



**AGENDA**  
**SPECIAL MEETING OF THE TOWN OF BARRHEAD COUNCIL TO BE**  
**HELD WEDNESDAY, JULY 24, 2024 AT 12:00 P.M. IN THE**  
**TOWN OF BARRHEAD COUNCIL CHAMBERS**

*Barrhead....a quality community....giving a quality lifestyle*

Present

Absent

Others Present

1. Endorsement of the Agreement to a Special Council Meeting
2. Call to Order
3. New Business
  - a) Request for a Temporary Road Closure – Portion of 57<sup>th</sup> Avenue for July 27, 2024 – Demolition Derby
  - b) Request for a Temporary Road Closure – Portion of 57<sup>th</sup> Avenue for September 19-22, 2024 – Wildrose Rodeo Finals
4. Adjournment

# REQUEST FOR DECISION

**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** July 24, 2024

**Re:** Temporary Road Closure Request – Barrhead Exhibition Association & Agricultural Society

## 1.0 PURPOSE:

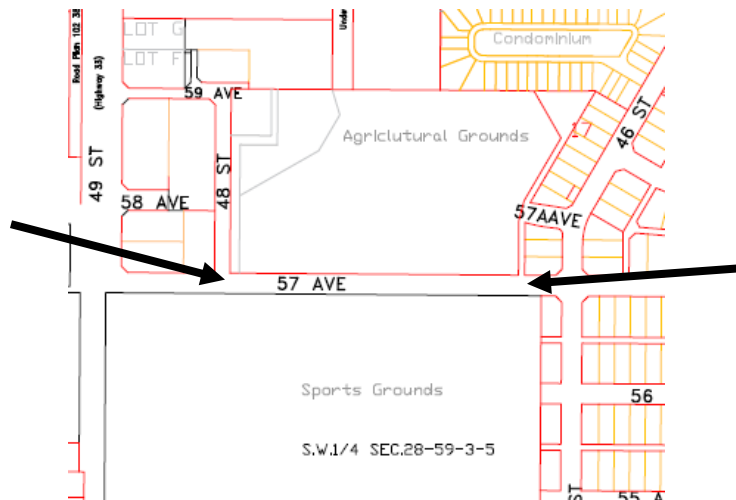
For Town Council to consider a request to temporarily close a portion of 57<sup>th</sup> Avenue.

## 2.0 BACKGROUND AND DISCUSSION:

The Barrhead Society will be hosting a Demolition Derby event in Town on July 27<sup>th</sup>. Their office has requested the temporary closure of a portion of 57<sup>th</sup> Avenue from 48<sup>th</sup> street to 46<sup>th</sup> street in order to accommodate their event.

In accordance with the Town's Road Closure Policy No. 32-010 "any new requests for road closures will be presented to Council for approval...."

Below is the proposed avenue closure in question:



### **3.0 ALTERNATIVES:**

- 3.1 Council approves the request from the Barrhead Exhibition Association & Agricultural Society to temporarily close a portion of 57<sup>th</sup> Avenue from 48<sup>th</sup> street to the lane west of 46<sup>th</sup> street for their event scheduled to be held on July 27<sup>th</sup>, 2024 from 8:00 a.m. to 7:00 p.m.
- 3.2 Council denies the request from the Barrhead Exhibition Association & Agricultural Society to temporarily close a portion of 57<sup>th</sup> Avenue from 48<sup>th</sup> Street to the lane west of 46<sup>th</sup> Street for their event scheduled for July 27<sup>TH</sup>, 2024.

### **4.0 FINANCIAL IMPLICATIONS:**

Should Council authorize the request the Town's Public Works Department or Parks and Recreation Department would be required to arrange for barricades and applicable temporary signs.

### **5.0 INTERDEPARTMENTAL IMPLICATIONS:**

Not Applicable

### **6.0 SENIOR GOVERNMENT IMPLICATIONS:**

Not Applicable

### **7.0 POLITICAL/PUBLIC IMPLICATIONS:**

The Society is anticipating approximately 3,000 attendees for their event.

### **8.0 ATTACHMENTS:**

- 8.1 Special Event Application from the Barrhead Exhibition Association & Agricultural Society.

### **9.0 RECOMMENDATION:**

- (a) Council approves the request from the Barrhead Exhibition Association & Agricultural Society to temporarily close a portion of 57<sup>th</sup> Avenue from 48<sup>th</sup> street to the lane west of 46<sup>th</sup> street for their event scheduled to be held on July 27<sup>th</sup>, 2024 from 8:00 a.m. to 7:00 p.m.
- (b) Council amend Road Closure Policy Number 32-010 by including the Demolition Derby on an annual basis for 57<sup>th</sup> Avenue from 48<sup>th</sup> street to the lane west of 46<sup>th</sup> street.

