



AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, FEBRUARY 27, 2024 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

Barrhead....a quality community....giving a quality lifestyle

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – February 13, 2024
4. Public Hearings
 - (a) There are no Public Hearings
5. Delegations
6. Old Business
 - (a) Taxi Bylaw No. 02-2024
7. New Business
 - (a) Awarding Tender – 49th Street Reconstruction (Report to be distributed at the time of the Council Meeting)
8. Reports
 - (a) Council Reports

9. Minutes
 - (a) Community Futures Yellowhead East – January 18, 2024
 - (b) F.C.S.S. Meeting Minutes dated December 21, 2023

10. Bylaw
 - (a) Bylaw 03-2024 Fees and Rates Amending Bylaw

11. Correspondence Item

12. For the Good of Council

13. Tabled Items

14. Closed Session
 - (a) Land – Pursuant to Section 16 of the FOIP Act
 - (b) Legal – Pursuant to Section 24(1) of the FOIP Act

15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, FEBRUARY 13, 2024,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, A. Oswald and D. Smith

Officials: Ed LeBlanc, CAO and Cheryl Callihoo, Director of Development & Legislative Services

OTHERS: Tim Shoults, VP Great West Media

ABSENT

Mayor McKenzie and rest of Council observed a moment of silence in respect to the recent passing of Mr. Bob Lee, previous Town Councillor from 1983-1989.

CALL TO ORDER

Mayor McKenzie called the meeting to order at 5:31 p.m.

AGENDA

The agenda was reviewed.

038-24

Moved by Cr. Klumph that the agenda be accepted as presented.

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of January 23, 2024, were reviewed.

039-24

Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of January 23, 2024 be approved as presented.

CARRIED UNANIMOUSLY

DELEGATION

ENTERED

Cpl. Vicente entered the Chambers at 5:32 pm.

Cpl. Vicente reported on the anticipated delivery of drone equipment and the required training for the RCMP.

Cpl. Vicente, review and discuss the community's quarterly Crime Statistics Report along with the priorities for the RCMP's upcoming 2024-2025 Annual Performance Plan.

040-24

Moved by Cr. Klumph that Council accepts Cpl. Filipe Vicente presentation on the Barrhead Provincial Detachment Crime Statistics Report from October 1st- December 31st: 2019-2023, as information.

CARRIED UNANIMOUSLY

041-24

Moved by Cr. Klumph that Council accept Cpl. Filipe Vicente presentation on the proposed 2024-2025 RCMP Annual Performance Plan and identifies Offender Management and RCMP visibility as the Town's main priorities for the Annual Plan.

CARRIED UNANIMOUSLY

EXITED

Cpl. Vicente exited the Chambers at 6:09 pm.

**THE BARRHEAD
COMMUNITY PROGRAM**

For Council to consider a financial request from The Barrhead Community Program and Resource Guide Committee.

042-24 Moved by Cr. Kluin that Council approves the donation of \$1,000.00 to The Barrhead Community Program and Resource Guide Committee for the Committee's Community Program and Resource Guide with the funds to be desired from the Recreation Services Advertising Budget.

CARRIED UNANIMOUSLY

**APPOINTMENTS TO
LOCAL ASSESSMENT
REVIEW BOARD AND
COMPOSITE ASSESSMENT
REVIEW BOARD**

A request from Capital Regional Assessment Services Commission (CRASC) to appoint the Assessment Review Board Members.

043-24 Moved by Cr. Assaf that Council appoints Darlene Chartrand, Sheryl Exley, Tina Groszko, Stewart Henning, Richard Knowles, Denis Meier and Raymond Ralph to the Town of Barrhead's Local Assessment Review Board and the Composite Assessment Review Board.

CARRIED UNANIMOUSLY

044-24 Moved by Cr. Klumph that Council appoints Raymond Ralph as the Chairman of the Town of Barrhead's Local Assessment Review Board and the Composite Assessment Review Board.

CARRIED UNANIMOUSLY

045-24 Moved by Cr. Assaf that Council appoints Gerryl Amorn as the Assessment Review Board Clerk to the Town of Barrhead's Local Assessment Review Board and the Composite Assessment Review Board.

CARRIED UNANIMOUSLY

**BANK
STATEMENT**

The Monthly Bank Statement for the month ended January 31, 2024, was received.

046-24 Moved by Cr. Oswald that Council approve the Monthly Bank Statement for the month ended January 31, 2024, as presented.

CARRIED UNANIMOUSLY

**COUNCIL
REPORTS**

The following Reports to Council as of February 13, 2024, were reviewed:

- Agricultural Society
- Barrhead & District Social Housing Association
- Twinning Committee
- CAO's Report
- Council Action List to January 23, 2024

047-24 Moved by Cr. Kluin that the following Reports to Council as of February 13, 2024, be accepted as information and as presented:

- Agricultural Society
- Barrhead & District Social Housing Association
- Twinning Committee

CARRIED UNANIMOUSLY

048-24 Moved by Cr. Smith that the CAO's Report be accepted as information.

CARRIED UNANIMOUSLY

049-24 Moved by Cr. Klumph that the Council Action List to January 23, 2024 be accepted as information.

CARRIED UNANIMOUSLY

MINUTES TO COUNCIL

The following Minutes to Council were reviewed:

- Barrhead & District Social Housing Association Meeting- November 30, 2023
- Community Futures Yellowhead East- December 21, 2023

050-24 Moved by Cr. Oswald that the following meeting minutes be accepted as information and as presented.

- Barrhead & District Social Housing Association Meeting- November 30, 2023
- Community Futures Yellowhead East – December 21, 2023

CARRIED UNANIMOUSLY

BYLAW 02-2024 TAXI BYLAW

For Council to consider passing all three readings to the proposed Taxi Bylaw 02-2024.

051-24 Moved by Cr. Smith that Council passes the first reading of Bylaw 02-2024, Taxi Bylaw, as presented.

CARRIED UNANIMOUSLY

052-24 Moved by Cr. Klumph that Council passes the second reading Bylaw 02-2024, Taxi Bylaw, as presented.

CARRIED UNANIMOUSLY

053-24 Moved by Cr. Klumph that third reading of Bylaw 02-2024, Taxi Bylaw be tabled for the next Council meeting.

CARRIED UNANIMOUSLY

CORRESPONDENCE ITEM

The following correspondence item was reviewed:

Letter dated January 30, 2024 from Alberta Health Services, regarding the Alberta Medical First Response (MFR) Program financial support available to the Town of Barrhead for the 2023-2024 fiscal year in the amount of \$10,648.00.

054-24 Moved by Cr. Smith that Council accepts the letter dated January 30, 2024 from Alberta Health Services, regarding the Alberta Medical First Response (MFR) Program Financial support available for the 2023-2024 eligible MFR partners in the amount of \$10,648.00, as information

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Assaf commended a Town Staff member for their efforts for organizing a Scavenger Hunt activity for the upcoming Family Day event.

ADJOURN

055-24 Moved by Cr. Klumph that the Council Meeting be adjourned at 6:48 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc

REQUEST FOR DECISION

To: Town Council
From: Edward LeBlanc, CAO
cc: File
Date: February 27, 2024
Re: Third Reading of Draft Taxi Bylaw No. 02-2024

1.0 PURPOSE:

For Council to consider passing third reading to the draft Taxi Bylaw No. 02-2024.

2.0 BACKGROUND AND DISCUSSION:

During the November 28, 2023 Council Meeting, Council discussed the taxi service for the Town of Barrhead.

