



AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, NOVEMBER 12, 2024 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

Barrhead....a quality community....giving a quality lifestyle

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Organizational Meeting Minutes – October 22, 2024
 - (b) Regular Meeting Minutes – October 22, 2024
4. Public Hearings
 - (a) There are no Public Hearings
5. Delegations
 - (a) Delegation at 5:30 p.m. – Ms. Jane Wakeford and Ms. Nancy Madsen, representing the Barrhead Accessibility Coalition
6. Old Business
 - (a) There is no Old Business
7. New Business
 - (a) 2025 Barrhead Regional Landfill Budgets
 - (b) 2025 Airport Budgets
 - (c) Application for Funding Under the Alberta Water/Wastewater Partnership Program

8. Reports

- (a) Council Reports
- (b) CAO's Report for month ending October 22, 2024
- (c) Council Action List to October 22, 2024

9. Minutes

- (a) Barrhead & District Family and Community Support Services – September 19, 2024
- (b) Barrhead & District Social Housing Association – September 12, 2024
- (c) Barrhead & District Regional Landfill Committee – October 24, 2024

10. Bylaw

- (a) Draft Bylaw 10-2024, to amend the Land Use Bylaw 04-2015

11. Correspondence Items

- (a) Letter from Jane Wakeford dated October 17, 2024
- (b) Letter from the Minister of Alberta Municipal Affairs dated October 25, 2024
- (c) Letter from the Minister of Alberta Municipal Affairs dated October 25, 2024
- (d) Report from Alberta Interim Police Advisory Board dated October 2024
- (e) Email from the Rotary Club of Edson dated October 28, 2024

12. For the Good of Council

13. Tabled Items

14. Closed Session

- (a) Land – Pursuant to Section 24(1) of the FOIP Act
- (b) Legal – Pursuant to Section 17(2) of the FOIP Act

15. Adjourn

MINUTES
ORGANIZATIONAL MEETING OF THE BARRHEAD TOWN COUNCIL
HELD TUESDAY, OCTOBER 22, 2024 @ 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, A. Oswald, D. Sawatzky and D. Smith (virtually)

Officials: Ed LeBlanc, CAO and Jennifer Mantay, Director of Corporate Services

Others: Barry Kerton, Barrhead Leader

ABSENT

CALL TO ORDER

Mayor McKenzie called the meeting to order at 5:30 p.m.

CONSIDERATION OF AGENDA

The Agenda was reviewed.

324-24

Moved by Cr. Klumph that the agenda be accepted as presented.

CARRIED UNANIMOUSLY

DEPUTY MAYOR APPOINTMENTS

The Deputy Mayor appointments for 2024-2025 were reviewed.

325-24

Moved by Cr. Sawatzky that the Deputy Mayor appointments for 2024-2025 be as follows:

November – December 2024 – Cr. Oswald

January – February 2025 – Cr. Smith

March – April 2025 – Cr. Assaf

May – June 2025 – Cr. Kluin

July – August 2025 – Cr. Klumph

September – October 2025 – Cr. Sawatzky

CARRIED UNANIMOUSLY

COUNCIL APPOINTMENTS TO STANDING COMMITTEES, BOARDS COMMITTEES, COMMISSIONS & OTHER APPOINTMENTS

Council appointments to the Standing Committees, Boards, Committees, Commissions and Other Appointments were reviewed.

326-24

Moved by Cr. Oswald that Council approve the Standing Committee being the Regional Landfill Committee as presented.

CARRIED UNANIMOUSLY

327-24

Moved by Cr. Klumph that Council approve the Boards, Committees and Commissions as presented.

CARRIED UNANIMOUSLY

328-24

Moved by Cr. Sawatzky that Council appoint Cr. Assaf as the alternate member to the Housing Strategy Committee as presented.

CARRIED UNANIMOUSLY

329-24

Moved by Cr. Kluin that Council approve Other Appointments as amended.

CARRIED UNANIMOUSLY

**MEMBER AT LARGE APPOINTMENTS
TO BOARDS, COMMITTEES &
COMMISSIONS**

Member at Large advertisement to Boards, Committees and Commissions were reviewed.

330-24 Moved by Cr. Klumph that Council approve the Barrhead Regional Water Commission's current member, Gerry St. Pierre, for another year, appointment expires December 31, 2025.

CARRIED UNANIMOUSLY

331-24 Moved by Cr. Assaf that Council approve the Barrhead Regional Fire Services' current member, Ross Pentney, for another year, appointment expires December 31, 2025.

CARRIED UNANIMOUSLY

332-24 Moved by Cr. Sawatzky that Council approve the Municipal Planning Commission's current members, Pia Grieg and Stephen Bablitz, for another year, appointment expires December 31, 2025.

CARRIED UNANIMOUSLY

333-24 Moved by Cr. Klumph that Council approve the Twinning Committee's current members, Stephen Bablitz, Lynn Down, Tara Golby, Leah Jackson and Dennis Wilkins, for another year, appointment expires December 31, 2025.

CARRIED UNANIMOUSLY

ADJOURN

334-24 Moved by Cr. Sawatzky that Council adjourn the Organizational Meeting at 5:39 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc

**Town of Barrhead
Deputy Mayor and Committee Appointments
2024-2025**

Deputy Mayor Appointments

November – December	2024	Cr. Oswald
January – February	2025	Cr. Smith
March – April	2025	Cr. Assaf
May – June	2025	Cr. Kluin
July – August	2025	Cr. Klumph
September – October	2025	Cr. Sawatzky

Council Standing Committees

Regional Landfill	Cr. Sawatzky and Cr. Klumph
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Note: Chairperson of Standing Committees to be rotated on an annual basis, unless determined otherwise by that Committee.

Representatives to Boards, Commissions & Committees

Agricultural Society	Cr. Oswald (Alt. Cr. Kluin)
Barrhead Accessibility Coalition	Cr. Kluin
Barrhead Cares Coalition	Cr. Assaf (Alt. Mayor McKenzie)
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie
Barrhead Attraction & Retention Committee	Mayor McKenzie
Barrhead & District Social Housing Authority	Cr. Smith
Barrhead Regional Fire Services	Cr. Assaf and Cr. Smith (Alt. Cr. Kluin)
Barrhead Regional Airport Committee	Mayor McKenzie and Cr. Assaf
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith (Alt. Cr. Oswald)
Capital Region Assessment Services Commission	Cr. Klumph
Chamber of Commerce	Cr. Oswald
Community Futures Yellowhead East	Cr. Assaf (Alt. Cr. Kluin)
Economic Development Committee	Committee of the whole
Enhanced Policing School Resource Officer Committee	Cr. Sawatzky (Alt. Mayor McKenzie)
Family & Community Support Services Society	Cr. Kluin and Cr. Oswald
Housing Strategy Committee	Cr. Smith and Cr. Sawatzky (Alt. Cr. Assaf)
Library Board	Cr. Klumph
Municipal Emergency Advisory Committee	Cr. Assaf, Cr. Smith and Cr. Kluin
Municipal Planning Commission	Cr. Assaf, Cr. Oswald and Cr. Sawatzky (Alt. Cr. Smith)
Subdivision & Development Appeal Board	Cr. Klumph
Twinning Committee	Cr. Klumph
Yellowhead Regional Library Board	Cr. Klumph (Alt. Sawatzky)
Intermunicipal Collaboration Framework Committee	Mayor McKenzie and Cr. Smith (Alt. Cr. Assaf)

Other Appointments

Assessor	Mike Krim, Tanmar Consulting
Assessment Review Board	Capital Regional Assessment Services Commission (CRASC)
Assistant Director, Emergency Management	Cheryl Callihoo
Auditor	Scott Ellerington, Ellerington LLP
Business Licensing Officer	Cheryl Callihoo
Clerk – Assessment Review Board	Capital Regional Assessment Services Commission (CRASC)
Development Officer	Cheryl Callihoo
Director Emergency Management	Regional Fire Chief
Returning Officer	To be reviewed by Council, at a later date
Substitute Returning Officer	To be reviewed by Council, at a later date
Secretary – Municipal Planning Commission	As delegated by the (CAO) or his designate
Clerk – Subdivision & Development Appeal Board	(CAO) or his designate
Solicitor	At the discretion of the (CAO) or his designate
Subdivision Authority	Municipal Planning Services (2009) Ltd.

Note: The Mayor is ex-officio, a Member of all Boards and Committees, excluding MPC.

Regular Meetings

Regular meetings are held every second (2nd) and fourth (4th) Tuesday of the month at 5:30 p.m., in the Town of Barrhead Administration Building Council Chambers. Where a Regular meeting date falls on a holiday, the meeting will be held on the following Wednesday. There will only be one meeting held during December in each year, which will fall on the second Tuesday of that month.

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, OCTOBER 22, 2024,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, A. Oswald, D. Sawatzky and D. Smith (virtually)

Officials: Ed LeBlanc, CAO and Jennifer Mantay, Director of Corporate Services

OTHERS Barry Kerton, Barrhead Leader

ABSENT

CALL TO ORDER Mayor McKenzie called the meeting to order at 5:39 p.m.

AGENDA The agenda was reviewed.

335-24 Moved by Cr. Sawatzky that the agenda be accepted as amended:

- Adding: 8(a) Accessibility Coalition
- Amending: 5(a) from replacing the name of Ms. Karen Gariepy to Ms. Karen Pronishen
- Deleting: 8(a) Community Futures Yellowhead East

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of October 8, 2024, were reviewed.

336-24 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of October 8, 2024 be approved as amended by inserting the following two resolutions:

Resolution # 321-24

Moved by Mayor McKenzie that Council instruct Administration to amend the existing Arena Concession Operator agreement, as discussed, obtain a legal opinion on the new version of the agreement and present to Council at a further Council Meeting for consideration.

CARRIED UNANIMOUSLY

Resolution # 322-24

Moved by Cr. Sawatzky that Council authorized the cost share of the new front entrance at the Medical Clinic equally with the property owner.

CARRIED UNANIMOUSLY

DELEGATION

Mayor McKenzie and Council welcomed Ms. Karen Pronishen, Executive Director, representing the Barrhead & District Family and Community Support Services Society at 5:42 p.m.

Ms. Karen Pronishen of the Barrhead & District Family and Community Support Services Society, presented their proposed 2025 Operating Budget for Council's review and consideration.

EXITED Mayor McKenzie and Council thanked Ms. Karen Pronishen, Executive Director, representing the Barrhead & District Family and Community Support Services Society for her presentation and she exited the Chambers at 6:10 p.m.

337-24 Moved by Cr. Assaf that Council approves the 2025 Barrhead & District Family and Community Support Services Society budget and presentation from Ms. Karen Pronishen, as presented.

CARRIED UNANIMOUSLY

**NEW TOWN OF BARRHEAD CAO,
MR. COLLIN STEFFES**

Mayor McKenzie advised that the Town of Barrhead has selected Mr. Collin Steffes as the new Chief Administrative Officer.

338-24 Moved by Mayor McKenzie that Council approves the appointment of Mr. Collin Steffes as the new Chief Administrative Officer, effective November 25, 2024.

CARRIED UNANIMOUSLY

**CLEAN ENERGY IMPROVEMENT
PROGRAM**

For Council to review the presentation of the Clean Energy Improvement Program as presented by Jennifer Mantay, Director of Corporate Services.

EXITED Ed LeBlanc, CAO exited the Chambers at 6:17 p.m.

ENTERED Ed LeBlanc, CAO entered the Chambers at 6:19 p.m.

339-24 Moved by Cr. Kluin that Council accepts the Clean Energy Improvement Program presentation from Jennifer Mantay, Director of Corporate Services, as information.

CARRIED UNANIMOUSLY

340-24 Moved by Cr. Kluin that Council instruct Administration to provide additional information of the Clean Energy Improvement Program at the 2025 budget deliberation meetings.

CARRIED UNANIMOUSLY

**RENEW SERVICE CONTRACT WITH
MUNICIPAL PLANNING SERVICES**

For Council to renew the existing service agreement with Municipal Planning Services (2009) Ltd., was received.

341-24 Moved by Cr. Kluin that Council renew the service agreement with Municipal Planning Services (2009) Ltd, as presented.

CARRIED UNANIMOUSLY

**BANK
STATEMENT**

The Monthly Bank Statement for the month ended September 30, 2024, was received.

342-24 Moved by Cr. Oswald that Council approves the Monthly Bank Statement for the month ended September 30, 2024, as presented.

CARRIED UNANIMOUSLY

**2024 PLEBISCITE – CHANGE OF VENUE
FOR DECEMBER 2, 2024 VOTE**

For Council was advised that the venue needs to be changed for the 2024 Plebiscite for the December 2, 2024 vote, was received.

343-24 Moved by Cr. Sawatzky that Council approve the change in venue from the Charles Godberson Rotary Room to the Senior's Drop-in Centre for the 2024 Plebiscite for the December 2, 2024 vote.

CARRIED UNANIMOUSLY

RECESSED

344-24 Moved by Cr. Kluin to recess the meeting at 6:43 p.m.

CARRIED UNANIMOUSLY

EXITED

Jennifer Mantay, Director of Corporate Services exited the Chambers at 6:43 p.m.

RECONVENED

345-24 Moved by Cr. Assaf to reconvene the meeting at 7:04 p.m.

CARRIED UNANIMOUSLY

ENTERED

The Barrhead Public Library Board entered the Chambers at 7:04 p.m.

DELEGATION

Mayor McKenzie and Council welcomed Ms. Elaine Dickie, Library Director, Mr. Kyle Hughes, Library Information Technician and Ms. Jane Kusal, Chairperson representing the Barrhead Public Library at 7:04 p.m.

Ms. Elaine Dickie and Mr. Kyle Hughes of the Barrhead Public Library presented the 2025 Barrhead Public Library Budget.

EXITED

Mayor McKenzie and Council thanked the Barrhead Public Library Board for their presentation and they exited the Chambers at 7:26 p.m.

346-24

Moved by Cr. Klumph that Council accepts the 2025 Barrhead Public Library Budget presentation from the Barrhead Library Board, as presented.

CARRIED UNANIMOUSLY

EXITED

Ed LeBlanc, CAO exited the Chambers at 7:20 p.m.

ENTERED

Ed LeBlanc, CAO entered the Chambers at 7:24 p.m.

**COUNCIL
REPORTS**

The following Reports to Council as of October 22, 2024, were reviewed:

- Barrhead Accessibility Coalition
- Barrhead Cares Coalition
- Capital Regional Assessment Services Commission
- Chamber of Commerce
- Family & Community Support Services Society
- Library Board

347-24

Moved by Cr. Sawatzky that the following Reports to Council as of October 22, 2024, be accepted as information and as presented:

- Barrhead Accessibility Coalition
- Barrhead Cares Coalition
- Capital Regional Assessment Services Commission
- Chamber of Commerce
- Family & Community Support Services Society
- Library Board

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEMS**

The following correspondence items were reviewed:

Letter dated October 3, 2024, from Ms. Elaine Timm, regarding tripping and falling on town sidewalk and breaking a new pair of eyeglasses that she would like replaced.

348-24 Moved by Cr. Assaf that Council accepts the letter dated October 3, 2024, from Ms. Elaine Timm, regarding tripping and falling on town sidewalk and breaking a new pair of eyeglasses that she would like replaced, as information.

CARRIED UNANIMOUSLY

Email dated October 14, 2024 from Board Member Deb Breitzkreitz, from the Ripple Connection Support Center, regarding a financial contribution from Town Council.

349-24 Moved by Cr. Kluin that Council accepts the email dated October 14, 2024 from Board Member Deb Breitzkreitz, from the Ripple Connection Support Center, regarding a financial contribution from Town Council and to defer to the Town's 2025 budget deliberation meetings.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Councillor Assaf commended Barrhead County for successfully hosting the recent Business Conference and for having the two guest speakers.

Councillor Assaf acknowledged the Regional Fire Department for their quick response to a recent residential fire in Town.

**CLOSED SESSION – LEGAL
FOIP ACT SECTION 24(1)**

350-24 Moved by Cr. Assaf that Council go in closed session at 7:46 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

351-24 Moved by Cr. Sawatzky that the Council come out of closed session at 8:32 p.m.

CARRIED UNANIMOUSLY

ADJOURN

352-24 Moved by Cr. Kluin that the Council Meeting be adjourned at 8:32 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: November 12, 2024

Re: 5:30 p.m. Delegation – Jane Wakeford and Nancy Madsen, representing the Barrhead Accessibility Coalition

1.0 PURPOSE:

For Council to hear a presentation from the Barrhead Accessibility Coalition.

2.0 BACKGROUND AND DISCUSSION:

The Barrhead Accessibility Coalition has requested an opportunity to formally present to Town Council their thoughts and vision relating to accessibility related challenges.

3.0 ALTERNATIVES:

3.1 That Council defer the information received from the Barrhead Accessibility Coalition to the 2025 budget deliberation meetings.

3.2 That Council tables the request from the Barrhead Accessibility Coalition and requests from their office further information to be presented at the next Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

Yet to be determined – based on Council’s formal decision and direction.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Specific senior government grants relating to accessibility challenges would be explored and applied for.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Barrhead Accessibility Coalition is a strong advocate of providing a voice to the community relating to accessibility issues and challenges.

8.0 ATTACHMENTS:

None

9.0 RECOMMENDATION:

That Council defer the information received from the Barrhead Accessibility Coalition to the 2025 budget deliberation meetings.

(original signed by the CAO)
Edward LeBlanc
CAO

REQUEST FOR DECISION

To: Town Council

From: Cheryl Callihoo, Acting CAO

cc: File

Date: November 12, 2024

Re: Barrhead Regional Landfill Committee 2025 Budgets

1.0 **PURPOSE:**

For Council to approve the Barrhead Regional Landfill Committee's proposed 2025 Operating Budget, 2026-2028 Operating Plan, the 2025 proposed Capital Budget and the 10 Year Capital Plan.

2.0 **BACKGROUND AND DISCUSSION:**

During the October 24, 2024, Barrhead Regional Landfill Committee meeting, the Committee reviewed the proposed 2025 Operating Budget, the 2026-2028 Operating Plan, the 2025 Capital Budget and the 10 Year Capital Plan.

The Committee passed the following motions:

Moved by Cr. Klumph that the Committee recommends to both Councils the approval of the proposed 2025 Landfill Operating Budget with expenditures in the amount of \$339,520.00, with each municipality contributing \$96,260.00, as presented.

Moved by Cr. Stoik that the Committee recommends to both Councils the approval of the 2026 Landfill Operating Plan with expenditures in the amount of \$338,660.00, the 2027 Landfill Operating Plan with expenditures in the amount of \$345,160.00 and the 2028 Landfill Operating Plan with expenditures in the amount of \$351,840.00, as presented.

Moved by Cr. Lane that the Committee recommends to both Councils the approval of the 2025 Landfill Capital Budget with expenditures in the

amount of \$75,000.00, with each municipality contributing \$37,500.00, as presented.

Moved by Cr. Lane that the Committee recommends to both Councils the approval of the 10 Year Proposed Landfill Capital Plan, as presented.

3.0 ALTERNATIVES:

3.1 Council approves:

- the Barrhead Regional Landfill Services proposed 2025 Operating Budget
- the Barrhead Regional Landfill Services 2026 to 2028 Operating Plan
- the Barrhead Regional Landfill Services 2025 Capital Budget
- the Barrhead Regional Landfill Services 10 Year Capital Plan

3.2 Council instructs the Barrhead Regional Landfill Committee to provide further information and to bring back the information at a future Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

The Committee's financial request will have an impact of \$96,260.00 to the Town's overall 2025 Operating Budget (a decrease of \$7,180.00 or 7.5% from the previous year) and \$37,500.00 to the 2025 Capital Budget, which is the same financial commitment as in 2024.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Limited to the operations of the Barrhead Regional Landfill Committee.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not applicable.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Limited.

8.0 ATTACHMENTS:

1. 2025 Barrhead Regional Landfill Operating Budget
2. 2026 to 2028 Barrhead Regional Landfill Operating Plan

3. 2025 Barrhead Regional Landfill Capital Budget
4. Barrhead Regional Landfill 10 Year Capital Plan

9.0 RECOMMENDATIONS:

- a) That Council approves the Barrhead Regional Landfill Services 2025 Landfill Operating Budget with expenditures in the amount of \$339,520.00, with each municipality contributing \$96,260.00, as presented and recommended by the Barrhead Regional Landfill Services Committee.
- b) That Council approves the Barrhead Regional Landfill Services 2026 to 2028 Landfill Operating Plan, as presented and recommended by the Barrhead Regional Landfill Services Committee.
- c) That Council approves the Barrhead Regional Landfill Services 2025 Landfill Capital Budget with expenditures in the amount of \$75,000.00, with each municipality contributing \$37,500.00, as presented and recommended by the Barrhead Regional Landfill Services Committee.
- d) That Council approves the Barrhead Regional Landfill Services 10 Year Proposed Landfill Capital Plan, as presented and recommended by the Barrhead Regional Landfill Services Committee.

