



**AGENDA**  
**REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL**  
**TUESDAY, JUNE 11, 2024 AT 5:30 P.M.**  
**IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

*Barrhead....a quality community....giving a quality lifestyle*

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
  - (a) Regular Meeting Minutes – May 28, 2024
4. Public Hearings
  - (a) There are no Public Hearings
5. Delegations
  - (a) There are no Delegations
6. Old Business
  - (a) There is no Old Business
7. New Business
  - (a) Temporary Road Closure Request
8. Reports
  - (a) Council Reports
  - (b) CAO Report
  - (c) Council Action List to May 28, 2024

9. Minutes
  - (a) Barrhead & District Family and Community Support Services – April 18, 2024
  
10. Bylaw
  - (a) There are no Bylaws
  
11. Correspondence Item
  - (a) Letter from Barrhead & District Senior Citizens Society – dated May 13, 2024
  - (b) Letter from the Minister of Alberta Municipal Affairs – dated May 21, 2024
  - (c) Letter from the Minister of Alberta Municipal Affairs – dated May 24, 2024
    - Summary of the Municipal Affairs Statutes Amendment Act, 2024
  - (d) Email from MADD Canada dated May 28, 2024
  
12. For the Good of Council
  
13. Tabled Items
  
14. Closed Session
  - (a) Personnel – Pursuant to Section 17(1) of the FOIP Act
  - (b) Land – Pursuant to Section 23 & 25 of the FOIP Act
  
15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD  
TOWN COUNCIL HELD TUESDAY, MAY 28, 2024,  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

**PRESENT** Mayor McKenzie, Crs: T. Assaf , D. Kluin, R. Klumph, A. Oswald, D. Smith and D. Sawatzky

Officials: Ed LeBlanc, CAO and Jennifer Mantay, Director of Corporate Services

**ABSENT**

**CALL TO ORDER**

Mayor McKenzie called the meeting to order at 5:30 p.m.

**AGENDA**

The agenda was reviewed.

183-24

Moved by Cr. Klumph that the agenda be accepted with the following amendment:

- Deletion – 14(a) Land – Pursuant to Section 10 of the FOIP Act

CARRIED UNANIMOUSLY

**CONFIRMATION OF MINUTES**

The Minutes of the Town Council Regular Meeting of May 14, 2024, were reviewed.

184-24

Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of May 14, 2024 be approved as presented.

CARRIED UNANIMOUSLY

**DELEGATION**

Mayor McKenzie and Council welcomed Mr. Mike Krim, representing Tanmar Consulting Inc. at 5:30 p.m.

Mr. Mike Krim made a presentation to Council to review the general practice and process of assessing properties.

**EXITED**

Mayor McKenzie and Council thanked Mr. Mike Krim, from Tanmar Consulting Inc. for his presentation and he exited the Chambers at 6:05 p.m.

185-24

Moved by Cr. Sawatzky that Council accepts the Town's appointed Assessor, Mr. Mike Krim's, presentation on the general assessment process, as information.

CARRIED UNANIMOUSLY

**FINANCIAL STATEMENT REPORT**

For Council to approve the Financial Statement Report to March 31, 2024, was received.

Jennifer Mantay, Director of Corporate Services presented the Financial Statement Report to March 31, 2024 and answered questions from Council.

186-24

Moved by Cr. Assaf that Council approves the Financial Statement Report to March 31, 2024, as presented.

CARRIED UNANIMOUSLY

**APPOINTMENT OF THE DIRECTOR  
OF EMERGENCY MANAGEMENT**

For Council to approve the appointment of the Town's Director of Emergency Management, was received.

187-24 Moved by Cr. Sawatzky that Council appoints Gary Hove, as the Town's Director of Emergency Management.

CARRIED UNANIMOUSLY

**COUNCIL  
REPORTS**

The following Reports to Council as of May 28, 2024, were reviewed:

- Barrhead Regional Water Commission
- Chamber of Commerce
- Family & Community Support Services Society
- Library Board

188-24 Moved by Cr. Smith that the following Reports to Council as of May 28, 2024, be accepted as information and as presented:

- Barrhead Regional Water Commission
- Chamber of Commerce
- Family & Community Support Services Society
- Library Board

CARRIED UNANIMOUSLY

**CORRESPONDENCE  
ITEM**

The following correspondence item was reviewed:

Letter from Barrhead & District Twinning Committee dated May 24, 2024 requesting pre-approval from Town and County Councils to host the 2027 Alberta Japan Twinning Municipalities Association Conference.

189-24 Moved by Cr. Klumph that Council approves to sponsor the 2027 Alberta Japan Twinning Municipalities Conference with the Town's initial maximum contribution of \$2,500.00 providing the County of Barrhead agrees to co-host the event with the same financial commitment.

CARRIED UNANIMOUSLY

**FOR THE GOOD  
OF COUNCIL**

Councillor Klumph was very pleased to see the Service Road along 49<sup>th</sup> Street reopened as a result of a commercial utility connection with the assistance of a local contractor.

Based on recent a visit, Councillor Klumph wanted to acknowledge the general positive appearance and well coordinated activities of the Regional Landfill facility.

Councillor Klumph also wanted to comment on the success of the Car Show held recently and wanted to thank the Town's Parks and Recreation staff for their assistance along with the local sponsors.

Councillor Kluin congratulated all the participants of the Barrhead & District 4-H Beef Show held on May 27<sup>th</sup> and was pleased with the success.

Mayor McKenzie commented that the Ag. Society did a great job presenting the event.

**ADJOURN**

190-24

Moved by Cr. Assaf that the Council Meeting be adjourned at 6:33 p.m.

CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

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Mayor, David McKenzie

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CAO, Edward LeBlanc

# REQUEST FOR DECISION

**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** June 11, 2024

**Re:** Temporary Road Closure Request – Town of Barrhead Parks and Recreation Department

## 1.0 PURPOSE:

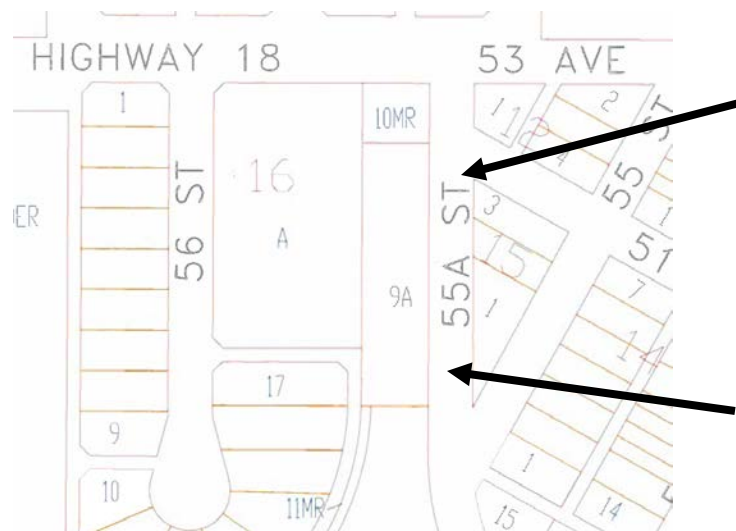
For Town Council to consider a request to temporarily close a portion of 55<sup>th</sup> A street.

## 2.0 BACKGROUND AND DISCUSSION:

The Town’s Recreation and Parks Department has made a request to close a portion of 55<sup>th</sup> A street in order to accommodate for the All-Wheel Park Party scheduled for Saturday June 22, 2024.

In accordance with the Town’s Road Closure Policy No. 32-010 “any new requests for road closures will be presented to Council for approval....”

Below is the proposed street closure in question:



### **3.0 ALTERNATIVES:**

3.1 Council approves the request from the Town of Barrhead's Parks and Recreation Department to temporarily close a portion of 55<sup>th</sup> A Street from 55<sup>th</sup> street to 51<sup>st</sup> avenue for their All-Wheel Park Party scheduled to be held on June 22, 2024, from 1:00 p.m. to 5:00 p.m.

3.1(b) Council amends Road Closure Policy No. 32-010 to include All-Wheel Park Party – 55<sup>th</sup> A street from 55<sup>th</sup> street to 51<sup>st</sup> avenue.

### **4.0 FINANCIAL IMPLICATIONS:**

Should Council authorize the request the Town's Public Works Department or Parks and Recreation Department would be required to arrange for barricades and applicable temporary signs.

### **5.0 INTERDEPARTMENTAL IMPLICATIONS:**

Not Applicable

### **6.0 SENIOR GOVERNMENT IMPLICATIONS:**

Not Applicable

### **7.0 POLITICAL/PUBLIC IMPLICATIONS:**

Limited.

### **8.0 ATTACHMENTS:**

8.1 Special Event Application from the Town of Barrhead Parks and Recreation Department.

### **9.0 RECOMMENDATION:**

Council approves the request from the Town of Barrhead's Parks and Recreation Department to temporarily close a portion of 55<sup>th</sup> A Street from 55<sup>th</sup> street to 51<sup>st</sup> avenue for their All-Wheel Park Party scheduled to be held on June 22, 2024, from 1:00 p.m. to 5:00 p.m.

and

Council amends Road Closure Policy No. 32-010 to include All-Wheel Park Party – 55<sup>th</sup> A street from 55<sup>th</sup> street to 51<sup>st</sup> avenue.

(original signed by the CAO)

Edward LeBlanc - CAO

## SPECIAL EVENT APPLICATION

Date: June 22, 2024

### APPLICANT INFORMATION:

Applicant: Town of Barrhead Recreation Dept. Phone No.: 780-674-2532

Cell No. \_\_\_\_\_ email: bstrawson@barrhead.ca

Address: 5607-47 street Postal Code: T7N-1A1

### EVENT INFORMATION:

Event Location All-Wheels Park

Type of Event – please provide information:

All-Wheels Park Party 1pm - 5pm  
There will be an All-Wheels Jam, prizes, giveaways, Face Painting & Cotton Candy.  
Free hot dogs provided by Freson Bros.

Number of attendees anticipated at the event: 100

Event Date: June 22, 2024 Time: from 1pm to 5pm

Road Closure required? Yes  No \_\_\_\_\_ Closure Times: from 12pm to 5pm

(If yes, please provide a map of the location of the requested road to be closed)

55a street from the corner of 55street to 53 ave

It is recommended that the request be provided to the Town a minimum of 60 days prior to the event in order to allow for review by Town staff and/or Town Council.

*The personal information on this form is collected under Section 33 of the FIOP Act and amendments thereto.*



**SPECIAL EVENT CHECK LIST**

	YES	NO	
Will you be erecting any structures/tents? Will you be using/installing electricity or gas/propane services?	x		If yes a fire safety codes inspection maybe required please contact the Barrhead Fire Department to arrange.
Selling or giving away food?	x		If yes a food handling permit from Alberta Health Services may be required. Contact AHS for information and confirmation.
What type of first aid will be available to participants, has emergency access for police, fire, ambulance been planned for and confirmed.	on-site first aid		Please provide information (i.e. tent, kit onsite EMT, emergency access /exit locations)
Will you have inflatable's (i.e. bouncy castles) on site?		x	If yes ensure you include on your insurance as well as a plan in place to secure the inflatable in case of strong winds.
Will barricades and garbage cans, and/or table and chairs be required to be provided by the Town?	Barricades		If yes please contact the recreation department for availability.
Will Alcohol be available at the event? (Note: smoking/vaping of cannabis shall not be permitted in or on any public land or facility.)		x	If yes ensure a liquor license from AGLC has been obtained and the required number of personal are on site to monitor the area where alcohol is served.
Will security be available to ensure the safety of participants and compliance with any Provincial Legislation or Town bylaws?		x	Please provide information.
Will Volunteers be available for setup and cleanup?	x		

**Be advised there may be a cost associated for the use of Town equipment, resources and/or facilities needed to accommodate the event.**

Please return this form together with your application and any supporting information to the Town of Barrhead for processing.

