showing which floor of a high rise etc.); improved crash data (vehicle telematics etc.); real-time video and picture sharing; text with 9-1-1 for the deaf and hard of hearing community; new services such as language assistance/translation services; downlinks to smartphone applications (i.e. medical records etc.); and improved coordinated responses and information sharing amongst emergency service providers.

G. To find out more....

To find out more about Next Generation 9-1-1, you can visit the [CRTC website](#).

To find out more about RCMP 9-1-1 Call Taking/Dispatch jobs, please visit our [website](#).



Barrhead Provincial Detachment Crime Statistics (Actual) Q3 (Oct - Dec): 2018 - 2022

All categories contain "Attempted" and/or "Completed"

January 5, 2023

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		2	0	0	0	0	-100%	N/A	-0.4
Robbery		1	1	3	0	1	0%	N/A	-0.1
Sexual Assaults		5	2	0	1	4	-20%	300%	-0.3
Other Sexual Offences		3	1	3	0	5	67%	N/A	0.3
Assault		27	10	15	22	22	-19%	0%	0.2
Kidnapping/Hostage/Abduction		1	0	2	2	3	200%	50%	0.6
Extortion		2	4	0	2	0	-100%	-100%	-0.6
Criminal Harassment		6	6	5	2	8	33%	300%	0.0
Uttering Threats		15	6	4	5	4	-73%	-20%	-2.3
TOTAL PERSONS		62	30	32	34	47	-24%	38%	-2.6
Break & Enter		31	28	44	28	18	-42%	-36%	-2.6
Theft of Motor Vehicle		15	23	26	23	6	-60%	-74%	-1.8
Theft Over \$5,000		9	5	3	4	2	-78%	-50%	-1.5
Theft Under \$5,000		66	45	45	49	28	-58%	-43%	-7.2
Possn Stn Goods		7	21	16	9	0	-100%	-100%	-2.6
Fraud		6	8	9	15	8	33%	-47%	1.1
Arson		1	3	2	3	3	200%	0%	0.4
Mischief - Damage To Property		0	15	8	16	17	N/A	6%	3.5
Mischief - Other		19	1	0	3	2	-89%	-33%	-3.2
TOTAL PROPERTY		154	149	153	150	84	-45%	-44%	-13.9
Offensive Weapons		4	4	3	6	3	-25%	-50%	0.0
Disturbing the peace		3	7	3	3	5	67%	67%	0.0
Fail to Comply & Breaches		32	38	23	23	17	-47%	-26%	-4.5
OTHER CRIMINAL CODE		20	11	9	10	7	-65%	-30%	-2.7
TOTAL OTHER CRIMINAL CODE		59	60	38	42	32	-46%	-24%	-7.2
TOTAL CRIMINAL CODE		275	239	223	226	163	-41%	-28%	-23.7



Barrhead Provincial Detachment

Crime Statistics (Actual)

Q3 (Oct - Dec): 2018 - 2022

All categories contain "Attempted" and/or "Completed"

January 5, 2023

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		7	6	4	4	4	-43%	0%	-0.8
Drug Enforcement - Trafficking		1	1	0	0	2	100%	N/A	0.1
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		8	7	4	4	6	-25%	50%	-0.7
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		2	2	2	2	1	-50%	-50%	-0.2
TOTAL FEDERAL		10	9	6	6	7	-30%	17%	-0.9
Liquor Act		3	9	12	1	12	300%	1100%	1.0
Cannabis Act		2	2	3	0	1	-50%	N/A	-0.4
Mental Health Act		24	20	32	11	22	-8%	100%	-1.3
Other Provincial Stats		20	29	30	34	36	80%	6%	3.7
Total Provincial Stats		49	60	77	46	71	45%	54%	3.0
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		4	3	9	9	7	75%	-22%	1.2
Total Municipal		4	3	9	9	7	75%	-22%	1.2
Fatals		0	0	0	0	1	N/A	N/A	0.2
Injury MVC		8	5	4	5	3	-63%	-40%	-1.0
Property Damage MVC (Reportable)		136	140	108	95	122	-10%	28%	-7.3
Property Damage MVC (Non Reportable)		8	12	4	14	3	-63%	-79%	-0.8
TOTAL MVC		152	157	116	114	129	-15%	13%	-8.9
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	4	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		264	256	302	599	407	54%	-32%	62.9
Other Traffic		2	4	2	2	1	-50%	-50%	-0.4
Criminal Code Traffic		20	26	18	8	7	-65%	-13%	-4.4
Common Police Activities									
False Alarms		14	17	12	11	16	14%	45%	-0.2
False/Abandoned 911 Call and 911 Act		41	38	20	18	33	-20%	83%	-3.6
Suspicious Person/Vehicle/Property		61	114	69	48	49	-20%	2%	-9.0
Persons Reported Missing		9	6	4	5	5	-44%	0%	-0.9
Search Warrants		1	0	1	2	1	0%	-50%	0.2
Spousal Abuse - Survey Code (Reported)		14	10	8	16	17	21%	6%	1.2
Form 10 (MHA) (Reported)		0	0	2	3	2	N/A	-33%	0.7



