



**AGENDA**  
**REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL**  
**TUESDAY, July 8, 2025 AT 5:30 P.M.**  
**IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

*Barrhead....a quality community....giving a quality lifestyle*

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
  - (a) Regular Meeting Minutes – June 24, 2025
4. Public Hearings
  - (a) There are no Public Hearings
5. Delegations
  - (a) None
6. Old Business
  - (a) None
7. New Business
  - (a) RFD Lift Conference
  - (b) RFD Triathlon Road Closure
  - (c) RFD Associated Ambulance

8. Reports

9. Minutes

(a) None

10. Bylaw

(a) None

11. Correspondence Item

(a) 25<sup>th</sup> Annual Alberta Care Conference

12. For the Good of Council

13. Tabled Items

(a) None

14. Closed Session

(a) Land Matter – Section 23 FOIP Act

15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD  
TOWN COUNCIL HELD TUESDAY, JUNE 24, 2025,  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

**PRESENT** Mayor McKenzie, Crs: T. Assaf , D. Kluin, R. Klumph, A. Oswald, D. Sawatzky and D. Smith

Officials: Collin Steffes, CAO; Jenny Bruns, Director of Planning, Economic Development & Legislative Services; Jennifer Mantay, Director of Corporate Services; Shallon Touet, Director of Parks and Recreation; and Jodie Lyons, Municipal Coordinator

**OTHERS** Barry Kerton, Barrhead Leader; and Henry Stel, President of the Barrhead & District Historical Society

**CALL TO ORDER** Mayor McKenzie called the meeting to order at 5:30 p.m.

**AGENDA** The agenda was reviewed.

188-25 Moved by Cr. Klumph that the agenda be accepted as amended, with the Delegation item removed.

CARRIED UNANIMOUSLY

**CONFIRMATION OF MINUTES** The Minutes of the Town Council Regular Meeting of June 10, 2025, were reviewed.

189-25 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of June 10, 2025, be approved as presented.

CARRIED UNANIMOUSLY

**MONTHLY BANK STATEMENT** For Council to accept the Monthly Bank Statement to May 31, 2025, as presented by the Director of Corporate Services, Jennifer Mantay.

190-25 Moved by Cr. Oswald that Council accept the Monthly Bank Statement to May 31, 2025, as information.

CARRIED UNANIMOUSLY

**APPOINTMENT OF LIBRARY BOARD MEMBER** For Council to appoint one member at large to the Barrhead Public Library Board.

191-25 Moved by Cr. Klumph that Council approves Ms. Cheyenne Tischer as a member at large to the Barrhead Public Library Board.

CARRIED UNANIMOUSLY

This request for decision addresses inquiries received from an additional two emerging self-sanctioned “pay-to-play” Junior A hockey leagues—namely, the Alberta Elite Junior Hockey League (AEJHL) and the Canadian-American Junior Hockey League (CAJHL). Both organizations have expressed interest in establishing a team in Barrhead.

CARRIED UNANIMOUSLY

CARRIED UNANIMOUSLY

To clarify Council meeting dates throughout the year and establish an annual Standing Council Calendar to share with the public and administration. The Calendar will identify Council meetings, statutory holidays, budget meetings, office closures and upcoming municipal elections.

OPPOSED: Cr. R. Klumph

CARRIED UNANIMOUSLY

CARRIED UNANIMOUSLY

**COMMUNITY RELATED ORGANIZATIONS  
UNDER TOWN UTILITIES**

For Council to discuss Community Related Organizations that are currently under the Town’s utility umbrella and the associated financial risk to the Town.

197-25                      Moved by Cr. Assaf that Council table the topic until further information is provided.

CARRIED UNANIMOUSLY

**COUNCIL  
REPORTS**

The following Reports to Council as of June 24, 2025, were reviewed:

- (a) FCSS – Cr. Kluin and Cr. Oswald
- (b) Barrhead & District Social Housing Authority – Cr. Smith
- (c) Yellowhead Regional Library – Cr. Klumph
- (d) Barrhead Library Board – Cr. Klumph
- (e) Twinning Committee – Cr. Klumph
- (f) Community Futures Yellowhead East – Cr. Assaf
- (g) Barrhead Attraction & Retention Committee – Mayor McKenzie

198-25                      Moved by Cr. Smith that the following Reports to Council as of June 24, 2025, be accepted as information:

- (a) FCSS – Cr. Kluin and Cr. Oswald
- (b) Barrhead & District Social Housing Authority – Cr. Smith
- (c) Yellowhead Regional Library – Cr. Klumph
- (d) Barrhead Library Board – Cr. Klumph
- (e) Twinning Committee – Cr. Klumph
- (f) Community Futures Yellowhead East – Cr. Assaf
- (g) Barrhead Attraction & Retention Committee – Mayor McKenzie

CARRIED UNANIMOUSLY

**MINUTES TO  
COUNCIL**

The following Minutes to Council were reviewed:

- County of Barrhead Meeting Highlights – June 17, 2025

199-25                      Moved by Cr. Kluin that the Minutes to Council be accepted as information and as presented.