**COUNCIL REPORTS  
AS OF JUNE 11, 2024**

		Meeting (since last council)
Agricultural Society	Cr. Oswald (Alt. Cr. Kluin)	<u>  X  </u>
Barrhead Accessibility Coalition	Cr. Kluin	<u>          </u>
Barrhead Cares Coalition	Cr. Assaf	<u>          </u>
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	<u>          </u>
Barrhead Attraction & Retention Committee	Mayor McKenzie	<u>          </u>
Barrhead & District Social Housing Association	Cr. Smith	<u>          </u>
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith	<u>          </u>
Barrhead Regional Airport Committee	Mayor McKenzie and Cr. Assaf	<u>          </u>
Barrhead Regional Landfill Committee	Cr. Sawatzky and Cr. Klumph	<u>          </u>
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith (Alt. Cr. Oswald)	<u>          </u>
Capital Region Assessment Services Commission	Cr. Klumph	<u>          </u>
Chamber of Commerce	Cr. Oswald	<u>          </u>
Community Futures Yellowhead East	Cr. Assaf (Alt. Cr. Kluin)	<u>          </u>
Economic Development Committee	Committee of the Whole	<u>          </u>
Enhanced Policing School Resource Officer Committee	Cr. Sawatzky (Alt. Mayor McKenzie)	<u>          </u>
Family & Community Support Services Society	Cr. Kluin and Cr. Oswald	<u>          </u>
Intermunicipal Collaboration Framework Committee	Cr. Assaf, Cr. Smith and Mayor McKenzie	<u>          </u>
Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	<u>          </u>
Municipal Emergency Advisory Commission	Cr. Assaf, Cr. Kluin and Cr. Smith	<u>          </u>
Municipal Planning Commission	Cr. Assaf, Cr. Oswald and Cr. Sawatzky (Alt. Cr. Smith)	<u>          </u>
Subdivision & Development Appeal Board	Cr. Klumph	<u>          </u>
Twining Committee	Cr. Klumph	<u>          </u>
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	<u>          </u>



# C.A.O Report

**To:** Town Council

**Date:** June 11, 2024

**Re:** May, 2024 C.A.O. Report

**Enforcement Services:**

- New files generated from May 1<sup>st</sup>, 2024 – May 31<sup>st</sup>, 2024
  - Total: 30 files
  - Animal Control matters/Miscellaneous: 2 file
  - Traffic Enforcement: 13 files (speeding, distracted driving, etc)
  - Bylaw Issues: 15 files
- Unresolved files carried over from previous reporting period:
  - Traffic Enforcement: 5 files
  - Bylaw Issues: 3 files

**Economic Development Services:**

In respect to the Community’s Alberta Advantage Immigration Program, the following is the statistics for the period ending May, 2024:

<b><u>Employers:</u></b>	May 29, 2024	Program To date (November 7, 2022 – May 29, 2024)
Employers that have expressed interest	4	39
Employers enrolled	4	29 (10 active employers with open vacancies)
<b><u>Candidates:</u></b>		
Candidates that have expressed interest	3	176
Candidates endorsed:	14	108
Current foreign workers	14	68
International applicants	0	40

<b><u>Positions:</u></b>		
Positions supported by AAIP	24	162 (45 positions currently vacant)
Positions filled through AAIP	14	108
Started working & living in the community	7	58
Pending arrival to Canada	7	50

### Fire Protection Services:

- Incidents from May 1, 2024 – May 31, 2024:
  - **Fires: 2** (33.1 hours or 8.6% of the total man hours for the month of May)
  - **Rubbish or grass fires: 11** (183.5 hours or 47.7 % of the total man hours for the month of May)
  - **Vehicle accidents: 3** (28.5 hours or 7.4% of the total man hours for the month of May)
  - **Ambulance assists: 41** (109.25 hours or 28.4% of the total hours for the month of May)
  - **Natural Gas leak: 1** (6.9 hours or 1.8% of the total hours for the month of May)
  - **Natural Gas, CO2 alarms: 1** (3.5 hours or .9% of the total hours for the month of May)
  - **False alarms: 10** (19.75 hours or 5.2% of the total man hours for the month of May)

During the month of May there were a total of 69 calls which represented a total of 384.5 firefighter hours.

- Training:
  - NFPA 1 NFPA 1001 level 1 firefighter continues.
  - NFPA 472 Operations Start 6 students.
  - Hose handling techniques.
  - V.E.I.S. vent enter isolate search.
  - Interior attach hose advancement
- Other:
  - Tower 6 in Edmonton for testing and repair
  - Attended the safety code council accreditation information session.

- Membership total: 50. 43 responding, 2 new recruits, 2 new juniors, 3 off on maternity leave. Junior members now at 6.

