



**AGENDA  
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL  
TUESDAY, FEBRUARY 22, 2022 AT 5:30 P.M.  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
  - (a) Regular Meeting Minutes – February 8, 2022
4. Public Hearings
  - (a) There are no Public Hearings
5. Delegations
  - (a) Delegation at 5:30 p.m. – Walter Preugschas, Chairman and Marvin Polis, Member of the Wild Alberta Committee
6. Old Business
  - (a) There is no Old Business
7. New Business
  - (a) Scope of Work – All Wheel Park
  - (b) Bylaw 06-2017, the Business License Bylaw
  - (c) Barrhead Regional Landfill Fees
  - (d) Bank Statement – for month ending January 31, 2022

8. Reports
  - (a) Council Reports
9. Minutes
  - (a) Barrhead & District Family & Community Support Services Society – January 20, 2022
  - (b) Barrhead & District Regional Landfill – February 10, 2022
10. Bylaw
  - (a) There are no Bylaws
11. Correspondence Items
  - (a) Letter from the Office of the Minister of Alberta Culture
  - (b) Letter dated February 3, 2022 from Ms. Linda Adams
  - (c) Letter dated February 9, 2022 from the National Police Federation
  - (d) Email dated February 15, 2022 from Peter Julian, MP for New Westminster-Burnaby, BC
12. For the Good of Council
13. Tabled Items
14. Closed Session
  - (a) There are no Closed Session Items
15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD  
TOWN COUNCIL HELD TUESDAY, FEBRUARY 8, 2022,  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

**PRESENT** Mayor McKenzie, Crs: T. Assaf, D. Kluin, A. Oswald, D. Sawatzky and D. Smith  
  
Officials: Ed LeBlanc, CAO  
  
Others: Barry Kerton, Barrhead Leader

**ABSENT** Cr: R. Klumph

**CALL TO ORDER** Mayor McKenzie called the meeting to order at 5:30 p.m.

**AGENDA** The agenda was reviewed.

051-22 Moved by Cr. Sawatzky that the agenda be accepted as presented.

CARRIED UNANIMOUSLY

**CONFIRMATION  
OF MINUTES**

The Minutes of the Town Council Regular Meeting of January 25, 2022, were reviewed.

052-22 Moved by Cr. Kluin that the Minutes of the Town Council Regular Meeting of January 25, 2022 be accepted as presented.

CARRIED UNANIMOUSLY

**DELEGATION**

Mayor McKenzie and Council welcomed Sergeant Bob Dodds and Corporal Filipe Vicente of the Barrhead RCMP Detachment at 5:32 p.m.

Sergeant Dodds presented the quarterly Community Policing Report for the October 1 to December 31, 2021 reporting period along with the Annual Performance Plan.

**EXITED** Mayor McKenzie and Council thanked Sergeant Bob Dodds and Corporal Filipe Vicente for their presentation and they exited the Chambers at 6:10 p.m.

053-22 Moved by Cr. Assaf that Council accepts Sergeant Dodds’ presentation on the quarterly Community Policing Report representing the October 1 to December 31, 2021 reporting period along with the Annual Performance Plan, as information.

CARRIED UNANIMOUSLY

**ELECTRIC VEHICLE  
CHARGING STATION**

To provide additional information relating to the potential installation of electric vehicle charging stations, was reviewed.

054-22 Moved by Cr. Smith that Council accepts the report in respect to electric vehicle charging stations, as information.

CARRIED UNANIMOUSLY

**APPOINTMENT – MEMBER  
AT LARGE**

For Council to consider an appointment to the Municipal Planning Committee, was reviewed.

055-22                      Moved by Cr. Assaf that Council appoints Mr. Steve Bablitz to the Municipal Planning Committee, for a one-year term from January 1, 2022 to December 31, 2022.

CARRIED UNANIMOUSLY

**APPOINTMENT – TO THE  
BARRHEAD REGIONAL  
LANDFILL COMMITTEE**

For Council to appointment a member of Council to the Barrhead Regional Landfill Committee, was reviewed.

056-22                      Moved by Cr. Kluin that Council appoints Councillor Klumph to the Regional Landfill Committee for the 2021-2022 term.

CARRIED UNANIMOUSLY

**REPORTS TO  
COUNCIL**

The following Reports to Council as of February 8, 2022, were reviewed:

- Agricultural Society
- Barrhead & District Social Housing Association
- CAO's Report
- Council Action List to January 31, 2022

057-22                      Moved by Cr. Kluin that the following Reports to Council as of February 8, 2022, be accepted as information:

- Agricultural Society
- Barrhead & District Social Housing Association

CARRIED UNANIMOUSLY

058-22                      Moved by Cr. Assaf that the CAO's Report be accepted as information.

CARRIED UNANIMOUSLY

059-22                      Moved by Cr. Oswald that the Council Action List to January 31, 2022 be accepted as information.

CARRIED UNANIMOUSLY

**MINUTES TO  
COUNCIL**

The following Minutes to Council of the Barrhead & District Family and Community Support Services Society – December 16, 2021, were reviewed.

060-22                      Moved by Cr. Kluin that the Minutes of the Barrhead & District Family and Community Support Services Society – December 16, 2021, be accepted as information.

CARRIED UNANIMOUSLY

**BYLAW 03-2022, DESIGNATED  
MANUFACTURED HOME  
SUPPLEMENTARY  
ASSESSMENT BYLAW**

Proposed Bylaw 03-2022, the Designated Manufactured Home Supplementary Assessment Bylaw, was presented.

061-22 Moved by Cr. Smith that Council give Bylaw 03-2022, the Designated Manufactured Home Supplementary Assessment Bylaw, first reading.

CARRIED UNANIMOUSLY

062-22 Moved by Cr. Sawatzky that Council give Bylaw 03-2022, the Designated Manufactured Home Supplementary Assessment Bylaw, second reading.

CARRIED UNANIMOUSLY

063-22 Moved by Cr. Assaf that Council give Bylaw 03-2022, the Designated Manufactured Home Supplementary Assessment Bylaw, be presented for third reading.

CARRIED UNANIMOUSLY

064-22 Moved by Cr. Kluin that Council give Bylaw 03-2022, the Designated Manufactured Home Supplementary Assessment Bylaw, third reading.

CARRIED UNANIMOUSLY

**CORRESPONDENCE  
ITEMS**

The following correspondence items were reviewed:

Letter from the Alberta Justice and Solicitor General, regarding recommendations that the Alberta Interim Police Advisory Board (AIPAB) made towards the implementation of the operational board to replace the interim board.

Letter dated January 12, 2022 from the Alberta Municipalities Strength in Members, responding to the Alberta Police Interim Advisory Board's (APIAB) report recommending a recruitment and governance structure for the operational Alberta Police Advisory Board.

065-22 Moved by Cr. Sawatzky that Council accepts the following correspondence, as information:

(a) letter from the Alberta Justice and Solicitor General, regarding recommendations that the Alberta Interim Police Advisory Board (AIPAB) made towards the implementation of the operational board to replace the interim board.

(b) letter dated January 12, 2022 from the Alberta Municipalities Strength in Members, responding to the Alberta Police Interim Advisory Board's (APIAB) report recommending a recruitment and governance structure for the operational Alberta Police Advisory Board.

CARRIED UNANIMOUSLY

**FOR THE GOOD  
OF COUNCIL**

Mayor McKenzie thanked the Recreation Staff for their recent video production of “Your Good Morning”.

Cr. Kluin acknowledged the accomplishment of Melissa Lotholz for her upcoming competition at the 2022 Beijing Olympics in the bobsled event.

Cr. Oswald thanked the Town’s Public Works Department for their efforts in removing snow from the Agricultural Society Grounds and thanked the Town’s Administration for their work assisting the Society.

**ADJOURN**

066-22                      Moved by Cr. Smith that the Council Meeting be adjourned at 6:36 p.m.

CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

---

Mayor, David McKenzie

---

CAO, Edward LeBlanc

# REQUEST FOR DECISION

---

**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** February 22, 2022

**Re:** 5:30 p.m. Delegation - Walter Preugschas, Chairman and Marvin Polis, member of the Wild Alberta Committee

---

## **1.0 PURPOSE:**

Walter Preugschas, Chairman of the Wild Alberta Committee along with member Marvin Polis will make a presentation on Wild Alberta Committee's initiative to form a regional tourist association.

## **2.0 BACKGROUND AND DISCUSSION:**

On February 9<sup>th</sup>, Town Administration received a request from Walter Preugschas, Chairman of the Wild Alberta Committee for an opportunity to present to Town Council the Committee's initiative to form a regional tourist association.

## **3.0 ALTERNATIVES:**

3.1 Council accept Wild Alberta Committee's presentation on the initiative to form a regional tourist association, as information.

3.2 Council tables the Wild Alberta Committee's presentation on the initiative to form a regional tourist association and request further information from the Committee.

## **4.0 FINANCIAL IMPLICATIONS:**

Not Applicable

**5.0 INTERDEPARTMENTAL IMPLICATIONS:**

Not Applicable

**6.0 SENIOR GOVERNMENT IMPLICATIONS:**

Not Applicable

**7.0 POLITICAL/PUBLIC IMPLICATIONS:**

Not Applicable

**8.0 ATTACHMENTS:**

8.1 Power point presentation

**9.0 RECOMMENDATION:**

Council accept Wild Alberta Committee's presentation on the initiative to form a regional tourist association, as information.

(original signed by the CAO)

Edward LeBlanc  
CAO





Your  
Adventure  
Awaits

Establishing a Northwest Alberta Destination Marketing Organization



# Why is tourism important to our region?

---

- Tourism is an \$8.2 Billion industry in Alberta
- Province has a goal to increase to \$20 Billion by 2030
- We can grow our piece of the pie
- Tourism creates jobs and spinoff economic development for small business
- An economic opportunity for First Nations
- Encourages the next generation to remain in our communities
- [Travel Alberta, Tourism Works Video](#)



Fort Assiniboine National Historic Site of Canada





# Who are we?

---

- Wild Alberta is a regional tourism initiative created by GROWTH Alberta
- GROWTH is a non-profit Regional Economic Development Association (REDA) established in 2001
- We are re-launching our Wild Alberta tourism brand in a new way