(Original signed by the Acting CAO)
Cheryl Callihoo
Acting CAO

	A	B	C	D	E	F	G
1	BARRHEAD REGIONAL LANDFILL						
2	2025 OPERATING BUDGET						
3	Approved by Committee: October 24, 2024						
4					2025		
5		2024	2024 YTD	2024	PROPOSED	2024/2025	
6		BUDGET	TO OCT 11/24	PROJECTED	BUDGET	BUDGET DIFF	
7	OPERATING REVENUES						2025 COMMENTS
8	LANDFILL - TIPPING FEES	(115,000)	(91,260.00)	(120,000.00)	(129,000)	(14,000)	Increase by \$5.00/load in 2025.
9	LANDFILL - RECYCLE/OTHER REVENUES	(7,050)	(14,025.66)	(17,000.00)	(18,000)	(10,950)	Electronics 4,000, Metal 10,000, Roundup Grant 2,500, Paint Recycling - 1,500
10	LANDFILL - MUNICIPAL GRANT (TOWN)	(103,440)	(68,262.88)	(86,588.00)	(96,260)	7,180	
11	LANDFILL - MUNICIPAL GRANT (COUNTY)	(103,440)	(77,580.00)	(86,587.00)	(96,260)	7,180	
12	TOTAL LANDFILL OPERATING REVENUES	(328,930)	(251,128.54)	(310,175.00)	(339,520)	(10,590)	
13							
14							
15					2025		
16		2024	2024 YTD	2024	PROPOSED	2024/2025	
17	OPERATING EXPENDITURES						2025 COMMENTS
18		BUDGET	TO OCT 11/24	PROJECTED	BUDGET	BUDGET DIFF	
19	LANDFILL - SALARIES	126,880	106,064.63	130,100.00	130,390	3,510	Includes 1.75% COLA increase
20	LANDFILL - LOCAL AUTHORITIES PENSION	10,800	6,947.10	9,250.00	11,070	270	
21	LANDFILL - CANADA PENSION PLAN	7,010	5,963.38	7,200.00	7,230	220	
22	LANDFILL - EMPLOYMENT INSURANCE	2,200	2,040.72	2,500.00	2,000	(200)	
23	LANDFILL - AUMA BENEFITS	9,880	8,093.48	10,000.00	10,760	880	
24	LANDFILL - WORKERS COMPENSATION	1,350	793.42	1,000.00	2,200	850	
25	LANDFILL - TRAINING & DEVELOPMENT	1,100	1,350.00	1,350.00	1,400	300	
26	LANDFILL - TRAVEL & SUBSISTANCE	3,000	-	-	1,000	(2,000)	
27	LANDFILL - MEMBERSHIPS	600	585.10	585.00	600	-	AB Care Membership - 250, SWANA - 350
28	LANDFILL - TELEPHONE	2,200	1,156.16	1,700.00	1,700	(500)	
29	LANDFILL - ADVERTISING	1,000	36.12	600.00	1,000	-	
30	LANDFILL - CONSULTING SERVICES	15,000	8,605.28	15,000.00	15,000	-	Normal 15,000 Groundwater Monitoring & Reporting
31	LANDFILL - BUILDING MAINT.	3,500	500.93	1,500.00	3,500	-	Normal 3,500
32	LANDFILL - COMPACTOR 816F2 MAINTENANCE	3,500	215.00	1,000.00	10,000	6,500	Starting to show its age, will require increased repairs
33	LANDFILL - 2023 JOHN DEERE LOADER	10,000	1,206.04	5,000.00	3,500	(6,500)	Normal - 3,500 (new loader)
34	LANDFILL - 2004 CHEV 1/2 TON TRUCK	2,000	943.72	1,500.00	12,000	10,000	Normal - 2,000, Transmission - 10,000
35	LANDFILL - HIRED EQUIPMENT, METAL/OIL REMOVAL	60,000	14,585.90	60,000.00	60,000	-	Landfill Cover 60,000
36	LANDFILL - INSURANCE	6,050	6,787.18	6,790.00	7,270	1,220	
37	LANDFILL - MATERIALS & SUPPLIES	9,000	3,794.75	6,000.00	6,500	(2,500)	Normal 3,500, Gravel 3,000

	A	B	C	D	E	F	G
1	BARRHEAD REGIONAL LANDFILL						
2	2025 OPERATING BUDGET						
3	Approved by Committee: October 24, 2024						
4					2025		
5		2024	2024 YTD	2024	PROPOSED	2024/2025	
6		<u>BUDGET</u>	<u>TO OCT 11/24</u>	<u>PROJECTED</u>	<u>BUDGET</u>	<u>BUDGET DIFF</u>	
38	LANDFILL - TOXIC ROUNDUP	17,000	14,494.18	14,500.00	16,000	(1,000)	Roundup 13,500, Advertising 2,500
39	LANDFILL - OIL, PAINT, METAL RECYCLING FEES	3,500	-	-	-	(3,500)	Remove code, include with Hired Equipment
40	LANDFILL - GASOLINE & DIESEL	27,500	18,918.38	29,000.00	30,500	3,000	
41	LANDFILL - PERSONAL PROT./ HEALTH&WELLNESS	1,050	988.13	1,050.00	1,050	-	Health & Wellness 500, Misc 550
42	LANDFILL - GAS UTILITIES	2,100	1,402.38	2,200.00	2,300	200	
43	LANDFILL - POWER UTILITIES	2,210	1,477.05	2,100.00	2,250	40	
44	LANDFILL - BANK CHARGES	500	186.97	250.00	300	(200)	Debit/Credit Card Fees
45	TOTAL LANDFILL OPERATING EXPENDITURES	328,930	207,136.00	310,175.00	339,520	10,590	
46							
47							
48							
49							
50							

	A	B	C	D	E	F	G
1	BARRHEAD REGIONAL LANDFILL						
2	2026 TO 2028 OPERATING PLAN						
3	Approved by Committee: October 24, 2024						
4							
5		2026		2027		2028	
6		PLAN	2026 COMMENTS	PLAN	2027 COMMENTS	PLAN	2028 COMMENTS
7	OPERATING REVENUES						
8	LANDFILL - TIPPING FEES	(130,000)		(132,000)		(134,000)	
9	LANDFILL - RECYCLE/OTHER REVENUES	(18,000)	Electronics 4,000, Metal 10,000, Roundup Grant 2,500, Paint Recycling - 1,500	(18,000)	Electronics 4,000, Metal 10,000, Roundup Grant 2,500, Paint Recycling - 1,500	(18,000)	Electronics 4,000, Metal 10,000, Roundup Grant 2,500, Paint Recycling - 1,500
10	LANDFILL - MUNICIPAL GRANT (TOWN)	(95,330)		(97,580)		(99,920)	
11	LANDFILL - MUNICIPAL GRANT (COUNTY)	(95,330)		(97,580)		(99,920)	
12	TOTAL LANDFILL OPERATING REVENUES	(338,660)		(345,160)		(351,840)	
13							
14							
15		2026		2027		2028	
16	OPERATING EXPENDITURES						
17	LANDFILL - SALARIES	133,000	Includes 2% increase	135,660	Includes 2% increase	138,370	Includes 2% increase
18	LANDFILL - LOCAL AUTHORITIES PENSION	11,290		11,520		11,750	
19	LANDFILL - CANADA PENSION PLAN	7,370		7,520		7,670	
20	LANDFILL - EMPLOYMENT INSURANCE	2,040		2,080		2,120	
21	LANDFILL - AUMA BENEFITS	11,300		11,870		12,460	
22	LANDFILL - WORKERS COMPENSATION	2,000		2,000		2,000	
23	LANDFILL - TRAINING & DEVELOPMENT	1,450		1,500		1,550	
24	LANDFILL - TRAVEL & SUBSISTANCE	1,000		1,000		1,000	
25	LANDFILL - MEMBERSHIPS	600	AB Care Membership - 250, SWANA - 350	600	AB Care Membership - 250, SWANA - 350	600	AB Care Membership - 250, SWANA - 350
26	LANDFILL - TELEPHONE	1,790		1,880		1,970	
27	LANDFILL - ADVERTISING	1,000		1,000		1,000	
28	LANDFILL - CONSULTING SERVICES	15,000	Normal 15,000 Groundwater Monitoring & Reporting	15,000	Normal 15,000 Groundwater Monitoring & Reporting	15,000	Normal 15,000 Groundwater Monitoring & Reporting
29	LANDFILL - BUILDING MAINT.	3,500	Normal 3,500	3,500	Normal 3,500	3,500	Normal 3,500
30	LANDFILL - COMPACTOR 816F2 MAINTENANCE	10,000		10,000		10,000	

	A	B	C	D	E	F	G
1	BARRHEAD REGIONAL LANDFILL						
2	2026 TO 2028 OPERATING PLAN						
3	Approved by Committee: October 24, 2024						
4							
5		2026		2027		2028	
6		<u>PLAN</u>	<u>2026 COMMENTS</u>	<u>PLAN</u>	<u>2027 COMMENTS</u>	<u>PLAN</u>	<u>2028 COMMENTS</u>
31	LANDFILL - 2023 JOHN DEERE LOADER	3,500		3,500		3,500	
32	LANDFILL - 2004 CHEV 1/2 TON TRUCK	2,000	Normal - 2,000	2,000	Normal - 2,000	2,000	Normal - 2,000
33	LANDFILL - HIRED EQUIPMENT	60,000	Landfill Cover 60,000	60,000	Landfill Cover 60,000	60,000	Landfill Cover 60,000
34	LANDFILL - INSURANCE	7,630		8,010		8,410	
35	LANDFILL - MATERIALS & SUPPLIES	9,000	Normal 3,500, Gravel 5,500	9,000	Normal 3,500, Gravel 5,500	9,000	Normal 3,500, Gravel 5,500
36	LANDFILL - TOXIC ROUNDUP	17,000	Roundup 14,500, Advertising 2,500	17,500	Roundup 15,000, Advertising 2,500	18,000	Roundup 15,500, Advertising 2,500
37	LANDFILL - OIL, PAINT, METAL RECYCLING FEES	-		-		-	
38	LANDFILL - GASOLINE & DIESEL	32,050		33,650		35,330	
39	LANDFILL - PERSONAL PROT./ HEALTH&WELLNESS	1,050	Health & Wellness 500, Misc 550	1,050	Health & Wellness 500, Misc 550	1,050	Health & Wellness 500, Misc 550
40	LANDFILL - GAS UTILITIES	2,430		2,540		2,660	
41	LANDFILL - POWER UTILITIES	2,360		2,480		2,600	
42	LANDFILL - BANK CHARGES	<u>300</u>		<u>300</u>		<u>300</u>	
43	TOTAL LANDFILL OPERATING EXPENDITURES	338,660		345,160		351,840	
44							
45							
46							
47							
48							
49							

	A	B	C	D	E	F	G
1	BARRHEAD REGIONAL LANDFILL						
2	2025 LANDFILL CAPITAL BUDGET						
3	Approved by Committee: October 24, 2024						
4						BUDGET	
5		2024	2024 YTD TO	2024	PROPOSED	DIFF	
6	LANDFILL CAPITAL REVENUES	BUDGET	Oct 11/24	PROJECTED	2025 BUDGET	2024/2025	COMMENTS
7	LANDFILL - SALE OF FIXED ASSET	-	(36,900)	(36,900)	-	-	
8	LANDFILL - MUNICIPAL CONTRIBUTION (TOWN)	(37,500)	-	3,450	(37,500)	-	
9	LANDFILL - MUNICIPAL CONTRIBUTION (COUNTY)	(37,500)	-	3,450	(37,500)	-	
10	TOTAL LANDFILL CAPITAL REVENUES	(75,000)	(36,900)	(30,000)	(75,000)	-	
11							
12						BUDGET	
13		2024	2024 YTD TO	2024	PROPOSED	DIFF	
14	LANDFILL CAPITAL EXPENDITURES	BUDGET	Oct 11/24	PROJECTED	2025 BUDGET	2024/2025	COMMENTS
15	NETTING	25,000	-	-	25,000	-	
16	DESKTOP MASTER PLAN		-		50,000	50,000	
17	NON-COMPLIANCE REHAB (WELL DRILLING, ETC)	50,000	22,013.22	30,000	-	(50,000)	
18	TOTAL LANDFILL CAPITAL EXPENDITURES	75,000	22,013.22	30,000	75,000	-	
19							
20							
21							
22							
23							

REQUEST FOR DECISION

To: Town Council

From: Cheryl Callihoo, Acting CAO

cc: File

Date: November 12, 2024

Re: Barrhead Johnson Airport Committee

1.0 **PURPOSE:**

For Council to approve the Barrhead Johnson Airport Committee's proposed 2025 Operating Budget, 2026-2028 Operating Plan, the 2025 proposed Capital Budget and the 10 Year Capital Plan.

2.0 **BACKGROUND AND DISCUSSION:**

During the October 28, 2024, Barrhead Johnson Airport Committee meeting, the Committee approved the proposed 2025 Operating Budget, the 2026-2028 Operating Plan, the 2025 Capital Budget and the 10 Year Capital Plan.

3.0 **ALTERNATIVES:**

3.1 Council approves:

- the Barrhead Johnson Airport proposed 2025 Operating Budget
- the Barrhead Johnson Airport 2026 to 2028 Operating Plan
- the Barrhead Johnson Airport 2025 Capital Budget
- the Barrhead Johnson Airport 10 Year Capital Plan

3.2 Council instructs the Barrhead Johnson Airport Committee to provide further information to the proposed 2025 Operating Budget, 2026 to 2028 Operating Plan, 2025 Capital Budget and 10 Year Capital Plan and to bring back the information at a future Council Meeting.

4.0 **FINANCIAL IMPLICATIONS:**

The Committee's financial request will have an impact of \$24,875 to the Town's overall 2025 Operating Budget (an increase of \$7,555.00 or 43.6% over 2024) and \$0 to the 2025 Capital Budget, as no capital projects are scheduled in 2025.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Limited to the operations of the Barrhead Johnson Airport Committee.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not applicable.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

A viable airport is an important asset to any community.

8.0 ATTACHMENTS:

1. 2025 Barrhead Johnson Airport Operating Budget and 2026 to 2028 Operating Plan.
2. 2025 Barrhead Johnson Airport Capital Budget
3. Barrhead Johnson Airport 10 Year Capital Plan

9.0 RECOMMENDATIONS:

- a) That Council approves the Barrhead Johnson Airport Committee's proposed 2025 Operating Budget with a financial contribution of \$24,875.00 from both the Town of Barrhead and County of Barrhead, as presented and recommended by the Barrhead Johnson Airport Committee.
- b) That Council approves the Barrhead Johnson Airport Committee's proposed 2026-2028 Financial Plan, as presented and recommended by the Barrhead Johnson Airport Committee.
- c) That Council approves the Barrhead Johnson Airport Committee's proposed 2025 Capital Budget with zero capital expenditures as presented and recommended by the Barrhead Johnson Airport Committee.
- d) That Council approves the Barrhead Johnson Airport Committee's 10 Year Capital Plan, as presented and recommended by the Barrhead Johnson Airport Committee.

(Original signed by the Acting CAO)

Cheryl Callihoo
Acting CAO

Barrhead Johnson Airport
2025 Operating Budget & 3 Year Financial Plan
Date Approved by Committee: October 28, 2024

GL Account *	Description				BUDGET	3 Year Financial Plan		
		Sept 30 YTD 2024	2024 PROJECTED	2024 Budget	2025	2026	2027	2028
1-1565-Leases Revenue		3,075	3,075	3,075	3,075	3,075.00	3,075.00	3,075.00
1-1566-Hangar & Tie Down Fees Revenue		8,160	8,160	8,160	8,320	8,480.00	8,640.00	8,800.00
1-1590-Other Revenue	Refundable portion of Fortis contribution as loads connect			-	-	-	-	-
1-1850-Local Government Grants	Contribution from Town	6,862	14,406	17,320	24,875	17,470	17,490	22,735
1-1850-Local Government Grants	Contribution from County	6,862	14,406	17,320	24,875	17,470	17,490	22,735
		24,960	40,047	45,875	61,145	46,495	46,695	57,345
2-2111-Honorariums and Fees	\$290.14 per diem x 0.5 x 4 meetings per year x 2 members	-	-	1,050	1,160	1,160.00	1,160.00	1,160.00
2-2450-Project Labour Expense	Salaries & benefits, including inspections	1,575	2,100	2,100	2,150	2,200	2,250	2,300
2-2210-Mileage Expense		-	-	85	85	85	85	85
2-2213-Memberships and Dues Expense	AAMA Membership	200	200	200	200	200	200	200
2-2217-Telephone & Internet Expense	Telephone & AWOS radio license	863	1,400	1,490	1,300	1,300	1,300	1,300
2-2221-Advertising Expense				250	250	250	250	250
2-2259-Contracted Services	Misc.		1,500	1,500	1,500	1,500	1,500	1,500
2-2259-Contracted Services	Regulatory Review Flight Check (Every 5 Years), next due 2025			-	4,500			
2-2259-Contracted Services	Annual Crackfilling Program	1,610	1,610	4,000	4,000	5,000	5,000	5,000
2-2259-Contracted Services	Line Painting (Every 3 Years)			-	10,500	-	-	10,500
2-2259-Contracted Services	Annual snowplowing	2,263	4,500	6,500	7,000	7,000	7,000	7,000
2-2259-Contracted Services	Brushing & Drainage plus spray around lights	320	800	1,500	1,500	1,500	1,500	1,500
2-2259-Contracted Services	Runway Mowing	929	1,500	1,500	1,500	1,500	1,500	1,500
2-2259-Contracted Services	Beacon Light Repair / Breakaway Runway Light Post Installation	2,500	2,500	2,500	1,000	-	-	-
2-2259-Contracted Services	Annual Maintenance of Weather Station		4,000	4,000	4,000	4,000	4,000	4,000
2-2259-Contracted Services	GPS Procedure Maintenance (Annual Contract)	4,038	4,038	3,000	4,100	4,100	4,100	4,100
2-2259-Contracted Services	Street Light Installation		-	-	-	-	-	-
2-2274-Insurance Expense		2,430	3,400	3,400	3,450	3,500	3,500	3,500
2-2500-Goods - Small Equipment &Tools	Couch for Airport Terminal	1,199	1,199	1,500				
2-2510-Goods - Consumables	Goods - urea for runway, chlorine, lights, transformers, wind socks, pumps, janitor supplies, etc.	3,944	7,000	7,000	8,500	8,500.00	8,500.00	8,500.00
2-2543-Utilities:Gas Expense		1,159	1,600	1,600	1,650	1,700.00	1,750.00	1,850.00
2-2544-Utilities:Power Expense		1,930	2,700	2,700	2,800	3,000.00	3,100.00	3,100.00
Expenditures		24,960	40,047	45,875	61,145	46,495	46,695	57,345

* Fibre was installed to Airport; the cost was shared 50/50 with mcsnet and Airport.
 Each hangar has ability to connect internet via MCS Net GigAir (individual subscription is optional & paid by hangars).
 Terminal will have free public Wi-Fi provided by MCS Net at no cost to Airport.

Barrhead Johnson Airport
Proposed Capital Budget
Date Approved by Committee: October 28, 2024

	2024	2024 PROJECTED	2025
FINANCES ACQUIRED			
Local Government Grant (County)	-	-	-
Local Government Grant (Town)	-	-	-
TOTAL Finance Acquired	\$0.00	\$0.00	\$0.00
FINANCE APPLIED			
Land Improvements	-	-	-
Buildings	-	-	-
Equipment Couch for Terminal Building (move to Operating Budget)	-	-	-
TOTAL Finance Applied	\$0.00	\$0.00	\$0.00

**10 Year Capital Plan
County of Barrhead No. 11
AIRPORT**



Project Name/Description	Year	Original Purchase Price	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034 & Future
			Actual	Actual	Actual	Budget	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
AIRPORT LAND IMPROVEMENTS															
AIRPORT RUNWAY															
AIRPORT TAXIWAY															
AIRPORT SITES (upgrades and additions)															
6 New Hangar Sites	2019														
Street Paving	2020														
Power to new sites			\$23,552												
AIRPORT UTILITIES															
AIRPORT FENCING & LANDSCAPING															
AIRPORT EQUIPMENT															
519 2008 GPS Approach Procedure System	2008	13,345.27													
570 2011 Weather Monitoring System	2011	55,000.00													
AIRPORT BUILDINGS															
Terminal Upgrade and Renovations															
Total Planned Capital Expenditures Airport		\$68,345	\$23,552	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

FUNDING SOURCE:

Contribution from Town	11,776		-												
Contribution from County	11,776		-												
Total Funding	\$23,552	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Will look to add paving of hangar street to Plan once the hangar is 2/3 full.