After the initial discussion, Council passed the following motion:

Moved by Cr. Kluin that Council instruct Administration to research on taxi services from other communities and report back at a future Council Meeting.

(Resolution No. 363-23)

Administration presented the requested report to Council on January 23, 2024 at which time, Council passed the following resolution:

Moved by Cr. Kluin that Council direct administration to prepare a taxi bylaw for the Town of Barrhead and present it at a future Council Meeting.

(Resolution No. 027-24)

The draft Bylaw was presented to Council during their meeting of February 13, 2024. After some discussion Council passed first and second reading of the Bylaw and passed another resolution to table the bylaw until the next meeting, as Council requested further information/clarification, specifically to Section 7 and 11.

The following is the information Administration gathered from other municipalities in relation to advertisement on the exterior of a taxi:

- The City of Canmore does not allow advertising on the exterior of a taxi
- The Town of Bonnyville allows it at the discretion of the business licensing officer
- Town of Strathmore lettering identifying taxi is 5cm and they allow advertising on the roof and back window only
- The Town of Westlock lettering is 2in and they do not allow advertising on exterior of taxi
- Town of Hinton - the height of the letters is a minimum of not less than 5in and advertising is allowed on the roof of the cab only
- Town of Slave Lake – no letter size requirement in bylaw and no advertising allowed on the cab
- City of Lacombe – no letter size requirement in bylaw and advertising on the roof only (their bylaw is over 20 years old)
- The City of Wetaskiwin does not allow advertising on exterior of taxi
- The Regional Municipality of Wood Buffalo (Fort McMurray) does not allow exterior advertising
- The City of Edmonton allow only the identification of the taxi company on the exterior of the vehicle.

Based on the discussion and the general direction Council was leaning towards, Administration further revised the draft bylaw. For ease of reference and convenience, any proposed deletions to the attached draft bylaw are seen with a strikethrough and any proposed new wording is highlighted in yellow.

3.0 ALTERNATIVES:

- 3.1 Council pass third reading to the draft Taxi Bylaw No. 02-2024, as presented.
- 3.2 Council instructs Administration to revise the proposed Taxi Bylaw No. 02-2024, as directed and pass third reading.
- 3.3 Council tables the third reading of draft Taxi Bylaw No. 02-2024, and instructs Administration to provide further information and bring back the information at the next Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

Minimal

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not applicable.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not applicable.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Should Council pass this bylaw it would prove some quality assurance for the general public when using a local taxi.

8.0 ATTACHMENTS:

8.1 Draft and revised Taxi Bylaw No. 02-2024.

9.0 RECOMMENDATION:

Council pass third reading to the draft Taxi Bylaw No. 02-2024, as presented.

(original signed by the CAO)
Edward LeBlanc
CAO

BYLAW 02-2024

TAXI BYLAW

BEING A BYLAW OF THE TOWN OF BARRHEAD TO PROVIDE FOR THE LICENSING, CONTROL AND REGULATION OF ALL TAXI BUSINESSES WITHIN THE TOWN OF BARRHEAD

WHEREAS, pursuant to Section 7(e) of the Municipal Government Act RSA 2000, a Council may pass bylaws for municipal purposes respecting businesses, business activities and persons engaged in business; and

WHEREAS, pursuant to the Municipal Government Act, a Council may pass bylaws for municipal purposes respecting the enforcement of bylaws made under the *Municipal Government Act* or any other enactment including any or all matters listed therein; and

WHEREAS, pursuant to Section 7 and 8 of the Municipal Government Act, a Council may pass bylaws for:

- (a) the safety, health and welfare of people and the protection of people and property;
- (b) transport and transportation systems;
- (c) businesses, business activities, and persons engaged in business;
- (d) the regulation of businesses, activities, and industries;
- (e) licenses, permits and approvals;
- (f) enforcement of bylaws.

NOW THEREFORE, the Council of the Town of Barrhead, in the Province of Alberta, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. TITLE

This bylaw may be cited as the Town of Barrhead “Taxi Bylaw”.

2. DEFINITIONS

- a) Act** means the Municipal Government Act, as amended or replaced from time to time.
- b) Applicant** means a person who applies for a license or renewal of a license required by this Bylaw.
- c) Business License** means a license on an approved form for the purposes of allowing a business to operate within the corporate limits of the Town of Barrhead.
- d) Business Location** means the premises used or occupied by any person in the conduct of a Taxi Business.

- e) **CAO** means the Chief Administrative Officer of the Town of Barrhead
- f) **Criminal Records Check** means a criminal record check obtained from the Royal Canadian Mounted Police or another Police Service in the Province of Alberta.
- g) **Double Parking** means the parking of a motor vehicle upon a municipal road parallel to a motor vehicle beside the edge of a municipal road.
- h) **Driving Record** means the driving record of a motor vehicle driver issued by or under the authority of the Province of Alberta.
- i) **Highway** means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle-way, sidewalk or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of motor vehicles but does not include a place declared by regulation not to be a Highway.
- j) **License Fee** means a fee payable for a Taxi License as established by this bylaw.
- k) **Licensing Officer** means an officer appointed by the Town and authorized to enforce the provisions of this bylaw and shall include, the business license officer, a Peace Officer or Bylaw Enforcement Officer.
- l) **Non-Resident Taxi Business** means a taxi business licensed to operate in another Municipality.
- m) **Owner** means a person who is the registered owner of a motor vehicle and shall include any person renting a motor vehicle or having the exclusive use of a motor vehicle under a lease that has a term of more than thirty (30) days or otherwise having the exclusive use of a motor vehicle for a period of more than thirty (30) days.
- n) **Operator** means a person who drives or is in actual physical control of a motor vehicle.
- o) **Peace Officer** means a member of the Royal Canadian Mounted Police, a member of a Municipal Police Force, a Peace Officer pursuant to the Peace Officer Act, a Bylaw Enforcement Officer, or a Traffic Sherriff.
- p) **Person** means an individual, group of individuals, partnership, corporation or association and a natural person or body corporate and includes a partnership, a group of Persons acting in concert or an association unless the context explicitly or by necessary implication otherwise requires.
- q) **Revoke** means to annul by recalling or taking back.
- r) **Rideshare Service** means a ride-hailing service where drivers operate in a taxi-like fashion generally booked in real time over the internet for the purposes of this Bylaw rideshare and taxi business shall mean the same.

- s) **Taxi Business** means a business providing commercial transportation to passengers in a vehicle with a seating capacity of less than 11 persons.
- t) **Taxi License** means a license issued pursuant to the Town of Barrhead Business License Bylaw and shall include a taxi, limousine, rideshare business license.
- u) **Town** mean the Town of Barrhead in the Province of Alberta.
- v) **Town Council** means the Council of the Town of Barrhead

3. BUSINESS SUBJECT TO TAXI LICENSE

1. All taxi business licenses issued pursuant to this Bylaw shall expire on December 31 of each year.
2. Notwithstanding any other provision in this Bylaw; a license shall not be required of a taxi business carried on by the Government of Canada, the Government of Alberta or the Town of Barrhead nor shall a license be required by a person or business if any Federal or Provincial enactment exempts such person or business from requirements of a municipal license.
3. With the exception of 3(2) above, no person shall carry on a taxi business without having a valid taxi business license.