The following chart outlines the total ambulance assist calls responded by the Regional Fire Department, for the month of May 2024:

Response Levels	May, 2024	Town or County		Year to Date	Town or County
Level A – Not serious (ie: lift assist)	3	3 – Town 0 - County		7	6 - Town 1 - County
Level B – More serious (ie: medical alert alarm)	2	1 - Town 1 - County		7	5 – Town 2 - County
Level C – Serious (ie: stroke or abnormal breathing)	1	0-Town 1 - County		13	10 – Town 3– County
Level D – Possible life threatening (ie: chest pains, unconscious, overdose)	33	26 - Town 7 – County		81	66 – Town 15 – County
Level E – Life Threatening (ie: cardiac arrest, ineffective breathing)	1	1 – Town 0 - County		7	5 – Town 2 – County
Other	1	1 – Town 0 - County		4	4 – Town 0 - County
<b>Total calls</b>	<b>41</b>	<b>32 – Town 9 – County</b>		<b>119</b>	<b>96 – Town 23 - County</b>
<b>Total hours spent on ambulance calls</b>	<b>109.25 hours or 28.4 % of total hours</b>			<b>262.10 hours or 27.7% of total hours</b>	
<b>Fire Dept. arriving before EMS</b>	<b>26</b>			<b>72</b>	
<b>Fire Dept. arriving before EMS (%)</b>	<b>63.4 %</b>			<b>63.0%</b>	

**Note 1:** All ambulance assist calls are initiated by the Ambulance’s Dispatch Centre.

## **Transportation Services:**

- Department is undertaking regular maintenance activities, such as potholes filling, street sweeping and hauling compost.
- The reconstruction of 49A street commenced during the week of May 20th.
- Tree trimming along boulevards is on-going.
- Planning for Recycling Round Up
- Staff are working on Public Works' Preventative Maintenance to comply with various safety directives.
- During this year's Spring Clean-Up Program on Monday May 13<sup>th</sup> – Wednesday May 15<sup>th</sup>, the Town disposed of the following volumes:
  - 35 loads with a dump truck of miscellaneous items
  - 9 loads with a truck box and trailer of miscellaneous items
  - 4 pick-up loads of tires
  - 9 pick-up loads of electronics

## **Recreation Services:**

### ➤ Operational:

- The Town's Mother's Day Event, was well attended with approximately 80 participants (moms)
- The Department removed worn out rubber matting in the splash park playground. The Town's Recreation Director and I have scheduled an on-site meeting with representatives from the Accessibility Coalition to discuss their concerns.
- Programed and start up the splash park for the season.
- Gathering Safety Audit information

### ➤ Upcoming Special Events:

- June 12<sup>th</sup> Toonie Aquafit Class
- June 16<sup>th</sup> Father's Day Event
- June 18<sup>th</sup> Guided evening walk event.
- June 20 Indigenous Day event in agrena
- June 28 Graduation Celebrations in agrena

Edward LeBlanc – CAO

Town of Barrhead

COUNCIL ACTION LIST ON RESOLUTIONS DIRECTING ADMINISTRATION - AS OF MAY 28, 2024

Resolution Number	Resolution	Comments	Status
	<b><u>May 14, 2024 Council Meeting</u></b>	-	
175-24	Moved by Cr. Kluin that Council provides an operating grant of \$153.05 to the Barrhead & District Family and Community Support Services Society for the upcoming Barrhead Seniors Expo and should the Arena be used for the event, Administration is to report back to Council for further consideration.	The arena was not used for the noted event.	Completed
173-24	Moved by Cr. Assaf that Council receive the email from the Canadian Fallen Heroes Foundation dated April 17, 2024 requesting the Town purchase the memorial plaques of the men and women of Barrhead who gave their lives for us in wartime, as information and instruct Administration to report back to Council with further information, at a future Council Meeting.	Administration has requested feedback from the Barrhead Legion's office. The Legion has a meeting scheduled for Monday June 10th.	In Progress
165-24	Moved by Cr. Klumph that with the approval of Policy 12-030 – Decorative Crosswalk Policy during the May 14th, 2024 Council Meeting, Council defers the request from the Accessibility Coalition and the Barrhead Legion to Administration to process.	The Accessibility Coalition has advised they will not be submitting an application this year. The Legion will discuss their application further during their meeting of June 10th.	Completed
	<b><u>April 23, 2024 Council Meeting</u></b>	-	
155-24	Moved by Cr. Assaf that Council engages the services of James Davies of DCG Executive Search Services Ltd. to assist the Town of Barrhead in securing a new Chief Administrative Officer.		Completed
145-24	Moved by Cr. Assaf that Council proclaims May 27-May 31 as Alberta Rural Health Week.	Administration made the required notation on the Town's Social Platforms..	Completed
143-24	Moved by Cr. Assaf that Council proclaims May 20-26, 2024 as Alberta Disability Services Professional Appreciation Week.	Administration made the required notation on the Town's Social Platforms..	Completed
135-24	Moved by Cr. Klumph that Council appoints Mr. Dennis Wilkins as a member-at-large to the Twinning Committee to December 31, 2025.	Mr. Wilkins was advised accordingly and attended the May 6th Committee Meeting.	Completed
133-24	Moved by Cr. Sawatzky that Council authorize the temporary closure of the Service Road along 49th Street between 59th Avenue and 61st Avenue to the end of April 2024.	The required commercial utility connections have been completed.	Completed