REQUEST FOR DECISION

To: Town Council

From: Cheryl Callihoo, Acting CAO

cc: File

Date: November 12, 2024

Re: Application for funding under the Alberta Water/Wastewater Partnership Program

1.0 **PURPOSE:**

For Council to review the request to submit an application for provincial funds under the Alberta Water/Wastewater Partnership Program.

2.0 **BACKGROUND AND DISCUSSION:**

Council heard some initial information from Administration's presentation at a recent Planning Session, that the Town's lagoon system requires some significant upgrades. The scope of the project will be finalized in the near future. A component of the project includes securing provincial funding from the existing Alberta Water/Wastewater Partnership Program.

Part of the application process includes a resolution from the municipality. The grant application deadline is November 30th.

Although the scope of the project has yet to be finalized and there is some opportunity to secure additional funding from other senior government sources, it would be in order for Council to pass a resolution instructing Administration to proceed with the submission of a grant application under the Alberta Water/Wastewater Partnership Program

3.0 **ALTERNATIVES:**

3.1 Council instructs Administration to submit an application for provincial funding under Alberta Water/Wastewater Partnership Program for the proposed capital upgrade of the Town's lagoon system.

3.2 Council tables the matter of submitting an application for provincial funding under Alberta Water/Wastewater Partnership Program for the proposed

capital upgrade of the Town's lagoon system and instructs Administration to provide further information for the next scheduled Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

Not yet determined – as the scope of the project has not been finalized.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Limited to the grant application process.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Limited.

8.0 ATTACHMENTS:

None

9.0 RECOMMENDATIONS:

Council instructs Administration to submit an application for provincial funding under Alberta Water/Wastewater Partnership Program for the proposed capital upgrade of the Town's lagoon system.

(Original signed by the Acting CAO)

Cheryl Callihoo
Acting CAO

**COUNCIL REPORTS
AS OF NOVEMBER 12, 2024**

		Meeting (since last council)
Agricultural Society	Cr. Oswald (Alt. Cr. Kluin)	_____
Barrhead Accessibility Coalition	Cr. Kluin	_____
Barrhead Cares Coalition	Cr. Assaf	_____
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	_____
Barrhead Attraction & Retention Committee	Mayor McKenzie	_____
Barrhead & District Social Housing Association	Cr. Smith	_____X
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith	_____
Barrhead Regional Airport Committee	Mayor McKenzie and Cr. Assaf	_____
Barrhead Regional Landfill Committee	Cr. Sawatzky and Cr. Klumph	_____
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith (Alt. Cr. Oswald)	_____
Capital Region Assessment Services Commission	Cr. Klumph	_____
Chamber of Commerce	Cr. Oswald	_____
Community Futures Yellowhead East	Cr. Assaf (Alt. Cr. Kluin)	_____
Economic Development Committee	Committee of the Whole	_____
Enhanced Policing School Resource Officer Committee	Cr. Sawatzky (Alt. Mayor McKenzie)	_____
Family & Community Support Services Society	Cr. Kluin and Cr. Oswald	_____
Intermunicipal Collaboration Framework Committee	Cr. Assaf, Cr. Smith and Mayor McKenzie	_____
Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	_____
Municipal Emergency Advisory Commission	Cr. Assaf, Cr. Kluin and Cr. Smith	_____
Municipal Planning Commission	Cr. Assaf, Cr. Oswald and Cr. Sawatzky (Alt. Cr. Smith)	_____
Subdivision & Development Appeal Board	Cr. Klumph	_____
Twinning Committee	Cr. Klumph	_____
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	_____

C.A.O Report

To: Town Council

Date: November 12, 2024

Re: October, 2024 C.A.O. Report

Enforcement Services:

- New files generated from October 1st, 2024 – October 31st, 2024
 - Total: 17 files
 - Animal Control matters/Miscellaneous: 5 files
 - Traffic Enforcement: 5 files (speeding, distracted driving, etc)
 - Bylaw Issues: 7 files

- Unresolved files carried over from previous reporting period:
 - Traffic Enforcement: 13 files
 - Bylaw Issues: 1 files

Transportation Services:

- Christmas decoration maintenance – getting ready for decorating the Town.
- Sewer flushing
- Street Sweeping
- Hydrant flushing completion.
- Blow out lines at Golf course.
- Install snowboards and prepare dump trucks.
- Maintenance on vehicles – ready for winter
- Maintenance on snow blower – prepare for snow removal.
- Prepare grader for snow removal – install wing.
- Prepare sander for winter weather.
- Haul Compost
- Maintain lift stations.

Fire Protection Services:

- Incidents from October 1st, 2024 – October 31st, 2024:
 - **Rubbish or grass fires:** 2 (7.5 hours or 3.4% of the total man hours for the month of October)
 - **Fires:** 1 (46.25 hours or 20.8% of the total man hours for the month of October)
 - **Vehicle accidents:** 6 (94.75 hours or 42.5% of the total man hours for the month of October)
 - **Ambulance assists:** 23 (71.0 hours or 31.8% of the total hours for the month of October)
 - **False alarms:** 4 (3.25 hours or 1.5% of the total man hours for the month of October)

During the month of October there were a total of 36 calls which represented a total of 222.75 firefighter hours.

- Training:
 - Interior fire attack, forcible entry, hose management, window attack above grade attack, ground level attack through door.
 - Pumping operations
 - Wildland firefighter, testing completed.

- Other:
 - Open house Oct 10th with 400 – 450 in attendance
 - Members attended Pumpkin Walk to assist with security and first aid, as well as performing the “pumpkin drop”.
 - Members handed-out candy for Halloween with Tower 6 and Engine 37
 - Perform testing for Woodlands County Fire departments – S 200 building construction.
 - Met with province AFFRCS (Alberta First Responders Radio Communications System) in order to start moving municipalities to one agency and start set up fire department and community for disaster preparedness.
 - Pump testing and service completed on units.

- Membership total: 54. 46 responding, 4 new recruits, 4 on leave.

The following chart outlines the total ambulance assist calls responded by the Regional Fire Department, for the month of October 2024:

Response Levels	October, 2024	Town or County		Year to Date	Town or County
Level A – Not serious (ie: lift assist)	1	1 – Town 0 - County		17	15 - Town 2 - County
Level B – More serious (ie: medical alert alarm)	4	4 - Town 0 - County		17	13 – Town 4 - County
Level C – Serious (ie: stroke or abnormal breathing)	2	1-Town 1 - County		25	7 – Town 7– County
Level D – Possible life threatening (ie: chest pains, unconscious, overdose)	14	10 - Town 4 – County		155	116 – Town 38 – County 1-Birch Cove
Level E – Life Threatening (ie: cardiac arrest, ineffective breathing)	2	0 – Town 2 - County		19	10 – Town 9 – County
Other	0	0 – Town 0 - County		5	5 – Town 0 - County
Total calls	23	16 – Town 7- County 0-Birch Cove		238	182 – Town 55 - County 1-Birch Cove
Total hours spent on ambulance calls	73.0 hours or 31.8% of total hours			691.25 hours or 34.3% of total hours	
Fire Dept. arriving before EMS	6			130	
Fire Dept. arriving before EMS (%)	26.0 %			56.0%	

Note 1: All ambulance assist calls are initiated by the Ambulance’s Dispatch Centre.

Recreation Services:

➤ Operational:

- Hosted our Halloween Haunted House –with thanks to Outreach, homeschool students and recreation staff for working to make a successful event for 515 participants,
- Shut water off to splash park and dog park and winterize for season.
- Aquatics Centre Air Handlers are winterized.
- Install HVAC unit on bowling alley.
- Hosted PD Day camp as well as stick and puck and public skating in arena November 1
- Fall swim lessons start November 4th.
- Pull out all porta potties and have them put away for the season.

➤ Upcoming Special Events:

- Remembrance Day - November 11th
- Fall Break Camp November 12th -15th.
- Festival of Trees November 30th
- Parade and Light-up December 6th.

Cheryl Callihoo – Acting CAO

(Original signed by the CAO)

Town of Barrhead

COUNCIL ACTION LIST ON RESOLUTIONS DIRECTING ADMINISTRATION - AS OF OCTOBER 22, 2024

Resolution Number	Resolution	Comments	Status
	<u>October 22, 2024 Council Meeting</u>		
349-24	Moved by Cr. Kluin that Council accepts the email dated October 14, 2024 from Board Member Deb Breitzkreitz, from the Ripple Connection Support Center, regarding a financial contribution from Town Council and to defer to the Town's 2025 budget deliberation meetings.	Matter had been placed to be discussed during the 2025 Budget deliberations	Completed
343-24	Moved by Cr. Sawatzky that Council approve the change in venue from the Charles Godberson Rotary Room to the Senior's Drop-in Centre for the 2024 Plebiscite for the December 2, 2024 vote.	The required notification has been made and further notifications will continue to be made for the month of November.	Completed
341-24	Moved by Cr. Kluin that Council renew the service agreement with Municipal Planning Services (2009) Ltd, as presented.	Agreement has been fully endorsed by both parties.	Completed
340-24	Moved by Cr. Kluin that Council instruct Administration to provide additional information of the Clean Energy Improvement Program at the 2025 budget deliberation meetings.	Administration will provide additional information during the 2025 budget deliberations.	Completed
	<u>October 8, 2024 Council Meeting</u>		
321-24	Moved by Mayor McKenzie that Council instruct Administration to amend the existing Arena Concession Operator agreement, as discussed, obtain a legal opinion on the new version of the agreement and present to Council at a further Council Meeting for consideration.	The draft agreement has been received from the Town's legal counsel. Matter will be discussed during the Closed Session portion of the November 12th Council Meeting.	Completed
308-24	<p>Moved by Cr. Assaf that Council designates the following locations for an institutional voting station for the 2024 municipal plebiscite:</p> <ul style="list-style-type: none"> • Shepherd's Care • Reir Care • Hospital • Hillcrest • Jubilee Manor • Golden Crest • Londike Place <p>The time of the institutional vote will be determined by the Returning Officer and coordinated with the various Facility Managers.</p>	The required notification has been made and further notifications will continue to be made for the month of November.	Completed
307-24	Moved by Cr. Kluin that Council approves that Special Ballots be made available to residents for the 2024 municipal plebiscite.	The required notification has been made and further notifications will continue to be made for the month of November.	Completed

Town of Barrhead

COUNCIL ACTION LIST ON RESOLUTIONS DIRECTING ADMINISTRATION - AS OF OCTOBER 22, 2024

Resolution Number	Resolution	Comments	Status
306-24	Moved by Cr. Kluin that Council establishes November 20 and November 28, 2024 as an Advance Vote for the 2024 municipal plebiscite to be held in the Town of Barrhead Council Chambers from 4:00 p.m. to 8:00 p.m.	The required notification has been made and further notifications will continue to be made for the month of November.	Completed
	<u>September 30, 2024 Council Meeting</u>		
295-24	Moved by Cr. Smith that Council instruct Administration to proceed with the requirement for a plebiscite on proposed Bylaw 08-2024 – Neutral Space Bylaw.	Administration is making the necessary arrangements for the noted plebiscite.	In Progress
	<u>September 10, 2024 Council Meeting</u>		
292-24	Moved by Cr. Smith that Council authorizes the necessary repairs to a leak in the Industrial Park Reservoir at a budget of \$100,000.00. Funds to be derived from the existing Water Capital Reserve.	Contractor will undertake a further site investigation. Deadline for completion is unretained at this time.	In Progress
281-24	Moved by Cr. Kluin that Council authorizes the construction of an interior ramp in the Curling Rink at a budget of \$4,000.00. Funds to be derived from the existing Curling Rink Capital Reserve.	Based on feedback from the a segment of the users, Administration will approach Council to revisit the scope of the renovations, once further information is received.	In Progress
	<u>June 11, 2024 Council Meeting</u>		
199-24	Moved by Cr. Oswald that Council instruct Administration to move forward with the development of a Community Recreation Advisory Committee.	The Intermunicipal Collaboration Framework Committee met on August 21st. During the September 10, 2024 Council Meeting, Council accepted the recommendation of the ICF Committee to establish an Intermunicipal Affairs Committee comprising of the whole Town of Barrhead and County of Barrhead Councils. The County wanted a Terms of Reference prepared before the first meeting. Administration is waiting for the Terms of Reference and the first meeting will probably when the CAO has started with the Town.	In Progress

Regular Board Meeting Minutes
Thursday, September 19th, 2024

Present	<p>Leslie Penny – Chair Jean Loitz – Vice Chair Albert Mast – Secretary/Treasurer Karen Pronishen – Executive Director Kay Roberts – Finance Terese Koch – Recording Secretary</p> <p>Paul Properzi, Anthony Oswald, Kavitha Kamalahasan, Tom Carroll, Bill Lane, Peter Kuelken, Sally Littke</p>	
Absent/ Regrets	Dausen Kluin	
	<p>1) Call to Order: The regular meeting of the Barrhead & District Family and Community Support Services Society was called to order by Leslie Penny at 9:34 am.</p>	
24/09-01	<p>2) Acceptance of Agenda – Additions/Deletions</p> <ul style="list-style-type: none"> • Addition to New Business – Distribution of Board packages <p>Moved by Anthony Oswald to accept the agenda. Seconded by Tom Carroll.</p>	Carried
	<p>3) Board Delegation/Presentation</p> <ul style="list-style-type: none"> • Savannah Belyk and Devon Martinsen – Family Resource Network • Note: Please check the attached info that was also distributed at the meeting. 	
24/09-02	<p>4) Items for Approval</p> <p>a) Moved by Bill Lane to accept the minutes of the regular Board meeting for Barrhead and District FCSS Society from June 20th, 2024. Seconded by Peter Kuelken.</p>	Carried
24/09-03	<p>b) Financial Statements. Moved by Albert Mast to accept the financial statements for the 80/20 General Account, Community Account and Casino Account for the periods ending, June 30th, July 31st, and August 31st, 2024, as presented. Seconded by Paul Properzi.</p>	Carried

<p>24/09-04</p> <p>24/09-05</p>	<p>5) New Business:</p> <p>a) CRA</p> <ul style="list-style-type: none"> • Moved by Jean Loitz that Karen Pronishen, Executive Director, and Kay Roberts, Bookkeeper, have access to the CRA account. Seconded by Sally Littke. <p>b) Board Evaluation</p> <p>c) Casino-Volunteers</p> <p>d) Sponsorship</p> <ul style="list-style-type: none"> • Moved by Paul Properzi to approve the Sponsorship program as presented. Seconded by Anthony Oswald <p>e) Position Descriptions</p> <p>f) OH&S</p> <p>g) FCSSAA Conference – November 13th to 15th</p> <p>h) Board letter to AGLC</p> <p>i) Distribution of Board packages</p> <ul style="list-style-type: none"> • 4 paper Board meeting information packages will be made each month for Sally, Leslie, Bill, and Kavitha. • Others will be sent Board information packages through email either by a zip file or through attachments. 	<p>Carried</p> <p>Carried</p>
	<p>6) Old business</p> <p>a) Rural Renewal Stream</p>	
	<p>7) Items for Information</p> <p>a) Director's Report</p> <p>b) APRN Presentation</p> <p>c) Financial Wellbeing Information</p> <p>d) Funding Information Summary, May 2024</p>	
	<p>8) Board Development</p> <ul style="list-style-type: none"> • Suicide Information 	
<p>24/09-06</p> <p>24/09-07</p> <p>24/09-08</p> <p>24/09-09</p>	<p>9) In Camera</p> <ul style="list-style-type: none"> • Motion to go in camera at 11:35 made by Peter Kuelken. Seconded by Sally Littke. • Motion to go out of camera at 11:57 made by Anthony Oswald. Seconded by Jean Loitz. • Moved by Jean Loitz for Administration to organize a special meeting of the Board prior to the next Board meeting regarding buildings. Seconded by Sally Littke. • Moved by Peter Kuelken to hire Tenfold HR Solutions to assist the Executive Director. Seconded by Paul Properzi. 	<p>Carried</p> <p>Carried</p> <p>Carried</p> <p>Carried</p>

	10) Next Meeting Thursday, October 17th, 2024	
24/09-10	11) Adjournment Moved by Sally Littke to adjourn the meeting at 11:59 am.	

**Barrhead & District Family and Community Support Services Society
Regular Board Meeting of September 19th, 2024**

Leslie Penny Chairperson

_____ Recording Secretary



**Barrhead & District Social Housing Association
Minutes
Regular Board Meeting – September 12, 2024**

Members Present: Craig Wilson, Don Smith, Roberta Hunt, Bill Lane, Peter Kuelken
Absent:
Staff Present: Tyler Batdorf, Su Macdonald

1.0 The meeting was called to order at 10:06: a.m.

2.0 Approval of Agenda

*Bill Lane moved to approve the September 12, 2024, Regular Board Meeting Agenda
Carried Unanimously*

3.0 Adoption of the Minutes

Roberta Hunt moved to adopt the Minutes of the Regular Board Meeting of July 25, 2024.

Carried Unanimously

4.0 Reports

4.1 Financial Report – July 2024

Income Statements for the organization were presented.

Don Smith moved to accept the Financial Reports as presented.

Carried Unanimously

4.2 Cheque Logs – July and August 2024

Roberta Hunt moved to accept the Cheque Log as presented.

Carried Unanimously

4.3 CAO Report

Updates were presented on the following topics:

-Activities, Dietary, Administration and Housekeeping Departments

-Maintenance Department: We have a new Facilities Manager. He is fitting in well and his knowledge and skills should prove beneficial to BDSHA.

-Hillcrest Renovated Suite: Renovations are ongoing. A deadline of October 15 has been set for completion at which point, the Board will be invited to inspect the suite.

-Capital Maintenance and Renewal Projects: These have been put on hold due to change in management in the Maintenance Department. Tyler will take care of these this year and the new Facilities Manager will be trained early in the new year to take over these projects.

Safe Spaces: BDSHA has signed agreements with Healthy Families Healthy Futures and the City of Spruce Grove to provide “safe spaces” for seniors fleeing abusive situations. Two suites have been furnished in the “old” Hillcrest in anticipation of need.

-FCSS Visit: Tyler provided a tour of our facilities to most of the FCSS team. It is beneficial to FCSS and BDSHA to work together to provide supports within our community for our residents and also for FCSS to understand the types of accommodation offered by BDSHA.

-Human Resources: We are moving from “job descriptions” to “roles and responsibilities” in an effort to make employees aware of the goals of the organization and the ways in which they may contribute to its success. Performance reviews will be conducted every 6 months and employees will receive ongoing coaching. Exit interviews have also been conducted recently in an attempt to understand why someone would choose to leave the organization and to improve employee retention.

Peter Kuelken moved to accept the Acting CAO's Report as presented.

Carried Unanimously

- 4.4 The new Facilities Manager was introduced to the Board and given the opportunity to answer some questions regarding his background and skillset.

Facilities Manager's Report

-Lodges: A new pump has been ordered for the cooling tower in the new building. As this was an emergency, the purchase was authorized prior to Board approval (\$10,700). Preventative maintenance is being carried out as needed.

-Seniors Self-Contained: No concerns or issues

-Community Housing: The scope of the CMR repairs to the damaged Swan Hills unit have been assessed. A foundation leak has been found in one of the units in Barrhead. Quotes are being sought but GoA emergency funding may be required

-Grounds: There are no issues, and seasonal work is being carried out as normal.

Peter Kuelken moved to accept the Interim Facilities Manager's Report as presented.

Carried Unanimously

4.5 Resident Services Manger's Report

Vacancy Report:

-Hillcrest Lodge	10 vacancies (9%)
-Klondike Place	2 vacancies (5%)
-Golden Crest Manor	3 vacancies (9%)
-Jubilee Manor	0 vacancies (0%)
-Pembina Court Manor	2 vacancies (8%)
-JDR Manor	1 vacancies (17%)
-Barrhead CH	0 vacancies (0%)
-Swan Hills CH	1 vacancies (13%)

Bill Lane moved to accept the Resident Services Manager's Report as presented.

Carried Unanimously

5.0 Old Business

- 5.1 Discussion – Update on affordable housing
After discussion Tyler was directed by the Board to reach out to Sunnyside Realty to investigate further opportunities for affordable housing.

6.0 New Business

- 6.1 Discussion – Staff Training
A discussion was had around the subject of staff training. Tyler stated that he believed that investing in our employees was a positive use of resources. After discussion the Board agreed that an increase in the budget for staff training and development was acceptable.

Robert Hunt moved that an additional \$10,000 be allocated to the budget for staff training and development.

Carried Unanimously

- 6.2 RFD – HVAC Preventative Maintenance Proposal
Tyler presented a proposal from North Face Mechanical Ltd. to maintain the HVAC system in Hillcrest Lodge due to the advanced nature of the system, at a cost of \$17,240. After discussion, the Board felt that further quotes were needed.

Peter Kuelken moved that a further two quotes be obtained and presented at the next Board meeting.

