



**AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, APRIL 27, 2021 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

Barrhead....a quality community....giving a quality lifestyle

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – April 13, 2021
4. Public Hearings
 - (a) There are no Public Hearings
5. Delegations
 - (a) Delegation at 5:30 p.m. – Ms. Michelle Jones from Community Futures Yellowhead East (Virtual presentation)
6. Old Business
 - (a) Reservoir & Pumphouse Upgrades Tender (Report will be presented at the Council Meeting)
 - (b) Patios – outdoor dining (verbal presentation)
7. New Business
 - (a) Main Street & 45 Street Pavement Overlay
 - (b) 2020 Annual Report
 - (c) Bank Statement – month ending March 31, 2021

8. Reports

- (a) Barrhead Cares Coalition
- (b) Barrhead & District Social Housing Association
- (c) Chamber of Commerce
- (d) Community Futures Yellowhead East
- (e) Family & Community Support Services Society
- (f) Library Board
- (g) C.A.O.'s Report

9. Minutes

- (a) Barrhead & District Family and Community Support Services Society, Annual General Meeting – May 21, 2020

10. Bylaw

- (a) There are no Bylaws

11. Correspondence Items

- (a) Letter from Canadian Union of Postal Workers dated March 23, 2021 along with an e-mail dated April 22, 2021
- (b) Letter from Mr. Arnold Viersen, MP dated April 6, 2021
- (c) Letter from the Town of Morinville dated April 16, 2021
- (d) Letter from County of Paintearth No. 18 dated April 21, 20-21
- (e) Letter from the Minister of Justice and Solicitor General dated April 23, 2021

12. For the Good of Council

13. Tabled Items

14. Closed Session

- (a) Pursuant to Section 16 Land and Section 24(1) Legal of the FOIP Act

15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, APRIL 13, 2021,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT

Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, S. Oswald, L. Penny and D. Smith

Officials: Ed LeBlanc, CAO, Kathy Vickery, Director of Corporate Services and Cheryl Callihoo, Director of Development & Legislative Services

Others: Barry Kerton, Barrhead Leader

ABSENT

CALL TO ORDER

Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA

The agenda was reviewed.

124-21

Moved by Cr. Klumph that the agenda be accepted with the following amendments:

- Item 14(b)Add- Closed Session- Legal
- Item 8 (a) Delete- Ag Society Report- No meeting
- Item 7 (c)Add- Temporary Patios for Restaurants

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of March 23, 2021, were reviewed.

125-21

Moved by Cr. Oswald that the Minutes of the Town Council Regular Meeting of March 23, 2021 be accepted as presented.

CARRIED UNANIMOUSLY

DELEGATION

Mayor McKenzie and Council welcomed Mr. Shallon Touet, Director of Parks and Recreation at 5:30 p.m.

Mr. Shallon Touet, discussed with Council the Proposed Amendments to Policy 72-002, Recreation Facility Rentals and Rates Policy.

Mr. Shallon Touet, discussed with Council the Capital Retrofit and Energy Conservation Project for the Agrena and the Grant Funding received.

CAO Edward LeBlanc and Kathy Vickery commended Shallon Touet and his staff for a job well done obtaining the funding.

EXITED

Mayor McKenzie and Council thanked Mr. Shallon Touet for his presentation and he exited the Chambers at 5:40 p.m.

126-21

Moved by Cr. Assaf that Council receives Mr. Shallon Touet, Director of Parks and Recreation verbal presentation on Policy 72-002, Recreation Facility Rentals and Rate Policy amendments and the Capital Retrofit and Energy Conservation Project for the Agrena, as presented.

CARRIED UNANIMOUSLY

**PROPOSED NEW
ANIMAL CONTROL
BYLAW 04-2021**

Bylaw 04-2021, Animal Control Bylaw received first and second reading during the March 23, 2021 Council Meeting. Bylaw 04-2021 was presented for third reading.

127-21 Moved by Cr. Klumph that Council give Bylaw 04-2021, the Animal Control Bylaw, third reading.

CARRIED UNANIMOUSLY

**POLICY 72-002, RECREATION
FACILITY RENTALS AND
RATES POLICY**

The revised Policy 72-002, Recreation Facility Rentals and Rates Policy was received.

128-21 Moved by Cr. Assaf that Council approves the revised Policy 72-002, Recreation Facility Rentals and Rates Policy, as presented.

CARRIED UNANIMOUSLY

**CAPITAL RETROFIT AND ENERGY
CONSERVATION PROJECT – AGRENA**

For Council to provide direction to the potential Capital Retrofit and Energy Conservation Project at the Agrena, was received.

129-21 Moved by Cr. Kluin to authorize Administration to endorse the offer letter from Municipal Climate Change Action Centre dated March 18, 2021 for a rebate of \$730,000.00 regarding the Town's application for the Recreation Energy Conservation Program.

CARRIED UNANIMOUSLY

130-21 Moved by Cr. Penny that Council instructs Administration to engage the services of Associate Engineering Alberta Ltd. to prepare a Design Build tender for the Agrena Capital Retrofit and Energy Conservation Project.

CARRIED UNANIMOUSLY

**TEMPORARY PATIOS
FOR RESTAURANTS**

Cr. Kluin suggested with recent Health restrictions the Town considers allowing outdoor patios along mainstreet for dining. Council discussed and suggested talking to restaurants to see if there is an interest.

131-21 Moved by Cr. Kluin that Administration research possible outdoor patio dining in Town and bring information back to Council at the next council meeting.

CARRIED UNANIMOUSLY

**REPORTS TO
COUNCIL**

The following Reports to Council as of April 13, 2021, were reviewed:

- Barrhead & District Social Housing Association
- Community Futures Yellowhead East
- C.A.O.'s Report
- Council Action List

132-21

Moved by Cr. Klumph that the following Reports to Council as of April 13, 2021, be accepted as information:

- Barrhead & District Social Housing Association
- Community Futures Yellowhead East
- C.A.O.'s Report
- Council Action List

CARRIED UNANIMOUSLY

**MINUTES TO
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Family & Community Support Services Society – February 18, 2021
- Barrhead & District Family & Community Support Services Society – Summary of Performance Review – February 17, 2021
- Yellowhead Regional Library – December 7, 2020

133-21

Moved by Cr. Kluin that the following Minutes to Council be accepted as information.

- Barrhead & District Family & Community Support Services Society – February 18, 2021
- Barrhead & District Family & Community Support Services Society – Summary of Performance Review – February 17, 2021
- Yellowhead Regional Library – December 7, 2020

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEM**

The following correspondence item was reviewed:

Letter from Sgt. Bob Dodds, RCMP Detachment Commander, dated April 6, 2021, regarding the quarterly Community Policing Report for the Barrhead Detachment, reporting period from January 1 to March 31, 2021.

134-21

Moved by Cr. Klumph that Council accepts the letter from Sgt. Bob Dodds, RCMP Detachment Commander, dated April 6, 2021, regarding the quarterly Community Policing Report for the Barrhead Detachment, reporting period from January 1 to March 31, 2021, as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Congratulations to Cr. Penny on her Birthday today.

Cr. Klumph thanked Public Works Department for a great job on the pothole repairs.

Cr. Penny recognized that the Town's Parks are being well used.

**CLOSED SESSION –
FOIP ACT SECTIONS 16 & 24(1)**

135-21 Moved by Cr. Smith that Council go in closed session at 6:14 p.m.

CARRIED UNANIMOUSLY

EXITED Cr. Smith declared pecuniary interest and exited the chambers at 6:30pm.

136-21 Moved by Cr. Kluin that Council come out of closed session at 6:55 p.m.

CARRIED UNANIMOUSLY

RETURNED Cr. Smith returned to the chambers at 6:55pm.

RECESSED

137-21 Moved by Cr. Assaf to recess the meeting at 6:55 p.m.

CARRIED UNANIMOUSLY

RECONVENED

138-21 Moved by Cr. Assaf to reconvene the meeting at 7:16 p.m.

CARRIED UNANIMOUSLY

139-21 Moved by Cr. Assaf to go in closed session at 7:16pm.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

140-21 Moved by Cr. Penny that Council come out of closed session at 8:35 pm.

CARRIED UNANIMOUSLY

141-21 Moved by Cr. Smith that Administration move forward on preparing the Traffic Impact Assessment for a cost not to exceed \$7,000.00.

CARRIED UNANIMOUSLY

142-21 Moved by Cr. Klumph that Administration prepare a Request for Proposal for a new 7ft Blue Heron.

CARRIED UNANIMOUSLY

ADJOURN

143-21 Moved by Cr. Assaf that the Council Meeting be adjourned at 8:40 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: April 27, 2021

Re: 5:30 p.m. Delegation – Community Futures Yellowhead East (**virtual presentation**)

1.0 PURPOSE:

Delegation – Ms. Michelle Jones, Executive Direction of Community Futures Yellowhead East at 5:30 p.m.

2.0 BACKGROUND AND DISCUSSION:

Ms. Michelle Jones, Executive Direction of Community Futures Yellowhead East to present to Council the annual report, Lemonade Day Partnership Opportunity and the Business Vitalization Improvement Loan Program.

3.0 ALTERNATIVES:

3.1 Council accept Ms. Michelle Jones, Executive Direction of Community Futures Yellowhead East's annual report, Lemonade Day Partnership Opportunity and the Business Vitalization Improvement Loan Program, as presented.

4.0 FINANCIAL IMPLICATIONS:

Not Applicable

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable

8.0 ATTACHMENTS:

8.1 Letter from Community Futures Yellowhead East, dated February 11, 2021

9.0 RECOMMENDATION:

Council accept Ms. Michelle Jones, Executive Direction of Community Futures Yellowhead East's annual report, Lemonade Day Partnership Opportunity and the Business Vitalization Improvement Loan Program, as presented.

(original signed by the CAO)

Edward LeBlanc
CAO

February 11, 2021

Dear Barrhead Community Partner and Stakeholder:

With the New Year in full swing, it is that time of year, where Community Futures Yellowhead East would like to provide its municipal shareholders with a progress update on the past year, as well as share some exciting highlights on upcoming events and activities that we will be partnering on in your community.

We would like to request 15-20 minutes of time where we can present these items at an upcoming council meeting- **Tuesday April 27th, 2021 5:30 PM**

We will be reviewing the following:

- CFYE Annual Report
- Lemonade Day Partnership Opportunity- National Lemonade Day – **Saturday June 19th, 2021**
- Barrhead Tentative Scheduled Lemonade Training Date **-May 26th – 4:30 – 6:00 PM**
- Business Vitalization Improvement Loan Program.

as well as some valuable information on upcoming projects and opportunities to partner with CFYE on, in an effort to enhance current economic development plans, through a collaborative approach.

If you could please confirm space available on your **April 27th, 2021 5:30 PM Barrhead** Council Agenda. Once we have confirmed we will provide copies of the materials for presentation and discuss any technical requirements.

We look forward to hearing back from you in the near future.

Sincerely,

Michelle Jones, Executive Director
Community Futures Yellowhead East
mjones@albertacf.com,
w: 780-706-3500 c: 780-778-0977

2020/2021 Annual Stakeholder Report





Who We Are

MISSION STATEMENT

To help communities thrive economically by supporting an entrepreneurial culture through training, coaching and lending best practices.

VISION STATEMENT

Community Futures Yellowhead East, the trusted and respected leader, fostering business development. Leading the way to economic prosperity and diversity within our region.

VALUES

Knowledge, Education, Character, Innovation, Trust, Respect, Confidence, Collaboration, Support



Message from Board Chair

This past year has been a time of struggle and uncertainty as we continue to face a world-wide pandemic compounded with an already uncertain economic outlook caused by the oil and gas industry crisis. We need to fully understand the impacts as we strive to develop a sustainable recovery plan.

Community Futures Yellowhead East along with our many community and regional partners, have completed a COVID-19 Impact To Businesses Survey, and submitted a SIP grant application for the development of local training hubs that will address business training and employment gaps by creating local training hubs that meet local industry needs.

The board has approved a \$100,000 Interest-Free Loan Program for Youth/Student Entrepreneurs and is finalizing a CFYE Regional Business Resiliency & Diversification Partnership Initiative Fund, that will provide funding partnership opportunities for municipalities and our regional businesses requiring support to remain sustainable. CFYE distributed \$2.2 million in RRRF loans on behalf of the federal government, in addition to our regular loan portfolio and continues to guide our regional businesses and member communities in a recovering but bright future.

On behalf of the CFYE Board of Directors, I am proud to acknowledge the outstanding efforts made by our staff who have gone beyond the call of duty to ensure our member communities find a path to economic stability and future growth.



Board Composition

Community Futures Yellowhead East is guided by a Council appointed Board of Directors. Our 10 local and regional Councilors and Mayors bring extensive knowledge and experience to the area's economy.

The role of the Board is to establish Community Future Yellowhead East's strategic priorities, monitor and evaluate the performance of the loan fund, and be accountable to key stakeholders - such as local, provincial and federal governments.

CFYE Board Members: Alberta Beach - Daryl Weber, Barrhead - Leslie Penny, County of Barrhead - Marvin Schatz, Fox Creek - Jim Hailes, Lac Ste. Anne County - Nick Gelych, Mayerthorpe - Janet Jabush, Onoway - Judy Tracy, Swan Hills - Carol Webster, Whitecourt - Ray Hilts, Woodlands County - John Burrows



Our Staff

CFYE was able to increase their staffing numbers to include a one-year term position, to assist the office through the COVID-19 pandemic. The position has been extended through the 2022 year.

- Executive Director, Michelle Jones
- Community Economic Development (CED) Coordinator, Ellen MacCormac
- Business Analyst, Matthew Hartney
- Administrative Assistant / Project Coordinator, Charity Vollmann



CFYE Current Loan Portfolio

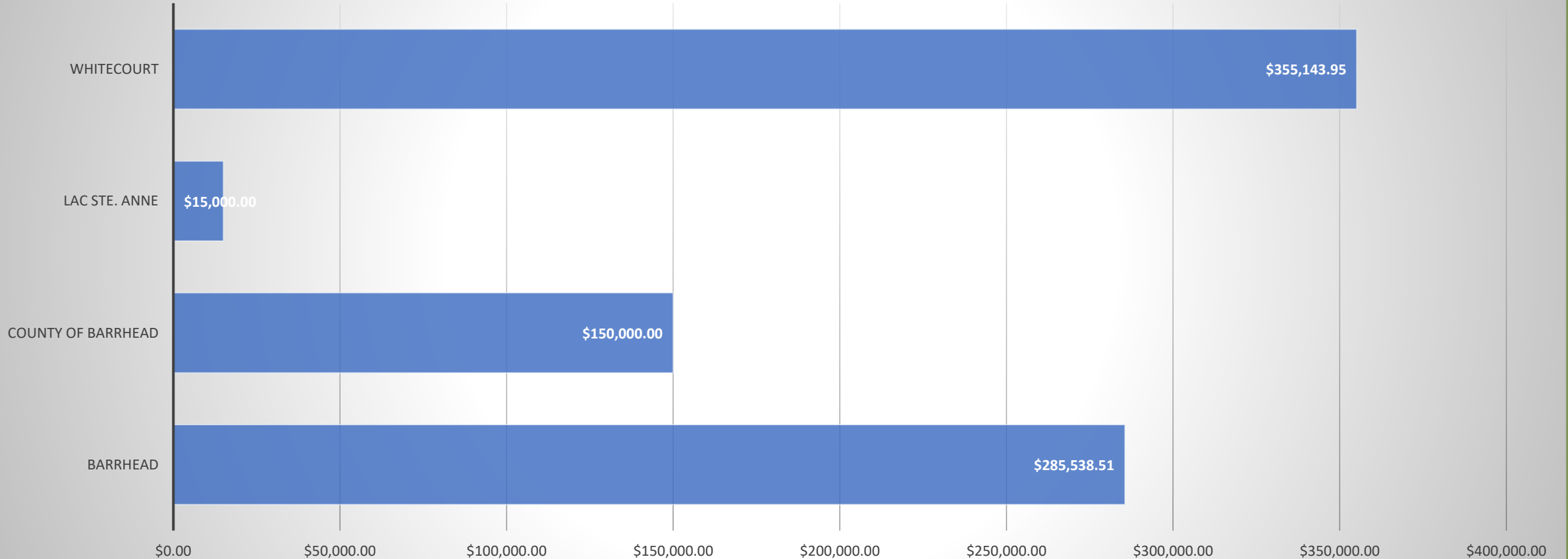
Funds Currently Available For Lending

- Repayable - \$257,000
- Non-Repayable - \$1,300,000
- Entrepreneurs with Disabilities Program - (EDP) \$65,000



CFYE Loan Portfolio Results

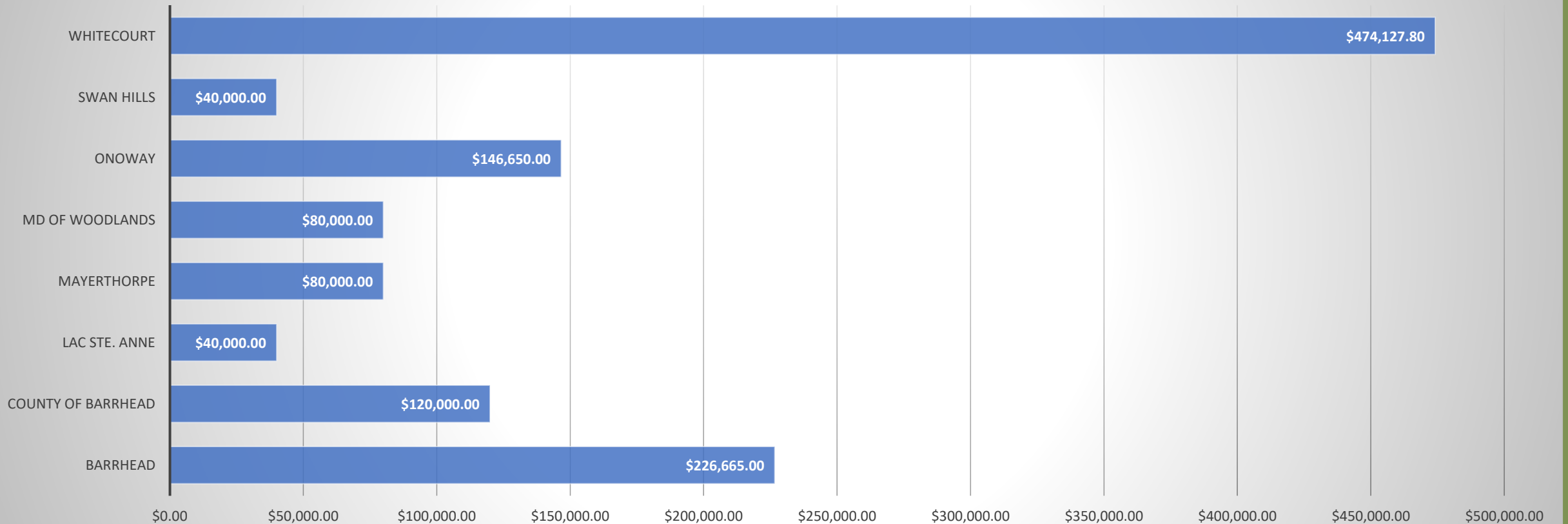
Term Loan Dollars Invested by Region





CFYE Regional Relief & Recovery Fund Distribution

RRRF Phase 1 Contributions by Municipality





CFYE Phase II Regional Relief & Recovery Fund

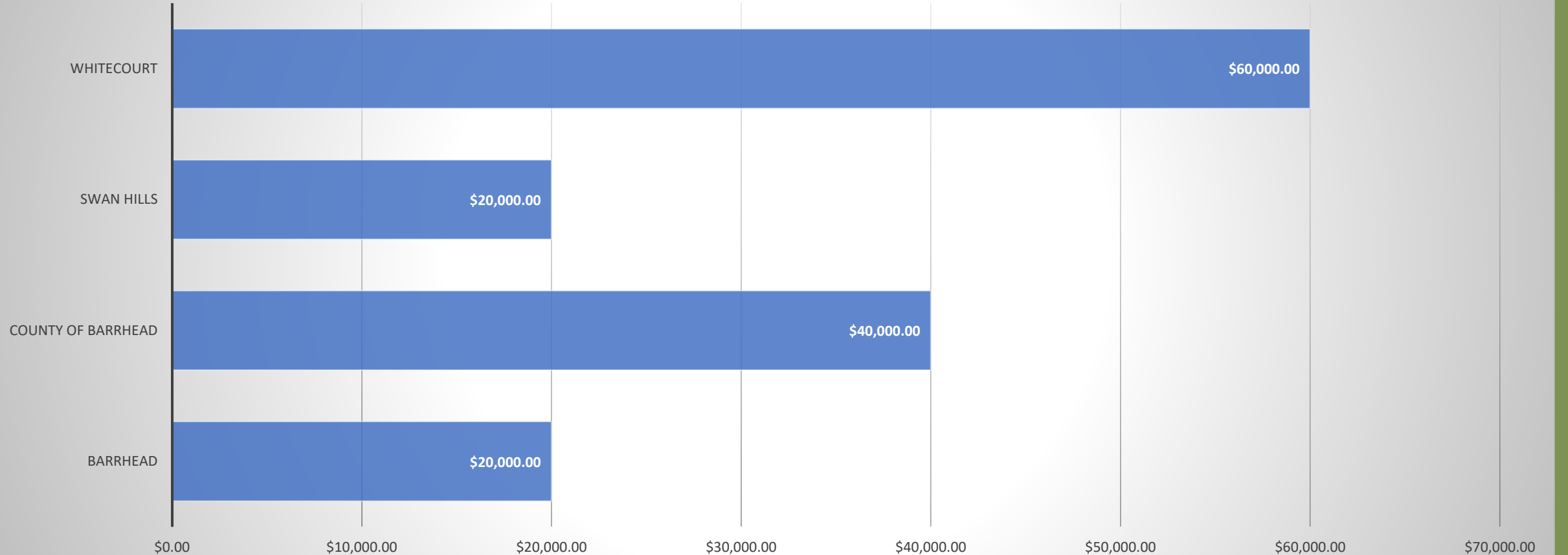
RRRF Phase 2 Contributions by Municipality