RCMP Provincial Policing Report

Detachment	Barrhead
Detachment Commander	Sgt. Bob Dodds
Quarter	Q3 2022
Date of Report	January 24, 2023

Community Consultations

Date	2022-10-19
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Victim services
Notes/Comments	Attended Barrhead CARES meeting.

Date	2022-10-20
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Crime reduction
Notes/Comments	Attended BARCC meeting.

Date	2022-10-24
Meeting Type	Meeting with Elected Officials
Topics Discussed	Crime reduction
Notes/Comments	Meeting with Lac Ste Anne County



Date	2022-11-16
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Education session
Notes/Comments	Attended Barrhead CARES meeting.

Date	2022-11-17
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Regular reporting
Notes/Comments	Attended BARCC meeting.

Date	2022-12-19
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Table Top Exercise
Notes/Comments	County of Barrehad and Barrhead Fire Department

Date	2022-12-20
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Annual planning
Notes/Comments	BARCC meeting.



Date	2022-12-13
Meeting Type	Meeting with Elected Officials
Topics Discussed	Quarterly Report
Notes/Comments	Town of Barrhead

Date	2022-10-20
Meeting Type	Town Hall
Topics Discussed	Crime trends, community concerns
Notes/Comments	Neerlandia, very low turnout.

Date	2022-11-01
Meeting Type	Meeting with Elected Officials
Topics Discussed	Quarterly report
Notes/Comments	County of Barrhead



Community Priorities

Priority 1	Enhance Public Confidence and Engagement
Current Status & Results	Please see Community Consultations above.
Priority 2	Reduce substances abuse
Current Status & Results	Detachment members received a tip regarding a high profile drug trafficker. Based upon this tip the members conducted a traffic stop and seized in excess of 1 kg of crystal methamphetamine, along with other drugs in a variety of quantities. This is the third trafficking related file for this suspect in the past 20 months, along with an extortion file. This drug trafficker is facing in excess of 30 charges on four files and remains in custody following their latest arrest.



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	October - December			January - December		
	2021	2022	% Change Year-over-Year	2021	2022	% Change Year-over-Year
Total Criminal Code	226	163	-28%	895	827	-8%
<i>Persons Crime</i>	34	47	38%	170	182	7%
<i>Property Crime</i>	150	84	-44%	559	475	-15%
<i>Other Criminal Code</i>	42	32	-24%	166	170	2%
Traffic Offences						
<i>Criminal Code Traffic</i>	8	7	-13%	50	51	2%
<i>Provincial Code Traffic</i>	599	407	-32%	2,700	1,984	-27%
<i>Other Traffic</i>	2	1	-50%	8	2	-75%
CDSA Offences	4	6	50%	37	41	11%
Other Federal Acts	6	7	17%	42	49	17%
Other Provincial Acts	46	71	54%	252	291	15%
Municipal By-Laws	9	7	-22%	57	54	-5%
Motor Vehicle Collisions	114	129	13%	329	362	10%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

Persons offenses are trending slowly up and this is a concern which we are monitoring. These offenses are not random acts perpetrated by strangers. Typically they involve persons known to one another. Barrhead and area remains a safe place to live and work.

²Data extracted on December 31, 2022 and is subject to change over time.

³Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴Hard Vacancies reflect positions that do not have an employee attached and need to be filled

Police Officers: Of the 10 established positions, eight officers are working with one on special leave. There is one hard vacancy.

Detachment Support: There are three established positions that are currently filled.

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: February 28, 2023

Re: Bank Statement – for month ending January 31, 2023

1.0 PURPOSE:

To approve the Monthly Bank Statement for the month ending January 31, 2023.

2.0 BACKGROUND AND DISCUSSION:

Not applicable.

3.0 ALTERNATIVES:

3.1 That Council approves the Monthly Bank Statement for the month ending January 31, 2023, as presented.

3.2 That Council tables the Monthly Bank Statement for the month ending January 31, 2023 and to instruct Administration to provide further information for the next regular Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

None

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable

8.0 ATTACHMENTS:

8.1 Monthly Bank Statement for month ending January 31, 2023.

9.0 RECOMMENDATION:

That Council approves the Monthly Bank Statement for the month ending January 31, 2023, as presented.