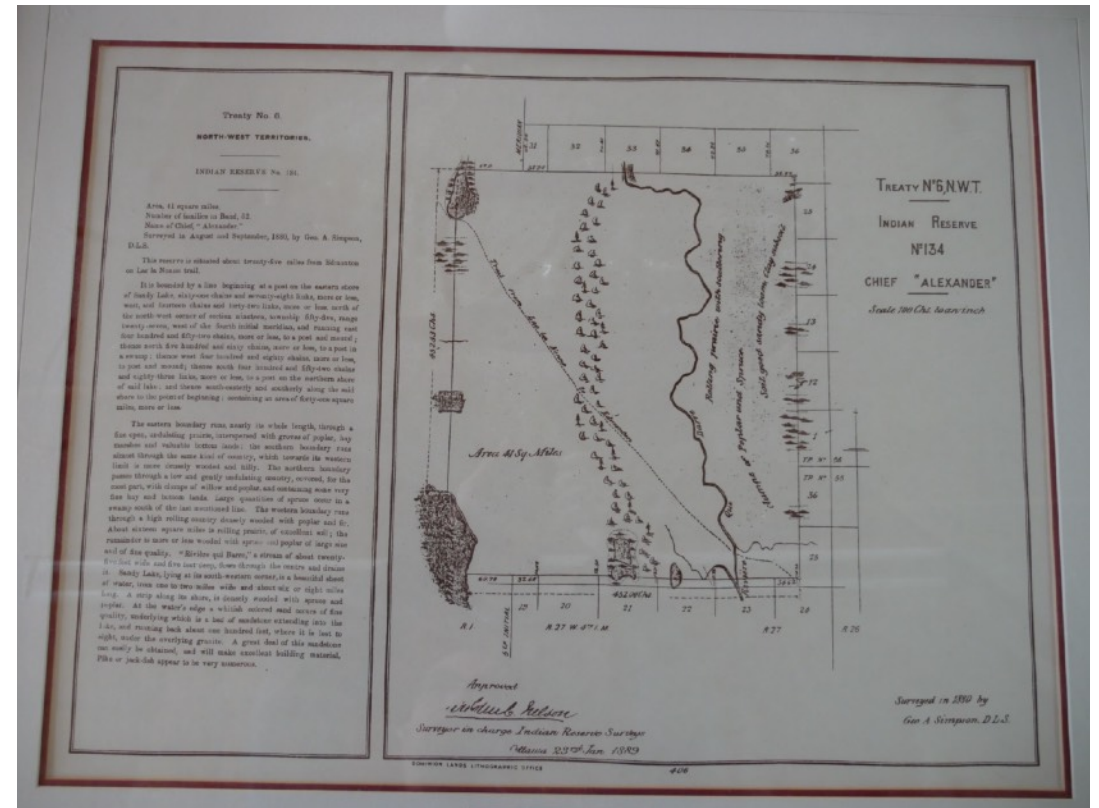


Historic Klondike Trail, Pembina River Crossing



# Input and conclusion

- Strategic Tourism Study - completed in 2018
- Consultations with potential partners and stakeholders
- Focus groups held with operators
- Collaboration with Travel Alberta
- Wild Alberta Interim Committee members
- [MacKenzie Frontier Tourism Association](#)
- Recommendation to form a regional tourism association



Historical Map, Alexander First Nation



# Wild has a *new* vision. A *new* approach.

---

- Re-organize Wild Alberta as a Destination Marketing Organization (DMO)\*
- Razor sharp focus on increasing tourism in the broader northwest area
- Previously Wild Alberta only included municipalities
- Establish Wild Alberta as the umbrella tourism brand for a broad collaboration of municipalities, First Nations and tourism businesses



World class bird watching at Gardenview Bird Sanctuary, County of Barrhead

*\*see appendices for DMO benchmarks and mandates*





# Proposed footprint for promotions

---

- In-market (approx. 50,000 population)
- Edmonton Metro Region (approx. 1.3 million population)
- Alberta (approx. 4.5 million)
- Launch promotions Q3, 2022



World class rodeos and special events throughout the region



# Proposed initiatives

## Promote attractions we already have (near term)

- Relaunch regional web site under a renewed Wild Alberta brand
- [Promotional videos](#) on web site and YouTube selling the sizzle to adventure enthusiasts (ie: kayakers, bird watchers, fishers, snowmobilers, hikers, etc.)
- [Wild Weekend podcast](#) series featuring tourism operators offering local knowledge about recreational opportunities and attractions
- Social media management
- Visitors' Guide



Wild Alberta Visitors Guide



# Proposed initiatives

---

## **Tourism Product Development**

**(mid and long term)**

- Authentic Indigenous experiences
- Mini tours (ie: Alberta Open Farm Days)
- Community events
- Cultural & lifestyle tourism
- Heritage & history
- Seasonal experiences



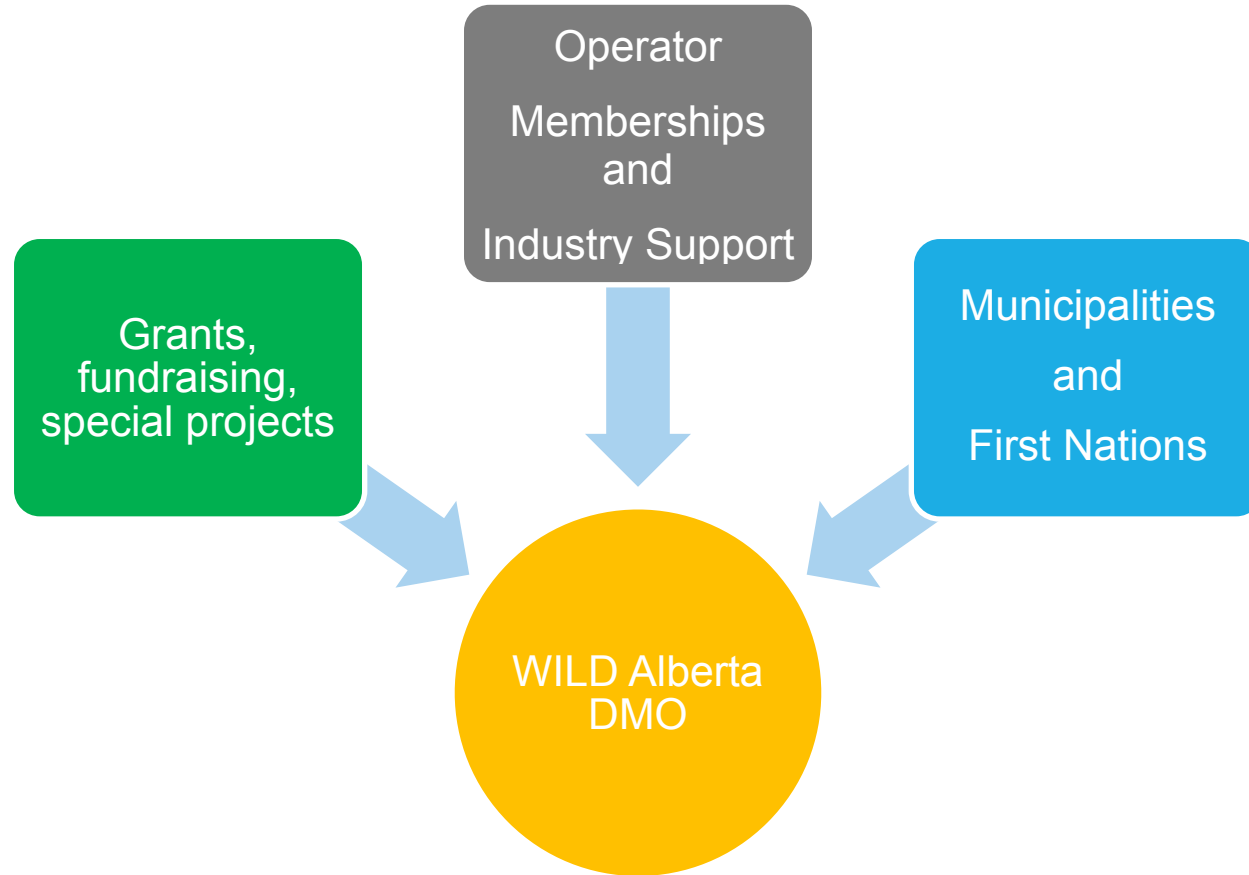
Barry's Ultra Motorsports, County of Barrhead





# Funding

---





# Municipalities & First Nations Involvement

## Exposure

- Promotion of publicly managed attractions (eg: Fallen Four Memorial, Gardenview Bird Sanctuary, Strongheart Historical Site, etc.)
- Promotion of these attractions on [Wild Alberta videos](#), web site, [podcasts](#) and social media
- Links from Wild Alberta web site to individual web sites for municipalities and First Nations

## Contribution

- Financial contribution of \$1 per capita
- Tourism operator contact lists
- Asset lists
- Other assistance (ie: grant writing support, outreach to tourism operators)



Historical tourism: Strongheart Cabin historic heritage site, County of Barrhead



# Tourism operator involvement

---

## Basic exposure

- Basic membership \$150 per year
- Basic listing on Wild web site with link to operator's web site

## Enhanced exposure

- Enhanced membership \$500 per year
- Enhanced listing on Wild web site with link to operator's web site
- Visual representation in category videos
- 1 minute [operator-specific teaser video](#)
- [Wild Weekend podcast](#) interviews



Snowmobiling in the Golden Triangle between Swan Hills, Fox Creek and Whitecourt





# Core communities are invited to participate

- Alexander First Nation
- Alexis Nakota Sioux Nation
- Alberta Beach
- Barrhead
- Clyde
- County of Barrhead
- Lac Ste. Anne County
- Mayerthorpe
- Onoway
- Swan Hills
- Westlock
- Westlock County
- Woodlands County



Canadian Tractor Museum, Town of Westlock



# Outlying areas are also invited to participate

---

- Big Lakes County
- Big Stone First Nations
- County of Lesser Slave River
- Driftpile First Nations
- MD of Opportunity
- Sawridge First Nations
- Sucker Creek First Nations
- Thorhild County
- High Prairie
- Slave Lake
- Whitecourt



XCalibre Paintball Park, Thorhild County





# Questions

---

?



Farmers' markets, farm-to-table and antiquing tourism has great potential for the region



# Appendices

---



# What does a DMO do?

---

## **Mandates**

- Market, promote, attract
- Develop attractions
- Develop events

## **Benchmark DMOs**

[Go East of Edmonton](#)

[MacKenzie Frontier Tourism Association](#)



Amazing water sports throughout the region



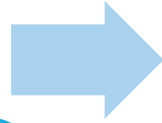


# Launch timeline

---

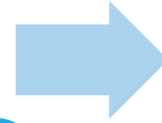
## First ¼ 2022

- Government grant seed funding applications
- Presentations to municipalities, First Nations, tourism operators



## Second ¼ 2022

- Funding in place from grants, municipalities and partners
- Work with partners to identify assets, operations, local locations to promote



## Third ¼ 2022

- Launch new web site, videos, media outreach and other promotions



# Wild Alberta Committee

- Bryanna McKay: Campground Operator, County of Barrhead
- Shawn Fagan: Golf Course Manager, Westlock
- Gloria Wilson: Mayerthorpe Public Library
- Danielle Dornbusch: Operator, Lac Ste Anne County
- Marcel Arcand: Economic Development Officer, Alexander First Nations
- Bert Roach: Economic Development Officer, Woodlands County
- Carol Webster: Owner, Swan Hills Grizzly Gazette
- Walter Preugschas: Councillor, County of Barrhead
- Marvin Polis - General Manager, Wild Alberta
- James Leppan: Travel Alberta (advisor)



Amazing outdoor adventures throughout the region

# REQUEST FOR DECISION

**To:** Town Council  
**From:** Edward LeBlanc, CAO  
**cc:** File  
**Date:** February 22, 2022  
**Re:** All Wheel Skate Park

## 1.0 **PURPOSE:**

To authorize Administration to enter into a design-built contract with New Line Skateparks Inc. for the Town's new all-wheel park.

## 2.0 **BACKGROUND AND DISCUSSION:**

During the January 25, 2022 Council Meeting, Council passed the following resolution:

*Moved by Cr. Smith that Council authorizes Administration to enter into an agreement with New Line Skateparks to complete the final design and construction details for an all- wheel skate park to be located on Lot 9A Block 1 Plan 0521175, as presented.*

(Resolution No. 034-22)



On February 14<sup>th</sup> Director Touet, Parks Foreman Hynes and I met with a representative from New Line Skateparks Inc. to review the scope of the project.

After the review the total preliminary construction cost was calculated at \$766,500.00 (GST excluded).

The Town stressed the point that further consultation with the community is very important and a final consultation exercise must be undertaken.

Based on the results of the community survey completed in July of last year, the contractor will provide a preliminary design model of the Park in order to have it presented during an in-person community meeting.

The community meeting is tentatively scheduled for Monday March 7<sup>th</sup> starting at 6:30 p.m. Based on the community meeting and further discussion with the Town, the contractor will prepare the final design of the park.

Once the plans are finalized, the construction of the park is expected to take 14-16 weeks from mobilization.