(original signed by the CAO)

Edward LeBlanc - CAO

## SPECIAL EVENT APPLICATION

Date: July 18, 2024

### APPLICANT INFORMATION:

Applicant: Barrhead Exhibition Association & Agricultural Sociey Phone No.: \_\_\_\_\_

Cell No. \_\_\_\_\_ email: \_\_\_\_\_

Address: Box 4268 Barrhead, AB Postal Code: T7N1A3

### EVENT INFORMATION:

Event Location Ag grounds @ 4802 57 Ave Barrhead, AB

Type of Event – please provide information:

Demolition Derby

Number of attendees anticipated at the event: 3000

Event Date: July 27, 2024 Time: from 12:00 pm to 2:00 am

Road Closure required? Yes  No  Closure Times: from 8:00 am to 7:00 pm  
(If yes, please provide a map of the location of the requested road to be closed)

It is recommended that the request be provided to the Town a minimum of 60 days prior to the event in order to allow for review by Town staff and/or Town Council.

*The personal information on this form is collected under Section 33 of the FIOP Act and amendments thereto.*

## SPECIAL EVENT CHECK LIST

	YES	NO	
Will you be erecting any structures/tents? Will you be using/installing electricity or gas/propane services?		X	If yes a fire safety codes inspection maybe required please contact the Barrhead Fire Department to arrange.
Selling or giving away food?	X		If yes a food handling permit from Alberta Health Services may be required. Contact AHS for information and confirmation.
What type of first aid will be available to participants, has emergency access for police, fire, ambulance been planned for and confirmed.	X		Please provide information (i.e. tent, kit onsite EMT, emergency access /exit locations)  Ambulance will be on site
Will you have inflatable's (i.e. bouncy castles) on site?	X		If yes ensure you include on your insurance as well as a plan in place to secure the inflatable in case of strong winds.
Will barricades and garbage cans, and/or table and chairs be required to be provided by the Town?	X		If yes please contact the recreation department for availability.
Will Alcohol be available at the event? (Note: smoking/vaping of cannabis shall not be permitted in or on any public land or facility.)	X		If yes ensure a liquor license from AGLC has been obtained and the required number of personal are on site to monitor the area where alcohol is served.
Will security be available to ensure the safety of participants and compliance with any Provincial Legislation or Town bylaws?	X		Please provide information.  Independent Security has been hired
Will Volunteers be available for setup and cleanup?	X		

**Be advised there may be a cost associated for the use of Town equipment, resources and/or facilities needed to accommodate the event.**

Please return this form together with your application and any supporting information to the Town of Barrhead for processing.

# REQUEST FOR DECISION

**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** July 24, 2024

**Re:** Temporary Road Closure Request – Barrhead Exhibition Association & Agricultural Society

## 1.0 PURPOSE:

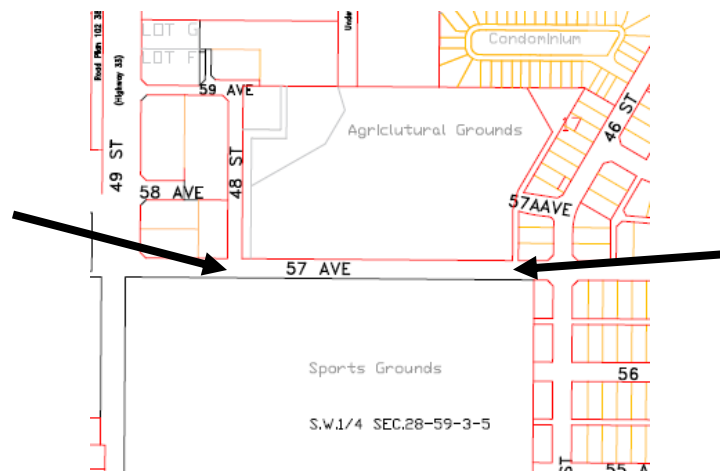
For Town Council to consider a request to temporarily close a portion of 57<sup>th</sup> Avenue.

## 2.0 BACKGROUND AND DISCUSSION:

The Barrhead Society will be hosting the Wildrose Rodeo Finals in Town from September 19 – September 22<sup>nd</sup>, 2024. The Society has requested the temporary closure of a portion of 57<sup>th</sup> Avenue from 48<sup>th</sup> street to 46<sup>th</sup> street in order to accommodate their event.

