AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, AUGUST 10, 2021 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

Barrhead….a quality community….giving a quality lifestyle

Present

Others Present

Regret

1. Call to Order

2. Consideration of Agenda (Additions - Deletions)

3. Confirmation of Minutes

   (a) Regular Meeting Minutes – July 13, 2021

4. Public Hearings

5. Delegations

   a) Delegation at 5:30 pm – Sergeant Bob Dodds of the local RCMP detachment
   b) County of Barrhead at 6:00 pm (closed session) - Reeve Doug Drozd & Debbie Oyarzum,CAO

6. Old Business

   (a) Meeting with the Minister of Municipal Affairs
   (b) Request for Information from Administration

7. New Business

   (a) Draft 2021- 2024 Strategic Plan
   (b) Financial Statement Report to June 30, 2021
   (c) Community Organization Property Tax Exemption Application
   (d) 2021 Budget Allocation Amendments

8. Reports

   (a) Council Report
   (b) CAO Report
   (c) Council Action List to July 13, 2021

9. Minutes

10. Bylaw

11. Correspondence Items

(a) Letter from Alberta Municipal Affairs, dated July 5, 2021
(b) Letter from Barrhead Victim Services, dated July 9, 2021
(c) Letter from the Town of Claresholm, dated July 26, 2021
(d) Letter from the Town of Claresholm, dated July 26, 2021
(e) Letter from the Municipality of Crowsnest Pass, dated July 13, 2021
(f) Letter from Big Lakes County, dated July 28, 2021

12. For the Good of Council

13. Tabled Items

14. Closed Session

(a) County of Barrhead - Pursuant to Section 24(1) Legal of the FOIP Act
(b) Pursuant to Section 16 Land and Section 24(1) Legal of the FOIP Act

15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, JULY 13, 2021,
IN THE TOWN OF BARRHEAD AGRENA'S CHARLES GODBERSON ROTARY ROOM

PRESENT Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, S. Oswald, L. Penny and D. Smith

Officials: Ed LeBlanc, CAO, Cheryl Callihoo, Director of Development & Legislative Services

Others: Barry Kerton, Barrhead Leader

ABSENT Kathy Vickery, Director of Corporate Services

CALL TO ORDER Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

246-21 Moved by Cr. Klumph that the agenda be accepted as presented with the following additions:

- Add - Item 8(a) Barrhead & District Social Housing Association Report
- Add - Item 11(n) Letter from the Barrhead Exhibition Association and Agricultural Society, dated July 12, 2021

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of June 22, 2021, were reviewed.

247-21 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of June 22, 2021 be accepted as presented with the following change:

- Change the date on the header to June 22, 2021

CARRIED UNANIMOUSLY

PUBLIC HEARING BYLAW 07-2021 - BARRHEAD ASSOCIATION LOAN BYLAW

Mayor McKenzie open the Public Hearing at 5:32 pm relating to Bylaw 07-2021 Barrhead Association Loan Bylaw.

Ed LeBlanc, CAO presented Bylaw 07-2021 Barrhead Association Loan Bylaw.

No written submissions were received by Administration.

No members from the general public were present to either support or speak in opposition to Bylaw 07-2021.

248-21 Moved by Mayor McKenzie that Council declares the Public Hearing closed at 5:30 pm.

CARRIED UNANIMOUSLY

BARRHEAD REGIONAL WATER COMMISSION – DRAFT BYLAW 2.2

For Council to accept the proposed amendments as outlined in the Barrhead Regional Water Commission's Draft Bylaw 2.2, as information.

249-21 Moved by Cr. Penny that Council accepts the proposed amendments as outlines in the Barrhead Regional Water Commission Draft Bylaw 2.2, as information.

CARRIED UNANIMOUSLY

ALL WHEEL PARK DEVELOPMENT PERMIT

Council reviewed the potential approval of a development application for the establishment of a permanent all-wheel park on Town owned property, zoned as DC- Direct Control.

250-21 Moved by Cr. Smith that Council approves the development application for the development of an All Wheel Park on Lot 9A Block 1, Plan 052 1175, as presented.

CARRIED UNANIMOUSLY

BANK STATEMENT

For Council to approve the Monthly Bank Statement for the month ended June 30, 2021.

251-21 Moved by Cr. Oswald that Council approves the Monthly Bank Statement for the month ended June 30, 2021, as presented.

CARRIED UNANIMOUSLY

COUNCIL REPORT

The following Reports to Council as of July 13, 2021, were reviewed:

- Barrhead Exhibition Association and Agricultural Society
- Barrhead & District Social Housing Association Report
- Twinning Committee

252-21 Moved by Cr. Oswald that the following Reports to Council as of July 13, 2021, be accepted as information:

- Barrhead Exhibition Association and Agricultural Society
- Barrhead & District Social Housing Association Report
- Twinning Committee

CARRIED UNANIMOUSLY

C.A.O REPORT

For Council to approve the C.A.O Report, as information.

253-21 Moved by Cr. Klumph that Council approves the C.A.O report, as presented.

COUNCIL ACTION LIST

For Council to approve the Council Action List on Resolutions as of June 22, 2021, as presented.

254-21 Moved by Cr. Kluin the Council approves the Council Action list on Resolutions as of June 22, 2021, as information.

CORRESPONDENCE

Letter from the Town of Beaverlodge, dated Feb 25, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.

Letter from Cypress County, dated June 16, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.

Letter from the Town of Fairview, dated June 07, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.

Letter from the County of Forty Mile No. 8, dated June 23, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.

Letter from the Village of Holden, dated June 22, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.

Letter from Lac La Biche County, dated June 23, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.

Letter from the Village of Rockyford, dated June 14, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.

Letter from the Village of Standard, dated May 09, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.

Letter from the Town of Thorsby, dated May 31, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.

Letter from the Town of Turner Valley, dated June 16, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.

Letter from the Town of Viking, dated June 22, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.

255-21 Moved by Cr. Klumph that Council accepts the following letters, as information:

- Letter from the Town of Beaverlodge, dated Feb 25, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.
- Letter from Cypress County, dated June 16, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service
- Letter from the Town of Fairview, dated June 07, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.
- Letter from the County of Forty Mile No. 8, dated June 23, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.
- Letter from the Village of Holden, dated June 22, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.
- Letter from Lac La Biche County, dated June 23, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.
- Letter from the Village of Rockyford, dated June 14, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.
- Letter from the Village of Standard, dated May 09, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.

- Letter from the Town of Thorsby, dated May 31, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.
- Letter from the Town of Turner Valley, dated June 16, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.
- Letter from the Town of Viking, dated June 22, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.

CARRIED UNANIMOUSLY

Letter from the Town of Ponoka, dated June 24, 2021, requesting the Town of Barrhead support for more financial support for small, rural businesses.

256-21 Moved by Cr. Penny that Council accepts the letter from the Town of Ponoka, dated June 24, 2021, requesting the Town of Barrhead support for more financial support for small, rural businesses, as information.

CARRIED UNANIMOUSLY

An email from Mike Decker, Stakeholder Relations team from AUMA, dated July 08, 2021, regarding information on the 2021 AUMA Convention and meeting with the Minster of Municipal Affairs.

257-21 Moved by Cr. Smith that Council request a meeting time with AUMA Stakeholder Relations team at the 2021 Convention.

CARRIED UNANIMOUSLY

Letter from the Barrhead Exhibition Association and Agricultural Society, dated July 12, 2021, requesting a financial contribution from the Town of Barrhead for the 2021 Blue Heron Fair.

258-21 Moved by Cr. Kluin that Council approve the amount of $1,500.00 as a contribution to support the 2021 Blue Heron Fair.

CARRIED UNANIMOUSLY

FOR THE GOOD OF COUNCIL

Cr. Penny commended the Town on the Canada Day events and fireworks.

Cr. Klumph thanked the Parks and Recreation team for the installation of a porta potty at the tennis court.

Cr. Klumph thanked the Public Works team for the repair to the pot holes in Town.

Cr. Assaf thanked the men and women of the Fire Department for their on-going response to medical assists and all emergencies in the community.

Cr. Oswald thanked the Parks and Recreation for all their hard work in the parks.

Cr. Kluin congratulated the 2021 Grads.

RECESSED

259-21 Moved by Cr. Assaf to recess the meeting at 6:30 p.m.

CARRIED UNANIMOUSLY

RECONVENED

260-21 Moved by Cr. Kluin to reconvene the meeting at 7:05 p.m.

CARRIED UNANIMOUSLY

**BYLAW 07-2021-
BORROWING BYLAW
FOR THE BARRHEAD
BOWLING ASSOCIATION**

261-21 Moved by Cr. Penny that Council passes second reading to Bylaw 07-2021, to provide a loan to the Barrhead Bowling Association for operational costs of the Blue Heron Bowling Centre.

CARRIED UNANIMOUSLY

262-21 Moved by Cr. Klumph that Council passes third reading to Bylaw 07-2021, to provide a loan to the Barrhead Bowling Association for operational costs of the Blue Heron Bowling Centre.

CARRIED UNANIMOUSLY

**PUBLIC HEARING
LAND USE BYLAW
03-2020**

Mayor McKenzie open the Public Hearing at 7:05 pm relating to Land Use Bylaw 03-2020.

Ed LeBlanc, CAO presented Land Use Bylaw 03-2020.

No written submissions were received by Administration.

No members from the general public were present to either support or speak in opposition to Bylaw 03-2021.

263-21 Moved by Mayor McKenzie that Council declares the Public Hearing closed at 7:07 pm.

CARRIED UNANIMOUSLY

**BYLAW 03-2020,
LAND USE
AMENDMENT**

264-21 Moved by Cr. Penny that Council passes second reading to Bylaw 03-2020, being a bylaw to amend the Town's Land use Bylaw 04-2015 to re-district Part of SE 29-59-3-W5M and Lot 1, Plan 132 3264 from UR-Urban Reserves to DC- Direct Control.

CARRIED UNANIMOUSLY

265-21 Moved by Cr. Assaf that Council passes third reading to Bylaw 03-2020, being a bylaw to amend the Town's Land use Bylaw 04-2015 to re-district Part of SE 29-59-3-W5M and Lot 1, Plan 132 3264 from UR-Urban Reserves to DC- Direct Control.

CARRIED UNANIMOUSLY

**CLOSED SESSION –
FOIP ACT SECTIONS 16 & 24**

266-21 Moved by Cr. Kluin that Council go in closed session at 7:10 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

267-21 Moved by Cr. Smith that Council come out of closed session at 8:26 p.m.

CARRIED UNANIMOUSLY

ADJOURN

268-21 Moved by Cr. Klumph that the Council Meeting be adjourned at 8:26 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

_____
Mayor, David McKenzie

_____
CAO, Edward LeBlanc

Item No. 5 (a)

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: August 10, 2021

Re: 5:30 p.m. Delegation- Sgt. R.W.(Bob) Dodds, representing the Barrhead Detachment, RCMP

1.0 PURPOSE:

Sergeant Dodds regular appointment presenting on the quarterly Community Policing Report that represents the April 1st to June 30th, 2021 reporting period.

2.0 BACKGROUND AND DISCUSSION:

Sergeant Dodds presents this information on a regular basis to Council.

3.0 ALTERNATIVES:

3.1 Council accept Sergeant Dodds presentation on the quarterly Community Policing Report that represents the April 1st to June 30th, 2021 reporting period, as information.

3.2 Council request further information from Sergeant Dodds as it relates to the quarterly April 1st to June 30th, 2021 Community Policing Report.

4.0 FINANCIAL IMPLICATIONS:

Not Applicable

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable

8.0 ATTACHMENTS:

8.1 Letter from the RCMP dated July 22, 2021
8.2 RCMP Provincial Policing Report
8.3 Crime Statistics January to June 2018-2021
8.4 Crime Statistics First Quarter 2017 - 2021
8.5 Body Worn Camera & Digital Evidence Management System

9.0 RECOMMENDATION:

Council accept Sergeant Dodds presentation on the quarterly Community Policing Report that represents the April 1st to June 30th, 2021 reporting period, as information.

(original signed by the CAO)
Edward LeBlanc
CAO

July 22, 2021

Sergeant Bob Dodds
NCO i/c Barrhead Detachment, RCMP-GRC
Barrhead, Alberta

Dear Mayor McKenzie,

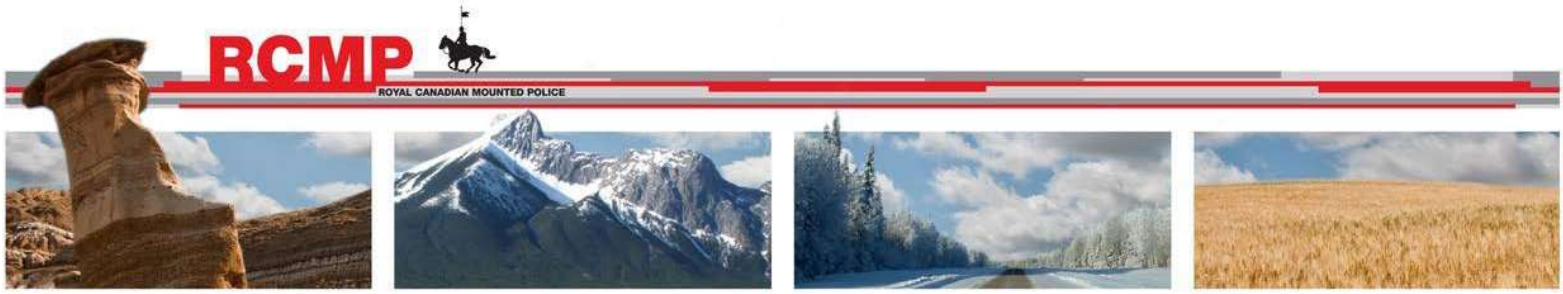
Please find attached the quarterly Community Policing Report that covers the April 1st to June 30th, 2021 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Barrhead Detachment.

The Alberta RCMP remains committed to enhancing trust with the communities it serves. Body Worn Cameras are one way to enhance trust by increasing transparency of police interactions with citizens. We want to ensure all Albertans have the confidence that the justice system is there to protect them. As such, included in this Community Policing Report package is an information package on Body Worn Cameras, which will slowly be phased into operations over the latter stages of the year. In terms of costing, the Federal Government recognizes that this was not in the multi-year financial plans for Contract Partners, and thus has agreed to fund the first 3 years of the roll-out. This will further provide some time for Contract Partners to factor this into their future planning processes (i.e. MYFP). As we are still assessing the rollout, we are unable to provide community-specific cost estimates. Once costing is known, we will provide financial forecasting to our communities with Municipal Policing Service Agreements.

Our first priority is always the safety and security of Albertans, and this reporting along with your valued feedback will allow us to assess and enhance our policing service to ensure we are meeting your needs on an ongoing basis. Accountability, efficacy, and transparency are the cornerstones of our service delivery as we continue to address the priorities that are important to your community.

As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

Sergeant Bob Dodds
NCO i/c Barrhead Detachment, RCMP-GRC
Barrhead, Alberta



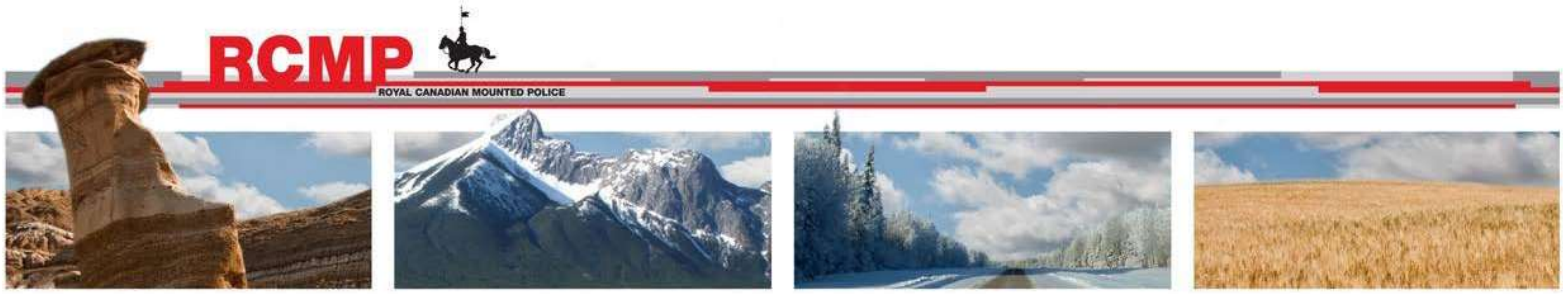
RCMP Provincial Policing Report

Detachment	Barrhead Provincial
Detachment Commander	Sergeant Bob Dodds
Quarter	Q1 2021
Date of Report	July 22, 2021

Community Consultations

Date	Attendee(s)	Notes
April 15 through May 20, 2021	Virtual	Six articles were posted on BARCC in response to questions submitted by members of the community.