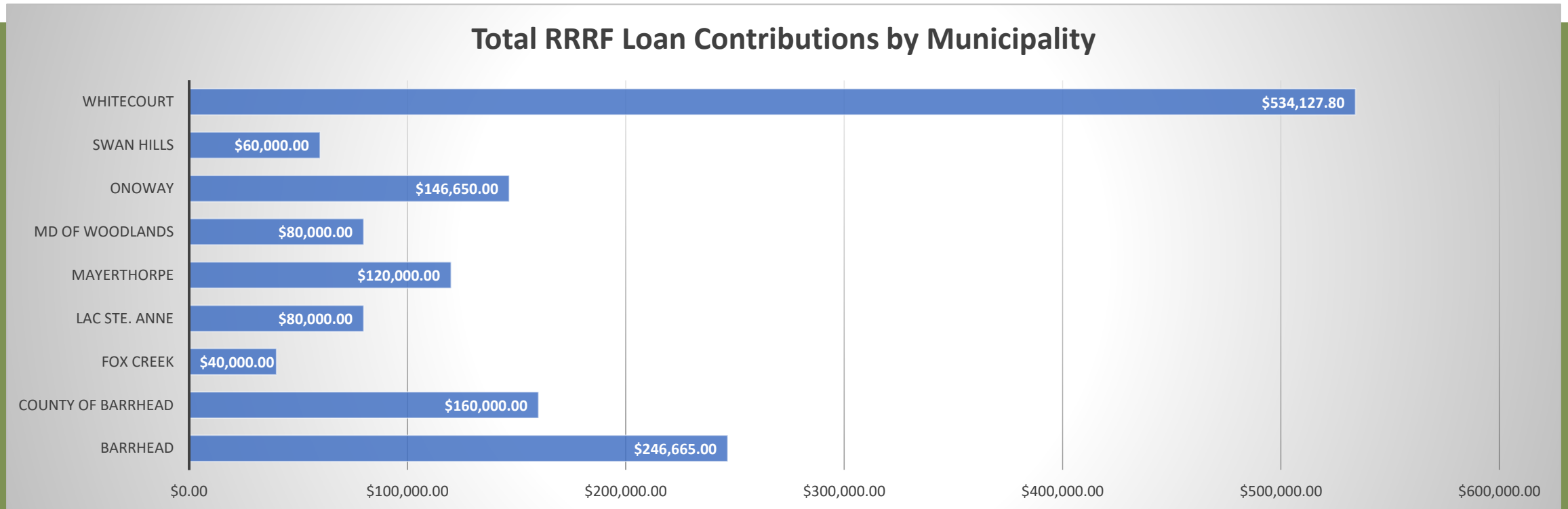
CFYE Regional Relief & Recovery Top-Up Loans

RRRF Expansion Contributions by Municipality





CFYE RRRF Loans By Municipality

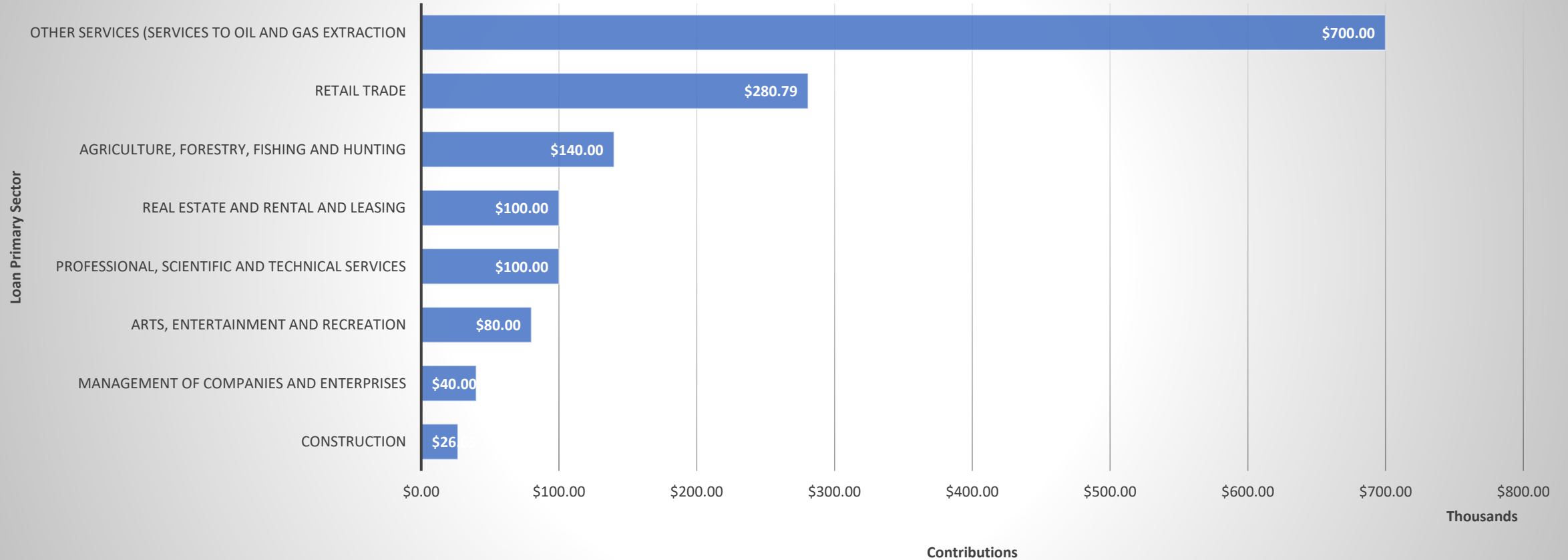


RRRF Loan Criteria was provided by Western Diversification. Extensive effort went into sharing this information throughout the entire CFYE region, in an effort to encourage all eligible SMEs to apply. Approvals were based on the applications received and the ability to meet the defined criteria.



CFYE RRRF Loan Investment By Industry Sector

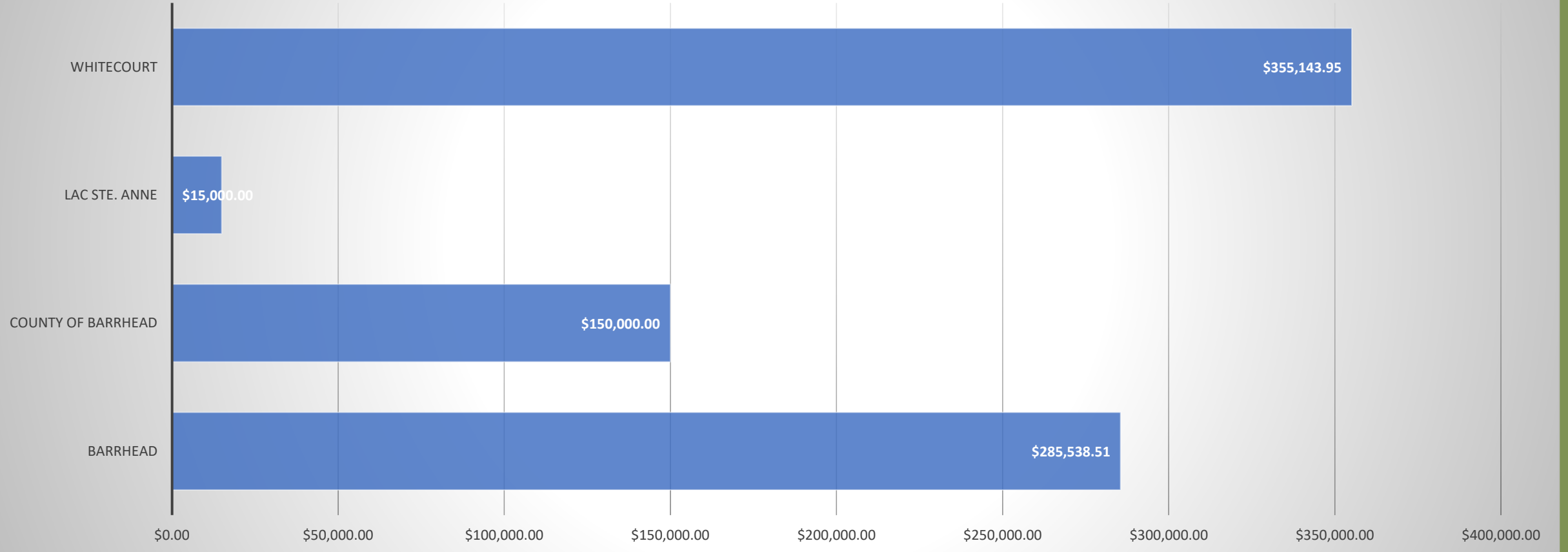
Total RRRF Loans by Industry Sector





Current Loan Portfolio

Term Loan Dollars Invested by Region





2020, A Year In Review

- Yearly Minimum Performance Standards are set by Western Diversification (WD)
- Yearly Goals and Objectives are set by CFYE Board of Directors
- Yearly Performance Goals are set by CFYE Management and Staff as to how the goals and objectives outlined by WD and the Board will be met



2020 Strategic Goals Identified

2020: Top 3 Strategic Goals Approved for WD

- Solid Policy & Procedures development
- Increase Awareness to CFYE services including strategic alignment with municipal economic development committees
- Loans - increase the number, type, quality, and maintain current loan portfolio



2020 Strategic Goals & Outcomes

WD Minimum Performance Standard Requirements

- 4 new Community Based Programs
 - Rural Opportunities Fund (ROF) project Workshops & Business Survey
 - Whitecourt Task Force project
 - Shopify Workshops
 - Lunch n' Learns
 - COVID-19 Accountant Resource Workshops



2020 Strategic Goals & Outcomes

WD Minimum Performance Standard Requirements

- 2 Strategic Planning sessions
 - Woodlands County (*complete*)
 - Onoway Chamber of Commerce (*in progress*)
 - Town of Swan Hills (*in progress*)
- MPI: 100 Business Training sessions - 652.15
- MPI: 300 Business Advisory services - 432.7



2020 Strategic Goals & Outcomes

WD Minimum Performance Standard Requirement - 8 Loans Minimum \$400,000

- 2 Classic Loans at 7% interest
- 2 loan clients consolidated Loans
- 36+ RRRF Loans - Phase I,II,III
- 2 Loans in Arrears or Declared Bankruptcy
- 1 Loan Paid in Full or Early Pay Out



2021/22 Minimum Performance Standards

2021: Top 3 Strategic Goals Identified For WD

- COVID-19 Business Recovery Support
- Increased and Maintained Loan Portfolio
- Strategic Planning Facilitation



2021/22 CFYE Operational Plans

STRATEGIC GOAL #1 - COVID-19 Business Recovery Support

Identify, develop and implement through partnerships - tools and resources for SME's, with specific attention to COVID-19 business, economic resilience and recovery of the CFYE region, with WD priority pillars aligning where possible.

CFYE COVID-19 Business Recovery Operational Plans

- Phase II Whitecourt Task Force Projects
- CFYE Regional Programming
- New Loan Product Awareness



2021-22 CFYE Operational Plans

STRATEGIC GOAL #2 - Loan Portfolio Development & Maintenance

MPI: 8 new loans, administration and maintenance of RRRF loans, administer Youth Loan program, increased efforts to attract loans that fall within WD priority sectors.

CFYE Loan Portfolio Development & Maintenance Operational Plans

- Youth Loan Program
- Female Incubator Loans
- Current Intake Clients
- Mobile/Satellite Office
- Succession Planning
- Virtual Training



2021/22 CFYE Operational Plans

STRATEGIC GOAL #3 - Strategic Planning Facilitation Sessions

Increase Strategic Planning offerings, regional economic development partnerships

CFYE Strategic Planning Operational Plans

- Development of branded Strategic Planning materials
- Obtain Testimonials from past stakeholders (Woodlands County, Town of Swan Hills)
- Strategic Planning Sessions - GOAL of 2



2021/22 CFYE Project Partnership Opportunities

Lemonade Day Northern Alberta

June 19, 2021 - Partnership Requirements

- Request municipality sponsors Local Entrepreneur Of The Year contest, valued at \$500
- Request municipality distributes promotional materials provided
- Request municipality provides available space for Training Session, free of charge
- Request municipality provides minimum of 3 Volunteers on the day of the event to Judge and Award CONTEST 1 'Best Tasting Lemonade', and Judge for CONTESTS 2 and 3
- Request municipality assigns 1 Council member to assist CFYE with a media opportunity to Award CONTEST 2 'Best Stand' and CONTEST 3 'Local Entrepreneur Of The Year'



2021/22 CFYE Project Partnership Opportunities

Youth & Student Entrepreneur Interest-Free Loans

Program Highlights

- Student Entrepreneur Loan, \$1000 - \$5000 for ages 15-24, provides start-up capital for a student-run business combined with advice and mentorship to get the business up and running. Full and part-time students
- Youth Entrepreneur Loan, up to \$15000 for ages 16-29, for start-up capital, expansion or modernization



2021/22 CFYE Project Partnership Opportunities

CFYE Regional Business Resiliency & Diversification Initiative Partnership Fund

Program highlights

- Matching grant partnership fund - \$70,000 fund created, municipalities can apply to partner on support programs for local SMEs
- Leverage other partners in providing innovative solutions and opportunities for resilience, and SMEs within the region looking to diversify or remain resilient throughout the recovery phase



Conclusion

THANK YOU

**PLEASE FEEL FREE TO REACH US AT ANY TIME AT
COMMUNITY FUTURES YELLOWHEAD EAST**

Unit 1, 5023-50 Ave, Box 2185

Whitecourt, AB T7S 1P8

PH: 780-706-3500 C: 780-778-0977

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: April 27, 2021

Re: Awarding of the Main street and 45 street pavement overlay project

1.0 **Purpose:**

To instruct Administration on the Main street and 45 street pavement overlay project tender.

2.0 **Background and Discussion:**

The noted project is included in the 2021 draft Capital Budget in the amount of \$894,430.00. The source of finding is as follows:

Provincial Grant – Municipal Stimulus Grant	544,300.00
Provincial Grant – M.S.I. Grant	<u>350,130.00</u>
Total Source of Funding	894,430.00

The anticipated project cost, as prepared by the Town's engineers totaled \$647,293.00 plus an additional \$1,500.00 for the required hydro vac on 45 street plus an additional \$6,000.00 for the removal of some trees on main street; bring the total anticipated cost to \$656,793.00.

Based on the draft capital budget, the project would be underbudget by \$237,637.00. With the anticipated surplus in mind, Administration will undertake a review of other potential capital projects that Council could consider. Additional information will be presented to Council at a later time.

3.0 Alternatives:

- 3.1 Council awards the Main Street and 45 street pavement overlay project to E Construction (a Division of N.P.A.) Ltd. in the amount of \$499,630.00 (excluding G.S.T.).
- 3.2 Council rejects all tenders relating to the Main Street and 45 street pavement overlay project and instructs Administration to direct the Town engineers to re-tender the project by amending the scope of work.
- 3.3 Council tables awarding of the Main Street and 45 street pavement overlay project and instructs Administration to provide further information at the next Council Meeting.

4.0 Financial Implications:

As previously noted, the project is totaling funding by provincial grants.

5.0 Interdepartmental Implications:

None

6.0 Senior Government Implications:

With all the funding from the project will be deriving from two Provincial Programs the necessary accounting to senior government would be required.

7.0 Political/Public Implications:

Limited

8.0 Attachments:

- 8.1 Letter from Associated Engineering Alberta Ltd. dated April 14, 2021.

9.0 Recommendations:

Council awards the Main Street and 45 street pavement overlay project to E Construction (a Division of N.P.A.) Ltd. in the amount of \$499,630.00 (excluding G.S.T.).

(original signed by the CAO)
Edward LeBlanc
CAO

April 14, 2021

File: 2021-3974-00

Brant Ross
Director of Public Works
Town of Barrhead
Box 4189
5014 50 Ave
Barrhead, AB T7N 1A3

**Re: BID EVALUATION - 2021 ROADWAY PROJECT (50 ST MILL & OVERLAY AND 45 ST
RECONSTRUCTION)
RECOMMENDATION FOR AWARD OF CONTRACT**

Dear Brant:

Bids for the 2021 Roadway project were received through the Bids and Tenders website at 2:00 pm on April 9, 2021. Four (4) bids were received and preliminary bid results were sent to all bidders via email following tendering closing. **Table 1** below summarizes the overall prices of the received bids, excluding GST. All tenders have been checked for arithmetic errors, and the amounts shown in the Bid Summary are correct.

Table 1 - Summary of Received Bids

No.	Contractor	Bid
1	E Construction (a Division of N.P.A.) Ltd.	\$499,630.00
2	Border Paving Ltd.	\$579,883.00
3	Rulam Contracting Ltd.	\$589,144.15
4	Knelsen Sand & Gravel Ltd.	\$699,875.00

Our estimated pretender cost for the project is \$637,375.00; 27% higher than the low bid price and 9.9% higher than the second low bid price. Based on our experience and comparison of average unit rates on past similar projects, the low bid price represents a very competitive bid.

The enclosed **Table A-1** provides the detailed cost breakdown of the received bids.

April 14, 2021
Brant Ross
Town of Barrhead
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All Bidders submitted the mandatory requirements which included the following:

- Consent of Surety Company;
- Bid Bond;
- Substitution List;
- Subcontract List;
- Force Account Rates;
- Construction Schedule;
- Bidders' Qualifications;
- Certificate of Insurance;
- Certificate of Recognition;
- WCB Clearance Letter;
- Acknowledgement of Addenda 1 and 2.

The low bid of \$499,630.00 was submitted by E Construction a Division of N.P.A. Ltd. E Construction has been in business for 65 years and has been successful in completing several rehabilitation projects of similar scope.

E Construction identified the following subcontractors:

- **Concrete:** Rulam Contracting
- **Excavation & Underground:** GW Trackhoe Services Ltd.
- **Catch Basin Coring:** Derrik Concrete
- **Line Marking:** AAA Stripping
- **Cold Milling:** ACP Applied Products
- **Tree Installation:** K Plowman Contracting Ltd.

E Construction's preliminary schedule proposes to complete the work on 45th Street and 50th Street simultaneously, with a mobilization date of June 7, 2021 and completion date of June 30, 2021.

Based on our analysis of the bids, we recommend the project be awarded to **E Construction Ltd.** for the bid price of **\$499,630.00**, excluding GST. We further recommend that a 10% construction contingency of **\$49,963.00** be carried by the Town to cover potential unknowns. **Table 2** summarizes the total anticipated project costs for this project.

April 14, 2021
 Brant Ross
 Town of Barrhead
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Table 2: Anticipated Project Costs

Description	Budget
Construction	
Tender (Low Bid – E Construction Ltd.)	499,630.00
Construction Contingency (10%)	\$49,963.00
Construction Subtotal	\$549,593.00
Engineering Services (Estimate)	
Project Management (Lump Sum)	\$8,065.00
Detailed Design (Lump Sum)	\$27,400.00
Tender (Lump Sum)	\$7,420.00
Construction Services (Time & Disbursements)	\$33,215.00
Post Construction Services (Time & Disbursements)	\$6,600.00
Engineering Subtotal	\$82,700.00
Other Services	
Geotechnical Investigation	\$10,000.00
Geotechnical Advice During Construction	\$5,000
Other Services Subtotal	\$15,000.00
Estimated Project Cost	\$647,293.00

Note: GST not included in costs

The Town completed the Hydro Vac work for 45St. and will also complete the tree removals on 50 St. The cost of this work is not included in **Table 2** but should be considered as part of the total estimated project cost.

April 14, 2021
Brant Ross
Town of Barrhead
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In accordance with the Contract Documents, a Notice of Award should be provided to the successful bidder within sixty (60) days of the bid closing. For your convenience, we have enclosed a draft Notice of Award to be retyped on your letterhead. Please provide a copy of the letter to us for our records.

If you have any questions, please contact the undersigned.