Town of Barrhead

COUNCIL ACTION LIST ON RESOLUTIONS DIRECTING ADMINISTRATION - AS OF MAY 28, 2024

	<b><u>January 23, 2024 Council Meeting</u></b>	-	
024-24	Moved by Cr. Sawatzky that Council directs Administration to proceed with the development of an outdoor basketball court in Lions Park with a cement base at a budgetary cost of \$54,000.00, as presented.	With recent wet weather conditions it has delayed the project. Administration will reach out to the contractor to determine a new target date.	In Progress
	<b><u>December 12, 2023 Council Meeting</u></b>		
386-23	Moved by Cr. Sawatzky that Council extend the existing Facility Use & Service Agreement with the Barrhead Agricultural Society for one additional year with the new expiring date of September 30, 2026.	Agreement was signed by the Society on April 25th	Completed
	<b><u>May 9, 2023 Council Meeting</u></b>		
144-23	Moved by Cr. Sawatzky that Council instructs Administration to prepare a report exploring the merits of obtaining an accreditation under the Alberta Safety Codes and presenting it to the Municipal Planning Commission for their consideration and recommendation to Town Council.	The noted report will be presented to the MPC at their next regular meeting.	In Progress
	<b><u>December 14, 2021 Council Meeting</u></b>		
431-21	Moved by Cr. Klumph that Council instructs Administration to work with the Barrhead Regional Water Commission to come up with an agreement whereby the Commission pays the Town for future sewer operating expenses and capital expenditures.	During the Commission's November 27, 2023 meeting, the Board approved their 2024 Operating Budget which includes a contribution of approximately \$ 41,000.00 towards the Town's operational expenses for the main Lift Station and Lagoon. Moving forward, the existing Operating Agreement between the Town and the Commission allows for these new expenses to be incorporate in future Commission's operating budgets.	In Progress







**Regular Board Meeting Minutes**  
**Thursday, April 18<sup>th</sup>, 2024**

<b><u>Present</u></b>	<p><b>Leslie Penny – Chair</b>  <b>Anthony Oswald – Vice Chair</b>  <b>Albert Mast – Secretary/Treasurer</b>  <b>Karen Gariepy – Executive Director</b>  <b>Kay Roberts – Finance</b>  <b>Terese Koch – Recording Secretary</b></p> <p><b>Sally Littke, Tom Carroll,</b>  <b>Jean Loitz, Kavitha Kamalahasen,</b>  <b>Paul Properzi, Dausen Kluin</b></p>	
<b><u>Absent/ Regrets</u></b>	<p><b>Bev Disterheft, Peter Kuelken, Bill Lane</b></p>	
	<p><b>1) <u>Call to Order:</u></b>  The regular meeting of the Barrhead &amp; District Family and Community Support Services Society was called to order by Leslie Penny at 9:30 am.</p>	
<b><u>24/04-01</u></b>	<p><b>2) <u>Acceptance of Agenda – Additions/Deletions</u></b></p> <p>Moved by Tom Carroll to accept the agenda. Seconded by Albert Mast.</p>	<b>Carried</b>
	<p><b>3) <u>Board Delegation/Presentation – None at this meeting</u></b></p>	
<b><u>24/04-02</u></b>	<p><b>4) <u>Items for Approval</u></b></p> <p>a) Moved by Sally Littke to accept the minutes of the Regular Board Meeting for Barrhead and District FCSS Society from March 28<sup>th</sup>, 2024. Seconded by Anthony Oswald.</p>	<b>Carried</b>
<b><u>24/04-03</u></b>	<p>b) Moved by Albert Mast to accept the minutes of the Special Board Meeting for Barrhead and District FCSS Society from April 4<sup>th</sup>, 2024. Seconded by Jean Loitz.</p>	<b>Carried</b>

24/04-04	<p>c) <b>Financial Statements for February 2024:</b>  <b>Moved by Albert Mast to accept the financial statements for the 80/20 General Account, Community Account, and Casino Account for the period ending March 31<sup>st</sup>, 2024 as presented.</b>  <b>Seconded by Jean Loitz.</b></p>	Carried
	<p>5) <b><u>New Business:</u></b></p> <ul style="list-style-type: none"> <li>• None at this meeting.</li> </ul>	
	<p>6) <b><u>Old Business:</u></b></p> <p>a) Rural Renewal Stream – change to quarterly reporting.</p>	
24/04-05	<p>7) <b><u>Items for Information</u></b></p> <p>a) <b>Director’s Report</b></p> <ul style="list-style-type: none"> <li>• Moved by Anthony Oswald to accept the above item as information. Seconded by Dausen Kluin.</li> </ul>	Carried
	<p>8) <b><u>Board Development</u></b></p> <p>a) Economic Abuse</p>	
	<p>9) <b><u>In Camera</u></b></p>	
	<p>10) <b><u>Next Meeting</u></b>  <b>Thursday, May 16<sup>th</sup>, 2024 – Finance committee at 9 am, regular Board meeting at 9:30.</b></p>	
24/04-06	<p>11) <b><u>Adjournment</u></b>  <b>Moved by Paul Properzi to adjourn the meeting at 10:22 am.</b></p>	Carried

**Barrhead & District Family and Community Support Services Society  
Regular Board Meeting of April 18<sup>th</sup>, 2024**

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Recording Secretary

## REQUEST FOR DECISION

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**To:** Town Council  
**From:** Administration  
**cc:** File  
**Date:** June 11, 2024  
**Re:** Correspondence Item

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**Item (a)** Letter from the Barrhead & District Senior Citizens Society dated May 13, 2024, requesting financial sponsorship for their facility upgrades.

**Administration's comments:**

In speaking with the Society, they advised:

- a) A similar letter was sent to the County.
- b) No provincial grant applications were made by the Society – the deadline was missed. The Society inquired on other provincial funding but with the work already underway the application would be deemed ineligible.
- c) Renovations to be completed by or near July 1st.

The County has yet to formally review and respond to the Society's financial request.

The Town's 2024 operation budget includes a "Grants to Organizations" budget in the amount of \$12,500.00 in which \$2,721.00 has already been allocated – leaving a balance of \$9,779.00.