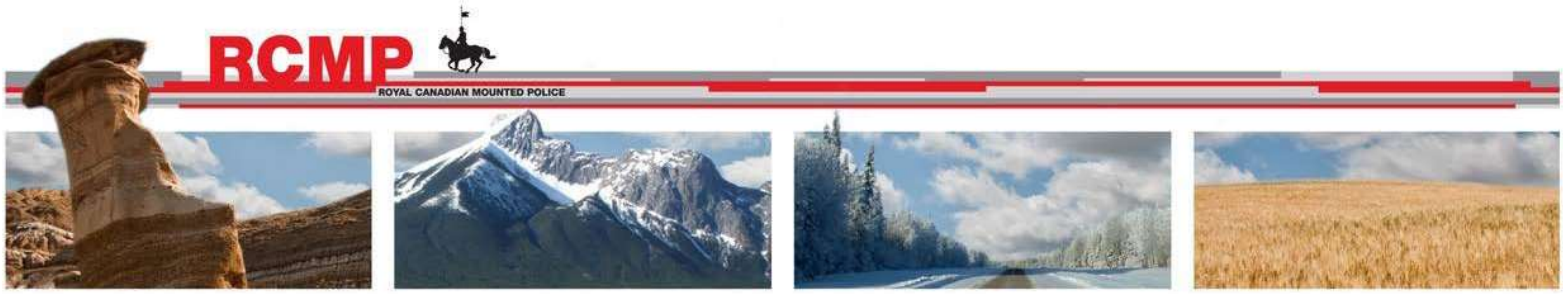
Canada



Community Priorities

Priority 1	Substance Abuse
Current Status & Results	On May 26, 2021 two search warrants were executed, one at a residence in Barrhead and the other at a residence in the County of Barrhead. This followed a lengthy under cover operation targeting local drug traffickers. Members seized approximately $20,000 cash, large quantities of drugs, firearms and other property. Four people were charged with a total of 14 charges.

Priority 2	Visibility of Police
Current Status & Results	The Covid 19 pandemic limited the detachment's ability to interact with the public. To enhance public engagement the public were requested to submit questions or concerns via e-mail. In response to those submissions the detachment published six articles on BARCC over a six week period. Those articles addressed a variety of topics including police visibility, rural property crime, retention of members, traffic enforcement, protecting property and self defense and how RCMP detachments and other police agencies work together. With Covid restrictions easing in-person town hall meetings will be scheduled for fall, 2021 and spring, 2022.



Crime Statistics[1]

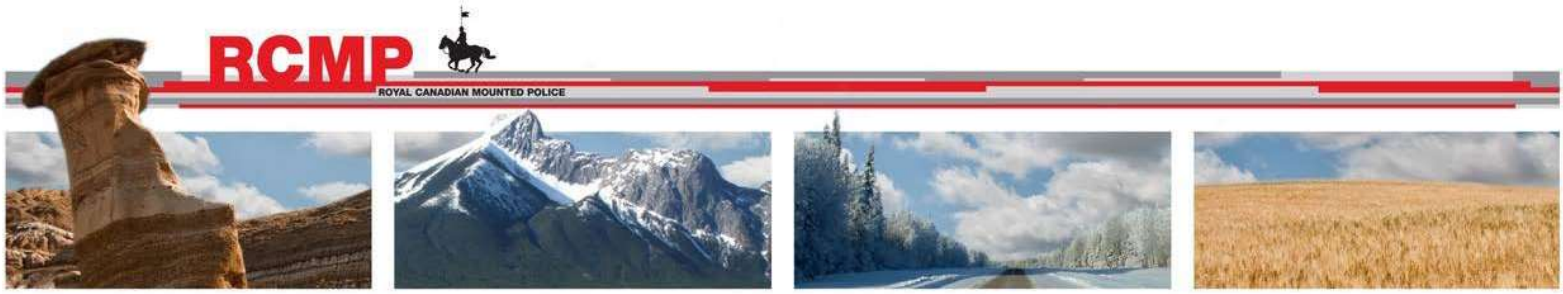
The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	April - June			January - December		
	2020	*2021*	*% Change Year-over-Year*	*2019*	*2020*	*% Change Year-over-Year*
Total Criminal Code	226	203	-10%	1,116	949	-15%
Persons Crime	57	47	-18%	177	188	6%
Property Crime	127	116	-9%	710	570	-20%
Other Criminal Code	42	40	-5%	229	191	-17%
Traffic Offences						
Criminal Code Traffic	40	18	-55%	86	114	33%
Provincial Code Traffic	256	927	262%	937	1,296	38%
Other Traffic	2	2	0%	11	9	-18%
CDSA Offences	23	12	-48%	35	44	26%
Other Federal Acts	24	12	-50%	48	50	4%
Other Provincial Acts	97	76	-22%	261	335	28%
Municipal By-Laws	18	15	-17%	36	48	33%
Motor Vehicle Collisions	52	58	12%	439	339	-23%

[1] Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

From April to June (2020 to 2021), Property Crime decreased by 9% and was primarily driven by Break & Enter (-30%) and Theft Under $5,000 (-26%).



Provincial Police Service Composition[2]

Staffing Category	Established Positions	Working	Soft Vacancies[3]	Hard Vacancies[4]
Police Officers	10	9	1	0
Detachment Support	3	3	0	0

2 Data extracted on June 30th, 2021 and is subject to change over time.
3 Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
4 Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers - Of the 10 established positions, 9 officers are working with 1 on Parental Leave. 1 member is working in Barrhead on assignment giving us 10 members working in total. 1 member transferred out of the community in July and another is expected to arrive from Depot in early August.

Detachment Support - All 3 established support positions are currently filled.

Quarterly Financial Drivers

No significant issues to report.

Town of Barrhead - Barrhead Detachment
Crime Statistics (Actual)
January to June: 2018 - 2021

All categories contain "Attempted" and/or "Completed"

July-06-21

CATEGORY	Trend	2018	2019	2020	2021	% Change 2018 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		2	0	0	0	-100%	N/A	-0.6
Robbery		1	1	1	2	100%	100%	0.3
Sexual Assaults		3	4	8	5	67%	-38%	1.0
Other Sexual Offences		1	4	6	9	800%	50%	2.6
Assault		15	33	26	28	87%	8%	3.2
Kidnapping/Hostage/Abduction		1	4	0	0	-100%	N/A	-0.7
Extortion		6	0	1	1	-83%	0%	-1.4
Criminal Harassment		7	17	7	10	43%	43%	-0.1
Uttering Threats		10	10	12	9	-10%	-25%	-0.1
TOTAL PERSONS		**46**	**73**	**61**	**64**	**39%**	**5%**	**4.2**
Break & Enter		31	25	25	22	-29%	-12%	-2.7
Theft of Motor Vehicle		23	13	14	10	-57%	-29%	-3.8
Theft Over $5,000		3	2	3	1	-67%	-67%	-0.5
Theft Under $5,000		69	77	61	40	-42%	-34%	-10.3
Possn Stn Goods		4	14	8	4	0%	-50%	-0.6
Fraud		15	13	24	14	-7%	-42%	0.8
Arson		2	2	0	1	-50%	N/A	-0.5
Mischief - Damage To Property		0	0	13	26	N/A	100%	9.1
Mischief - Other		29	34	5	6	-79%	20%	-9.8
TOTAL PROPERTY		**176**	**180**	**153**	**124**	**-30%**	**-19%**	**-18.3**
Offensive Weapons		8	3	3	5	-38%	67%	-0.9
Disturbing the peace		12	9	11	8	-33%	-27%	-1.0
Fail to Comply & Breaches		46	49	30	20	-57%	-33%	-9.7
OTHER CRIMINAL CODE		11	10	11	14	27%	27%	1.0
TOTAL OTHER CRIMINAL CODE		**77**	**71**	**55**	**47**	**-39%**	**-15%**	**-10.6**
TOTAL CRIMINAL CODE		299	324	269	235	-21%	-13%	-24.7

Town of Barrhead - Barrhead Detachment
Crime Statistics (Actual)
January to June: 2018 - 2021

All categories contain "Attempted" and/or "Completed" July-06-21

CATEGORY	Trend	2018	2019	2020	2021	% Change 2018 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		14	6	18	10	-29%	-44%	0.0
Drug Enforcement - Trafficking		5	2	5	4	-20%	-20%	0.0
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
Total Drugs		**19**	**8**	**23**	**14**	**-26%**	**-39%**	**0.0**
Cannabis Enforcement		0	2	0	0	N/A	N/A	-0.2
Federal - General		0	0	2	0	N/A	-100%	0.2
TOTAL FEDERAL		**19**	**10**	**25**	**14**	**-26%**	**-44%**	**0.0**
Liquor Act		N/A	5	8	7	N/A	-13%	1.0
Cannabis Act		N/A	4	3	0	N/A	-100%	-2.0
Mental Health Act		N/A	35	47	26	N/A	-45%	-4.5
Other Provincial Stats		N/A	33	29	42	N/A	45%	4.5
Total Provincial Stats		**N/A**	**77**	**87**	**75**	**N/A**	**-14%**	**-1.0**
Municipal By-laws Traffic		N/A	1	1	0	N/A	-100%	-0.5
Municipal By-laws		N/A	14	13	19	N/A	46%	2.5
Total Municipal		**N/A**	**15**	**14**	**19**	**N/A**	**36%**	**2.0**
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		1	2	2	1	0%	-50%	0.0
Property Damage MVC (Reportable)		N/A	48	34	31	N/A	-9%	-8.5
Property Damage MVC (Non Reportable)		N/A	8	2	1	N/A	-50%	-3.5
TOTAL MVC		**N/A**	**58**	**38**	**33**	**N/A**	**-13%**	**-12.5**
Roadside Suspension - Alcohol (Prov)		N/A	0	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		N/A	0	0	0	N/A	N/A	0.0
Provincial Traffic		**N/A**	**139**	**168**	**340**	**N/A**	**102%**	**100.5**
Other Traffic		**N/A**	**3**	**4**	**0**	**N/A**	**-100%**	**-1.5**
Criminal Code Traffic		**11**	**10**	**26**	**10**	**-9%**	**-62%**	**1.3**
Common Police Activities								
False Alarms		**N/A**	**22**	**14**	**7**	**N/A**	**-50%**	**-7.5**
False/Abandoned 911 Call and 911 Act		**N/A**	**47**	**34**	**23**	**N/A**	**-32%**	**-12.0**
Suspicious Person/Vehicle/Property		**N/A**	**96**	**59**	**53**	**N/A**	**-10%**	**-21.5**
Persons Reported Missing		**N/A**	**14**	**10**	**0**	**N/A**	**-100%**	**-7.0**

RCMP·GRC

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Barrhead Provincial Detachment
Crime Statistics (Actual)
Q1 2017 - 2021

All categories contain "Attempted" and/or "Completed"

Tuesday, July 6, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	1	1	1	0	N/A	-100%	0.0
Sexual Assaults		2	3	5	2	3	50%	50%	0.1
Other Sexual Offences		8	1	4	4	2	-75%	-50%	-0.9
Assault		45	18	26	37	24	-47%	-35%	-2.3
Kidnapping/Hostage/Abduction		0	0	2	0	0	N/A	N/A	0.0
Extortion		1	0	0	1	1	0%	0%	0.1
Criminal Harassment		8	4	13	1	5	-38%	400%	-0.9
Uttering Threats		13	7	3	11	12	-8%	9%	0.2
TOTAL PERSONS		**77**	**34**	**54**	**57**	**47**	**-39%**	**-18%**	**-3.7**
Break & Enter		13	21	38	27	19	46%	-30%	1.8
Theft of Motor Vehicle		42	17	17	18	12	-71%	-33%	-5.9
Theft Over $5,000		9	7	6	4	2	-78%	-50%	-1.7
Theft Under $5,000		52	52	62	39	29	-44%	-26%	-5.9
Possn Stn Goods		6	9	17	12	10	67%	-17%	1.1
Fraud		18	9	14	7	19	6%	171%	0.0
Arson		1	3	1	1	2	100%	100%	0.0
Mischief - Damage To Property		0	0	1	15	20	N/A	33%	5.5
Mischief - Other		32	22	26	4	3	-91%	-25%	-7.6
TOTAL PROPERTY		**173**	**140**	**182**	**127**	**116**	**-33%**	**-9%**	**-12.7**
Offensive Weapons		5	5	7	4	3	-40%	-25%	-0.5
Disturbing the peace		7	12	5	8	6	-14%	-25%	-0.6
Fail to Comply & Breaches		47	24	32	15	23	-51%	53%	-5.7
OTHER CRIMINAL CODE		16	13	9	15	8	-50%	-47%	-1.4
TOTAL OTHER CRIMINAL CODE		**75**	**54**	**53**	**42**	**40**	**-47%**	**-5%**	**-8.2**
TOTAL CRIMINAL CODE		325	228	289	226	203	-38%	-10%	-24.6

RCMP·GRC

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Barrhead Provincial Detachment
Crime Statistics (Actual)
Q1: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

Tuesday, July 6, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		8	12	5	18	11	38%	-39%	1.2
Drug Enforcement - Trafficking		4	2	2	5	1	-75%	-80%	-0.3
Drug Enforcement - Other		1	0	0	0	0	-100%	N/A	-0.2
Total Drugs		**13**	**14**	**7**	**23**	**12**	**-8%**	**-48%**	**0.7**
Cannabis Enforcement		0	0	1	0	0	N/A	N/A	0.0
Federal - General		6	1	4	1	0	-100%	-100%	-1.2
TOTAL FEDERAL		**19**	**15**	**12**	**24**	**12**	**-37%**	**-50%**	**-0.5**
Liquor Act		4	13	3	11	8	100%	-27%	0.6
Cannabis Act		0	0	3	2	0	N/A	-100%	0.2
Mental Health Act		16	35	24	33	20	25%	-39%	0.6
Other Provincial Stats		38	41	37	51	48	26%	-6%	3.0
Total Provincial Stats		**58**	**89**	**67**	**97**	**76**	**31%**	**-22%**	**4.4**
Municipal By-laws Traffic		0	1	0	1	0	N/A	-100%	0.0
Municipal By-laws		9	15	12	17	15	67%	-12%	1.4
Total Municipal		**9**	**16**	**12**	**18**	**15**	**67%**	**-17%**	**1.4**
Fatals		0	0	0	1	0	N/A	-100%	0.1
Injury MVC		10	4	7	3	6	-40%	100%	-0.9
Property Damage MVC (Reportable)		82	72	77	42	48	-41%	14%	-9.8
Property Damage MVC (Non Reportable)		11	5	5	6	4	-64%	-33%	-1.3
TOTAL MVC		**103**	**81**	**89**	**52**	**58**	**-44%**	**12%**	**-11.9**
Roadside Suspension - Alcohol (Prov)		0	0	0	0	2	N/A	N/A	0.4
Roadside Suspension - Drugs (Prov)		0	0	0	0	1	N/A	N/A	0.2
Total Provincial Traffic		**83**	**377**	**186**	**256**	**927**	**1017%**	**262%**	**156.7**
Other Traffic		**2**	**3**	**2**	**2**	**2**	**0%**	**0%**	**-0.1**
Criminal Code Traffic		**10**	**17**	**22**	**40**	**18**	**80%**	**-55%**	**3.9**
Common Police Activities									
False Alarms		**36**	**40**	**22**	**7**	**10**	**-72%**	**43%**	**-8.5**
False/Abandoned 911 Call and 911 Act		**52**	**28**	**44**	**39**	**23**	**-56%**	**-41%**	**-4.7**
Suspicious Person/Vehicle/Property		**49**	**49**	**98**	**79**	**72**	**47%**	**-9%**	**7.6**
Persons Reported Missing		**10**	**9**	**8**	**8**	**2**	**-80%**	**-75%**	**-1.7**
Search Warrants		**2**	**0**	**1**	**2**	**1**	**-50%**	**-50%**	**0.0**
Spousal Abuse - Survey Code (Reported)		**22**	**12**	**21**	**19**	**18**	**-18%**	**-5%**	**-0.1**
Form 10 (MHA) (Reported)		**0**	**0**	**0**	**1**	**2**	**N/A**	**100%**	**0.5**

Body Worn Camera & Digital Evidence Management System

Alberta Royal Canadian Mounted Police

July 2021

Why Body Worn Cameras?

- Body Worn Cameras (BWC) are intended to overtly capture an accurate, unbiased and reliable audio/video account of incidents involving uniformed police
- Increasingly deployed by police in Canada and internationally to:

- Other potential benefits?
  - a reduction in the number of public complaints
  - increased usage of video evidence in court proceedings resulting quicker resolution

Why Now?

- The RCMP is committed to enhancing trust with the communities it serves. One way to increase trust is by increasing transparency of police interactions with citizens.
- BWCs alone are not expected to change behavior; this is **one part** of a comprehensive RCMP strategy to address systemic racism.

"Providing body-worn cameras to RCMP officers is viewed as an important step to strengthening RCMP trust, transparency and accountability, with a focus on strengthening trust and relationships with racialized and Indigenous communities."

Fall Economic Statement 2020

Initiative Objectives

Improved evidence gathering and prosecutions

Improved transparency and accountability for police leading to increased public trust confidence in police

Timely resolutions or withdrawal of complaints upon video viewing

Improved police and public behaviour

Work is underway to identify specific metrics to measure the achievement of results

What we know

BWC will become a ***national standard*** for RCMP members that are interacting directly with communities.

Based on research, the RCMP estimates BWCs will cost $2000-$3000 per camera per year. Accurate numbers will be confirmed once a vendor is in place. The Federal Government will fund the first 3 years of the roll-out.

There is an expectation that BWC will start to be rolled out in Fall 2021 and an understanding that **roll-out could take up to 18 months**.

Once a vendor is selected, **implementation will be phased**. Pilot projects in various settings (e.g., rural, remote, and urban) are expected to assist in refining and adjusting procedures and training materials prior to broad implementation.

Next Steps in Alberta

- Contract partners cannot opt out of BWC. This will be part of RCMP standards. There will, however, be some flexibility with respect to unique/local requirements for the deployment of additional BWC.
- Once exact costs are known we will provide financial forecasting to our communities with Municipal Policing Services Agreements.

Item No. 6 (a)

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: August 10, 2021

Re: Meeting with the Minister of Municipal Affairs during the AUMA Fall Convention

1.0 Purpose:

For Council to provide further direction to Administration in respect to identifying topics of discussion for a potential meeting with the Minister of Municipal Affairs during the November 17-19 AUMA Fall Convention.