Yours truly,



Imad Bazzi, E.I.T.
Project Engineer
IB/dm

Enclosure

Table A-1 - Tender Evaluation

Table A-1 - Tender Evaluation		Client									
		Town of Barrhead									
		Project									
		2021 Roadway Project (50 St & 45 St)									
		Proj. No.	2021-3974								
		Date:	09-Apr-21								
				E Construction a Division of N.P.A. Ltd.		Border Paving Ltd.		Rulam Contracting Ltd.		Knelsen Sand & Gravel Ltd.	
Item	Description	Unit	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1.0	GENERAL REQUIREMENTS										
1.1	General Requirements	LS	1	\$ 47,000.00	\$ 47,000.00	\$ 70,410.00	\$ 70,410.00	\$ 25,000.00	\$ 25,000.00	\$ 81,500.00	\$ 81,500.00
1.2	Survey	LS	1	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 5,000.00	\$ 5,000.00	\$ 12,000.00	\$ 12,000.00
1.3	Quality Control	PS	1	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	TOTAL 1.0 - GENERAL REQUIREMENTS				\$ 66,000.00		\$ 89,410.00		\$ 40,000.00		\$ 103,500.00
2.0	SITEWORK DEMOLITION AND REMOVALS										
2.1	Remove and Dispose Existing Asphalt Pavement - 45 St	sq.m	80	\$ 6.75	\$ 540.00	\$ 10.30	\$ 824.00	\$ 40.00	\$ 3,200.00	\$ 50.00	\$ 4,000.00
2.2	Concrete Swale, Removal & Disposal - 45 St	m	125	\$ 19.00	\$ 2,375.00	\$ 25.00	\$ 3,125.00	\$ 52.50	\$ 6,562.50	\$ 80.00	\$ 10,000.00
2.3	Waste Excavation - 45 St	cu.m	530	\$ 14.25	\$ 7,552.50	\$ 28.00	\$ 14,840.00	\$ 30.00	\$ 15,900.00	\$ 27.50	\$ 14,575.00
2.4	Asphalt Cold Milling (0 - 50 mm Depth) - 50 St	sq.m	2500	\$ 6.50	\$ 16,250.00	\$ 7.20	\$ 18,000.00	\$ 7.10	\$ 17,750.00	\$ 10.00	\$ 25,000.00
2.5	Crack Repair - 50 St	m	95	\$ 80.00	\$ 7,600.00	\$ 125.00	\$ 11,875.00	\$ 77.00	\$ 7,315.00	\$ 115.00	\$ 10,925.00
2.6	Remove and Dispose Sidewalk, Commercial and Lane Crossings, or Para Ramps - 50 St	sq.m	220	\$ 66.00	\$ 14,520.00	\$ 76.70	\$ 16,874.00	\$ 45.00	\$ 9,900.00	\$ 40.00	\$ 8,800.00
2.7.1	Concrete Curb and Gutter, Removal & Disposal - 45 St	m	20	\$ 23.50	\$ 470.00	\$ 25.00	\$ 500.00	\$ 50.00	\$ 1,000.00	\$ 60.00	\$ 1,200.00
2.7.2	Concrete Curb and Gutter, Removal & Disposal - 50 St	m	50	\$ 51.00	\$ 2,550.00	\$ 59.00	\$ 2,950.00	\$ 50.00	\$ 2,500.00	\$ 50.00	\$ 2,500.00
2.8	Remove and Dispose Tree Stump and Roots - 50 St	ea	15	\$ 700.00	\$ 10,500.00	\$ 354.00	\$ 5,310.00	\$ 250.00	\$ 3,750.00	\$ 1,100.00	\$ 16,500.00
2.9	Grind Concrete Vertical Separation	PS	1	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
	TOTAL 2.0 - SITE WORK DEMOLITION AND REMOVALS				\$ 64,357.50		\$ 76,298.00		\$ 69,877.50		\$ 95,500.00
3.0	CONCRETE										
3.1	Supply and Install Rolled Face Curb and Gutter - 45 St	m	290	\$ 120.00	\$ 34,800.00	\$ 136.40	\$ 39,556.00	\$ 104.61	\$ 30,336.90	\$ 187.00	\$ 54,230.00
3.2	Supply and Install 2.1 m Wide Sidewalk - 50 St	sq.m	220	\$ 165.00	\$ 36,300.00	\$ 188.00	\$ 41,360.00	\$ 135.80	\$ 29,876.00	\$ 275.00	\$ 60,500.00
3.3	Supply and Install Straight Face Curb and Gutter - 50 St	m	50	\$ 135.00	\$ 6,750.00	\$ 149.30	\$ 7,465.00	\$ 126.55	\$ 6,327.50	\$ 200.00	\$ 10,000.00
	TOTAL 3.0 - CONCRETE				\$ 77,850.00		\$ 88,381.00		\$ 66,540.40		\$ 124,730.00
4.0	ROAD RECONSTRUCTION										
4.1.1	Cement Stabilization of Subgrade (20kg/m2) - 250mm depth - 45 Street	sq.m	1,250	\$ 14.50	\$ 18,125.00	\$ 12.60	\$ 15,750.00	\$ 13.50	\$ 16,875.00	\$ 17.50	\$ 21,875.00
4.2	Additional Cement (5kg/m2) Increments - 45 Street	sq.m	1,250	\$ 1.50	\$ 1,875.00	\$ 1.50	\$ 1,875.00	\$ 3.50	\$ 4,375.00	\$ 1.50	\$ 1,875.00
4.3	Geogrid Soil Stabilization (Subject to Deletion) - 45 Street	sq.m	1,250	\$ 1.25	\$ 1,562.50	\$ 3.60	\$ 4,500.00	\$ 5.50	\$ 6,875.00	\$ 5.00	\$ 6,250.00
4.4	Geotextile Soil Stabilization (Subject to Deletion) - 45 Street	sq.m	1,250	\$ 1.25	\$ 1,562.50	\$ 2.90	\$ 3,625.00	\$ 6.00	\$ 7,500.00	\$ 5.00	\$ 6,250.00
4.5.1	Supply and Place Granular Base Course - 300 mm Depth - 45 Street	sq.m	1,250	\$ 23.75	\$ 29,687.50	\$ 21.00	\$ 26,250.00	\$ 30.00	\$ 37,500.00	\$ 39.50	\$ 49,375.00
4.6.1	Supply and Place Hot Mix Asphaltic Concrete - 50 mm Depth Overlay - 50 Street	sq.m	7,900	\$ 13.85	\$ 109,415.00	\$ 14.50	\$ 114,550.00	\$ 18.95	\$ 149,705.00	\$ 13.25	\$ 104,675.00
4.6.2	Supply and Place Hot Mix Asphaltic Concrete - 100 mm Depth - 45 Street	sq.m	1,000	\$ 27.50	\$ 27,500.00	\$ 28.90	\$ 28,900.00	\$ 41.25	\$ 41,250.00	\$ 27.50	\$ 27,500.00
4.7	Asphalt Levelling Course - 50 Street	tonne	200	\$ 115.00	\$ 23,000.00	\$ 119.00	\$ 23,800.00	\$ 155.00	\$ 31,000.00	\$ 125.00	\$ 25,000.00
4.8	Supply and Install Residential Asphalt Access Structure - 45 Street	sq.m	40	\$ 60.00	\$ 2,400.00	\$ 74.50	\$ 2,980.00	\$ 100.00	\$ 4,000.00	\$ 100.00	\$ 4,000.00
4.9	Supply and Install Asphalt Walk Structure - 45 Street	sq.m	5	\$ 50.00	\$ 250.00	\$ 74.00	\$ 370.00	\$ 500.00	\$ 2,500.00	\$ 350.00	\$ 1,750.00
4.10	Base Repair (Subject to Deletion) - 50 Street	sq.m	500	\$ 55.00	\$ 27,500.00	\$ 72.20	\$ 36,100.00	\$ 98.50	\$ 49,250.00	\$ 85.00	\$ 42,500.00
4.11	Common Excavation - Stockpiling - 45 Street	cu.m	100	\$ 17.25	\$ 1,725.00	\$ 27.00	\$ 2,700.00	\$ 50.00	\$ 5,000.00	\$ 50.00	\$ 5,000.00
4.12	Common Excavation - Placement - 45 Street (Subject to Deletion)	cu.m	100	\$ 20.00	\$ 2,000.00	\$ 49.00	\$ 4,900.00	\$ 25.00	\$ 2,500.00	\$ 60.00	\$ 6,000.00
	TOTAL 4.0 - ROAD RECONSTRUCTION				\$ 246,602.50		\$ 266,300.00		\$ 358,330.00		\$ 303,800.00
5.0	PAINT LINES - TRAFFIC CONTROL										
5.1	Supply and Install Painted Yellow Centreline (Durable Cold Plastic Marking Paint) - 50 St	m	405	\$ 8.00	\$ 3,240.00	\$ 12.00	\$ 4,860.00	\$ 8.85	\$ 3,584.25	\$ 11.00	\$ 4,455.00
5.2	Supply and Install Painted White Parking Lines - 50 St	m	1,060	\$ 3.50	\$ 3,710.00	\$ 5.50	\$ 5,830.00	\$ 4.00	\$ 4,240.00	\$ 3.50	\$ 3,710.00
	TOTAL 5.0 - PAINT LINES - TRAFFIC CONTROL				\$ 6,950.00		\$ 10,690.00		\$ 7,824.25		\$ 8,165.00
6.0	STORM SEWER - 45 St										
6.1	Supply and Install 900 mm Dia. Catch Basin c/w K-7 Frame and Cover	ea	1	\$ 6,500.00	\$ 6,500.00	\$ 14,054.00	\$ 14,054.00	\$ 9,500.00	\$ 9,500.00	\$ 12,500.00	\$ 12,500.00
6.2	Supply and Install 300 mm Dia. Catch Basin Lead	m	9	\$ 300.00	\$ 2,700.00	\$ 315.00	\$ 2,835.00	\$ 650.00	\$ 5,850.00	\$ 500.00	\$ 4,500.00
6.3	Supply and Install Box Insulation (Subject to Deletion)	m	9	\$ 60.00	\$ 540.00	\$ 170.00	\$ 1,530.00	\$ 200.00	\$ 1,800.00	\$ 250.00	\$ 2,250.00
6.4	Mechanically Core and Tie-in to Existing Storm Manhole	ea	1	\$ 2,500.00	\$ 2,500.00	\$ 1,250.00	\$ 1,250.00	\$ 1,000.00	\$ 1,000.00	\$ 4,500.00	\$ 4,500.00
6.5	Remove Existing Frame and Cover and Replace with K-7	ea	1	\$ 2,400.00	\$ 2,400.00	\$ 1,640.00	\$ 1,640.00	\$ 1,850.00	\$ 1,850.00	\$ 1,500.00	\$ 1,500.00
	TOTAL 6.0 - STORM SEWER				\$ 14,640.00		\$ 21,309.00		\$ 20,000.00		\$ 25,250.00
7.0	LANDSCAPING										
7.1	Supply and Place 100 mm Depth Topsoil and Hydraulic Seeding - 45 St	sq.m	160	\$ 11.00	\$ 1,760.00	\$ 22.00	\$ 3,520.00	\$ 24.20	\$ 3,872.00	\$ 32.25	\$ 5,160.00
7.2	Supply and Plant 60 mm Caliper Brandon Elm Trees - 50 St	ea	15	\$ 800.00	\$ 12,000.00	\$ 750.00	\$ 11,250.00	\$ 900.00	\$ 13,500.00	\$ 850.00	\$ 12,750.00
	TOTAL 7.0 - LANDSCAPING				\$ 13,760.00		\$ 14,770.00		\$ 17,372.00		\$ 17,910.00
8.0	MISCELLANEOUS										
8.1.1	Adjust Existing Manhole Frame and Cover to Final Grade - 45 S	ea	1	\$ 170.00	\$ 170.00	\$ 725.00	\$ 725.00	\$ 400.00	\$ 400.00	\$ 750.00	\$ 750.00
8.1.2	Adjust Existing Manhole Frame and Cover to Final Grade - 50 St	ea	5	\$ 45.00	\$ 225.00	\$ 445.00	\$ 2,225.00	\$ 400.00	\$ 2,000.00	\$ 750.00	\$ 3,750.00
8.2.1	Adjust Existing Catch Basin Frame and Cover to Final Grade - 45 St	ea	3	\$ 650.00	\$ 1,950.00	\$ 765.00	\$ 2,295.00	\$ 400.00	\$ 1,200.00	\$ 600.00	\$ 1,800.00
8.2.2	Adjust Existing Catch Basin Frame and Cover to Final Grade - 50 St	ea	3	\$ 650.00	\$ 1,950.00	\$ 765.00	\$ 2,295.00	\$ 400.00	\$ 1,200.00	\$ 600.00	\$ 1,800.00
8.3	Adjust Existing Water Valve to Final Grade - 50 St	ea	5	\$ 45.00	\$ 225.00	\$ 290.00	\$ 1,450.00	\$ 250.00	\$ 1,250.00	\$ 1,000.00	\$ 5,000.00
8.4	Remove and Replace Trench Drain - 50 St	m	9	\$ 550.00	\$ 4,950.00	\$ 415.00	\$ 3,735.00	\$ 350.00	\$ 3,150.00	\$ 880.00	\$ 7,920.00
	TOTAL 8.0 - MISCELLANEOUS				\$ 9,470.00		\$ 12,725.00		\$ 9,200.00		\$ 21,020.00
	TOTAL 1.0 - GENERAL REQUIREMENTS				\$ 66,000.00		\$ 89,410.00		\$ 40,000.00		\$ 103,500.00
	TOTAL 2.0 - SITE WORK DEMOLITION AND REMOVALS				\$ 64,357.50		\$ 76,298.00		\$ 69,877.50		\$ 95,500.00
	TOTAL 3.0 - CONCRETE				\$ 77,850.00		\$ 88,381.00		\$ 66,540.40		\$ 124,730.00
	TOTAL 4.0 - ROAD RECONSTRUCTION				\$ 246,602.50		\$ 266,300.00		\$ 358,330.00		\$ 303,800.00
	TOTAL 5.0 - PAINT LINES - TRAFFIC CONTROL				\$ 6,950.00		\$ 10,690.00		\$ 7,824.25		\$ 8,165.00
	TOTAL 6.0 - STORM SEWER				\$ 14,640.00		\$ 21,309.00		\$ 20,000.00		\$ 25,250.00
	TOTAL 7.0 - LANDSCAPING				\$ 13,760.00		\$ 14,770.00		\$ 17,372.00		\$ 17,910.00
	TOTAL 8.0 - MISCELLANEOUS				\$ 9,470.00		\$ 12,725.00		\$ 9,200.00		\$ 21,020.00
	TOTAL BID				\$ 499,630.00		\$ 579,883.00		\$ 589,144.15		\$ 699,875.00
	SUPPLEMENTS TO BID FORM										
	00 43 14 - Consent of Surety				✓		✓		✓		✓
	00 43 24 - Bid Bond				✓		✓		✓		✓
	00 43 25 - Substitution List				✓		✓		✓		✓
	00 43 36 - Subcontract List				✓		✓		✓		✓
	00 43 43 - Force Account Rates				✓		✓		✓		✓
	00 43 83 - Construction Schedule				✓		✓		✓		✓
	00 45 13 - Bidders' Qualifications				✓		✓		✓		✓
	00 62 16 - Certificate of Insurance				✓		✓		✓		✓
	COR Certificate				✓		✓		✓		✓
	WCB Clearance Letter				✓		✓		✓		✓
	Acknowledgment of Addenda 1 & 2				✓		✓		✓		✓

Memorandum to Council

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: April 27, 2021

Re: Town of Barrhead's 2020 Annual Report

Administration is very proud to present to Council the Town's 2020 Annual Report.

Similar to other previous Annual Reports, the document outlines the Town's financial position as of December 31 of the previous year. All municipal departments worked hard and focused to ensure a cohesive report. Administration feels the document well represents the achievements, successes and contributions of each department and Council. The report is composed in such a manner that any representative of the Town would be proud to share with interested parties.

This year, the annual report has been prepared in-house. Our Communications Coordinator did a tremendous job in preparing the annual report and with new editing software, it provided her with the flexibility in creating and designing a re-useable template for future reports.

A number of copies will be prepared and distributed to a few key stakeholders.

We must acknowledge the diligent work of every municipal department and its staff for a productive 2020. It is with dedication and hard work from each of our staff members that makes our organization a huge success.

On behalf of our staff, I would like to thank Council for providing Administration with strong, clear and forward-thinking direction in 2020.

2020 was another successful year!

(original signed by the CAO)

Edward LeBlanc
CAO

TOWN OF
BARRHEAD
ALBERTA

ANNUAL REPORT

2020



BARRHEAD DOG PARK

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MAYOR'S MESSAGE

Town of Barrhead Council is pleased to present the 2020 Annual Report and Year End Financial Statements.

The COVID-19 pandemic presented us with unique challenges in 2020 and will continue to do so through 2021. The most notable effect of the pandemic were restrictions closing our recreation facilities for a significant portion of the year. We are proud of the Parks & Recreation department's ability to pivot in the face of these challenges, not only moving programming online, but creating more outdoor options (i.e., additional ice rinks) to keep our community active amid facility closures.

As always, each year we look forward to continued relationships with community groups and

organizations to provide and enhance the level of service our citizens are accustomed to. We look forward to the positive image and potential benefits our new branding creates for our community to those looking in, with the full intention of leveraging the branding for possible new economic partnerships and investments in our community.

Town Council is proud to lead the Barrhead community with its residents and businesses just as passionate to see our community grow and thrive. As our doors are always open, we welcome you to discuss any community issue, or if you have suggestions on how to make our community even better, please contact myself or any of the Town Councillors and we will be happy to chat with you!



Top row from left to right: Councillor Dausen Kluin, Councillor Rod Klumph, Councillor Ty Assaf, Councillor Don Smith

Bottom row from left to right: Councillor Leslie Penny, Mayor David McKenzie, Councillor Shelley Oswald

Image captured pre-COVID.

TOWN OF
BARRHEAD
ALBERTA

FOR THE YEAR ENDED
DECEMBER 31, 2020

Report of the Chief Administrative Officer or Designated Officer

The information contained in this municipal Financial Statement presents fairly, to the best of my knowledge, the information requested.

(original signed)

Signature

Kathy Vickery, Dir. of Corporate Services

Name

Feb. 12/2021

Dated

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

Management of the Town of Barrhead is responsible for the preparation, accuracy, objectivity and integrity of the accompanying consolidated financial statements and all other information contained within this Financial Report. Management believes that the consolidated financial statements present fairly the Town's financial position as at December 31, 2020 and the results of its operations for the year then ended.

The consolidated financial statements have been prepared in compliance with legislation, and in accordance with Canadian Public Sector Accounting Standards (PSAS).

The consolidated financial statements include certain amounts based on estimates and judgments. Such amounts have been determined on a reasonable basis in order to ensure that the consolidated financial statements are presented fairly in all material respects.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has designed and maintains a system of internal controls to produce reliable information and to meet reporting requirements on a timely basis. The system is designed to provide management with reasonable assurance that transactions are properly authorized and assets are properly accounted for and safeguarded.

These systems are monitored and evaluated by management and reliable financial information is available for preparation of the consolidated financial statements.

The Town Council carries out its responsibilities for review of the consolidated financial statements principally through its Audit Committee. This committee meets regularly with management and external auditors to discuss the results of audit examinations and financial reporting matters.

The external auditors have full access to the Audit Committee with and without the presence of management. The Town Council has approved the consolidated financial statements.

The consolidated financial statements have been audited by Ellerington LLP, Chartered Professional Accountants, independent external auditors appointed by the Town. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Town's consolidated financial statements.

(Original Signed)

Chief Administrative Officer

Dated: February 12, 2021

(Original Signed)

Director of Corporate Services

Dated: February 12, 2021

INDEPENDENT AUDITOR'S REPORT

To the Members of Council:

OPINION

We have audited the consolidated financial statements of the Town of Barrhead (the Entity), which comprise the consolidated statement of financial position as at December 31, 2020, and the results of its operations, changes in its net financial assets (debt) and cash flows for the years then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies. In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Town of Barrhead as at December 31, 2020, the results of its operations, change in its net financial assets (debt) and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

BASIS FOR OPINION

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

RESPONSIBILITIES OF MANAGEMENT AND THOSE CHARGED WITH GOVERNANCE FOR THE CONSOLIDATED FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of the consolidated financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Entity's financial reporting process.

AUDITOR'S RESPONSIBILITY FOR THE AUDIT OF THE CONSOLIDATED FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern.

If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the financial statements.

We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion. We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

REPORT ON OTHER LEGAL AND REGULATORY REQUIREMENTS

- Debt Limit Regulation: In accordance with Alberta Regulation 255/2000, we confirm that the municipality is in compliance with the Debt Limit Regulation. A detailed account of the Entity's debt limit can be found in Note 9.
- Supplementary Accounting Principles and Standards Regulation: In accordance with Alberta Regulation 313/2000, we confirm that the municipality is in compliance with the Supplementary Accounting Principles and Standards Regulation and note the information required can be found in Note 14.