**Recommendation:**

That Council approves a grant to the Barrhead & District Senior Citizens Society for their facility upgrades. The amount to be determined by Town Council.

- Item (b)** Letter from Municipal Affairs dated May 21, 2024, confirming the 2024 LGFF Capital and LGFF Operating allocations for the Town as follows:
- The 2024 LGFF Capital allocation is \$744,316.00
  - The 2024 LGFF Operating allocation is \$305,840.00

**Administration's comments:**

The noted allocations agrees with the Town's 2024 approved budget.

**Recommendation:**

That Council accepts the letter from Municipal Affairs dated May 21, 2024, confirming the 2024 LGFF Capital and LGFF Operating allocations for the Town, as information.

- Item (c)** Letter from Municipal Affairs dated May 24, 2024, clarifying Bill 20: the Municipal Affairs Statutes Amendment Act and the changes to two key pieces of municipal-related legislation: the *Local Authorities Elections Act (LAEA)* and the *Municipal Government Act (MGA)* and advising that it has been tabled, and received an amended version of Bill 20.

**Recommendation:**

That Council accepts the letter from Municipal Affairs dated May 24, 2024, clarifying Bill 20: the Municipal Affairs Statutes Amendment Act and the changes to two key pieces of municipal-related legislation: the *Local Authorities Elections Act (LAEA)* and the *Municipal Government Act (MGA)* and advising that it has been tabled, and received an amended version of Bill 20, as information.

- Item (d)** Email from MADD Canada dated May 28, 2024, requesting financial advertising sponsorship.

**Recommendation:**

That Council accepts the email from MADD Canada dated May 28, 2024, requesting financial advertising sponsorship, as information.

(Original signed by the CAO)  
Edward LeBlanc  
CAO

May 13, 2024

Barrhead and District Senior Citizens Society  
Box 4457  
5437 49 Street  
Barrhead AB T7N 1A3

Town of Barrhead  
PO Box 4187  
5014 50 Ave  
Barrhead AB, T7N 1A2

Dear Dave MacKenzie, Mayor

The Barrhead and District Senior Citizens Society intends to upgrade the kitchen with a new Commercial Convection oven for the Drop In Centre. This entails an update to the electrical panel as well as making changes to the fan system, new shelving in the pantry and a firewall behind the oven would have to be constructed.

Our facility is the main rental facility in the Town of Barrhead and the County of Barrhead. It is used by many interest groups and many occasions require a commercial kitchen. By adding a Commercial Convection oven, the kitchen will be more efficient in putting out meals for events. As well as the oven, our store room requires more effective shelving. Some of the work will be done by our volunteers.

Installing the new oven and associated equipment requires a significant up-front investment. Based on the information provided by contractors, the cost of installing the upgrades to the electrical panel, installing the fire wall, the fan, the shelving and the new oven will be in the vicinity of \$12,000.

We recognize that the Town is well known for promoting and serving the senior community. The Barrhead and District Seniors Citizens Society would like to request some financial sponsorship from the town for our upgrades.

Thank you for considering our request.

Sincerely,

Jéannine Kowalski, President



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR114112

May 21, 2024

His Worship David McKenzie  
Mayor  
Town of Barrhead  
PO Box 4189  
Barrhead AB T7N 1A2

Dear Mayor McKenzie:

Further to the information on Local Government Fiscal Framework (LGFF) funding announced on December 15, 2023, I am pleased to provide correspondence for your record confirming the 2024 LGFF Capital and LGFF Operating allocations for your community.

For the Town of Barrhead:

- The 2024 LGFF Capital allocation is \$744,316.
- The 2024 LGFF Operating allocation is \$305,840.

LGFF Capital is a legislated program aimed at providing local governments with substantial notice of their future infrastructure funding. As indicated on the program website, in 2025, your community will be eligible for \$853,040. Information on 2026 LGFF Capital allocations will be shared with local governments this fall, after growth in provincial revenues between 2022/23 and 2023/24 has been confirmed and applied to calculate 2026 program funding. LGFF Capital amounts will be published annually on the program website each fall.

Further information on LGFF funding for all local governments is available on the LGFF website at [www.alberta.ca/LGFF](http://www.alberta.ca/LGFF).

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The LGFF program represents the culmination of significant work between the Government of Alberta and local governments across the province, and I am pleased the program will further our partnership in building Alberta communities together. I look forward to working with your community, and every local government across Alberta, as we continue to build strong and prosperous communities together.

Sincerely,



Ric McIver  
Minister

cc: Edward LeBlanc, Chief Administrative Officer, Town of Barrhead



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

May 24, 2024

Dear Chief Elected Official

As you are aware, I recently introduced Bill 20: the Municipal Affairs Statutes Amendment Act, 2024 which proposes to modify two key pieces of legislation for Alberta municipalities – the Municipal Government Act (MGA) and the Local Authorities Election Act (LAEA). The proposed legislation will help municipalities accelerate housing development, strengthen provincial oversight, and update the rules for local elections and locally elected officials.

Firstly, I want to recognize the passionate and constructive feedback I have received from the many mayors, reeves, councillors, and school board trustees across the province over the past few weeks. Your involvement and ardent commentary are a testament to your good work as public servants.

I've heard your concerns and at the May 23, 2024, Committee of the Whole, amendments to Bill 20 were tabled to further clarify the intent of this bill and ensure that locally elected municipal governments will continue to govern in response to the priorities and interests of their residents.