4. TAXI VEHICLE DEEMED COMMERCIAL VEHICLE/VEHICLE INSPECTIONS

1. Any vehicle being used as a taxi vehicle shall be considered a commercial vehicle and is subject to comply with section 19 of the Provincial Vehicle Inspection Regulation.
2. Every taxi business license holder shall ensure that every taxi vehicle, has a complete commercial vehicle safety inspection completed by a licensed mechanic. All costs of the mechanical inspection shall be paid by the applicant and a copy of the inspection certificate shall be provided to the Town of Barrhead.
3. Where a Peace Officer believes, on reasonable and probable grounds, that an offence has been committed under this Bylaw in relation to a taxi vehicle, a rideshare service vehicle, the Peace Officer may seize that vehicle and cause it to be removed and stored at a suitable location at the expense of the applicant.

5. EXEMPTIONS

1. No Taxi Business License is required by:

- a) A non-resident taxi business whose only business activity is the dropping off or picking up residents of the Town of Barrhead to take them to or drop them off in another Municipality.
 - b) Any person who is an employee of another person who holds a Business License or a person or other entity not required to obtain a license pursuant to this Section, unless otherwise provided for in this Bylaw;
2. For the purposes of section 5(1)(b) an “employee” is a person who is paid a salary or wage or a person who may be classified as a volunteer.

6. PROCEDURE FOR ISSUANCE OF A TAXI BUSINESS LICENSE

1. Form of Application:

- a) An applicant for a taxi business license shall make application to the Town on the prescribed form, furnishing such information as the form shall require and such additional information as the Town may require including but not limited to:
 - i) evidence of public liability insurance;
 - ii) current Alberta drivers license shall be required in connection with the carrying out of a Taxi Business;
 - iii) any certificate or other approval required by a provision of this Bylaw in respect of the Taxi Business;
 - iv) the business license fee payable in respect of the business as established by the Town in the Fees and Rates Bylaw;
 - v) a list of all drivers to be employed or engaged by the taxi business or otherwise used in the taxi business, including their full names, addresses and Alberta Driver’s license number;
 - vi) a list of the vehicles to be used by the taxi business along with a commercial vehicle safety inspection certificate with respect to each vehicle as prescribed by the Licensing Officer on the prescribed form, completed and passed by a licensed mechanic within the period of two (2) weeks prior to the date of application;
 - vii) such additional information which the Licensing Officer may request
 - viii) Proof of Alberta Class 2, 3 or 4 Operator’s License including a driver abstract dated within 30 days of the application;
 - ix) To assure suitability of an applicant for a taxi license any person

applying for a license shall be required to supply the Licensing Officer with a current, within 90 Days of the application, Criminal Records Check.

7. TAXI VEHICLES

1. The Town of Barrhead formally accepts the standards of motor vehicle equipment as set out and specified by the *Traffic Safety Act Vehicle Equipment Regulation*.
2. Identification of taxi vehicles
 - a) ~~Each taxi vehicle owned and operated by the applicant shall prominently display on both sides and the back of its exterior the name and phone number of the taxi business.~~
 - a) Every taxi vehicle owned and operated by the applicant shall ensure that each taxi vehicle has identification prominently displayed on the rear and exterior side of each vehicle the name and phone number of the taxi business in lettering not less than two inches (2”) in height; and shall only be used on the taxi vehicle for which it was issued; and shall be removed promptly when the taxi vehicle ceases to meet the requirements under this Bylaw.
 - c) If a vehicle licensed as a taxi vehicle ceases to be licensed as a taxi for any reason, the applicant shall ensure that all markings upon or within it, which serve to identify it as a taxi vehicle, are removed within seven (7) days of the date on which it ceases to be licensed as a taxi.
 - d) No person shall operate a taxi vehicle that is no longer in use as a taxi vehicle until the markings as established in this section are removed.

8. REQUIREMENTS OF A TAXI BUSINESS

1. No person shall use a license, or allow it to be used by any other person or with respect to any vehicle, other than the one for which the license was issued.
2. The applicant shall ensure that all taxi vehicles, rideshare vehicles owned by or affiliated with that person’s business are clean, in good condition to the satisfaction of the Town and mechanically maintained so as to be safe and suitable for use by the public.
3. The applicant shall inform the Town within seventy-two (72) hours of any addition to or deletion from either the list of Taxi vehicles or Chauffeurs used by the Taxi Business.

4. The applicant must visibly display their fee schedule in all taxi vehicles, rideshare vehicles in a conspicuous place so as to be visible to the passengers.

9. AUTHORITY OF THE BUSSINESS LICENSING OFFICER OR PEACE OFFICER

1. Should the Licensing Officer or a Peace Officer become aware that the list of those employed or engaged by the Taxi Business is not accurate no further Taxi Business Licenses will be issued until the list is updated by the Taxi Business.
2. All licenses issued are subject to the Land Use regulations in force in the Town and the issuance of a license shall not be deemed as approval to carry on a Taxi Business in or on any premises in contravention of such regulations. In any case, where a license is granted to a person to carry on a Taxi Business in or on premises where such activity is not permitted by the Land Use regulations of the Town, the Town shall forthwith cancel the license.
3. No person shall obstruct or interfere with any inspection that may be required or carried out pursuant to this Bylaw.
4. No person shall provide false information on a commercial vehicle safety inspection certificate to a License Officer or Peace Officer.
5. Upon the completion of a commercial vehicle safety inspection, the Certificate shall be delivered directly to the Town office and a copy of which shall be kept in the Taxi vehicle.
6. A Taxi Business License holder shall at all times:
 - a) ensure that the taxi vehicle is clean and in good interior condition; and
 - b) ensure that all taxi vehicles meet the standard as set out in the commercial vehicle safety inspection report, so that it is safe, fit and suitable for use as a Taxi.
7. No person shall operate or permit the operation of a taxi vehicle for which a commercial vehicle safety inspection has not been passed by a licensed mechanic within the required inspection period.
8. Any person shall, upon demand of a Licensing Officer or a Peace Officer, produce any permit, identification card, registration card, license or other document which he may be, from time to time, required to produce or have in his possession or which has been issued to him pursuant to this Bylaw.

9. Any person who fails or refuses to produce any permit, identification card, registration card, license or other document as required shall be guilty of an offence.
10. Every Taxi Business License holder shall report to the Licensing Officer any collision causing damage to his or her vehicle no later than seventy-two (72) hours after the collision. The Taxi vehicle license shall be suspended until any physical damage to the vehicle has been repaired and a commercial vehicle safety inspection is completed by a Licensed Mechanic.
11. ~~No Taxi Business License holder shall display, permit, suffer or allow the displaying of any advertising material upon the exterior of a Taxi vehicle other than material identifying the Taxi Business.~~

Advertising material on taxi cabs shall be restricted to roof top advertising display units which may be placed on the roof of a taxi provided that:

- a) signs must be standard manufactured units;
- b) advertising messages do not exceed forty (40) centimeters in height.

12. A Licensing Officer or a Peace Officer may at any time inspect any taxi vehicle to determine the following:
 - a) the validity of the taxi license;
 - b) the validity of the drivers license;
 - c) the mechanical condition of the vehicle; or
 - d) the standards of repair and cleanliness of the vehicle.
13. No person shall operate or permit the operation of a taxi or rideshare vehicle that does not meet the standards of repair and cleanliness prescribed by this Bylaw.
14. All taxi business licenses shall expire at midnight on December 31st of each year.

10. DOUBLE PARKING TAXI VEHICLES

1. No person shall double park a taxi vehicle on any highway within the Town except for the purpose of actively loading and unloading customers and for no longer than ten (10) minutes.
2. Any person who double parks a taxi vehicle shall take all steps to assure they do not obstruct other traffic on the highway.