Carried Unanimously

- 6.3 RFD – Parking Lot Resurfacing
Tyler requested that the Board consider resurfacing the parking lot, particularly as the Town of Barrhead would be doing similar work in the area and we could “piggyback” onto that work and perhaps reduce the cost. It was decided that the work should be carried out in the spring.

Peter Kuelken moved that three quotes be obtained and presented to the Board with a view to commencing in the spring of 2025.

Carried Unanimously

6.4 RFD – ASCHA Regional Meeting

Registration is now open for the Regional Meeting on October 10, 2024. Tyler, Su, Peter, Robert and Bill will attend. Peter, Roberta and Bill will be the three registered ballot voters.

7.0 Correspondence

None

Craig Wilson moved that Bill Lane, Roberta Hunt and Don Smith be the nominated ballot voters.

8.0 In Camera – Board and CAO

9.0 In Camera – Board Only and Board & CAO

Closed session commenced at 11:41 a.m.

10.0 Date and Time of Next Meeting

Thursday, October 31, 2024 @ 10:00

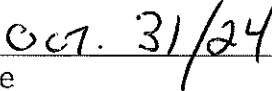
11.0 Adjournment

Peter Kuelken moved to adjourn the meeting at 12:48 p.m.

Carried Unanimously



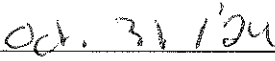
Signature: Craig Wilson, Chairperson



Date



Signature: Tyler Batdorf, CAO



Date

**BARRHEAD & DISTRICT REGIONAL LANDFILL COMMITTEE
MEETING TUESDAY, OCTOBER 24, 2024, AT 12:00 NOON
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

PRESENT Crs: R. Klumph, D. Sawatzky, B. Lane, J. Stoik, Edward LeBlanc, Town CAO, Jennifer Mantay, Director of Corporate Services, Sheldon Flett, Town Director of Public Works, Ken Hove, County Director of Infrastructure, Debbie Oyarzun, County Manager (CAO), Tamara Molzahn, Director of Corporate Services

OTHERS Reeve D. Drozd, Ex-Officio

ABSENT

CALL TO ORDER Town CAO, Edward LeBlanc called the meeting to order at 12:09 p.m.

ELECTION OF CHAIR

Election of a Chairman

Town CAO, Edward LeBlanc called for nomination for a Chairman.

Cr. Lane nominated Cr. Sawatzky as Chair.

Cr. Sawatzky accepted.

001-24 Moved by Cr. Klumph that nominations cease.

CARRIED UNANIMOUSLY

Cr. Sawatzky became the Chairman, by acclamation.

Election of a Vice-Chairman

Town CAO, Edward LeBlanc called for nomination for a Vice-Chairman.

Cr. Klumph nominated Cr. Lane as Vice-Chairman.

Cr. Lane declined.

Cr. Klumph nominated Cr. Stoik as Vice-Chairman.

Cr. Stoik accepted.

002-24 Moved by Cr. Lane that nominations cease.

CARRIED UNANIMOUSLY

Cr. Stoik became the Vice-Chairman, by acclamation.

**ASSUMED THE
CHAIR**

Cr. Sawatzky assumed the chair.

**CONSIDERATION
OF AGENDA**

The agenda was reviewed.

- Addition of 5(g) EPR Program

003-24 Moved by Cr. Lane that the Agenda be accepted as amended.

CARRIED UNANIMOUSLY

**CONFIRMATION
OF MINUTES**

The Minutes of the Regional Landfill Meeting held on Tuesday, October 24, 2023, were reviewed.

004-24 Moved by Cr. Klumph that the Minutes of the Regional Landfill Meeting held Tuesday, October 24, 2023, be accepted as presented.

CARRIED UNANIMOUSLY

**PROPOSED LANDFILL
OPERATING 2025 BUDGET**

The Proposed 2025 Landfill Operating Budget was reviewed and discussed.

Jennifer Mantay, Director of Corporate Services provided an overview with Director Sheldon Flett answering any inquiries.

005-24 Moved by Cr. Klumph that the Committee recommends to both Councils the approval of the proposed 2025 Landfill Operating Budget with expenditures in the amount of \$339,520.00, with each municipality contributing \$96,260.00, as presented.

CARRIED UNANIMOUSLY

**2026 TO 2028 PROPOSED LANDFILL
OPERATING PLAN**

The Proposed 2026 to 2028 Landfill Operating Plan was reviewed and discussed.

Jennifer Mantay, Director of Corporate Services provided a general overview.

- 006-24 Moved by Cr. Stoik that the Committee recommends to both Councils the approval of the 2026 Landfill Operating Plan with expenditures in the amount of \$338,660.00, the 2027 Landfill Operating Plan with expenditures in the amount of \$345,160.00 and the 2028 Landfill Operating Plan with expenditures in the amount of \$351,840.00, as presented.

CARRIED UNANIMOUSLY

**PROPOSED LANDFILL
CAPITAL 2025 BUDGET**

The Proposed 2025 Landfill Capital Budget was reviewed and discussed.

Jennifer Mantay, Director of Corporate Services provided an overview.

- 007-24 Moved by Cr. Lane that the Committee recommends to both Councils the approval of the 2025 Landfill Capital Budget with expenditures in the amount of \$75,000.00, with each municipality contributing \$37,500.00, as presented.

CARRIED UNANIMOUSLY

**10 YEAR PROPOSED LANDFILL
CAPITAL PLAN**

The 10 Year Proposed Landfill Capital Plan was reviewed and discussed.

Jennifer Mantay, Director of Corporate Services provided an overview.

- 008-24 Moved by Cr. Klumph that the Committee that the 10 Year Proposed Landfill Capital Plan be amended by reallocating the amount of \$150,000.00 for a Landfill Scale from 2026 to 2029.

Cr. Klumph that Motion 008-24 be rescinded.

- 009-24 Moved by Cr. Lane that the Committee recommends to both Councils the approval of the 10 Year Proposed Landfill Capital Plan, as presented.

CARRIED UNANIMOUSLY

**LANDFILL FEE
OPTIONS**

The Landfill Fee options were reviewed and discussed.

The Committee reviewed the Landfill Fees from other municipalities.

EPR PROGRAM

Cr. Klumph provided an overview of the Alberta Extended Producer Responsibility Program and the Product, Packaging and Paper Recycling Program.

County Manager, Debbie Oyarzun, provided the Committee with some of the County's experience.

**NEXT
MEETING**

The next meeting of the Landfill Committee will be at the call of the Chair in the Town of Barrhead Council Chambers.

ADJOURNMENT

010-24 Moved by Cr. Klumph that the meeting be adjourned at 1:20 p.m.

CARRIED UNANIMOUSLY

Chairperson

Recording Secretary

REQUEST FOR DECISION

To: Town Council
From: Cheryl Callihoo, Acting CAO
cc: File
Date: November 12, 2024
Re: Land Use amendment Bylaw 10-2024

1.0 Purpose:

For Council to consider passing first reading of Bylaw 10-2024 to amend the Land Use Bylaw 04-2015.

2.0 Background and Discussion:

The purpose of Bylaw 10-2024 is to re-district one residential lot from R2 – Residential District to R3 – Residential Medium Density District.

The Lot in question is Lot 4 – Part North Block 4 Plan 2970 ET (civic address of 5120 48th street) and is immediately adjacent to “The House of Print Ltd.” property. The proposal is to construct a four plex. Two units on the main floor with the other two units on the second floor; no basement is being considered.

Regardless of the Council’s direction, the required statutory Public Hearing will be held at a later date to hear comments from the Applicant and the general public.

3.0 Alternatives:

- 3.1 Council pass first reading to Bylaw 10-2024, amending the Land Use Bylaw 04-2015, as presented.
- 3.2 Council tables proposed Land Use Amendment Bylaw 10-2024 and instructs Administration to provide further information and bring back the information at the next scheduled Council Meeting.

4.0 Financial Implications:

Not applicable

5.0 Interdepartmental Implications:

Not applicable.

6.0 Senior Government Implications:

Not applicable.

7.0 Political/Public Implications:

The required statutory Public Hearing will be scheduled at a later date to provide the Applicant along with the general public an opportunity for their respective input on the pending re-districting bylaw.

8.0 Attachments:

- 8.1 Application for amendment to the Town's Land Use Bylaw – as submitted by the property owner.
- 8.2 Draft Bylaw 10-2024 to amend the Town's Land Use Bylaw 04-2015.
- 8.3 Preliminary design of the proposed development – as submitted by the property owner
- 8.4 Aerial photo of the property in question.
- 8.5 R2 Residential District, currently found in the Town's Land Use Bylaw 04-2015
- 8.6 R3 – Residential District, currently found in the Town's Land Use Bylaw 04-2015.

9.0 Recommendations

The council pass first reading to Bylaw 10-2024, amending the Land Use Bylaw 04-2015, as presented.

and

Council establishes the statutory Public Hearing to be held at 5:30 p.m. during the December 10, 2024 regular Council Meeting, as it relates to the proposed Bylaw 10-2024.

(Original signed by the Acting CAO)

Cheryl Callihoo
Acting CAO

APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW

FEE: \$800.00

I/We hereby make application to amend the Land Use Bylaw.

Applicant:

ALLAN: KERRI FIVET

Address:

RR # 3

BARRHEAD, AB T7N1N4

Phone:

[REDACTED]

Owner of Land:
(if different from above)

ALLAN AND KERRI FIVET

Address

8 SAME

Phone:

[REDACTED]

Lot P4YN, Block A, Plan 2970 ET

Civic Address: 5120 48 STREET BARRHEAD, AB

Amendment Proposed:

FROM:

R2 ~~ZONING~~ ZONING

TO:

R3 ZONING

Reasons in Support of Application for Amendment:

NOVEMBER 5, 2024

Date

[REDACTED]

Signature

BYLAW 10-2024
LAND USE AMENDMENT BYLAW

A BYLAW OF THE TOWN OF BARRHEAD IN THE PROVINCE OF ALBERTA, TO AMEND BYLAW 04-2015, THE LAND USE BYLAW

WHEREAS, Council considers it desirable, expedient and in the best interest of the Town of Barrhead to amend Bylaw 04-2015, the Land Use By-Law.

NOW THEREFORE the Municipal Council of the Town of Barrhead in an open meeting hereby enacts as follows:

1. That Bylaw 04-2015 be amended to indicate that Pt Lot 4 N, Block A, Plan 2970 ET be redistricted from R2- Residential to R3- Residential Medium Density.
2. That this Bylaw once passed and signed shall form part of By-Law 04-2015, the Land-Use Bylaw.
3. That this Bylaw shall take effect on the day of the final passing thereof.

Read a first time this _____ day of _____, 2024.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

Cheryl Callihoo , Interim CAO

Read a second time this _____ day of _____, 2024.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

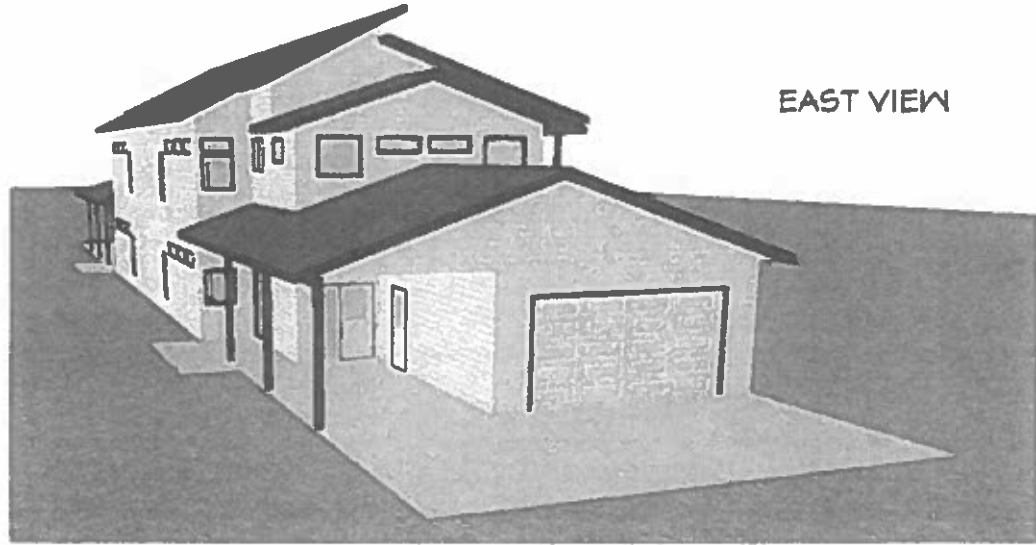
Cheryl Callihoo, Interim CAO

Read a third time this _____ day of _____, 2024 and passed.