The engagement partner on the audit resulting in this independent auditor's report is:

(Original Signed)

Barrhead, Alberta

February 12, 2021

Ellerington LLP

Chartered Professional Accountants

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2020

	2020 \$	2019 \$
FINANCIAL ASSETS		
Cash and Temporary Investments (Note 2)	7,087,883	6,114,681
Receivables (Note 3)		
Taxes and Grants In Lieu of Taxes	249,381	235,588
Trade and Other Receivables	2,203,476	931,288
Land for Resale Inventory	-	-
Investments	-	30
Debt Charges Recoverable	-	-
Other Current/Long Term Assets	74,147	76,817
	<u>9,614,887</u>	<u>7,358,404</u>
LIABILITIES		
Accounts Payable and Accrued Liabilities	182,806	72,882
Deposit Liabilities	41,150	45,180
Deferred Revenue (Note 4)	2,013,510	1,074,995
Employee Benefits Obligation (Note 5)	268,772	248,152
Provision for landfill closure and post-closing costs (Note 6)	304,250	273,825
Long Term Debt (Note 8)	4,362,725	4,512,194
	<u>7,173,213</u>	<u>6,227,228</u>
NET FINANCIAL ASSETS (DEBT)	<u>2,441,674</u>	<u>1,131,176</u>
NON-FINANCIAL ASSETS		
Tangible Capital Assets	64,900,572	64,333,066
Inventory for Consumption	48,394	48,394
Prepaid Expenses	52,988	36,687
	<u>65,001,954</u>	<u>64,418,147</u>
ACCUMULATED SURPLUS (Schedule 1 and Note 11)	<u>67,443,628</u>	<u>65,549,323</u>

Contingencies - See Note 16

CONSOLIDATED STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2020

REVENUES	Budget (Unaudited)	2020 \$	2019 \$
Net Municipal Taxes (Schedule 3)	5,269,337	5,222,630	5,318,451
Sales, User Charges, Franchise & Rentals	5,196,770	5,036,625	5,081,537
Government Transfers for Operating (Schedule 4)	2,065,052	2,027,354	1,823,471
Investment Income	149,691	60,878	140,160
Penalties and Costs on Taxes	25,000	28,816	58,310
Development Levies	10,000	2,670	5,625
Licenses, Permits and Fines	74,300	65,097	80,428
Contributed Assets	-	-	-
Other Revenues	238,915	585,939	258,168
TOTAL REVENUE	13,029,065	13,030,009	12,766,150
EXPENDITURES			
Council and Other Legislative	224,995	167,737	189,678
General Administration	1,021,039	985,879	1,046,873
RCMP	213,530	80,667	61,929
Fire	1,264,064	1,208,635	1,198,843
Disaster and Emergency Measures	2,500	1,367	1,037
Bylaw Enforcement	134,070	125,800	130,883
Safety	2,000	120	-
Common Services	466,552	372,949	387,841
Roads, Streets, Walks, Lighting	1,219,056	1,185,686	1,228,048
Airport	21,326	15,682	15,302
Storm Sewers and Drainage	24,018	16,057	11,734
Water Supply and Distribution	2,475,671	2,107,803	2,088,257
Wastewater Treatment and Disposal	254,225	263,455	229,106
Waste Management	760,066	651,980	720,361
Family and Community Support	467,423	467,423	452,423
Cemeteries	23,833	16,141	15,163
Other Public Health and Welfare	23,000	34,360	270
Land Use, Planning, Zoning and Development	128,412	101,444	153,805
Economic Development	163,614	113,793	197,278
Subdivision Land and Development	15,000	12,745	4,261
Parks and Recreation	2,260,284	2,260,860	2,647,457
Culture: Libraries, Museums, Halls	236,888	147,758	196,957
Amortization Expenditures	1,920,200	1,858,794	1,847,570
Loss (Gain) On Disposal of Capital Assets	-	48,762	39,555
Other Expenditures	-	-	-
TOTAL EXPENSES	13,321,766	12,245,897	12,864,631
EXCESS (SHORTFALL) OF REVENUE OVER EXPENSES - BEFORE OTHER	(292,701)	784,112	(98,481)
OTHER			
Government Transfers for Capital (Schedule 4)	4,084,203	1,110,193	384,492
Unrestricted Fund Transfers	-	-	-
	4,084,203	1,110,193	384,492
EXCESS (SHORTFALL) OF REVENUE OVER EXPENSES	3,791,502	1,894,305	286,011
ACCUMULATED SURPLUS, BEGINNING OF YEAR	65,549,323	65,549,323	65,263,312
ACCUMULATED SURPLUS, END OF YEAR	69,340,825	67,443,628	65,549,323

CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS (DEBT)

FOR THE YEAR ENDED DECEMBER 31, 2020

	Budget (Unaudited)	2020 \$	2019 \$
EXCESS (SHORTFALL) OF REVENUES OVER EXPENSES	<u>3,791,502</u>	<u>1,894,305</u>	<u>286,011</u>
Acquisition of Tangible Capital Assets	(6,363,441)	(2,504,462)	(2,205,451)
Proceeds on Disposal of Tangible Capital Assets	-	29,400	40,150
Amortization of Tangible Capital Assets	1,920,200	1,858,794	1,847,570
(Gain) Loss on Sale of Tangible Capital Assets	-	48,762	18,563
	<u>(4,443,241)</u>	<u>(567,506)</u>	<u>(299,168)</u>
Acquisition of Prepaid Assets	-	(16,301)	(19,386)
Use of Prepaid Assets	-	-	-
	<u>-</u>	<u>(16,301)</u>	<u>(19,386)</u>
(INCREASE) DECREASE IN NET DEBT	<u>(651,739)</u>	<u>1,310,498</u>	<u>(32,543)</u>
NET FINANCIAL ASSETS (DEBT), BEGINNING OF YEAR	<u>1,131,176</u>	<u>1,131,176</u>	<u>1,163,719</u>
NET FINANCIAL ASSETS (DEBT), END OF YEAR	<u>479,437</u>	<u>2,441,674</u>	<u>1,131,176</u>

CONSOLIDATED STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2020

NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES:

	2020 \$	2019 \$
OPERATING		
Excess (shortfall) of revenues over expenses	1,894,305	286,011
Non-cash items included in excess (shortfall) of revenues over expenses:		
Amortization of tangible capital assets	1,858,794	1,847,570
Loss (Gain) on disposal of tangible capital assets	48,762	18,563
Non-cash charges to operations (net change)		
Decrease (increase) in taxes and grants-in-lieu receivable	(13,793)	(110,343)
Decrease (increase) in trade and other receivables	(1,272,188)	(5,227)
Decrease (increase) in prepaid expenses	(16,301)	(19,386)
Decrease (increase) in current/long term assets	2,700	1,844
Increase (decrease) in accounts payable and accrued liabilities	130,544	35,296
Increase (decrease) in deposit liabilities	(4,030)	(4,345)
Increase (decrease) in deferred revenue	938,515	(296,517)
Increase (decrease) in provision for landfill closure/post-closure	30,425	30,425
Cash provided by operating transactions	3,597,733	1,783,891
CAPITAL		
Acquisition of tangible capital assets	(2,504,462)	(2,205,451)
Sale of tangible capital assets	29,400	40,150
Cash applied to capital transactions	(2,475,062)	(2,165,301)
INVESTING		
Decrease (increase) in restricted cash or equivalents	(942,252)	303,370
Cash provided by (applied to) investing transactions	(942,252)	303,370
FINANCING		
Debt charges recovered	-	-
Long-term debt issued	-	-
Long-term debt repaid	(149,469)	(144,865)
Cash provided by (applied to) financing transactions	(149,469)	(144,865)
CHANGE IN CASH AND EQUIVALENTS DURING YEAR	30,950	(222,905)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	5,074,145	5,297,050
CASH AND CASH EQUIVALENTS, END OF YEAR	5,105,095	5,074,145
Cash and cash equivalents is made up of:		
Cash and temporary investments (Note 2)	7,087,883	6,114,681
Less: restricted portion of cash and temporary investments (Note 2)	(1,982,788)	(1,040,536)
	5,105,095	5,074,145

SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS

FOR THE YEAR ENDED DECEMBER 31, 2020 - SCHEDULE 1

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2020 \$	2019 \$ \$
BALANCE, BEGINNING OF YEAR	324,951	5,403,500	59,820,872	65,549,323	65,263,312
Excess (deficiency) of revenues over expenses	1,894,305	-	-	1,894,305	286,011
Unrestricted funds designated for future use	(2,507,993)	2,507,993	-	-	-
Restricted funds used for operations	5,179	(5,179)	-	-	-
Restricted funds used for tangible capital assets	-	(1,326,550)	1,326,550	-	-
Current year funds used for tangible capital assets	(1,177,912)	-	1,177,912	-	-
Contributed tangible capital assets	-	-	-	-	-
Disposal of tangible capital assets	78,162	-	(78,162)	-	-
Annual amortization expense	1,858,794	-	(1,858,794)	-	-
Long term debt issued	-	-	-	-	-
Long term debt repaid	(149,469)	-	149,469	-	-
Capital debt used for TCA	-	-	-	-	-
Unrestricted fund transfers	-	-	-	-	-
Change in Accumulated Surplus	1,066	1,176,264	716,975	1,894,305	286,011
BALANCE, END OF YEAR	326,017	6,579,764	60,537,847	67,443,628	65,549,323

SCHEDULE OF TANGIBLE CAPITAL ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2020 - SCHEDULE 2

	Land	Land Improvements	Buildings	Engineered Structures	Machinery and Equipment	Vehicles	2020 \$	2019 \$
COST:								
BALANCE, BEGINNING OF YEAR	1,496,250	1,788,785	26,967,561	76,030,156	7,319,130	3,172,614	116,774,497	114,729,827
Acquisition of tangible capital assets	-	34,616	506,948	180,714	613,107	158,461	1,493,846	1,821,295
Construction-in-progress	-	-	-	731,325	215,741	63,550	1,010,616	384,156
Disposal of tangible capital assets	-	-	-	-	(164,430)	-	(164,430)	(160,781)
Write down of tangible capital assets	-	-	-	-	-	-	-	-
BALANCE, END OF YEAR	1,496,250	1,823,401	27,474,509	76,942,195	7,983,548	3,394,625	119,114,529	116,774,497
ACCUMULATED AMORTIZATION:								
BALANCE, BEGINNING OF YEAR	-	1,040,539	4,800,308	42,615,387	2,709,003	1,276,194	52,441,431	50,695,929
Annual amortization	-	70,969	577,539	598,415	423,257	184,504	1,854,684	1,847,570
Accumulated amortization on disposals	-	-	-	-	(82,158)	-	(82,158)	(102,068)
BALANCE, END OF YEAR	-	1,111,508	5,377,847	43,213,802	3,050,102	1,460,698	54,213,957	52,441,431
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	1,496,250	711,893	22,096,662	33,728,393	4,933,446	1,933,927	64,900,572	64,333,066
2020 NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	1,496,250	748,246	22,167,253	33,414,769	4,610,127	1,896,420	64,333,066	

SCHEDULE OF PROPERTY AND OTHER TAXES

FOR THE YEAR ENDED DECEMBER 31, 2020 - SCHEDULE 3

TAXATION	Budget (Unaudited)	2020 \$	2019 \$
Real Property Taxes	6,583,637	6,580,111	6,634,403
Linear Property Taxes	126,267	126,267	125,552
Government Grants In Lieu of Property Taxes	102,507	58,817	79,810
Special Assessment and Local Improvement Taxes	-	-	-
TOTAL TAXATION	<u>6,812,411</u>	<u>6,765,195</u>	<u>6,839,765</u>
REQUISITIONS			
Alberta School Foundation	1,479,691	1,479,691	1,460,676
Barrhead & District Social Housing	60,477	60,477	57,754
Designated Industrial Properties	509	-	543
Requisitions - Previous Year Underlevy	<u>2,397</u>	<u>2,397</u>	<u>2,341</u>
TOTAL REQUISITIONS	<u>1,543,074</u>	<u>1,542,565</u>	<u>1,521,314</u>
NET MUNICIPAL TAXES	<u>5,269,337</u>	<u>5,222,630</u>	<u>5,318,451</u>

SCHEDULE OF GOVERNMENT TRANSFERS

FOR THE YEAR ENDED DECEMBER 31, 2020 - SCHEDULE 4

	Budget (Unaudited)	2020 \$	2019 \$
TRANSFERS FOR OPERATING:			
Provincial Government	674,132	707,957	571,694
Federal Government	2,400	10,800	15,192
Other Local Government	<u>1,388,520</u>	<u>1,308,597</u>	<u>1,236,585</u>
	<u>2,065,052</u>	<u>2,027,354</u>	<u>1,823,471</u>
TRANSFERS FOR CAPITAL:			
Provincial Government	1,745,478	747,165	-
Federal Government	1,941,750	272,925	333,400
Other Local Government	<u>396,975</u>	<u>90,103</u>	<u>51,092</u>
	<u>4,084,203</u>	<u>1,110,193</u>	<u>384,492</u>
TOTAL GOVERNMENT TRANSFERS	<u><u>6,149,255</u></u>	<u><u>3,137,547</u></u>	<u><u>2,207,963</u></u>

SCHEDULE OF CONSOLIDATED EXPENSES BY OBJECT

FOR THE YEAR ENDED DECEMBER 31, 2020 - SCHEDULE 5

CONSOLIDATED EXPENSES BY OBJECT	Budget (Unaudited)	2020 \$	2019 \$
Salaries, Wages and Benefits	4,675,191	4,685,860	4,995,798
Contracted and General Services	3,479,092	2,792,615	2,969,216
Purchases from Other Governments	170,030	41,372	16,132
Materials, Goods, Supplies and Utilities	1,898,000	1,718,916	1,871,845
Provision for Allowances	4,500	1,481	2,214
Transfers to Other Governments	378,866	343,102	344,624
Transfers to Local Boards and Agencies	577,712	577,712	562,300
Transfers to Individuals and Organizations	41,250	1,320	33,570
Bank Charges and Short Term Interest	5,400	4,438	5,678
Interest on Long Term Debt	141,100	141,100	145,704
Other Expenditures	30,425	30,425	30,425
Amortization of Tangible Capital Assets	1,920,200	1,858,794	1,847,570
Loss on Disposal of Tangible Capital Assets	-	48,762	39,555
TOTAL EXPENDITURES	13,321,766	12,245,897	12,864,631

SCHEDULE OF SEGMENTED DISCLOSURE

FOR THE YEAR ENDED DECEMBER 31, 2020 - SCHEDULE 6

REVENUE	General Government	Protective Services	Transportation Services	Planning & Development	Recreation & Culture	Environmental Services	Other	2020 \$
Net Municipal Taxes	5,222,630							5,222,630
Sales, User Charges, Franchise & Rentals	885,779	43,086	22,156	14,605	328,785	3,736,633	5,581	5,036,625
Government Transfers	-	980,232	320,355	-	1,079,885	365,652	391,423	3,137,547
Investment Income	-	-	6,777	-	4,000	38,101	12,000	60,878
Penalties and Costs on Taxes	28,816	-	-	-	-	-	-	28,816
Development Levies	-	-	-	2,670	-	-	-	2,670
Licenses, Permits and Fines	36,875	26,172	-	2,050	-	-	-	65,097
Other Revenues	3,451	26,799	5,644	-	23,325	525,903	817	585,939
	<u>6,177,551</u>	<u>1,076,289</u>	<u>354,932</u>	<u>19,325</u>	<u>1,435,995</u>	<u>4,666,289</u>	<u>409,821</u>	<u>14,140,202</u>
EXPENSES								
Salaries, Wages and Benefits	876,468	675,110	807,728	151,004	1,273,224	890,793	11,534	4,685,861
Contracted and General Services	223,859	229,450	282,378	43,290	390,159	1,618,873	4,606	2,792,615
Purchases from Other Governments	379	40,993	-	-	-	-	-	41,372
Materials, Goods, Supplies and Utilities	50,709	176,976	484,588	33,689	491,287	481,667	-	1,718,916
Transfers to Other Governments	-	327,420	15,682	-	-	-	-	343,102
Transfers to Local Boards and Agencies	-	-	-	-	110,289	-	467,423	577,712
Transfers to Individuals and Organizations	-	1,000	-	-	320	-	-	1,320
Interest on Long Term Debt	-	-	-	-	141,100	-	-	141,100
Other Expenditures	2,200	-	48,761	-	2,238	31,906	-	85,105
	<u>1,153,615</u>	<u>1,450,949</u>	<u>1,639,137</u>	<u>227,983</u>	<u>2,408,617</u>	<u>3,023,239</u>	<u>483,563</u>	<u>10,387,103</u>
NET REVENUE, BEFORE AMORTIZATION	5,023,936	(374,660)	(1,284,205)	(208,658)	(972,622)	1,643,050	(73,742)	3,753,099
Amortization Expense	(61,334)	(175,638)	(442,369)	-	(647,794)	(531,659)	-	(1,858,794)
NET REVENUE	<u>4,962,602</u>	<u>(550,298)</u>	<u>(1,726,574)</u>	<u>(208,658)</u>	<u>(1,620,416)</u>	<u>1,111,391</u>	<u>(73,742)</u>	<u>1,894,305</u>

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

1. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Town of Barrhead are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board ("PSAB") of the Canadian Institute of Chartered Accountants ("CICA"). Significant aspects of the accounting policies adopted by the Town of Barrhead are as follows:

a) Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the Town and are, therefore, accountable to the Town Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

c) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

d) Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

e) Debt Charges Recoverable

Debt charges recoverable consist of amounts that are recoverable from municipal agencies or other local governments with respect to outstanding debentures or other long-term debt pursuant to annexation orders or joint capital undertakings. These recoveries are recorded at a value that equals the offsetting portion of the un-matured long-term debt, less actuarial requirements for the retirement of any sinking fund debentures.

f) Requisition Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

g) Inventories for Resale

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and leveling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as physical assets under their respective function.

h) Tax Revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as flow through and are excluded from municipal revenue.

i) Landfill Closure and Post-Closure Liability

Pursuant to the Alberta Environmental Protection and Enhancement Act, the Town is required to fund the closure of its landfill site and provide for post-closure care of the facility. Closure and post-closure activities include the final clay cover, landscaping, as well as surface and ground water monitoring, leachate control, and visual inspection. The requirement is being provided for over the estimated remaining life of the landfill site based on usage.

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

j) Contaminated Sites Liability

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.

k) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

l) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets (Debt) for the year.

i. Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	<u>Years</u>
Land Improvements	15 - 20
Buildings	25 - 50
Engineered structures	
Water System	35 - 65
Storm Sewer System	35 - 65
Wastewater System	15 - 40
Other Engineered Structures	15 - 40
Machinery and equipment	5 - 20
Vehicles	3 - 20

One-half of the annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

ii. Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and are also recorded as revenue.

iii. Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

iv. Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

v. Cultural and Historical Tangible Capital Assets

Works of art for display are not recorded as tangible capital assets but are disclosed.

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

2. CASH AND TEMPORARY INVESTMENTS

	2020 \$	2019 \$
Cash	7,100,198.28	4,979,718.49
Temporary Investments	<u>(12,315.13)</u>	<u>1,134,962.42</u>
	<u>7,087,883.15</u>	<u>6,114,680.91</u>

Temporary investments are short-term deposits with original maturities of 1 year or less.

Included in temporary investments are restricted amounts received and held for specific **capital** projects:

	2020 \$	2019 \$
<u>FGTF - 2014 to 2016 (Def. Rev. – Water Reservoir)</u>	724,639.00	386,239.00
<u>FGTF - 2017 to 2018 (Def. Rev. – Water Reservoir)</u>	530,754.00	527,754.00
<u>Municipal Sustainability Grant</u>	0.00	116,812.65
<u>Municipal Sustainability Grant – Fire Truck</u>	<u>292,825.00</u>	<u>0.00</u>
	<u>1,548,218.00</u>	<u>1,030,805.65</u>

Included in temporary investments are restricted amounts received and held for specific **operating** projects.