11. OFFENCE AND PENALTY

- a) Any person or Business who contravenes, through direct action or omission, any section, sub-section, or other provision of this Bylaw is guilty of an offense.

First Offense	\$200.00
2nd & Subsequent Offenses	\$400.00

In addition, each offense shall include those costs associated with the enforcement and prosecution of the offense.

- b) In the case where the specific offense is related to the non-payment of a business license fee as established within the Rates and Fees Bylaw, the outstanding fee will, in addition to the penalties set out by this Bylaw, be required to be paid as part of penalty imposed.

12. VICARIOUS LIABILITY

- a) In this Bylaw, employees, employers, principals, and agents, are each severally liable and each guilty of the offence for any contravention of or any failure to comply with this Bylaw committed in the course of employment or in the course of the agent’s exercising powers or performing duties on behalf of their principal. When a corporation contravenes or fails to comply with this Bylaw, every principal, director, officer, manager, employee or agent of the corporation who authorized, assented to, acquiesced, or participated in the act or omission that constitutes the offence is severally liable and guilty of the offence.
- b) In this Bylaw, the operator and the owner(s) of any vehicle are each severally liable and each guilty of the offence if either of them contravenes or fails to comply with this Bylaw in relation to any such vehicle. In this section, “owner” has the same definition as is used in the *Traffic Safety Act*, RSA 2000, c T-6, and all amendments thereto.

13. MUNICIPAL – VIOLATION TAGS

- a) A Peace Officer is hereby empowered and authorized to enforce the provisions of this Bylaw and may issue either a Municipal Tag, or a Violation Ticket, for the purposes of enforcing this Bylaw.
- b) A municipal tag issued pursuant to this Bylaw shall be in such form as directed from time to time by the CAO, and shall state the provision of the Bylaw which is alleged to have been contravened, the amount payable as a voluntary payment, which amount will be in accordance with Section 11 of this Bylaw, and the amount of time within which a voluntary payment may be made to the Town.
- c) If a person to whom a municipal tag was issued makes a voluntary payment is made to the Town within the time period provided for by a municipal tag, the

person to whom the municipal tag was issued shall not be liable to prosecution in respect of the contravention of this Bylaw for which the municipal tag was issued.

- d) Nothing in this Bylaw, including the issuance of a municipal tag, prevents a Peace Officer from issuing a violation ticket pursuant to either Part 2 or Part 3 of the Provincial Offences Procedure Act, R.S.A. 2000, c.P-34, as amended, either in lieu of a municipal tag, or at any time before or after a municipal tag has been issued.

14. RIGHT TO APPEAL

- a) A taxi license holder or applicant has the right to appeal to the CAO the decision of the Licensing Officer, made pursuant to this Bylaw.
- b) An appeal of the decision of the Licensing Officer must be made within 30 days of the date of his/her decision. An appeal must be in writing, must include a copy of the Licensing Officer's notification, and must include the reasons for the appeal.
- c) The CAO may, after receiving the appeal, and hearing the evidence that it considers relevant, take any of the following steps:
 - i) direct that a taxi business license be issued to the applicant
 - ii) uphold the refusal to grant a taxi business license
 - iii) direct that the revocation of the taxi business license be struck down
 - iv) uphold the revocation of the business license
- d) The decision of CAO is binding on all parties involved.

15. ADMINISTRATION

- a) Wherever the singular or masculine is used throughout this Bylaw, the same shall be construed as meaning the plural or feminine respectively as the context may require.
- b) It is the intention of Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of Town Council that if any provisions of this Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.
- c) Where the provisions of this Bylaw conflict with any other Bylaw enacted by The Town of Barrhead, the provisions of this Bylaw shall apply.

This Bylaw shall come into effect on the final reading thereof.

Read a first time this 13th day of February, A.D., 2024

TOWN OF BARRHEAD

Mayor, Dave McKenzie

CAO, Edward LeBlanc

Read a second time this 13th day of February, A.D., 2024.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

CAO, Edward LeBlanc

Read a third time this _____ day of _____, A.D., 2024
and passed.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

CAO, Edward LeBlanc

**COUNCIL REPORTS
AS OF FEBRUARY 27, 2024**

		Meeting (since last council)
Agricultural Society	Cr. Oswald (Alt. Cr. Kluin)	_____
Barrhead Accessibility Coalition	Cr. Kluin	_____
Barrhead Cares Coalition	Cr. Assaf	_____
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	<u> X </u>
Barrhead Attraction & Retention Committee	Mayor McKenzie	_____
Barrhead & District Social Housing Association	Cr. Smith	_____
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith	_____
Barrhead Regional Airport Committee	Mayor McKenzie and Cr. Assaf	_____
Barrhead Regional Landfill Committee	Cr. Sawatzky and Cr. Klumph	_____
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith (Alt. Cr. Oswald)	_____
Capital Region Assessment Services Commission	Cr. Klumph	_____
Chamber of Commerce	Cr. Oswald	_____
Community Futures Yellowhead East	Cr. Assaf (Alt. Cr. Kluin)	_____
Economic Development Committee	Committee of the Whole	_____
Enhanced Policing School Resource Officer Committee	Cr. Sawatzky (Alt. Mayor McKenzie)	_____
Family & Community Support Services Society	Cr. Kluin and Cr. Oswald	<u> X </u>
Intermunicipal Collaboration Framework Committee	Cr. Assaf, Cr. Smith and Mayor McKenzie	_____
Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	_____
Municipal Emergency Advisory Commission	Cr. Assaf, Cr. Kluin and Cr. Smith	_____
Municipal Planning Commission	Cr. Assaf, Cr. Oswald and Cr. Sawatzky (Alt. Cr. Smith)	_____
Subdivision & Development Appeal Board	Cr. Klumph	_____
Twinning Committee	Cr. Klumph	_____
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	_____

Community FUTURES YELLOWHEAD EAST
CFYE Regular Board Meeting Minutes
Location: Community Futures Yellowhead East Office
Thursday January 18, 2024

In Attendance Anna Greenwood, Ty Assaf, Jim Hailes, Liz Krawiec, Michelle Jones, Serena Lapointe, Matthew Hartney, Daryl Weber, Nick Gelych

REGRETS: MARVIN SCHATZ, DAVE KUSCH, ROBIN MURRAY

1) CALL TO ORDER:	Meeting Called to Order at 1:04	
2) ADOPTION OF AGENDA:	<u>Motion# 44 Moved by Daryl Weber</u> <i>That the Agenda be accepted as presented</i>	CARRIED
3) MINUTES OF PREVIOUS MEETING:	<u>Motion # 45 Moved by Serena Lapointe</u> <i>That the minutes of the December 21, 2023, regular board meeting be accepted as presented.</i>	CARRIED
4) TREASURERS REPORT:	4.1 Budget Variance Report – As Attached 4.2 Monthly Payables Report – As Attached – Approval Signature Required. <u>Motion# 46 Moved by: Liz Krawiec</u> <i>Treasurer: Liz Krawiec made the motion to adopt the treasurers report as presented.</i>	CARRIED
5) CHAIR REPORT	<u>5.1 Board Chair Update</u> <ul style="list-style-type: none"> • Board chair provided update overview of CFNA Board efforts. • Provided an understanding of the NDA agreement requirements. • Discussion ensued around CFYE ROI 	
6) IRC REPORT	<u>6.1 Business Analyst Update – As attached,</u> <u>6.2 Follow Up from previous meeting:</u> <i>Board advised clients had been informed of boards decision to request received.</i> <u>6.3 RRRF Repayment Report – As Attached</u> <i>Board requested ongoing follow up report after deadline, confirming final repayment results.</i> 6.3 Regular Monthly Loan Client Report – As attached. Motion # 47 Moved by Daryl Weber <i>To approve IRC Report as Information</i>	CARRIED

6.3: RFD – RRRF Clients Interest Only Payments

Motion # 48 Moved by Jim Hailes

Board made the motion to allow CFYE business analyst with the discretionary ability to, offer RRRF loan clients, as deemed necessary, with an option of making monthly RRRF loan re-payments, equal to a minimum of interest only + 10% of their outstanding principal balance, until November 31, 2026, understanding that the remaining principle balance will remain due as one final balloon payment on or before December 31, 2026. This provision will be provided under extreme circumstances only.