### **3.0 ALTERNATIVES:**

- 3.1 Council authorizes Administration to enter into a design build contract with New Line Skateparks for the construction of an all-wheel skate park to be located on Lot 9A Block 1 Plan 0521175 with an upset overall budget of \$800,000.00.
- 3.2 Council tables the proposed design build contract with New Line Skateparks for the construction of an all-wheel skate park to be located on Lot 9A Block 1 Plan 0521175 and instructs Administration to provide further information for the next regular Council Meeting.

### **4.0 FINANCIAL IMPLICATIONS:**

The total estimated cost of the Park was budgeted at \$800,000.00 and was included in the 2021 approved Capital Budget. The source of funding was derived from existing unallocated Municipal Sustainability Grant (leaving a balance of \$1,184,500.00 to be allocated in 2022 or beyond).

By virtue of the 2021 year-end preliminary financial summary presented during the January 25, 2022 Council meeting and the applicable resolutions afterwards, the \$800,000.00 was carried-forward into a capital reserve to be accessed for the 2022 capital budget.

**5.0 INTERDEPARTMENTAL IMPLICATIONS:**

Public Works would have some limited involvement on the project.

**6.0 SENIOR GOVERNMENT IMPLICATIONS:**

Limited to the reporting and reconciling of the Municipal Sustainability Initiative Grant from the Province.

**7.0 POLITICAL/PUBLIC IMPLICATIONS:**

In addition to following the 2021–2024 Strategic Plan construction of an all-wheel skate park would demonstrate that Council is taking a pro-active position of ensuring ample recreation opportunities for Barrhead residents.

**8.0 ATTACHMENTS:**

None

**9.0 RECOMMENDATION:**

Council authorizes Administration to enter into a design build contract with New Line Skateparks for the construction of an all-wheel skate park to be located on Lot 9A Block 1 Plan 0521175 with an upset overall budget of \$800,000.00.

(original signed by the CAO)

Edward LeBlanc  
CAO

# REQUEST FOR DECISION

**To:** Town Council  
**From:** Edward LeBlanc, CAO  
**cc:** File  
**Date:** February 22, 2022  
**Re:** Bylaw 06-2017 – Business License Bylaw

## 1.0 **PURPOSE:**

To provide some direction to Administration on the possible amendments to the exiting Bylaw 06-2017 – Business License Bylaw.

## 2.0 **BACKGROUND AND DISCUSSION:**

Appendix “A” of Bylaw 06-2017 is as follows:

### **ANNUAL LICENSES**

Resident Annual License - \$125.00  
Home Based Business Annual License - \$175.00  
Non - Resident Annual License - \$250.00

***NOTE: After August 31 of any given year the annual Licenses fees are reduced by 40%***

*(Excluding Temporary Business License, Hawkers, Peddlers, Door to Door Sales & Food Vending units where these fees will remain the same as noted below)*

### **OTHER LICENSES**

Hawkers, Peddlers, Door to Door Sales \$75.00/week  
Temporary Business License - \$50.00/Week  
Food Vending Unit License - \$125.00/yearly  
General Contractor License - \$500.00

Over the course of some time, Administration has received a number of complaints in regards to the pro-rated annual business license fee. Feeling the current pro-rate fee is unfair especially if a license is obtained later in the calendar year.

The following are some comparisons from other municipalities:

- Town of Westlock – if one applies for a business license after October 1 the license is valid until the end of the following year
- Town of Cochrane – \$160.00 annual license; \$96.00 for half the year \$48.00 the last three months of the year;
- Town of Whitecourt – does not require a business license (except Harker and peddlers)
- Town of Wainwright – \$100.00 annual license; \$50.00 after July 1
- Several other municipalities prorate it to 50% after July 1<sup>st</sup>

Subject to Council's direction, Administration would review the existing bylaw for any housekeeping items and based on further comparison with other municipalities may propose the following:

- 50% of the license fee after July 1
- Full amount of the license fee after October 1 and the license would be valid until the end of the following year.

In 2021 the Town generated \$37,350.00 in business license fees.

### **3.0 ALTERNATIVES:**

- 3.1 Council instructs Administration to draft a revised Bylaw to Bylaw 06-2017 – Business License Bylaw, as directed and present it at the next regular Council Meeting.
- 3.2 Council tables Administration's report on the possible amendments to Bylaw 06-2017 – Business License Bylaw and instructs Administration to provide further information for the next regular Council Meeting.
- 3.3 Council receives Administration's report on the possible amendments to Bylaw 06-2017 – Business License Bylaw, as information.



**4.0 FINANCIAL IMPLICATIONS:**

Not applicable, at this time

**5.0 INTERDEPARTMENTAL IMPLICATIONS:**

None

**6.0 SENIOR GOVERNMENT IMPLICATIONS:**

Not applicable

**7.0 POLITICAL/PUBLIC IMPLICATIONS:**

Limited

**8.0 ATTACHMENTS:**

8.1 Bylaw 06-2017

**9.0 RECOMMENDATION:**

Council instructs Administration to draft a revised Bylaw to Bylaw 06-2017 – Business License Bylaw, as directed and present it at the next regular Council Meeting.

(original signed by the CAO)  
Edward LeBlanc  
CAO



# BYLAW 06-2017

## THE BUSINESS LICENSE BYLAW

### **A BYLAW OF THE TOWN OF BARRHEAD, IN THE PROVINCE OF ALBERTA TO REGULATE, CONTROL AND LICENSE BUSINESSES OPERATING IN THE TOWN OF BARRHEAD.**

WHEREAS, pursuant to the provisions of the Municipal Government Act, being Chapter M26, of the Statutes of Alberta, 2000, and amendments thereto, a Council may pass Bylaws respecting Businesses, Business activities, and persons engaged in Business; and,

WHEREAS, the Council of the Town of Barrhead has deemed it in the best interests of providing good government to pass a Bylaw regulating, controlling and licensing Businesses or Business activity in the Town of Barrhead;

NOW THEREFORE, duly assembled in a Regular Meeting, the Council of the Town of Barrhead, in the Province of Alberta, enacts as follows:

1. Title

This Bylaw shall be referred to as the Business License Bylaw.

2. Bylaw 04-2000, the Business License Bylaw, is hereby rescinded.

3. Definitions

In this Bylaw, unless context requires otherwise, the word, term or expression:

- a) "Applicant" means a person who applies for a Business License, or renewal of a License, required by this Bylaw.
- b) "Application" means a written Application, on a form approved pursuant to this Bylaw, for a Business License required by this Bylaw.
- c) "Business" means:
  - i) a commercial, merchandising, or industrial activity or undertaking,
  - ii) a profession, trade, occupation, calling or employment,
  - iii) an activity providing goods or services.
- d) "Business License" means a License issued pursuant to this Bylaw, on a form approved pursuant to this Bylaw, for the purposes of allowing a Business to operate within the corporate limits of the Town of Barrhead.
- e) "Business License Officer" means the Town of Barrhead employee or agent designated by the Council of the Town of Barrhead to enforce the provisions of this Bylaw.
- f) "Business License Year" means the calendar year from January 1 and ending December 31 of the same year.
- g) "CAO" means the Chief Administrative Office of the Town of Barrhead.
- h) "Council" means the Municipal Council of the Town of Barrhead.
- i) "Development Authority" means the person or group whom, through Bylaw, Council has delegated development powers on behalf of the municipality.

- j) "General Contractor" means a person or Business who enters into a contract to manage or otherwise oversee the erection, alteration, cleaning, moving, repair, or demolition of a building or structure. The General Contractor is responsible for managing the Sub-trades in any project.
- k) "Hawkers and Peddlers" means any person who, whether as a principle or agent:
- goes from door to door selling or offering for sale any merchandise or service to any person, and who does not have a permanent place of Business in Town;
  - offers or exposes for sale to any person by means of samples of merchandise or services or both to be afterwards delivered or shipped into the municipality;
  - sells merchandise or a service or both, on the streets or roads or elsewhere other than an permanent place of Business.
- l) "Home Based Business" means any occupation, trade, profession or craft, including a bed and breakfast operation and home day care, carried on by an occupant of a residential building as a use secondary to the residential use of the building and which does not change the character thereof.
- m) "Mobile Food Vending Unit" means any motorized, non-motorized, trailer, pushcart or other devise designed to be portable and not affixed to any land or structure from which food is vended, sold, served, displayed, offered for sale or given away.
- n) "Mobile Food Vendor" means any person who sells, serves or gives away food from a mobile vending unit designed for that purpose.
- o) "Mobile Vendor Permit" means a document authorizing a Mobile Food Vendor to operate within the Town of Barrhead pursuant to this bylaw.
- p) "Municipal Tag" means a ticket alleging an offence issued pursuant to the authority of a bylaw of the Town of Barrhead.
- q) "Non-Resident" means a person or Business whose office or premises is not located in either the Town of Barrhead or the County of Barrhead No. 11.
- r) "Peace Officer" means a member of the RCMP, a Community Peace Officer duly appointed by the Solicitor General or a Bylaw Enforcement Officer as appointed by the Town.
- s) "Public Property" means any road, sidewalk, lane, boulevard, parking lot, park, open area, structure or building that is owned or leased by the Town of Barrhead, or any other government body.
- t) "Resident" means a person or Business whose office or premises is located within the Town of Barrhead or the County of Barrhead No. 11.
- u) "Sub-trades" means any person or Business who enters into a contract, or contracts to do work on a project under the supervision of a General Contractor.

- v) "Temporary Business" means a Business License granted to a person who intends to carry on a Business in the municipality for a period of not more than 1 week (7 days).
- w) Violation Ticket" shall have the meaning ascribed to it by the *Provincial Offence Procedures Act*, R.S.A. 2000, c. P-34, as amended, or its successor legislation;

4. Requirement for a Business License

- a) Any Businesses operating, or proposing to operate, within the Town of Barrhead, are required to apply for, and obtain, a Business License.
- b) Any person who carries on or operates a Business at more than one location shall obtain a separate Business License for each location.

5. Business License Exemption

- a) A Business does not require a Business License if the only reason they are in the Town of Barrhead is to conduct warranty work on a project where a Business License was previously granted.
- b) Any person selling fruits, vegetables or grains that are grown by the person themselves, is not required to apply for or obtain a Business License.
- c) The participants of a Farmer's Market, with the appropriate Provincial approvals, and the Farmer's Market itself, are not required to apply for or obtain a Business License.
- d) A Business carried on by the Government of the Alberta or Canada, a Business, trade or industry that is exempt under Provincial legislation.
- e) The Town receives written confirmation stating the Business is no longer operating in Town.
- f) The Business is a non-profit organization.
- g) The Business is providing goods or services to the residents of seniors lodge/extended care home exclusively.

6. Hawkers and Peddlers, Door to Door Sales

- a) No person shall carry on Business as a hawker or peddler unless and until such time the person is a holder of Business License pursuant to this bylaw.
- b) No person shall carry on a Business as a hawker or peddler on any public property unless expressed written permission is obtained by and at the discretion of the Town.
- c) Hawkers or peddlers shall be permitted to operate on private land provided that permission has been granted by the landowner.
- d) Hawkers, peddlers and door to door sales persons shall be required to carry a copy of the Business License with them at all times while they are operating within the Town limits.
- e) Hawkers and Peddlers operating within the Town shall abide by this and all bylaws in force in the Town of Barrhead.
- f) Violations of any provision of this bylaw or complaints received by the Town, will result in the Business License being revoked.