- County of Barrhead Meeting Highlights – June 17, 2025

CARRIED UNANIMOUSLY

**FOR THE GOOD  
OF COUNCIL**

Cr. Klumph acknowledged the pot hole work completed on Highway 33.

Cr. Assaf reported the success of the Toxic Round-up hosted by the town, noting the nine workers who worked the shift on a Saturday.

Cr. Kluin congratulated Elaine Dickie on her recent retirement from the Barrhead Public Library after 30+ years of service.

Cr. Kluin reported on the success of the Barrhead Street Festival despite the rainy weather.

Cr. Kluin also reported on his participation judging and the success of Lemonade Day.

Cr. Oswald reported on the Indigenous Days event in Cecile Martin Park. The day was successful and included education, bannock, and classes.

Cr. Oswald attended the successful Pride BBQ on Sunday at the Cecile Martin Park

**RECESSED**

200-25                      Moved by Cr. Smith that Council recess at 6:26 p.m.

CARRIED UNANIMOUSLY

**RECONVENED**

201-25                      Moved by Cr. Assaf that Council reconvened at 7:05 p.m.

CARRIED UNANIMOUSLY

**CLOSED SESSION – LAND MATTER  
FOIP ACT SECTION 25 & LEGAL MATTER  
FOIP ACT SECTION 24**

202-25                      Moved by Cr. Smith that Council go into closed session at 7.05 p.m.

CARRIED UNANIMOUSLY

**OUT OF CLOSED SESSION**

203-25                      Moved by Cr. Sawatzky that Council come out of closed session at 7:50 p.m.

CARRIED UNANIMOUSLY

**LAND MATTER  
FOIP ACT SECTION 25**

204-25                      Moved by Cr. Assaf that Council direct Administration to take no further action on the land matter.

CARRIED UNANIMOUSLY

**LEGAL MATTER  
FOIP ACT SECTION 24**

205-25                      Moved by Cr. Oswald that Council direct Administration to proceed as discussed in Camera.

CARRIED UNANIMOUSLY

**ADJOURN**

206-25                      Moved by Cr. Assaf that the Council Meeting be adjourned at 8:06 p.m.

CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

\_\_\_\_\_  
Mayor, David McKenzie

\_\_\_\_\_  
CAO, Collin Steffes

# REQUEST FOR DECISION

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**To:** Town Council

**From:** Jenny Bruns

**Date:** July 8, 2025

**Re:** Funding Request for 2025 LIFT Business Conference

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**1.0 PURPOSE:**

For Council to consider financially contributing to the 2025 LIFT Business Conference to be held tentatively November 6, 2025.

**2.0 BACKGROUND AND DISCUSSION:**

In 2024, the County of Barrhead hosted the inaugural LIFT Business Conference & Trade Show, with funding provided through the Small Communities Opportunities Grant. The event was well-attended, drawing approximately 115 business leaders and representatives from several business support agencies, including Community Futures Yellowhead East, the Barrhead & District Chamber of Commerce, Business Link, Barrhead Employment Services, Travel Alberta, and Invest Alberta.

Although the County was the lead organizer, businesses from both the County and Town of Barrhead were invited and actively participated, and the Town served as a supporting partner for the grant, and assisted with business listings and Town Public Works staff assisted in preparing the dirt floor in the Ag Barn.

For the 2025 conference, the County approached the Town of Barrhead and Community Futures Yellowhead East to assist in organizing the event. In response, Town Administration has committed to participating in the planning committee and representing the Town.

The total budget for the 2024 event was approximately \$48,000, with approximately \$44,000 funded through the grant. However, the County was not successful in securing the same grant for 2025. Despite this, the County remains committed to delivering the event and has allocated \$24,000 from its own budget to support it.

Based on lessons learned from the 2024 conference, the committee has opted to streamline the 2025 event by removing the public trade show component, which had limited public engagement, however, did provide valuable business-to-business networking opportunities. Instead, a focused networking element will be integrated into the conference program, which will include keynote speakers, education components, and a networking reception. This revised format is expected to keep attendee value and reduce overall event costs, particularly those associated with tradeshow setup and facility preparation.



Given the Town's role in both supporting local business development and participating on the planning committee, Administration is recommending that Council consider a financial contribution of up to \$5,000 toward the 2025 LIFT Business Conference. This funding could be allocated from the Grants to Community Organizations – Miscellaneous Fund and would demonstrate continued Town support for regional economic development and business retention initiatives. <https://www.townandcountrytoday.com/barrhead-news/lift-conference-elevates-barrhead-business-network-9684515>

### **3.0 ALTERNATIVES:**

- 3.1 Council may approve the full expenditure or a portion of.
- 3.2 Council may table and ask for further information.
- 3.3 Council may decline approving the expenditure and wait for 2026 budget deliberations to discuss financially contributing to the event.

### **4.0 FINANCIAL IMPLICATIONS:**

Reduces the amount available for other community organizations, however in the past these funds were undersubscribed.