CARRIED

6.4 – Prairies Can – Messaging RRRF Loan Collections.

- Board was provided a copy of the messaging reminder coming from Prairies Can regarding the collections of RRRF loan repayments.

7) OLD BUSINESS

7.1 2024 – 2025 Operations Plan Due – January 31, 2024

Review and provide approval to the 2024-2025 Operations Plan as attached.

Motion # 49 Moved by: Daryl Weber

Board made the motion to accept the 2024-2025 Operations Plan, as amended, allowing for the final spelling and grammatical edits to be made as necessary, including the last paragraph under Section 3.0 Planning, 3.1 External and Internal Environment.

CARRIED

7.2 External Funds Investment Committee (Daryl, Serena, Ty, Nick)

Re-Discuss – Intent to consider including the proposals to be discussed in the Budget due for April 1, 2024 and the upcoming annual council presentations? Date Early or Late March. Proposals could be submitted to committee via email for review if necessary.

7.3 Lemonade Day – Confirmation on Number of Communities

7.4 CFLIP Investment Pool – Discussion

8) NEW BUSINESS

8.1 Vision 2024-2025

CFYE Strategic Planning Review Date:

April 18th possible date for the Strategic Planning Session, dependent on facilitator ability. Executive Director to look into possible facilitators and get back to board.

8.2 – Board Training – CF BC is hosting virtual Board Training again in Feb. – Information provided at meeting

Board requested information on which courses have been completed to date. Information will be shared with new Woodlands County Board Member if he wants to register.

9) EXECUTIVE DIRECTOR

9.1 Executive Director --

BSN, Lunch n Learns- Google my business , DSS, EDA training courses,

**UPDATE
STAFF REPORTS**

Financial Literacy Lunch n learns . Online Learning System, Business
Continuity & Disaster Recovery Project Update.
9.2 CED Report – As Attached For Information
9.3 DSS Report –As Attached For Information

Motion # 51 Moved by Anna Greenwood
Motion to accept staff reports as information.

CARRIED

10) CORRESPONDENCE

**Attached for Information:
EDP Zebra Program**

11) ADJOURNMENT

Motion 52 Moved by Jim Hailes
Motion to adjourn meeting at 3:58

NEXT MEETING:

**CARRIED
February 15, 2023**



February 15 2023

Regular Board Meeting Minutes

Thursday, December 21st, 2023

Present	<p>Leslie Penny – Chair Anthony Oswald – Vice Chair Albert Mast – Secretary/Treasurer Karen Gariepy – Executive Director Kay Roberts – Finance Terese Koch – Recording Secretary</p> <p>Sally Littke, Bill Lane, Paul Properzi, Tom Carroll, Dausen Kluin, Jean Loitz, Kavitha Kamalahasen, Peter Kuelken</p>	
Absent/ Regrets	<p>Bev Disterheft</p>	
	<p>1) <u>Call to Order:</u> The regular meeting of the Barrhead & District Family and Community Support Services Society was called to order by Leslie Penny at 9:37 am.</p>	
23/12-01	<p>2) <u>Acceptance of Agenda</u> – Additions/Deletions</p> <ul style="list-style-type: none"> • Addition to appoint new members to Board committees. <p>Moved by Paul Properzi to accept the agenda as amended. Seconded by Bill Lane.</p>	Carried
	<p>3) <u>Board Delegation/Presentation</u> – None at this meeting.</p>	
23/12-02	<p>4) <u>Items for Approval</u></p> <p>a) Moved by Albert Mast to accept the minutes of the Regular Board Meeting for Barrhead and District FCSS Society from October 19th, 2023. Seconded by Anthony Oswald.</p>	Carried
23/12-03	<p>b) Financial Statements for November 2023:</p>	Carried

Barrhead & District Family and Community Support Services Society
Regular Board Meeting of November 16th, 2023

Leslie Penny

Chairperson

Terese Koch

Recording Secretary

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: February 27, 2024

Re: Bylaw 03-2024 - Fees and Rates Amending Bylaw

1.0 Purpose:

For Council to approve Bylaw 03-2024, Fees and Rates Bylaw.

2.0 Background and Discussion:

Bylaw 09-2023 outlines the various fees and rates for all municipal services provided to the public.

During a regular review of Recreation Services' various rates and comparing with other surrounding communities, Administration recommends the following amendments:

Upper Meeting Room - Agrena

Community	Hourly Rate	Half Day Rate	Full Day Rate	Seating Capacity
Barrhead	51.04	102.00	153.05	20
Barrhead - recommended rate	24.04	64.08	96.21	20
Westlock	22.47	-	89.90	25
Whitecourt	25.62	-	102.52	25
Edson	20.00	-	95.24	30

All Rates excludes 5% G.S.T.

The current rental rate is the same rate for the Charles Godberson Room but that room has a much larger seating capacity of 175.

Administration simply took the average of the rate from the Town of Westlock and the Town of Whitecourt to establish the proposed new hourly and full day rental rate.

The Town of Barrhead’s current half-day rental rate represents 66.6% of the full-day rate so Administration used that percentage to establish the proposed new half-day rental fee.

Minor Baseball Diamonds – Rate per Diamond

Community	Full Day Rate (using 8 hours per day)
Barrhead	35.23
Barrhead – recommended rate	87.10
Westlock	101.60
Whitecourt	72.60
Hinton	77.00
Edson	No charge

All Rates excludes 5% G.S.T.

Similar to the proposed new upper meeting room rent, Administration used the average of the rate from the Town of Westlock and the Town of Whitecourt to establish the proposed new full day rental rate.

It has been several years since this diamond rental rate has been amended. All other diamond rental rates fall within the ranges from other surrounding communities.

For ease of reference and convenience, any proposed changes to the attached bylaw are seen with a strikethrough and any proposed new information is highlighted in yellow.

It is important to note that all the rates shown in the attached bylaw has the 5% G.S.T. included.

3.0 Alternatives:

- 3.1 That Council give all three readings to Bylaw 03-2024 - Fees and Rates Amending Bylaw.
- 3.2 Council amends the proposed Fees & Rates Amendment Bylaw 03-2024 as directed to Administration.
- 3.3 Council instructs Administration to provide further information to the proposed new Fees & Rates Amendment Bylaw 03-2024 and to bring back the information at the next Council Meeting.

4.0 Financial Implications:

Minimal

5.0 Interdepartmental Implications:

The proposed bylaw involves several municipal departments.

6.0 Senior Government Implications:

Not applicable.

7.0 Political/Public Implications:

Minimal.

8.0 Attachments:

8.1 Bylaw 03-2024 Fees and Rates Amending Bylaw

9.0 Recommendations

That Council give all three readings to Bylaw 03-2024 - Fees and Rates Bylaw.