7. Mobile Food Vendors

- a) No person shall carry on a mobile food Vendor business without a valid business license from the Town of Barrhead.
- b) No person shall operate a mobile food vending unit within the Town limits without first obtaining a valid food handling permit from Alberta Health Services (AHS) and providing a copy of the same to the Town office.
- c) A mobile food Vendor shall carry the necessary general commercial liability insurance to operate a mobile food vending unit and provide a copy of the same to the Town office.
- d) All mobile food vending units using cooking equipment shall have a fully charged fire extinguisher accessible to the operator, and obtain fire inspection approval from Barrhead Fire Services
- e) A mobile food vending unit shall not impede traffic and/or pedestrians, endanger public safety or cause an unwelcome disturbance and must comply with all applicable bylaws of the Town.
- f) Generators use to provide power to the mobile vending unit may be permitted if the generator does not create a noise or pollution disturbance.
- g) A mobile food vending unit shall not operate on a public highway controlled by Alberta Transportation without written permission from Alberta Transportation and a copy provided to the Town.
- h) Mobile food Vendors must provide garbage and recycling receptacles for customers to discard any waste from the products sold
- i) Vendors shall not:
  - (i) discharge fat or other waste into the Town storm sewer system;
  - (ii) leave a mobile vending unit unattended,
  - (iii) leave a location without first ensuring the area is free of any debris associate with the business;
  - (iv) solicit or conduct business with persons in motor vehicles;
  - (v) carry on illegal activity from the mobile vending unit
- j) In all cases the Vendor shall indemnify and save harmless the Town from any actions, claims, damage, or loss arising from the operation or location of the mobile food vending unit or anything undertaken or neglected to be undertaken in connection with this business license and requirements.

8.. Application for a Business License

- a) Applications for a Business License shall be in writing, and on the Application approved pursuant to this Bylaw (see Application Forms).
- b) Applications for a Business License must be accompanied by the appropriate License fee as approved pursuant to this Bylaw (see Appendix A - Fees). No Business License Application shall be processed without the appropriate fee.
- c) General Contractors have the option to apply for a General Contractors License (see Appendix A - Fees). This Business License is valid for one project only, and will cover all Sub-trades working under the supervision of the General Contractor.

- d) If a Business is planning to operate a Business in the Town of Barrhead for a short time only, it will have the option of applying for a Temporary Business License (see Appendix A – Fees). A temporary License is valid for a 7 day period of time only.
- e) Should an Application for a Business License be denied for any of the reasons outlined in this Bylaw, the License fee, less a ten dollar (\$10) administration fee, shall be returned to the Applicant.

9. Approval of a Business License Application

- a) The Business Licensing Officer shall review all Business License Applications before approval is granted.
- b) Should a Business require, in the opinion of the Business Licensing Officer, planning approval, such approval will be secured from the appropriate Development Authority prior to approval of the Business License Application.
- c) The Business Licensing Officer may refuse to approve a Business License Application for the following reasons:
  - i) failure to receive the proper planning approval
  - ii) the Business proposed is contrary to municipal, provincial or federal regulation or statute
  - iii) the Application is not accompanied by the appropriate License fee
  - iv) the Applicant has an outstanding License fee from prior years.
- d) The approval of a Business License in no way removes the responsibility of the Applicant to ensure that it will receive all other required approvals pursuant to municipal, provincial or federal regulation or statute.
- e) The Business License (see Appendix E - Business License), once approved, must be placed in a conspicuous place within the Business, or if this is not feasible due to the type of Business, available for inspection by a Peace Officer at any time that Business is being carried out.
- f) Should the Business License Officer refuse to grant a Business License, he/she must communicate, in writing, the reasons for the decision.

10. Term of a Business License

- a) A Business License fee is due and payable upon receipt of renewal invoice and failure to pay the fee within 60 days of the invoice date will result in an additional 20% charge and or a penalty pursuant to this bylaw. All new Business License Applications must remit applicable payment (Appendix B – Fees) when Application is submitted for approval.
- b) Unless revoked or surrendered at an earlier date, a Business License is valid for the Business License Year, or part thereof, in the year that it was applied for and granted, regardless of the date of purchase.
- c) At no time will the Town of Barrhead refund, in whole or in part, a Business License paid to it pursuant to this Bylaw.



11. Transfer of a Business License

- a) Should a Business be sold to a new owner, the new owner may, with the Business License holders written permission, apply for transfer of the Business License to the new owner's name. The Application must be in writing, on the form supplied (see Appendix D - Transfer of a Business License), with the appropriate fee.
- b) Should a business request to transfer a food vending unit to a new owner/vendor, the new owner/vendor must comply with Section 7 of this bylaw and provide the necessary documentation prior to issuance of the business license.

12. Revocation of a Business License

- a) The Business License Officer may, if in his/her opinion there are reasonable and justifiable grounds, revoke a Business License granted pursuant to this Bylaw.
- b) Should the Business License Officer choose to revoke a Business License, the Business License holder must be served written notice fourteen (14) days prior to the revocation taking place. Such written notice must include the reasons for the revocation.
- c) At the expiration of the fourteen day period following notice of a Business License revocation, the Business License holder is hereby compelled to surrender, upon request, the Business License to the Business License Officer.

13. Right to Appeal

- a) A Business License holder or Applicant has the right to appeal to the CAO the decision of the Business License Officer, made pursuant to this Bylaw.
- b) An appeal of the decision of the Business License Officer must be made within 30 days of the date of his/her decision. An appeal must be in writing, must include a copy of the Business License Officer's notification, and must include the reasons for the appeal.
- c) The CAO may, after receiving the appeal, and hearing the evidence that he/she considers relevant, take any of the following steps:
  - i) direct that a Business License be issued to the Applicant
  - ii) uphold the refusal to grant a Business License
  - iii) direct that the revocation of the Business License be struck down
  - iv) uphold the revocation of the Business License
- d) The decision of the CAO is binding on all parties involved.

14. Penalties

- a) Any person or Business who contravenes, through direct action or omission, any section, sub-section, or other provision of this Bylaw is guilty of an offense.

First Offense	\$250.00
2nd & Subsequent Offenses	\$500.00

In addition, each offense shall include those costs associated with the enforcement and prosecution of the offense.

- b) In the case where the specific offense is related to the non-payment of the License fee established by this Bylaw, the outstanding fee will, in addition to the penalties set out by this Bylaw, be required to be paid as part of penalty imposed.

15. General Provisions

- a) It is the intention of Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of Council that if any provisions of this Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.
- b) Bylaw 09-2014 of the Town of Barrhead and any amendments are hereby repealed.
- c) This Bylaw will take full force on the day of its final reading.

Read a first time this 23<sup>rd</sup> day of May, 2017.

TOWN OF BARRHEAD

  
\_\_\_\_\_  
Mayor, Gerry St. Pierre

  
\_\_\_\_\_  
Kathy Vickery, Director of Corporate Services

Read a second time this 23<sup>rd</sup> day of May, 2017.

TOWN OF BARRHEAD

  
\_\_\_\_\_  
Mayor, Gerry St. Pierre

  
\_\_\_\_\_  
Kathy Vickery, Director of Corporate Services

Read a third time this 23<sup>rd</sup> day of May, 2017 and passed.

TOWN OF BARRHEAD

  
\_\_\_\_\_  
Mayor, Gerry St. Pierre

  
\_\_\_\_\_  
Kathy Vickery, Director of Corporate Services

## APPENDIX "A" - FEES

The Business License Fees pursuant to Bylaw 09-2014 are as follows:

### ANNUAL LICENSES

Resident Annual License - \$125.00

Home Based Business Annual License - \$175.00

Non - Resident Annual License - \$250.00

*NOTE: After August 31 of any given year the annual Licenses fees are reduced by 40%  
(Excluding Temporary Business License, Hawkers, Peddlers, Door to Door Sales & Food  
Vending units where these fees will remain the same as noted below)*

### OTHER LICENSES

Hawkers, Peddlers, Door to Door Sales \$75.00/week

Temporary Business License - \$50.00/Week

Food Vending Unit License - \$125.00/yearly

General Contractor License - \$500.00



APPENDIX "B"



**TOWN OF BARRHEAD  
BUSINESS LICENSE APPLICATION**

Box 4189, 5014-50 Avenue, Barrhead, AB T7N 1A2

Phone: (780) 674-3301 Fax: (780) 674-5648 e-mail: [town@barrhead.ca](mailto:town@barrhead.ca)

Application: <input type="checkbox"/> New <input type="checkbox"/> Renewal Date: _____		
<b><u>Applicant Information:</u></b>		
Name: _____		Phone: _____
Address: _____		Postal Code: _____
<b><u>Business Information:</u></b>		
Business Name: _____		
Address: _____		Postal Code: _____
Phone: _____		Fax: _____
E-mail: _____		Website: _____
Type of Business: _____		
AMVIC Registration Number (if applicable): _____		
Provincial Business License Number (if applicable): _____		
Number of Employees: _____		
Emergency Contact (in case of fire etc.)		
Name: _____		Phone: _____
<b><u>Fire Department Information:</u></b>		
Are any dangerous goods or chemicals stored at the Business location? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please provide product description: _____		
Quantity of hazardous product: _____		Product I.D. No. (PIN) _____
What type of storage containers are the products in? (i.e. bulk, drum, cylinders, etc.): _____		
Where are the hazardous products stored on the property? _____		
<b><u>Signatures:</u></b>		
_____		_____
Date	Signature of Applicant	

<b><u>For Office Use Only</u></b>			
Resident <input type="checkbox"/>	Non-Resident <input type="checkbox"/>	Hawker/Peddler <input type="checkbox"/>	Temporary <input type="checkbox"/> Contractor <input type="checkbox"/>
License No: _____	Amount Paid: _____	Receipt No.: _____	
_____	_____		
Date	Signature of Inspector		

APPENDIX "C"



**TOWN OF BARRHEAD**  
**MOBILE FOOD VENDOR BUSINESS LICENCE APPLICATION**

Box 4189, 5014-50 Avenue, Barrhead, AB T7N 1A2  
 Phone: (780) 674-3301 Fax: (780) 674-5648 e-mail: [town@barrhead.ca](mailto:town@barrhead.ca)

Application: <input type="checkbox"/> New <input type="checkbox"/> Renewal		Date: _____
<b><u>Applicant Information:</u></b> Name: _____ Phone: _____ Address: _____ Postal Code: _____		
<b><u>Business Information:</u></b> Trade or Business Name: _____ Address: _____ Postal Code: _____ Phone: _____ E-mail: _____ Website: _____		
Each Vending unit requires a separate application. Select the vending unit type below that best describes your unit and fill out the vehicle registration information if required.		
<b><u>Vendor Unit Type:</u></b> Ice Cream Truck : ____ Make: _____ Model: _____ Year: _____ Colour: _____ License Plate: _____ Food Truck : ____ Make: _____ Model: _____ Year: _____ Colour: _____ License Plate: _____ Food Trailer : ____ License Plate: _____ Other: (Please describe) _____		
<b><u>Products</u></b> Please List the products/services provided: _____ _____		
<b><u>Please provide the following information with your mobile food vending application:</u></b>  <input type="checkbox"/> Food Handling permit issued by Alberta Health Services <input type="checkbox"/> Barrhead Fire Services inspection approval <input type="checkbox"/> General Commercial Liability Insurance confirmation <input type="checkbox"/> Picture of food vending unit		
<b><u>Signature/Date:</u></b>  <div style="display: flex; justify-content: space-between;"> <div>_____</div> <div>_____</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Date</div> <div>Signature of Applicant</div> </div>		
<b><u>For Office Use Only</u></b>  Resident <input type="checkbox"/> Non-Resident <input type="checkbox"/> Hawker/Peddler <input type="checkbox"/> Temporary <input type="checkbox"/> Mobile Food Vendor <input type="checkbox"/>  License No: _____ Amount Paid: _____ Receipt No.: _____  <div style="display: flex; justify-content: space-between;"> <div>_____</div> <div>_____</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Date</div> <div>Signature of Inspector</div> </div>		

# APPENDIX "D"



## TOWN OF BARRHEAD HOME BASED BUSINESS APPLICATION

Box 4189, 5014-50 Avenue, Barrhead, AB T7N 1A2

Phone: (780) 674-3301

Fax: (780) 674-5648

e-mail: [town@barrhead.ca](mailto:town@barrhead.ca)

Application: ☐ New ☐ Renewal Date: \_\_\_\_\_  
Annual Fee: **\$175.00**

### Applicant Information:

Applicants Name: \_\_\_\_\_  
Business Name: \_\_\_\_\_  
Phone No(s): Res: \_\_\_\_\_ Business: \_\_\_\_\_  
Civic Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Mailing Address (If different from above): \_\_\_\_\_  
\_\_\_\_\_  
Email Address: \_\_\_\_\_

### Business Information

1. Describe the Business: \_\_\_\_\_
2. What will the hours of operation be? \_\_\_\_\_
3. Will there be clients coming to the home? ☐ Yes ☐ No  
If yes how many \_\_\_\_\_ and how often? \_\_\_\_\_
4. If applicable how many off-street parking stalls are provided? \_\_\_\_\_
5. Will there be any storage of stock, materials, goods and equipment inside the home?  
☐ Yes ☐ No If yes what is stored? \_\_\_\_\_  
Where is it stored? \_\_\_\_\_
7. Will there be deliveries made to the home? ☐ Yes ☐ No  
If yes, what type and how often \_\_\_\_\_

### Fire Department Information:

Are any hazardous/flammable goods or chemicals stored as a result of the Business?