### **5.0 INTERDEPARTMENTAL IMPLICATIONS:**

None

### **6.0 SENIOR GOVERNMENT IMPLICATIONS:**

None.

### **7.0 POLITICAL/PUBLIC IMPLICATIONS:**

Collaboration between municipal and agency partners, as well as adding value and education to our community businesses creates a stronger economic environment for them to thrive and makes our Town and County stronger.

### **8.0 ATTACHMENTS:**

- 8.1 None

### **9.0 RECOMMENDATION:**

That Council approves the funding request of \$\_\_\_\_\_ for the 2025 LIFT Business Conference with the money to come from Grants to Community Organizations Miscellaneous fund.

(original signed by the CAO)  
Collin Steffes, CAO

# REQUEST FOR DECISION

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**To:** Town Council

**From:** Shallon Touet, Director Parks & Recreation

**Date:** July 8, 2025

**Re:** Triathlon Road Closure, Parking Lot Closure, and No Parking Route Requests

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## 1.0 **PURPOSE:**

To request approval from Council for the following:

- 1) Road Closure requests
  - a. Portion of 49<sup>th</sup> street from 54 avenue to 57 avenue. (The service road along splash park from Rodeo Road intersection to Pure Glass intersection.)
  - b. 54th Ave from 49th Street to 48th Street ( The road running East – West, North of Pure Glass and Rose Garden Chapel)
  - c. From 7 am to 2 pm on August 24, 2025
  - d. Attachment One
- 2) Park Lot Closure near Bowling alley and Regional Pool.
  - a. From 8 pm on August 23 to 2 pm on August 24, 2025
  - b. Attachment One

## 2.0 **BACKGROUND AND DISCUSSION:**

The Parks and Recreation Department is working with the Casey-Lee Cox who is leading efforts to bring a triathlon event back to Barrhead. On February 11<sup>th</sup> Council unanimously made a Motion 048-25 that Council support the event with staff support, and allow facility use with a rental fee, and offset costs with the Grants to Community Organizations funds to sponsor the rental of the facilities.

Given the nature of the event and the timing of its activities, we anticipate that there will be minimal impact on traffic within the Town. As such, only two road closures are required, and both residents and local businesses should experience minimal disruption throughout the course of the event.

The Triathlon Committee had submitted their initial proposed routes for the running and cycling portions of the triathlon (see attached map). Upon review by Administration, the route was returned to the Committee for further consideration, as the initial proposal had the potential to affect emergency services, including Fire, Ambulance, and Police response routes.

The Committee has since collaborated with the Parks and Recreation Department to revise the course. The goal was to develop a route that balances safety, an exceptional experience for participants, and an opportunity for Barrhead residents to cheer on athletes in a safe and welcoming environment. The updated map showing proposed routes for running and cycling portions of the triathlon is attached (see Attachment 2).

The Town will continue to work closely with the Triathlon Committee to ensure timely communication, appropriate signage, and clear public messaging to keep all residents informed. All contemplated road and parking lot closures are noted in this report for Council's consideration and approval.

The Committee is expecting 150 participants and has called for 100 volunteers to help facilitate the event. Participants can range from ages 3 to 99 years of age.

The event is proposed to occur from 7:00 am to 2:00 p.m. on August 24, 2025. Approval of the road closures is required at this time to ensure the event can proceed on August 24.

### **3.0 ALTERNATIVES:**

Council may choose not to approve the road closures and recommend alternative routes.

### **4.0 FINANCIAL IMPLICATIONS:**

Public Works set up and take down of the barricades and signage.

### **5.0 INTERDEPARTMENTAL IMPLICATIONS:**

Administration will share the map and schedule with Public Works and Parks and Recreation, for set up of the road closures, and with RCMP, Ambulance, and Emergency Services for their awareness.

It will be imperative for Parks and Recreation to collaborate with Communications and the Triathlon Committee to ensure community notices and information is shared well before the event.

### **6.0 SENIOR GOVERNMENT IMPLICATIONS:**

None

### **7.0 POLITICAL/PUBLIC IMPLICATIONS:**

By approving the road closures, Council will be further supporting the community event, and the public, volunteers, and performers will be able to safely work and participate in the Triathlon event.

### **8.0 ATTACHMENTS:**

- 8.1 Attachment 1 – Road and Parking Lot Closure
- 8.2 Attachment 2 – Proposed Triathlon Route
- 8.3 Attachment 3 – Event Application

## 9.0 **RECOMMENDATION:**

That Council approve the requests subject to necessary Provincial approvals and approvals from Emergency Services agencies.

### **RECOMMENDED MOTIONS (Public):**

MOTION ONE: That Council approve the road closures of 49 street from 54 avenue to 57 avenue AND 54th Ave from 49th Street to 48th Street for the Triathlon Event to be held on August 24, 2025, between 7am to 2 pm, subject to any necessary Provincial and Emergency Service agency approvals being received by the Triathlon committee.

MOTION TWO: That Council approve the parking lot closure as identified in the map from 8pm on August 23<sup>rd</sup> to 2pm on August 24<sup>th</sup>, 2025 subject to any necessary Provincial and Emergency Service agency approvals being received by the Triathlon committee.