(original signed by the CAO)
Edward LeBlanc
CAO

BYLAW 03 - 2024

A BYLAW OF THE TOWN OF BARRHEAD IN THE PROVINCE OF ALBERTA TO ESTABLISH FEES AND RATES FOR SERVICES PROVIDED BY THE MUNICIPALITY

WHEREAS, pursuant to the provisions of the Municipal Government Act, being Chapter M-26, of the Revised Statutes of Alberta, 2000, and amendments thereto, the Council may pass Bylaws for the purpose of establishing fees and rate charges for services provided by the municipality; and,

NOW THEREFORE, duly assembled in a Regular Meeting, the Council of the Town of Barrhead, in the Province of Alberta hereby enacts as follows:

1. This bylaw shall be known as the “Fees and Rates bylaw”
2. The fees and rates contained and attached as Schedule A shall form part of this bylaw and may be amended from time to time and any such amendment shall form part of this bylaw.
3. This Bylaw shall come into force and have effect from and after the date of third reading thereof.
4. 09-2023 is hereby rescinded.

Read a first time this _____ day of _____, A.D., 2024.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

CAO, Edward LeBlanc

Read a second time this _____ day of _____, A.D., 2024

TOWN OF BARRHEAD

Mayor, Dave McKenzie

CAO, Edward LeBlanc

Read a third time this _____ day of _____, A.D., 2024 and passed.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

CAO, Edward LeBlanc

SCHEDULE "A"

ADMINISTRATION SERVICES

Tax Certificate	Description	Fee-Rates
Regular	Within one working day	\$25.00
Priority	Within 2 hours of request	\$50.00
Verbal Property Information request		\$10.00

Assessment Complaints	Description	Rate-Fee
Residential 3 or fewer and farmland		\$50.00
Residential 4 or more dwellings	Variable (as noted below)	
	Assessed Value of up to \$249,999	\$200.00
	Assessed Value of between \$250,000 to \$499,999	\$400.00
	Assessed Value that exceeds \$500,000	\$650.00
Non-Residential	Variable (as noted below)	
	Assessed Value of up to \$249,999	\$200.00
	Assessed Value of between \$250,000 to \$499,999	\$400.00
	Assessed Value that exceeds \$500,000	\$650.00

Miscellaneous	Description	Rates/Fees
Historical record search	Lawyer, Engineer or Environmental request to undertake a historical record search	\$100.00
Photo Copies		\$0.25/copy
Sale of Pins		\$2.50 + tax
Fax Service		\$3.00 + \$1.00/page
Finance Charge	Any Accounts Receivable Invoices outstanding for more than 30 days	1.5% on principal amount
Sale of Maps		
Small maps	11x17	\$2.50
Large maps	2'x3'	\$5.00
Large maps	Larger than 2'x3'	\$5.00 plus \$1.00/per sq ft over
Promotional Items		
Town Flags		Rate/fee + tax
		\$100.00

ANIMAL CONTROL SERVICES

Description	Rates/Fees
Dog/Cat License -spayed/ neutered (documentation required)	\$8.00
Dog/Cat License- unspayed/unneutered	\$20.00
Service Dog	Nil
Lost/damaged license tag replacement	\$8.00
Animal shelter/impound fee	\$20.00/daily

BUSINESS LICENSE

Description	Rates-Fees
Annual (resident/non-resident)	\$125.00
Home Based Business	\$175.00
Between July 31-October 31 - 50% reduction (after November 1 annual fee to Dec 31 of following year)	
Description - Other	
Hawkers-Peddlers-door to door	\$75.00/weekly
Temporary	\$50.00/weekly
Food Vender	\$125.00/yearly
General Contractor	\$500.00

CEMETERY SERVICES

Main Section	Plot Fee	Perpetual Care Fee	Total Fee + Tax
Single Plot	\$450.00	\$100.00	\$550.00
Double Depth	\$450.00	\$100.00	\$550.00
Single Plot Child under 18	waived	\$100.00	\$100.00
Infant/Child (Eastlawn)			
¼ Plot	waived	\$25.00	\$25.00
½ Plot	waived	\$50.00	\$50.00

COLUMBARIUM NICHE (maximum of two urns per niche)

Niche Location	Cost per Niche Plus GST	Perpetual Care Plus GST	Cover Plate and engraving	Open and Close Fees
Level #1	\$1,000.00	\$100.00	Full Responsibility of purchaser. Must be purchased from and paid in full to Town of Barrhead . Must follow outline in "Inscription Details" which forms part of the Columbarium Niche Sales Contract An Administration Fee of \$100 will be added to cover plate/engraving costs.	Includes opening and closing for first internment
Level #2	\$900.00	\$100.00		Includes opening and closing for first internment
Level #3	\$800.00	\$100.00		Includes opening and closing for first internment
Level #4	\$700.00	\$100.00		Includes opening and closing for first internment
Additional Opening and Closing				\$150.00 for each weekday occurrence. + tax
				\$200.00 for weekend and statutory holidays. + tax

DEVELOPMENT (PLANNING) SERVICES

Development	Description	Rates-Fees
Permit	Residential	\$100.00
Permit	Non-residential (Commercial/Industrial/institutional)	\$150.00
Permit	Shed-fence-garage-deck	\$50.00
Permit	Discretionary-Variance- Residential	\$150.00
Permit	Discretionary-Variance-Non-residential	\$200.00
Permit	Demolition	\$50.00
Sign Permit		\$50.00
Development	Description	Rates-Fees
Appeals	Development Appeals	\$200.00
Rezoning Requests	Land Use Bylaw Amendment	\$800.00

Encroachment Agreements	Description	Assessed age	Up to 152.4m Rate/Fee	Over 152.4m Rate/Fee
Assessed age of building based on a 50-year life span All fees are applied to tax roll	Residential	Under 25%	\$100.00/year	\$150.00
		Between 25% & 50%	\$75.00/year	\$100.00
		Between 50% & 75%	\$50.00/year	\$75.00
		Over 75%	\$25.00/year	\$50.00
	Description	Assessed age	Up to 152.4m	Over 152.4m
	Commercial/Industrial	Under 25%	\$200.00	\$350.00
		Between 25% & 50%	\$150.00	\$300.00
		Between 50% & 75%	\$100.00	\$200.00
	Over 75%	\$50.00	\$100.00	
	Description	Rate/Fee		
	Fence	\$25.00/year		
	Garage/Shed	\$25.00/year		

Compliance Certificate (Real Property Report)	Description	Rate/Fee
Regular Service	Within 1 week of request	\$60.00
Priority Service	Within 2 days of request	\$100.00