	2020 \$	2019 \$
<u>Alberta Health Services - 2019 Public Health Grant</u>	9,730.21	9,730.21
<u>Alberta Community Partnership – BRWC Grant</u>	165,839.75	0.00
<u>2020 MOST Grant – COVID 19 Loss Offset</u>	<u>259,000.00</u>	<u>0.00</u>
	<u>434,569.96</u>	<u>9,730.21</u>

3. RECEIVABLES

	2020 \$	2019 \$
Property Taxes		
Current Taxes and Grants in Place of Taxes	188,748.40	189,224.81
Arrears Taxes	<u>60,632.09</u>	<u>46,363.95</u>
	<u>249,380.49</u>	<u>235,588.76</u>
Less Allowance for Doubtful Accounts	<u>(0.00)</u>	<u>(0.00)</u>
	<u>249,380.49</u>	<u>235,588.76</u>
Other		
Trade Accounts	2,143,312.51	871,344.96
GST	<u>60,163.29</u>	<u>59,942.75</u>
	<u>2,203,475.80</u>	<u>931,287.71</u>
	<u>2,452,856.29</u>	<u>1,166,876.47</u>

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

4. DEFERRED REVENUE

	2020 \$	2019 \$
Agrena – Future Advertising Sign Rental	5,006.03	4,587.90
Prepaid Taxes	25,716.27	29,871.66
Public Health – AHS Community Grant- Operating	9,730.21	9,730.21
2020 MOST Grant - Operating	259,000.00	0.00
2020 ACP Grant – BRWC - Operating	165,839.75	0.00
Municipal Sustainability Initiative (General)- Capital	0.00	116,812.65
Federal Gas Tax Fund Grant (Sewer)- Capital	0.00	386,239.00
Federal Gas Tax Fund Grant (General)- Capital	0.00	527,754.00
Federal Gas Tax Fund Grant (Water)- Capital	1,255,393.00	0.00
Municipal Sustainability Initiative – Fire Truck - Capital	<u>292,825.00</u>	<u>0.00</u>
	<u>2,013,510.26</u>	<u>1,074,995.42</u>

Businesses may enter into a 3 year contract for advertising signs that are placed in the Agrena.

Prepaid taxes are recorded as credit balances on the tax roll.

Operating and Capital Grants provide funding for specific projects for future years.

5. EMPLOYEE BENEFITS OBLIGATIONS

	2020 \$	2019 \$
Vacation and overtime accrued	268,772.12	248,151.78

The Vacation and Overtime liability is comprised of vacation and overtime that employees are deferring to future years. Employees have either earned (and are vested) or are entitled to these benefits and earnings within the next budgetary year.

6. LANDFILL CLOSURE AND POST-CLOSURE LIABILITY

Alberta Environment law requires closure and post-closure care of landfill sites, which includes final covering and landscaping, pumping of ground water and leachates from the site, and ongoing environmental monitoring, site inspections and maintenance.

The estimated total liability is based on the sum of discounted future cash flows for closure and post-closure activities for 40 years after closure using a discount rate of 4% and assuming annual inflation of 2%

The accrued liability portion is based on the cumulative capacity used at year end compared to the estimated total landfill capacity. The total air space capacity of the site is estimated at 235,300 cubic meters. The estimated remaining air space capacity of the landfill site is 224,000 cubic meters. The existing landfill site is expected to reach capacity in approximately the year 2030.

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

The Town has not designed assets for settling closure and post-closure liabilities. The Barrhead Regional Landfill is jointly owned by the Town of Barrhead and the County of Barrhead No. 11 with each municipality being responsible for 50% of the estimated total liability.

	2019 \$	2019 \$
Estimated Closure Costs	620,520.00	620,520.00
Estimated Post-Closure Costs	<u>863,500.00</u>	<u>863,500.00</u>
Estimated Total Liability	<u>1,484,020.00</u>	<u>1,484,020.00</u>
Estimated Capacity Remaining	59%	63.1%
Portion of Total Liability Remaining to be Recognized	<u>875,520.00</u>	<u>936,370.00</u>
Estimated Capacity Used	41%	36.9%
Total Accrued Liability Portion	<u>608,500.00</u>	<u>547,650.00</u>
Town of Barrhead 50% Accrued Liability Portion	<u>\$ 304,250.00</u>	<u>\$ 273,825.00</u>

7. CONTAMINATED SITES LIABILITY

On January 1, 2015, the Town adopted PS 3260 Liability for Contaminated Sites. The standard was applied on a retroactive basis and did not result in any adjustments to the financial liabilities, tangible capital assets or accumulated surplus of the Town.

8. LONG-TERM DEBT

	2020 \$	2019 \$
Tax supported debentures	4,362,725.25	4,512,193.76
Bank loans	<u>0.00</u>	<u>0.00</u>
	<u>4,362,725.25</u>	<u>4,512,193.76</u>

The current portion of the long-term debt amounts to \$ 149,468.51 (2019 - \$144,864.91).

Interest on long-term debt amounted to \$ 141,100.49 (2019 - \$ 145,704.09).

Principal and interest repayments are as follows:

	Principal \$	Interest \$	Total \$
2021	154,218.40	136,350.60	290,569.00
2022	159,119.23	131,449.77	290,569.00
2023	164,175.80	126,393.20	290,569.00
2024	169,393.07	121,175.93	290,569.00
2025	174,776.14	115,792.86	290,569.00
2026-2041	<u>3,541,042.61</u>	<u>962,776.89</u>	<u>4,503,819.50</u>
	4,362,725.25	1,593,939.25	5,956,664.50

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

9. DEBT LIMITS AND DEBT SERVICING LIMIT

Section 276(2) of the MGA requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Town of Barrhead are to be disclosed as follows:

	2020 \$	2019 \$
Total Debt Limit	19,545,014.00	19,149,225.00
Total Debt	<u>4,362,725.00</u>	<u>4,512,194.00</u>
Amount of Debt Limit Unused	15,182,289.00	14,651,543.00
Debt Servicing Limit	3,257,502.00	3,191,538.00
Debt Servicing	<u>290,569.00</u>	<u>290,569.00</u>
Amount of Debt Servicing Limit Unused	2,966,933.00	2,900,969.00

10. EQUITY IN TANGIBLE CAPITAL ASSETS

	2020 \$	2019 \$
Tangible Capital Assets (Schedule 2)	119,114,528.76	116,774,497.07
Accumulated Amortization (Schedule 2)	(54,213,955.80)	(52,441,430.76)
Long-term Debt (Note 8)	<u>(4,362,725.25)</u>	<u>(4,512,193.76)</u>
	<u>60,537,847.71</u>	<u>59,820,872.55</u>

11. ACCUMULATED SURPLUS

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets.

	2020 \$	2019 \$
Unrestricted Surplus (Deficit)	326,017	324,951
Restricted Surplus		
Tax Rate Stabilization	851,396	736,651
Roads	708,064	627,549
Water	1,916,999	1,617,667
Sewer	1,131,767	780,772
Garbage, Landfill, Recycling	254,470	208,877
Building Replacement & Renovations	738,511	584,820
Land Improvements	575,154	357,119
General Equipment Replacement	<u>403,403</u>	<u>490,045</u>
	6,579,764	5,403,500
Equity in Tangible Capital Assets	60,537,847	59,820,872
TOTAL ACCUMULATED SURPLUS	67,443,628	65,549,323

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

12. SEGMENTED DISCLOSURE

The Town of Barrhead provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (Schedule 6).

13. TRUST FUNDS

	2020 \$	2019 \$
Columbarium Trust – Perpetual Care	12,315.13	12,215.13
	<u>12,315.13</u>	<u>12,215.13</u>

The Town of Barrhead has an agreement with Rose Garden Chapels Ltd. to hold, in trust monies paid for perpetual care for the columbarium. Once all blocks have been sold the Town will assume responsibility of the columbarium.

14. SALARY AND BENEFITS DISCLOSURE

	2020 Salary	2020 Benefits & Allowance	2020 \$	2019 \$
<u>Mayor</u>				
McKenzie, David	34,626	2,582	37,195	43,911
<u>Councillors</u>				
Assaf, Ty	20,446	1,275	21,721	25,742
Kluin, Dausen	20,446	1,275	21,721	22,076
Klumph, Rod	20,446	1,863	22,309	25,566
Oswald, Shelley	20,166	962	21,128	24,275
Penny, Leslie	20,166	88	20,254	24,362
Smith, Don	20,166	962	21,128	21,940
<u>Appointed Officers</u>				
Chief Administrative Officer (1)	178,367	38,467	216,834	200,548
Designated Officers (3)	279,550	38,780	318,330	306,972

Salary includes regular base pay, lump sum payments and any other direct cash remuneration.

Benefits and Allowances include amounts paid for the Employer's share of all employee benefits and amounts paid for travel and subsistence while conducting Town Business.

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

15. LOCAL AUTHORITIES PENSION PLAN

Employees of the Town of Barrhead participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Public Sector Pension Plans Act. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund. Contributions for current service are recorded as expenditures in the year in which they become due.

	2020 \$	2019 \$
Current Service Contributions By Employer	272,447.29	272,994.71
Current Service Contributions By Employee	<u>246,155.82</u>	<u>246,522.75</u>
	<u>518,603.11</u>	<u>519,517.46</u>

The Town of Barrhead is required to make current service contributions to the Plan of 9.39% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 13.84% on pensionable earnings above this amount. Employees of the Town are required to make current service contributions of 8.39% of pensionable salary up to the year's maximum pensionable salary and 12.84% on pensionable salary above this amount.

16. CONTINGENCIES

The Town is a member of the Alberta Municipal Insurance Exchange (MUNIX). Under the terms of the membership, the Town could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

17. PRIOR PERIOD ADJUSTMENT - NOTATION

The Financial Statement prepared at December 31, 2019 noted that the Wastewater Lagoon Upgrading project was funded in part by the Federal Gas Tax Grant. This portion of the project was actually to be funded from a Capital Reserve.

	2019 Capital Revenue Reported	2020 Capital Revenue Adjusted
Federal Grants - Federal Gas Fund applied to Wastewater Lagoon Upgrade Project in 2019	333,400.00	
Federal Grants – Federal Gas Tax Fund reversed		(333,400.00)
Federal Gas Tax Fund – placed back into Deferred Revenue for future projects		333,400.00
Capital Reserves - applied to Wastewater Lagoon Upgrade Project in 2020		(333,400.00)

NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2020

18. FINANCIAL INSTRUMENTS

The Town's financial instruments consist of cash and temporary investments, accounts receivable, investments, debt charges recoverable, bank indebtedness, accounts payable and accrued liabilities, deposit liabilities, requisition over-levy, and long term debt. It is management's opinion that the Town is not exposed to significant interest or currency risks arising from these financial instruments.

The Town is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Town provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

19. APPROVAL OF FINANCIAL STATEMENTS

Council and Management have approved these financial statements.

DEPARTMENT STATEMENTS



FINANCIAL

In 2020, Council maintained the municipal portion of the tax rate for both Residential and Non-Residential properties at the same rate as 2019. Capital projects were completed with funding from capital reserves, provincial grants, and local government contributions on our joint municipal projects.

In 2020, the capital project expenses were over \$2.5 million for the following projects:

- ✓ 56 Avenue and 51 Avenue Overlay Sections
- ✓ Water Reservoir Upgrades - Engineering
- ✓ Wastewater Plant (Lagoon) Upgrades
- ✓ Sanitary Sewer Asset Review
- ✓ New Commercial Garbage Bins
- ✓ New Sweeper, Snow Wing, 1/2 Ton Truck and Shop Press at Public Works Department
- ✓ Splash Park Features
- ✓ Off-Leash Dog Park Fencing and Upgrades
- ✓ Sports grounds Bleachers
- ✓ Curling Rink Building Upgrades

- ✓ Agrena Sound System, Sprinkler System, Heat Pump, and Ice Kube Compressors
- ✓ Pool Vacuum, LED Lights, and Lobby Furniture
- ✓ Boardwalk Upgrades
- ✓ Fire & ERC (Joint with County) - New Rapid Attack Truck and Deposit on New Fire Engine

The following grant funding was received to fund the capital projects as indicated.

“Infrastructure Canada Program,” and the Clean Water and Wastewater Fund Grant (CWWF) provided funding for the following project:

- ✓ Wastewater Plant (Lagoon) Upgrades (\$606,325)

Municipal Sustainability Initiative Capital Grant was used to fund:

- ✓ Town's portion of deposit on New Fire Engine (\$31,775)
- ✓ New Sweeper in Public Works Department (\$246,000)
- ✓ Curling Rink Roof and Air Makeup System (\$469,390)



Municipal Sustainability Initiative Operating Grant of \$148,709 assisted with the operation and maintenance costs of the parks, sports grounds, sidewalks, and roads.

Municipal Operating Support Transfer (MOST) of \$209,665 was used to offset the significantly reduced operating revenues as a result of closures of the Aquatic Centre, Agrena, and Recreation Programs during the COVID-19 pandemic restrictions. Funds were also applied towards the costs incurred to provide for the additional sanitization requirements when facilities were open.

Alberta Community Partnership (ACP) Operating Grant of \$34,160 was used towards the Barrhead Regional Water Commission's (BRWC) Water Infrastructure Plan project. This project will continue in 2021.

Town Council continually promotes inter-municipal cooperation on a number of levels. The Town of Barrhead and County of Barrhead No. 11 jointly provide, on an equally cost-shared basis, programs and services which are comprised of delivering Fire Protection, operations of the Emergency Response Centre, management and operation of the Barrhead Regional Landfill and the Barrhead Johnson Airport. The Town further continued to work, in partnership with the County, on Twinning Committee initiatives.

Additional services, such as Family and Community Support Services, and the Municipal Library (also includes Pembina Hills School Division) receive contributions from the Town and County in order to continue to provide services to the community. The County of Barrhead also provides a portion of funding towards the operations of the Agrena, Aquatic Centre and Curling Rink facilities and summer programming for children.

The RCMP School Resource Officer is a position that is funded by several partners, including

Pembina Hills School Division, the Town of Barrhead, the County of Barrhead, and Woodlands County.

Town Council is pleased to be involved in enhancing the quality of life for the residents by providing worthwhile programs and services. Members of Council would like to take this opportunity to thank the countless volunteers and organizations that have provided generous assistance to the members of our community in this regard.

Please check out the Town of Barrhead website at www.barrhead.ca for information on upcoming events, our bi-monthly newsletter and important notifications to our residential and business community.

Thank you all for your ongoing efforts and input throughout 2020. We realize that it has been a difficult year for everyone and your continued support is greatly appreciated.



SPLASH PARK

PARKS & RECREATION

The Parks & Recreation Department operations looked a bit different in 2020 due to the ongoing COVID-19 situation. Social distancing and capacity limitations have affected the ability to offer special events and programs.

The 2020 year started with free swims on the first and third Sunday of every month, theme days for staff and patrons to dress up, and successful swimming lesson registrations. Also, the department was able to host the first National Lifeguard and Standard First Aid courses to the public since opening the Aquatics Centre.

During our initial COVID shutdown phase, we had the opportunity to complete preventative building maintenance and give the facility a deep clean. Once reopened, we offered fitness classes and public swims to the community and hosted our swim club. Private pool bookings and swim lessons started again in November.

At the onset of COVID restrictions shutting down

recreation facilities, a YouTube channel was started to continue engaging with the community. The intent was to promote parks and recreation activities for all ages, keeping children entertained while learning at home. The channel also focused on local businesses and amenities. Initial video popularity showcased a benefit for Parks & Recreation, tourism, economic development, and public service messaging. The YouTube channel will be an ongoing project to promote our community.

Annual children's summer programming was run in partnership with the County of Barrhead. Staff ensured adherence to required COVID precautions and protocols with only staff and campers allowed into the facility as parents dropped off and picked up campers curbside. In total, 23 programs and 14 free "Fun Days" were offered. Programs were run at a reduced capacity to adhere to provincial requirements for social distancing and disinfecting protocols.



BARRHEAD REGIONAL AQUATICS CENTRE



BARRHEAD AGRENA



CECILE MARTIN PARK

In parks, the Blue Heron Boardwalk was removed and replaced with a paved pathway, which has been well received. The Town made upgrades to both the splash and dog parks and added more picnic tables throughout green spaces. Ongoing work at the cemetery has taken place to fill runners and raise markers. Trail improvements were made, particularly in the Beaverbrook area.

The Town and County of Barrhead continued to partner for Communities in Bloom. The judges did not perform an annual evaluation this year due to COVID restrictions; however, the committee came together to build bat houses and bee hotels for installation in spring 2021, in addition to interpretative signage purchased by the committee.



BARRHEAD SPORTS GROUNDS



BARRHEAD GRAIN ELEVATOR



BLUE HERON BOWL



PLANNING & DEVELOPMENT

In 2020, the Development Department issued a total of 31 development permits, summarized as follows:

DESCRIPTION	CONSTRUCTION VALUE
1 Mobile/Manufactured Home Permit	\$50,000
Residential Additions, Sheds, Garages, Decks, Roofs, Fences, Renovations	\$156,300
Commercial Additions, Removals, Renovations	\$1,724,500
Parks & Recreation	\$456,070
Institutional	\$0
TOTAL	\$2,386,870

The Town saw a considerable decrease in single-family, duplex, and mobile residential permits, with only 1 mobile/manufactured home permit issued in all of 2020.

The total commercial development in 2020 was approximately \$1 million higher than the \$600,000 seen in 2019. This increase is a result of upgrades to local businesses and a new commercial building on 49th Street.

The Town development department continues to access the E-site Permitting Program and provides all development information to the Alberta Safety

Codes Council on an ongoing basis.

The Town of Barrhead & County of Barrhead Inter-Municipal Development Plan was completed and approved in 2020.

The department continues to update the Town's land use, index, and street address maps on an as-required basis. We also provide mapping and graphics inter-departmentally and to local community groups on an as-needed basis.

The Planning and Development department continues to work with developers on proposed projects throughout the Town.

ENFORCEMENT SERVICES

In 2020, the Bylaw Enforcement Department created 213 total files from Jan 1st, 2020 to Dec 31st, 2020. These calls for service covered a wide range of issues and required varying levels of staff involvement.

The majority of our files were created through Bylaw enforcement. We had a total of 95 files created relating to specific Town of Barrhead Bylaw infractions. A significant portion of these violations related to failure to remove snow from public walkways, followed by Traffic Bylaw Violations and Unsightly Lot Violations.

We had 22 Animal Control matters this year, a slight increase from last year's totals. Although these cover many issues, dog-at-large Bylaw offences were the most common problem observed. Fortunately, there were no severe dog bite incidences in 2020.

Also, we dealt with 90 traffic-related files. These offences range from common Traffic Safety Violations such as speeding and distracted driving. Such violations include Use of the

Highway Rules of the Road Regulations, including school zone speeding and all parking matters.

We also dealt with six files that fall under our Miscellaneous or Other categories. These files typically fall under "Assist RCMP" or "Barrhead Fire," or do not fall under any specific Bylaw Violation category.

In the coming year, the department will continue to review our current Bylaws and the industry's best practices to determine changes that may be required moving forward.



LEGISLATIVE SERVICES

Legislative Services continues to create, update, and revise current bylaws and policies and field inquiries on bylaws, business licensing, twinning, etc. Legislative Services has completed work on the Emergency Management Plan and continues to amend the plan on an ongoing basis.



COMMUNICATIONS

SOCIAL MEDIA

Facebook, Twitter, and Instagram have a combined audience of over 2,900 fans or followers, with Facebook being the primary media channel, an organic audience increase of over 300. Our average weekly organic reach is roughly 2,000 - 3,000 people depending on the content posted and current events. Over 300 people reached out privately and directly to Town staff via social media for their questions and issues. We had to delete only 1 post for violating our social media moderation policy. We contacted the original poster to explain our policies. We have not had to ban a single user for trolling or inappropriate conduct.

REPUTATION MANAGEMENT

The Agrena maintained their 4.2-star rating on Google, with the Aquatics Centre maintaining their 4.4-star rating. There were no negative reviews for either facility. The only common negative commentary relating to Town and Council heard throughout the year centred around facility closures and masking requirements due to provincial restrictions surrounding the COVID pandemic.

MAJOR ACHIEVEMENTS

The Town gradually implemented ION's branding project, approved by Council and managed by the preceding Communications Coordinator. Unfortunately, due to the COVID pandemic, the Town could not formally launch the brand.

There were some elements of the proposed branding that Council changed. These included:

- Removal of the "Grow your own way" slogan
- Addition of a blue heron icon to be used with the logo when isolated from other brand elements

The Barrhead & Area Regional Crime Coalition's BARCC Connect system has seen continued success with the coalition receiving two more awards in 2020:

- Alberta Urban Municipalities Association (AUMA) Sustainability in Collaboration Award
- Alberta Community Justice Award

The success of the model created by BARCC has piqued the interest of other communities, with similar coalitions and alerting systems launched elsewhere, including in the Westlock region.

Enrolment continues to increase, and alerts are shared between citizens on social media. This public participation helps in ensuring accurate information regarding crime and municipal services are reaching their intended audiences.

The Communications department worked together with Parks & Recreation to launch the Town YouTube channel. This project began as a way to help children stay engaged and active during the initial school closures. The positive response demonstrated this channel's benefit for recreation, economic development, tourism, and public service messages. Analytics data continue to guide video development and content.

Finally, live coverage of the New Year's Eve fireworks demonstrated the power of social media and community exposure. The more than 8,000 views has cemented the need to cover more local events via live social streams. Plans are underway for live event coverage post-pandemic.





PUBLIC WORKS

Public Works began the year with its annual snow removal program.

The Town had the new normal to contend with brought on by the COVID-19 pandemic. Staff were required to adapt to more stringent protocols, social distancing from coworkers and the general population, while trying to complete day-to-day and emergency tasks.