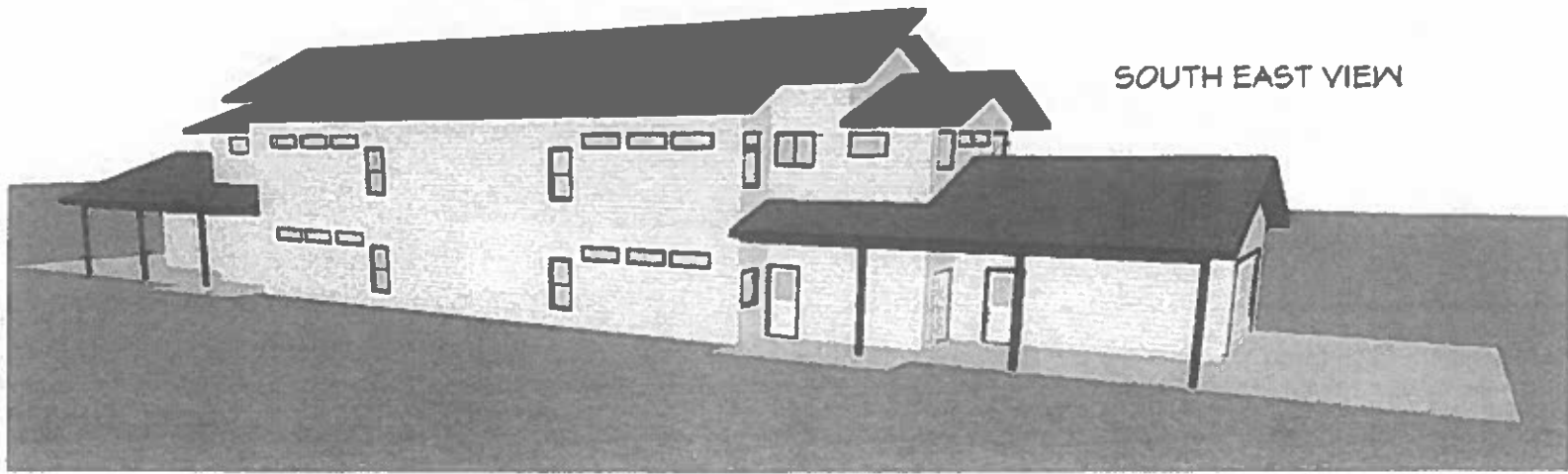
TOWN OF BARRHEAD

Mayor, Dave McKenzie

Cheryl Callihoo, Interim CAO

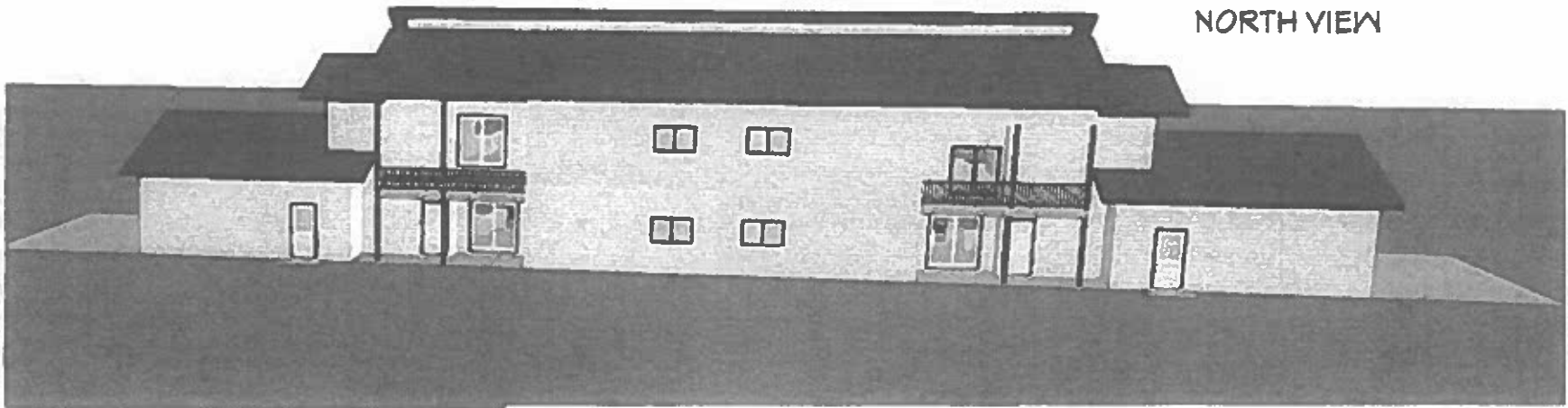


EAST VIEW

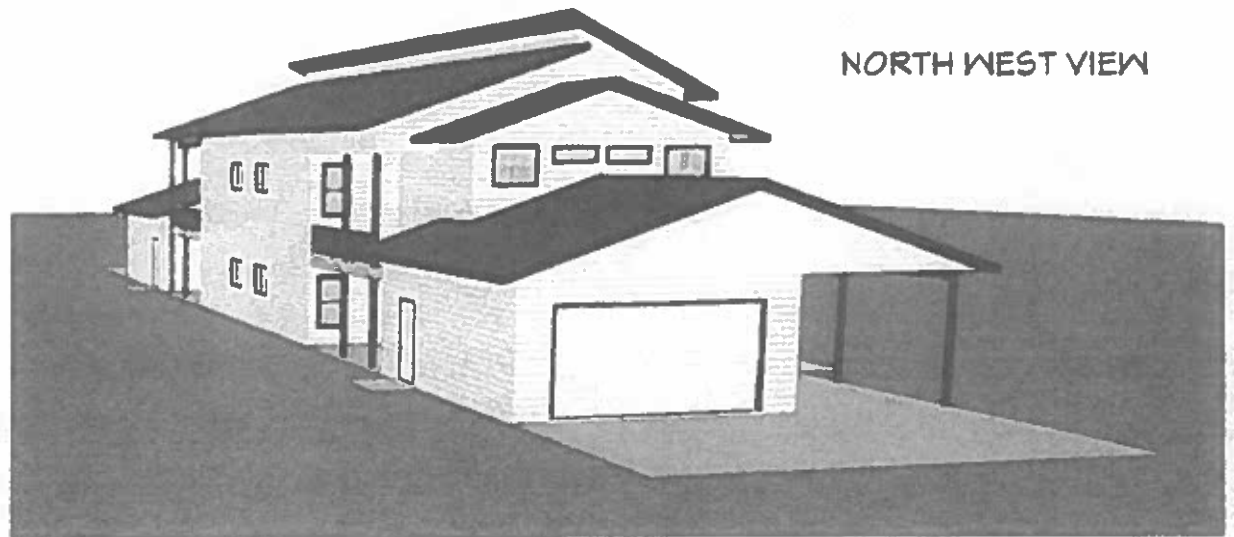


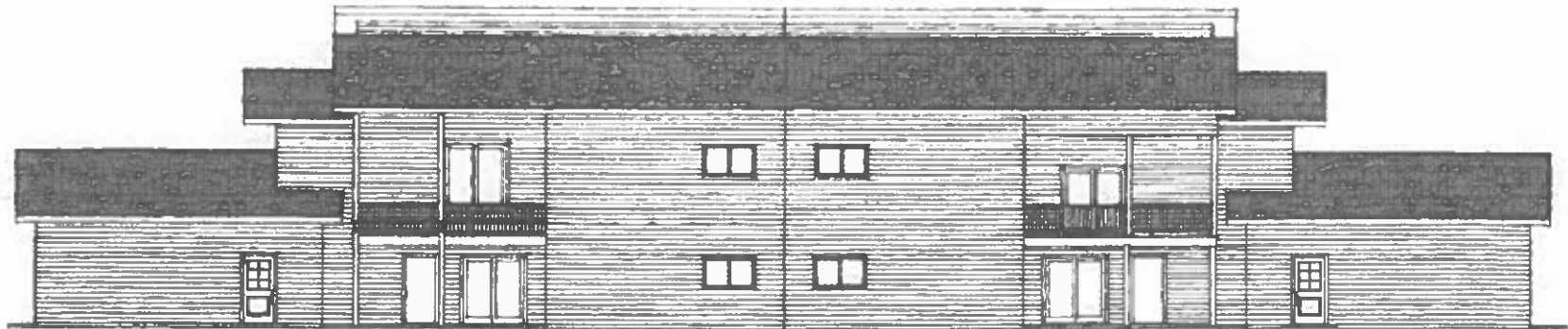
SOUTH EAST VIEW

NORTH VIEW

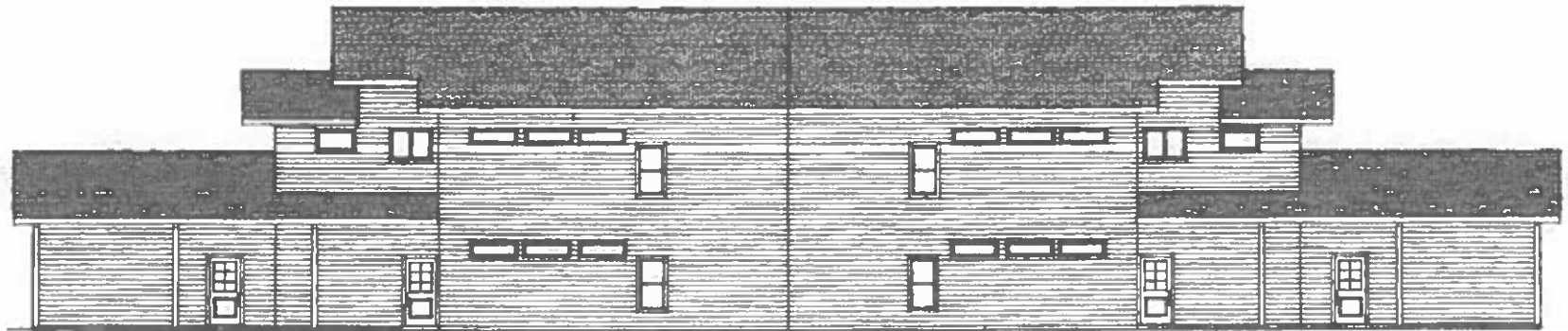


NORTH WEST VIEW





NORTH ELEVATION

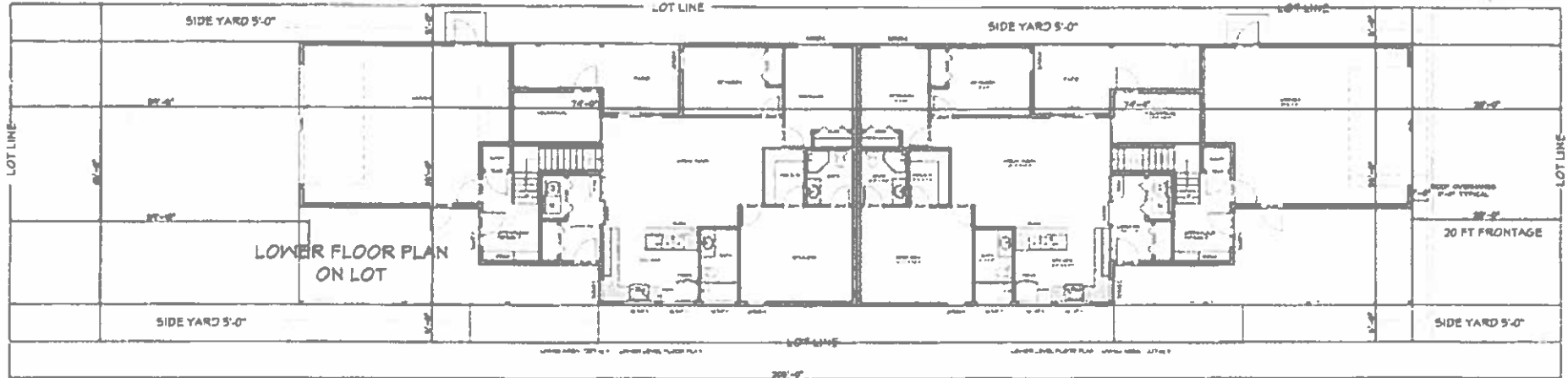


SOUTH ELEVATION

LOT SIZE 49' X 208'
LOT AREA 9,960 SQ FT

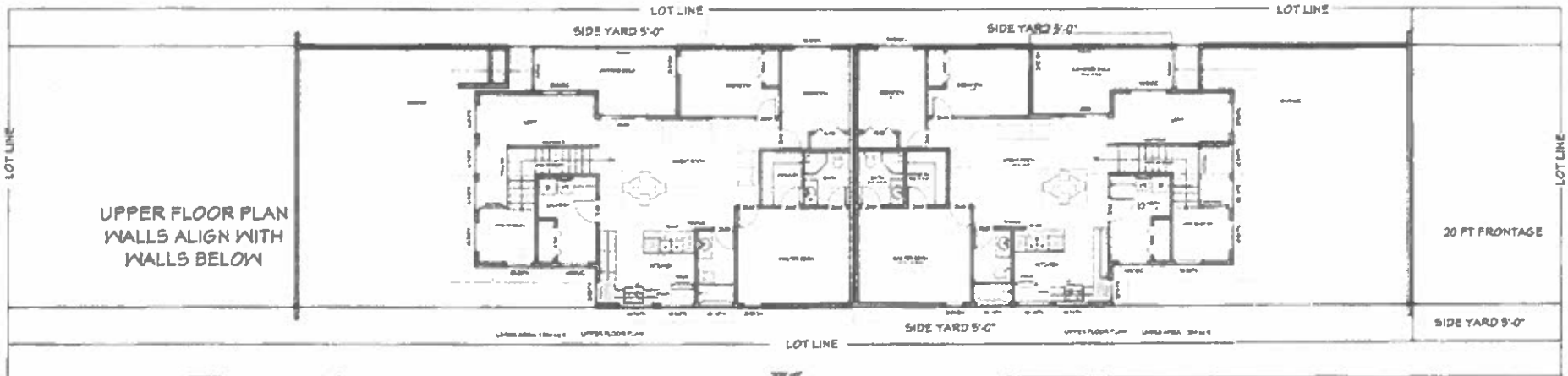
BUILDING FOOTPRINT
4,056 SQ FT

4056/9960 = 41%
COVERAGE



LOWER FLOOR PLAN
ON LOT

20 FT FRONTAGE



UPPER FLOOR PLAN
WALLS ALIGN WITH
WALLS BELOW

20 FT FRONTAGE



11111

18 91



SECTION 3 R2 - RESIDENTIAL

GENERAL PURPOSE



The general purpose of this District is to provide a neighbourhood that is intended to be for both single detached and duplex housing with a broad range of lot and housing sizes.

USES	CLASS*	USE SPECIFIC REGULATION**
ACCESSORY BUILDING	P	
ACCESSORY USE	P	
BED AND BREAKFAST	D	SECTION 5: BED AND BREAKFAST
CHILD CARE SERVICE	D	SECTION 8: CHILD CARE SERVICES
DWELLING (SINGLE DETACHED)	P	SECTION 23: RESIDENTIAL
DWELLING (DUPLEX)	P	SECTION 18: MULTI-UNIT RESIDENTIAL
GARAGE SUITE	D	SECTION 25: SECONDARY/GARAGE SUITES
GROUP HOME	D	SECTION 12: GROUP HOME FACILITIES
HOME BASED BUSINESS	D	SECTION 13: HOME BASED BUSINESS
IN-FILL RESIDENTIAL - CLASS A	P	SECTION 16: RESIDENTIAL IN-FILL
IN-FILL RESIDENTIAL - CLASS B	D	SECTION 16: RESIDENTIAL IN-FILL
PLACE OF WORSHIP	D	SECTION 20: PLACES OF WORSHIP
PUBLIC USE	D	
PUBLIC UTILITY	P	
QUASI-PUBLIC USE	D	
SECONDARY SUITE	D	SECTION 25: SECONDARY/GARAGE SUITES
SHOW HOME & SALES OFFICE	D	
SWIM POOLS OR HOT TUBS	P	SECTION 21: SWIM POOLS & HOT TUBS

*"P" denotes a Permitted Use while "D" denotes a Discretionary Use

**Special Regulations are provided in Part VIII of this Bylaw.



YARD REGULATIONS	REQUIREMENTS
Yard (Minimum)	
Front	6.1 metres (20.0 ft.)
Side	1.5 metres (4.9 ft.)
Rear	7.5 metres (24.6 ft.)
Flanking	3.0 metres (9.8 ft.)

PARCEL REGULATIONS	REQUIREMENTS
Parcel Area (Minimum)	
Laned: Internal	510.95 m ² (5,500 ft ²)
Laned: Corner	562.05 m ² (6,050 ft ²)
Laneless: Internal	562.05 m ² (6,050 ft ²)
Laneless: Corner	613.14 m ² (6,600 ft ²)
Parcel Dimensions: (Minimum)	
Depth	33.53 m (110 ft)
Width	
Laneless (Internal)	16.76 m (55 ft)
Laneless (Corner)	19.81 m (65 ft)
Laned (Internal)	15.24 m (50 ft)
Laned (Corner)	16.76 m (55 ft)
Pie/Irregular Shape	Measured minimum front yard setback
Building Height (Maximum)	9.14 m (30 ft)
Minimum Floor Area (Minimum)***	
single storey	102.19 m ² (1,100 ft ²)
1.5-storey	116.13m ² (1,250 ft ²)
1.5 storey - lower floor	97.55 m ² (1,050 ft ²)
2.0 Storey	130.06 m ² (1,400 ft ²)
2.0 storey - lower floor	69.68 m ² (750 ft ²)
Parcel Coverage (Maximum)	40%

*** Minimum floor areas does not include attached garages, decks or other outdoor amenity spaces.



Barrhead...A Quality Community...With A Quality Lifestyle

COMMON APPLICABLE REGULATIONS (PART VII)

SECTION 1: ACCESSORY BUILDINGS	SECTION 18: LANEWAY ACCESS
SECTION 2: AMENITY AREAS	SECTION 22: OUTSIDE STORAGE / DISPLAY
SECTION 4: BUILDING HEIGHT	SECTION 24: PRINCIPAL BUILDINGS OR USE
SECTION 10: DWELLING UNITS ON A PARCEL	SECTION 25: PROJECTIONS INTO YARDS
SECTION 14: FENCING AND SCREENING	SECTION 27: RELOCATION OF BUILDINGS
SECTION 17: LANDSCAPING	

REQUIREMENTS

All land uses approved under this Land Use District must comply with all other applicable provisions of this Bylaw, including, but not limited to: Part VII: General Regulations, Part VIII: Use Specific Regulations.



SECTION 5 R3 - RESIDENTIAL

GENERAL PURPOSE



The general purpose of this District is to provide for a variety of medium to high density housing options, and those uses which are compatible with the character of the residential neighbourhood.

Part IX: Parking Requirements and Part X: Signage Requirements.

USES	CLASS *	USE SPECIFIC REGULATION **
ACCESSORY BUILDING	P	
ACCESSORY USE	P	
BED AND BREAKFAST	D	SECTION 5: BED AND BREAKFAST
CHILD CARE FACILITY	D	SECTION 8: CHILD CARE SERVICES
DWELLING (DUPLEX)	P	SECTION 18: MULTI-UNIT RESIDENTIAL
DWELLING (FOUR-PLEX)	P	SECTION 18: MULTI-UNIT RESIDENTIAL
DWELLING (ROW HOUSING)	P	SECTION 18: MULTI-UNIT RESIDENTIAL
DWELLING (SINGLE DETACHED)	D	SECTION 23: RESIDENTIAL
DWELLING (TRI-PLEX)	P	SECTION 18: MULTI-UNIT RESIDENTIAL
GARAGE SUITE	D	SECTION 25: SECONDARY/GARAGE SUITES
GROUP HOME	D	SECTION 12: GROUP HOME FACILITIES
HOME BASED BUSINESS	D	SECTION 13: HOME BASED BUSINESS
PLACE OF WORSHIP	D	SECTION 20: PLACES OF WORSHIP
PUBLIC USE	D	
PUBLIC UTILITY	P	
QUASI-PUBLIC USE	D	
SECONDARY SUITES	D	SECTION 25: SECONDARY/GARAGE SUITES
SHOW HOME & SALES OFFICE	D	



SWIM POOLS OR HOT TUBS P SECTION 21: SWIM POOLS & HOT TUBS

*"P" denotes a Permitted Use while "D" denotes a Discretionary Use
 **Special Regulations are provided in Part VIII of this Bylaw.

YARD REGULATIONS		MINIMUM REQUIREMENTS
Yard (Minimum)		
Front		6.1 metres (20.0 ft.)
Side		1.5 metres (4.9 ft.)
Rear		7.5 metres (24.6 ft.)
Flanking		3.0 metres (9.8 ft.)
DISTRICT REGULATIONS		MINIMUM REQUIREMENTS
Parcel Area		780.4 m ² (8,400 ft ²)
Parcel Dimensions:		
Depth		36.58 m (120 ft)
Width		
Internal Lot		21.3 m (70 ft)
Corner Lot		27.4 m (90 ft)
Building Height		9.14 m (30 ft)
Dwelling Density		59 units/hectare (24/acre)
Parcel Coverage		40%

*** Minimum floor areas does not include attached garages, decks or other outdoor amenity spaces.

COMMON APPLICABLE REGULATIONS (PART VII)	
SECTION 1: ACCESSORY BUILDINGS	SECTION 18: LANEWAY ACCESS
SECTION 2: AMENITY AREAS	SECTION 22: OUTSIDE STORAGE / DISPLAY
SECTION 4: BUILDING HEIGHT	SECTION 24: PRINCIPAL BUILDINGS OR USE
SECTION 10: DWELLING UNITS ON A PARCEL	SECTION 25: PROJECTIONS INTO YARDS
SECTION 14: FENCING AND SCREENING	SECTION 27: RELOCATION OF BUILDINGS
SECTION 17: LANDSCAPING	SECTION 18: MULTI-UNIT RESIDENTIAL



Barrhead...A Quality Community...With A Quality Lifestyle

REQUIREMENTS

All land uses approved under this Land Use District must comply with all other applicable provisions of this Bylaw, including, but not limited to: Part VII: General Regulations, Part VIII: Use Specific Regulations, Part IX: Parking Requirements and Part X: Signage Requirements.

REQUEST FOR DECISION

To: Town Council

From: Cheryl Callihoo, Acting CAO

cc: File

Date: November 12, 2024

Re: Correspondence Items

Item (a) Letter dated October 17, 2024 from Jane Wakeford, concerned about the intersection of 53 Avenue and 43 Street with having no signage.

Recommendation:

Letter dated October 17, 2024 from Jane Wakeford, concerned about the intersection of 53 Avenue and 43 Street with no signage, be received as information.

Item (b) Letter dated October 25, 2024 from Ric McIver, Minister of Municipal Affairs, regarding the Ministerial Order No. MSD:085/24 enabling the Town of Barrhead to conduct the upcoming vote of electors pursuant to the requirements of the Local Authorities Election Act.

Recommendation:

Letter dated October 25, 2024 from Ric McIver, Minister of Municipal Affairs, regarding the Ministerial Order No. MSD:085/24 enabling the Town of Barrhead to conduct the upcoming vote of electors pursuant to the requirements of the *Local Authorities Election Act*, be received as information.

Item (c) Letter dated October 25, 2024 from Ric McIver, Minister of Municipal Affairs, regarding information of the *Local Government Fiscal Framework Act* (LGFF) Capital allocations for the 2026 program year.

Recommendation:

Letter dated October 25, 2024 from Ric McIver, Minister of Municipal Affairs, regarding information of the *Local Government Fiscal Framework Act* (LGFF) Capital allocations for the 2026 program year, be received as information.

Item (d) Report dated October 2024 from Alberta Interim Police Advisory Board, regarding the overview of the police funding model implemented in 2019; Bill 6, the Police Amendment Act, which establishes a new system of police governance in Alberta; and Bill 11, the Public Safety Statutes Amendment Act, which establishes an independent police agency.

Recommendation:

Letter dated October 2024 from Alberta Interim Police Advisory Board, regarding the overview of the police funding model implemented in 2019; Bill 6, the Police Amendment Act, which establishes a new system of police governance in Alberta; and Bill 11, the Public Safety Statutes Amendment Act, which establishes an independent police agency, be received as information.

Item (e) Email dated October 28, 2024 from the Rotary Club of Edson, regarding our Fire truck that went to the City of Mazatlan, Mexico.

Recommendation:

Email dated October 28, 2024 from the Rotary Club of Edson, regarding our Fire truck that went to the City of Mazatlan, Mexico, be received as information.

(Original signed by the Acting CAO)
Cheryl Callihoo
Acting CAO

October 17, 2024

To Mayor David McKenzie, and Councillors;

This letter is concerning the intersection of 53 Avenue, and 43 Street. I have enclosed 2 recent photos of this intersection. Temporary hospital workers stay at my house, 5238 43 Street. It is important that when I tell them my address that I include the information about 43 Street being a One Way going south.

Last year I had a guest repeatedly go north on the one way from my driveway over a period of more than 1 month. This was in spite of my directive. I reported my concerns to the By Laws Officer. My thought was that if this person were stopped, because there is no visible signage from my house, she could claim lack of knowledge. I did not receive any followup.

Recently, a new hospital worker came to stay for 6 weeks. Somehow the One Way information from me was missed, and the worker inadvertently went north on 43 Street.

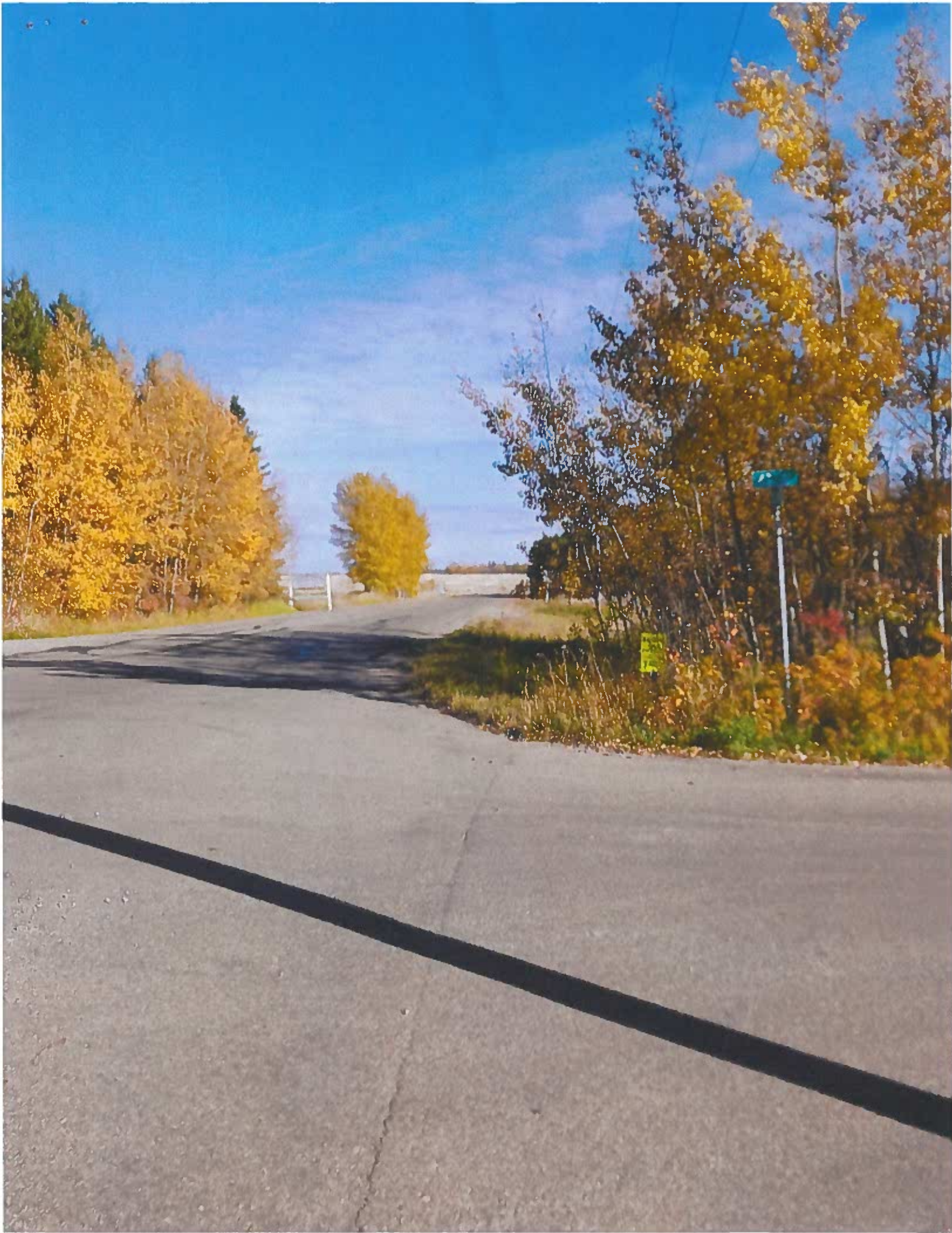
If you consider the photos of the intersection in question, say to yourself "What is wrong with this picture." You will notice that there is no signage. No stop sign, no one way sign, no no entry sign. 53 Street is a truck route. I am not just concerned about fines, but more concerned for the safety of my guests.