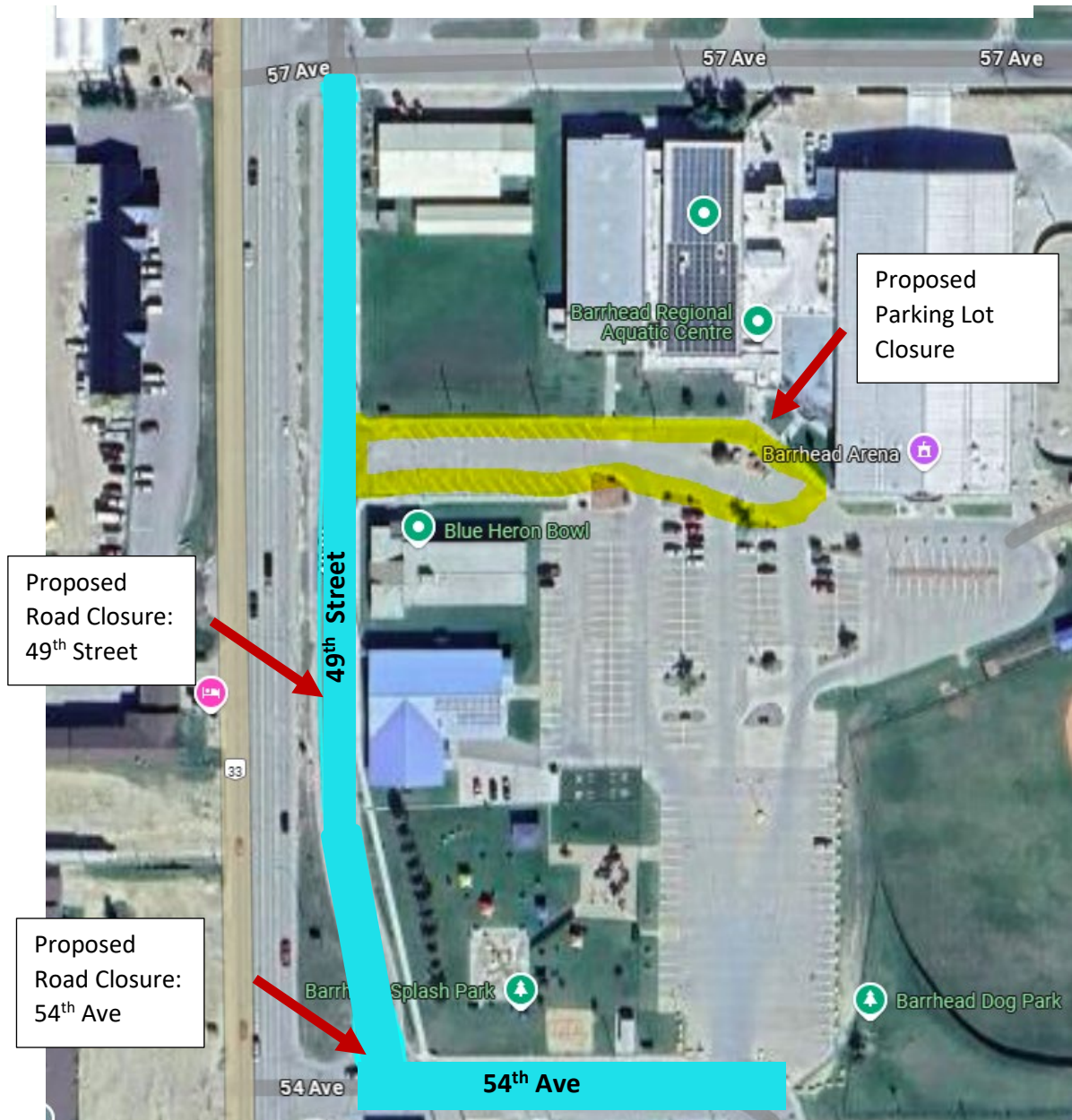
(original signed by the CAO)  
Collin Steffes  
CAO