Other annual projects included crack sealing of roads, pot hole repairs, rehab of existing sidewalks, building and equipment maintenance, fire hydrant flushing and repairs, grass cutting, water, sewer, and storm sewer digs to repair or replace aging infrastructure. Road oiling, back alley blading, ditching and graveling, as well as refuse and recycle pickup and sorting were also completed.

The Town contracted a third party to complete the sanitary sewer main flushing and inspections. In addition, services were contracted to provide a detailed view of the current state of the sanitary sewer infrastructure. This information will allow the Town to plan for repairs and

estimate remaining life expectancy of existing infrastructure before replacement is required. This Sanitary Sewer Asset Management Project was funded, in part, by the Federation of Canadian Municipalities (FCM) grant.

The municipality tendered and purchased a new Global sweeper in the spring to replace aging equipment. The sweeper replaces an older model and will continue to keep streets and parking areas clean.

The Barrhead sewage lagoon upgrades were also finished with sludge removal from lagoons, the addition of two new air compressors, and new fine air bubblers placed within the lagoons to assist in decomposition. The lab was also upgraded to facilitate more efficient testing.

Two and a half blocks of roads were milled with an overlay of asphalt placed on top. One section on 56 Avenue, between 54A Street & 55 Street, and the second on 51 Avenue between 54 Street & 55A Street. Numerous utility repair and asphalt settlements were also patched.



BARRHEAD REGIONAL FIRE SERVICES

The 2020 year presented challenges for the Barrhead Regional Fire Services (BRFS), COVID-19 being the most significant hurdle. It affected our training, response to the community, and members' comfort levels dealing with responses, gathering restrictions, and overall team unity.

With the mandated restrictions implemented throughout the year, BRFS did manage to complete this year's planned training and the second phase of our training grounds. This year also saw a full roster of firefighters willing to help the community.

COVID

COVID-19 restrictions topped the list of hurdles to overcome this year. The province postponed all certified training over the summer months. The fire department was also required to cancel all social gatherings.

Introduced during the pandemic were:

- New protocols for medical responses,
- Personal protective equipment requirements, and
- Decontamination procedures

BRFS cancelled regular training for a few months; however, BRFS continued with safety checks to ensure equipment was ready for responding. Once BRFS understood the restrictions and how to adequately protect members, BRFS implemented new safety procedures. With appropriate systems in place, BRFS continued fire training as planned.

TRAINING

Training for 2020 saw the completion of Hazmat Awareness and Operations, Firefighter Level 1, Fire Officer Level 2, Wildland Firefighter, and Incident Command System 100 and 200.

Due to restrictions surrounding the pandemic, training with neighbouring departments could not be included. However, Fire Services was able to complete 2 live fire house burns to further our membership's experience and training with residential fires.

Fire Services completed the second phase of the training grounds. Modifications were made to the sea cans with access doors installed between the units. Trainees can now access all structure levels with stairs installed to the new roof ventilation prop. Finally, a cold mix surface was placed around the training structure to limit mud and standing water due to training exercises. Phase 3 modifications are planned for 2021.

VOLUNTEER ROSTER

A full roster of volunteer firefighters is a great asset to the community and the department. More members on the team will result in efficiently achieving volunteer requirements and additional help as calls arise. A full roster will also aid in staffing coverage when other members are not on shift or are taking much-deserved time for family and self-care as the mental and physical health and wellbeing of our members is essential. BRFs is happy to say that in 2020 a full roster was achieved.

The 2020 year saw 303 calls. At each of these calls, COVID exposure concerns weighed heavily on members' minds. The increased membership allowed members to isolate themselves when needed and without affecting response levels to the community.



The yearly activities of Barrhead Regional Fire Services involved responding to the Barrhead region as well as calls to assist neighbouring communities. The activities are summarized in the following table:

	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Members	41	35	25	28	31	25	27	32	33	35
Town Responses	149	128	144	201	199	102	60	89	62	64
County Responses	130	123	145	137	167	113	90	63	67	73
Town Response hrs	507	608	735	483	543.5	703.6	258.5	738	359	431.5
County Response hrs	1554	1282	1136	1272.5	2413	1829.4	1314.5	1105.5	1	1249.5
Local Training hrs	3949	5275	1950	2043	3738	2024	1494	1704	1521	1949
Other Training hrs	956	1375	498	658.5	499	1242	713	628	1568	1371
Mutual Aid	2	2	3	18	11	11	6	NA	NA	NA



PADDLE RIVER

TOWN OF
BARRHEAD
ALBERTA

Town of Barrhead Main Office

5014-50 Avenue, Box 4189
Barrhead, AB T7N 1A2

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REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: March 9, 2021

Re: Bank Statement – for month ending March 31, 2101

1.0 Purpose:

To approve the Monthly Bank Statement for the month ended March 31, 2101.

2.0 Background and Discussion:

Not applicable.

3.0 Alternatives:

3.1 For Council approves the Monthly Bank Statement for the month ended March 31, 2101, as presented.

3.2 For Council tables the Monthly Bank Statement for the month ended March 31, 2021 and to instruct Administration to provide further information for the next regular Council Meeting.

4.0 Financial Implications:

None

5.0 Interdepartmental Implications:

None

6.0 Senior Government Implications:

None

7.0 Political/Public Implications:

Not applicable

8.0 Attachments:

8.1 Monthly Bank Statement

9.0 Recommendations

That Council approves the Monthly Bank Statement for the month ended March 31, 2101, as presented.

(Original signed by the CAO)

Edward LeBlanc
CAO

**TOWN OF BARRHEAD
MONTHLY BANK STATEMENT
FOR MONTH ENDED MARCH 31, 2021**

PER TOWN OF BARRHEAD:	ATB FINANCIAL GENERAL ACCT	SERVUS GENERAL ACCT	TERM DEPOSITS
Net Balance - Previous Month	637,325.20	6,163,566.24	0.00
Receipts	125.00	923,580.82	
Interest	108.24	3,732.14	
Transfers from/to Term Deposits	0.00	0.00	0.00
Cancelled Cheques	0.00	0.00	
SUBTOTAL	637,558.44	7,090,879.20	0.00
Disbursements	189.00	890,731.62	
Debentures/Interest	0.00	145,284.50	
School Requisition	0.00	369,922.67	
Transfers from/to General	0.00	0.00	0.00
NSF/Returned Cheques or Transfers	0.00	0.00	
Postdated Cheques	0.00	0.00	
NET BALANCE AT END OF MONTH	637,369.44	5,684,940.41	0.00

PER BANK:			
Balance at end of month	637,369.44	5,891,902.54	0.00
Outstanding Deposits	0.00	120,532.86	
SUBTOTAL	637,369.44	6,012,435.40	0.00
Outstanding Cheques	0.00	327,494.99	
NET BALANCE AT END OF MONTH	637,369.44	5,684,940.41	0.00

TERM DEPOSIT SUMMARY
FOR MONTH ENDED MARCH 31, 2021

<u>Financial Institution</u>	<u>Term Amount</u>	<u>Interest Rate</u>	<u>Term Started</u>	<u>Investment Details</u>
	-			
Total	\$ -			



C.A.O Report

To: Town Council

Date: April 9, 2021

Re: April 27, 2021 C.A.O. Report

General Administration:

Mach 11th - attended the Mainsheet Meeting monthly meeting.

March 24th – attended a meeting with Mayor McKenzie, Councillor Assaf and Councillor Smith hosted by Pembina Hills to review the closure of the ADLC facility.

March 26th – attended the regular Joint Health and Safety Committee Meeting

April 6th – attended the Town's Park & Recreation Safety Meeting

The 2021 final Operational and Capital budget binders will be available to Council on Tuesday April 13th.

Communication Services:

➤ Works in Progress

- Completed and submitted Business Cards for Staff and Council – expected delivery date is April 22 or sooner.
- Completion of Annual Report for final review and printing
- Working on BARCC's Power point presentation for filming next week with the Mayor, Sgt. Dodds and our Communication Co-Ordinator for the upcoming Alberta Community Crime Prevention Association's conference scheduled for May 10 – 13, 2021.

Enforcement Services:

The Department currently has 20 open file under review/investigation:

- Bylaw issues: 4 files
- Animal Control matters/miscellaneous: 4 files
- Traffic Enforcement (ie: speeding, school zone speeding, distracted driving, fail to obey stop sign): 12 files

Fire Protection Services:

➤ Incidents from March 1 – March 31, 2021

- Fires – 1
- Rubbish or grass fires – 2
- Vehicle accidents – 3
- Medical Assist – 13
- Alarms – 4

Total of 23 calls which represented a total of 169.25 firefighter hours

➤ Training:

- The Department part in Westlock's New Aerial truck orientation.
- NFPA 1002 aerial operations, combined training event with the Town of Westlock and Barrhead Fire Departments in certification in aerial operation to support their new unit and train staff. Regional Fire Chief Hove was the instructor and Regional Fire Deputy Amos was the evaluator for the course.
- NFPA 1001 level 1 Firefighter training continued.
- Pumping operations review for upcoming wildfire season.
- Hazmat operations review.

➤ Other

- General maintenance and made ready of all wildfire equipment for the upcoming fire season.
- Completed the Quality Management Plan (QMP) annual internal review.

➤ Total membership of 42, 39 responding members with 3 recruits.

Recreation Services:

➤ Operational:



- Staff completed painting portions of the curling rink, Agrena and Aquatics Centre, as required.
- Aaron's Easter give away went well; handing out 145 goodie bags and had a very positive engagement from children and adults.
- Continue to film videos that conform to the three pillars of the community.
- The solar lights for the off-leashed Dog Park will be installed by the early part of May.
- Removal of flower poles downtown for maintenance and powder coating is scheduled.
- Next month the staff will review the Spray Park and all other outdoor recreation facilities and parks to ensure everything is in order for the upcoming summer months.

➤ Capital:

- The restorations work at the Blue Heron Bowling Alley is scheduled to commence shortly.

➤ Special Events:

- Due to current COVID-19 restrictions no events are planned for at this time.

Transportation Services:

➤ Operational:

- Commence street sweeping program.
- Continue to repair some pot holes around Town.
- Excavate and replace sewer service on 46a street due to a collapsed pipe.
- Department has camera three residential sewer lines due to potential blockage
- Cleared debris from all culverts.

➤ Capital

- Tender for the Main Street and 45 street paving projects closed on April 9. The tenders will be presented to Council during the April 27th Meeting.

(original report signed by the C.A.O.)

Edward LeBlanc - CAO

**COUNCIL REPORTS
AS OF APRIL 27, 2021**

		Meeting (since last council)
Agricultural Society	Cr. Klumph (Alt. Cr. Oswald)	_____
Attraction & Retention Committee	Cr. Penny	_____
Barrhead Accessibility Coalition	Cr. Kluin	_____
Barrhead Cares Coalition	Cr. Kluin	_____X_____
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	_____
Barrhead & District Social Housing Association	Cr. Penny	_____X_____
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith (Alt. Cr. Kluin)	_____
Barrhead Regional Airport Committee	Mayor McKenzie (Alt. Cr. Assaf)	_____
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith	_____
Capital Region Assessment Services Commission	Cr. Penny	_____
Chamber of Commerce	Cr. Assaf	_____X_____
Community Futures Yellowhead East	Cr. Penny (Alt. Cr. Assaf)	_____X_____
Economic Development Committee	Committee of the Whole	_____
Enhanced Policing School Resource Officer Committee	Cr. Oswald (Alt. Mayor McKenzie)	_____
Family & Community Support Services Society	Cr. Kluin and Cr. Penny	_____X_____
Library Board	Cr. Klumph (Alt. Cr. Oswald)	_____X_____
Municipal Planning Commission	Cr. Assaf, Cr. Klumph and Cr. Smith (Alt. Mayor McKenzie)	_____
Regional Landfill Committee	Cr. Klumph and Cr. Penny	_____
Subdivision & Development Appeal Board	Cr. Penny	_____
Twinning Committee	Cr. Oswald	_____
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Penny)	_____

APRIL 15, 2021

07 -20 AGM Moved by Ron Kleinfeldt to accept the General Financial audit
Acceptance and Community Financial audit for the year 2019 as presented.
Of Audit Seconded by John Szwec.

Carried

6) Election of New Board Members

The FCSS Board is at full capacity with 13 Board Members as of May 21, 2020. No additional names for recommendation at this time.

03-20 Vicki Kremp moved that due to the Covid-19 Pandemic, the Board allow Randy Hindy to remain on the FCSS Board for one more year. The motion was seconded by Shelly Bye.

Carried

The Board Executive will remain as follows so no changes need to be done at the bank; Randy Hindy – Chair, Jane Wakeford – Vice Chair and John Szwec – Secretary/Treasurer.

The Board thanked Randy Hindy for staying on another year under these circumstances, Randy thanked the Board for their support.

ANNUAL REPORTS

Copies of the written Annual report were not sent out to Board Members. Instead, Committee Chairs read their reports during the Zoom Presentation.

7) Board Reports:

a) Chairperson's Report: Randy Hindy
04 -20 AGM Moved by Dausen Kluin to accept the Chairperson's Report as presented, motion seconded by Mark Oberg.

Accepted

Carried

b) Financial Chairperson's Report: John Szwec
05 -20 AGM Moved by Sally Littke to accept the Financial Chairperson's Report as presented, motion seconded by Marvin Schatz.

Accepted

Carried

c) Personnel Committee – Leslie Penny, Chairperson
06 -20 AGM Moved by Dausen Kluin to accept the Personnel Committee report as presented. Motion seconded by John Szwec.

Accepted

Carried

d) Policy & Procedures Committee – John Szwec, Chairperson
07 -20 AGM Moved by Sally Littke to accept the Policy & Procedures Committee report as presented. Motion seconded by Leslie Penny.

Accepted

Carried

e) Bylaws – Nothing further to add at this time

- 7) **Acceptance of Staff Reports & AGM Document**
09 – 20 AGM Moved by Dausen Kluin to accept the Staff Reports and 2019 AGM Document. Motion seconded by Mark Oberg.

Accepted

Carried

- 8) **Appointment of Auditor for next year**

- 08 - 20 AGM Moved by Leslie Penny to appoint Blain Clarahan to do the 2020 Annual Audit. Blain Clarahan accepted. Motion was seconded by John Szwec.

Accepted

Carried

- 9) **Adjournment**

- 10-20 Leslie Penny moved to adjourned the FCSS Annual General Meeting at 11:40 a.m. Ron Kleinfeldt seconded the motion.

Carried

Ros Rudd thanked the Board Members on behalf of the staff for their support and guidance over this past year.

**Barrhead & District Family & Community Support Services Society
Annual General Board Meeting of May 21, 2020**



Chairperson



Recording Secretary

GM Minutes 2020/Board File/AGM2020 folder

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: April 27, 2021

Re: Correspondence Item

- Item # 1** Letter from Jan Simpson, National President of the Canadian Union of Postal Workers dated March 23, 2021 along with an e-mail from Dani Nadeau, from the Canadian Union of Postal Workers dated April 22, 2021 proposing that the Town of Barrhead endorse a resolution to campaign for launching their Delivering Community Power initiative.

Recommendation:

Administration awaits to receive further instructions from Council.

- Item # 2** Letter from Mr. Arnold Viersen MP for Peace River-Westlock dated April 6, 2021 making himself available for a virtual meeting with Town Council.

Note:

Due to Mr. Viersen's busy schedule, Administration has tentatively made arrangements to have Mr. Viersen attend the May 11, 2021 Council Meeting, virtually at 5:30 p.m.

Recommendation:

That Council accept the letter from Mr. Arnold Viersen MP for Peace River-Westlock dated April 6, 2021, as information and confirm him as a delegation for the May 11, 2021 Council Meeting.

- Item # 3** Letter from the Town of Morinville, dated April 16, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.

Recommendation:

That Council accept the letter from the Town of Morinville, dated April 16, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service, as information.

- Item # 4** Letter from the County of Paintearth No.18 dated April 21, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service.

Recommendation:

That Council accept the letter from the County of Paintearth No. 18, dated April 21, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service, as information.

- Item # 5** Letter from the Minister of Justice and Solicitor General dated April 23, 2021, responding to the Town's letter expressing the concerns relating to the Province's initiative for the development of an Alberta Provincial Police Service.

Recommendation:

That Council accept the letter from the Minister of Justice and Solicitor General dated April 23, 2021, relating to the potential development of an Alberta Provincial Police Service and request to have the opportunity for direct consultation with the Minister's office.

(Original signed by the CAO)

Edward LeBlanc
CAO

March 23, 2021

Subject: Request for Support for Delivering Community Power

Dear Municipal Leaders,

In 2016, the Canadian Union of Postal Workers, with a coalition of allies, launched [Delivering Community Power](#) – a visionary program for Canada Post to confront climate change, promote better access to expanded services, bring financial inclusion to unbanked and underbanked communities, and address other social inequalities – all by making the most of our existing public postal service network.

Today, while progress has been made on many of the initiatives in the vision, the situation has become more urgent. Effects of climate change are deadly and are affecting nearly every part of society all around the world. The COVID-19 pandemic has revealed the need for a more equal, more resilient society that prioritizes the health of our most vulnerable neighbours and loved ones, *before* profit. We are relying more than ever on the internet to connect people and to do our business, but rural residents are getting second-class service.

The continuing decline of letters combined with a dramatic rise in parcels from e-commerce makes it plain to see: the postal service has to adapt to a new reality. This is a great opportunity to address multiple problems at once, with a valued public infrastructure that connects everyone in their own community.

Please consider proposing the attached resolution to have your municipality endorse the campaign for expanded services, financial viability, climate action, and – all through leveraging our public postal system. The time is now!

Thank you for your support!



Jan Simpson
National President
Canadian Union of Postal Workers

//dn cope 225

Edward LeBlanc

From: Dani Nadeau <dnadeau@cupw-sttp.org>
Sent: April 22, 2021 9:36 AM
To: Edward LeBlanc
Subject: Delivering Community Power
Attachments: DeCoPo_Booklet.pdf; eresolutionSUPPORT DELIVERING COMMUNITY POWER_E.docx; letter Jan Simpson March.pdf; Mailing informations for SUPPORT DELIVERING COMMUNITY POWER_E2.pdf; resolutionSUPPORT DELIVERING COMMUNITY POWER_E2.pdf

Dear Municipal Council,

On behalf of the Canadian Union of Postal Workers, I would like to present to you our plan to reimagine our Post Office, called *Delivering Community Power*. Our campaign involves utilizing our publicly-owned Post Office infrastructure to offer new services throughout the 6,400+ locations in every corner of the country to create new community hubs while doing so in an environmentally sustainable way.

Some of the smaller and rural areas of the country have little to no access to essential services such as high-speed internet or a financial institution, yet a Post Office more than likely exists there. Rural residents are often forced to travel into other communities in order to have access to the essential services that they require, and our Post Office can provide a solution to this through Postal Banking and Broadband internet services. Mail Carriers are already scattered throughout the communities and can provide check-in services for the elderly and those with mobility issues so that they may spend more valuable time in their own homes. For larger urban centres, these services will allow for our public infrastructure to provide strong community hubs with these services at a fraction of the cost compared to what is currently offered. These are not new services either; in fact, many countries have a postal bank, and therefore a post office, that is profitable. For example, the Post Office in France made 1.1 billion euros in profit from their postal bank in 2017.

The Post Office owns the largest corporate fleet in all of Canada, which emits 70 kilotons of carbon each year. Imagine the Post Office changing that fleet to vehicles that have zero emissions, while the buildings are retrofitted to generate power through renewable energy and providing EV charging stations for not only the fleet, but for the public. Through *Delivering Community Power*, we envision this change happening along the lines of a just recovery to benefit all communities.

This can't be done without you. Please join over 1,000 municipalities who have adopted resolutions in support of our plan. I have included in the email a copy of a resolution letter that may be adopted by your council, as well as a message from our National President Jan Simpson. I encourage you to have this discussion amongst your council, as your help in making this a success will be vital.

I would like to meet virtually with your council to discuss the campaign. If you would like more information, please feel free to contact me at any time by phone at (306)261-5445 or by email at benslin@cupw-sttp.org.

In Solidarity,

SUPPORT DELIVERING COMMUNITY POWER

Whereas there is an urgent need for banking services among the unbanked or underbanked, given that thousands of villages and rural municipalities do not have a bank branch and more than 900 municipalities have expressed their support for postal banking;

Whereas thousands of Canadians do not have access to affordable high-speed Internet, and the federal government has long promised to bridge the rural broadband gap;

Whereas urgent action is needed to establish a robust network of electric vehicle charging stations;

Whereas to achieve carbon-neutral targets by 2050, Canada Post must greatly accelerate the electrification of its fleet;

Whereas the extensive network of post offices in our communities can provide a wide range of services as community hubs;

Whereas Canada Post's letter carriers and RSMCs can check-in on vulnerable residents to help keep us in our homes longer as we age;

Whereas Canada Post must play its part for a more equitable post-pandemic recovery;

Whereas “The Way Forward for Canada Post,” the report of the 2016 federal public review of the postal service, recommended that Canada Post expand services and adapt its services to the changing needs of the public;

Whereas the Canadian Union of Postal Workers has advanced *Delivering Community Power*, a vision of the post-carbon digital-age postal service that address the above needs and more;

Be it resolved that _____ endorse *Delivering Community Power*, and write to the Honourable Anita Anand, Minister for Public Services and Procurement, with its rationale and a copy of this resolution.