(original signed by the CAO)
Edward LeBlanc
CAO

**TOWN OF BARRHEAD
MONTHLY BANK STATEMENT
FOR MONTH ENDED JANUARY 31, 2023**

PER TOWN OF BARRHEAD:	SERVUS GENERAL ACCT	TERM DEPOSITS
Net Balance - Previous Month	6,088,004.10	0.00
Receipts	1,117,533.73	
Interest	27,202.58	
Transfers from/to Term Deposits	0.00	0.00
Cancelled Cheques	0.00	
SUBTOTAL	7,232,740.41	0.00
Disbursements	670,091.23	
Debentures/Interest		
School Requisition	0.00	
Transfers from/to General	0.00	0.00
NSF/Returned Cheques or Transfers	0.00	
Postdated Cheques	0.00	
NET BALANCE AT END OF MONTH	6,562,649.18	0.00

PER BANK:		
Balance at end of month	6,759,337.70	0.00
Outstanding Deposits	16,861.15	
SUBTOTAL	6,776,198.85	0.00
Outstanding Cheques	213,549.67	
NET BALANCE AT END OF MONTH	6,562,649.18	0.00

TERM DEPOSIT SUMMARY
FOR MONTH ENDED JANUARY 31, 2023

<u>Financial Institution</u>	<u>Term Amount</u>	<u>Interest Rate</u>	<u>Term Started</u>	<u>Investment Details</u>
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Total	\$ <u> -</u>			
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REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: February 28, 2023

Re: Financial Request from the Barrhead Community Garden Society

1.0 PURPOSE:

For Council to review and consider the financial request from the Barrhead Community Gardens Society.

2.0 BACKGROUND AND DISCUSSION:

The Barrhead Community Gardens Society has secured a new location for their local community garden. This Spring the Society will be preparing the new site for this year's activities. At the Society's request, Town's Administration met with representatives from the Society to discuss the new location. The Society has a number of requests for the Town's consideration. The details to the Society's request are as follows:

a) Development of a south trail (including a small parking lot)

The Society is requesting vehicle access to the gardens; encompassing grading to a level area with a few inches of gravel over a 12-foot width and approximately 400 feet in length. As the trail would remain on private property it would not have to be constructed to any municipal standard. The Society advised that the trail is necessary for the delivery of sheds, gazebos and fencing first thing in the spring as well as to provide access to the Garden users.

Town's budget: \$15,000.00 to construct a useable road – removing approximately one foot of top soil and replacing it with clay material and approximately 250 tonnes of 1½" gravel. An existing drainage ditch needs to be addressed as well. The Town could undertake some if not all of the work but may have to hire a private contractor to have it completed.

b) The relocation of the north gate.

With the proposed development of the south trail the north gate could be left as is. The Society would appreciate the re-location of the gate in order to access the existing trail but the noted request is not currently a high priority.

Town's administration would prefer not to relocate the north gate as it serves as a deterrent for the general public to access the Town's property.

c) Porta potty

A Town owned porta potty was located at the previous garden site and managed by the Town. The Society would like to have this practice continued.

Administration is proposing that the porta potty that was located at the previous site be donated to the Society and they would manage it to meet their needs. The value of a new porta potty is approximately \$1,800.00.

d) Hauling cost.

Transport of compost, manure and topsoil will be needed to upgrade the existing soil. Their anticipated source of these materials would be within a 6-mile distance. Approximately 200 tonnes of material is expected to be needed.

The Society is hoping to have the required material donated by a third party but require the material to be transported to the new site.

The Town's own forces could undertake this work with the understanding that the loading of the material be done by another party. The transport cost of the material is calculated at approximately \$2,200.00.

The Town trucks would attempt to spread some of the material but the final spreading and manicure would be done by the Society.

e) New signs

The Society requests three 2' x 3' signs indicating the location/direction of the new Community Garden.

The Society provided a cost of \$627.00 for all three signs.

3.0 ALTERNATIVES:

3.1 Council authorizes the work for the Community Gardens as directed.

3.2 Council tables the request from the Barrhead Community Gardens Society and instructs Administration to present further information at the next regular Council Meeting.

3.3 Council deny the request from the Barrhead Community Gardens Society and receive the report from Administration, as information.

4.0 FINANCIAL IMPLICATIONS:

Depended on the direction Council authorizes. The summary of the Society's financial request is as follows:

➤ Development of a south trail	\$15,000.00
➤ Porta potty	\$1,800.00
➤ Hauling cost of material	\$2,200.00
➤ New signs	<u>\$627.00</u>
Total	\$19,627.00

The 2023 approved Capital Budget includes a budget of \$20,000.00 for the relocation of the Community Gardens.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

If approved, the noted requests would be undertake/coordinated by the Town's Public Works Department as well as the Parks & Recreation Department.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

The Society advised that of the 51 plots registered, 49 of them are by Town residents. Ten additional plots are used to provide produce for the local Food Bank. The Society reports that approximately 575 pounds of produce was provided to the local Food Bank last year.