## ATTACHMENT ONE

### Triathlon – August 24, 2025

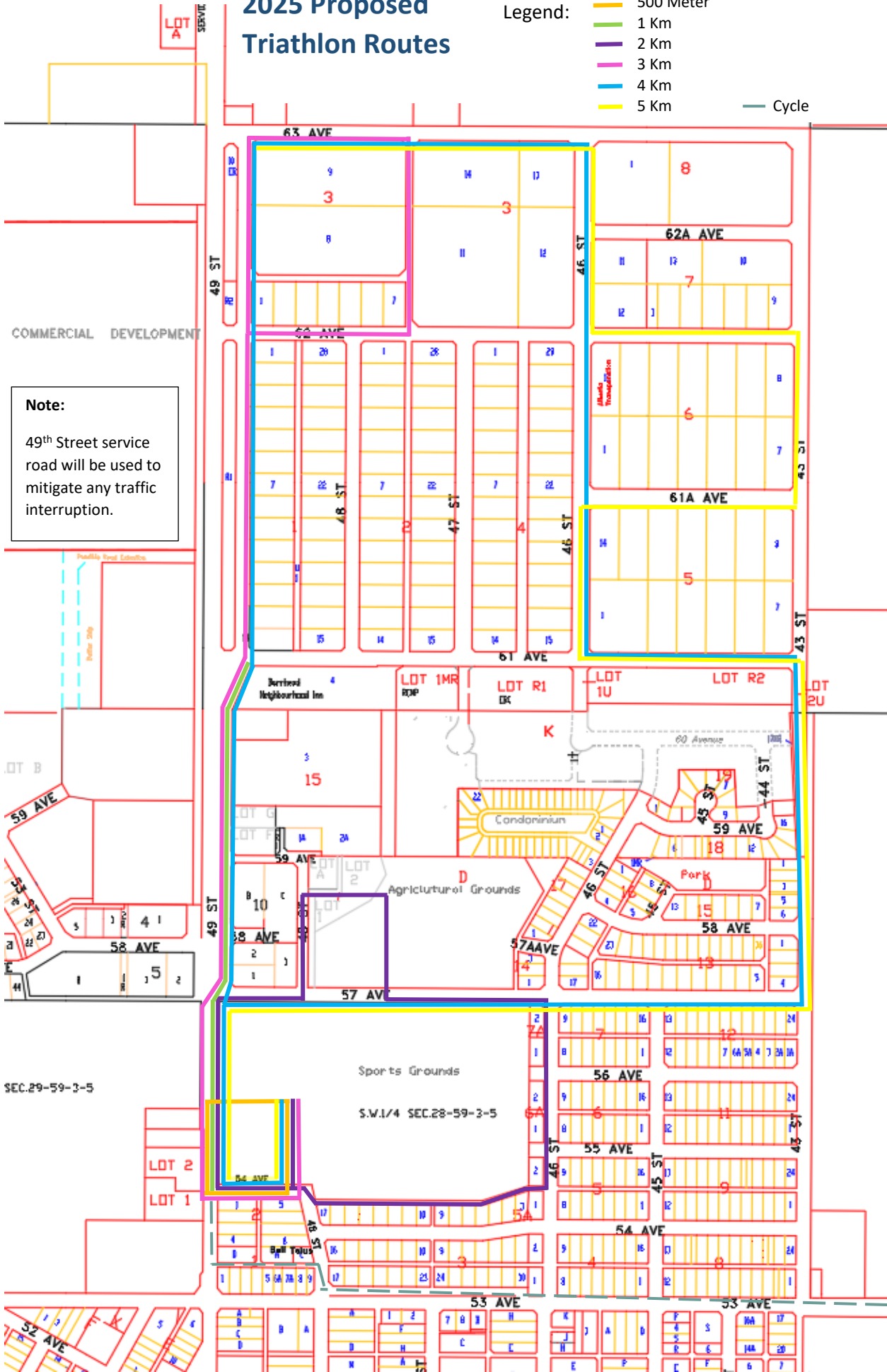
Road Closures: 49<sup>th</sup> Street from 57 Ave to 54 Ave. 7am – 2pm Day of.  
54<sup>th</sup> Ave from 49<sup>th</sup> Street to 48<sup>th</sup> Street, 7am – 2pm Day of.

Parking Lot Closure: From August 23 @ 8pm to August 24 @ 2 pm



# 2025 Proposed Triathlon Routes

- Legend:
- 500 Meter
  - 1 Km
  - 2 Km
  - 3 Km
  - 4 Km
  - 5 Km
  - Cycle



## SPECIAL EVENT APPLICATION

Date: \_\_\_\_\_

### APPLICANT INFORMATION:

Applicant: Casey-Lee Cox Phone No.: \_\_\_\_\_

Cell No. (780) 818-4716 email: Trionthetrail@gmail.com

Address: 4307 49 Ave, Barrhead, AB Postal Code: T7N1J4

### EVENT INFORMATION:

Event Location Barrhead Aquatic Centre

Type of Event – please provide information:

Triathlon for ages 3-100 years old. Each athlete will be participating in three sports: swimming, biking and running.

Number of attendees anticipated at the event: 150 Max

Event Date: August 24, 2025 Time: from 7:00am to 2:00pm

Road Closure required? Yes x No \_\_\_\_\_ Closure Times: from 7:00am to 2:00pm  
(If yes, please provide a map of the location of the requested road to be closed)

It is recommended that the request be provided to the Town a minimum of 60 days prior to the event in order to allow for review by Town staff and/or Town Council.