DELIVERING COMMUNITY POWER

**POSTAL SERVICE
AND THE
POST CARBON ECONOMY**

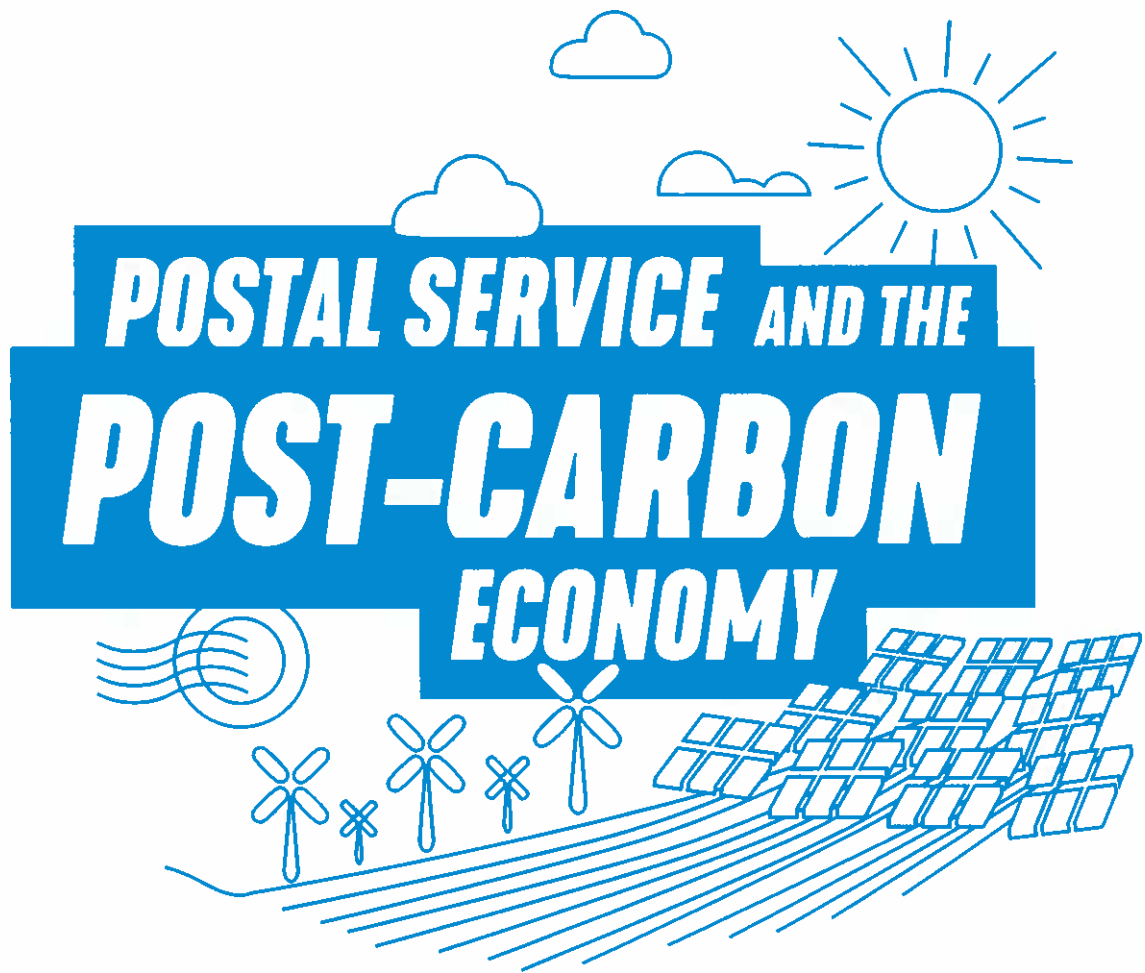
FOUNDING PARTNERS



COALITION MEMBERS



**DELIVERING
COMMUNITY
POWER**



We are at a crossroads. Our land, air and water are already feeling the effects of climate change. Economic inequality and precarious work are on the rise. Layoffs in fossil fuels extraction industries are leading to more economic uncertainty. Scientists tell us that, to prevent climate catastrophe, we must transition completely off fossil fuels in our lifetime.

Canada can run entirely on renewable electricity by 2035 and transition to a 100% clean economy by 2050. If that's what we want, we have to start now.

“We can sometimes feel overwhelmed by the sheer number of urgent and complex issues before us. What’s beautiful about Delivering Community Power is how it takes on economic, environmental and social issues at the same time. Our post offices can become centres of community care and economic development, while bringing emissions down — this is the kind of leap we need in Canada.”

NAOMI KLEIN



We have to make a *Just Transition* — one that takes care of the people and communities paying the price for waste and pollution, and that also improves everybody's economic and social circumstances.

THE POSTAL SYSTEM CAN DRIVE THIS TRANSITION.

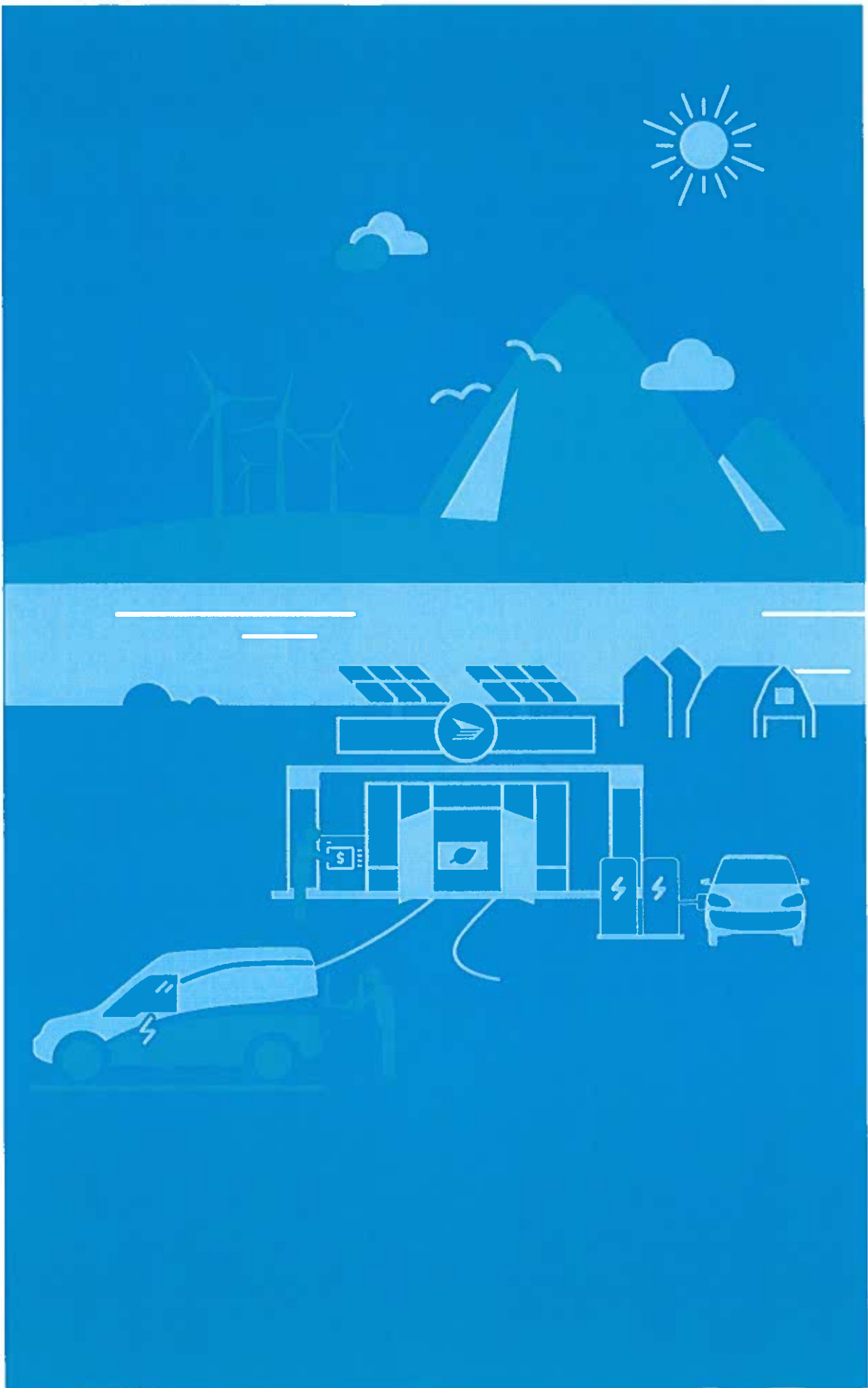
A just transition would create thousands of stable, well-paid jobs, help replace unsustainable fossil-fuel-based jobs, and support those who have suffered the negative impacts of polluting industries. We can reduce poverty and improve quality of life for people across the country. We can do all this while recognizing and respecting treaty and other rights of Indigenous peoples, and bringing better services to First Nations and the North. We can bring internet access, digital training and support to every corner of the country. And we can support our seniors and strengthen our communities in the process.

YES, WE'RE THINKING BIG. WE CAN'T AFFORD NOT TO.

A revitalized Canada Post can lead the way; read on to see how. If you want a renewable energy infrastructure, affordable banking and financial services, diversified delivery services including food, expanded elder care and a stronger local community and economy, join the Delivering Community Power campaign today.

JOIN THE CAMPAIGN

WWW.DELIVERINGCOMMUNITYPOWER.CA





Many Canadians see Canada Post as a place to mail a care package, buy stamps, pick up online purchases, or buy the latest commemorative coin. Some consider the post office past its prime: the last decade has seen efforts to cut, devalue and undermine this self-sustaining public service. But the cuts have been fiercely resisted by people across the country, and we stopped the Harper-era cuts. It's time to think about growth and not just preservation.

What if our cherished national institution, with its vast physical infrastructure and millions of daily human interactions, could offer us more? What if the post office could play a central role in building our next economy — an economy that is more stable, more equal, and less polluting?

**It's a powerful vision but we will need support to make it happen.
*Will you join us?***

IMAGINE...

- **Charging stations for electric vehicles at post offices**
- **A renewable energy postal fleet**
- **Postal banking that provides inclusive financial services, especially to those underserved by commercial banks, like in rural and many Indigenous communities**
- **Door-to-door mail carriers checking in on seniors and people with mobility issues, keeping more people in their own homes for longer**
- **Post offices as community hubs for digital access and social innovation, connecting communities and climate-friendly businesses to customers**
- **A consolidated last-mile delivery service that eases congestion in urban centres and reduces the environmental impact of our cities**

We want a 100% renewable economy that addresses inequality, empowers us to make change, and improves our lives.

Our post office can deliver it.

Meet the 21st century post office

Mary is going to her rural post office in Tatamagouche, Nova Scotia, to mail a letter. Things have really changed over the past few years.

Outside, her neighbour's electric car is plugged into the post office's public charging station. Next to it, a rural mail carrier is loading food and other products into a new electric Canada Post delivery van. On the post office's roof are solar panels, and a wall display tracks how much power they're generating.

Stepping inside, Mary sees a poster for programs that make solar panels and energy-saving home retrofits available to everyone. As the clerk takes Mary's parcel at the counter, she explains that the post office is once again offering banking services, providing the community with accessible banking and helping local businesses grow and thrive.

A week later, Mary heads back to the post office to sign up for solar panels. There is a lot of activity at the post office today as a group of young students are using the free community space to network and brainstorm their ideas for the community, and sharing the space with a local artisan's pop-up retail kiosk.

On the way out, she's greeted by a postal worker who just completed his route, which included checking in with some of the local independent-living seniors and those with limited mobility.

He reminds Mary that there are more options now that the post office is helping make broadband internet available in the area, extending farther than the big for-profit telecoms are willing to go.





Canada Post's vast infrastructure and delivery network has the potential to become the hub of a green and social economy. Here's how we could do it:

- 1** Transition the Canada Post fleet to **100% renewable energy**. Canada Post has the largest public vehicle fleet in the country. Infrastructure funding and wise investment from Canada Post's profits could add to the nationwide electric vehicle charging network — supporting a general shift to low-carbon vehicles. Postal electric vehicles could use new charging stations at depots and post offices that would serve the general public too.
- 2** **Retrofit Canada Post** buildings for energy efficiency. This could create local jobs, support apprenticeships and help inspire communities to take further action on energy and resource conservation.
- 3** Offer financial services through the post office again. **Postal Banking** would diversify and stabilize Canada Post's revenues the way it has done for numerous postal services worldwide. And with some of that revenue, the postal bank could have a social service mandate: to offer a better alternative to payday loans, support local businesses, ensure financial access for people currently underserved by the banks.

“Meeting our climate commitments requires a bold vision, and public support for that vision. By working closely with communities, Canada Post could deliver green innovation in ways that address their concerns and meet their needs.”

DAVID SUZUKI

4

Expand door-to-door delivery services. **Door-to-door delivery** of parcels and lettermail by a single mail carrier reduces emissions, compared to every customer driving to pick up their mail.

5

Expand services to support seniors, people with disabilities, and others who need some support to live independently in their homes. Mail carriers, already the eyes and ears of their neighbourhoods, could check in on seniors, and connect residents to other public health and social services.

6

Turn post offices into **community and digital access hubs**. Local entrepreneurs can use the post office as a meeting space or pop-up shop to connect with customers, and the post office could also become a uniquely dependable showcase of local quality products. Post offices could help bring affordable internet access, and digital training and support to the 3.4 million Canadians who lack it. And in some communities the post office could be the place to use high-speed internet for those who don't have access at home.

We own the biggest
retail network in
the country.

*What will we do
with it?*

6,300
POST OFFICES



4,613
TIM HORTONS



Note: Some of these 6300 are full-service corporate-operated post offices, while some are franchises. All of them are contact points with people in the communities where they live and work. Combine this with the only delivery network that goes to everyone, and that's the scale of infrastructure we have to build on.

WHY CANADA POST?

What would you do if you owned...

- **The biggest chain of retail outlets in the country?**
- **A way to easily communicate and connect with every household from coast to coast to coast?**
- **A logistics network that can reach people and move materials to every corner of the world's second-largest country?**

We own it. Canada Post isn't just a mail and parcel delivery service; it's a powerful national logistics network that could address some of our most pressing challenges, such as:

- **climate change**
- **supporting an aging population to live independently**
- **providing financial services to remote and low-income communities**
- **using revenues to help fund other public initiatives.**

And the Canada Post Act, which created the service, mandates the postal service to adapt to our communications needs as they change.

“Postal workers operate a network every day that connects everybody in the country with services that they rely on. We know our neighbours and our customers and we see their needs. The urgency for action on climate change is evident in our work. We’re proud of the service and we know its potential. We just need the support to make it a reality.”

JAN SIMPSON

CANADIAN UNION OF POSTAL WORKERS



For longer than Canada has been a country, Canada Post has provided the same world-class service to everyone in the country. By reinventing our post office as the engine of the next economy, we will connect people and communities into the next century.

As lettermail decreases and parcels rise with the explosion of e-commerce, Canada Post has to respond and adapt. We can make sure that the shift serves our real changing needs, and addresses climate change too. This is the moment!

Plus, some of these ideas would even help boost Canada Post's revenues or save costs — helping to keep the service financially self-sustaining.

LOGISTICS IN THE DIGITAL WORLD

The growth of the internet has had far-reaching changes on most people's lives. For Canada Post, it has led to a decline in the amount of letters delivered, but also an explosion of parcel deliveries due to online shopping. And there's the opportunity: as a cherished institution with unparalleled presence in communities large and small, the largest fleet and retail network of anyone, Canada Post could be the instrument to retool our society for a major environmental shift.

The explosion of parcels also means that in big cities worldwide, city streets are increasingly congested by deliveries. Too many different deliveries are being done by vehicles that aren't filled to capacity, adding to congestion and air pollution.

Canada Post should be used to the fullest by government to reduce traffic in major urban areas. Getting everything delivered with fewer vehicles must become a priority. Canada Post already delivers the "last mile" for many large parcel companies in many rural areas. The Belgian Post is pioneering a similar service in cities.

INSPIRED BY INNOVATIONS IN POSTAL SERVICES WORLDWIDE

The **United Kingdom, France, New Zealand, Brazil and Italy** all have successful postal banking services that assist rural, remote and low income communities while providing stable revenues for the postal service.

Russia, China and India are now implementing postal banking.

Japan expanded postal worker service to provide assistance to seniors, deliver food, check in on those with limited mobility. And they offer insurance coverage.

Swiss Post combined public transportation with mail transport in rural areas. The Post also offers online payment processing for businesses.

The German postal service, **Deutsche Post**, is now manufacturing an electric delivery vehicle in three sizes. They developed their own custom vehicle, the Streetscooter, specifically to deliver mail and parcels.

Australia Post acts as an alternative to Paypal.

Poste Italiane provides e-commerce services for businesses.

The **French post office** has many similarities to Canada Post — fewer letters, and an increasing number of parcels. La Poste has risen to the challenge of a changing world through embarking on the provision of new services, all the while maintaining to-the-door, six-day-a-week delivery. The French postal bank is enormously profitable, earning profits before tax of 1.1 billion Euros in 2017. But it doesn't stop there, as La Poste has embarked on new services focused on the "silver economy" — such as checking in on seniors using delivery agents.



“In Germany, many municipalities now produce more power from renewable sources than they consume — creating 400,000 new jobs in the process. Widespread local participation was the key to making that transition happen. Canada Post and postal banking can help bring this same approach to Canada, speeding the transition to renewables in ways that directly benefit local communities.”

DR. HANS THIE
ADVISOR TO DIE LINKE

TADZIO MUELLER
ROSA LUXEMBURG FOUNDATION



Postal banking is relatively straightforward: like the big banks you're used to, post offices can provide everyday financial services like chequing and savings accounts, loans and insurance. In many countries, postal banks are also mandated to provide financial access for all citizens and to play a role in addressing social inequalities.

While hundreds of thousands of Canadians don't have bank accounts at all, Canada's six largest banks earned more than \$42 Billion in 2017. Access to banking is particularly limited for Indigenous communities; only 54 of 615 First Nations are served by local bank branches.

About 2 million people a year in Canada use payday lenders, which often charge interest rates of over 400%.

Every year, workers in Canada transfer billions of dollars in remittances overseas, but the cost of sending money can be as high as 20% on smaller amounts. These high rates hurt the people that depend upon them the most.

“Rural Canada needs better services, especially in over 1200 communities where we have a public post office and there are no banks or credit unions. For example, in Welshpool, New Brunswick, people have to take a ferry to the US and then cross back into Canada just to get to a bank! Why should rural residents have to travel for hours when they could just go to their Postmaster?”

BRENDA MCAULEY

NATIONAL PRESIDENT, CANADIAN POSTMASTERS AND ASSISTANTS ASSOCIATION

Postal banking could provide the financial services that everyone needs at affordable rates.

It could also be used to deliver government loans, grants and subsidies to boost renewable energy development and energy-saving retrofits. By offering banking services through its network of over 6000 postal outlets, Canada Post could overnight become the most accessible bank in the country.

WHAT WOULD POSTAL BANKING LOOK LIKE HERE?

- access to financial services for everyone including savings and loan, insurance, investments
- public-interest mandate for financial inclusion
- better rates on international remittances

*“Renewable manufacturing
production. Retrofitting. Better
rural services. Assistance for seniors.
When I look at this proposal, I see
the potential for thousands of good
jobs, in every community across the
country. Let’s make it happen.”*

DONALD LAFLEUR

EXECUTIVE VICE PRESIDENT, CANADIAN LABOUR CONGRESS





GREEN JOBS

Purchasing Canadian union-made electric cars and vans for the postal fleet could create jobs for auto workers and mechanics, boosting our manufacturing sector.

ELECTRIC VEHICLE INFRASTRUCTURE

Turning post offices into charging stations for electric cars would help build Canada's green infrastructure.

DIGITAL ACCESS

Post offices could become community internet providers in underserved areas, provide services like 3D printing, support for e-Government services like the census, and could provide connectivity through mobile devices as well.



FINANCING COMMUNITIES AND CLEAN ENERGY

Providing access to credit via a postal bank to those dependent on seasonal, precarious, or low-income work can stop predatory payday lenders, while communities could access one-stop support for clean energy grants, energy-efficient heating systems, green power generation and cost-saving retrofits.

SUPPORTING INDEPENDENT-LIVING SENIORS

In some locations in Canada as well as in France and Japan, postal workers check in on seniors and others who need support to live independently in their homes. We could roll out a national program to help connect Canada's aging population with healthcare and social services; deliver grocery orders; and bring peace of mind to their loved ones.

LOCAL BUSINESSES

Canada Post offices could connect innovative local businesses to customers and communities through the largest retail network in the country.