☐ Yes ☐ No (ie solvent, paint thinners, special cleaner etc)

If yes, please provide product description: \_\_\_\_\_

Quantity of hazardous product: \_\_\_\_\_

What type of storage containers are the products in? \_\_\_\_\_

Where are the hazardous/flammable products stored? \_\_\_\_\_

### Signatures:

\_\_\_\_\_  
Date Signature of Applicant

### For Office Use Only

License No: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ Receipt No.: \_\_\_\_\_

Land Use District: \_\_\_\_\_

\_\_\_\_\_  
Date Signature of Inspector or Development  
Authority

## **HOME BASED BUSINESSES**

- a) A Home Based Business shall be operated as a secondary use only and shall not change the principal character and external appearance of the dwelling in which it is located.
- b) A Home Based Business may have one non-illuminated facia sign or nameplate to identify it, either within or flat attached to the dwelling with a maximum area of 0.92 m<sup>2</sup> (2.0 ft<sup>2</sup>).
- c) A Home Based Business shall not use more than 27% of the gross floor area of the residence.
- d) A Home Based Business shall not create any dust, traffic, congestion, late visitations, noise, odours, noxious fumes, interference with telecommunications or vibrations emanating from the premise which is not normally produced by a dwelling unit.
- e) A home occupation shall not generate any pedestrian or vehicular traffic or parking that is a source of inconvenience to adjacent landowners or tenants.
- f) There shall be no outside storage of materials, commodities or finished products.
- g) A Home Based Business shall be reviewed upon receipt of a complaint by an affected landowner. A permit for a Home Based Business may be suspended or revoked on the basis of non compliance on 30 days notice.
- h) A Home Based Business shall not create on-street parking that may be determined by the Development Authority to be an inconvenience to adjoining landowners or tenants.
- i) This provision does not apply to Home Based Businesses that have no Non-Resident employees, no signage, client visitations and is otherwise indistinguishable from the principal residential use.

## **BED AND BREAKFAST OPERATIONS**

- (1) Persons wishing to operate a bed and breakfast operation shall be required to apply for a Home Based Business License from the Town of Barrhead.
- (2) A bed and breakfast operation shall be limited to residential land use districts and shall be contained entirely within the principal building.
- (3) A bed and breakfast operation shall be limited to one meal provided on a daily basis to registered guests only with such meal being prepared in one common kitchen and served in one common room.
- (4) In addition to the off-street parking requirements for the dwelling unit itself, as stipulated in the Land Use Bylaw, 1 (one) off-street parking space per rented guest room shall be required for a bed and breakfast operation.

APPENDIX “E”



TRANSFER OF BUSINESS LICENSE

Business Name: \_\_\_\_\_

Previous Owner: \_\_\_\_\_  
(Business License Holder)

New Owner: \_\_\_\_\_

Please read the following carefully, then date and sign.

I authorize the Town of Barrhead to transfer the Business License for  
\_\_\_\_\_ into the name of the new owner,  
(Business Name)

\_\_\_\_\_  
(New Owner)

\_\_\_\_\_  
(Date) \_\_\_\_\_ (Business License Holder)



FOR OFFICE USE ONLY

Transfer Fee Paid \_\_\_\_\_ Receipt No. \_\_\_\_\_

Transfer completed by \_\_\_\_\_

NOTE: A new Business Application must be completed and attached to this transfer document



# Town of Barrhead

P.O. Box 4189, Barrhead, Alberta T7N 1A2

Phone: (780) 674-3301

## BUSINESS LICENSE

Type

Issued To

Provincial License

Provincial Certificate

Issued

Account

Amount

License

Expires

With respect to the above information, this business has paid for a license to operate within the limits of the *TOWN OF BARRHEAD* until the above noted expiry date, unless this license be sooner suspended or forfeited, and this license is issued to the said licensee and is accepted and held by same subject to any or all By-laws, rules and regulations that are now, or hereafter may be in force, respecting the same or the trade, business or calling hereby licensed to be carried on.



Given under my hand and the corporate seal of  
**TOWN OF BARRHEAD**

Clerk

# REQUEST FOR DECISION

**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** February 22, 2022

**Re:** Barrhead Regional Landfill fees

---

## 1.0 **PURPOSE:**

To review and consider an increase to the Barrhead Regional Landfill tipping fee rates.

## 2.0 **BACKGROUND AND DISCUSSION:**

During the February 10<sup>th</sup> Barrhead Regional Landfill Committee meeting, the Committee passed the following resolution:

*Moved by Cr. Sawatzky that the Barrhead Regional Landfill Committee recommends to both Councils that the tipping fee rates increase as presented, effective March 1, 2022.*

(Reference: Resolution 007-22)

After the meeting, I took the position that the County would bring the noted resolution back to their Council for consideration.

The results of the Regional Landfill Meeting were discussed during the County's February 15<sup>th</sup> Council Meeting, however with no formal information on the rates from the unit authority, the rates were not formally reviewed.

In speaking with the County's Administration, the County's only Council meeting for next month is March 1<sup>st</sup>. With the required formal information now forward to their office, the rates will be reviewed and discussed during their March 1<sup>st</sup> Council Meeting.

Given this noted oversight, both Administrations feel an effective date of April 1<sup>st</sup> is reasonable should both Councils go in that particular direction in respect to the revised rates.

### **3.0 ALTERNATIVES:**

- 3.1 Council authorizes a rate increase of \$5.00 per category, as presented for the Barrhead Regional Landfill effective April 1, 2022 subject to Barrhead County Council approving the same rate structure.
- 3.2 Council tables Administration's the report on the possible rate increase to the Barrhead Regional Landfill rates and instructs Administration to provide further information for the next regular Council Meeting.
- 3.3 Council receives Administration's report on the possible increase to the Barrhead Regional Landfill rates, as information.

### **4.0 FINANCIAL IMPLICATIONS:**

With the recommended rate increase it would generate an additional \$ 9,625.00 if it was in effect on March 1, 2022.

### **5.0 INTERDEPARTMENTAL IMPLICATIONS:**

None

### **6.0 SENIOR GOVERNMENT IMPLICATIONS:**

Not applicable

### **7.0 POLITICAL/PUBLIC IMPLICATIONS:**

Limited

### **8.0 ATTACHMENTS:**

- 8.1 Historical Landfill Fee Rates 1998 - 2018

### **9.0 RECOMMENDATION:**

Council authorizes a rate increase of \$5.00 per category, as presented for the Barrhead Regional Landfill effective April 1, 2022 subject to Barrhead County Council approving the same rate structure.

(original signed by the CAO)  
Edward LeBlanc  
CAO



# HISTORICAL LANDFILL FEE RATES

	Prior to 1998	Sept. 1998	Jan. 2003	Jan. 2013	Jan. 2016	Jan. 2018	Proposed Mar. 2022
Small Truck	\$5	\$15	\$15	\$15	\$20	\$25	\$30
Truck/Trailer					\$40	\$45	\$50
Large Truck	\$10	\$25	\$35	\$40	\$50	\$55	\$60
Tandem Truck	\$15	\$50	\$60	\$70	\$80	\$85	\$90
End Dump	\$15	\$100	\$120	\$130	\$140	\$145	\$150

# REQUEST FOR DECISION

---

**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** February 22, 2022

**Re:** Bank Statement – for month ending January 31, 2022

---

**1.0 PURPOSE:**

To approve the Monthly Bank Statements for the month ended January 31, 2022.

**2.0 BACKGROUND AND DISCUSSION:**

Not applicable.

**3.0 ALTERNATIVES:**

3.1 That Council approves the Monthly Bank Statement for the month ending January 31, 2022, as presented.

3.2 That Council tables the Monthly Bank Statement for the month ending January 31, 2022 and to instruct Administration to provide further information for the next regular Council Meeting.

**4.0 FINANCIAL IMPLICATIONS:**

None

**5.0 INTERDEPARTMENTAL IMPLICATIONS:**

None

**6.0 SENIOR GOVERNMENT IMPLICATIONS:**

None

**7.0 POLITICAL/PUBLIC IMPLICATIONS:**

Not Applicable

**8.0 ATTACHMENTS:**

8.1 Monthly Bank Statement for month ending January 31, 2022.

**9.0 RECOMMENDATION:**

That Council approves the Monthly Bank Statement for the month ending January 31, 2022, as presented.

(original signed by the CAO)

Edward LeBlanc  
CAO

**TOWN OF BARRHEAD  
MONTHLY BANK STATEMENT  
FOR MONTH ENDED JANUARY 31, 2022**

<b>PER TOWN OF BARRHEAD:</b>	<b>SERVUS</b>	
	<b>GENERAL ACCT</b>	<b>TERM DEPOSITS</b>
Net Balance - Previous Month	9,782,223.71	0.00
Receipts	794,245.40	
Interest	6,055.19	
Transfers from/to Term Deposits	0.00	0.00
Cancelled Cheques	0.00	
<b>SUBTOTAL</b>	<b>10,582,524.30</b>	<b>0.00</b>
Disbursements	472,464.09	
Debentures/Interest		
School Requisition	0.00	
Transfers from/to General	0.00	0.00
NSF/Returned Cheques or Transfers	335.12	
Postdated Cheques	0.00	
<b>NET BALANCE AT END OF MONTH</b>	<b>10,109,725.09</b>	<b>0.00</b>
*****		
<b>PER BANK:</b>		
Balance at end of month	10,293,501.34	0.00
Outstanding Deposits	16,521.30	
<b>SUBTOTAL</b>	<b>10,310,022.64</b>	<b>0.00</b>
Outstanding Cheques	200,297.55	
<b>NET BALANCE AT END OF MONTH</b>	<b>10,109,725.09</b>	<b>0.00</b>

**TERM DEPOSIT SUMMARY**  
**FOR MONTH ENDED JANUARY 31, 2022**

<b><u>Financial Institution</u></b>	<b><u>Term Amount</u></b>	<b><u>Interest Rate</u></b>	<b><u>Term Started</u></b>	<b><u>Investment Details</u></b>
	-			
<b>Total</b>	<b>\$</b> -			