*The personal information on this form is collected under Section 33 of the FIOP Act and amendments thereto.*

## **SPECIAL EVENT CHECK LIST**

	YES	NO	
Will you be erecting any structures/tents? Will you be using/installing electricity or gas/propane services?		X	If yes a fire safety codes inspection maybe required please contact the Barrhead Fire Department to arrange.
Selling or giving away food?	X		If yes a food handling permit from Alberta Health Services may be required. Contact AHS for information and confirmation.
What type of first aid will be available to participants, has emergency access for police, fire, ambulance been planned for and confirmed.			Please provide information (i.e. tent, kit onsite EMT, emergency access /exit locations)  <b>Getting private first aid services.</b> <b>Police and ambulance will be notified.</b>
Will you have inflatable's (i.e. bouncy castles) on site?		X	If yes ensure you include on your insurance as well as a plan in place to secure the inflatable in case of strong winds.
Will barricades and garbage cans, and/or table and chairs be required to be provided by the Town?	X		If yes please contact the recreation department for availability.
Will Alcohol be available at the event? (Note: smoking/vaping of cannabis shall not be permitted in or on any public land or facility.)		X	If yes ensure a liquor license from AGLC has been obtained and the required number of personal are on site to monitor the area where alcohol is served.
Will security be available to ensure the safety of participants and compliance with any Provincial Legislation or Town bylaws?	X		Please provide information.
Will Volunteers be available for setup and cleanup?	X		

**Be advised there may be a cost associated for the use of Town equipment, resources and/or facilities needed to accommodate the event.**

Please return this form together with your application and any supporting information to the Town of Barrhead for processing.



# REQUEST FOR DECISION

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**To:** Town Council

**From:** Collin Steffes

**Date:** July 8, 2025

**Re:** Associated Ambulance Information Request & Update

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## 1.0 **PURPOSE:**

To update Council on recent discussions between Associated Ambulance and Administration regarding ambulance service levels for the Town of Barrhead, and to seek further direction on the outstanding information request to Alberta Health Services (AHS) regarding their service agreement with Associated Ambulance.

## 2.0 **BACKGROUND AND DISCUSSION:**

On May 13, 2025, administration provided an update on the status of the information request to AHS to obtain a clearer understanding of the service levels to be expected by the Town, in terms of ambulance response to medical events or emergencies.

At that time, the Town was able to obtain redacted copies of the service agreements between Alberta Health Services and Associated Ambulance to provide ambulatory service to the Town of Barrhead and surrounding region, which provided some indication of how services are deployed in a defined service area.

The original agreement enacted as of April 1, 2012, immediately after AHS officially changed the service model for ground ambulance and emergency medical services across the province, specified that Associated Ambulance was obligated to abide by the following services and performance criteria:

- Recognize that AHS has the authority to direct how resources are used according to their System Status Management Principle, meaning resources will primarily be used for local coverage and response from deployment locations, with occasional use in other areas based on system needs.
- The Operator will deploy an ambulance or ambulances in response to requests from the Dispatch Centre for the provision of services.
- The Operator will deploy an ambulance or ambulances in response to requests from the nearest deployment location or another location if the nearest available ambulance is returning from an episode of provision of services.

Essentially these criteria equated to AHS having sole decision-making authority for the how and when of deployment of resources, responding to a new regional approach that responded more reactively to areas of frequent medical service need.

The original agreement was extended and amended with Associated Ambulance in September 2022. The new agreement deleted the previous service criteria and replaced them with an appendix to the new agreement. The general regional intent of the agreement remained, with AHS maintaining full determination of when and how to respond to medical events, specifically stating:

- The Operator acknowledges and agrees that AHS will have the right to designate the utilization of the resources in accordance with System Status Management Principles. .... Includes the routine provision of local coverage and response from the deployment locations with less frequent coverage and response in other locations as determined by AHS.

The amended agreement again meets the demands of areas with more frequent medical calls by deploying resources from areas with less frequent demands.

### **Discussion with Associated Ambulance Senior Leadership**

On June 5, Town administration met with senior leadership from Associated Ambulance, including the Chief Executive Officer, Executive Director-Corporate Services, and Executive Director-EMS Operations.

The purpose of the meeting was to discuss the information request, to gain a better understanding of the service levels provided by Associated Ambulance, and to determine how best to address the Town's concerns regarding a growing need to supplement ambulatory care with our local Emergency Services resources.

#### **Information Request:**

Associated Ambulance acknowledged that there had been some uncertainty, on their part, about responding to the Information Request initiated by the Town of Barrhead. However, the uncertainty was not based on a reluctance to share appropriate information, rather it was a question of what information the Town was specifically looking to acquire. The request for information came to them as a complete surprise, with no real preface to help them understand the motivation for the ask. It was also a broad ask not tied to any specific elements of the agreement. As such, they felt it prudent to proceed cautiously in response, not knowing if there was nefarious intent to the information request.

With our meeting, there was a clearer understanding that the intent of the information request was to clearly understand the defined ambulatory service levels to be provided and maintained for the Town of Barrhead and surrounding region.

#### **Ambulance Service Levels & Declining Response In Less Populated Areas:**

In regard to service levels, Associated Ambulance simply indicated that all contract service providers are directed in the "how and when" they deploy their services by AHS and their System Status Management Principles.

They recognized the sense that rural communities are feeling underserved in a regional system that may have local ambulances deployed for longer periods in a busier area, responding to several calls before returning to their base of operations.