8.0 ATTACHMENTS:

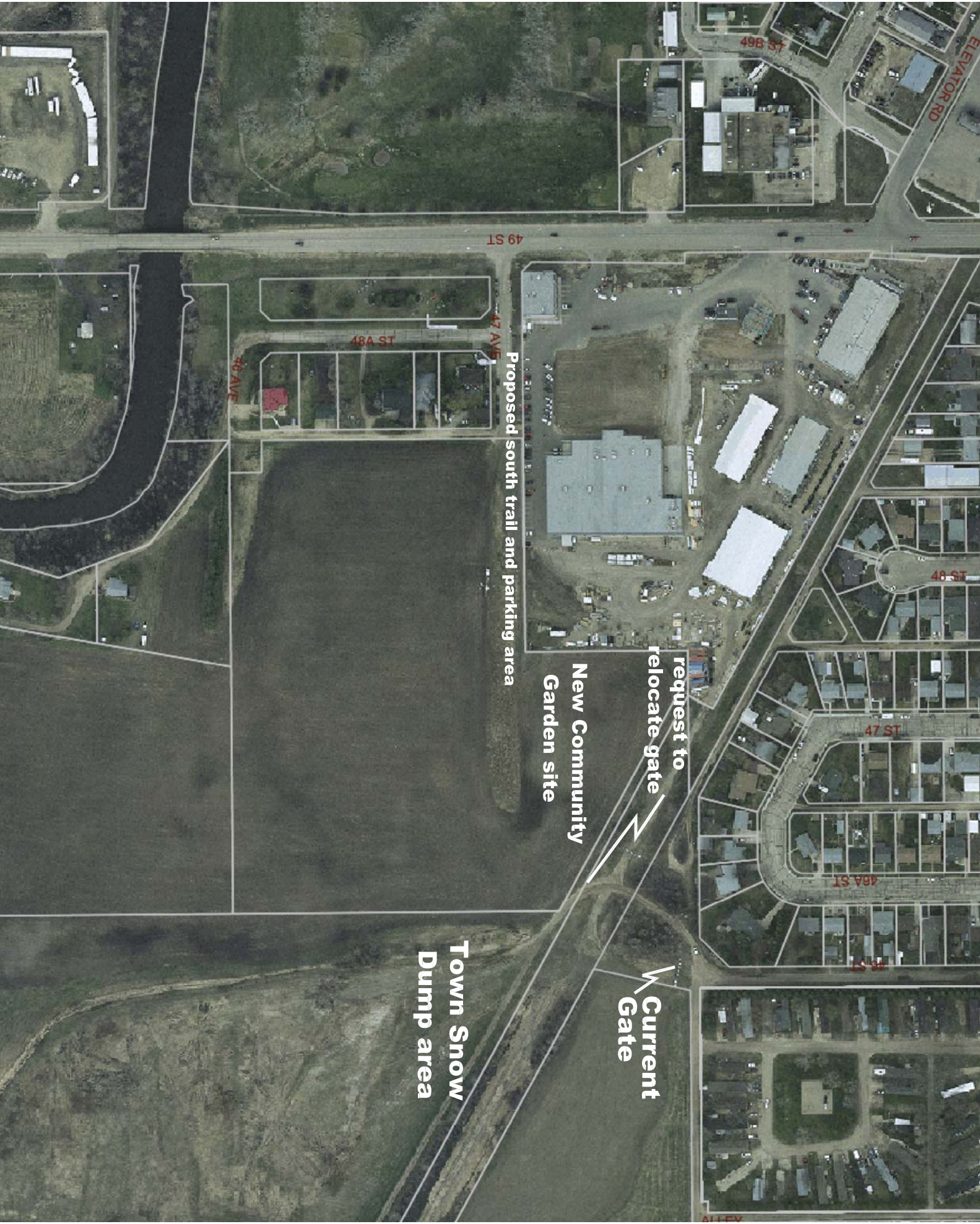
8.1 An aerial photo of the new location of the Community Gardens.

8.2 Information on the benefit of Community Gardening as provided by the Barrhead Community Garden Society

9.0 RECOMMENDATION:

Administration awaits further direction from Council.