**COUNCIL REPORTS  
AS OF FEBRUARY 22, 2022**

		Meeting (since last council)
Agricultural Society	Cr. Oswald (Alt. Cr. Kluin)	_____
Barrhead Accessibility Coalition	Cr. Kluin	_____
Barrhead Cares Coalition	Cr. Assaf	<u>  X  </u>
Barrhead Attraction & Retention Committee	Mayor McKenzie	_____
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	_____
Barrhead & District Social Housing Association	Cr. Smith	_____
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith	_____
Barrhead Regional Airport Committee	Mayor McKenzie and Cr. Assaf	_____
Barrhead Regional Landfill Committee	Cr. Sawatzky (Alt. Cr. Klumph)	<u>  X  </u>
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith (Alt. Cr. Sawatzky)	_____
Capital Region Assessment Services Commission	Cr. Klumph	_____
Chamber of Commerce	Cr. Oswald	<u>  X  </u>
Community Futures Yellowhead East	Cr. Assaf (Alt. Cr. Kluin)	<u>  X  </u>
Economic Development Committee	Committee of the Whole	_____
Enhanced Policing School Resource Officer Committee	Cr. Sawatzky (Alt. Mayor McKenzie)	_____
Family & Community Support Services Society	Cr. Kluin and Cr. Oswald	<u>  X  </u>
Intermunicipal Collaboration Framework Committee	Cr. Assaf, Cr. Smith and Mayor McKenzie	_____
Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	<u>  X  </u>
Municipal Emergency Advisory Commission	Cr. Assaf, Cr. Kluin and Cr. Smith	_____
Municipal Planning Commission	Cr. Assaf, Cr. Oswald and Cr. Smith (Alt. Cr. Sawatzky)	_____
Subdivision & Development Appeal Board	Cr. Klumph	_____
Twinning Committee	Cr. Klumph	_____
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	_____

## Edward LeBlanc

---

**From:** Rod Klumph  
**Sent:** February 17, 2022 4:24 PM  
**To:** Edward LeBlanc  
**Cc:** Dave McKenzie; Dave Sawatzky; Dausen Kluin; Ty Assaf; Anthony Oswald; Don Smith  
**Subject:** Barrhead Public Library Board Meeting, Feb 15, 2022, Council Report

Hello Mr. LeBlanc,

Here is my report on the Barrhead Public Library Board Meeting held February 15, 2022.

Would you mind reading it during the Reports section of the February 22nd Town Council Meeting? I asked Cr. Sawatzky, but he has not replied so I was wondering if you would be willing to do that for me.

### **Council Report: Barrhead Public Library Board Meeting, Feb. 15, 2022**

#### **1. Alberta Library Surveys Submitted for both Barrhead and Neerlandia libraries.**

Here are a few items from each report:

Barrhead - 10 staff

- 37,379 items in library
- 1537 cardholders
- 59,943 items circulated

Neerlandia- 2 staff

- 13,429 items in library
- 502 cardholders

#### **2. 2021 Financial Statements**

Barrhead - Joseph S Greilach Prof. Corp. completed Review of Barrhead Public Library financial information and found nothing that would cause them Believe the figures presented are incorrect. (This is a round about way Of saying all is well).

The Barrhead Public Library's Balance Sheet at Dec. 31, 2021

Shown: Assets	<u>\$208,393</u> ( of which \$142K is cash)
Liabilities	24,457 (of which \$18.7K is deferred revenue)
(Equity).	<u>\$183,936</u>
Total Liab. And Equity.	<u>\$208,393</u>

The Barrhead Public Library's Income Statement to Dec. 31, 2021

Shown: Incomes	\$355,479
Expenses	<u>\$368,701</u>
Net Loss	<u>\$(13,222)</u>

Neerlandia - Joseph S Greilach Prof. Corp. Compiled the Neerlandia Financial Statements.

Neerlandia's Balance Sheet at Dec. 31, 2021 shows:

Assets	<u>\$117,890</u>
Liab.	0
Equity.	<u>\$117,890</u>
Total Liab. & Equity.	<u>\$117,890</u>

Neerlandia's Income Statement to Dec. 31, 2021

Shown: Incomes	\$72,987
----------------	----------

Expenses. 67,812  
Net Income. \$5,175

3. 2022 Income Statements.

Barrhead to Jan 31/22- Incomes. \$ 1,295.85  
Expenses. 23,976.12 (No Gov. Funding rec'd yet)  
Net Loss. \$(22,680.27)

Neerlandia to Feb. 8/22- Incomes. \$4,177.40  
Expenses. 8,935.48  
Net Loss. \$(4,758.08)

4. Library Reports: Barrhead and Neerlandia show increased in-person visits over December's numbers but still not recovered to what was considered normal. Down about 12%. Expecting increase in numbers of families with small children to increase as restrictions ease.

5. Barrhead Public Library will be selling Purdy's Chocolates as a fundraiser so enjoy a treat or two while helping the library at the same time.

That is my Report on the Barrhead Public Library Board meeting held Feb. 15/22

Respectfully submitted by  
Cr. Rod Klumph

Thanks Mr. LeBlanc for helping me with this matter.

Yours truly,  
Cr. Rod Klumph

Sent from my iPad

APPROVED

Feb 17, 2022



**Barrhead & District Family and Community  
Support Services Society  
Thursday, JANUARY 20, 2022  
Regular Board Meeting  
MINUTES**

**Present:**

Jane Wakeford – Chair  
 Dan Garvey – Vice Chair  
 Mark Oberg – Secretary/Treasurer  
 Karen Garipey – Executive Director  
 Kay Roberts – Bookkeeper  
 Carol Lee – Recording Secretary  
 Judy Bradley Vicki Kremp Anthony Oswald Dausen Kluin Sally Littke  
 Bill Lane Paul Properzi Leslie Penny

**1) Call to Order:**

The regular meeting of the Barrhead & District Family and Community Support Services Society was called to order at 9:32 am., by Chair, Jane Wakeford.

**2) Acceptance of Agenda – Additions/Deletions**

01-22 Moved by Bill Lane to accept the agenda with the addition of 5 b) Covid and 5 c) Presentation to the Barrhead Elks, motion seconded by Paul Properzi.

Carried

**3) Staff Presentation: Rae Whiting – Community Development & Volunteer Coordinator**

Rae gave a rundown of her programs from 2021, as follows:

- Volunteer Ap. preciation – 2021 was an online appreciation, presenting the winners of the Rosemary Empey Volunteer of the Year Award, Youth Award, Making a Difference in our Community Award and Herman's Hero's Award. Started planning for 2022 and hoping to be in person.
- Welcome Baskets – Gave out 15 baskets
- Compass for Caregivers – held in person with 3 participants and 2 volunteers September to November 2021, 5 sessions at 2 hours each to help guide participants in caregiving to others.
- In School Mentors – volunteers go to BES, 1 hour weekly to support students that need extra help. Unfortunately, we could not meet in person this past year. Hoping that we can meet in person in 2022.
- Coats for Kids – November 2- December 2, by appointment. Partners are Barrhead Cleaners and Servus Credit Union
- Snow Angels – volunteers (snow angels) shovel sidewalks and driveways for people who sign up. We have 2 snow angels and 3 clients
- STB/Adopt a Family/Christmas Hampers – November 9 ~ December 8, pick up December 15 from 8:00 a.m. to 7:00 p.m. 9 Volunteers/208 hours, 164 registered in 2021, up from 120 in 2020. Adopt a Family served 17 families
- In 2021, 52 volunteers gave their time to FCSS programs
- Rae prepared a power point but was unable to show during Board meeting. A copy will be sent out to Board members

The Board thanked for a job well done.

**4) Items for Approval**

**a) Minutes for the regular Board meeting of the Barrhead & District FCSS October 14, 2021**

02-22 Moved by Dan Garvey moved to accept the minutes of the regular Board meeting, December 16, 2021, with corrections. Motion seconded by Paul Properzi.

Carried

**b) Financial Statements**

05-22 Moved by Bill Lane and seconded by Dausen Kluin to accept the 80/20 General Account, Community Account and Casino Account Financial Statements for the period ending, December 31, 2021, as presented.

Carried

03-22 Mark Oberg moved to create a vacation liability line under Income and Expense in the 80/20 accounts. The motion was seconded by Dan Garvey.

Carried

04-22 Mark Oberg moved to take \$6,104 from Net Income and put in new vacation liability line. Motion seconded by Dan Garvey.

Carried

Note: All grant money belongs in the General side, 80/20 accounts

**5) New Business**

**a) WCB Employer Rates – Increase of \$1.20**

**b) Covid**

06-22 Sally Littke moved to support current covid protocols at FCSS that are currently in place, motion seconded by Judy Bradley.

Carried

**c) Presentation to Barrhead Elks – Cheryl Jantz and Karen Garlepy gave a presentation January 18 to the Barrhead Elks. Bill Lane confirmed that the Barrhead Elks will support the Thrive Program for 3 months, which should be till June. Hopefully by then FCSS will hear back about the grant that was applied for. Thank you, Barrhead Elks!**

07-22 Leslie Penny moved that the Executive Director write a letter to our MLA, Glen Van Dijken, and invite him to the March Board Meeting. Motion seconded by Dausen Kluin.

Carried

**Old Business**

**a) Auditor**

08-22 Mark Oberg moved to appoint our current auditor, Joseph S. Greilach Professional Corporation ~ Chartered Accountant, to carry out our audit. Motion seconded by Bill Lane.

Carried

**b) Casino – March 18 & 19, 2022**

The application has been submitted. Please advise the front desk which day, time and position you can work.

**6) Items for Information**

**a. Director's Report**

The current janitorial contract will terminate January 31, 2022. We have a Home Support worker who will take over the janitorial duties. We also have Bonnie Rode with Blue Heron who will come in to clean twice a week for 1 hour. We are hopeful this can reduce costs.

**b. Staff Reports**

09-22 Anthony Oswald moved to accept the reports for information, seconded by Leslie Penny.

Carried

**7) Board Development**

Nothing at this time

**8) In Camera**

10-22 Bill Lane moved to go 'in camera' at 10:25 a.m., seconded by Dausen Kluin.

Carried

11-22 Moved by Judy Bradley to come out of 'in camera' at 10:55 a.m., seconded by Paul Properzi.

Carried

**9) Next Meeting: Thursday, February 17, 2022**



**10) Adjournment**

12-22 Bill Lane moved to adjourn the meeting at 10:58 a.m., motion seconded by Leslie Penny.

Carried

**Barrhead & District Family and Community Support Services Society  
Regular Board Meeting of January 20, 2022**

Jane Wakeford Chairperson

Dee Recording Secretary

**BARRHEAD & DISTRICT REGIONAL LANDFILL COMMITTEE  
MEETING THURSDAY, FEBRUARY 10, 2022, AT 12:00 NOON  
IN THE TOWN OF BARRHEAD COMMITTEE ROOM**

**PRESENT** Crs: R. Klumph, D. Sawatzky, B. Lane, Edward LeBlanc, Town CAO, Jennifer Mantay, Town Director of Corporate Services, Tamara Molzahn, County Director of Finance and Administration, Brant Ross, Town Director of Public Works, Ken Hove, County Director of Infrastructure and Secretary Gail Hove

**ABSENT** Cr. Jared Stoik

**CALL TO ORDER** Town CAO, Edward LeBlanc called the meeting to order at 12:12 p.m.

**ELECTION OF CHAIR**

Town CAO, Edward LeBlanc stated that the Election of a Chairman and Vice-Chairman is required.

Election of a Chairman

Town CAO, Edward LeBlanc called for nomination for a Chairman.

Cr. R. Klumph nominated Cr. B. Lane as Chair.