FIRE PROTECTION SERVICES

Unit	Description	No. Fire Fighters	Hourly Rate	Comments
Command 1	2014-Dodge Power 3/4 Ton	1	\$150.00 \$185.00 for Prov. Highway Right-of-way	Has an enclosed topper and the ability to block, with misc. hand tools and pylons
Command 2	2010 GMC 3/4 Ton	1	\$150.00 \$185.00 for Prov. Highway Right-of-way	Has an enclosed topper and the ability to block, with hand tools and pylons
Tower 6	2009-Pierce 104 Foot Ladder/Platform	4	\$600.00 \$630.00 for Prov. Highway Right-of-way	T-6 is a 2000 GPM Pump with multiple attack lines master streams, Connection Air system and Misc Tools and Fans
Engine-33	2006-Freightliner Rosenbauer 1000 GPM pump	5	\$500.00 \$630.00 Prov. Highway Right-of-way	E-33 is a 1000 GPM pump with pre-connected attack lines and two fixed master streams with misc tools for suppression
Engine-3	1999 Freightliner Fort Gary 1000 GPM pump	5	\$500.00 \$630.00 for Prov. Highway Right-of-way	E-3 is a 1000 GPM pump with pre-connected attack lines and misc tools for suppression
Rescue-8	2011-Freightliner Rosenbauer Heavy rescue	6	\$400.00 \$630.00 for Prov. Highway Right-of-way	R-8 is a Command/Rescue unit with awning light tower Re-hab equipped with Heavy hydraulics and misc Rescue tools
Tender-34	2008-Freightliner Rosenbauer Water Tender 500 GPM pump and 1754 Gal water	2	\$400.00 \$630.00 for Prov. Highway Right-of-way	Tender-34 is a tactical tender that has a bumper mounted monitor. It can be used for Firefighting @ \$400.00 per/hr or transporting water @ \$250.00 per/hr. and one 1800Gal port-o-tank
Tender-5	2013-Kenworth Water Tender 500GPM pump and 3000 Gal Water	2	\$300.00 \$630.00 for Prov. Highway Right-of-way	Tender-5 is a Super Tender with a bumper mounted monitor
Rapid Attack Truck-1	1999 - 1 Ton Bush Truck	4	\$250.00 \$630.00 for Prov. Highway Right-of-way	RAT-1 is equipped with a 300 gal CET bush pack with class A foam and misc wild land tools, including wajax pump and chainsaw
Wildland 1	2012 Polaris Ranger 6x6 off road side by side	2	\$150.00	Wild-1 has a CET skid unit with 65 Gal of water and a 5Hp pump with the ability to secure a patient for remote access. Stored in a 30 foot Aluminum Trailer.
Fire Fighter				
Administrative time	Per/Hrs	N/A	\$75.00	Time use to enter data or perform tasks outside normal duties.
Investigative time	Per/Hrs	N/A	\$100.00	Time use by trained members to search for cause and determination of an incident

Unit	Description	Rate	Comment
Historical Search		\$50.00	Time used to look into property outstanding, orders calls to or changes recommended to the property
Bullex Prop.	Extinguisher Prop.	\$100.00 per day Max. \$500 for 14 days	Proper training and Credit card pre. Authorization for \$2,000.00
K-Size Air bottle fill		\$50.00	All bottles must be within the certified time frame.
E/D-Size Air bottle fill		\$20.00	All bottles must be within the certified time frame.
Floor Dry	Standard Floor Dry	Cost at purchase price plus 10%	Cost Per. Bag
Floor Dry	Special Bio. or Chem. Dry	Cost at purchase price plus 10%	Cost Per Bag, Pail
Foam	Class "A"	Cost at purchase price plus 10%	Cost Per Pail
Foam	Class "B"	Cost at purchase price plus 10%	Cost Per Pail
Foam	Class Fire Aid	Cost at purchase price plus 10%	Cost Per Pail

Equipment	Description	Hourly Rate- Fee
Grader	670 GP	\$200.00
Sweeper	Global M4 HSF	\$220.00
Loader	544H Deere	\$125.00
Loader	544K Deere	\$140.00
Snow Blower		\$250.00
Loader Backhoe	310 SE Deere	\$90.00
Skid Steer	318D	\$105.00
Gravel Truck	Tandem	\$150.00
Garbage Truck		\$200.00
Recycle Truck		\$90.00
Sand Truck		\$200.00 + Sand \$50/tonne
Karcher Steamer		-\$150.00
Sewer Flush Truck		\$200.00
John Deere Tractor		\$130.00
Schulte Mower		\$35.00
Sewer Camera		\$250.00
Power Auger		\$180.00
Air Compressor		\$45.00 \$310/day
Wobble Wheel		\$15.00
Pick up		-\$35.00
Landfill Cat		\$175.00
Landfill Compactor		\$250.00
Asphalt Compactor		\$90.00
Line Painter		\$170.00
Chipper	7" to 10"	\$180.00
Supervisory Rate		\$120.00
Mechanic Rate		\$100.00
Labour Rate		\$70.00
**Troy Nimrichter Contract Services		\$95.00 Materials -\$35.00/Tonne
Landfill Tipping Fees	Description	Rate/Fee
	Pickup Truck	\$35.00
	Truck/Trailer	\$55.00
	Large Truck 1 ton & over	\$65.00
	Tandem Truck	\$95.00
	End Dump	\$155.00p

RECREATION SERVICES

Facility/ Description	Item	Rate Type	Rate with GST
Arena- Ice	Minor Ice Before 9:00am (Mon-Fri)	Hourly	\$94.30
	Minor Ice 9:00am-4:00pm (Mon-Fri)	Hourly	\$84.00
	Minor Ice After 4:00pm (Mon-Fri)	Hourly	\$107.10
	School Ice Rental	Hourly	\$43.90
	Adult Recreation Ice- Town or County	Hourly	\$179.90
	Adult Recreation Ice- Outside of Town or County	Hourly	\$189.60
	Private Youth Ice	Hourly	\$107.10
	Competitive Hockey- Practice (9-4, Mon.-Fri.)	Hourly	\$84.00
	Competitive Hockey- Games	Hourly	\$179.90
	Summer Ice-Town or County	Hourly	\$160.20
	Summer Ice - Outside of Town or County	Hourly	\$170.90
Arena-Ice (Off Season)	Socials,Graduations,Weddings	Hourly	\$428.40
	Socials,Graduations,Weddings	Half Day	\$696.20
	Socials,Graduations,Weddings	Full Day	\$1,071.00
	Agricultural Shows, Rodeos	Hourly	\$535.50
	Agricultural Shows, Rodeos	Half Day	\$803.30
	Agricultural Shows, Rodeos	Full Day	\$1,285.20
	Commercial Rentals, Trade shows	Hourly	\$642.60
	Commercial Rentals, Trade shows	Half Day	\$1,071.00
	Commercial Rentals, Trade shows	Full Day	\$1,606.50
	Nonprofit Group	Hourly	\$374.90
	Nonprofit Group	Half Day	\$589.10
	Nonprofit Group	Full Day	\$856.80
	Rental - Outside of Town or County	Hourly	\$535.50
	Rental - Outside of Town or County	Half Day	\$803.30
	Rental - Outside of Town or County	Full Day	\$1,285.20
	In-Line Hockey, Ball Hockey	Hourly/From 8am-5pm	\$69.60
	In-Line Hockey, Ball Hockey	Hourly/From 5pm-10pm	\$85.70
	Off Season BMBA	Hourly	\$26.80
Arena Kitchen/Concession	Rental	Half Day	\$128.50
	Rental	Full Day	\$250.00
	Concession Lease	Lease	\$633.40
Arena Lobby	Lobby	Full Day	\$160.70
	Lobby	Half Day	\$85.70
Charles Godberson Rotary Room	Meetings, socials, etc.	Hourly	\$53.60
	Meetings, socials, etc.	Half Day	\$107.10
	Meetings, socials, etc.	Full Day	\$160.70
	Birthday Parties	First hour with Private Pool Rental	\$32.10
Agrena Second Floor Meeting Room	Meetings, socials, etc.	Hourly	\$53.60 \$25.24
	Meetings, socials, etc.	Half Day	\$107.10 \$67.28
	Meetings, socials, etc.	Full Day	\$160.70 \$101.02