Thank you for your review of this problem.

A handwritten signature in cursive script that reads "Jane Wakeford".

Jane Wakeford
Barrhead Town Resident







ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR116963

October 25, 2024

His Worship David McKenzie
Mayor
Town of Barrhead
PO Box 4189,
Barrhead, AB T7N 1A2

Dear Mayor McKenzie,

I am writing to you in regards to the vote of electors for the Neutrality Bylaw plebiscite for the Town of Barrhead that will take place on December 2, 2024. As you know, the *Municipal Affairs Statutes Amendment Act, 2024*, will come into force on October 31, 2024. This Act amends rules and requirements in the *Local Authorities Election Act*.

To address any potential issues as a result of the amendments coming into force, I have attached Ministerial Order No. MSD:085/24, enabling the Town of Barrhead to conduct the upcoming vote of electors pursuant to the requirements of the *Local Authorities Election Act* in force prior to October 31, 2024.

I wish you and the Town of Barrhead the best in your future endeavours.

Sincerely,

Ric McIver
Minister

Attachment: Ministerial Order No. MSD:085/24

cc: Mr. Edward LeBlanc, Chief Administrative Officer, Town of Barrhead



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Hays

MINISTERIAL ORDER NO. MSD:085/24

I, Ric McIver, Minister of Municipal Affairs, recognizing there are municipalities that have called a by-election or a vote of the electors prior to the coming into force date of the *Municipal Affairs Statutes Amendment Act, 2024* (pursuant to Order in Council 285/2024) where the election day will be held after the coming into force date, pursuant to Section 6(2) of the *Local Authorities Election Act* make the following order:

1. For the purposes of this Ministerial Order, "former Act" means the *Local Authorities Election Act* as it read on October 30, 2024.
2. The former Act applies to:
 - a) a by-election, where the resolution or bylaw that fixes the day for the vote is passed before October 31, 2024, and the election day for that by-election occurs on or after October 31, 2024; and
 - b) a vote on a question or bylaw, where the resolution or bylaw that fixes the day for the vote is passed before October 31, 2024, and the election day for that vote on a question or bylaw occurs on or after October 31, 2024.

Dated at Edmonton, Alberta, this 25 day of October, 2024.



Ric McIver
Minister of Municipal Affairs

Edward LeBlanc

From: MA.lgffcapital@gov.ab.ca
Sent: October 25, 2024 3:27 PM
To: Edward LeBlanc
Subject: [EXTERNAL] - 2026 Local Government Fiscal Framework Capital Allocations

Dear Chief Elected Officials:

The Local Government Fiscal Framework (LGFF) is our government's commitment to assist local governments with infrastructure funding, and I am pleased to announce the release of information on LGFF Capital allocations for the 2026 program year. I expect this information will facilitate your capital planning, and allow you to more effectively budget for, and manage, your projects.

The 2026 LGFF Capital allocations for all local governments are available on the [program website](#).

The allocations are based on total program funding of \$800 million, with \$423 million allocated to the cities of Calgary and Edmonton, and \$377 million allocated to the remaining local governments.

Compared to 2025, this is a decrease of 2.5 per cent, which is the same as the decrease in provincial revenues between 2022/23 and 2023/24, as is prescribed by the Revenue Index Factor in the *Local Government Fiscal Framework Act*. Please note that while total funding will decrease by 2.5 per cent, funding impacts on individual municipalities and Metis Settlements will vary depending on changes in their formula factors relative to other local governments.

I look forward to continuing to work with you to build stronger communities in a sustainable way that continues to be reflective of Alberta's finances.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers

Local Government Fiscal Framework – Capital Funding

Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
Charter Cities³			
CALGARY	\$223,865,417	\$254,980,948	\$249,394,219
EDMONTON	\$158,134,583	\$179,067,590	\$173,721,890
Charter Cities Sub-total	\$382,000,000	\$434,048,538	\$423,116,109
Other Cities⁴			
AIRDRIE	\$8,022,724	\$9,323,778	\$9,423,380
BEAUMONT	\$2,377,384	\$2,743,339	\$2,830,373
BROOKS	\$1,832,503	\$2,100,833	\$2,085,971
CAMROSE	\$2,432,254	\$2,815,477	\$2,746,762
CHESTERMERE	\$2,322,425	\$2,661,954	\$2,754,423
COLD LAKE	\$2,092,889	\$2,411,348	\$2,426,514
FORT SASKATCHEWAN	\$3,377,559	\$3,905,018	\$3,958,594
GRANDE PRAIRIE	\$7,878,359	\$9,140,129	\$8,317,332
LACOMBE	\$1,789,732	\$2,054,696	\$2,024,408
LEDUC	\$4,629,986	\$5,350,363	\$5,537,435
LETHBRIDGE	\$12,323,689	\$14,272,235	\$14,337,752
LLOYDMINSTER	\$2,610,197	\$3,025,206	\$2,951,126
MEDICINE HAT	\$8,196,006	\$9,461,402	\$9,217,417
RED DEER	\$13,207,703	\$15,330,053	\$14,806,087
SPRUCE GROVE	\$4,257,264	\$4,929,748	\$5,145,270
ST. ALBERT	\$7,969,935	\$9,257,152	\$9,222,073
WETASKIWIN	\$1,645,709	\$1,873,886	\$1,810,879
Towns⁴			
ATHABASCA	\$518,404	\$575,400	\$538,366
BANFF ⁵	\$1,402,845	\$1,486,202	\$1,373,563
BARRHEAD	\$744,316	\$853,040	\$782,052
BASHAW	\$287,914	\$300,508	\$317,976
BASSANO	\$338,248	\$385,143	\$384,842
BEAVERLODGE	\$442,929	\$493,622	\$463,394
BENTLEY	\$325,579	\$345,214	\$344,190
BLACKFALDS	\$1,379,424	\$1,579,440	\$1,562,613
BON ACCORD	\$380,306	\$422,612	\$393,889
BONNYVILLE	\$1,034,025	\$1,178,996	\$1,141,923
BOW ISLAND	\$511,199	\$561,243	\$567,132
BOWDEN	\$362,245	\$388,583	\$400,010
BRUDERHEIM	\$331,548	\$369,868	\$327,311
CALMAR	\$415,248	\$457,052	\$441,445

Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
CANMORE ⁵	\$2,622,876	\$2,277,648	\$2,440,166
CARDSTON	\$877,872	\$972,817	\$877,050
CARSTAIRS	\$633,155	\$711,202	\$779,618
CASTOR	\$333,078	\$355,972	\$313,515
CLARESHOLM	\$672,909	\$752,075	\$730,976
COALDALE	\$1,170,692	\$1,343,087	\$1,322,754
COALHURST	\$550,104	\$580,688	\$624,116
COCHRANE	\$3,523,342	\$4,104,262	\$4,286,277
CORONATION	\$346,676	\$370,489	\$345,849
CROSSFIELD	\$554,618	\$618,196	\$626,066
CROWSNEST PASS, MUNICIPALITY OF	\$1,069,295	\$1,217,178	\$1,203,472
DAYSLAND	\$309,652	\$327,436	\$308,813
DEVON	\$929,909	\$1,050,712	\$1,023,444
DIAMOND VALLEY	\$939,383	\$1,044,329	\$1,023,238
DIDSBURY	\$813,055	\$950,876	\$831,039
DRAYTON VALLEY	\$1,131,264	\$1,294,498	\$1,267,714
DRUMHELLER	\$1,223,169	\$1,406,247	\$1,396,360
ECKVILLE	\$328,594	\$352,468	\$300,802
EDSON	\$1,180,399	\$1,345,541	\$1,312,711
ELK POINT	\$337,366	\$414,447	\$396,615
FAIRVIEW	\$620,108	\$702,435	\$656,394
FALHER	\$356,302	\$383,612	\$377,965
FORT MACLEOD	\$531,740	\$592,126	\$612,984
FOX CREEK	\$500,370	\$552,932	\$501,968
GIBBONS	\$518,824	\$577,484	\$566,155
GRIMSHAW	\$665,981	\$731,690	\$694,024
HANNA	\$579,831	\$651,747	\$597,309
HARDISTY	\$222,591	\$233,532	\$230,379
HIGH LEVEL	\$810,115	\$904,792	\$870,455
HIGH PRAIRIE	\$524,344	\$582,048	\$542,648
HIGH RIVER	\$1,857,393	\$2,132,494	\$2,096,582
HINTON	\$1,390,171	\$1,586,265	\$1,528,505
INNISFAIL	\$1,109,729	\$1,265,548	\$1,239,232
IRRICANA	\$312,140	\$331,307	\$312,565
JASPER, MUNICIPALITY OF ⁵	\$728,701	\$805,225	\$805,543
KILLAM	\$326,039	\$358,924	\$333,096
LAMONT	\$444,866	\$505,749	\$506,242
LEGAL	\$352,514	\$380,028	\$347,181
MAGRATH	\$550,368	\$595,425	\$611,435
MANNING	\$367,912	\$407,724	\$386,985
MAYERTHORPE	\$439,173	\$504,037	\$511,635
MCLENNAN	\$359,358	\$386,546	\$355,993
MILK RIVER	\$328,712	\$348,395	\$347,529

Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
MILLET	\$379,834	\$435,956	\$424,622
MORINVILLE	\$1,407,230	\$1,606,276	\$1,605,033
MUNDARE	\$257,424	\$274,517	\$264,198
NANTON	\$428,480	\$472,619	\$459,917
NOBLEFORD	\$302,866	\$327,245	\$341,226
OKOTOKS	\$3,437,881	\$3,968,225	\$3,984,676
OLDS	\$1,242,219	\$1,416,499	\$1,371,335
ONOWAY	\$279,411	\$312,815	\$287,090
OYEN	\$375,332	\$369,836	\$355,992
PEACE RIVER	\$1,081,131	\$1,232,910	\$1,170,517
PENHOLD	\$559,968	\$627,044	\$602,887
PICTURE BUTTE	\$407,719	\$440,190	\$479,425
PINCHER CREEK	\$605,993	\$677,939	\$666,421
PONOKA	\$988,558	\$1,121,543	\$1,126,557
PROVOST	\$416,966	\$482,907	\$461,037
RAINBOW LAKE	\$381,439	\$462,904	\$347,469
RAYMOND	\$924,552	\$1,024,899	\$971,976
REDCLIFF	\$860,718	\$972,599	\$943,455
REDWATER	\$417,202	\$459,516	\$455,503
REDWOOD MEADOWS, TOWNSITE OF	\$269,361	\$288,614	\$283,764
RIMBEY	\$465,628	\$517,248	\$494,316
ROCKY MOUNTAIN HOUSE	\$971,354	\$1,104,105	\$1,089,075
SEDEGWICK	\$249,216	\$278,078	\$258,431
SEXSMITH	\$475,391	\$530,652	\$498,335
SLAVE LAKE	\$1,072,891	\$1,235,689	\$1,217,924
SMOKY LAKE	\$317,033	\$339,231	\$359,733
SPIRIT RIVER	\$347,191	\$372,305	\$379,994
ST. PAUL	\$914,254	\$1,034,152	\$1,065,921
STAVELY	\$225,369	\$237,147	\$234,244
STETTLER	\$981,743	\$1,111,391	\$1,047,239
STONY PLAIN	\$2,190,817	\$2,520,784	\$2,464,500
STRATHMORE	\$1,737,417	\$1,992,413	\$2,011,318
SUNDRE	\$479,988	\$532,624	\$518,674
SWAN HILLS	\$468,214	\$544,800	\$505,014
SYLVAN LAKE	\$1,915,180	\$2,197,541	\$2,258,672
TABER	\$1,233,406	\$1,408,866	\$1,417,235
THORSBY	\$325,786	\$350,504	\$341,438
THREE HILLS	\$656,823	\$722,761	\$697,569
TOFIELD	\$392,160	\$431,082	\$417,679
TROCHU	\$359,309	\$379,388	\$363,472
TWO HILLS	\$533,799	\$594,293	\$596,736
VALLEYVIEW	\$420,132	\$463,342	\$429,331
VAUXHALL	\$423,893	\$450,872	\$486,097

Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
VEGREVILLE	\$944,849	\$1,070,954	\$1,033,407
VERMILION	\$698,124	\$783,172	\$737,605
VIKING	\$366,232	\$407,714	\$372,278
VULCAN	\$470,147	\$517,684	\$484,152
WAINWRIGHT	\$897,305	\$1,009,633	\$1,016,375
WEMBLEY	\$331,414	\$359,503	\$342,716
WESTLOCK	\$772,054	\$867,568	\$825,220
WHITECOURT	\$1,471,045	\$1,679,098	\$1,594,667
Villages⁴			
ACME	\$263,192	\$279,114	\$266,890
ALBERTA BEACH	\$269,636	\$288,797	\$267,727
ALIX	\$242,582	\$257,253	\$260,056
ALLIANCE	\$197,110	\$203,690	\$210,818
AMISK	\$200,464	\$207,192	\$216,093
ANDREW	\$236,523	\$248,281	\$226,208
ARROWWOOD	\$195,674	\$203,163	\$193,249
BARNWELL	\$288,957	\$296,813	\$311,187
BARONS	\$236,541	\$249,954	\$236,782
BAWLF	\$236,381	\$251,830	\$241,354
BEISEKER	\$257,413	\$274,482	\$261,771
BERWYN	\$276,167	\$294,916	\$314,532
BIG VALLEY	\$223,296	\$230,335	\$226,362
BITTERN LAKE	\$190,853	\$195,893	\$196,132
BOYLE	\$330,844	\$356,829	\$321,853
BRETON	\$242,862	\$257,467	\$262,893
CARBON	\$253,139	\$266,160	\$264,253
CARMANGAY	\$203,529	\$212,512	\$224,073
CAROLINE	\$278,772	\$293,726	\$275,809
CHAMPION	\$225,813	\$238,874	\$252,164
CHAUVIN	\$236,172	\$249,703	\$234,730
CHIPMAN	\$205,011	\$210,561	\$207,270
CLIVE	\$244,354	\$248,728	\$285,424
CLYDE	\$237,846	\$259,145	\$248,950
CONSORT	\$311,936	\$340,519	\$306,513
COUTTS	\$202,908	\$212,428	\$200,207
COWLEY	\$189,596	\$194,684	\$199,137
CREMONA	\$213,904	\$219,357	\$215,457
CZAR	\$201,355	\$209,406	\$232,191
DELBURNE	\$289,057	\$303,927	\$329,898
DELIA	\$195,121	\$201,056	\$175,737
DONALDA	\$204,626	\$211,562	\$217,392
DONNELLY	\$236,407	\$249,149	\$250,418
DUCHESS	\$335,900	\$374,440	\$356,848

Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
EDBERG	\$194,102	\$199,422	\$190,675
EDGERTON	\$249,518	\$264,188	\$250,528
ELNORA	\$215,854	\$224,166	\$222,100
EMPRESS	\$200,642	\$206,977	\$204,577
FOREMOST	\$259,512	\$270,246	\$250,117
FORESTBURG	\$343,366	\$377,831	\$353,800
GIROUXVILLE	\$231,406	\$241,327	\$239,958
GLENDON	\$242,867	\$269,451	\$285,967
GLENWOOD	\$212,459	\$217,129	\$201,954
HALKIRK	\$181,533	\$185,785	\$178,352
HAY LAKES	\$231,656	\$247,641	\$220,970
HEISLER	\$195,030	\$200,578	\$192,374
HILL SPRING	\$179,710	\$183,896	\$185,532
HINES CREEK	\$252,209	\$268,588	\$264,921
HOLDEN	\$229,107	\$240,867	\$238,613
HUGHENDEN	\$218,365	\$228,811	\$219,109
HUSSAR	\$190,903	\$198,147	\$189,044
INNISFREE	\$210,978	\$219,948	\$206,327
IRMA	\$244,886	\$260,260	\$246,298
KITSCOTY	\$314,254	\$348,641	\$289,067
LINDEN	\$259,039	\$276,889	\$246,432
LOMOND	\$189,270	\$193,019	\$201,292
LONGVIEW	\$197,056	\$204,415	\$201,209
LOUGHEED	\$209,356	\$219,113	\$208,083
MANNVILLE	\$358,484	\$393,297	\$373,966
MARWAYNE	\$296,086	\$318,822	\$299,257
MILO	\$165,296	\$167,823	\$171,100
MORRIN	\$211,512	\$221,471	\$208,996
MUNSON	\$184,564	\$189,236	\$179,600
MYRNAM	\$238,837	\$259,165	\$228,486
NAMPA	\$214,676	\$224,459	\$221,971
PARADISE VALLEY	\$212,047	\$221,483	\$211,130
ROCKYFORD	\$233,729	\$236,564	\$271,545
ROSALIND	\$193,482	\$200,093	\$189,299
ROSEMARY	\$240,607	\$249,459	\$241,648
RYCROFT	\$261,338	\$283,261	\$255,680
RYLEY	\$258,501	\$272,237	\$275,628
SPRING LAKE	\$223,841	\$235,669	\$234,510
STANDARD	\$198,141	\$208,628	\$206,373
STIRLING	\$407,657	\$428,130	\$390,667
VETERAN	\$218,459	\$228,324	\$219,681
VILNA	\$234,310	\$247,077	\$240,460
WARBURG	\$315,820	\$335,917	\$306,034

Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
WARNER	\$245,019	\$257,603	\$254,631
WASKATENAU	\$194,330	\$204,632	\$218,585
YOUNGSTOWN	\$193,932	\$198,132	\$206,568
Summer Villages⁴			
ARGENTIA BEACH	\$65,450	\$66,334	\$67,385
BETULA BEACH	\$63,270	\$63,808	\$64,853
BIRCH COVE	\$66,991	\$68,127	\$70,273
BIRCHCLIFF	\$76,234	\$78,708	\$88,145
BONDISS	\$73,147	\$75,315	\$76,526
BONNYVILLE BEACH	\$69,049	\$70,528	\$68,854
BURNSTICK LAKE	\$62,291	\$62,656	\$63,367
CASTLE ISLAND	\$61,868	\$62,177	\$62,640
CRYSTAL SPRINGS	\$69,134	\$70,782	\$73,006
GHOST LAKE	\$70,063	\$71,674	\$71,431
GOLDEN DAYS	\$80,034	\$83,363	\$91,998
GRANDVIEW	\$75,879	\$78,429	\$80,878
GULL LAKE	\$80,396	\$83,789	\$88,258
HALF MOON BAY	\$65,370	\$66,182	\$68,537
HORSESHOE BAY	\$70,220	\$72,338	\$72,761
ISLAND LAKE	\$87,262	\$91,743	\$85,065
ISLAND LAKE SOUTH	\$67,413	\$68,651	\$70,640
ITASKA BEACH	\$63,177	\$63,851	\$64,494
JARVIS BAY	\$83,747	\$87,498	\$87,022
KAPASIWIN	\$62,308	\$62,669	\$64,173
LAKEVIEW	\$64,245	\$64,933	\$64,696
LARKSPUR	\$65,921	\$66,863	\$67,706
MA-ME-O BEACH	\$78,565	\$81,970	\$81,711
MEWATHA BEACH	\$70,911	\$72,720	\$73,809
NAKAMUN PARK	\$70,292	\$72,045	\$69,967
NORGLLENWOLD	\$92,755	\$97,869	\$100,174
NORRIS BEACH	\$66,868	\$68,004	\$71,247
PARKLAND BEACH	\$79,281	\$82,576	\$83,340
PELICAN NARROWS	\$78,101	\$81,041	\$81,150
POINT ALISON	\$61,691	\$62,068	\$63,077
POPLAR BAY	\$75,738	\$78,216	\$78,658
ROCHON SANDS	\$71,938	\$73,893	\$74,665
ROSS HAVEN	\$80,072	\$83,184	\$78,688
SANDY BEACH	\$92,543	\$98,831	\$97,419
SEBA BEACH	\$81,993	\$85,597	\$91,069
SILVER BEACH	\$69,016	\$70,391	\$68,932
SILVER SANDS	\$79,471	\$82,686	\$87,666
SOUTH BAPTISTE	\$67,698	\$68,584	\$68,413
SOUTH VIEW	\$68,409	\$69,758	\$70,032

Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
SUNBREAKER COVE	\$72,855	\$74,934	\$79,659
SUNDANCE BEACH	\$69,690	\$71,415	\$67,777
SUNRISE BEACH	\$77,068	\$79,746	\$80,907
SUNSET BEACH	\$66,988	\$68,119	\$68,483
SUNSET POINT	\$79,967	\$83,132	\$91,522
VAL QUENTIN	\$86,171	\$90,342	\$79,525
WAIPAROUS	\$66,547	\$67,829	\$68,415
WEST BAPTISTE	\$66,239	\$67,417	\$68,176
WEST COVE	\$80,207	\$83,310	\$90,211
WHISPERING HILLS	\$76,634	\$79,513	\$77,518
WHITE SANDS	\$74,777	\$77,148	\$82,650
YELLOWSTONE	\$74,308	\$77,069	\$74,329
Municipal Districts and Counties⁴			
ACADIA NO. 34, M.D. OF	\$402,802	\$439,391	\$429,813
ATHABASCA COUNTY	\$1,704,758	\$1,946,652	\$1,786,119
BARRHEAD NO. 11, COUNTY OF	\$1,192,812	\$1,354,364	\$1,276,618
BEAVER COUNTY	\$1,564,919	\$1,774,404	\$1,718,635
BIG LAKES COUNTY	\$1,311,171	\$1,488,443	\$1,389,338
BIGHORN NO. 8, M.D. OF	\$408,920	\$450,102	\$467,222
BIRCH HILLS COUNTY	\$1,083,357	\$1,217,001	\$1,169,454
BONNYVILLE NO. 87, M.D. OF	\$3,053,572	\$3,500,847	\$3,283,859
BRAZEAU COUNTY	\$1,751,210	\$1,993,585	\$1,856,320
CAMROSE COUNTY	\$1,782,659	\$2,017,490	\$1,772,169
CARDSTON COUNTY	\$1,045,188	\$1,181,309	\$1,170,569
CLEAR HILLS COUNTY	\$1,086,778	\$1,240,211	\$1,209,434
CLEARWATER COUNTY	\$2,787,346	\$3,205,195	\$3,100,884
CYPRESS COUNTY ⁵	\$2,039,853	\$2,108,963	\$2,036,513
FAIRVIEW NO. 136, M.D. OF	\$635,114	\$707,257	\$685,565
FLAGSTAFF COUNTY	\$1,431,877	\$1,631,969	\$1,573,481
FOOTHILLS COUNTY	\$3,356,423	\$3,866,154	\$3,781,463
FORTY MILE NO. 8, COUNTY OF	\$1,613,754	\$1,790,509	\$1,736,856
GRANDE PRAIRIE NO. 1, COUNTY OF	\$4,090,770	\$4,721,663	\$4,733,498
GREENVIEW NO. 16, M.D. OF ⁵	\$3,184,939	\$3,067,685	\$2,861,356
KNEEHILL COUNTY	\$1,370,055	\$1,564,960	\$1,513,519
LAC STE. ANNE COUNTY	\$1,819,410	\$2,080,923	\$2,051,314
LACOMBE COUNTY	\$2,698,804	\$3,079,122	\$2,942,792
LAC LA BICHE COUNTY	\$2,025,000	\$2,327,776	\$2,215,104
LAMONT COUNTY	\$1,183,018	\$1,344,238	\$1,290,050
LEDUC COUNTY	\$3,739,050	\$4,260,582	\$4,140,333
LESSER SLAVE RIVER NO. 124, M.D. OF	\$854,679	\$949,865	\$928,648
LETHBRIDGE COUNTY	\$2,133,779	\$2,426,872	\$2,313,197
MACKENZIE COUNTY	\$2,337,409	\$2,693,126	\$2,679,307
MINBURN NO. 27, COUNTY OF	\$1,381,582	\$1,562,118	\$1,501,185

Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
MOUNTAIN VIEW COUNTY	\$2,758,684	\$3,096,588	\$2,965,466
NEWELL, COUNTY OF ⁵	\$1,754,334	\$1,705,322	\$1,653,211
NORTHERN LIGHTS, COUNTY OF	\$1,077,141	\$1,244,677	\$1,204,042
NORTHERN SUNRISE COUNTY	\$867,681	\$976,443	\$933,286
OPPORTUNITY NO. 17, M.D. OF	\$1,150,970	\$1,304,149	\$1,244,429
PAINTEARTH NO. 18, COUNTY OF	\$1,069,592	\$1,217,509	\$1,190,453
PARKLAND COUNTY	\$4,746,334	\$5,458,327	\$5,222,047
PEACE NO. 135, M.D. OF	\$479,714	\$529,739	\$502,087
PINCHER CREEK NO. 9, M.D. OF	\$1,021,407	\$1,154,810	\$1,146,862
PONOKA COUNTY	\$1,613,366	\$1,848,303	\$1,812,810
PROVOST NO. 52, M.D. OF	\$1,106,860	\$1,262,026	\$1,215,612
RANCHLAND NO. 66, M.D. OF	\$215,534	\$225,663	\$224,764
RED DEER COUNTY	\$4,323,818	\$4,979,965	\$4,853,225
ROCKY VIEW COUNTY ⁵	\$6,463,565	\$6,901,956	\$6,829,525
SADDLE HILLS COUNTY ⁵	\$979,556	\$1,090,542	\$1,081,382
SMOKY LAKE COUNTY	\$884,443	\$995,153	\$973,518
SMOKY RIVER NO. 130, M.D. OF	\$1,053,963	\$1,191,172	\$1,145,433
SPIRIT RIVER NO. 133, M.D. OF	\$508,875	\$564,045	\$539,631
ST. PAUL NO. 19, COUNTY OF	\$1,372,756	\$1,566,121	\$1,499,656
STARLAND COUNTY	\$974,644	\$1,101,733	\$1,042,359
STETTLER NO. 6, COUNTY OF	\$1,820,143	\$2,047,660	\$1,829,645
STRATHCONA COUNTY	\$12,215,060	\$14,198,554	\$13,848,213
STURGEON COUNTY	\$2,972,283	\$3,471,770	\$3,331,951
TABER, M.D. OF	\$1,510,656	\$1,733,672	\$1,723,483
THORHILD COUNTY	\$1,039,196	\$1,172,405	\$1,109,511
TWO HILLS NO. 21, COUNTY OF	\$1,437,933	\$1,631,288	\$1,562,534
VERMILION RIVER, COUNTY OF	\$2,838,664	\$3,286,158	\$3,144,187
VULCAN COUNTY	\$1,434,098	\$1,635,763	\$1,613,141
WAINWRIGHT NO. 61, M.D. OF	\$1,777,910	\$2,029,432	\$1,956,595
WARNER NO. 5, COUNTY OF	\$1,321,073	\$1,494,057	\$1,487,420
WESTLOCK COUNTY	\$1,679,477	\$1,906,444	\$1,834,122
WETASKIWIN NO. 10, COUNTY OF	\$1,903,250	\$2,187,605	\$2,117,995
WHEATLAND COUNTY	\$2,460,621	\$2,815,251	\$2,709,999
WILLOW CREEK NO. 26, M.D. OF	\$1,744,567	\$1,967,200	\$1,738,994
WOOD BUFFALO, REGIONAL MUNICIPALITY OF	\$16,149,857	\$18,704,878	\$17,876,606
WOODLANDS COUNTY	\$1,233,100	\$1,397,712	\$1,333,200
YELLOWHEAD COUNTY	\$3,847,026	\$4,370,260	\$4,106,855
Improvement Districts and Special Areas Board⁴			
I.D. NO. 04 (WATERTON)	\$198,816	\$206,377	\$209,650
I.D. NO. 09 (BANFF) ⁵	\$362,178	\$272,118	\$264,917
I.D. NO. 12 (JASPER NATIONAL PARK) ⁶	\$155,023	\$155,825	\$0
I.D. NO. 24 (WOOD BUFFALO)	\$211,412	\$221,213	\$224,800
KANANASKIS IMPROVEMENT DISTRICT	\$175,386	\$179,353	\$171,449

Local Government	2024 Allocation ^{1,2}	2025 Allocation ^{1,2}	2026 Allocation ^{1,2}
SPECIAL AREAS BOARD	\$2,550,959	\$2,916,049	\$2,879,038
Metis Settlements⁴			
BUFFALO LAKE	\$250,560	\$262,208	\$232,365
EAST PRAIRIE	\$232,417	\$241,963	\$217,370
ELIZABETH	\$240,574	\$251,066	\$279,090
FISHING LAKE	\$233,683	\$243,376	\$239,972
GIFT LAKE	\$275,454	\$289,985	\$285,827
KIKINO	\$293,175	\$309,759	\$362,542
PADDLE PRAIRIE	\$231,151	\$240,551	\$269,745
PEAVINE	\$235,089	\$244,945	\$234,104
Rest of Alberta Sub-total	\$342,170,671	\$386,325,924	\$376,595,490
Total	\$724,170,671	\$820,374,462	\$799,711,599

Notes:

1. Amounts above show what local governments will be entitled to in the specified years based on the *Local Government Fiscal Framework Act* and the approved allocation formula for the Local Government Fiscal Framework, subject to Ministerial commitments of the allocations.
2. 2024 LGFF Capital allocations are based mainly on 2021 data, 2025 allocations are based mainly on 2022 data, and 2026 allocations are based on 2023 data.
3. LGFF Capital allocations for the Charter Cities of Calgary and Edmonton are calculated using a formula based on population (48%), education tax requisitions (48%) and length of local roads (4%).
4. LGFF Capital allocations for local governments other than Calgary and Edmonton are calculated using a formula based on population (65%), tangible capital assets (15%), average cumulative amortization (10%) and length of local roads (10%). In addition, each local government receives base funding and those with a population less than 10,000 and a limited local assessment base receive needs-based funding on top of their regular allocation.
5. 2024 LGFF Capital amounts include a one-time transitional top-up allocated to nine local governments to ensure they do not experience a year-over-year decrease from capital funding allocated under the Municipal Sustainability Initiative in 2023. The top-up funding totals \$2,170,671, with the Town of Banff receiving \$106,456, the Town of Canmore receiving \$646,571, the Municipality of Jasper receiving \$13,789, Cypress County receiving \$192,946, the Municipal District of Greenview receiving \$332,152, the County of Newell receiving \$265,015, Rocky View County receiving \$482,780, Saddle Hills County receiving \$24,358, and I.D. No. 09 (Banff) receiving \$106,604.
6. Local governments with no resident population are not eligible for LGFF Capital funding. Based on the 2023 Municipal Affairs Population List, I.D. No. 12 (Jasper National Park) had no population and is not entitled to LGFF Capital funding in 2026.



ALBERTA INTERIM POLICE ADVISORY BOARD

Report to Municipalities, Police Governance Bodies,
and Stakeholders

October 2024

Alberta Interim Police Advisory Board Communiqué

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Introduction

The purpose of this communiqué is to update municipalities, police governance bodies, and other stakeholders on the Alberta Interim Police Advisory Board’s work to date. This document provides an overview of the police funding model (PFM) implemented in 2019; Bill 6, the Police Amendment Act, which establishes a new system of police governance in Alberta; and Bill 11, the Public Safety Statutes Amendment Act, which establishes an independent police agency.

From its inception, the Interim Board has prioritized communicating and consulting with municipalities and existing police governance bodies. The Interim Board has endeavored to update stakeholders on the work it has undertaken, as well as solicit feedback through surveys and meetings to inform that work. All previous Interim Board communiqués are available on the [ABmunis policing hub](#).

Alberta Interim Police Advisory Board

History and Background

In December 2019, the Government of Alberta (GoA) introduced a new, five-year Police Funding Model (PFM) that applies to municipalities receiving police services from the RCMP under the Provincial Police Service Agreement (i.e. municipalities with populations under 5,000 and all municipal districts and counties). The following spring, the Minister of Justice and Solicitor General established the Alberta Police Advisory Board to give municipalities a stronger voice in setting RCMP policing priorities. The creation of this board aligned with Alberta Association of Police Governance (AAPG), Alberta Municipalities (ABmunis), and Rural Municipalities of Alberta (RMA) advocacy calling for municipalities to have greater oversight of policing, particularly now that they were paying directly for a portion of policing costs.

The Alberta Police Advisory Board was originally meant to be implemented in two phases; in the first year, an Interim Board would develop the structure and scope of the Advisory Board. On completion

of the Interim Board’s mandate, the work of the Operational Police Advisory Board would begin for a four-year term.

According to the [Terms of Reference](#) developed by Justice and Solicitor General, the Interim Board is made up of one representative from the AAPG Executive, four representatives from the ABmunis Board, and four representatives from the RMA Board.

Interim Police Advisory Board Current Membership

AAPG	ABmunis	RMA
Ian Sanderson Chair of the St. Albert Policing Committee	Tanya Thorn Mayor, Town of Okotoks, and Interim Board Chair	John Burrows Councillor, Woodlands County
	Tyler Gandam Mayor, City of Wetaskiwin	Paul McLaughlin Reeve, Ponoka County
	Krista Gardner, Councillor, Town of Calmar	Jason Schneider Reeve, Vulcan County
	Trina Jones Councillor Mayor, Town of Legal	Kara Westerlund Councillor, Brazeau County

The Interim Board was originally mandated with:

1. Developing the scope and terms of reference for the Operational Board.
2. Developing a recruitment and selection process for Operational Board members.
3. Developing governance documents for the Operational Board, including at minimum, a Competency Matrix for Board member appointments and review, a Code of Conduct, and a Mandate and Roles Document.
4. Providing input, advice, and recommendations to the government and RCMP “K” Division on the buildup of the provincial police service.
5. Providing input into discussions respecting the provincial policing priorities for the 2021/22 fiscal year to facilitate engagement during transition to the Operational Board.

The Interim Board fulfilled its mandate one year later, with [recommendations on governance](#) submitted to the Minister of Justice and Solicitor General, in June 2021. At the end of 2021, the Board was notified that the Ministry would be providing financial and staff support to the Board but would not be moving forward with the recommendations.

In early 2022, a new Minister was appointed as Minister of Justice and Solicitor General and the Board requested that this Minister review and reconsider the Board’s recommendations. The new Minister directed the Board to provide advice on provincial policing priorities for 2023, as well as support the transition to an Operational Board.

In June 2022, the Board was notified that recruitment for an Operational Board would likely be delayed and asked whether the Interim Board members would be willing to continue to participate on the Board until an Operational Board could be established, using the GoA’s internal recruitment and selection process instead of the recommendations that the Board had previously provided.

AAPG, ABmunis, and RMA advised that they were willing to continue serving on the Interim Board, subject to the following conditions:

- Justice and Solicitor General provides administrative support to the Board and the Board Chair.

- The mandate of the Operational Board is amended to enable the Board to be effective in its advisory role and to determine its annual work plan.
- A new Terms of Reference for the Board is created.
- The Interim Board's recommendations related to governance of the Operational board are reviewed and the Ministry provides rationale for the direction it took regarding these recommendations.

Following the October 2022 UCP leadership race and the election of Danielle Smith as party leader, Mike Ellis, MLA for Calgary-West, was appointed as Minister of Public Safety and Emergency Services.

In early 2023, the Board was advised by the Public Safety and Emergency Services staff that:

- Minister Ellis was looking for us to proceed with previous support requests.
- A new Terms of Reference would be created.
- An administrative position was in the process of being hired.

The [updated Terms of Reference](#) was finalized by the Board in May 2023. The Board's new mandate was to:

- Provide ongoing input, advice, and recommendations to the GoA and RCMP "K" Division on policing in Alberta.
- Collaborate with the GoA and RCMP "K" Division to develop annual provincial policing priorities.
- Engage with the GoA and RCMP "K" Division to provide input, advice, and recommendations on any other issues, plans, or documents as determined by the GoA.
- Provide recommendations and advice on the buildup of PPSA resources from the PFM revenue during the Board's term.
- Serve as a communications conduit between all municipalities served by the RCMP through the PPSA and the GoA/RCMP "K" Division. This includes:
 - Regularly reporting to municipal associations and PPSA municipalities on the Board's activities and other policing-related information.
 - Regularly soliciting local input from PPSA municipalities and other relevant organizations on policing issues, initiatives, and priorities.
 - Distributing at least one annual survey to seek input from PPSA municipalities seeking input or further clarification on how they are seeing these priorities improved in their communities.
 - Distributing a survey every third year to aid the Board's input into the provincial policing priorities development process.
 - Working with the GoA and RCMP "K" Division to provide information to municipal associations and communities on how police funds were spent and the resulting outcomes.
 - Creating the Board's annual work plan to assist with the completion of deliverables.
 - Providing input into the next phase of the Provincial Policing Funding Model.
 - Aid and support the ministry in the transition from the Interim Board to a Permanent Board.

Throughout 2023 and 2024, the Board has continued to meet with the RCMP and Public Safety and Emergency Services staff to provide input into the 2023 provincial policing priorities and RCMP resource allocation (see Appendix A for more details on RCMP staffing).

In February 2024, Minister Ellis announced provincial policing priorities for the upcoming year for all policing in Alberta. Consequently, the Board determined that there was no need to survey our

members on any changes to the policing priorities in the RCMP Joint Business Plan. The Board has provided input into the Police Amendment Act Regulations and advised that the consultation period on PFM renewal is not sufficient given that this model will expire in March 2025. Following the Board's July 2024 meeting with Minister Ellis, we are waiting for an update from the Ministry on the Board's next steps, including timelines and deliverables.

Board Benefits and Challenges

AAPG, ABmunis, and RMA acknowledge that participating on the Interim Board has been beneficial in building relationships with the RCMP and Ministry staff. The Deputy Commissioner and Commander of "K" Division, along with senior RCMP staff, have attended all Interim Board meetings and demonstrated a strong commitment to municipal engagement, at both the local and provincial level. AAPG, ABmunis, and RMA have noted several improvements to RCMP accountability and transparency since the establishment of the Interim Board, including:

- Standardized reporting and invoicing forms.
- Municipal education sessions on multi-year financial plans.
- The development of a performance evaluation framework for the RCMP Joint Business Plan.
- Detailed information on the allocation of PFM funds to augment RCMP resources.

Having all partners (Ministry of Public Safety & Emergency Services, RCMP and municipalities) involved in and impacted by contracted RCMP policing services at the same table has resulted in a valuable sharing of perspectives, as well as a broader understanding of all the challenges faced by each entity. Interim Board members often have access to valuable information, discussions, and updates that we wouldn't have access to otherwise. We have also gained a solid understanding of how the resources supported by PFM funding have affected crime across the province.

The Board has seen four Ministers since our inception, which has created a learning curve with each new Minister and resulted in some shifting of priorities and policy directions. With the transition to an Operational Provincial Advisory Board anticipated in early 2025, the Board is currently seeking clarity from Minister Ellis on what role he would like the Board to take in the transition, as well as any deliverables he wishes to assign to the Board.

Police Funding Model (PFM)

Background

The PFM, introduced in December 2019 and implemented in 2020-21, applies to municipalities with populations under 5,000, as well as municipal districts and counties, which are policed by the provincial police service. The PFM takes the total cost of frontline officers and redistributes a portion of those costs to these municipalities. The implementation of the PFM required those communities that had not previously paid for frontline policing to begin contributing a portion of the costs. At the time of implementation, the GoA committed that the additional revenue raised through the PFM would be reinvested into policing, with a priority on core policing.

Under the five-year model, municipalities pay 10% of provincial policing costs in Year One, 15% in Year Two, 20% in Year Three, and 30% in Years Four and Five. Each municipality's share of policing costs is calculated according to a formula that weighs equalized assessment at 50% and population at 50%, with modifiers related to shadow populations, crime severity, proximity to detachment, and existing enhanced policing positions. The province has shared a [spreadsheet](#) listing the costs for

affected municipalities over the five years, as well as [sample calculations](#) for the distribution of costs under this model.

Use of Police Funding Model (PFM) Funds

As previously mentioned, the RCMP has shared detailed information on how PFM funds have been used to augment its resources. The RCMP understands that police resource levels are important to Alberta communities, particularly under the PFM. Within the RCMP’s integrated service delivery model, detachment resources are augmented by centralized frontline support and specialized units, as well as by civilian support positions. This means that even detachments that do not receive new police officer positions benefit from additional centralized services, as these positions enable frontline officers to spend more time on community policing.

The RCMP and the Board have prioritized using PFM funds to:

- Ensure adequate resources in frontline detachments.
- Enhance specialized support services for emergency response and investigational capacity.
- Focus on community safety and well-being to help address the root causes of crime.

To help determine where to allocate new resources, the RCMP analyzed its workload at each detachment, looking at factors such as travel time, call volume, the type of crimes occurring in the area, amount of time required for investigations, the size of detachment, and the time available for proactive policing (strategic patrols, community engagement, visiting schools, and attending community events).

The following table provides a summary of the positions created using PFM funds. Additional information on position locations and types is available in Appendix A.

Year	Police Officer Positions		Civilian Support Positions	
	Positions Created	Positions Filled	Positions Created	Positions Filled
2020-21	76	76	57	57
2021-22	55	53	42	40
2022-23	40	24	52	42
2023-24	108	55	91	39
Total	279	208	242	178

The RCMP has acknowledged municipal concerns about staff recruitment and retention, vacancies, and emergency response, and has provided further information about current strategies to address these issues in Appendix B.