2.0 Background and Discussion:

During the July 13, 2021 Council Meeting, the attached e-mail dated July 8th, 2021 was part of the correspondence portion of the agenda.

Although Council, at the time had no specific items for discussion, Council passed a resolution requesting a meeting with the Minster.

On July 15th Administration made the formal request to Municipal Affairs along with a follow-up on July 29th. To date, no reply has been received from the Province.

To ensure, this particular matter is not forgotten, Council should have another opportunity to potentially identify a few discussion topics.

With the upcoming municipal election, it may be reasonable to re-visit the potential meeting with the Minister with the new Council.

3.0 Alternatives:

3.1 Council instructs Administration to place the July 8th e-mail from Alberta Municipal Affairs relating to a potential meeting with the Minister of Municipal Affairs during the 2021 AUMA Fall Convention on the October 26th Council meeting agenda.

3.2 Council directs Administration to place the July 8th e-mail from Alberta Municipal Affairs relating to a potential meeting with the Minister of Municipal Affairs during the 2021 AUMA Fall Convention on a future Council meeting agenda, as directed.

4.0 Financial Implications:

None

5.0 Interdepartmental Implications:

None

6.0 Senior Government Implications:

The opportunity to connect with the Minister of Municipal Affairs.

7.0 Political/Public Implications:

Limited.

8.0 Attachments:

8.1 – E-mails dated July 8, 2021 from Alberta Municipal Affairs.

9.0 Recommendations:

Council instructs Administration to place the July 8th e-mail from Alberta Municipal Affairs relating to a potential meeting with the Minister of Municipal Affairs during the 2021 AUMA Fall Convention on the October 26th Council meeting agenda.

(original signed by the CAO)
Edward LeBlanc
CAO

Edward LeBlanc

From:	Mike Decker <Mike.Decker@gov.ab.ca> on behalf of MA MSL Engagement Group <MA.MSLEngagementGroup@gov.ab.ca>
Sent:	July 8, 2021 1:36 PM
Cc:	Mike Decker
Subject:	2021 AUMA Convention - Meeting with Minister of Municipal Affairs

Dear Chief Administrative Officers:

We are writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Ric McIver, Minister of Municipal Affairs, at the 2021 AUMA Fall Convention, scheduled for November 17-19, 2021. It is our hope that these meetings will be in person.

We understand there may be newly elected officials on council and the meeting requirements may change following the municipal elections. However, should your municipality wish to meet with Minister McIver during the convention, please submit a request by email to MA.MSLEngagementGroup@gov.ab.ca no later than September 10, 2021.

In your meeting request, please be sure to include two specific policy items or issues your municipality would like to discuss with the Minister.

We generally receive more requests to meet with the Minister than can be reasonably accommodated over the course of the convention. To ensure suitable consideration of requests, municipalities should be mindful of the following criteria:

- Policy items or issues directly relevant to the Minister of Municipal Affairs and the department will be given priority.
- Municipalities located within the Capital Region can be more easily accommodated throughout the year, so priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with which Minister McIver has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention, but may be considered for future meeting opportunities.

Meeting times with the Minister are scheduled for approximately 20 minutes per municipality. This will allow the Minister the opportunity to engage with as many municipal councils as possible. All municipalities submitting meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for those municipalities the Minister is unable to accommodate during the convention.

Sincerely,

Mike Decker/Stakeholder Relations Team
Municipal Affairs

Item No. 6 (b)

REQUEST FOR INFORMATION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: August 10, 2021

Re: Request for information from Administration

1.0 PURPOSE:

To provide Council with information as requested during the July 13th Council Meeting.

2.0 BACKGROUND AND DISCUSSION:

During the July 13th Council Meeting, a few inquiries were made by two Councillors. No resolutions were passed, however below are the answers to the noted inquires:

Christmas decorations:

The following is an excerpt from the October 13th 2020 Council Meeting:

> *Mayor McKenzie and Council welcomed Ms. Chris Driessen, Mainstreet Merchants Association and Mr. Dave Sawatzky, Barrhead & District Chamber of Commerce to discuss Main Street Décor at 5:30 p.m.*
>
> *Ms. Driessen and Mr. Sawatzky made a presentation to Council of the vision the Mainstreet Merchants Association and Barrhead & District Chamber of Commerce have for improving the downtown. Mainstreet Merchants Association and Barrhead & District Chamber of Commerce are proposing to add new decorations to the downtown to enhance the downtown that Barrhead has and are asking for funding from the Town of $15,500.00.*
>
> *Discussion took place.*
>
> *Moved by Cr. Klumph that Council accept the delegation as information.*
>
> *CARRIED UNANIMOUSLY*

Mayor McKenzie and Council thanked Ms. Chris Driessen and Mr. Dave Sawatzky for their presentation and they exited the Chambers at 6:00 p.m.

Moved by Cr. Penny that Council set a budget of $15,500.00 on upgrading the existing Christmas decorations within the Town's mainstreet, provided Administration is satisfied with the purchase and the warranty of the items and the budget be funded from the Tourist/Decoration Reserve.

CARRIED UNANIMOUSLY

Levelling of headstones at the cemetery:

In speaking with the Parks & Rec. Department, they estimated they have raised and leveled approximately 150 headstones this year. It is believed they have completed all the ground level headstones with only the above ground ones remaining to be addressed. The next time a "monument company" plans to visit our cemetery to install a headstone, Administration will meet with them on site. The Department will discuss with the company the best way and the best equipment to elevate and straighten the large headstones to avoid any damage.

As a reminder, the Town is currently not responsible for the Lutheran or Catholic or Field of Honor sections of the cemetery.

3.0 ALTERNATIVES:

3.1 Council accepts the report relating to the inquiries made during the July 13th 2021 Council meeting, as information.

3.2 Council instructs Administration to provide further information at the next Council Meeting relating to the inquiries made during the July 13th, 2021 Council Meeting.

4.0 RECOMMENDATION:

Council accepts the report relating to the inquiries made during the July 13th 2021 Council meeting, as information.

(original signed by the CAO)
Edward LeBlanc
CAO

Item No. 7 (a)

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: August 10, 2021

Re: Draft 2021 – 2024 Strategic Plan

1.0 Purpose:

For Council to approve the Town of Barrhead's draft 2021 – 2024 Strategic Plan, as presented.

2.0 Background and Discussion:

Last Fall Council along with myself and a Facilitator held a one-day planning session in order to produce a document that will provide future direction and vision for the community.

Prior to this draft Plan, the most recent planning document was prepared in 2018 which outlined the Town's strategic priorities at the time.

An annual review of the Strategic Plan would serve as an important planning exercise to ensure the funding and resources correspond with the identified vision that will be undertaken in a particular year. The review exercise should be completed before the commencement of the annual budget deliberations.

Council's vision statements found on page 8 are the same that were included in the 2018 Strategic Priorities report.

Once approved, the Plan will be reviewed annually by both Administration and Council.

3.0 Alternatives:

3.1 Council approves the Town's draft 2021 – 2024 Strategic Plan, as presented.

3.2 Council tables the Town's draft 2021 – 2024 Strategic Plan and instructs Administration to provide further information at the next Council Meeting.

4.0 Financial Implications:

None

5.0 Interdepartmental Implications:

None

6.0 Senior Government Implications:

Not applicable.

7.0 Political/Public Implications:

Having a current Strategic Plan is always a valuable planning tool and provides key stakeholders an opportunity to learn and appreciate the long-term vision of the Town of Barrhead.

8.0 Attachments:

8.1 – draft 2021 – 2024 Town's Strategic Plan

9.0 Recommendations:

Council approves the Town's draft 2021 – 2024 Strategic Plan, as presented.

(original signed by the CAO)
Edward LeBlanc
CAO

TOWN OF
BARRHEAD
ALBERTA

STRATEGIC PLAN

2021-2024

The **STRATEGIC PLAN 2021-2024** is a structured document that will provide guidance and direction to the prioritization of Town initiatives over the next four years.

Through this plan, the Town of Barrhead's Council and Administration will work towards the realization of a shared vision, through the scheduled and planned completion of each established goal and objective.

barrhead.ca/strategic-plan

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5 BUILDING THE PLAN

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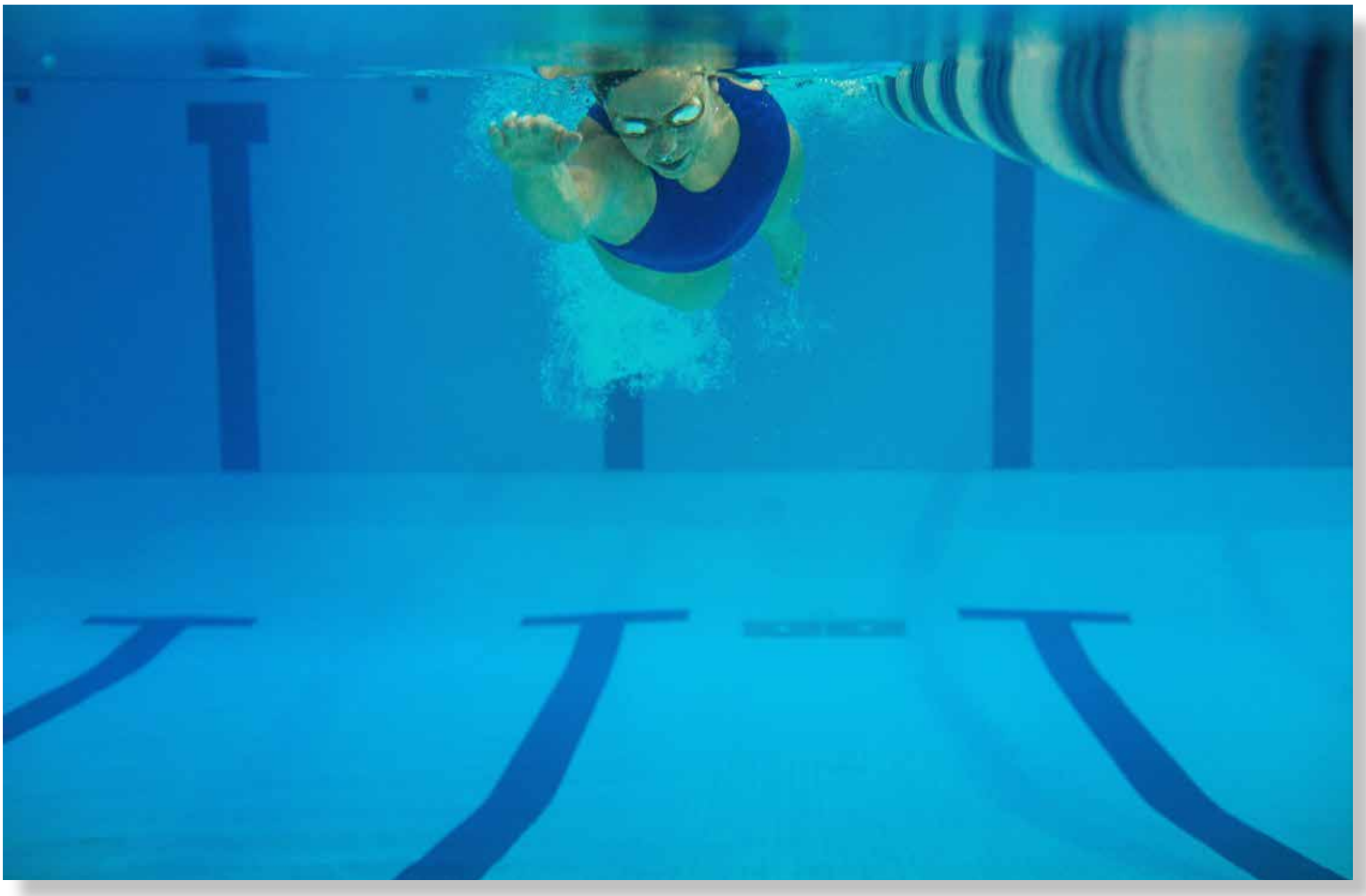
8 OUR VALUES

9 ACHIEVING OUR VISION

10 GOALS & OBJECTIVES

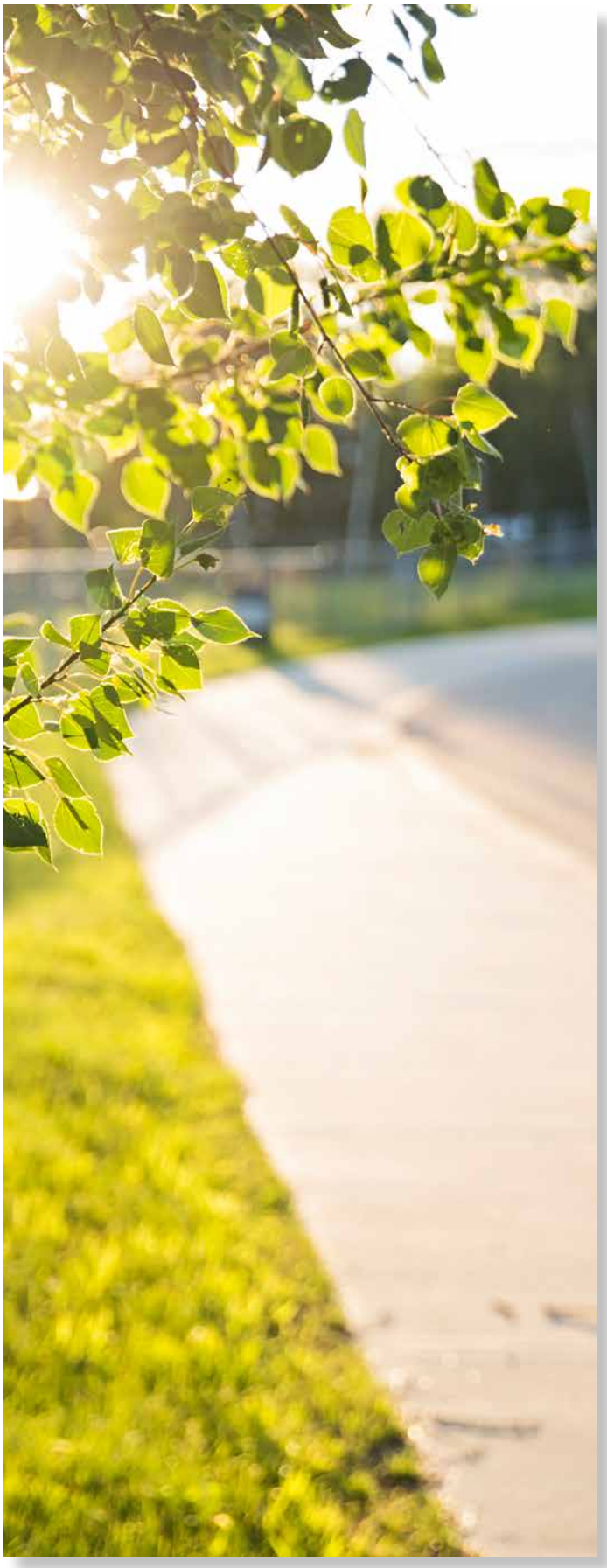
15 ACCOMPLISHMENTS



OUR STRATEGIC PLAN

Although distinct from yearly budgeting, capital planning, and standard operating initiatives of the Town, The strategic Plan is integral in ensuring that the allocation of funding and resources corresponds with the needs and shared vision of the community moving into the future.

This Plan outlines the priorities of Council, reflecting Council's commitment to achieving a shared vision of the Town of Barrhead and communicating what is necessary to accomplish this vision in concrete, achievable terms.



BUILDING THE PLAN

The **Strategic Plan 2021-2024** was formed through a systematic process during which members of the Town of Barrhead's Council and Administration worked to identify and plan for a shared vision for the Town's Future.

Each year, in order to ensure that the current needs of the community are being addressed, members of Town Council and Administration reassess and readjust the Strategic Plan, participating in a number of strategic planning sessions. During these sessions, members develop the **Goals and Objectives** of the strategic plan, which guide and are supported by operational planning to identify supporting actions, budgets and timelines.

OUR COMMUNITY'S STRENGTHS

During the strategic planning process, Council identified a number of **strengths** of the Town of Barrhead, in order to better understand the issues and opportunities facing our community.

- Recreational and educational opportunities for all ages
- Progressive, diverse Council that works well together
- Collaborative business community that is committed to the Town
- Active community, including volunteers, social hubs, churches, and service clubs
- Hard-working community, striving to do their best and be innovative
- Our strength is our people
- People are beginning to understand the assets present in the community
- "Hometown attitude"
- Positive image and reputation
- Strong business core, providing the ability to shop and access services locally
- Broad spectrum of healthcare services for all phases of life
- The airport is recognized as friendly and welcoming

- Sports opportunities for children; a hub for recreational programming (hockey, dance, swimming, bowling, golf, etc.)
- Access to quality of life services (ex. movies, library)
- Child-friendly, safe, and clean
- Proximity to Stony Plain, Spruce Grove, St. Albert, Edmonton, as well as lakes and Paddle River
- Stable economic base that serves the agricultural community
- Opportunity to continue developing the parks system
- Sound infrastructure, including highways, water, sewer, and electricity
- Excellent Town staff who care for the community
- Excellent parks and walking trails
- Ripple Connection for mental Health, FCSS
- People take pride in the community
- Excellent emergency response services
- Cost of housing is affordable relative to large urban neighbours
- Vibrant art community
- The Town of Barrhead is an easy community to promote

OUR VALUES

Our Strategic Plan reflects the following **values** that were identified in previous planning documents:

ENVIRONMENT	Maintaining a healthy and natural environment
INFRASTRUCTURE	Well-maintained infrastructure that meet community needs and allow growth and development for prosperity
ECONOMY	Building a strong and vibrant community by attracting, supporting and retaining businesses and residents
SOCIAL	Building social capacity and engaging citizens and partners to improve the well-being and diversity of the community
GOVERNANCE	Fiscally sustainable government focused on strategic decision-making, transparency, and inclusiveness

ACHIEVING OUR VISION

The Town of Barrhead is committed to achieving the objectives set out in the **Strategic Plan 2021-2024**.