(original signed by the CAO)
Edward LeBlanc
CAO





BENEFITS OF COMMUNITY GARDENING



Harvesting Food

- Growing wholesome fresh vegetables
- Supplementing your food supply
- Creating food security in the community by donating fresh vegetables

Improving Health and Wellness

- A healthy, outdoor activity that keeps gardeners young
- A rehabilitative activity for people with health challenges
- An activity that reduces stress, lowers blood pressure, reduces muscle tension and restores a sense of well-being

Building Community

- Sharing information and advice on good gardening
- Sharing seeds, tools and other garden supplies
- Meeting and working alongside your neighbors
- Creating a positive community for gardeners and neighborhood residents
- Providing an opportunity for people experiencing social, criminal justice and economic challenges to positively engage with their community.

Partnering between community leaders and community gardeners to build a vibrant and supportive neighborhood.



Learning About Ecological Integrity

- Organic gardening
- Good gardening practices through workshops
- Creating beautiful public green spaces
- Reducing pollution, noise and temperature in dense urban areas
- Supporting the fertility of the land through cultivation and stewardship that would otherwise be left barren.



(Community Garden Network of
Edmonton and Area, April 2006)

**COUNCIL REPORTS
AS OF FEBRUARY 28, 2023**

		Meeting (since last council)
Agricultural Society	Cr. Oswald (Alt. Cr. Kluin)	_____
Barrhead Accessibility Coalition	Cr. Kluin	_____
Barrhead Cares Coalition	Cr. Assaf	<u> X </u>
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	_____
Barrhead Attraction & Retention Committee	Mayor McKenzie	_____
Barrhead & District Social Housing Association	Cr. Smith	<u> X </u>
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith	_____
Barrhead Regional Airport Committee	Mayor McKenzie and Cr. Assaf	_____
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith (Alt. Cr. Sawatzky)	_____
Capital Region Assessment Services Commission	Cr. Klumph	_____
Chamber of Commerce	Cr. Oswald	<u> X </u>
Community Futures Yellowhead East	Cr. Assaf (Alt. Cr. Kluin)	<u> X </u>
Economic Development Committee	Committee of the Whole	_____
Enhanced Policing School Resource Officer Committee	Cr. Sawatzky (Alt. Mayor McKenzie)	_____
Family & Community Support Services Society	Cr. Kluin and Cr. Oswald	<u> X </u>
Intermunicipal Collaboration Framework Committee	Cr. Assaf, Cr. Smith and Mayor McKenzie	_____
Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	<u> X </u>
Municipal Emergency Advisory Commission	Cr. Assaf, Cr. Kluin and Cr. Smith	_____
Municipal Planning Commission	Cr. Assaf, Cr. Oswald and Cr. Sawatzky (Alt. Cr. Smith)	_____
Subdivision & Development Appeal Board	Cr. Klumph	_____
Twinning Committee	Cr. Klumph	_____
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	_____



C.A.O Report

To: Town Council

Date: February 28, 2023

Re: January, 2023 C.A.O. Report

Administration Services:

Administration has installed a credit/debit charge feature at the regional landfill. Effective April 1, 2023 no further charges will be applied to an account, without the authorization from Administration.

The municipal audit is completed and a formal presentation by the Town's Auditor is scheduled for the March 14th Council Meeting.

Planning Services:

The Municipal Planning Commission continues to review and provide Administration with feedback on some potential amendment to the Town's Land Use Bylaw. Further information/report will be presented to Council when they become available.

Enforcement Services:

The Department currently has 8 open files under review/investigation:

- Bylaw issues: 4 files
- Traffic Enforcement – (ie: speeding, school zone speeding, distracted driving): 3 files
- Animal control matters/miscellaneous: 1 file

On January 11, 2023 the Department issued a Remedy Contraventions Order for a residential property on 45 street. As the property owner did not comply with the Order, the matter has been forwarded to the Town's legal counsel to have the Order presented in front of the Court of King's Bench for enforcement purposes. All associated expenses will be applied to the applicable property tax account.

Fire Protection Services:

- Incidents from January 1, 2023 – January 31, 2023
 - Rubbish/grass fires: 1 (8.5 hours or 7.0% of the total man hours for the month of January)
 - Vehicle accidents: 3 (20.25 hours or 16.7% of the total man hours for the month of January)
 - Ambulance assists: 18 (74.75 hours or 61.5% of the total hours for the month of January)
 - False Alarms: 6 (10.25 hours or 8.4% of the total man hours for the month of January)
 - Natural Gas leak: 1 (7.75 hours or 6.4% of the total man hours for the month of January)

For the month of January there were a total of 29 calls which represented a total of 121.5 firefighter hours.

- Membership of 37 with 34 responding and 3 recruits.