Bill 20 will maintain the municipal ability to govern affairs within local jurisdiction while allowing Cabinet to step in when municipal bylaw crosses into provincial jurisdiction. This will ensure that municipal councils remain focused on municipal issues that their constituents elected them to address. Cabinet's authority to intervene in municipal bylaws will be considered as a last resort; I anticipate that this power will be used very rarely, if ever. As you may know, the ability for the provincial government to repeal or amend bylaws, or dismiss councillors is not new, as municipalities receive their authority from the provincial government as laid out in Canada's Constitution and Alberta's MGA. While Bill 20 proposes to update the process for the provincial government to act more quickly in extenuating, urgent circumstances, these are not new powers.

These amendments will provide additional guardrails for when municipal bylaws can be repealed through the Cabinet process, and remove the direct ability for Cabinet to dismiss a councillor. Cabinet would retain the authority to have a vote of the electors on the potential removal of a councillor, putting this choice back into the hands of the voters.

We have also received a number of questions about some of the changes to the LAEA regarding fundraising. Bill 20 will also increase transparency in campaign financing. Under the old rules, the LAEA only regulated Third Party Advertisers (TPAs) who advertised for the promotion or opposition of a candidate during an election, with donations to such entities limited to a maximum of \$30,000 for all individuals, unions, and corporations. The proposed changes require TPAs who are interested in an issue (rather than a specific candidate) to register and report their finances. We are further proposing to restrict contributions to \$5,000, and for

.../2



contributions to only be made by Albertans, Alberta companies, or Alberta unions. We are also proposing to further develop expense limits in the regulations.

Currently, municipal candidates are able to organize into political parties or slates without any rules around their organization. Adding rules around political parties will increase transparency for electors. Bill 20 will provide rules around enabling local candidates to identify with local political parties without direct affiliation to provincial or federal parties. I have publicly stated my intention to implement the option to include municipal political party affiliation on ballots only in the cities of Edmonton and Calgary. I will also note that any that no candidate will be required to join a political party - they will always remain voluntary and local.

I will continue to consider feedback as I bring Bill 20 through the legislative process. Alberta's government remains committed to fairness and due process and will continue working with local authorities to ensure Albertans have the effective local representation they deserve. Should the legislation pass, Municipal Affairs will be engaging with municipalities and stakeholders over the coming months to explain the changes Bill 20 will require at a local level, and develop regulations as required.

Please find enclosed the Bill 20 Fact Sheet, which can be found on the Government of Alberta website. This document offers clarifications on what Bill 20 means for municipalities and how the changes will impact municipal governments. For more information, please visit: [www.alberta.ca/strengthening-local-elections-and-councils](http://www.alberta.ca/strengthening-local-elections-and-councils).

Sincerely,

A handwritten signature in black ink that reads "Ric McIver". The signature is written in a cursive, flowing style.

Ric McIver  
Minister

Attachment: Bill 20 – Fact Sheet

# Bill 20 – *Municipal Affairs Statutes Amendment Act, 2024* (AMENDED)

The proposed *Municipal Affairs Statutes Amendment Act, 2024*, would make changes to two key pieces of municipal-related legislation: the *Local Authorities Elections Act (LAEA)* and the *Municipal Government Act (MGA)*.

- The **LAEA** establishes the framework for the conduct of elections in Alberta municipalities, school divisions, irrigation districts, and Metis Settlements.
- The **MGA** establishes the rules governing the conduct of local elected officials once on council, as well as the overall administration and operation of municipal authorities in Alberta.

**On May 23, 2024, amendments were tabled to more clearly outline the authorities to dismiss a councillor and repeal a bylaw.**

## Changes to local election rules under the LAEA

Proposed changes to the *LAEA* aim to add greater transparency to and trust in local election processes.

Description of Proposed Changes	Current Status
Align candidate eligibility criteria with councillor disqualification criteria in the <i>MGA</i> .	Candidates elected to council may face immediate disqualification due to misalignment with the <i>MGA</i> 's criteria.
Allow municipalities to require criminal record checks for candidates.	No provisions in place.
Allow union and corporate donations to local candidates, with the same donation limits as individual donors (\$5,000 per municipality per year).	Unions and corporations were prohibited from donating to municipal campaigns in the 2021 campaign.
Allow donations outside the local election year and require annual reporting of donations.	Donations outside of the campaign period (January 1 to December 31 in the year of a general election) were restricted to a maximum of \$5,000 per year.
Require third-party advertisers interested in plebiscites to register and report finances. Only Albertans, Alberta companies and Alberta unions can contribute to issues-based third-party advertisers, up to a maximum of \$5,000.	The <i>LAEA</i> only regulates third-party advertising for the promotion or opposition of a candidate during an election. There is no reference to issue-based advertising.
Limit donations to third party advertisers to \$5,000 per election period, which begins May 1 of the election year.	The current donation limit is \$30,000 for all individuals, unions, and corporations.
Enable regulation-making authority to define local political parties. This approach will be piloted in Calgary and Edmonton.	No provisions in place to regulate political parties at the local level.
Repeal the municipal authority to develop a voters list.	Municipalities can prepare a voters list, which must be shared with all candidates.
Require municipalities to use the most current provincial register of electors from Elections Alberta.	A permanent electors register is an internal document that assists with the conduct of an election. Municipalities can choose to develop one or not.
Expand the use of special ballots while strengthening special ballot processes.	Special ballots can only be requested for very specific reasons, including physical disability, absence from the municipality, or for municipal election workers.
Limit vouching to the ability to vouch for someone's address.	An elector can vouch for an individual's age, residence, and identity.
Repeal the ability for a candidate's official agent or scrutineer to object to an elector.	Candidate's official agents or scrutineers can object to an elector; however, the elector can still vote.
Enable regulation-making authority to postpone elections in emergencies.	No provisions in place to enable the Minister to postpone an election in the event of a natural disaster.