In support of the Town's Vision, Council formed objectives with distinct achievable outcomes in an effort to realize the following comprehensive goals:

- Improve the standard of living of our residents and the sustainability of our community through effective and targeted economic development
- Support the preservation of a healthy, natural environment through the incorporation of environmentally responsible practices.
- Enhance the well-being and engagement of our community through increased community services and sustainable service delivery
- Maintain operational excellence through the ongoing assessment, development, and modernization of administrative and governance processes.
- Ensure the effective development, planning, and maintenance of municipal infrastructure to support community growth and prosperity.

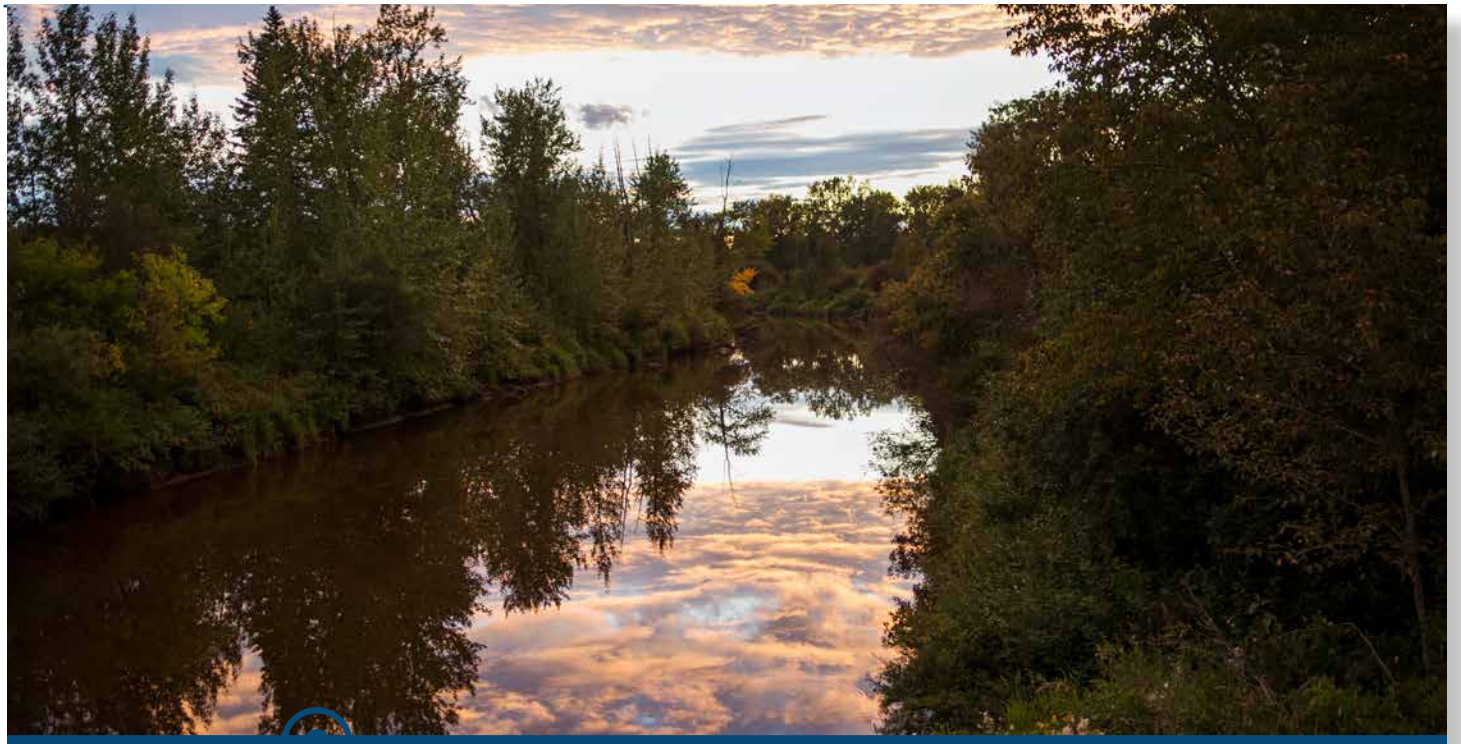
GOALS & OBJECTIVES

As a member of our community, you are invited to review the strategic goals and objectives laid out within this document. We look forward to the support of our community as we work to achieve Council's shared vision of a vibrant, strong, diverse, and prosperous Town of Barrhead.

ECONOMIC DEVELOPMENT

Improve the standard of living of our residents and the sustainability of our community through effective and targeted economic development.

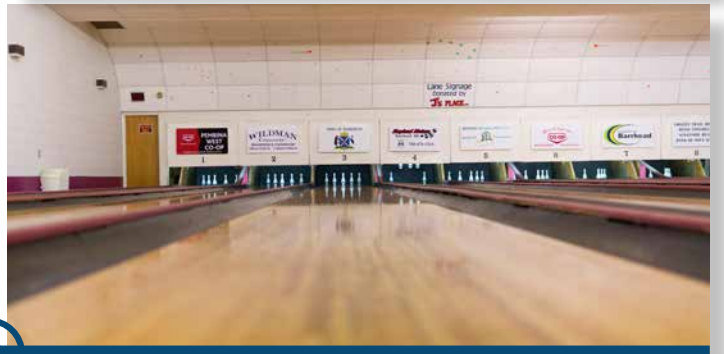
- Organize marketing and sale of 14 acres of residential and commercial land
- Initiate a technology incubator
- Develop and implement a strategy to address broadband internet
- Explore tax breaks or tax incentives as part of a business attraction strategy



ENVIRONMENTAL STEWARDSHIP

Support the preservation of a healthy, natural environment through the incorporation of environmentally responsible practices.

- Assess the feasibility of Green Bin services on a cost recovery basis
- Identify resourcing to replace truck fleet with electric vehicles and provide charging stations
- Address access to reliable public transportation
- Develop a strategy for "greening" the community (environmental measures)



SERVICE DELIVERY

Enhance the well-being and engagement of our community through increased community services and sustainable service delivery.

- Provide a medical clinic as a tool to attract and retain physicians
- Explore opportunities to provide a larger space for the museum.
- Research options for alternative or affordable housing (modular home park, tiny homes)
- Build a skateboard park or all-wheel park
- Plan and implement the Town of Barrhead Accessibility Coalition's Accessibility Challenge
- Adopt recreation planning documents (tree replacement, linear park plan)
- Complete ice plant retrofit
- Complete bowling alley renovation
- Plan and implement a Canada Day Party for the Town
- Provide pickle ball facilities within the municipality
- Assess the feasibility of a winter park for skating and cross-country skiing
- Develop and implement a strategy for expanded walking paths (Lions Park, back side of golf course, observation deck off the Rotary Trail)

OPERATIONAL EXCELLENCE

Maintain operational excellence through the ongoing assessment, development, and modernization of administrative and governance processes.

- Complete review of Human Resources Department and update HR policies and processes
- Develop and adopt guidelines for employees working on private property
- Initiate a process of scheduled policy reviews and updates
- Develop and adopt a three year business plan
- Develop a facility strategy that includes the future of the ADLC location
- Appoint a dedicated Health and Safety Officer (partnership with the County)
- Obtain accreditation under the Safety Codes Act for construction inspections
- Develop and adopt a strategy for utility rates for non-residents (County)
- Initiate the website re-branding project
- Webcast Council meetings
- Develop and implement a Town App
- Complete the Inter-municipal Development Plan

MUNICIPAL INFRASTRUCTURE

Ensure the effective development, planning, and maintenance of municipal infrastructure to support community growth and prosperity.

- Develop and adopt an infrastructure repair and replacement plan
- Complete wastewater condition study and wastewater repair and replacement plan
- Maintain water reservoir
- Complete road upgrades in the industrial park
- Develop and adopt a plan for sidewalk replacement and/or removal
- Develop and implement a plan for secondary emergency access roads for residential areas with only a single access road
- Organize servicing and infrastructure of 14 acres of residential and commercial land

ACCOMPLISHMENTS

ECONOMIC DEVELOPMENT

GOAL	UPDATE
• Organize marketing and sale of 14 acres of residential and commercial land	• Nov. 30/20, Town endorsed an exclusive listing agreement with Cushman & Wakefield

SERVICE DELIVERY

GOAL	UPDATE
• Build a skateboard park, or all-wheel park	• July 13, 2021, Council, as planning authority, approved development application to establish park on Town-owned property (zoned Direct Control).
• Complete bowling alley renovations	• 2021 is the second year of a three phase plan for the required renovations
• Plan and implement a Canada Day Party for the Town of Barrhead	• A plan was implemented for the week of June 28, 2021
• Access the feasibility of a winter park for skating & cross-country skiing	• 20/21 season saw the installation & maintenance of skating areas at Lions Park & Denthor park with continued maintenance of existing skating area at Cecil Martin Park • Paddle River Golf & Country Club established cross-country skiing paths on the Town-leased area

OPERATIONAL EXCELLENCE

GOAL	UPDATE
• Complete the Inter-Municipal Development Plan (IDP)	• Nov 10/20, Council passed third reading to Bylaw No. 02-2020 adopting an IDP with the County of Barrhead

TOWN OF
BARRHEAD
ALBERTA

Box 4189, 5014 - 50 Ave
Barrhead, AB, T7N 1A2
780-674-3301

barrhead.ca

Item No. 7 (b)

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: August 10, 2021

Re: Financial Statement Report to June 30, 2021

1.0 PURPOSE:

For Council to approve the Financial Statement Report to June 30, 2021, as presented.

2.0 BACKGROUND AND DISCUSSION:

In has been the practice of Administration to provide Council with interim financial information to provide some insight on the Town's financial activities for both the operational and capital budgets.

3.0 ALTERNATIVES:

3.1 Council approves the Financial Statement Report to June 30, 2021, as presented.

3.1 Council instructs Administration to provide additional information to the Financial Statement Report to June 30, 2021 and report back at the next Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

Not Applicable

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable

8.0 ATTACHMENTS:

8.1 Financial Statement Report & Schedules to June 30, 2021

9.0 RECOMMENDATION:

Council approves the Financial Statement Report to June 30, 2021, as presented.

(original signed by the CAO)
Edward LeBlanc
CAO

TOWN OF BARRHEAD
FINANCIAL STATEMENT REPORT
TO JUNE 30, 2021

Council approved the 2021 Operating and Capital Budgets on May 11, 2021. During the budget process Council reviewed all budget line items, set priorities and established the property tax rates for 2021. Total Operating budget was set at $ 14.4 million and Capital budget at $ $7.1 million.

One significant factor taken into consideration was the potential impact of COVID-19. Council implemented a number of property tax and utility payment options to assist ratepayers and customers. Though the total 2021 property tax assessments were considerably lower than the assessment totals for 2020, Council maintained the Municipal property tax rates for 2021 at the same level as in 2020.

For a number of months municipal facilities were closed to the public, and all recreational facilities were closed and no programs were running. When the budget was prepared this was taken into consideration, but the final impacts won't be realized until closer to the end of the year.

The June 30, 2021, Financial Statements indicate that all departments are doing very well with the various budget items. At June 30th budgets would typically be at approx. 50% levels, however total property tax revenues are accounted for when levied, and entries for transfers to capital for projects and reserves are done at the end of the fiscal year.

A summary of the Operating and Capital Budgets at June 30, 2021 follows.

A. **OPERATING FINANCIAL STATEMENT BY DEPARTMENT** (A-1, 2)

The Operating Financial Statement by Department provides summarized details by each particular department (Administration, Roads, Arena, etc.), with total operating revenues followed by total operating expenses.

On average most of the revenues by department are at approx. 45% to 55% and expenses are in a similar range with a number of them being at 35% to 50%.

Taxes revenue of $ 6.8 million is shown as 99.89%, as this is recorded when the taxes were levied, which was done on May 21st. The actual amount of taxes that still need to be paid at June 30th, is shown on the Assets (C-1) document. For 2021 Council extended the Taxes payment due date to September 30, 2021.

The revenues for the Arena and Pool are at 4%, but this is due to these facilities being closed for the first half of the year due to COVID and that the County of Barrhead contribution towards recreation is received later in the year. For the recreation facilities operations and programs, revenues were estimated based on a potential opening date in the spring of 2021. Because the facilities were required to be closed for a longer period than anticipated due to COVID-19, the actual revenues may still come in lower than the estimated budgets.

Most of the expenses in all the departments are below the 50% range. The expenses for the Arena and Pool are at 30%, as a number of extra sanitizing, cleaning, maintenance, and painting projects were undertaken while these facilities were closed to the public.

Entries for the various departmental contributions to capital for projects and reserves are completed at the end of the year.

B. **OPERATING FINANCIAL STATEMENT BY CATEGORY** (B-1)

The Operating Financial Statement by Category provides the same information as in (A-1,2) but is summarized by the various categories (taxes, sales of goods & services, grants, salaries, contracted services, equipment maintenance, insurance, utilities), with total operating revenues followed by total operating expenses.

Upon a review of this operating report at June 30, 2021 many of the revenues are close to 50%, keeping in mind that the Taxes are recorded when levied, the same as for the utility billings under Sales of Good & Services which were billed on June 30th.

For the expense section a large number of expenses are below the 50% mark. A number of items are paid for early in the year so they will be at a higher %, such as insurance.

As noted the Contribution to Capital of $ 1.16 million listed near the bottom of the report is done at the end of the year so it is 0% at this time.

Overall all Departments are doing very, very well with their budgets.

C. **ASSETS & LIABILITIES** (C-1)

The Assets report lists the Cash & Investments of $ 7.7 million as at June 30, 2021. A portion of these funds will be utilized during the year for operations and for the capital projects that have been undertaken in 2021.

The Taxes Receivable of $ 4.4 million lists the actual amount of taxes that were not paid at the end of June. The due date was extended to Sept. 30, 2021 so this amount will be significantly lower at that time.

The Receivables of $ 1.63 million is the amount owing for the Utility billings that were processed on June 30th, invoicing for Landfill fees, bulk water, licenses and GST to be recovered from the government.

The Liabilities section shows the various operating and capital reserves as well the deferred revenues which is for the government grants that have been received but not expended yet.

The Pool debenture of $4.3 million is at December 31, 2020, with the 2021 payment amounts to be applied later in in the year.

D. **CAPITAL FINANCIAL STATEMENT BY DEPARTMENT** (D-1,2)

The Capital Financial Statement by Department shows all the capital revenues and expenses by Department (Fire, Water, Sewer, Arena, Pool). The revenues are listed first, followed by the expenses.

Most Capital Revenues will come from reserves, grants or contributions from the operating budget. The entries for most these will be completed at the 2021 year-end, so it is not unusual for many of these revenues to be at 0% on this report.

The Capital Expenses show the expenses to June 30th. A number of the capital projects are in progress and will be completed in 2021 or a few could be forwarded to 2022 after tenders have been reviewed or capital grant funding for the project has been approved. (i.e. Industrial Park Water Reservoir Project)

E. **CAPITAL FINANCIAL STATEMENT BY CATEGORY** (E-1)

The Capital Financial Statement by Category lists the same information as in (D-1,2) but by category (Grants, From Capital Reserves, From the Operating Function, Engineering Structures Addition, Equipment Additions). Capital Revenues are listed, followed by Capital Expenses.

As noted previously most Capital Revenues will be recorded later in the year and the Capital Expenses are based on the payments that have been made to date as many projects are still in progress for this year.