The following chart outlines the total ambulance assist calls responded by the Regional Fire Department, for the month of January, 2023:

Response Levels	January	Town or County		Year To Date	Town or County
Level A – Not serious (ie: lift assist)	1	1 – Town 0 - County		1	1 - Town 0 - County
Level B – More serious (ie: medical alert alarm)	0	0 - Town 0 - County		0	0 – Town 0 - County
Level C – Serious (ie: stroke or abnormal breathing)	2	2 - Town 0 - County		2	2 – Town 0 – County
Level D – Possible life threatening (ie: chest pains, unconscious, overdose)	13	9 - Town 4 - County		13	13 – Town 4 – County
Level E – Life Threatening (ie: cardiac arrest, ineffective breathing)	2	2– Town 0 - County		2	2 – Town 0 – County
Total calls	18	14 – Town 4 - County		18	14 – Town 4 – County
Total hours spent on calls	74.75 hours or 61.5% of total hours			74.75 hours or 61.5% of total hours	
Fire Dept. arriving before EMS	10			10	
Fire Dept. arriving before EMS (%)	55.5%			55.5%	

➤ Training

- NFPA 1072 Hazmat Operations course started
- Ropes and knots
- Vehicle excoriation, new battery-operated combination tool

➤ Other

- Command 2 tender was handed out to local dealerships.

Recreation Services:

➤ Operational:

- Continued hosting Teachers' PD Day Camps in partnership with FCSS, camps have been at capacity and occasionally a waiting list is needed.
- Held a free Valentine's Day Skate event and a Family Day, event with a free "movie on ice" at the Agrena.
- Have completed our keyless entry capital project, staff members are very pleased with the upgrade.
- The Arts & Culture Committee has been formed with 7 members currently. The first event will be a "Battle of the Bands" to promote local musicians.
- The Department continues to offer arts workshops.
- The Department is working in conjunction with FCSS to administer the subsidized Pool Pass Program. Many inquiries have been received and currently there are two families utilizing the program, with more approved applicants anticipated.
- The Aquatic staff are organizing school swimming lessons for Neerlandia and Onoway.
- Hosted a Swim Instructor Course for five individuals.
- Hosted a bronze medallion with four participants.
- Toonie swim on Family Day 12 – 4 p.m.
- The Pool staff has a National Lifeguard course scheduled during the March school break and we are anticipating we should be able to secure three 3 additional part-time staff members from this course.

➤ Upcoming Special Events:

- Partnered with FCSS to host a Family Dance February 24, Dr. Charles Godberson Room.
- Wibit weekend is coming up on February 24-26 so the wibit will be in all weekend.
- The Department have started to offer private swim lessons again, spaces are filling up.

Transportation Services:

➤ Operational:

- Ongoing snow removal, streets, parking lots, alleys, and sidewalks
- Sanding of roads and sidewalks.
- Leak repairs completed on main sewer lift station by golf course.
- Three more residential sewer services were “camera” confirmed all have issues on the home owner side. The Department will have to re-camera once repairs are made in order to assess the Town’s portion of the sewer line.

➤ Capital:

- Roof on reservoir pump house now complete.
- Contractor working on deficiency list for reservoir upgrades. In spring will finish up with backfilling and land scaping.

Edward LeBlanc - CAO

(original report signed by the C.A.O.)

Community FUTURES YELLOWHEAD EAST
CFYE Regular Board Meeting Minutes
Location: Community Futures Yellowhead East Office
Thursday December 15, 2022 – 1:00pm – 3:00 pm

In Attendance	Nick Gelych, Daryl Weber, Serena Lapointe, Liz, Krawiec, Jim Haile's, Marvin Schatz, Robin, Anna Greenwood, Bruce Prestidge
REGRETS:	Ty Assaf
1) CALL TO ORDER:	Meeting Called to Order at 1:15 pm
2) ADOPTION OF AGENDA:	<p><u>Motion# 55 Moved by Jim Hailes</u> <i>That the Agenda be accepted as amended to include to add Staff Holiday Carryover RFD to In Camera Session 9.4</i></p> <p style="text-align: right;">CARRIED</p>
3) MINUTES OF PREVIOUS MEETING:	<p><u>Motion # 56 Moved by Marvin Schatz</u> <i>That the minutes of the October 20,2022 regular board meeting be accepted amended to include Robin Murray as in attendance. No Meeting November 2022</i></p> <p style="text-align: right;">CARRIED</p>
4) CHAIR REPORT	<p>All Managers Meeting Update</p> <p><u>Motion # 57 Moved by: Daryl Weber</u> <i>Motion to accept as information</i></p> <p style="text-align: right;">CARRIED</p>
5) TREASURER'S REPORT	<p><u>Motion # 58 Moved by Liz Krawiec</u> <i>Motion to accept financial reports/ Quarterly Report, Business Number report, semi annual financials as attached.</i></p> <p style="text-align: right;">CARRIED</p>
6) STAFF REPORTS:	<p>Staff Reports – Under Review-</p> <p><u>Motion # 59 Moved by: Robin Murray</u> <i>Motion to accept verbal report as information</i></p> <p style="text-align: right;">CARRIED</p> <p>CFYE - RRRF Client Survey Overview – attached</p> <p><u>Motion# 60 Moved by Serena Lapointe</u> <i>To accept the report as presented for information only.</i></p> <p style="text-align: right;">CARRIED</p>
7) OLD BUSINESS:	<p>7.1 Board Strategic Planning Session – Draft Attached</p> <p><u>Motion # 61 Moved by: Anna Greenwood</u> <i>To accept the attached review as information</i></p> <p style="text-align: right;">CARRIED</p> <p>7.2 Strategic Doing – Agri Food Update- Master Action Pack Included</p> <p><u>Motion # 62 Moved by: Liz Krawiec</u> <i>Motion to accept as information</i></p>