Facility/ Description	Item	Rate Type	Rate with GST
	Birthday Parties	First hour with Private Pool Rental	\$32.10
Minor Ball	1 Diamond	Full Day	\$37.00 \$91.46
Ball Diamonds- Other Tournaments	1 Diamond	Full Day	\$73.90
Non League Teams	Games	Full Day	\$33.50
	Practices	Full Day	\$16.10
Ball Leagues	Senior Men's or Ladies	Team Per Season	\$154.20
	Fast Ball	Team Per Season	\$154.20
	Slo-Pitch	Team Per Season	\$154.20
	Minor Ball or T-Ball	Team Per Season	\$24.60
	Mite to Bantam	Team Per Season	\$37.00
	Midget	Team Per Season	\$49.30
Rotary Park Camping			
	All Sites	Per Night	\$30.00
Cecile Martin/Beaver Brook Soccer Fields	Youth Rate	Field Per 2 Hour Booking	\$16.10
	Adult Rate	Field Per 2 Hour Booking	\$32.10
Misc Items	Tables	Each Per Weekend	\$10.50
	Chairs	Each Per Weekend	\$3.15
	Delivery Fee Outside of Town Working Hours or Statutory Holidays	Hour Per Person	\$78.75
	Delivery Fee Within Town Working Hours	Hour Per Person	\$52.50
	Pick Up Fee Outside of Town Working Hours or Statutory Holidays	Hour Per Person	\$78.75
	Pick Up Fee Within Town Working Hours	Hour Per Person	\$52.50
	Damage Deposit	Flat Rate	\$105.00
Bounce House	Child Drop in	Per Person	\$4.00
	Castle Bounce House	Hourly	\$148.50
	Jungle Combo Bounce House	Hourly	\$148.50
	Obstacle Course Bouncer	Hourly	\$168.50
	Castle Bounce House & Jungle Combo	Hourly	\$208.50
	Obstacle Course & Jungle or Castle Combo	Hourly	\$228.50
	Obstacle Course & Jungle & Castle Combo	Hourly	\$288.50
Bounce House with Pool Rental	Castle Bounce House	Hourly	\$111.40
	Jungle Combo Bounce House	Hourly	\$111.40
	Obstacle Course Bouncer	Hourly	\$126.40
	Castle Bounce & Jungle Combo	Hourly	\$156.40
	Obstacle Course & Jungle or Castle Combo	Hourly	\$171.40
Facility/ Description	Item	Rate Type	Rate with GST

	Obstacle Course & Jungle & Castle Combo	Hourly	\$216.40
Advertising	Zamboni	Per Unit- Price Dependent on Location	\$367.50- \$525.00
	Arena Glass	Per Year	\$315.00
	Dash Boards	Per Year	\$840.00
	Dash Boards	Per multi-year Agreement	\$735.00
	Dressing Room	Per Year	\$1,575.00
	Ice Scooter Advertising	Per Year	\$78.75
	Ice Scooter Advertising	Lifetime	\$267.80
	Centre Ice Logo	Per Year	\$1,575.00
	Ice Logo	Per Season	\$525.00
	Bleacher Risers	Per Year	\$262.50
Clean up Charge	Event Clean Up	Flat Rate	\$321.30
	Concession Clean Up	Per Hour	\$100.00
Curling Rink	Main Floor	Half Day	\$126.00
	Main Floor	Full Day	\$252.00
	Main Floor	Weekend	\$525.00
Misc	Public Skate Sponsorship	Flat Rate	\$107.10
	Re-Key Storage Room	Flat Rate	\$100.00
	Dressing Room	Flat Rate/Per Ice Season	\$630.00
	Under Bleacher Storage Unit Rental	Per Unit/Per Season	\$214.20
Pool Pass	Adult(18-64)	Drop in Rate	\$8.75
		10 Passes	\$74.50
		Monthly Membership	\$56.10
		3 Month Membership	\$163.20
		6 Month Membership	\$316.20
		12 Month Membership	\$479.40
		12 Month Corporate Membership	\$407.50
Pool Pass	Youth(13-17)	Drop in Rate	\$5.50
		10 Passes	\$51.00
		Monthly Membership	\$45.90
		3 Month Membership	\$129.50
		6 Month Membership	\$250.90
		12 Month Membership	\$357.00
Facility/ Description	Item	Rate Type	Rate with GST

		12 Month Corporate Membership	\$303.45
Pool Pass	Child (3-12)	Drop in Rate	\$4.00
		10 Passes	\$35.70
		Monthly Membership	\$28.60
		3 Month Membership	\$79.60
		6 Month Membership	\$158.10
		12 Month Membership	\$244.80
Pool Pass	Tot (0-2)	Drop in Rate	\$0.00
		10 Passes	\$0.00
		Monthly Membership	\$0.00
		3 Month Membership	\$0.00
		6 Month Membership	\$0.00
		12 Month Membership	\$0.00
Pool Pass	Senior(65+)	Drop in Rate	\$6.40
		10 Passes	\$56.10
		Monthly Membership	\$40.80
		3 Month Membership	\$122.40
		6 Month Membership	\$244.80
		12 Month Membership	\$367.20
		12 Month Corporate Membership	\$312.10
Pool Pass	Family	Drop in Rate	\$17.90
		10 Passes	\$163.20
		Monthly Membership	\$147.90
		3 Month Membership	\$428.40
		6 Month Membership	\$637.50
		12 Month Membership	\$1,020.00
	Aqua Spin	Daily Drop in	\$12.90
		Discount on Daily Drop In	\$6.40
		9 Pass Membership	\$96.40
		Discount on 9 Pass	\$48.20
Pool Rentals	Private Pool Rental 1-40 People	In town/county	\$128.50
Facility/ Description	Item	Rate Type	Rate with GST

		Out of town/county	\$257.00
	Private Pool Rental 41-60 People	In town/county	\$176.70
		Out of town/county	\$267.80
	Private Pool Rental 61-80 People	In town/county	\$219.60
		Out of town/county	\$299.90
	Private Pool Rental 81-100 People	In town/county	\$267.80
		Out of town/county	\$362.00
School Pool Rentals	School Rental 1-40 People	In town/county	\$75.00
		Out of town/county	\$128.50
	School Rental 41-60 People	In town/county	\$107.10
		Out of town/county	\$149.90
	School Rental 61-80 People	In town/county	\$139.20
		Out of town/county	\$208.90
	School Rental 81-100 People	In town/county	\$176.70
		Out of town/county	\$251.70
	School Rental 101-120	In town/county	\$214.20
		Out of town/county	\$294.50
School Lessons	One Instructor(No GST)	Per Student	\$33.00
	Additional Instructor (No GST)	Per Student	\$20.00
Lessons	Preschool	Per Set	\$49.00
(No GST for 14 Years and Under)	Swimmer 1-2	Per Set	\$54.10
	Swimmer 3-6	Per Set	\$55.00
	Private Lessons	Per ½ hour Lesson	\$20.00
	Semi- Private Lessons	½ hour Lesson Per Person	\$ 10.00
Swim Club	Lane	Lane Per ½ Hour	\$8.00
	Day	Per 8 Hour Day	\$1,038.90
Pro Shop	Goggles - Adult	Per item	\$20.00
	Goggles- Youth	Per item	\$17.10
	Swim Caps	Per item	\$10.70
	Nose Clips	Per item	\$6.40
	Pool Pants	Per item	\$10.70
	Swim Diapers	Per item	\$2.10
	Shampoo	Per item	\$7
	Conditioner	Per item	\$7
	Ear Plugs	Per Item	\$6.40
Misc.	Lock Replacement Fee	Per item	\$20

UTILTIY SERVICES