TOWN OF BARRHEAD
Operating Financial Statement by **DEPARTMENT**
For the Six Months Ending Wednesday, June 30, 2021

	Jun 2021	2021 Budget	Variance	Variance %
REVENUES				
Taxes	(6,573,384.22)	(6,580,380.)	(6,995.78)	99.89%
Other	(474,552.81)	(830,000.)	(355,447.19)	57.18%
Council	(1,002.50)	(1,800.)	(797.50)	55.69%
Administration	(41,232.14)	(157,130.)	(115,897.86)	26.24%
RCMP	(15,000.00)	(174,800.)	(159,800.00)	8.58%
Fire	(462,217.12)	(841,100.)	(378,882.88)	54.95%
ERC	(12,605.00)	(25,210.)	(12,605.00)	50.00%
Town Fire/Town ERC		(2,000.)	(2,000.00)	0.00%
Disaster Services		(50.)	(50.00)	0.00%
Bylaw	(13,566.00)	(30,100.)	(16,534.00)	45.07%
Public Health	(10,000.00)	(34,730.)	(24,730.00)	28.79%
Common Services	(21,019.14)	(33,000.)	(11,980.86)	63.69%
Roads	(76,460.00)	(187,460.)	(111,000.00)	40.79%
Water	(1,209,191.20)	(2,698,490.)	(1,489,298.80)	44.81%
Sewer	(269,614.02)	(595,400.)	(325,785.98)	45.28%
Trade Waste	(136,835.83)	(268,130.)	(131,294.17)	51.03%
Landfill	(123,838.90)	(241,340.)	(117,501.10)	51.31%
Recycle	(99,023.51)	(201,530.)	(102,506.49)	49.14%
New Landfill		(4,500.)	(4,500.00)	0.00%
FCSS	(197,256.44)	(376,420.)	(179,163.56)	52.40%
Cemetery	(5,600.00)	(12,600.)	(7,000.00)	44.44%
Development	(1,610.00)	(14,300.)	(12,690.00)	11.26%
Communications		(17,500.)	(17,500.00)	0.00%
Subdivision		(81,000.)	(81,000.00)	0.00%
Recreation Administration	(12,285.00)	(47,300.)	(35,015.00)	25.97%
Arena	(14,119.92)	(353,950.)	(339,830.08)	3.99%
Pool	(15,971.30)	(392,850.)	(376,878.70)	4.07%
Parks	(77,960.00)	(100,060.)	(22,100.00)	77.91%
Rotary Park	(2,704.76)	(18,000.)	(15,295.24)	15.03%
Bowling Alley		(3,500.)	(3,500.00)	0.00%
Curling		(13,880.)	(13,880.00)	0.00%
Walking Trail		(20,000.)	(20,000.00)	0.00%
Tourism	(15,000.00)	(15,500.)	(500.00)	96.77%
Twinning		(3,550.)	(3,550.00)	0.00%
Contingency/General		(46,690.)	(46,690.00)	0.00%
Total Revenue	**(9,882,049.81)**	**(14,424,250.)**	**(4,542,200.19)**	68.51%
EXPENSES				
Mayor	18,817.15	47,090.	28,272.85	39.96%
Council	63,834.72	178,360.	114,525.28	35.79%
Administration	491,121.32	970,450.	479,328.68	50.61%
Computer	59,461.17	95,000.	35,538.83	62.59%
RCMP	110,743.14	256,310.	145,566.86	43.21%
Fire	441,724.18	841,100.	399,375.82	52.52%
ERC	23,129.30	50,420.	27,290.70	45.87%
Town Fire/Town ERC	156,453.84	362,710.	206,256.16	43.13%
Disaster Services		1,500.	1,500.00	0.00%
Bylaw	65,296.12	140,080.	74,783.88	46.61%
Safety	926.83	23,750.	22,823.17	3.90%
Public Health	6,345.31	35,730.	29,384.69	17.76%
Common Services	185,593.27	549,250.	363,656.73	33.79%
Roads	449,478.18	1,256,430.	806,951.82	35.77%

TOWN OF BARRHEAD
Operating Financial Statement by **DEPARTMENT**
For the Six Months Ending Wednesday, June 30, 2021

	Jun 2021	2021 Budget	Variance	Variance %
Airport	8,758.00	22,520.	13,762.00	38.89%
Storm Sewer	7,872.95	25,940.	18,067.05	30.35%
Water	782,475.51	2,025,070.	1,242,594.49	38.64%
BRWC	417,612.11	839,260.	421,647.89	49.76%
Sewer	121,521.94	595,400.	473,878.06	20.41%
Trade Waste	91,808.43	268,130.	176,321.57	34.24%
Landfill	118,740.41	250,340.	131,599.59	47.43%
Recycle	111,215.23	201,530.	90,314.77	55.19%
New Landfill		34,930.	34,930.00	0.00%
FCSS	227,754.98	437,420.	209,665.02	52.07%
Cemetery	20,439.98	39,590.	19,150.02	51.63%
Development	64,010.75	129,150.	65,139.25	49.56%
Communications	62,183.22	162,220.	100,036.78	38.33%
Subdivision #1		1,000.	1,000.00	0.00%
Recreation Administration	143,014.66	318,660.	175,645.34	44.88%
Arena	201,811.07	627,110.	425,298.93	32.18%
Pool	402,216.87	1,326,800.	924,583.13	30.31%
Parks	154,895.26	318,520.	163,624.74	48.63%
Sportsground	40,095.83	70,750.	30,654.17	56.67%
Rotary Park	2,717.94	15,000.	12,282.06	18.12%
Bowling Alley	4,294.68	18,500.	14,205.32	23.21%
Curling	17,446.24	36,090.	18,643.76	48.34%
Walking Trail	12,295.58	60,440.	48,144.42	20.34%
Museum		500.	500.00	0.00%
Tourism/Culture	25,113.25	140,100.	114,986.75	17.93%
Twinning	100.00	7,100.	7,000.00	1.41%
Library	73,538.92	110,610.	37,071.08	66.48%
Requisition	760,736.34	1,519,870.	759,133.66	50.05%
Contingency/General	817.66	820.	2.34	99.71%
Total Expenses	**5,946,412.34**	**14,411,550.**	**8,465,137.66**	41.26%
(Surplus)/Deficit	**(3,935,637.47)**	**(12,700.)**	**3,922,937.47**	

TOWN OF BARRHEAD
Operating Financial Statement by **CATEGORY**
For the Six Months Ending Wednesday, June 30, 2021

	Jun 2021	2021 Budget	Variance	Variance %
REVENUES				
Taxes	(6,573,384.22)	(6,580,380.)	(6,995.78)	99.89%
Sales of Goods & Services	(1,759,239.89)	(3,912,520.)	(2,153,280.11)	44.96%
Penalties and Costs on Taxes	(10,730.39)	(30,000.)	(19,269.61)	35.77%
Licenses & Fees	(52,516.00)	(72,400.)	(19,884.00)	72.54%
Concessions and Franchises	(440,280.51)	(800,000.)	(359,719.49)	55.04%
Return on Investments - Operati	(23,541.91)		23,541.91	0.00%
Rentals	(73,712.42)	(260,030.)	(186,317.58)	28.35%
Donations	(5,000.00)	(1,300.)	3,700.00	384.62%
Other	(96,433.41)	(233,790.)	(137,356.59)	41.25%
Federal Grants	(2,400.00)		2,400.00	0.00%
Provincial Grants	(329,676.44)	(912,910.)	(583,233.56)	36.11%
Local Government Contributions	(515,134.62)	(1,346,030.)	(830,895.38)	38.27%
Transfers From Operating Reserve		(274,890.)	(274,890.00)	0.00%
Total Revenue	**(9,882,049.81)**	**(14,424,250.)**	**(4,542,200.19)**	68.51%
EXPENSES				
Salaries & Wages	1,618,889.24	3,636,840.	2,017,950.76	44.51%
Employer Costs/Benefits	415,724.83	848,410.	432,685.17	49.00%
Training & Development	22,271.31	68,950.	46,678.69	32.30%
Mayor/Council Fees & Per Diems	77,605.00	172,940.	95,335.00	44.87%
Mayor/Council Travel & Subsistence		42,500.	42,500.00	0.00%
Election Fees		9,000.	9,000.00	0.00%
Fire Fighter & Guardian Fees	88,535.49	183,700.	95,164.51	48.20%
Fire Guardian Mileage	2,463.95	6,500.	4,036.05	37.91%
Travel & Subsistence	5,772.13	35,840.	30,067.87	16.11%
Memberships	9,424.39	17,150.	7,725.61	54.95%
Freight & Postage	11,877.36	32,380.	20,502.64	36.68%
Telephone & Internet	35,372.91	70,240.	34,867.09	50.36%
Appreciation/Promotional Events	12,100.00	28,000.	15,900.00	43.21%
Contracted/Professional Services	980,672.62	1,962,520.	981,847.38	49.97%
Repairs & Maintenance General	139,453.81	455,800.	316,346.19	30.60%
Building Maintenance	52,157.58	157,100.	104,942.42	33.20%
Equipment & Vehicle Maintenance	97,767.06	370,000.	272,232.94	26.42%
Leases, Licenses	83,995.32	150,990.	66,994.68	55.63%
Insurance	251,446.59	263,660.	12,213.41	95.37%
Materials & Supplies, Chemicals	282,037.14	953,350.	671,312.86	29.58%
Gas, Power, Water	376,947.62	1,005,620.	628,672.38	37.48%
Landfill Close/Post Close		30,430.	30,430.00	0.00%
Requisitions/Adjustments	760,736.34	1,519,870.	759,133.66	50.05%
Contribution to Other Local Government	8,758.00	17,520.	8,762.00	49.99%
Contribution to Boards & Agencies	463,343.33	947,010.	483,666.67	48.93%
Contribution to Capital		1,116,190.	1,116,190.00	0.00%
Add to Operating Reserve		8,050.	8,050.00	0.00%
Debenture, Bank Charges, Other	148,242.66	300,170.	151,927.34	49.39%
Underlevy/(Overrequisition)	817.66	820.	2.34	99.71%
Total Expenses	**5,946,412.34**	**14,411,550.**	**8,465,137.66**	41.26%
(Surplus)/Deficit	**(3,935,637.47)**	**(12,700.)**	**3,922,937.47**	

TOWN OF BARRHEAD

ASSETS & LIABILITIES

For the Six Months Ending Wednesday, June 30, 2021

	June 2021
ASSETS	
Cash & Investments	7,743,091.54
Taxes Receivable	4,440,589.12
Receivables - Utilities, GST, Other	1,643,810.58
Inventory	48,394.57
Engineering Structures - Assets	76,942,196.08
Accum. Amort. Engineering Structures	(43,213,801.39)
Buildings - Assets	27,474,508.14
Accum. Amort. Buildings	(5,377,846.55)
Machinery & Equipment - Assets	7,983,548.81
Accum. Amort. Machinery & Equipment	(3,050,102.57)
Land - Assets	1,496,108.70
Land Improvements - Assets	1,823,542.84
Accum. Amort. Land Improvements	(1,111,507.63)
Vehicles - Assets	3,394,624.19
Accum. Amort. Vehicles	(1,460,697.88)
TOTAL ASSETS	**78,776,458.55**
LIABILITIES & EQUITY	
Employer Liabilities - Payroll	(309,122.11)
Deposits & Trusts	(58,587.05)
Operating Reserves	(851,396.38)
Deferred Revenues & Liabilities	(2,289,838.16)
Capital Reserves	(5,728,368.20)
Payables &Holdbacks	(440,625.11)
Pool - Long Term Loan Payable	(4,362,725.25)
Equity in Fixed Assets	(60,537,847.49)
Accumulated Surplus	(326,017.06)
TOTAL LIABILITIES	**(74,904,526.81)**

TOWN OF BARRHEAD
Capital Financial Statement by **DEPARTMENT**
For the Six Months Ending Wednesday, June 30, 2021

	Jun 2021	2021 Budget	Variance	Variance %
CAPITAL REVENUES				
5-1201 Administration		(80,000.)	(80,000.00)	0.00%
5-2301 Fire		(581,650.)	(581,650.00)	0.00%
5-2303 ERC		(15,000.)	(15,000.00)	0.00%
5-3101 Common Services		(160,770.)	(160,770.00)	0.00%
5-3201 Roads	(647,302.00)	(767,300.)	(119,998.00)	84.36%
5-3301 Airport		(5,000.)	(5,000.00)	0.00%
5-3701 Storm Sewer		(15,000.)	(15,000.00)	0.00%
5-4101 Water		(2,685,010.)	(2,685,010.00)	0.00%
5-4201 Sewer		(668,660.)	(668,660.00)	0.00%
5-4301 Trade Waste	(260,000.00)	(447,000.)	(187,000.00)	58.17%
5-4302 Landfill		(18,000.)	(18,000.00)	0.00%
5-4303 Recycle		(6,370.)	(6,370.00)	0.00%
5-4304 New Landfill		(4,500.)	(4,500.00)	0.00%
5-6201 Communications		(7,500.)	(7,500.00)	0.00%
5-7202 Arena	(20,000.00)	(320,100.)	(300,100.00)	6.25%
5-7203 Pool		(66,500.)	(66,500.00)	0.00%
5-7204 Parks	(8,000.00)	(73,500.)	(65,500.00)	10.88%
5-7205 Sportsground	(100,772.54)	(815,000.)	(714,227.46)	12.36%
5-7206 Rotary Park		(8,000.)	(8,000.00)	0.00%
5-7207 Bowling Alley		(100,000.)	(100,000.00)	0.00%
5-7210 Walking Trail		(90,000.)	(90,000.00)	0.00%
5-7401 Tourism		(15,500.)	(15,500.00)	0.00%
5-9701 Contingency		(143,000.)	(143,000.00)	0.00%
5-9702 Offsite		(5,000.)	(5,000.00)	0.00%
TOTAL CAPITAL REVENUES	**(1,036,074.54)**	**(7,098,360.)**	**(6,062,285.46)**	**14.60%**
CAPITAL EXPENDITURES				
6-1201 Administration	4,780.50	80,000.	75,219.50	5.98%
6-2301 Fire	578,224.79	581,650.	3,425.21	99.41%
6-2303 ERC		15,000.	15,000.00	0.00%
6-3101 Common Services	42,040.00	160,770.	118,730.00	26.15%
6-3201 Roads	147,626.14	767,300.	619,673.86	19.24%
6-3301 Airport		5,000.	5,000.00	0.00%
6-3701 Storm Sewer	11,700.00	15,000.	3,300.00	78.00%
6-4101 Water	44,401.86	2,775,010.	2,730,608.14	1.60%
6-4201 Sewer	159,604.36	578,660.	419,055.64	27.58%
6-4301 Trade Waste		447,000.	447,000.00	0.00%
6-4302 Landfill		18,000.	18,000.00	0.00%
6-4303 Recycle		6,370.	6,370.00	0.00%
6-4304 New Landfill		4,500.	4,500.00	0.00%
6-6201 Communications	6,864.95	7,500.	635.05	91.53%

TOWN OF BARRHEAD
Capital Financial Statement by **DEPARTMENT**
For the Six Months Ending Wednesday, June 30, 2021

	Jun 2021	2021 Budget	Variance	Variance %
6-7202 Arena	50,012.67	320,100.	270,087.33	15.62%
6-7203 Pool	3,695.00	66,500.	62,805.00	5.56%
6-7204 Parks	45,235.00	73,500.	28,265.00	61.54%
6-7205 Sportsground		815,000.	815,000.00	0.00%
6-7206 Rotary Park		8,000.	8,000.00	0.00%
6-7207 Bowling Alley	5,595.00	100,000.	94,405.00	5.60%
6-7210 Walking Trail		90,000.	90,000.00	0.00%
6-7401 Tourism		15,500.	15,500.00	0.00%
6-9701 Contingency		143,000.	143,000.00	0.00%
6-9702 Offsite		5,000.	5,000.00	0.00%
TOTAL CAPITAL EXPENDITURES	**1,099,780.27**	**7,098,360.**	**5,998,579.73**	**15.49%**

TOWN OF BARRHEAD
Capital Financial Statement by **CATEGORY**
For the Six Months Ending Wednesday, June 30, 2021

	Jun 2021	2021 Budget	Variance	Variance %
CAPITAL REVENUES				
Return on Investment/Rev. from Own Source		(88,050.)	(88,050.00)	0.00%
Sale of Fixed Assets	(8,000.00)	(8,000.)		100.00%
Federal Grants		(1,332,510.)	(1,332,510.00)	0.00%
Provincial Grants	(1,028,074.54)	(2,008,130.)	(980,055.46)	51.20%
County/Other Municipal Contributions		(307,320.)	(307,320.00)	0.00%
From Capital Reserves		(2,107,160.)	(2,107,160.00)	0.00%
From Operating Function		(1,116,190.)	(1,116,190.00)	0.00%
From Other Capital Function		(126,000.)	(126,000.00)	0.00%
Developers Levy Payments		(5,000.)	(5,000.00)	0.00%
TOTAL CAPITAL REVENUE	**(1,036,074.54)**	**(7,098,360.)**	**(6,062,285.46)**	**14.60%**
CAPITAL EXPENDITURES				
Engineering Structures	318,930.50	1,059,800.	740,869.50	30.09%
Building Additions	19,112.35	179,600.	160,487.65	10.64%
Equipment Additions	144,790.63	2,695,870.	2,551,079.37	5.37%
Land Improvement Additions	912.00	858,000.	857,088.00	0.11%
Vehicle Additions	616,034.79	1,040,350.	424,315.21	59.21%
To Other Capital Functions		126,000.	126,000.00	0.00%
Add to Capital Reserves		1,138,740.	1,138,740.00	0.00%
TOTAL CAPITAL EXPENDITURES	**1,099,780.27**	**7,098,360.**	**5,998,579.73**	**15.49%**

Item No. 7(c)

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: August 10, 2021

Re: Community Organization Property Tax Exemption Application

1.0 PURPOSE:

Community Organization Property Tax Exemption application for registered Non-profit organization.

2.0 BACKGROUND AND DISCUSSION:

Municipal Government Act section 362(1)(n)(i) to (v) and *Community Organization Property Tax Exemption Regulation* (COPTER) 281/1998 provide opportunities for registered non-profit organizations or groups to apply for property tax exemptions on the properties they own or lease.

Examples of the types of properties that may be considered for property tax exemption are ones held by a registered non-profit organization for community games, sports, youth sports and properties used for charitable or benevolent purposes which is for the overall benefit of the general public.

Subject to the criteria contained with the noted MGA and Regulation applications are completed by the non-profit organization or group and submitted to the Town for review by Administration staff. The applications are then forwarded to our Assessor to determine if they comply with the MGA and Regulations and should be “considered” for the property tax exemption.

MGA Section 362(1) subsections (n)(i) to (n)(v) and *Community Organization Property Tax Exemption Regulation* 281/1998 are attached for additional information.

Pursuant to Section 17 of the COPTER regulation if a property tax exemption has been granted by the municipality Council may waive the annual application process for up to three years.

It is recommended that Council waive the annual application process for this account, as this registered non-profit agency has been in operation for many years and would advise our office of any changes that may occur regarding their occupancy and tax exemption status.

Should the application be approved by Council a letter will be provided to the organization advising that Council grants the property tax exemption, with the requirement that they advise of any changes in location, registered non-profit status and that the annual application process has been waived for three years. If the property is being leased a copy of this letter will also be provided to the property owner.

Attached is a listing identifying the 1 new application that has been received for Council's consideration for the 2021 taxation year.

The application was submitted to the Town on July 22, 2021 and the Town's Assessor has reviewed the application and provided recommendation that the non-profit organizations on the listing be granted the property tax exemption.

3.0 ALTERNATIVES:

3.1 That Council grant property tax exemption for the non-profit organization identified on the attached listing.

3.2 That Council waive the annual property tax exemption application process for 3 years to the non-profit organization granted the exemption at this meeting.

4.0 FINANCIAL IMPLICATIONS:

Possession date for the property was on June 28, 2021. The property tax will be pro-rated and property taxes will be collected from January 1 to June 27, 2021. The estimated municipal portion of exempt property taxes from June 28 to December 31, 2021 is $ 940.03.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable

8.0 ATTACHMENTS:

8.1 Community Organization Property Tax Exemption Application Listing with recommendations

8.2 *Municipal Government Act* RSA 2000 Section 362(1)(n) (i) to (v)

8.3 *Community Organization Property Tax Exemption Regulation* 281/1998

9.0 RECOMMENDATION:

1. That Council approve the Non-Profit Community Organization Property Tax Exemption application as indicated on the listing provided.

   AND

2. That pursuant to Section 17 of AR281/1988 Council waive the annual application process for the Non-Profit Community Organization on the listing provided for a period of three years.

(original signed by the CAO)
Edward LeBlanc
CAO

	COMMUNITY ORGANIZATION PROPERTY TAX EXEMPTION APPLICATIONS			2021	2021 Municipal	Estimated		
				Applicable	Tax	Municipal	Exemption MGA (section)	Assessor
Roll	Registered Non-profit Applicant	Description	Address	Assessment	Rate	Only Taxes	& AR 281/98 Regulation (part)	Recommendation
2XXXX	Blue Heron Support Services Association	Assisted Living Residence	53 Street	156,200	9.0739	$ 940.03	MGA 362(1)(n)(iii) and AR 281/98 Pt. 1, 2 & 3	Grant exemption
	Partial year June 28 to December 31, 2021							

The possession date of the above property was June 28, 2021.

Portion of property taxes to be paid is from January 1 to June 27, 2021 in the amount of $903.21.
Exempt portion of property taxes are from June 28, 2021 to December 31, 2021 and is $940.03.

MUNICIPAL GOVERNMENT ACT

Chapter M-26

Exemptions for Government, churches and other bodies (in part)

362(1) The following are exempt from taxation under this Division:

(n) property that is

(i) owned by a municipality and held by a non-profit organization in an official capacity on behalf of the municipality,

(ii) held by a non-profit organization and used solely for community games, sports, athletics or recreation for the benefit of the general public,

(iii) used for a charitable or benevolent purpose that is for the benefit of the general public, and owned by

(A) the Crown in right of Alberta or Canada, a municipality or any other body that is exempt from taxation under this Division and held by a non-profit organization, or

(B) by a non-profit organization,

(iv) held by a non-profit organization and used to provide senior citizens with lodge accommodation as defined in the *Alberta Housing Act*, or

(v) held by and used in connection with a society as defined in the *Agricultural Societies Act* or with a community association as defined in the regulations,

and that meets the qualifications and conditions in the regulations and any other property that is described and that meets the qualifications and conditions in the regulations;

Province of Alberta

MUNICIPAL GOVERNMENT ACT

COMMUNITY ORGANIZATION PROPERTY TAX EXEMPTION REGULATION

Alberta Regulation 281/1998

With amendments up to and including Alberta Regulation 295/2020

Current as of December 18, 2020

Office Consolidation

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Note

All persons making use of this consolidation are reminded that it has no legislative sanction, that amendments have been embodied for convenience of reference only. The official Statutes and Regulations should be consulted for all purposes of interpreting and applying the law.

(Consolidated up to 295/2020)

ALBERTA REGULATION 281/98

Municipal Government Act

COMMUNITY ORGANIZATION PROPERTY TAX EXEMPTION REGULATION

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Interpretation

1(1) In this Regulation,

(a) "Act" means the *Municipal Government Act*;

(b) "charitable or benevolent purpose" means the relief of poverty, the advancement of education, the advancement of religion or any other purpose beneficial to the community;

(c) "general public" means pertaining to the general community, rather than a group with limited membership or a group of business associates;

(d) "professional sports franchise" means a professional sports franchise operating in the National Hockey League, the Canadian Football League, the National Professional Soccer League or the Pacific Coast League;

(d.1) "subsidized accommodation" means

(i) rental accommodation where the Government of Alberta sets the rent at a maximum amount, sets the rent at a percentage of household income or provides the facility with ongoing operating funds,

(ii) rent to own units where the Government of Alberta sets the rent at a percentage of income or sets the rent at a maximum amount, and

(iii) accommodation where the Government of Alberta sets the mortgage payments as a percentage of income;

(e) "taxation" means taxation under Division 2 of Part 10 of the Act.

(2) For the purposes of the Act and this Regulation, "community association" means an organization where membership is voluntary, but restricted to residents of a specific area, and that is formed for the purpose of

(a) enhancing the quality of life for residents of the area or enhancing the programs, public facilities or services provided to the residents of the area, or

(b) providing non-profit sporting, educational, social, recreational or other activities to the residents of the area.

(3) The definitions in sections 1 and 284 of the Act apply to this Regulation.

AR 281/98 s1;182/2008

Part 1
General Rules

Application

2 This Regulation applies to taxation in 1999 and later years.

Part of a property

3 An exemption under section 362(1)(n)(i) to (v) of the Act or Part 3 of this Regulation applies only to the part of a property that qualifies for the exemption.

Primary use of property

4(1) Property is not exempt from taxation under section 362(1)(n)(iii), (iv) or (v) of the Act or Part 3 of this Regulation unless the property is primarily used for the purpose or use described in those provisions.

(2) For the purposes of this Regulation, a property is primarily used for a purpose or use if the property is used for the specified purpose or use at least 60% of the time that the property is in use.

Holding property

5 When section 362(1)(n)(i) to (v) of the Act or Part 3 of this Regulation requires property to be held by a non-profit organization, a society as defined in the *Agricultural Societies Act* or a community association for the property to be exempt from taxation, the property is not exempt unless

(a) the organization, society or association is the owner of the property and the property is not subject to a lease, licence or permit, or

(b) the organization, society or association holds the property under a lease, licence or permit.

Non-profit organization

6 When section 362(1)(n)(i) to (v) of the Act or Part 3 of this Regulation requires property to be held by a non-profit organization, community association or residents association as defined in section 13 for the property to be exempt from taxation, the property is not exempt unless

(a) the organization or association is a society incorporated under the *Societies Act*, or

(b) the organization or association is

(i) a corporation incorporated in any jurisdiction, or

(ii) any other entity established under a federal law or law of Alberta

that is prohibited, by the laws of the jurisdiction governing its formation or establishment, from distributing income or property to its shareholders or members during its existence.

AR 281/98 s6;204/2011

Meaning of restricted

7(1) In this Regulation, a reference to the use of property being restricted means, subject to subsections (2) and (3), that individuals are restricted from using the property on any basis, including a restriction based on

(a) race, culture, ethnic origin or religious belief,

(b) the ownership of property,

(c) the requirement to pay fees of any kind, other than minor entrance or service fees, or

(d) the requirement to become a member of an organization.

(2) The requirement to become a member of an organization does not make the use of the property restricted so long as

(a) membership in the organization is not restricted on any basis, other than the requirement to fill out an application and pay a minor membership fee, and

(b) membership occurs within a short period of time after any application or minor fee requirement is satisfied.

(3) Not permitting an individual to use a property for safety or liability reasons or because the individual's use of the property

would contravene a law does not make the use of the property restricted.

Gaming and liquor licences

8(1) For the purposes of section 365(2) of the Act, property described in section 362(1)(n) of the Act and Part 3 of this Regulation in respect of which a bingo licence, casino licence, pull ticket licence, Class C liquor licence or a special event licence is issued under the *Gaming, Liquor and Cannabis Regulation* (AR 143/96) is exempt from taxation if the requirements of section 362(1)(n) and this Regulation in respect of the property are met.

(2) Despite subsection (1), property in respect of which a casino facility licence is issued is not exempt from taxation.

AR 281/1998 s8;56/2019;295/2020

Part 2
Qualifications for Exemptions Under Section 362(1)(n)(ii) to (v)

Exemption under section 362(1)(n)(ii) of the Act

9(1) The following property is not exempt from taxation under section 362(1)(n)(ii) of the Act:

(a) property to the extent that it is used in the operation of a professional sports franchise;

(b) property that is used solely for community games, sports, athletics or recreation if, for more than 40% of the time that the property is in use, the majority of those participating in the activities held on the property are 18 years of age or older.

(2) Property is not exempt from taxation under section 362(1)(n)(ii) of the Act if, for more than 30% of the time that the property is in use, the use of the property is restricted within the meaning of section 7 as modified by subsection (3).

(3) For the purposes of subsection (2), limiting the participation in activities held on a property to persons of a certain age does not make the use of the property restricted.

Exemption under section 362(1)(n)(iii) of the Act

10(1) Property referred to in section 362(1)(n)(iii) of the Act is not exempt from taxation unless

(a) the charitable or benevolent purpose for which the property is primarily used is a purpose that benefits the

general public in the municipality in which the property is located, and

(b) the resources of the non-profit organization that holds the property are devoted chiefly to the charitable or benevolent purpose for which the property is used.

(2) Property is not exempt from taxation under section 362(1)(n)(iii) of the Act if, for more than 30% of the time that the property is in use, the use of the property is restricted within the meaning of section 7.

AR 281/98 s10;182/2008

Exemption under section 362(1)(n)(iv) of the Act

11 Property referred to in section 362(1)(n)(iv) of the Act is not exempt from taxation unless the accommodation provided to senior citizens is subsidized accommodation.

AR 281/98 s11;182/2008

Exemption under section 362(1)(n)(v) of the Act

12(1) The following property is not exempt from taxation under section 362(1)(n)(v) of the Act:

(a) property to the extent that it is used in the operation of a professional sports franchise;

(b) property if, for more than 40% of the time that the property is in use, the majority of those participating in the activities held on the property are 18 years of age or older;

(c) property in Calgary or Edmonton that is held by and used in connection with a community association if the association is not a member of the Federation of Calgary Communities or the Edmonton Federation of Community Leagues.

(1.1) Notwithstanding subsection (1)(c), property held by a community association referred to in that provision is exempt from taxation under section 362(1)(n)(v) of the Act where that community association was a member of the Federation of Calgary Communities or the Edmonton Federation of Community Leagues on January 1, 1999 but cancelled its membership after that date.

(1.2) Subsection (1.1) applies with respect to 2004 and subsequent years.

(2) Property is not exempt from taxation under section 362(1)(n)(v) of the Act if, for more than 30% of the time that the

property is in use, the use of the property is restricted within the meaning of section 7 as modified by subsection (3).

(3) For the purposes of subsection (2), limiting the participation in activities held on a property to persons of a certain age does not make the use of the property restricted.

AR 281/98 s12;283/2003

Part 3
Other Property Exempt Under Section 362(1)(n)

Definitions

13 In this Part,

(a) "arts" means theatre, literature, music, painting, sculpture or graphic arts and includes any other similar creative or interpretive activity;

(b) "chamber of commerce" means a chamber of commerce that is a non-profit organization and is a member of the Alberta Chamber of Commerce;

(c) "ethno-cultural association" means an organization formed for the purpose of serving the interests of a community defined in terms of the racial, cultural, ethnic, national or linguistic origins or interests of its members;

(d) "linguistic organization" means an organization formed for the purpose of promoting the use of English or French in Alberta;

(e) "museum" means a facility that is established for the purpose of conserving, studying, interpreting, assembling and exhibiting, for the instruction and enjoyment of the general public, art, objects or specimens of educational and cultural value or historical, technological, anthropological, scientific or philosophical inventions, instruments, models or designs;

(e.1) "residents association" means a non-profit organization that requires membership for residential property owners in a specific development area, that secures its membership fees by a caveat or encumbrance on each residential property title and that is established for the purpose of

(i) managing and maintaining the common property, facilities and amenities of the development area for the benefit of the residents of the development area,

(ii) enhancing the quality of life for residents of the development area or enhancing the programs, public facilities or services provided to the residents of the development area, or

(iii) providing non-profit sporting, educational, social, recreational or other activities to the residents of the development area;

(f) "retail commercial area" means property used to sell food, beverages, merchandise or services;

(g) "sheltered workshop" means a facility designed to provide an occupation for and to promote the adjustment and rehabilitation of persons who would otherwise have difficulty obtaining employment because of physical, mental or developmental disabilities;

(h) "thrift shop" means a retail outlet operated for a charitable or benevolent purpose that sells donated clothing, appliances, furniture, household items and other items of value at a nominal cost to people in need.

AR 281/98 s13;283/2003;204/2011

Exemption for other property

14 This Part describes property that is exempt from taxation under section 362(1)(n) of the Act that is not exempt under section 362(1)(n)(i) to (v) of the Act.

Property of residents association

14.1(1) Property that is owned and held by and used in connection with a residents association is exempt from taxation.

(2) Despite subsection (1), the following property owned and held by and used in connection with a residents association is not exempt from taxation under section 362(1)(n) of the Act:

(a) property to the extent that it is used in the operation of a professional sports franchise;

(b) property if, for more than 40% of the time that the property is in use, the majority of those participating in the activities held on the property are 18 years of age or older;

(c) property if, for more than 30% of the time that the property is in use, the use of the property is restricted within the meaning of section 7 as modified by subsection (3).

(3) For the purposes of subsection (2)(c), limiting the participation in activities held on a property to persons of a certain age does not make the use of the property restricted.

AR 204/2011 s4

Day cares, museums and other facilities

15 A non-profit organization that holds property on which any of the following facilities are operated may apply to the municipality within whose area the property is located for an exemption from taxation:

(a) a facility used for sports or recreation to the extent that the facility is not used in the operation of a professional sports franchise;

(b) a facility used for fairs or exhibitions, including agricultural exhibitions;

(c) a facility used for the arts or a museum;

(d) a program premises as defined in the *Child Care Licensing Regulation* (AR 143/2008);

(e) a facility used by a linguistic organization if

(i) the use of the property by the general public is actively encouraged, and

(ii) a sign is prominently posted in the facility indicating the hours that the whole or part of the facility is accessible to the public;

(f) a facility used by an ethno-cultural association for sports, recreation or education or for charitable or other benevolent purposes if

(i) the use of the property by the general public is actively encouraged, and

(ii) a sign is prominently posted in the facility indicating the hours that the whole or part of the facility is accessible to the public;

(g) a facility in a municipality operated and used by an organization for a charitable or benevolent purpose where the majority of the organization's beneficiaries do not reside in the municipality;

(h) a facility used as a thrift shop;

(i) a facility used as a sheltered workshop;

(j) a facility operated and used by a chamber of commerce;

(k) a facility used for a charitable or benevolent purpose that is for the benefit of the general public if

(i) the charitable or benevolent purpose for which the facility is primarily used is a purpose that benefits the general public in the municipality in which the facility is located, and

(ii) the resources of the non-profit organization that holds the facility are devoted chiefly to the charitable or benevolent purpose for which the facility is used.

AR 281/98 s15;283/2003;182/2008;77/2010

Conditions for exemption

16(1) A municipality must grant a non-profit organization an exemption from taxation in a taxation year in respect of property referred to in section 15 that is held by the organization if

(a) the non-profit organization makes an application for an exemption to the municipality by September 30 of the year preceding the taxation year and supplies the municipality with the following by November 30 of the year preceding the taxation year:

(i) any information the municipality requires to determine if the organization meets the conditions for the exemption, and

(ii) a description of any retail commercial areas in the facility,

(b) the facility on the property is one of the facilities described in section 15 and the non-profit organization operates the facility on a non-profit basis,

(c) the funds of the non-profit organization are chiefly used for the purposes of the organization and not for the benefit of the organization's directors and employees,

(d) the property is not disqualified by virtue of subsection (2) or (3), and

(e) the requirements of subsections (4) and (5), if applicable, are met.

(2) Property referred to in section 15(a), (b), (c), (e), (f), (j) or (k) is not exempt from taxation if, for more than 30% of the time that the property is in use, the use of the property is restricted within the meaning of section 7.

(3) Property referred to in section 15(d) or (g) to (i) is not exempt from taxation if an individual is not permitted to use the property because of the individual's race, culture, ethnic origin or religious belief.

(4) Before granting an exemption under this section in respect of a property that is held by a non-profit organization, the municipality may require that an agreement between the organization and the municipality be in force that sets out that

(a) the organization will provide the municipality with a report by a time and in a manner specified in the agreement that sets out the information the municipality requires to determine if the organization met the conditions for the exemption during the taxation year, and

(b) if the organization does not comply with the provisions referred to in clause (a), the organization will pay the municipality an amount equivalent to the property taxes that would be payable in respect of the property for the taxation year if the property was not exempt.

(5) Before granting an exemption under this section in respect of a property that is owned by a non-profit organization, the municipality may require that an agreement between the organization and the municipality be in force that sets out that

(a) no disposition of the property may be made without the approval of the municipality, and

(b) if the organization is being wound-up and dissolved, the organization must, if required by the municipality, transfer the property to the municipality.

(6) If a municipality grants an exemption to a non-profit organization and later determines that the organization did not meet the conditions that applied to the organization for the exemption for all or part of the taxation year, the municipality may in the taxation year cancel the exemption for all or part of the taxation year, as the case may be, and require the organization to pay property tax in respect of the property for the period that the exemption is cancelled.

AR 281/98 s16;4/2010;77/2010

Waiver of application requirement

17(1) If a municipality has granted a non-profit organization an exemption from taxation under section 16 in respect of a property, the municipality may grant the non-profit organization an exemption from taxation in the following taxation year under

section 16 in respect of the property without requiring the organization to apply for the exemption.