In accordance with the Town’s Road Closure Policy No. 32-010 “any new requests for road closures will be presented to Council for approval....”

Below is the proposed avenue closure in question:



**3.0 ALTERNATIVES:**

- 3.1 Council approves the request from the Barrhead Exhibition Association & Agricultural Society to temporarily close a portion of 57<sup>th</sup> Avenue from 48<sup>th</sup> street to the lane west of 46<sup>th</sup> street from September 18<sup>th</sup> at 5:00 p.m. to September 22<sup>nd</sup> at 9:00 p.m. for the Wildrose Rodeo Finals event.
- 3.2 Council denies the request from the Barrhead Exhibition Association & Agricultural Society to temporarily close a portion of 57<sup>th</sup> Avenue from 48<sup>th</sup> Street to the lane west of 46<sup>th</sup> Street for their event scheduled for September 19<sup>th</sup> – September 22<sup>nd</sup>, 2024.

**4.0 FINANCIAL IMPLICATIONS:**

Should Council authorize the request the Town’s Public Works Department or Parks and Recreation Department would be required to arrange for barricades and applicable temporary signs.

**5.0 INTERDEPARTMENTAL IMPLICATIONS:**

Not Applicable

**6.0 SENIOR GOVERNMENT IMPLICATIONS:**

Not Applicable

**7.0 POLITICAL/PUBLIC IMPLICATIONS:**

The Society is anticipating approximately 1,000 attendees per day for their event.

**8.0 ATTACHMENTS:**

- 8.1 Special Event Application from the Barrhead Exhibition Association & Agricultural Society.

**9.0 RECOMMENDATION:**

- (a) Council approves the request from the Barrhead Exhibition Association & Agricultural Society to temporarily close a portion of 57<sup>th</sup> Avenue from 48<sup>th</sup> street to the lane west of 46<sup>th</sup> street from September 18<sup>th</sup> at 5:00 p.m. to September 22<sup>nd</sup> at 9:00 p.m. for the Wildrose Rodeo Finals event.
- (b) Council amend Road Closure Policy Number 32-010 by including the Wildrose Rodeo Finals on an annual basis for 57<sup>th</sup> Avenue from 48<sup>th</sup> street to the lane west of 46<sup>th</sup> street.

(original signed by the CAO)  
Edward LeBlanc - CAO

## SPECIAL EVENT APPLICATION

Date: July 18, 2024

### APPLICANT INFORMATION:

Applicant: Barrhead Exhibition Association & Agricultural Society Phone No.: \_\_\_\_\_

Cell No. \_\_\_\_\_ email: \_\_\_\_\_

Address: Box 4268 Barrhead, AB Postal Code: T7N1A3

### EVENT INFORMATION:

Event Location Ag grounds - 4802 57 Ave and Barrhead Agrena - 5607 47 St

Type of Event – please provide information:

Wildrose Rodeo Finals

Number of attendees anticipated at the event: 1000 each day

Event Date: Sept 19 - 22, 2024 Time: from 7:00pm to 6:00pm

Road Closure required? Yes  No \_\_\_\_\_ Closure Times: from as below to as below

(If yes, please provide a map of the location of the requested road to be closed)

Sept 18, 2024 @ 5:00pm to Sept 22, 2024 9:00pm

It is recommended that the request be provided to the Town a minimum of 60 days prior to the event in order to allow for review by Town staff and/or Town Council.

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## SPECIAL EVENT CHECK LIST

	YES	NO	
Will you be erecting any structures/tents? Will you be using/installing electricity or gas/propane services?		X	If yes a fire safety codes inspection maybe required please contact the Barrhead Fire Department to arrange.
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What type of first aid will be available to participants, has emergency access for police, fire, ambulance been planned for and confirmed.	X		Please provide information (i.e. tent, kit onsite EMT, emergency access /exit locations)  Ambulance on site
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Will barricades and garbage cans, and/or table and chairs be required to be provided by the Town?	X		If yes please contact the recreation department for availability.
Will Alcohol be available at the event? (Note: smoking/vaping of cannabis shall not be permitted in or on any public land or facility.)	X		If yes ensure a liquor license from AGLC has been obtained and the required number of personal are on site to monitor the area where alcohol is served.
Will security be available to ensure the safety of participants and compliance with any Provincial Legislation or Town bylaws?	X		Please provide information.  Independent Security has been hired
Will Volunteers be available for setup and cleanup?	X		

**Be advised there may be a cost associated for the use of Town equipment, resources and/or facilities needed to accommodate the event.**

Please return this form together with your application and any supporting information to the Town of Barrhead for processing.