Cr. B. Lane accepted.

Town CAO, Ed LeBlanc called for the second time for nominations for Chairman.

Town CAO, Ed LeBlanc called for the third time for nominations for Chairman.

001-22 Moved by Cr. R. Klumph that nominations cease.

CARRIED UNANIMOUSLY

Election of a Vice-Chairman

Town CAO, Edward LeBlanc called for nomination for a Vice-Chairman.

Cr. R. Klumph nominated Cr. D. Sawatzky as Vice-Chairman.

Cr. D. Sawatzky accepted.

Town CAO, Ed LeBlanc called for the second time for nominations for Vice-Chairman.

Town CAO, Ed LeBlanc called for the third time for nominations for Vice-Chairman.

**FEBRUARY 10, 2022, LANDFILL COMMITTEE MINUTES**  
**Page 2 of 3**

002-22            Moved by Cr. B. Lane that nominations cease.

CARRIED UNANIMOUSLY

**ASSUMED THE  
CHAIR**

Cr. B. Lane assumed the chair.

**CONSIDERATION  
OF AGENDA**

The agenda was reviewed.

003-22            Moved by Cr. Klumph that the Agenda be accepted with the following addition:

- Item 5(g) – Unauthorized Landfill activities after hours

CARRIED UNANIMOUSLY

**CONFIRMATION  
OF MINUTES**

The Minutes of the Regional Landfill Meeting held Monday, October 26, 2020, were reviewed.

004-22            Moved by Cr. Klumph that the Minutes of the Regional Landfill Meeting held Monday, October 26, 2020, be accepted as presented.

CARRIED UNANIMOUSLY

**EXITED**            Town CAO, Ed LeBlanc exited the Chambers at 12:17 p.m.

**ENTERED**        Town CAO, Ed LeBlanc entered the Chambers at 12:18 p.m.

**LANDFILL STATS**

The Landfill Stats for 2021 were reviewed:

- Town and County Statistical Report – January 1 to December 31, 2021
- Tire Collection Report – September 1, 2020 to December 31, 2021

005-22            Moved by Cr. Sawatzky that the Town and County Statistical Report – January 1 to December 31, 2021 be accepted as information.

CARRIED UNANIMOUSLY

006-22            Moved by Cr. Klumph that the Tire Collection Report – September 1, 2020 to December 31, 2021 be accepted as information.

CARRIED UNANIMOUSLY

**LANDFILL TIPPING FEE  
RATES FOR DISCUSSION**

The landfill tipping fee rates were reviewed. The last change to these rates was January 1, 2019.

Ed LeBlanc, Town CAO provided an overview and Jennifer Mantay, Town Director of Corporate Services answered questions from the Committee.

- 007-22 Moved by Cr. Sawatzky that the Barrhead Regional Landfill Committee recommends to both Councils that the tipping fee rates increase as presented, effective March 1, 2022.

**CARRIED UNANIMOUSLY**

The 2021 Landfill Loads Report was reviewed and discussed.

Jennifer Mantay, Town Director of Corporate Services and Brant Ross, Town Director of Public Works provided an overview.

- 008-22 Moved by Cr. Klumph that the Barrhead Regional Landfill Committee accept the 2021 Landfill Loads Report, as presented.

**CARRIED UNANIMOUSLY**

**PROPOSED LANDFILL  
OPERATING 2022 BUDGET**

The Proposed 2022 Landfill Operating Budget was reviewed and discussed.

Jennifer Mantay, Town Director of Corporate Services provided an overview.

- 009-22 Moved by Cr. Klumph that the Committee tables the Proposed 2022 Landfill Operating Budget with expenditures in the amount of \$271,010.00, with each municipality contributing \$77,110.00, until the next scheduled meeting.

**CARRIED UNANIMOUSLY**

**2023 TO 2025 PROPOSED LANDFILL  
OPERATING PLAN**

The Proposed 2023 to 2025 Landfill Operating Plan was reviewed and discussed.

Jennifer Mantay, Town Director of Corporate Services provided an overview.

- 010-22 Moved by Cr. Sawatzky that the Committee tables the 2023 Landfill Operating Plan with expenditures in the amount of \$268,400.00, the 2024 Landfill Operating Plan with expenditures in the amount of \$273,040.00 and the 2025 Landfill Operating Plan with expenditures in the amount of \$277,800.00, until the next scheduled meeting.

**CARRIED UNANIMOUSLY**

**PROPOSED LANDFILL  
CAPITAL 2022 BUDGET**

The Proposed 2022 Landfill Capital Budget was reviewed.

- 011-22      Moved by Cr. Klumph that the Committee recommends to both Councils the approval of the 2022 Landfill Capital Budget with expenditures in the amount of \$58,000.00, with each municipality contributing \$29,000.00, as presented.

**CARRIED UNANIMOUSLY**

**10 YEAR PROPOSED LANDFILL  
CAPITAL PLAN**

The 10 Year Proposed Landfill Capital Plan was reviewed.

Jennifer Mantay, Town Director of Corporate Services provided an overview.

- 012-22      Moved by Cr. Sawatzky that the Committee recommends to both Councils the 10 Year Proposed Landfill Capital Plan, as presented.

**CARRIED UNANIMOUSLY**

**UNAUTHORIZED LANDFILL  
ACTIVITIES AFTER HOURS**

General discussion ensued on the unauthorized activities at the Regional Landfill after hours.

Brant Ross, Town Director of Public Works provided an overview of the recent activities and the action from the local RCMP Detachment.

Cr. Klumph thanked the on-site staff for their efforts in providing a general positive appearance to the facility.

**NEXT  
MEETING**

The next meeting of the Landfill Committee will be at the call of the Chair in the Town of Barrhead Council Chambers.

**ADJOURN**

- 013-22      Moved by Cr. Klumph that the meeting be adjourned at 12:49 p.m.

**CARRIED UNANIMOUSLY**

---

Chairperson

---

Recording Secretary

## REQUEST FOR DECISION

---

**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** February 22, 2022

**Re:** Correspondence Items

---

**Item (a)** Letter from the Office of the Minister of Alberta Culture, regarding our Community to submit a letter of interest to host either the 2024 Alberta Winter Games or the 2024 Alberta Summer Games.

Recommendation:

That Council accepts the letter from the Office of the Minister of Alberta Culture, regarding our Community to submit a letter of interest to host either the 2024 Alberta Winter Games or the 2024 Alberta Summer Games, as information.

**Item (b)** Letter dated February 3, 2022 from Ms. Linda Adams, regarding her concerns with the Town of Barrhead adopting the Province of Alberta's Restriction Exemption Program (REP).

Recommendation:

That Council accepts the letter dated February 3, 2022 from Ms. Linda Adams, regarding her concerns with the Town of Barrhead adopting the Province of Alberta's Restriction Exemption Program (REP), as information.

**Item (c)** Letter dated February 9, 2022 from the National Police Federation, regarding the Provincial Government's plan to transition to a new Provincial Police Service.

Recommendation:

That Council accepts the letter dated February 9, 2022 from the National Police Federation, regarding the Provincial Government's plan to transition to a new Provincial Police Service, as information.



**Item (d)** Email dated February 15, 2022 from Peter Julian, MP for New Westminster-Burnaby, BC, regarding support and public endorsement for the Private Member's Bill C-229.

Recommendation:

That Council accepts the email dated February 15, 2022 from Peter Julian, MP for New Westminster-Burnaby, BC, regarding support and public endorsement for the Private Member's Bill C-229, as information.

(Original signed by the CAO)

Edward LeBlanc  
CAO



ALBERTA  
CULTURE

*Office of the Minister*

FEB 01 2022

His Worship David McKenzie  
Mayor  
Town of Barrhead  
PO Box 4189  
Barrhead AB T7N 1A2

Dear Mayor McKenzie:

As Minister of Culture responsible for sport in Alberta, I am pleased to invite your community to submit a bid to host either the 2024 Alberta Winter Games or the 2024 Alberta Summer Games.

I encourage your community to consider this invitation and the many benefits that can result from hosting this event. The Alberta Games are key in Alberta's Recovery Plan and provide an economic impact of approximately \$3 million to a host community. A successful host community is offered the opportunity to showcase its community and talents to approximately 3,000 participants from all regions of the province, along with numerous spectators and special guests.

Communities with populations of less than 10,000 are encouraged to collaborate with neighbouring communities to submit a joint bid or consider the smaller, modified games format. The community awarded a 2024 Alberta Games will receive a \$420,000 operating grant.

A letter of interest to host either the 2024 Alberta Winter or Summer Games, together with a letter of support from municipal or band council must be received by March 25, 2022. Completed bids must be received by April 29, 2022.

Bid guidelines and staff consultation are available by contacting Ms. Suzanne Becker at 403-297-2909, toll-free by first dialing 310-0000 or email [suzanne.becker@gov.ab.ca](mailto:suzanne.becker@gov.ab.ca).

Sincerely,

Ron Orr  
Minister

February 3, 2022

Mayor & Council Members  
Box 4189  
Barrhead, AB. T7N 1A2

I am a ratepayer and resident in the County of Barrhead. Due to the Town of Barrhead adopting the Province of Alberta's Restriction Exemption Program (REP) for recreation facilities on February 1, 2022, I am now barred from using the recreational facilities in the Town of Barrhead. You may default to the popular narrative by saying I'm not barred, but in fact yes, I am. To be "allowed" into these facilities I now have to pay an extra fee to obtain and produce a negative COVID-19 test on top of paying for that day's recreational activities at the Barrhead REGIONAL Aquatic Centre for example. When producing my papers showing my negative results this also identifies me as an identifiable group. Both of the latter are discriminatory as per the *Canadian Charter of Rights and Freedoms*.

Secondly, due to this act of segregation and discrimination, I as a rate payer in the County of Barrhead, am formally requesting an adjustment, refund and future exemption from the portion of my property taxes that goes to all recreational facilities that I am no longer able to access due to the implementation of the unconstitutional REP. Please be advised that silence is acquiescence.

Thirdly, I will also be inquiring into processing an Alberta Human Rights complaint naming all involved and responsible. Not only will I be naming those responsible at the County of Barrhead, but also at the Town of Barrhead. Since in the past my taxes have been used to fund the recreational facilities.

Before this letter is discarded, under the narrative of "The County has No say as to what the Town does with the recreational facilities". I would like to express my serious concern that the County expects their rate payers to fund facilities in the Town and the County is not part of any board or committee that would have a say in where and how these funds are allocated, this needs to change immediately. It is time for the County of Barrhead Council to stand up to both the Town of Barrhead and the Alberta Government Municipal Affairs and advocate for their ratepayers that elected them.

May I remind you that freedom is not only a choice, it is choice without discrimination, segregation or condemnation? Being on the right side of history has never included the side that supports segregation.

Linda Adams



**NATIONAL  
POLICE  
FEDERATION**

**FÉDÉRATION  
DE LA POLICE  
NATIONALE**

150 METCALFE STREET, SUITE 2201  
OTTAWA ON K2P 1P1

[www.npf-fpn.com](http://www.npf-fpn.com)

February 9, 2022

His Worship David McKenzie  
Mayor of Barrhead  
Email: [dmckenzie@barrhead.ca](mailto:dmckenzie@barrhead.ca)

Dear Mayor McKenzie and Town of Barrhead Council,

As you might be aware, in January, the National Police Federation (NPF) launched the [KeepAlbertaRCMP Community Engagement Tour](#) to provide information and listen to Albertans about the provincial government's unpopular and wasteful plan to transition to a new provincial police service.

We are now just over half-way through our scheduled Community Engagement Tour, having completed three rounds of in-person events and three online sessions. We have visited twenty-two municipalities from Pincher Creek to Fort McMurray and met with hundreds of Albertans from all walks of life. From all these meetings, one thing is clear - Albertans want answers from their government and do not support this transition.