Associated did indicate that AHS does try to forecast times and areas where they expect there may be ambulance needs and will deploy resources proactively to an area in anticipation of needed response. This sometimes means that a Barrhead ambulance could be situated in the vicinity of a neighbouring community, waiting for calls expected in that area (suggesting that not all ambulance absences are due to travel and response in busier urban areas).

A challenge they did share that does place undue pressure on the response system, stems from use of ambulances for transport, when other means could be sufficient for moving patients with non-serious medical issues. This exasperates the absence issue, where ambulances travel to busier centers for simple transport, but then get caught in the network of response.

Associated also noted that they are seeing improvement in available ambulances due to AHS's launching their 'EMS Return to Service' initiative, setting 45-minute offload targets across all major hospitals, and allowing paramedics to hand over care and return to service sooner.

### **Advocacy to Improve Local Ambulance Service Levels:**

Associated Ambulance suggested that the Town invite representatives from AHS to answer questions about the system they use to deploy ground ambulance services throughout the Province. They offered to facilitate an introduction with an AHS representative for the Town to connect with, perhaps as a delegation, to discuss ambulance services.

### **Next Steps:**

Given the information obtained in the previous and current service agreements between AHS and Associated Ambulance, the additional information shared in the meeting between Associated Ambulance and the Town of Barrhead, and the offer to have an AHS representative attend Council to discuss ambulance services, Town Council may wish to consider the intent of the FOIP request met, and rescind the motion that directed administration to pursue an Information Request to obtain the noted service agreement.

## **3.0 ALTERNATIVES:**

Council could choose not to rescind the motion, and have administration continue to pursue severed details from the information request, from the Office of the Privacy Commissioner.

Council could choose to defer a motion to rescind until after a meeting with an AHS representative occurs.

## **4.0 FINANCIAL IMPLICATIONS:**

None

## **5.0 INTERDEPARTMENTAL IMPLICATIONS:**

None

## **6.0 SENIOR GOVERNMENT IMPLICATIONS:**

None

## **7.0 POLITICAL/PUBLIC IMPLICATIONS:**

None

**8.0 ATTACHMENTS:**

None

**9.0 RECOMMENDATION:**

That Council direct Administration to withdrawal the initial FOIP Request # 2023-G-331 made on November 10, 2023 and to rescind Motion 135-25 passed on May 13, 2025 to make an additional FOIP Request for the most recent extension amendment to the service agreement between Alberta Health Services and Associated Ambulance.

(original signed by the CAO)  
Collin Steffes, CAO

25th Annual

## Alberta CARE Conference

25th Annual

## Alberta CARE Conference

25th Annual

## Alberta CARE Conference

Please forward registrations & payment to:  
ALBERTA C.A.R.E.

Linda McDonald, Executive Director

5212-49 Street

Leduc, AB T9E 7H5

Cell: 1-780-668-6767

Email: [executivedirector@albertacare.org](mailto:executivedirector@albertacare.org)

Web: [www.albertacare.org](http://www.albertacare.org)

### Who Should Attend?

- Municipal Elected Officials
- Waste Management Employees
- Public Works Employees
- Landfill Operators
- Government Waste Management Agencies
- Community Recycling Associations and Non-Profit Groups
- Waste Management Businesses
- Environmental Organizations
- School Boards, Education Facilitators
- Anyone interested in Reusing, Reducing, Recycling and Recovery

### Silent Auction

**Going once...**

**Going twice...**

Beginning September 10th  
Ending September 11th at 8pm

September 10th-12th

2025

### Accommodations

Westlock Inn and Conference Centre

10411 100 Street Westlock, AB

1-780-349-4483

Group Reservation "Alberta CARE"



All Stay Inn

10520-100 Street, Westlock, AB

1-780-349-4102

Group Reservation "Alberta CARE"



Ramada Hotel

11311-100 Street, Westlock, AB

1-780-349-2245

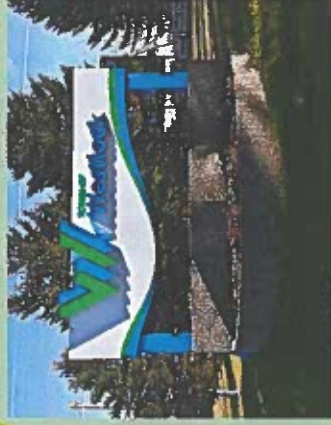
Group Reservation "Alberta CARE"

September 10th-12th

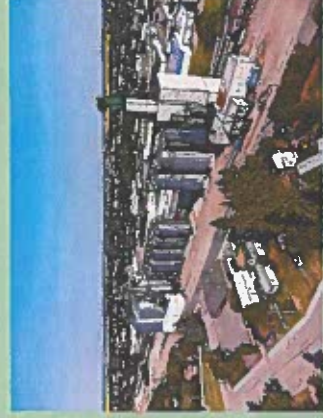
2025

Westlock Inn and Conference Centre

10411 100 Street Westlock, AB



Town Clock



Grain Elevators



## Tuesday, September 9th

Course: **SWANA - Landfill Fire Training**  
Where: **Westlock Inn**  
Time: **8:30 a.m. to 4:30 p.m.**  
Who should attend: landfill operators, managers, scale house operators, equipment operators, spotters, labourers, Municipal Firefighting professionals, Emergency Response staff, landfill regulators, landfill designers, and other employees.  
Cost per person: **\$350.00**  
Register: [executiveinstructor@albertacare.org](mailto:executiveinstructor@albertacare.org)

## Wednesday, September 10th

9:00 a.m. - 11:00 a.m. Registration and Exhibit Set Up.