(2) A municipality that has waived an application requirement under subsection (1) in respect of a property for a taxation year may

(a) require the non-profit organization that holds the property to provide any information that the organization may be required to provide if it was applying for an exemption, and

(b) if the non-profit organization does not provide the information, cancel in that taxation year the exemption for all or part of that taxation year and require the organization to pay property tax in respect of the property for the period that the exemption is cancelled.

(3) A municipality may not waive the application requirement under subsection (1) in respect of a property for more than 3 consecutive taxation years.

Retail commercial areas

18(1) In this section, "exempt facility" means a facility or part of a facility

(a) that is held by a non-profit organization, a society as defined in the *Agricultural Societies Act* or a community association and that is exempt from taxation under section 362(1)(n)(i) to (v) of the Act or section 16 of this Regulation, or

(b) that is owned and held by a residents association and that is exempt from taxation under section 362(1)(n) of the Act.

(2) A retail commercial area that is located within an exempt facility is exempt from taxation if

(a) the non-profit organization, society as defined in the *Agricultural Societies Act,* community association or residents association that holds the exempt facility also holds and operates the retail commercial area, and

(b) the net income from the retail commercial area is used

(i) to pay all or part of the operational or capital costs of the exempt facility, or

(ii) to pay all or part of the operational or capital costs of any other facility that is held by the non-profit organization, society, community association or residents association and that is exempt from taxation under section 362(1)(n) of the Act or section 16 of this Regulation.

AR 281/98 s18;204/2011

Part 4 Repealed AR 283/2003 s5.

Part 5
Repeal and Review

Repeal

22(1) The *Community Organization 1998 Property Tax Exemption Regulation* (AR 289/97) is repealed.

(2) Repealed AR 182/2008 s6.

AR 281/98 s22;182/2008

Expiry

23 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on December 31, 2023.

AR 281/98 s23;283/2003;182/2008;4/2010;9/2015;257/2017;220/2018

Item No. 7 (d)

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: August 10, 2021

Re: 2021 Budget Allocation Amendments

1.0 Purpose:

For Council to reallocate budget lines within the 2021 Final Operating and Capital Budget.

2.0 Background and Discussion:

At the May 11, 2021 Council meeting, Council approved the 2021 Final Operating and Capital Budgets.

Since that time, it has come to Administration's attention that some of the specific line items require reallocations to the correct General Ledger accounts. A summary of the reallocations is attached for Council's review.

It should be noted that the reallocations do not have any impact on the overall Operating or Capital budgets. The Operating Budget revenues will remain $14,424,250, expenses will remain $14,411,550 (excluding amortization expenses), resulting in the unchanged surplus of $12,700. The Capital Budget revenues and expenses will remain $7,098,360.

Administration is requesting approval of the Budget line reallocations for future 2021 financial reporting accuracy.

3.0 Alternatives:

3.1 Council amend the reallocations of the General Ledger accounts for the 2021 Final Operating and Capital Budgets as per the attached Schedule A, with no changes required to the total Operating Revenues of $14,424,250 and total Operating Expenses of $14,411,550 (excluding Amortization expenses), or the total Capital Revenues and Expenses of $7,098,360.

3.2 Council instruct Administration to provide additional information on the reallocations of the General Ledger accounts for the 2021 Final Operating and Capital Budgets to Council at the next meeting.

4.0 Financial Implications:

None

5.0 Interdepartmental Implications:

None

6.0 Senior Government Implications:

None

7.0 Political/Public Implications:

None

8.0 Attachments:

None

9.0 Recommendations:

Council amend the reallocations of the General Ledger accounts for the 2021 Final Operating and Capital Budgets as per the attached Schedule A, with no changes required to the total Operating Revenues of $14,424,250 and total Operating Expenses of $14,411,550 (excluding Amortization expenses), or the total Capital Revenues and Expenses of $7,098,360.

(original signed by the CAO)
Edward LeBlanc
CAO

Schedule "A"

2021 FINAL BUDGET REALLOCATIONS

GL Account - Operating	Comments	Original 2021 Budget	Revised 2021 Budget	2021 Budget Change
2-4101-276200 Water - Contribution to Capital	Water Revenues and Expenses should be Net 0	473,490	307,650	(165,840)
2-9701-276200 Contingency - Contribution to Capital	Additional funds to be contributed to General Capital	-	165,840	165,840
			Net Effect	**0**
2-2303-276200 ERC - Contribution to Capital	GL Code s/b Town not Joint ERC	7,500	-	(7,500)
2-2305-276200 Town ERC - Contribution to Capital	Town GL Code for ERC Contrib.	-	7,500	7,500
			Net Effect	**0**
2-4302-276200 Landfill - Contribution to Capital	GL Code Change Only	9,000	-	(9,000)
2-4304-276200 New Landfill - Contribution to Capital	GL Code Change Only	4,500	13,500	9,000
			Net Effect	**0**

GL Account - Capital	Comments	Original 2021 Budget	Revised 2021 Budget	2021 Budget Change
5-4101-593000 Water - From Operating Function	Water Revenues and Expenses Net Contrib. to Capital	(476,490)	(310,650)	165,840
5-9701-593000 Contingency – From Operating Function	Contingency Capital Additional funds from Operating	0	(165,840)	(165,840)
			Net Effect	**0**
6-4101-676700 Water - Add to Capital Reserve	Funds allocated to Contingency Reserve rather than Water Reserve	499,440	333,600	(165,840)
6-9701-676700 Contingency – Add to Capital Reserve	Funds allocated to Contingency rather than Water Reserve	17,000	182,840	165,840
			Net Effect	**0**

COUNCIL REPORTS
AS OF AUGUST 10, 2021

		Meeting (since last council)
Agricultural Society	Cr. Klumph (Alt. Cr. Oswald)	X
Barrhead Accessibility Coalition	Cr. Kluin	X
Barrhead Cares Coalition	Cr. Kluin	X
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	
Barrhead & District Social Housing Association	Cr. Penny	X
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith (Alt. Cr. Kluin)	
Barrhead Attraction & Retention Committee	Cr. Penny	X
Barrhead Regional Airport Committee	Mayor McKenzie	
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith	
Capital Region Assessment Services Commission	Cr. Penny	
Chamber of Commerce	Cr. Kluin	
Community Futures Yellowhead East	Cr. Penny (Alt. Cr. Assaf)	
Economic Development Committee	Committee of the Whole	
Enhanced Policing School Resource Officer Committee	Cr. Oswald (Alt. Mayor McKenzie)	
Family & Community Support Services Society	Cr. Kluin and Cr. Penny	
Library Board	Cr. Klumph (Alt. Cr. Oswald)	
Municipal Planning Commission	Cr. Assaf, Cr. Klumph and Cr. Smith (Alt. Mayor McKenzie)	
Regional Landfill Committee	Cr. Klumph and Cr. Penny	
Subdivision & Development Appeal Board	Cr. Penny	
Twinning Committee	Cr. Oswald	
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Penny)	

C.A.O Report

To: Town Council

Date: August 10, 2021

Re: August 10, 2021 Report

General Administration:

August 3rd, I received a visit from representatives from A.U.M.A.- discussed several general topics and provided them with a brief tour of the Town. The representatives were very impression with the Town of Barrhead.

I was recently introduced to Rod Boyko, the new Manager for the Barrhead Regional Water Commission. I briefly discussed a few pending new projects that the Town will likely seek some financial assistance from the Commission.

Legislative and Development Services:

Director Callihoo and Director Vickery continue to plan for the upcoming October 18th municipal/school election. Staff is anticipating in receiving a provincial referendum to be co-ordinated with the local elections.

Staff will soon be advertising for Deputy Returning officers positions.

Enforcement Services:

The Department currently has 12 open file under review/investigation:

- Bylaw issues: 4 files
- Animal Control matters/miscellaneous: 1 files
- Traffic Enforcement (ie: speeding, school zone speeding, distracted driving, fail to obey stop sign): 7 files

Communications Services:

- Accomplished
  - Continue with website and social updates surrounding Town and Community programs/events/openings

- Collaborated with Kyle Hughes on All-Wheel Parks survey with just under 50 responses to the survey
- Continued public notification of Town activities via social pages, website, and BARCC
- Close to completion of Better in Barrhead website

➢ <u>Works in Progress/Ongoing</u>
- Develop step sheets/procedural steps for posting content by type and urgency across multiple platforms
- Business plan for town digital sign
- Marketing Plan BARCC initiatives
    - Trade show
    - Informational website

Fire Protection Services:

➢ Incidents from July 1 – July 31, 2021
- Fires – 1
- Vehicle accidents - 3
- Rubbish or grass fires – 4
- RCMP Assist - 1
- Public Assist - 2
- Medical Assist – 23
- False Alarms – 5

Total of 39 calls which represented a total of 320.75 firefighter hours

➢ Training:

- Pumping operations, aerial and rural pumping
- Interior attack, Ccans, hose deployment
- Fire fighter rescue, Rappid Intervention Deployment (RIT)
- Ladders
- 1001 Firefighter level 1 continued

➢ Other

- Sold the 1999 Ford and 2010 Chev units and the old engine from the emergency generator at a public auction.
- Pressure testing fire hoses has commenced

➢ Total membership of 40; 39 responding members and I recruit.

Recreation Services:

- Operational:

  - Raising ground level headstones at the Cemetery have been completed.
  - Department continues with their ongoing co-ordination of capital projects.
  - Installing arena ice for the upcoming hockey school scheduled for August 16-20 and 23-27.
  - Arena ice user meeting to be held August 16th at 7:00pm in the Boardroom at the Agrena.
  - Swim lessons continues.
  - Tots dance held at the Charles Godberson Rotary Room was a success with 22 tots taking part.
  - August 1st was the first free swim sponsored by Barrhead Servus Credit Union since the facility re-opened. Event was a huge success filling the Aquatics Centre to capacity for almost the entire swim time of 1.5 hour with a pool capacity of 140 patrons.
  - Continue to do minor repairs to playground equipment as identified in the annual safety report

- Special Events:

  - Next free swim is scheduled for September 5 sponsored by Barrhead Servus Credit Union
  - ProNorth Hockey School August 16-20 and 23-27
  - Barrhead Bomber tryouts and camp August 13-15
  - Tots dance to be August 25

Transportation Services:

- Operational:

  - 61st avenue Industrial Park milled and overlaid completed.
  - Weed control around water plant berms and around sewage lagoon berms completed.
  - Backfilling of sidewalks, utility digs and annual sidewalk replacements.
  - Mowing of berms, sewage lagoon and snow dump area.
  - Contractor to start repairing utility patches and small overlays.
  - Repair guard rail over fish ladder on weir at water plant. Broken with ice and high-water flow events.
  - Two shifts on garbage truck to address volumes after long weekend.
  - Pavement crack sealing almost complete for the season.

- Capital

  - 45st and main street projects are completed; deficiencies to be reviewed and addressed.
  - The Contractor for the reservoir rehabilitation project in the Industrial Park has started to mobilize their equipment onto the site.

(original report signed by the C.A.O.)

Edward LeBlanc - CAO

Town of Barrhead

COUNCIL ACTION LIST ON RESOLUTIONS DIRECTING ADMINISTRATION - AS OF JULY 13, 2021

Resolution Number	Resolution	Comments	Status
	July 13, 2021 Council Meeting		
257-21	Moved by Cr. Smith that Council request a meeting time from AUMA Stakeholder Relations team at the 2021 Convention.	A formal request was made on July 15th and a follow-up inquiry on July 29th. No reply from the Province yet.	Completed
262-21	Moved by Cr. Klumph that Council passes third reading to Bylaw 07-2021, to provide a loan to the Barrhead Bowling Association for operational costs of the Blue Heron Bowling Centre.	Administration issued a cheque to the Barrhead Bowling Association on July 28, 2021.	Completed
	June 22, 2021 Council Meeting		
239-21	Moved by Cr. Kluin that Council establishes the new All-Wheel Skate Park to be located on Lot 9A Block 1 Plan 0521175.	Development Application was formally approved by Council during their meeting of July 13, 2021.	Completed
	April 13, 2021 Council Meeting		
141-21	Moved by Cr. Smith that Administration move forward on preparing the Traffic Impact Assessment for a cost not to exceed $7,000.00.	Administration hopes to receive the final report sometime in August, however the report must first be formally endorsed by Alberta Transportation.	In Progress
142-21	Moved by Cr. Klumph that Administration prepare a Request for Proposal for a new 7ft Blue Heron.	Request for Proposal has been finalized.	Completed
	March 9, 2021 Council Meeting		
083-21	Moved by Cr. Assaf that Council authorize the disposal of the 2012 International garbage truck at a public auction, vendor to be at the discretion of Administration.	Unit will be dispose of this Fall	
107-21	Moved by Cr. Assaf that Council bring the proposed Summer Ice Rental Rates for 2022 back to Council by November 30, 2021.		In Progress

Town of Barrhead

COUNCIL ACTION LIST ON RESOLUTIONS DIRECTING ADMINISTRATION - AS OF JULY 13, 2021

	June 9, 2020 Council Meeting		
183-20	Moved by Mayor McKenzie to direct Administration to respond to the letter from the Town of Edson, dated May 25, 2020, inviting the Town of Barrhead to participate into the Northwest Alberta Electric Vehicle Charging Network by advising them that the Town of Barrhead has alternative thoughts and that Administration will bring back further information to Council.		In Progress
	April 14, 2020 Council Meeting		
125-20	Moved by Cr. Klumph that Council postpone the Public Hearing for Bylaw 03-2020, the Land Use Amendment Bylaw and that the date be determined at a future time.	With the reduction of the Provincial Health Restrictions the Public Hearing was held on July 13, 2021.	Completed
	November 12, 2019 Council Meeting		
382-20	Moved by Cr. Assaf that Council move forward on the +/- 3 acre parcel subdivision of Town land in the SE-29-59-03-5.	The title for the new three acre parcel was received on August 3, 2021.	Completed
	July 9, 2019 Council Meeting		
232-19	Moved by Cr. Assaf that Council donate the old traffic lights to the Chamber of Commerce and Mainstreet Merchants for a fundraising event.	Once the Town is approached by the two organizations, the lights will be delivered to them. Currently the lights are in storage.	Pending
	January 22, 2019 Council Meeting		
032-19	Moved by Cr. Assaf that Council approve Mr. K. David Campbell to conduct a utilities rates analysis and assessment, based on a project cost of $31,500.00, to be funded from the water and sewer operating reserves.	The noted report along with Administration's response to the Consultant's recommendation was part of the January 26, 2021 C.A.O. Planning Session. Administration recently forward some suggested amendments for the report to the Consultant. A revised report should be received by the end of August and will be presented to Council during the September 14th Council Meeting.	In Progress.

Item No. 11

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: August 10, 2021

Re: Correspondence Item

Item (a) Letter from the Minster of Alberta Municipal Affairs, dated July 5, 2021, regarding the Town's total 2021 allocation of $536,150.00 which includes a one-time funding top-up of an additional $261,976.00 under the Federal Gas Tax Fund.

Recommendation:

That Council accepts the letter from the Minster of Alberta Municipal Affairs, dated July 5, 2021, regarding the Town's total 2021 allocation of $536,150.00 which includes a one-time funding top-up of an additional $261,976.00 under the Federal Gas Tax Fund, as information.

Item (b) Letter from Barrhead Victim Services, dated July 9, 2021, requesting to postpone their annual report and their request for financial support to Town Council until the fall of 2021.

Recommendation:

That Council accepts the letter from Barrhead Victim Services, dated July 9, 2021, requesting to postpone their annual report and their request for financial support to Town Council until the fall of 2021, as information.

Item (c) Letter from the Claresholm Town council, dated July 26, 2021, regarding their opposition on the Council Code of Conduct Bylaw 1641.

Recommendation:

That Council accept the letter from the Claresholm Town Council, dated July 26, 2021, regarding their opposition on the Council Code of Conduct Bylaw 1641, as information.

Item (d) Letter from the Claresholm Town Council, dated July 26, 2021, regarding their opposition on the Royal Canadian Mounted Police (RCMP) Retroactive Pay and requesting assisted funding from the Alberta Government.

Recommendation:

That Council accepts the letter from the Claresholm Town Council, dated July 26,2021, regarding their opposition on the Royal Canadian Mounted Police (RCMP) Retroactive Pay and requesting assisted funding from the Alberta Government, as information.

Item (e) Letter from the Municipality of Crowsnet Pass, dated July 13, 2021, regarding their opposition on Bill C-21 to make changes to the Criminal Code and the Firearms Act, with respect to the provision to allow municipalities to create handgun bylaws.

Recommendation:

That Council accepts the letter from the Municipality of Crowsnet Pass, dated July 13, 2021, regarding their opposition on Bill C-21 to make changes to the Criminal Code and the Firearms Act, with respect to the provision to allow municipalities to create handgun bylaws, as information.

Item (f) Letter from Big lakes County, dated July 28, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.

Recommendation:

That Council accepts the letter from Big Lakes County, dated July 28, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service, as information.

(Original signed by the CAO)
Edward LeBlanc
CAO

ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays

AR105124

July 5, 2021

His Worship David McKenzie
Mayor
Town of Barrhead
PO Box 4189
Barrhead AB T7N 1A2

Dear Mayor ~~McKenzie~~: David

I am pleased to confirm that Alberta will receive $499 million in funding under the federal Gas Tax Fund (GTF) in 2021. This includes an additional one-time payment of $244 million announced by Canada in March 2021 in recognition of the critical role our communities play in a safe restart, and to help reduce the risk of infrastructure projects being delayed or cancelled. This additional funding is intended to help municipalities and Metis Settlements address local infrastructure needs, and must follow all rules and conditions of the GTF program.