8) NEW BUSINESS:

CARRIED

8.1 New Board Meeting Format Review/ Discussion – RFD attached:

Motion # 63 Moved by: Robin Murray

Motion to approve changes to Meeting Agenda, to include Basic General Overview of current affairs, Policy Implications requiring motions, contract changes, and general loan client updates that have changed.

CARRIED

8.2 Cultural Awareness Training/ for Online Board Training – Per Diem Costs – schedule attached

Motion # 64 Moved by: Serena Lapointe

Board approved to pay \$1500 for Virtual Board Training , as well as \$75 per diem per board member for each virtual session attended, from out of the Board Investment Fund.

CARRIED

8.3 Draft 2023-24 Operating Plan – attached

Motion # 65 Moved by: Marvin Schatz

Motion to accept the Draft 2023/2024 Operating Plan as presented.

CARRIED

8.4 Strategic Doing – CF Managers Project- position paper to be signed- As Information

8.5 CFNA Strategic Planning NW Managers/Chairs Update/ Possible Funding – As Information

8.6 January Board Meeting: Harvey McKinnon – CFLIP Investment – Board Meeting to be cancelled in January. Michelle to move the CFLIP presentation to February Meeting.

9) IN CAMERA SESSION

9.1 Executive Director Performance Review.

9.2 Staff Update

9.3 RFD – Staff Christmas Bonus

9.4 RFD – Holiday Payout

In Camera: 3:43 PM

Out of Camera: 4:06

9.1 Motion# 66 Moved By: Jim Hailes

Motion to approve performance review of Executive Director, allowing for increase to the next salary increment, as per previously approved budget, along with an increase in holidays to match with the average holiday allowance for managers according to the annual CFNA salary/wage report.

CARRIED

9.3 Motion # 67 Moved By: Bruce Prestidge

Motion to approve the current HR Policy, be updated to include the provision for an annual Staff Christmas Bonus being provided to staff each year, with the amount contingent on budget availability. In addition motion to include the special allowance.

CARRIED

9.4 Motion # 68 Moved by: Bruce Prestidge

Motion to provide special circumstance approval for Executive Director to carry over 5 days of annual holiday to the 2023 year, as per HR Policy, as well as to allow for payout of an additional 5 days accrued in the 2022 year.

CARRIED

10) ROUND TABLE

11) ATTACHMENTS

Work Plan leading Towards Vision 2030 - For Information Only
Pacific Economic Development Canada – Performance Report

ADJOURNMENT:

Motion # 69 Moved by Marvin Schats

NEXT MEETING:

Moved to adjourn at 4:06 pm

January – Cancelled

February Meeting – February 16, 2022



CFYE Board Chair, Nick Gelych

CFYE Secretary, Serena Lapointe

FEB 16, 22

DATE

*Emailed
to Town & County
Feb 22/2023*



**Barrhead & District Family and Community
Support Services Society
Thursday, DECEMBER 15, 2022
Regular Board Meeting
MINUTES**

APPROVED

APPROVED
Feb 16/23

Present:

Judy Bradley - Chair
Dan Garvey - Vice Chair
Leslie Penny - Secretary/Treasurer
Karen Gariepy - Executive Director
Kay Roberts - Bookkeeper
Terese Koch - Recording Secretary
Anthony Oswald Sally Littke
Paul Properzi Dausen Kluin - missing
Bill Lane Mark Oberg - missing

Absent:

1) Call to Order:

The regular meeting of the Barrhead & District Family and Community Support Services Society was called to order at 9:33 a.m., by Chair, Judy Bradley

2) Acceptance of Agenda – Additions/Deletions

93-22 Moved by Bill Lane to accept the agenda, seconded by Anthony Oswald.

Carried

3) Board Presentation – No presentation at this meeting.