Invoicing and Vacancies under the PFM

The Interim Police Advisory Board also believes it is important to clarify that under the current PFM, there is no direct link between the number of positions at a detachment and the amount that communities are invoiced. As mentioned above, each municipality’s share of policing costs is calculated based on equalized assessment and population. This means that regardless of whether a detachment is at full strength or if there are vacancies, the PFM amount invoiced to communities by the GoA remains the same.

The RCMP does invoice the GoA for provincial police services based on the actual number of RCMP members that are employed full time. This means that the province does not pay for vacant

positions¹ under the Provincial Police Service Agreement, and that the province is not charged for newly created positions until they are filled. Given that the RCMP, like other police services at this time, has struggled with recruitment, the province has chosen to invest the refunds for unfilled positions into other initiatives to reduce crime and enhance public safety. The RCMP's Real-Time Operations Centre, which supports frontline members with real-time, accurate, and actionable intelligence, is one example of how these funds have been invested.

Police Funding Model (PFM) Renewal

As the PFM expires in March 2025, the Public Safety and Emergency Services Ministry is expected to begin engaging on a renewed model. The Police Advisory Board has not yet received a timeline for this engagement. Department staff have indicated that if engagement is not completed in time for the 2025-26 fiscal year, the Minister will be asked to consider extending the model for an additional year, billing municipalities at the same rate as in Year Five (30% cost recovery). The Board is still waiting for confirmation of this.

When the PFM was created in 2019, the base cost utilized to calculate each municipalities costs was \$285M. This represents the estimated cost of delivering front-line services under the RCMP contract for Alberta's provincial police service. Since then, there have been significant increases in RCMP policing costs, due to collective bargaining settlements, equipment upgrades, body-worn cameras, and so on. The GoA has paid all of these increased costs as they have not been factored into the PFM to date.

As the Ministry considers renewing the PFM, it is important for our members to understand that this escalation of costs has resulted in an increase in the cost of delivering frontline policing to a conservative estimate of \$311.4 million in 2024. Even if the GoA only changes the base cost in the original PFM formula (and not the percent of cost recovery), this will result in increased costs for all municipalities.

Police Act Amendments

New Police Governance Model

The Police Act mandates the GoA to ensure that adequate and effective policing is maintained in Alberta. Following several years of engagement with stakeholders and the public, the province passed Bill 6, the Police Amendment Act (PAA), in December 2022. According to the GoA, this legislation was intended to increase police transparency and enhance public trust to help build safer communities. In addition to other reforms, the legislation required the formation of civilian governance bodies for all municipalities in Alberta, with the intent for communities to have a role in setting policing priorities and performance goals. The PAA creates several new mandated structures for municipal input into policing:

- Communities with a population over 15,000 that are policed by the RCMP with an MPSA will be required to establish municipal policing committee.
- Communities with a population of under 15,000 policed by the RCMP with a Municipal Police Service Agreement (MPSA) will be represented by regional policing committees but will have the option to form their own municipal policing committee.

¹ The RCMP categorizes vacancies as either "hard" or "soft". Hard vacancies refer to unfilled positions, while soft vacancies refer to temporary absences such as injury or parental leave. While contract partners are invoiced for soft vacancies, they are not invoiced for hard vacancies.

- Communities policed by the RCMP under a Provincial Police Service Agreement (PPSA) will be represented by a Provincial Police Advisory Board (PPAB).

As next steps to the 2022 legislative amendments, the GoA is currently developing supporting regulations to clarify the powers, duties, functions, and composition of these new governance bodies, as well as the configuration of regional policing committees. Written submissions were accepted until mid-March 2024 and were in the form of an online questionnaire.

It is our understanding that the PPAB will be in place by early 2025. However, it is unclear what role the Interim Police Advisory Board will play moving forward with this transition. The Board has expressed through our original governance recommendations and in subsequent engagements that the PPAB should develop governance, engagement, and accountability processes that align with the fact that policing challenges and priorities are often regional or local in nature. Before the PPAB begins speaking on behalf of those it represents, it must have a plan in place to ensure that perspectives from different parts of the province, as well as different groups within communities, are adequately represented.

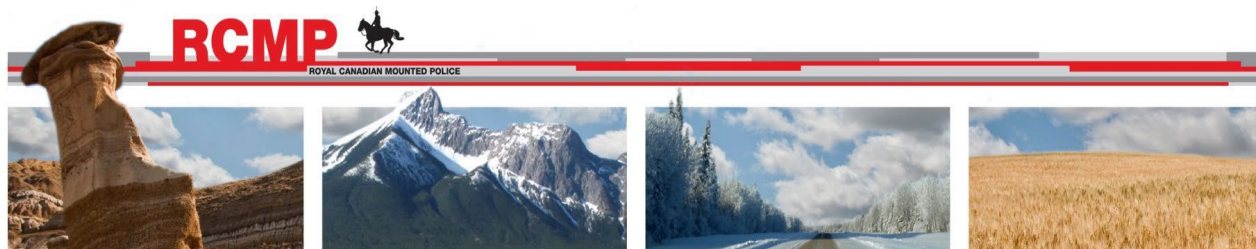
Bill 11

In March 2024, the GoA introduced Bill 11, the Public Safety Statutes Amendment Act, which permits the province to establish a new policing organization. This new organization will work alongside police services across the province. Officers in the new agency would take on the responsibility for the roles currently carried out by the Alberta Sheriffs. This agency will have the authority and jurisdiction to support the RCMP, municipal police services, and First Nations police services in Alberta, with the goal of allowing other police services across the province to spend more of their time on core operations and frontline duties.

It is important to note that there was no mention of this new policing organization in the 2024-25 provincial budget, and it is unclear where the funding for this potential transition would come from. Unfortunately, it does not appear that there was any engagement done regarding Bill 11 with municipal associations, municipalities, or any other policing organizations, such as Alberta Sheriffs. This lack of engagement is concerning, considering the community input necessary to ensure that policing reflects local needs.

Although AAPG, ABmunis, and RMA support any effort that will help make life safer and more secure for Albertans, it is unclear how Bill 11 will accomplish this. There are many unknowns regarding how this entity will work with the RCMP at the local level in terms of collaboration, the development of Community Safety Plans, gathering community input, implementing policing priorities, and so on. If supported by proper governance and local input, enhanced police capacity is beneficial to rural communities, but there are risks around having two different entities providing similar services within the same community.

The Minister of Public Safety and Emergency Services has indicated that no decision has been made on the creation of an Alberta Provincial Police Service and that this new agency is not intended to replace the RCMP. The Interim Police Advisory Board has not been involved to date with the establishment of the new policing organization and does not anticipate that the future Operational Board will have any say in its governance.



Appendix A – Police Officer and Civilian Position Detail

Funding provided through the police funding model has enabled the Alberta RCMP to grow the Provincial Police Service by adding 279 police officer positions and 242 civilian support positions. The chart below highlights how many positions were added each year, and the current staffing status as of October 1, 2024.

PFM Position Allocation						
	RM			PS		
	Allocated	Filled	% Filled	Allocated	Filled	% Filled
PFM Year 1	76	76	100.00%	57	57	100.00%
PFM Year 2	55	53	96.36%	42	40	95.24%
PFM Year 3	40	24	60.00%	52	42	80.77%
PFM Year 4	108	55	50.93%	91	39	42.86%
Total	279	208	74.55%	242	178	73.55%

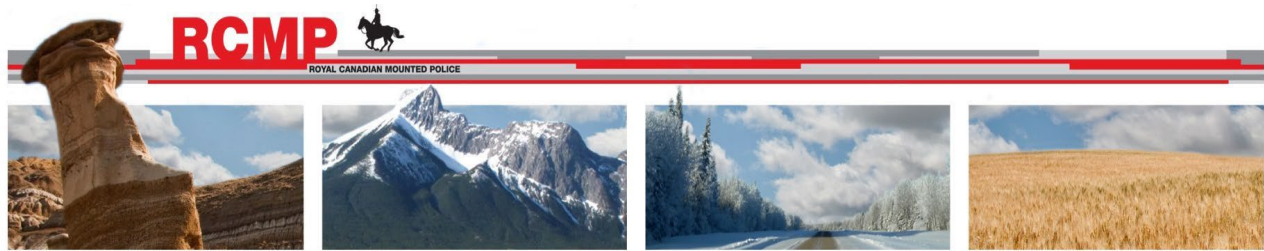
**Data as of Oct. 1, 2024. Number of filled positions fluctuate with new hires, transfers, leaves, etc.*

To ensure we provide a comprehensive policing service to Albertans, Alberta RCMP allocated positions afforded to us through the PFM to frontline policing, specialized support units and resources focused on addressing root causes of crime.

POLICE OFFICER POSITIONS

Police Officers Allocated to Detachments

Over four years, the Alberta RCMP added 136 Regular Member positions directly at detachments. When allocating police officer positions, our first priority was to ensure all detachments had adequate resources to balance the time spent responding to call for service with the time available to engage in activities such as strategic patrols, participation in community events and increased school presence. Through a workload analysis model and data related to the frequency, seriousness and type of crimes occurring, geography and population of the detachment area and travel time to calls, we determine the number of resources needed at each detachment to ensure we direct resources to where the data told us they were needed.



POLICE OFFICER POSITIONS BY DETACHMENT = 136 POSITIONS											
Central Alberta District Detachments		31	Eastern Alberta District Detachments		34	Southern Alberta District Detachments		35	Western Alberta District Detachments		36
Bashaw	Stettler		Athabasca	Viking		Airdrie	Three Hills		Beaverlodge	Spirit River	
Blackfalds	Strathcona		Bonnyville	Westlock		Bassano	Vulcan		Edson	Swan Hills	
Breton	Sylvan Lake		Cold Lake			Bow Island			Evansburg	Valleyview	
Camrose	Thorsby		Elk Point			Canmore			Faust	Whitcourt	
Innisfail	Wetaskiwin		Kitscoty			Cochrane			Grande Prairie		
Leduc			Lac La Biche			Didsbury			High Level		
Morinville			Provost			Hanna			High Prairie		
Parkland			Smoky Lake			High River			Manning		
Ponoka			St. Paul			Lake Louise			Mayerthorpe		
Rimbey			Two Hills			Okotoks			Peace Regional		
Rocky Mountain House			Vegreville			Strathmore			Red Earth Creek		

Relief Support for Detachments

30 Positions were also allocated to Relief Teams. When staffed, these teams of police officers will be able to deploy to detachments experiencing short-term resource pressures.

Police Officers Allocated to Specialized Units

Ensuring that we have the necessary specialized services in place to support the work of the front-line officers when needed is critical to providing a comprehensive police service to our communities. To that end, the Alberta RCMP has increased capacity to a number of units that provide specialized support to detachments in areas such as investigations, forensic units, police-dog teams, and Emergency Response Teams (ERT). We were able to establish the Real Time Operations Centre (RTOC), a team of senior police officers who monitor operations in real-time, assess incident risk, coordinate resources (including with other police agencies and first responders) and manage the response. Additionally, we were able to build capacity in our teams dedicated to tackling financial and cybercrime, and in teams that provide specialized skills related to child advocacy. While these resources are not needed in each community every day, they are always available to address more dangerous situations or take on the more sensitive, complex, or serious files.

Police Officers Focusing on Root Causes of Crime

We also know enforcement alone or in isolation doesn't always work. Often, people facing addictions, mental health challenges and those who live without adequate housing are among offenders who land in a cycle of reoffending. We know there are root causes to some of this behavior, and while there are no simple solutions to address them all, there is work we can do with our community and social agency partners to achieve tangible, positive impacts to community safety. To this end, we used funding through the PFM to establish the Community Safety and Wellbeing Branch. With our partners, the Branch was able to build Rural Police and Crisis Teams (RPACT), teams of police officers and health professionals who respond to calls related to mental health. We also implemented the Virtual Opioid Dependency Program (VODP), which provides medical intervention and support to those dealing with addiction.



CIVILIAN SUPPORT POSITIONS

Civilian Supports Allocated at Detachments

Over four years, the Alberta RCMP added 77 Public Service Employee positions directly to detachments to enable police officers to be more visible with the communities they serve.

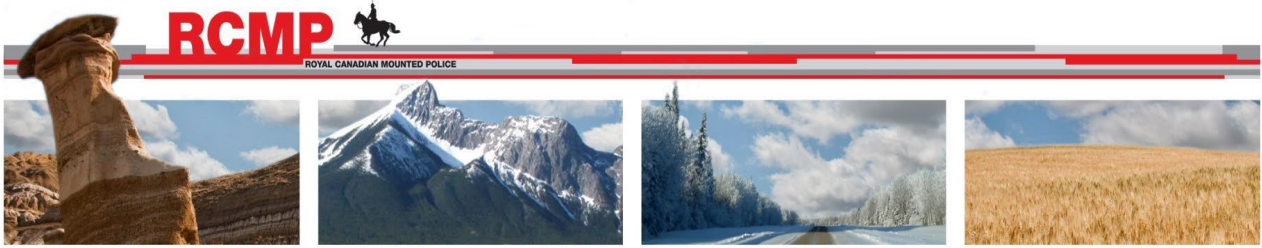
CIVILIAN SUPPORT POSITIONS BY DETACHMENT = 77 POSITIONS							
Central Alberta District Detachments		Eastern Alberta District Detachments		Southern Alberta District Detachments		Western Alberta District Detachments	
16		20		21		20	
Bashaw	Wetaskiwin	Athabasca	Wood Buffalo	Airdrie	Nanton	Beaverlodge	Swan Hills
Blackfalds		Bonnyville		Beiseker	Picture Butte	Ft. Vermillion	Valleyview
Breton		Boyle		Bow Island	Strathmore	Fox Creek	
Camrose		Cold Lake		Cardston	Turner Valley	Grande Prairie	
Innisfail		Coronation		Cochrane	Vulcan	High Level	
Rimbey		Desmarais		Crowsnest Pass		High Prairie	
Rocky Mountain House		Elk Point		Didsbury		Hinton	
Strathcona		Kitscoty		Gleichen		Manning	
Stony Plain		Lac La Biche		Lake Louise		Mayerthorpe	
Sylvan Lake		Provost		Milk River		Peace Regional	
Thorsby		Two Hills		Olds		Peace River	
Wetaskiwin		Westlock		Oyen		Red Earth Creek	

Civilian Supports in Specialized Units

The Alberta RCMP allocated a number of civilian support positions in areas such as intelligence and analytics, digital forensics and scenes of crime. We were also able to dedicate more operators to the Operational Communication Centre (OCC) and build our Remote Piloted Aircraft Systems (or drones) program, to name a few. Additionally, we invested in establishing a Return-on-Investment Team that will help us assess whether our efforts are achieving their stated goals and objectives.

Civilian Supports Focusing on Root Causes of Crime

Civilian positions in Community Safety and Wellbeing branch provide critical support to communities by working with our community partners to tackle the root causes of crime. These include the Rural Police and Crisis Teams (RPACT), and teams focused on community engagement and outreach, social engagement, alternative and restorative justice, and youth programming.



Appendix B – RCMP Strategies for Recruitment, Retention, and Emergency Response

Enhancing Recruitment Efforts

Over the past several years, recruiting has been a challenge for not only the RCMP, but for all police organizations in North America. The Alberta RCMP has made addressing this challenge a top priority.

In addition to all detachments having their own recruiting strategy, over the past year we have attended over 1,200 events and engaged with over 400,000 people to talk about a policing career with the Alberta RCMP. These efforts are paying off: in April 2023, the Alberta RCMP had 102 applicants. As of May 2024, this number has more than tripled to 318 Albertans. Depot (the RCMP training academy) is also back to having troop gate that it had prior to the pandemic.

The Alberta RCMP has also been focused on recruiting experienced police officers, and over the past couple of years a significant number of experienced police officers have joined the. Several years ago, regular member officers received a pay raise that brought their salaries in line with other police officers in Canada, and this pay raise has had a positive impact on our ability to recruit officers to the RCMP.

We're continually working to find efficiencies in the application process, and thus far have cut the time it takes to get into training to 6 months. We're examining ways to cut that timeframe down even further.

Our focus on recruiting remains, and will continue to remain, a top priority for the Alberta RCMP.

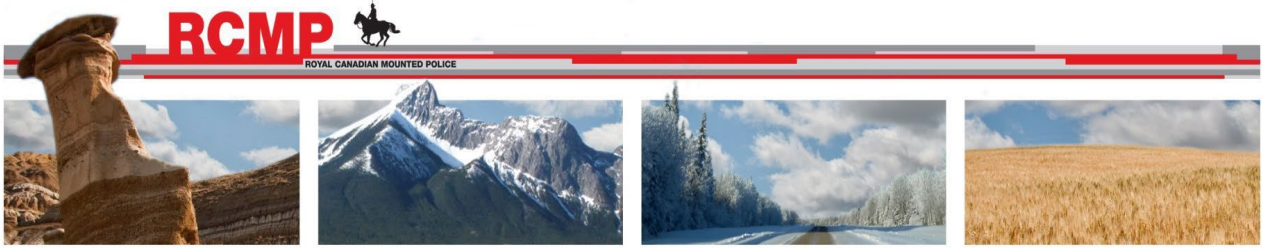
Addressing Vacancies

Increased vacancy rates have been a challenge for all police services in North America, including the Alberta RCMP. Ensuring that we have enough police officers in our detachments to respond to calls is a critical aspect of how we manage our resources. We are continually analyzing our service delivery models to ensure they are as efficient and effective as they could be. Some of this work includes regular examination of shift schedules to ensure optimal schedules are in place or looking at alternate service delivery models such as regional options, fly-in options for remote communities. This work is always done in consultation with the communities, as if the model doesn't meet their needs, it's not workable.

Our Human Resources Management dashboard allows our District Management Teams to continually monitor HR numbers at detachments to ensure they have an adequate number of police officers working at any given time. Should a detachment be experiencing a significant resource pressure, the District Management Team is able to redeploy resources from another area to address the pressure.

We share our vacancy rates with the Police Advisory Board at our meetings, and with the Ministry of Public Safety and Emergency Services on a monthly basis. As of Sept 14, 2024, our combined vacancy number is 17.3%, which includes both hard vacancies (meaning we don't have an officer to fill a position) and soft vacancies (meaning the position is encumbered, but the employee is away from work due to things such as medical or parental leave). Earlier this year, that number was closer to 20%, but we are seeing improvements every month.

The Alberta RCMP is very focused on recruiting to address hard vacancies, but we're also very focused on addressing our soft vacancies and have introduced number of initiatives to ensure we're supporting our



employees and getting them back to work as soon as they are able. These strategies include hiring additional doctors, disability case managers, nurses and psychologists and enhancing our mental health and wellness programs.

911 Call Response

The Alberta RCMP operates in a vast geographic area, which brings its own challenges. Given the geography and size of the areas we police, response times in a rural environment will be different than in an urban setting such as Calgary or Edmonton. That said, we continually monitor our response times to priority calls and implement any changes required to policy or by examining the service delivery model, ensuring we are best positioned to respond. In some cases, as a community evolves its existing detachment boundaries no longer make sense, so we examine whether adjustments to those boundaries would enhance our response.

We are also looking at ways to educate the public around proper use of 911, with the ultimate goal of reducing the number of non-emergency calls to 911. We've also hired a number of new operators in our call centers, which decreases wait times when calling 911. Additionally, the Alberta RCMP is currently working towards providing an easy-to-remember option for non-emergency calls.

The Alberta RCMP is always examining strategies that will positively impact response times and enhance our service.

24/7 Shift Coverage in all PPSA locations

In late 2000, the Alberta RCMP presented an analysis of what would be required to have police officers on shift 24/7 in each of our detachments to the Police Advisory Board. The key finding was that in order to do this, the Alberta RCMP would need to add an additional 350 police officers to the PPSA. Adding this many police officers would also require additional detachments and housing (in some locations), along with the items that our officers would need to do their job, such as equipment, vehicles and more. In order to achieve this, it required a significant increase in financial investment by the Province.

While we do not have someone on shift 24/7 in every one of our detachments, all detachments do have 24/7 coverage via our on-call officers.

Edward LeBlanc

From: Gary Hove
Sent: October 28, 2024 4:15 PM
To: Edward LeBlanc; doyarzun@countybarrhead.ab.ca; Ted Amos; Gina Kneller
Subject: Fwd: [EXTERNAL] - Rotary Highway to Mexico- Barrhead Engine

Sent from my iPad

Begin forwarded message:

From:
Date: October 28, 2024 at 10:22:50 AM MDT
To: Gary Hove <Gary.Hove@barrhead.ca>
Subject: [EXTERNAL] - Rotary Highway to Mexico- Barrhead Engine

Chief:

I wanted to share this photo from last week. Your engine is one of the busiest in the City of Mazatlan. It is maintained in pristine condition at all times.

I assure you that your contribution has made a difference in the lives of many.

Best Regards,

Murray

Murray Heinrich
Rotary Club of Edson
Highway to Mexico
780.712.6444