For the Town of Barrhead:

- The **2021 GTF allocation is $536,150**. This includes $261,976 as a result of the one-time funding top-up.

GTF funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at open.alberta.ca/publications.

In addition, the federal government announced that the GTF program is being renamed to the Canada Community-Building Fund to better reflect the nature of the program. Over the coming months, Municipal Affairs will be updating program documents, websites, and IT systems to reflect this change.

I look forward to working together with you and the federal government to help your community in addressing its infrastructure needs.

Sincerely,

Ric McIver

Ric McIver
Minister

cc: Edward LeBlanc, Chief Administrative Officer, Town of Barrhead

132 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Printed on recycled paper

RECEIVED
JUL 19 2021

RECEIVED
JUL 19 20

July 9, 2021

Town of Barrhead
5014 – 50th Avenue
Barrhead, Alberta
T7N 1L1

Courtesy
Respect
Compassion

Barrhead Victim Services

Attention: Mayor McKenzie and Barrhead Town Council.

In past years, Barrhead Community Victim Services would meet with Town Council at some point in the summer and present our annual report. However, victim services units across the province will not be informed of the Alberta government's new plans for the victim assistance program and victim service delivery model until Fall of 2021. Therefore, we would like to postpone our annual visit and request for financial support until we better know of the restructuring model the government has chosen. At that time, we will share with council how the new model might impact the community of Barrhead, as well as request the annual $1000 contribution towards Barrhead Community Victim Services for 2021.

Thank you for continually supporting Barrhead Community Victim Services. Enclosed is the Program Manager's annual report for 2020. Please feel free to contact Program Manager, Kristina Kyllonen, at 780-674-4848, if you have further questions.

Sincerely,

Kristina Kyllonen

Kristina Kyllonen
Program Manager
Barrhead Community Victim Services Unit Association

Margaret Hall Osborne

Margaret Osborne
Board Chairperson
Barrhead Community Victim Services Unit Association

Barrhead Victim Services

Program Manager's Annual Report 2020

Swan Hills Victim Services

Embarking on the role of Program Manager has been an exciting journey full of new opportunity and learning, a few obstacles and a lot of growth. The COVID-19 pandemic, has made 2020 a unique year (to say the least), not only for our unit, but across the globe. The challenges of the pandemic have been felt in some way or another by everyone, and the ripple effect of the various restrictions created logistical challenges for the unit.

Overall, the Barrhead Community Victim Services Unit saw a decrease in numbers for 2020, both in day-to-day activities and the number of active files, due in large part to the COVID-19 pandemic restrictions that were put in place by the Chief Medical Officer of Health.

Another significant juncture in 2020 for all Alberta Victim Services was the introduction and passing of Bill 16: *The Victims of Crime (Strengthening public Safety) Amendment Act.* This Bill expands the mandate of the Victim of Crime Fund to include public safety initiatives, thereby resulting in decreased funding available specifically for Victims Services units in the province. Additionally, there are discussions occurring at the provincial level regarding new Victims Services organization models that will impact every unit in Alberta in the future.

2020 Key Highlights:

- ✓ The following training session were attended by Volunteer Advocates and/or Staff: Little Warriors-Be Brave, Program Managers Training, Indigo Counseling, Mental Health First Aid.

- ✓ The Teddy Bear Toss- Done with the local hockey team. We are stocked for Teddy Bears- Thank you!

- ✓ 2020 Trunk and Treat in Barrhead and Swan Hills- Building Community relationships; partnered with Swan Hills FCSS and Bethel Church.

- ✓ Volunteer Appreciation: although no in person celebration could take place, our unit made covid baskets with cookbooks which were given as appreciation gifts.

- ✓ Something new and fun this year was a Halloween cruise with the RCMP. VSU and the Barrhead RCMP drove around Barrhead handing out chocolates and glow sticks to children while they were trick or treating. It was great time to see all the smiles on their faces when the police cars would approach with their lights on. A tradition we will continue in years to come for Barrhead and then adding Swan Hills in 2021.

- ✓ Although several fundraisers were cancelled due to the COVID-19 pandemic (rodeo, 50/50, Smash up Derby, Casinos), the Festival of Trees Gala did happen via online forum.

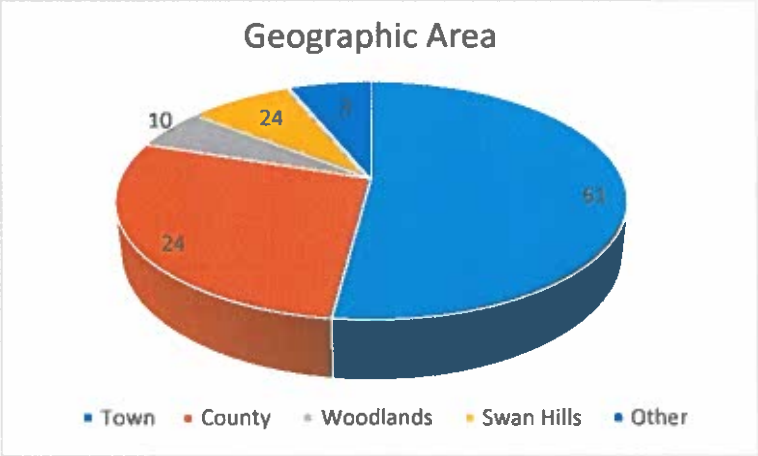
Classification: Public

Statistics (January 1, 2020 – December 31, 2020):

Files

The total new files generated for Barrhead Community Victim services in 2020 were **122**. This is 48 less files than 2019. Ten of those files were crisis call outs. Additionally, a total on **139** people were served by Barrhead VSU in 2020, compared to 186 served in 2019. The majority of the files were family/domestic violence related, assaults, and sexual assaults. Given the logistical challenges at providing victim support during times of public health restrictions, it makes sense that our overall stats are down. However they are similar to the number of files from 2018, and I expect the statistics to increase once we can resume our day-to-day operations.

The following chart shows *where* the new files were generated in our communities (note: this chart does not show the number of VSU declined files or files reopened):



Please note: the Geographic Area is where the incident occurred. This is not a true picture of where the victims are living.

Classification: Public

What we did

Although service delivery looked different in 2020 because of the pandemic, we executed our duties in innovative ways to align with provincial restrictions.

Some of the regular duties and responsibilities of the staff and volunteers of Barrhead VSU include crisis care, emotional support, court preparation and accompaniment. We also provided information regarding Victim Impact Statements, Financial Benefits, Restitution forms and the Victim of Crime Protocols.

In addition to the organizational duties we have to report on to the Ministry of Justice and the Solicitor General, Barrhead VSU has put in a tremendous amount of time and effort to foster partnerships in the communities we serve. These partnerships are a vital component for Victim Services as they create a more comprehensive approach for our clients and in turn lessens the impact of crime on the victim. In 2020, we made numerous referrals to community partners, including, but not limited to: Barrhead Family and Community Support Services (Foodbank, Advocacy and Support, Thrive Program, Counselling), Alberta Health Services Mental Health and Addictions, Sexual Assault Centre of Edmonton, School Counselors, RCMP and School Resource Officers.

We also collaborated closely with the Probation and the Crown Prosecutor's office to streamline and assist victims to navigate the judicial process. Unfortunately, due to the COVID-19 pandemic and an already overwhelmed justice system many court dates were cancelled. We also saw an increase of 'Withdrawn' and 'Stay of Proceeding' outcomes.

In 2020 VSU continued its strong relationships with the many community agencies (via ZOOM): Inter-Agency (Barrhead & Swan Hills), Barrhead Cares, Community Action for Healthy Relationships (CAHR) and the Barrhead Elder Abuse Community Advisory Group. We made it a priority to keep communication open with Barrhead Composite High School counselling staff in case VSU was needed to go into (or connect over ZOOM) the school and do court preparation with students who may be victims and/or are being subpoenaed to court. Over the past couple of years this was a great way to help lessen the stress for young people going to testify in court.

Classification: Public

The People

Barrhead and Community VSU would not be successful without our dedicated volunteers. Whether they volunteer as a Victim Advocate, Board Member, or a volunteer for special events, our people make this program run. In 2020, there were 9 members on the Board, 5 Victim Advocates and approximately 25 volunteers that help in other capacities. A special heart felt **'Thank you'** goes to all the volunteers.

Our volunteer time was allocated in the following ways:

Victim Assistance	Debriefing / CISD	Court Prep / Support	Admin	Meetings	Training	On-Call	Public Relations Activities	Fundraising
28.8 Hours	0 Hours	17.0 Hours	48.5 Hours	290.5 Hours	18.0 Hours	8760 Hours	15.5 Hours	13.0 Hours

Our RCMP Partners

Through 2020, we forged ahead to strengthen our partnerships and relationships with the Barrhead and Swan Hills RCMP. These Detachments are under the great leadership of Sgt. Bob Dodds in Barrhead and Sgt. Dean Purcka in Swan Hills. Another vital component to our unit is the strong working relationships with our RCMP Liaison Members Cst. Sarah Williams and Cst. Ben Tapp, in addition to all the RCMP members and the support staff at these detachments. Both Cst. Williams and Cst. Tapp have played a strong role in Barrhead & Community Victim Services referral processes and ultimately, our ability to deliver services to our clients. The working atmosphere in the detachments are very welcoming, caring and humorous. Thank you again to all those in both detachments for your partnerships and support.

Closing Remarks:

Beginning my tenure as the Program Manager during the COVID-19 pandemic has been challenging, but I continue to be impressed by the dedication, professionalism and commitment that our volunteers, community and RCMP partners and Board members continue to provide to Barrhead/Swan Hills VSU.

We have such a dedicated Volunteer Advocate base in both Barrhead and Swan Hills who serve the community members most affected by crime and tragedy. VSU would not be here if it was

Classification: Public

not for the sacrifice of these wonderful volunteers and their families. A big thank you to the families of the Advocates as often their loved one is called out during valuable family time.

The Board of Directors have shown great leadership skills, knowledge and support with the business operations of this organization, and for that I say "thank you"! I value the knowledge that has been passed down and the relationships that I have been able to leverage because of the long standing commitment the Board has to the communities we serve.

I look forward to the rest of 2021, and (hopefully) returning to some form of normalcy. I am excited to be able to provide service to victims of crime and tragedy in our communities in more traditional ways. Continuing to provide the compassionate and knowledgeable assistance that our communities and clients deserve will be a welcome return for advocates, volunteers and myself.

I'll close my remarks with a quote from Jana Stanfield, for each of us to ponder as we continue our helping hands work within our community:

" I cannot do all the good that the world needs. But the world needs all the good that I can do"

Kristina Kyllonen
Program Manager
Barrhead Community Victim Services

Classification: Public

Claresholm

Where **Community** Takes Root

July 26, 2021

Honourable Ric McIver
Minister of Municipal Affairs
320 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

RE: CODE OF CONDUCT

At the last regular meeting of Claresholm Town Council held Monday, July 19, 2021, Council discussed the Councillor Codes of Conduct instituted by the Alberta Government on October 26, 2017. It has been brought to our attention by the Alberta Urban Municipalities Association (AUMA) that the current Alberta Government has plans in the works to remove the requirement for municipalities to have a Code of Conduct in place to govern all Councillors equally by way of Bylaw.

The Town of Claresholm passed Bylaw #1641, the Council Code of Conduct Bylaw on April 9, 2018 prior to the government's deadline of July 23, 2018. In the current Council's first year of governance, it became inherently clear how important a Councillor Code of Conduct is, as our Council had to undergo advanced communication training and contract outside mediation to overcome some contentious issues.

Claresholm Town Council respectfully requests that your ministry tread this path lightly and make sure that consultation with municipalities in Alberta is completed prior to any major changes being made. The Alberta Urban Municipalities Association should be highly involved, and the Town of Claresholm fully supports their efforts. Having a requirement for municipalities to have a Code of Conduct Bylaw in place provides a framework for Council members' behavior and provides each Council direction and guidance for dealing with any contentious issues that may arise. It is imperative that the option of imposing sanctions on Council members continues as necessary to support this process. Claresholm Town Council requests that the Council Code of Conduct Bylaw requirement remains in place.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

Doug MacPherson
Mayor
Town of Claresholm

DM/kk

Cc: Mr. Roger Reid, MLA for Livingstone-Macleod
Alberta Urban Municipalities Association (AUMA)
AUMA Member Municipalities

Claresholm

Where **Community** Takes Root

July 26, 2021

Premier Jason Kenney
307 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

RE: ROYAL CANADIAN MOUNTED POLICE (RCMP) RETROACTIVE PAY

At the last regular meeting of Claresholm Town Council held Monday, July 19, 2021, Council discussed the recent developments that the Royal Canadian Mounted Police (RCMP) have been drawing closer to an agreement that will require retroactive pay to be issued. This has been brought to our attention by the Alberta Urban Municipalities Association (AUMA).

Municipalities in Alberta such as ours under total population of 5,000 have recently been subjected to increasing our property tax rates on citizens and businesses in order to cover the cost of policing in our province. It is also something that we are not able to requisition for, which has further made raising the funds a contentious issue. Our tax payers are being directly affected by the increase already, and will feel the burden even more if our municipality must pay a share of the RCMP's pay increases.

Claresholm Town Council respectfully requests that the Alberta Government ensures that Alberta municipalities are not charged with assisting in funding the RCMP's retroactive pay when the agreement is complete. It should be up to the provincial and federal governments to deal with any shortfalls, and not to overload municipalities with further monetary strain.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

Doug MacPherson
Mayor
Town of Claresholm

DM/kk

Cc: Mr. Roger Reid, MLA for Livingstone-Macleod
Alberta Urban Municipalities Association (AUMA)
AUMA Member Municipalities

July 13, 2021

The Right Honourable Justin Trudeau, MP ***VIA Email***
Prime Minister of Canada
Langevin Block
Ottawa, Ontario K1A 0A2

Dear Prime Minister:

Re: Bill C-21 – Changes to the Criminal Code and the Firearms Act

On behalf of the Municipality of Crowsnest Pass, we are writing to express our concerns with respect to Bill C-21 to make changes to the Criminal Code and the Firearms Act. With respect to the provision to allow municipalities to create handgun bylaws, which would place conditions on federal firearms licenses relating to handgun use, storage or transportation within municipalities that have passed such bylaws, Council has passed the following motion at the June 8th meeting of Municipal Council in opposition to the Federal Bill C-21:

> ***16-2021-06-08:*** *Councillor Sygutek moved that the Municipality of Crowsnest Pass is opposed to the adoption of any bylaws restricting the possession, storage, and transportation of legally obtained handguns, and that Administration write a letter to Prime Minster Trudeau with similar information as provided by Kingsville, Ontario which will be copied to all Alberta municipalities, MP Shannon Stubbs, MP John Barlow, and to the Leader of Official Opposition Erin O'Toole. Carried*

With the Province of Alberta sending Bill 211 to Royal Assent on April 29th, our Provincial government is ensuring that Municipalities are not saddled with trying to find the resources to impose or enforce gun control by creating inconsistent bylaws between jurisdictions. As most Municipalities across our province are rural in nature and would be faced with the same problems in attempting to enforce legislation of this nature, we are anticipating that the sentiment will be the same across most jurisdictions and hope that those municipalities in opposition will make their position known to the Federal Government as well.

We are also concerned that Bill C-21 is only targeting citizens that have licenses, not criminals that have already obtained firearms illegally and would never comply with a municipal bylaw. This will create a very confusing system that could result in an otherwise law abiding citizen, now being sentenced to two years imprisonment or permanent license revocation for unknowingly being in contravention of a bylaw in a community with different bylaws.

We thank you for your kind attention in this matter and request that the federal government will reconsider these changes to the Criminal Code and Firearms Act.

Sincerely,

Mayor Blair Painter
Municipality of Crowsnest Pass
403-563-0700
blair.painter@crowsnestpass.com

cc: All Alberta Municipalities
MP Shannon Stubbs
MP John Barlow
Erin O'Toole, Leader of the Official Opposition

BIG LAKES COUNTY
5305-56 Street Box 239, High Prairie, AB T0G 1E0
T / (780) 523-5955 F/ (780) 523-4227

July 28, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Hon. Madu,

Re: Big Lakes County's Support for the Royal Canadian Mounted Police

At the July 28, 2021 regular meeting of Council, the many letters of support received from across the province in support of the Royal Canadian Mounted Police (RCMP) were discussed and a motion of opposition to the Provincial Government's recent proposal for a Alberta Provincial Police force was passed.

Rather than starting a new police service and the burden of costs and management that would come with that, we believe it would be better for the Alberta Government to investigate ways that the RCMP could receive more support. In previous history, Alberta had its own provincial police force, which led to economic hardships and the police force being unsustainable and the Royal Canadian Mounted Police policing services taking over. We believe that with todays financial realities we would end up with the same result.

Council of Big Lakes County and the local detachment have a very good relationship and we appreciate the care and commitment theses members show in the community. Our local RCMP detachment is well respected in our community. They are visible in the community and take part in community events and initiatives. With many municipalities, including our own, indicating good relationships with the current RCMP detachments in their area, we do not feel that new police service would serve the best interests of our residents.

We ask for the Provincial Government to listen to the voice of the people and redirect the time, energy and funds being used to investigate an Alberta Police Service be used for other needs, such as RCMP support.

We look forward to having an open dialogue with the Province as to the outcome of the continuance of the Royal Canadian Mounted Police. Thank you for taking our concerns into consideration. Please do not hesitate to contact our office should you have any questions or require any additional information.

Sincerely,

Ken Matthews
Reeve

cc: Hon. Jason Kenney, Premier
Pat Rehn, MLA, Lesser Slave Lake
Dan Williams, MLA, Peace River
RMA Members
AUMA Members