4) Items for Approval

a) Minutes for the regular Board meeting of the Barrhead & District FCSS November 14, 2022.

94-22 Moved by Sally Littke to accept the minutes of the regular Board meeting, November 14, 2022.
Seconded by Leslie Penny.

Carried

b) Financial Statements

95-22 Moved by Leslie Penny to accept the 80/20 General Account, Community Account and Casino Account Financial Statements for the period ending, November 30, 2022, as presented, seconded by Paul Properzi.

Carried

c) Banking Information

96-22 Moved by Leslie Penny to move the Barrhead and District FCSS Society bank accounts from the Servus Credit Union to the Scotiabank with the current signing authorities. Seconded by Sally Littke.

Carried

5) New Business

a) Community budget

97-22 Moved by Paul Properzi to accept the Community budget as presented. Seconded by Bill Lane.
Carried

b) Storage –

98-22 Moved by Leslie Penny that the discussion on storage be tabled until the next meeting. Seconded
by Dan Garvey. Carried

c) Food Bank Grant – a grant of \$15,000 will be received in 2023 for the Food Bank. Accepted as information.

d) WCB and Benefit Cost – These costs are higher than anticipated. They were \$1.20 per \$100 and have increased to \$1.29 per \$100. Accepted as information.

e) Zoom Meeting with MLA – Karen updated that some FCSSs had a Zoom meeting our MLA Glen VanDijken.

f) Accountability Framework – Accepted for information is the updated printed information that Karen included in the Board package.

6) Old Business

a) Policy Handbook

99-22 Moved by Sally Littke to make September 30, Truth and Reconciliation Day, a statutory holiday.
Seconded by Dan Garvey. **Unanimously defeated**

7) Items for Information

a) Director's Report – Presented as information

8) Board Development

a) Nothing at this meeting, but Karen would like to look for something going forward.

9) In Camera

a) Leslie motioned to go in camera. Sally seconded.

b) Leslie motioned to end in camera. Sally Seconded.

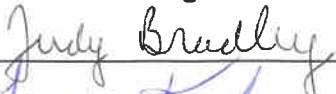

10) Next Meeting: Moved by Paul Properzi to postpone the January meeting to February 16th, 2023. Seconded by Leslie Penny. Carried

11) Adjournment

100-22 Moved by Anthony Oswald to adjourn the meeting at 11:46 a.m., seconded by Leslie Penny

Carried

Barrhead & District Family and Community Support Services Society
Regular Board Meeting of DECEMBER 15, 2022

Chairperson

Recording Secretary

REQUEST FOR DECISION

To: Town Council
From: Edward LeBlanc, CAO
cc: File
Date: February 28, 2023
Re: Correspondence Item

Item (a) Letter dated February 23, 2023, from Barrhead & District FCSS, the Barrhead and Community Volunteer Planning Committee, requesting financial assistance for their recognition event.

Administrative comments:

The approved 2023 operating budget includes an amount of \$16,550.00 for promotion of appreciation events. Included in Administration's notes is an amount of \$1,800.00 for Volunteer Appreciation event.

(Original signed by the CAO)
Edward LeBlanc
CAO

Barrhead and Community Volunteer Planning Committee
c/o Barrhead & District FCSS

Box 4250 Barrhead, AB T7N 1A3 780-674-3341

February 23, 2023

Mayor Dave McKenzie and Town Council
Town of Barrhead
5014 – 50 Ave
Barrhead, AB T7N 1A2

Dear Mayor McKenzie,

The Barrhead & District Volunteer Appreciation Planning Committee is pleased to coordinate the Volunteer Appreciation Event for 2023. Barrhead and area organizations and individual volunteers will be invited to participate. You can anticipate local entertainment and speakers, a pancake breakfast and Individual and Group Awards to be presented.

2023 Theme – yet to be determined
Venue: Bethel Pentecostal Church
Date: Wednesday April 19, 2023
Time: 10:30 am – 1:00 pm

Annual funding for this event has traditionally been received from the Town, County, Barrhead & District FCSS, Volunteer Alberta and local service groups. We are ever grateful of the financial partnership that the Town has created with our committee.

Once again, we are requesting financial assistance from the above groups, to assist with the costs required to host this important community event. Historically, the Town and County have graciously donated \$1250 to contribute to this recognition event.

Our projected cost for this year's celebration has been estimated to be \$5750. Further budget details can be forwarded to you if needed. The Planning Committee always appreciates the consideration your Council gives us, and we look forward to your reply.

We also look forward to seeing you all at the event this year. Formal invitations to follow. Again, thank you for your continued support with these community initiatives.

Yours truly,

Trisha Enman
Chair, Volunteer Appreciation Committee