The Government of Alberta (GoA) has committed to making a decision about the future of the RCMP in Alberta this spring. However, the pressing concern that remains top of mind for the public is the limited options available to them to hear the government's presentation and have their questions answered. The GoA's sessions that are currently happening are only open to invited participants from municipal governments, and not to the general public or other groups, and we understand that even then, there are many questions the Alberta Justice team cannot answer.

If you have recently attended one of the GoA's APPS presentations and would like to share any of your thoughts and feedback with us, we would appreciate hearing it and being able to pass it along. This will allow us to let the public know what information is available to them through you, their elected officials. Albertans deserve answers to their questions and to understand why the government is proceeding with this unwanted idea.

A special thank you to all of you who have come out to our sessions so far, it has been great to talk with you about what this proposed transition might mean for your communities. If you have not yet attended one of our KeepAlbertaRCMP sessions, we still have a number of in-person and virtual sessions which can be found here: <https://www.keepalbertarcmp.ca/communityengagementtour>. Unlike the GoA, our presentations are open to all. Please feel free to send this link to anyone you think may be interested in attending.

Sincerely,

Brian Sauvé  
President

Michelle Boutin  
Vice-President

Kevin R. Halwa  
Director, Prairie/North Region

Jeff McGowan  
Director, Prairie/North Region

## Edward LeBlanc

---

**From:** Town of Barrhead  
**Sent:** February 15, 2022 1:47 PM  
**To:** Dave McKenzie; Edward LeBlanc  
**Subject:** FW: (ALBERTA) Seeking your endorsement for Bill C-229 - Appel à votre soutien pour le projet de loi C 229

---

**From:** Julian, Peter - Riding 1D <peter.julian.c1d@parl.gc.ca>  
**Sent:** Tuesday, February 15, 2022 11:14 AM  
**To:** Mah, Doris (Julian, Peter - MP) <doris.mah.819@parl.gc.ca>; Gesner, Lindsay (Julian, Peter - MP) <lindsay.gesner.819@parl.gc.ca>; Julian, Peter - Riding 1D <peter.julian.c1d@parl.gc.ca>  
**Subject:** (ALBERTA) Seeking your endorsement for Bill C-229 - Appel à votre soutien pour le projet de loi C 229

Dear Mayors and Councils,

Everyone deserves to live in safety and dignity. Everyone has the right to feel welcomed and respected in their community. Yet, during the pandemic, racist incidents reported to police have increased at an alarming rate. Tragically, we have seen an increase in Islamophobia, anti-Semitism, racism, homophobia, transphobia and misogyny in our society. We see rising racism against Indigenous people, Black, Asian and other racially marginalized communities, while symbols of hate continue to be displayed and sold across our country.

Last week, I re-tabled my [Private Member's Bill C-229](#), *An Act to Amend the Criminal Code (banning symbols of hate)*, to prevent anyone from selling and displaying symbols that promote hatred and violence against identifiable groups. It is a tool designed to address the growing violence and hate that we are seeing in many Canadian communities.

Thank you to those who joined the call in the previous Parliament for Bill C-229. Today, I am seeking your continued support for this legislation. To those who did not have a chance to show your support in the last parliament, I am seeking your endorsement. This is an opportunity to join tens of thousands of Canadians in calling on the federal government and all MPs to ban the sale and display of hate symbols.

### [FOR IMMEDIATE RELEASE - NDP bill would ban hate symbols](#)

Allowing these symbols of hatred to be sold in stores or publicly displayed is threatening for people who have been, and continue to be, targets of violence and oppression.

As we've seen in the past two weeks, during protests around the *Convoy for Freedom*, Canadians witnessed vile and hateful genocidal displays of hate symbols such as Nazi swastikas and the flying of Confederate flags at the very center of Canadian democracy.

With hate crimes on the rise across Canada, we must do everything we can to stop the spread of hate in our communities. Municipalities across the country are seeing the same trend in hate crimes. Hate and associated extremist ideology is spreading like wildfire on the Internet. Even today, many

Canadians are saddened by the lack of recourse against the display of symbols that incite hatred. The time for rhetoric is over: the time for action is now.

Banning symbols of hatred like swastikas or Klu Klux Klan insignia, flags such as the standards of Nazi Germany from 1933 to 1945 and those of the white supremacist Confederate States of America from 1861 to 1865, is an important step the federal government should take now for all Canadians to feel safe and secure against hate.

I am seeking your support and public endorsement in the 44<sup>th</sup> Parliament to urge the federal government and all MPs to support Bill C-229

Please consider using the following text:

*On behalf of \_\_\_\_\_ (Number of residents), \_\_\_\_\_ (Name of the municipality) endorses MP Peter Julian's Private Member's Bill C-229 - Banning Symbols of Hate Act.*

I hope that I can count on you and your council to endorse Bill C-229. Thank you very much for your consideration. I look forward to hearing back from you soon.

If you have questions and require further information, please feel free to contact my assistant Doris Mah, at 604-353-3107 [peter.julian.c1d@parl.gc.ca](mailto:peter.julian.c1d@parl.gc.ca).

Sincerely,  
Peter Julian, MP  
New Westminster - Burnaby

\*\*\*

Chers Messieurs les Maires, Mesdames les Maires, Mesdames et Messieurs membres des conseils municipaux,

Chacun mérite de vivre dans la sécurité et la dignité. Chacun a le droit de se sentir accueilli et respecté dans sa collectivité. Pourtant, pendant la pandémie, les incidents racistes signalés à la police se sont multipliés à un rythme alarmant.

Tragiquement, nous avons constaté une augmentation de l'islamophobie, de l'antisémitisme, du racisme, de l'homophobie, de la transphobie et de la misogynie dans notre société. Nous constatons une hausse du racisme envers les personnes autochtones, noires et asiatiques et d'autres groupes racialement marginalisés, tandis que des symboles haineux continuent d'être affichés et vendus à l'échelle du pays.

La semaine dernière, j'ai déposé de nouveau le [projet de loi d'initiative parlementaire C-229](#), Loi modifiant le Code criminel (interdiction des symboles de haine), qui vise à interdire à quiconque de vendre et d'exposer des symboles qui fomentent la haine et la violence à l'égard de groupes identifiables. Il s'agit d'un outil pour combattre la montée de la violence et de la haine dans les communautés à travers le Canada.

Je remercie tous ceux et celles qui ont soutenu le projet de loi C-229 lors de la 43<sup>e</sup> législature. Aujourd'hui, je sollicite de nouveau votre appui.



A ceux et celles qui n'ont pas eu l'occasion de l'appuyer auparavant, j'espère pouvoir compter sur votre soutien pendant cette 44<sup>e</sup> législature. C'est l'occasion de vous joindre à des dizaines de milliers de Canadiens et Canadiennes pour demander au gouvernement fédéral et à tous les député.es d'interdire la vente et l'exposition de symboles haineux.

### POUR DIFFUSION IMMÉDIATE – Un projet de loi du NPD interdirait les symboles haineux

Donner libre cours à la vente en magasin et à l'exposition publique de ces symboles haineux s'avère une menace inquiétante pour les personnes qui ont déjà été, et continuent d'être, la cible de violence et d'oppression ou qui le sont encore.

Depuis deux semaines, les Canadiennes et les Canadiens ont vu des manifestants du « convoi de la liberté » brandir d'odieux symboles génocidaires et haineux, tels que des croix gammées nazies et des drapeaux confédérés, au cœur même de la démocratie canadienne.

Les crimes haineux étant en hausse partout au Canada, nous devons faire tout ce qui est en notre pouvoir pour arrêter la propagation de la haine dans nos collectivités. Partout au pays, les municipalités constatent la même tendance en matière de crimes haineux. La haine et l'idéologie extrémiste qui l'accompagne se répandent comme une traînée de poudre sur Internet. Encore aujourd'hui, de nombreux Canadiens et Canadiennes sont attristés par l'absence de recours contre l'affichage de symboles qui incitent à la haine. Le temps de la rhétorique est révolu : le moment est venu d'agir.

Interdire les symboles de haine comme les croix gammées ou les insignes du Ku Klux Klan, les drapeaux comme les étendards de l'Allemagne nazie de 1933 à 1945 et ceux de la suprématie blanche des États confédérés d'Amérique de 1861 à 1865, est une mesure importante que le gouvernement fédéral devrait prendre maintenant pour que l'ensemble de la population canadienne se sente en sécurité et à l'abri de la haine.

Je sollicite votre appui et votre soutien public au cours de la 44<sup>e</sup> législature pour inciter le gouvernement fédéral et tous les député.es à appuyer le projet de loi C-229.

Je vous propose d'utiliser la résolution suivante :

*Au nom de ses \_\_\_\_\_ (nombre de résidents) résidents, \_\_\_\_\_ (nom de la municipalité) soutient le projet de loi C-229, Loi sur l'interdiction des symboles de haine, d'initiative parlementaire du député Peter Julian.*

Je vous remercie de l'attention que vous porterez à ma demande. J'espère pouvoir compter sur votre soutien et recevoir bientôt de vos nouvelles.

Merci beaucoup pour votre considération. N'hésitez pas à contacter mon adjointe Doris Mah au 604-353-3107 [peter.julian.c1d@parl.gc.ca](mailto:peter.julian.c1d@parl.gc.ca) si vous avez besoin de plus amples informations.

Sincères salutations,  
Peter Julian, député  
New Westminster—Burnaby

Office of Peter Julian, MP (New Westminster-Burnaby) | Bureau du député Peter Julian (New Westminster-Burnaby)  
New Democratic Party | Nouveau Parti démocratique

I acknowledge that I work on the unceded traditional territory of the Algonquin, Haudenosaunee and Anishinabek peoples.

Je reconnait que je travaille sur le territoire non-cédé des nations Algonquine, Haudenosaunee et Anishinabek.

**New Westminster** is located on the unceded and traditional territory of the Halq'eméylem speaking Coast Salish peoples. This includes the nations of the Qayqayt, q'wa.ńł'əń (Kwantlen), Katzie, k'wik'əłwəm (Kwikwetlem), x'wəθk'əyəm (Musqueam), Stó:lō, scəwaθn məsteyəx'w (Tsawwassen), and Tsleil-Waututh.

**Burnaby** is located on the ancestral and unceded homelands of the həńqəmiñəń and Skwxwú7mesh speaking peoples as well as all Coast Salish peoples.

---

(TEL) 613.992.4214 | (CELL) 613.222.4074 | FAX) 613.947.9500

UFCW | TUAC

 Help save paper - do you need to print this email?

 Économisons le papier – est-il vraiment nécessaire d'imprimer ce courriel?

"My friends, love is better than anger. Hope is better than fear.  
Optimism is better than despair. So let us be loving, hopeful and optimistic. And we'll change the world."  
-Jack Layton, 1950-2011

« Mes amis, l'amour est cent fois meilleur que la haine. L'espoir est meilleur que la peur. L'optimisme est meilleur que le désespoir. Alors aimons, gardons espoir et restons optimistes. Et nous changerons le monde. »  
-Jack Layton, 1950-2011

This email message and any attachment may contain privileged or confidential information and is intended only for the named recipient(s) or group indicated. If you have received this message in error, or are not the named recipient(s), please notify the sender and delete this email message. Thank you for your cooperation.  
Ce courriel, ainsi que tout fichier annexé peut contenir des renseignements protégés ou confidentiels et concerne uniquement les destinataires indiqués. Si vous avez reçu ce courriel par erreur, ou si vous n'êtes pas les destinataires, veuillez en aviser l'expéditeur et l'effacer. Merci de votre coopération.