Prohibit automated voting equipment, such as electronic tabulators.	The <i>LAEA</i> permits municipalities, by bylaw, to process ballots by automated voting equipment.
Require recounts if requested by a candidate when the margin is within 0.5 percent of total votes.	Returning officers have discretion regarding recounts.
Clarifying rules and streamlining processes for scrutineers.	Concerns have been raised that the rules for scrutineers are not clear.

## Strengthening the accountability of local councils under the *MGA*

Proposed changes to the *MGA* will help ensure local councils and elected officials are mindful of the common interests of Albertans and held to greater account by the citizens who elected them.

Description of Proposed Changes	Current Status
Require a councillor's seat to become vacant upon disqualification.	Municipal councils or electors can only remove a disqualified councillor through the courts if they refuse to vacate their seat.
Require mandatory orientation training for councillors.	Training for councillors must be offered, but there is no requirement for the councillor to attend the training.
<b>AMENDED:</b> Allow Cabinet to remove a councillor by ordering a vote of the electors to determine whether the councillor should be removed. An elector vote to remove a councillor is limited to councillors who Cabinet consider to be unwilling, unable, or refusing to do the job for which they were elected, or if Cabinet considers such a vote to be in the public interest by taking into consideration illegal or unethical behaviour by a councillor.	Minister can only remove a sitting councillor through the municipal inspection process and only under very specific circumstances.
Allow elected officials to recuse themselves for real or perceived conflicts of interest.	Elected officials can only recuse themselves for matters in which they have a financial interest.
Make the Minister responsible for validating municipal recall petitions.	A municipality's chief administrative officer is responsible for validating recall petitions.
<b>AMENDED:</b> Enable Cabinet to require a municipality to amend or repeal a bylaw given specific requirements are met that allow Cabinet to intervene (including: the bylaw exceeds the scope of the <i>MGA</i> or otherwise exceeds the authority granted to a municipality under the <i>MGA</i> or any other statute, conflicts with the <i>MGA</i> or any other statute, is contrary to provincial policy, or contravenes the Constitution of Canada.	Cabinet may only intervene with respect to a land use bylaw or statutory plan.  No provisions exist.
Give Cabinet authority to direct a municipality to take specific action to protect public health and/or safety.	
Allow the Minister to outline joint use planning agreement criteria and requirements.	All criteria for these agreements are currently in the <i>MGA</i> .
Specify that the assessed person for an electric generation system is the operator.	There is a lack of clarity regarding who should be assessed for electrical generation systems.

## Accelerating housing development under the *MGA*

Affordable and attainable housing has become one of the most urgent concerns across the country, and Alberta's government is constantly searching for innovative ways to meet this challenge, including new tools for municipalities to leverage under the *MGA*.

Description of Proposed Changes	Current Status
Require municipalities to offer digital options for public hearings on planning and development and restrict them from holding extra hearings when not required by legislation.	No requirements in place for digital options. Municipalities can hold extra hearings beyond what's legislated.

Description of Proposed Changes	Current Status
Fully exempt non-profit subsidized affordable housing from property taxation.	No provisions in place.
Enable multi-year residential property tax incentives.	Municipalities may offer multi-year incentives for non-residential development, but not residential development.
Limit the ability of municipalities to require non-statutory studies as requirements for building and development permits.	No provisions in place.

## Next steps

Should the legislation pass, supporting regulations would be developed through stakeholder engagement with municipalities and other partners, which is expected to take place in late spring and summer of 2024. If passed, it is anticipated that the majority of the legislation would come into force upon proclamation. Provisions that have property tax implications retain a January 1, 2025, coming into force date.

Gail Hove

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**From:** message@maddmessage.ca  
**Sent:** Tuesday, May 28, 2024 11:23 AM  
**To:** Town of Barrhead  
**Subject:** [EXTERNAL] - MADD Message Yearbook-2024-Sponsorship Advertising Request

[You don't often get email from message@maddmessage.ca. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification> ]

Dear Mayor & Council, c/o Cheryl

I hope to add my request to the agenda for an upcoming Council meeting. Please accept this email as our official sponsorship advertising request. Thank you for your time and consideration. Please feel free to email or call the office at 1-866-767-1736. We hope to have the Town of Barrhead join us in support of MADD Canada. We look forward to hearing from you. Have a wonderful day! [www.maddmessage.ca](http://www.maddmessage.ca)

The MADD Message Yearbook is an annual publication designed to raise awareness and funds for the many programs MADD Canada provides, including educational seminars in schools for new young drivers, (<https://maddyouth.ca/school-program>). Our free publication will be distributed in high profile public locations and in addition will be mailed out to all of our business advertisers. By placing an advertisement your company can demonstrate its support for stopping impaired driving while publicly promoting your commitment to the cause. For additional information, to see a recent publication, or to view our \*RATES please visit [www.maddmessage.ca](http://www.maddmessage.ca). Without the backing of the business community, this important publication would not be possible. Please feel free to email or call the office at 1-866-767-1736. We hope to count on your participation in our upcoming edition.

#### Sponsorship Advertising Rate/Size Chart

Back Covers \$2200.00  
Inside Covers \$1600.00  
Full page \$1300.00  
1/2 page \$899.00  
1/4 page \$699.00  
Banner \$599.00  
1/8th page \$419.00  
Business Card \$319.00  
Honour Roll Listing \$199.00 (three lines-non-graphical)

Yours Truly,  
Stacey Biekx  
T: (866) 767-1736  
E: [message@maddmessage.ca](mailto:message@maddmessage.ca)  
W: [www.maddmessage.ca](http://www.maddmessage.ca)