NATION-TO-NATION CONNECTIONS AND SERVICES

Indigenous peoples have been rising up as defenders of the land, fighting for a greater voice so as to guide us all on the path to our sustainable future. Canada Post began as a part of the colonial system — we have to recognize that as our starting point and acknowledge that Indigenous peoples have a right to reshape it and help determine its future role in connecting the peoples who live here.

Meanwhile postal and other services to First Nations, and many Métis and Inuit populations, are often lacking. Postal services themselves, which should serve all residents of this land evenly, are inconsistent, franchised out, and delivered differently in many indigenous communities. In the North, Canada Post has cut back service in many ways, including eliminating flat rate pre-paid shipping boxes, and even withdrawing services from some communities.

The federal government requires Canada Post to be financially self-sufficient, but this doesn't mean it couldn't make basic services a priority, using the postal network to promote health and equity for residents on reserves and in the North.

Canada Post used to operate the Food Mail program, which helped make healthy food more affordable in the North, but the program was replaced with Nutrition North, which subsidizes retailers instead and isn't getting reliable results. Bringing back an improved version of Food Mail could make a real difference in the health and food security of northern residents.

“Boom and bust resource extraction has polluted our communities and spoiled much of our lands. But Indigenous peoples are at the forefront fighting for alternatives. Jobs that don’t destroy our land and water. Affordable access to renewable energy, banking services and secure healthy local food. This proposal will make a difference in First Nations and rural communities across the country.”

CLAYTON THOMAS-MULLER

STOP IT AT THE SOURCE CAMPAIGNER, 350.ORG

Payday loans and predatory credit services take advantage of vulnerable populations, disproportionately hurting Indigenous people. Postal banking, with a mandate for financial inclusion for all, could address financial problems for many vulnerable people instead of leaving them to rely on the for-profit legal loan sharks, trapped in a cycle of debt.

Canada Post’s workforce still under-represents the Indigenous population. CUPW is working to push Canada Post to adopt more inclusive hiring practices. The Delivering Community Power vision cannot be complete until access to jobs is equitable and the systemic racism and suppression of traditional teachings is addressed. We’ll need everyone’s wisdom to make this happen.



We know this is an ambitious package of proposals.

With the will and energy, we could start on a few parts of the vision right away:

- **public-access EV charging stations**
- **green building retrofits**
- **promoting post offices as community hubs that are responsive to community needs**
- **senior check-in**
- **grocery delivery**

... others within a year or two:

- **electric vehicle fleet transformation, supporting canadian auto plants in producing EVs**
- **postal banking**
- **consolidated last-mile delivery**
- **bring back the Food Mail program**
- **review and improve services to First Nations and Inuit communities**
- **rural and remote high-speed internet access**

... then one day:

- **overhauled food distribution network**
- **carbon-free, renewable and self-sufficient energy network for the postal system**

WHAT POSTAL WORKERS ARE DOING TO REALIZE THIS VISION

- We are building political will for change — bringing together more and more allies, municipalities, and activists to endorse the Delivering Community Power vision
- We walk the walk. CUPW has audited its own environmental footprint and identified areas to mitigate it in its buildings, its transportation, and other operations. We are ready to lead by example.
- CUPW has included the ideas in this document — postal banking, electric fleet transformation, building retrofits, and the rest — as demands in negotiations with Canada Post, putting the vision right at the heart of the union's work.
- CPAA is mobilizing with rural residents in our communities to keep rural post offices open and fight the reduction of services.
- CPAA is vigorously campaigning for postal banking and raising awareness among Postmasters, Assistants, and rural communities.
- We're working on tools for postal workers to work with local Canada Post management to pursue these ideas in their own workplaces. Direct collective action in communities helps build the political will to make a large-scale transformation. Postal workers are trying to create joint environmental committees in the workplace.

WHAT IS A JOINT ENVIRONMENTAL COMMITTEE?

Joint environmental committees are a forum where workers and employers come together to analyse the environmental impact of a workplace. They then map out solutions based on the knowledge and skills of the people who know the workplace best - the workers who do the job everyday. Workers identify areas where work practices can be modified to reduce emissions, providing bottom-up solutions instead of attempted top-down solutions. In Europe, many unions have lengthy experience and successes with joint environmental committees. Autoworkers in Canada are working with the model. It's time for Canada Post to use the expertise of postal workers to make meaningful reductions in emissions.

Delivering Community Power is a bold vision for the future we want. To make it a reality, we need people across the country to let the government know it's time to act.

WHAT YOU CAN DO:

1

Join us. Visit www.DeliveringCommunityPower.ca to join the call for Canada Post to Deliver Community Power.

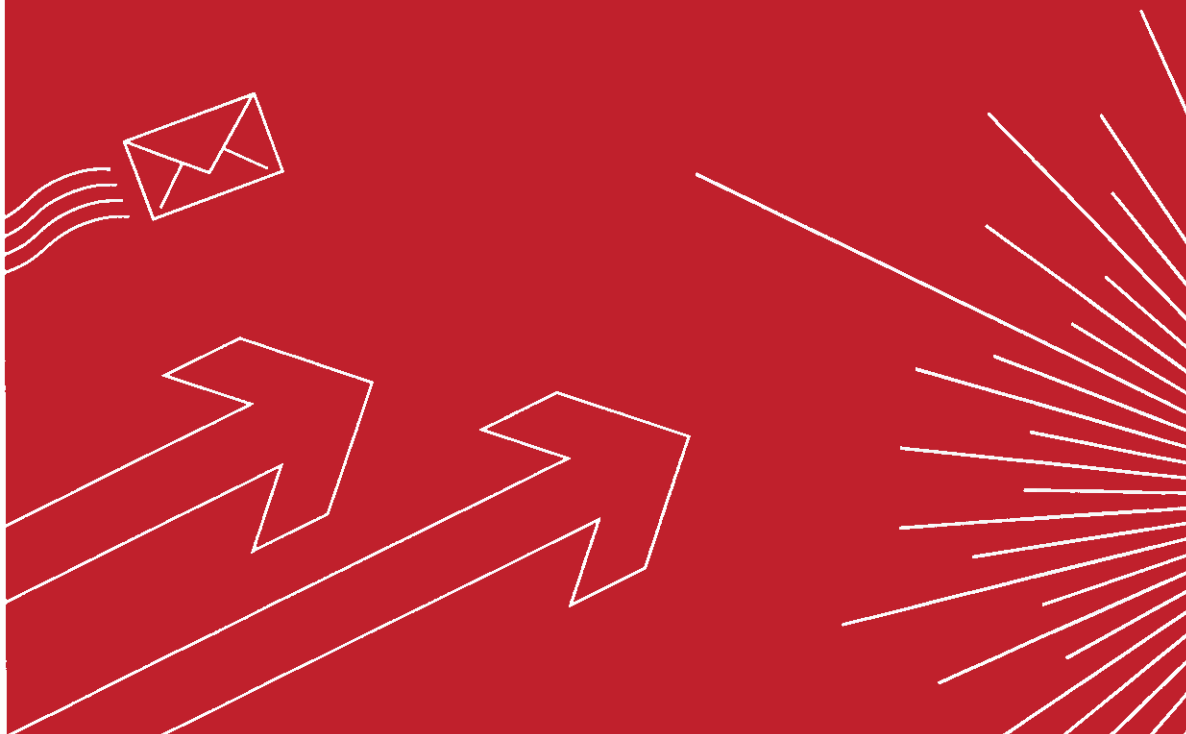
2

Bring the campaign to your community!

- Join or host a local event
- Collect petition signatures & show your MP that it's what voters want
- Request free copies of this booklet to share with friends, family, co-workers

3

Support your postal workers in their negotiations with Canada Post — they've put these proposals on the bargaining table!



FOUNDED BY:
DELIVERINGCOMMUNITYPOWER.CA
CUPW.CA | PUBLICSERVICES.CA | LEAPMANIFESTO.ORG
CPAA-ACMPA.CA | ACORNCANADA.ORG

***CUPE-SCFP* 1979**



AUTHORIZED BY THE OFFICIAL AGENT FOR THE CANADIAN UNION OF POSTAL WORKERS.
CANADIAN UNION OF POSTAL WORKERS • 377 BANK STREET • OTTAWA, ON • K2P 1Y3 • 613-236-7238

JULY 2019 EDITION

Just Imagine...

- a renewable-powered postal fleet that delivers mail, parcels, groceries, and more
- a minimized carbon footprint for a network that reaches all of us every day
- an expanded role for door-to-door mail carriers that strengthens the social fabric of your community
- post offices as hubs for green innovation and community connections, connecting local services with customers, and helping fill the rural broadband service gap
- postal banking, providing financial services that are here to stay in small towns, and financial inclusion for marginalized urban communities
- Canada Post leading the green energy transition

We must move now toward a renewable and sustainable economy that addresses social inequality, respects worker democracy, and delivers the goods and services we need.

The post office can deliver it.

DELIVERINGCOMMUNITYPOWER.CA

Ottawa

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HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Arnold Viersen, MP

Peace River—Westlock



April 6, 2021

Dear Barrhead Town Council,

Thank you for all your hard work serving the people of Barrhead. The past year has been a challenging one for us all, and follows an already difficult economic period for our province. As the Member of Parliament for Peace River - Westlock, I am resolute in fighting and advocating with you for the issues that matter for the success of the families and communities we represent.

Each spring, I make it a priority to meet with every town council and I am hoping to meet with your council in the next few weeks. I would be available to join a regular virtual council meeting or arrange a separate virtual meeting.

Throughout my time in Ottawa, my Conservative colleagues and I have been focused on holding Ottawa accountable on many different topics and continued challenges that we face here in Alberta like getting pipelines built, farming, logging, rural crime and supporting local businesses. Getting Ottawa's attention can be challenging with 338 MPs but there are a number of ways that I draw attention to local issues important to us Albertans.

- Petitions help me speak out directly on issues that concern and impact our families, jobs and communities.
- My speeches in the House of Commons provide opportunities to directly speak on local concerns.
- I write letters directly to Ministers.
- I introduce motions and private members bills and support initiatives by colleagues.

Barrhead's Town Council can also play a critical role in helping the advance of policies important to our communities. When you adopt resolutions supporting legislation or policy initiatives put forward by myself or my colleagues, it sends a strong grassroots message to Ottawa that is hard to ignore.

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Arnold.Viersen@parl.gc.ca
www.mparnold.ca

I have prepared sample resolutions that can be adapted or used as is. These support core priorities of our communities and local economy. With your help and support, we can increase Alberta's voice in Ottawa.

Please contact William in my office at arnold.viersen@parl.gc.ca or 780-305-0340 to schedule a meeting.

Once again thank you for your service and I look forward to meeting with you.

In your service,

A handwritten signature in blue ink, appearing to read "AL Viersen".

Arnold Viersen, MP

Supporting Farming & Farm Families: Bills C-208, C-206 & C-205

Background:

Bill [C-208](#), An Act to amend the Income Tax Act (transfer of small business or family farm or fishing corporation), introduced by MP Larry Maguire and jointly seconded by MP Arnold Viersen, seeks to make it easier and less cost-prohibitive to sell small businesses to family members. This bill has been referred to committee.

Bill [C-206](#), An Act to amend the Greenhouse Gas Pollution Pricing Act (qualifying farming fuel), introduced by MP Philip Lawrence and jointly seconded by MP Arnold Viersen, ensures that the fuels needed by farmers to operate their farms would be exempt from the carbon tax. This bill has been referred to committee.

Bill [C-205](#), An Act to amend the Health of Animals Act, introduced by MP John Barlow and jointly seconded by MP Arnold Viersen, ensures that animals are protected from toxic or contaminating substances from people entering unlawfully and illegally trespassing. This bill has been referred to committee.

Resolution:

Whereas, farm families are the backbone of our rural economy and communities,

Whereas, the current tax regime makes it more cost-prohibitive and disincentivizes selling a small business or farm to a family member compared to a regular buyer,

Whereas, continued family ownership and long-term stability are weakened by the current taxation rules,

Whereas, the carbon tax specifically impacts farmers as they require massive quantities of propane and natural gas for grain drying,

Whereas, animals require unique care and are susceptible to disease if they are not responsibly managed, and protected from outside contaminants,

NOW THEREFORE BE IT RESOLVED THAT the Town Council of Barrhead, Alberta calls for the adoption of Bill C-208, C-206, and C-205;

and that Staff be directed to send a letter indicating such support to provincial MPs, MLAs, Federal Minister of Finance, Federal Minister of Agriculture and Agri-food, Federal Minister of Small Business, Export Promotion and International Trade, and local area municipalities to indicate our support.

Equalization Fairness: Bill C-263

Background:

Bill [C-263](#), The Equalization and Transfers Fairness Act, was introduced by MP Tom Kmiec and has been jointly seconded by MP Arnold Viersen. This bill helps fix inequalities in the federal fiscal stabilization program by removing the fiscal stabilization cap, strengthens referendums related to equalization, and ensures that the federal government can't unilaterally change the equalization formula.

Resolution:

Whereas, Alberta is the single largest per capita contributor to the federal equalization program, contributing over \$600 billion since the 1960s, while not having benefitted from the equalization program since 1962,

Whereas, the current equalization formula does not favor Alberta and it has been extended, even as Alberta has experienced severe economic downturns,

Whereas, the federal fiscal stabilization program has a cap on the amount of money per person that provinces can receive,

NOW THEREFORE BE IT RESOLVED THAT the Town Council of Barrhead, Alberta calls for the adoption of Bill C-263;

and that Staff be directed to send a letter indicating such support to provincial MPs, MLAs, Federal Minister of Finance, and local area municipalities to indicate our support.

Rural Crime: Bill C-234 (Home Security Credit)

Background:

Bill [C-234](#), An Act to amend the Income Tax Act (home security measures), introduced by MP Randy Hoback and jointly seconded by MP Arnold Viersen, enables a tax credit for a security system to better protect their home and property.

Resolution:

Whereas, rural and household crime rates are continuing to rise in Alberta,

Whereas, Statistics Canada has reported how crime is 30% more prevalent in rural areas,

Whereas, location, cost and accessibility can impact the ability of owning a security system,

Whereas, Canadians deserve the ability to live in safe communities,

NOW THEREFORE BE IT RESOLVED THAT the Town Council of Barrhead, Alberta calls for the passing of Bill C-234;

and that Staff be directed to send a letter indicating such support to provincial MPs, MLAs, Federal Minister of Finance, Federal Minister of Public Safety, and local area municipalities to indicate our support.

Prepared Resolutions (please let my office know if you would like to receive any other resolutions)

Oil Shipping Moratorium

Line 5 and Canadian pipelines

Equalization Fairness: Bill C-263

Reopening plan and ending the lockdowns

Energy and the environment: Bills C-262 & C-214

National Suicide Hotline

Supporting Farm Families and Small Businesses: Bill C-208

Supporting Farming & Farm Families: Bill C-208, C-205 & C-206

Home Security Tax Credit: Bill C-234

Stronger sentences for crimes against disabled Canadians and first responders: Bills C-211 & C-219

Recidivism (National Framework for repeat offenders): Bill C-228

Compassionate Care Leave: Bill C-220

Modern Slavery Act: Bill S-216

Mandatory Age Verification: Bill S-203

Sex selective abortion: Bill C-233

No shipping garbage overseas: Bill C-204

Conscience Protection for medical professionals: Bill C-268

Gun smuggling and illegal guns

UNDRIP (clarifying free, prior, and informed consent): Bill C-15

Mandatory minimums



April 16, 2021

The Hon. Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 - 97 Avenue
EDMONTON, AB T5K 2B6

Dear Minister Madu:

Re: Town of Morinville Support for RCMP

Our Council is not supportive of the Government of Alberta's initiative to replace the RCMP with an Alberta Provincial Police Service (APPS). Our opinion is that there are other, more effective ways to achieve the outcomes identified through the *Police Act* review. Indeed, improving the public's trust in policing, ensuring an effective complaint process, and improving Indigenous peoples' relationships are important objectives.

There are, however, several considerations that cause justifiable concern:

- The Fair Deal Panel recommends establishing an APPS despite 65% of respondents indicating non-support;
- The necessity for a new model is unclear when there is little substantiated dissatisfaction with the RCMP but rather some areas for improvement have, rightfully, been identified;
- Transition costs are poorly understood, and ongoing operating costs will inevitably rise. Municipalities currently bear the majority of policing costs and are not able or willing to accept any additional increases. As you know, municipalities have limited means to increase revenues, receiving only 8-10 cents for every tax dollar collected. Continuing to do more with less is untenable.

There has not been compelling evidence that an APPS would result in better outcomes, particularly with the expected increase in costs. The Town of Morinville has a collaborative relationship with the local RCMP detachment and is satisfied with the level of service and degree of responsiveness received. As such, Council encourages the Government of Alberta to abandon the transition study and redouble efforts to work with the RCMP to achieve better outcomes.

Sincerely,

Barry Turner
Mayor

An Alberta Capital Region Community

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CC

The Honourable Jason Kenney, Premier

Dale Nally, MLA for Morinville-St. Albert

Dane Lloyd, MP for Sturgeon River-Parkland

Curtis Zablocki, Commanding Officer for Alberta, RCMP

AUMA Members

RMA Members

April 21, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800-97 Avenue
Edmonton, Alberta T5K 2B6

Dear Minister, Madu:

Re: County of Paintearth's Support for the RCMP

Our Council wishes to advise they are also not in support of the Government of Alberta's initiative to replace the RCMP with an Alberta Provincial Police Service (APPS) as affirmed in Mayor Turner's letter from the Town of Morinville.

Council agrees that by revising the *Police Act*, the outcomes as identified through the review can be achieved such as improving the public's trust in policing, ensuring an effective complaint process, and having a more harmonious relationship between the police and all communities within Alberta.

Council too has concerns with the province establishing an APPS despite 65% of respondents indicating non-support. The costs of transitioning to an APPS are unknown and the increased operating costs will undoubtedly be borne by the municipalities. The municipalities are currently bearing a substantial amount of policing costs and are not willing to accept unknown additional increases that will be inevitable from a transition to an APPS. This simply cannot be done within a short time frame to offer the expertise and services currently provided to Albertans by the RCMP.

Our County has developed a collaborative relationship with our local RCMP detachment over many years and is satisfied with the level of service and degree of responsiveness received and their involvement with the communities located in the County. Council echoes and encourages the Government of Alberta to abandon the transition study and redouble efforts to work with the RCMP to achieve better outcomes.

Yours truly,

COUNTY OF PAINTEARTH NO. 18



Stan Schulmeister
Reeve

cc: The Honourable Jason Kenney, Premier
MLA Nate Horner, Drumheller- Stettler
MP Damien Kurek, Battle River-Crowfoot
Mr. Curtis Zablocki, Commanding Officer for Alberta, RCMP
AUMA Members
RMA Members



ALBERTA
JUSTICE AND SOLICITOR GENERAL

*Office of the Minister
Deputy Government House Leader
MLA, Edmonton - South West*

AR 45353

APR 23 2021

His Worship Dave McKenzie
Mayor, Town of Barrhead
5014 – 50 Ave, Box 4189
Barrhead AB T7N 1A2

Dear Mayor McKenzie:

Thank you for your letter of March 12, 2021, regarding the Government of Alberta's commitment to conduct a detailed study into the costs, benefits, and structure of a potential Alberta provincial police service. As Minister of Justice and Solicitor General, I appreciate the opportunity to respond.

The Fair Deal Panel consulted with tens of thousands of Albertans and heard about many rural Albertans' frustrations with the RCMP and additionally, consulted with policy experts and undertook research to inform its recommendations. As indicated in the Fair Deal Panel's report, that although many Albertans express their appreciation and respect for the work of hardworking rank and file members in the RCMP who serve our communities, many Albertans are also frustrated with the challenges of a police force that is ultimately managed in Ottawa.

The Government of Alberta has an obligation to listen to the concerns of its citizens, undertake a thorough study of the topic, and make an informed decision on whether an Alberta provincial police service can improve the safety and security of Albertans and their property. Justice and Solicitor General, along with its project contractor PricewaterhouseCoopers (PwC), is currently conducting a feasibility study on the costs, benefits, and structure of a potential Alberta provincial police service. Through this study, we also have a responsibility to see if there are new

.../2

approaches to provincial policing that can provide greater value for taxpayers, while strengthening the connection between police and communities they serve.

Police have an essential role in protecting our communities – which is why we will ensure police funding is used to keep Albertans safe. As part of the study, PwC has been asked to develop a model of provincial policing that increases citizen input, enhances connections to the community, improves services, leverages efficiencies, reduces bureaucracy, and does not impose additional costs on municipalities.

PwC is expected to present their report to the provincial government on April 30, 2021. If the Alberta government decides to proceed with further analysis, Justice and Solicitor General will conduct further study and engagement, which will include local policing perspectives from municipal partners.

Thank you again, for taking the time to write. I look forward to working with you further as we ensure all Albertans feel safe, secure, and protected in their communities.

Yours very truly,



Kaycee Madu, QC
Minister