11:00 a.m. - 12:30 p.m. Light Lunch and Refreshments

12:30 p.m. TOUR 1

- Westlock Regional Landfill
- Pilot Project with ARMA and Liberty Tire
- Equipment Overview
- Plastics

(Bus Provided)

AND

- Verticale Swiss Lettuce Farm
- David Pfaffle, Owner Operator
- Busby, AB

OR

TOUR 2

- Golf - Westlock Golf Club
- 18 Holes ½ Cart 1:03 p.m. Tee Time

(Travel on your own)

5:00 p.m. Cocktails (Cash Bar)

6:00 p.m. Welcoming Remarks from the Mayor of Westlock  
Welcoming Remarks from the Reeve of Westlock County

6:15 p.m. BUFFET BANQUET

**\$600.00** Registration Per Person  
Register 3 or more Delegates  
and receive a....

**10% Discount!**



Alberta CARE

**Cancellation Deadline**  
**August 29th 2025**

## Thursday, September 11th

9:00 a.m.

Welcome –Tom Moore, MC

9:15 a.m.

The Why and How to move from Authority to Commission  
Co-Presenters - Lane Monteith, Big Lakes County Councilor, Rob Smith, and Tom Moore

10:00 a.m.

Operational Scale Issues  
Kendra Johnson, Newell Regional Solid Waste Authority  
Alberta Recycling Management Authority EPR  
Ed Gugenheimer, CEO

10:45 a.m.

11:30 a.m.

Alberta Recycling Management Authority  
Presenting Municipal Awards

NOON

BUFFET LUNCHEON

(Coffee Side Board)

1:30 p.m.

TOUR 3

- Robotic Dairy Farm New Technologies
- Nelson Jespersen, Westlock County

(Bus Provided)

OR

TOUR 4

- Canadian Tractor Museum

(Travel on your own)

OR

TOUR 5

- Golf - Westlock Golf Club
- 18 Holes ½ Cart

(Travel on your own)

5:00 p.m.

Cocktails

6:30 p.m.

BUFFET BANQUET

8:00 p.m.

Silent Auction Ends



County of Westlock

**This Conference is Alberta Environment approved  
for Continuing Education Units**

9:00 a.m.

Managing Plastics within Rural, Remote and Indigenous Communities  
Jule Astenski, Project Manager

9:45 a.m.

Clean Farms  
Dawn Johnson, Operations Advisor Alberta

10:30 a.m.

Circular Materials Updates

11:30 a.m.

Closing Remarks - Tom Moore, MC  
(Coffee Side Board During Morning Sessions)



Westlock Rotary Spiritual Centre



Westlock Aquatic Centre



A jaunt for a round of Golf



Westlock Rodeo

Printed on 100% Post-Consumer Recycled Paper



ALBERTA Coordinated Action for  
Recycling Enterprises (CARE)  
1-780-980-8089 Office  
1-780-668-6767 Cell

# Registration Form

## ALBERTA CARE Conference 2025

September 10th - September 12th 2025  
Westlock Inn and Conference Centre, Westlock, AB  
Block of Rooms under Alberta CARE

Names: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

### NO CHARGE FOR TOURS:

Please indicate the number attending Wednesday Tour #1 (Buses) \_\_\_\_\_

Please indicate the number attending Wednesday Tour #2 Golf (On your own) \_\_\_\_\_

Please indicate the number attending Thursday Tour #3 (Buses) \_\_\_\_\_

Please indicate the number attending Thursday Tour #4 (On your Own) \_\_\_\_\_

Please indicate the number attending Thursday Tour #5 Golf (On your own) \_\_\_\_\_

Westlock Golf Club Wednesday \$48.00 with ½ cart

Westlock Golf Club Thursday \$60.00 with ½ cart

Includes GST

Sub Total \$ \_\_\_\_\_

Conference Fee: \$600.00 p.p. \$ \_\_\_\_\_

LESS 10% (if 3 or more attend) \$ \_\_\_\_\_

GST \$ \_\_\_\_\_

### Spouses or Guests attending meals:

Breakfast Buffet @ \$25.00 p.p. \$ \_\_\_\_\_

Luncheon @ 30.00 p.p. \$ \_\_\_\_\_

Buffet @ 60.00 p.p. \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

**MAIL PAYMENT TO:** Alberta CARE, 5212 49 Street, Leduc, Alberta T9E 7H5

**EMAIL:** [executivedirector@albertacare.org](mailto:executivedirector@albertacare.org)

Please indicate any food allergies: