



**AGENDA**  
**REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL**  
**TUESDAY, SEPTEMBER 10, 2024 AT 5:30 P.M.**  
**IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

*Barrhead....a quality community....giving a quality lifestyle*

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
  - (a) Regular Meeting Minutes – August 13, 2024
  - (b) Special Meeting Minutes – September 3, 2024
4. Public Hearings
  - (a) There are no Public Hearings
5. Delegations
  - (a) Delegation at 5:30 p.m. – Sgt. Colin Hack, representing the RCMP Barrhead Detachment
6. Old Business
  - (a) There is no Old Business
7. New Business
  - (a) Recommendation from the Intermunicipal Collaboration Framework Committee
  - (b) Financial Statement Reports to June 30, 2024
  - (c) Monthly Bank Statement for the month ended July 31, 2024
  - (d) Purchase of New Fire Engine
  - (e) Recommendation from the Municipal Planning Commission

8. Reports
  - (a) Council Reports
  - (b) Council Action List to September 3, 2024
  
9. Minutes
  - (a) There are no Minutes
  
10. Bylaw
  - (a) Bylaw 07-2024, amending Bylaw 08-2002, Beaverbrook Area Structure Plan
  
11. Correspondence Items
  - (a) Letter from the Wildrose Rodeo Association – dated April 9, 2024
  - (b) Letter from the Minister of Municipal Affairs – dated August 9, 2024
  - (c) Email from the the National Police Federation – dated August 27, 2024
  - (d) Letter from APEX Utilities Inc. – dated August 29, 2024
  
12. For the Good of Council
  
13. Tabled Items
  
14. Closed Session
  - (a) Legal – Pursuant to Section 24(1) of the FOIP Act
  - (b) Legal – Pursuant to Section 24(1) of the FOIP Act
  
15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD  
TOWN COUNCIL HELD TUESDAY, AUGUST 13, 2024,  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

**PRESENT** Mayor McKenzie, Crs: D. Kluin, R. Klumph, A. Oswald, D. Smith, D. Sawatzky and T. Assaf (Virtually)

Officials: Ed LeBlanc, CAO and Cheryl Callihoo, Director of Development & Legislative Services

**OTHERS** Barry Kerton, Barrhead Leader

**ABSENT**

**CALL TO ORDER** Mayor McKenzie called the meeting to order at 5:30 p.m.

**AGENDA** The agenda was reviewed.

249-24 Moved by Cr. Smith that the agenda be accepted as presented with the following amendments:

- 7(a) Financial Request from the Barrhead Agricultural Society
- 8(a) Agricultural Society Report

CARRIED UNANIMOUSLY

**CONFIRMATION OF MINUTES**

The Minutes of the Town Council Regular Meeting of July 9, 2024, were reviewed.

250-24 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of July 9, 2024 be approved as presented.

CARRIED UNANIMOUSLY

The Minutes of the Town Council Special Meeting of July 24, 2024, were reviewed.

251-24 Moved by Cr. Klumph that the Minutes of the Town Council Special Meeting of July 24, 2024 be approved as presented.

CARRIED UNANIMOUSLY

**PUBLIC HEARING BYLAW 05-2024**

Mayor McKenzie declared the Public Hearing open at 5:31pm.

Mayor McKenzie reviewed the procedure of the Hearing.

At the request of Mayor McKenzie, Cheryl Callihoo, Director of Development & Legislative Services provide an overview of the proposed re-districting and summarized the written submissions received prior to the Hearing.

There were twenty members of the general public present whereby they were given the opportunity to provide information to Town Council.

Given there were no other presentations, Mayor McKenzie declared the Public Hearing closed at 6:30pm.

**RECESSED**

252-24 Moved by Cr. Kluin to recess the meeting at 6:30 p.m.

CARRIED UNANIMOUSLY

**RECONVENED**

253-24 Moved by Cr. Klumph to reconvene the meeting at 6:51 p.m.

CARRIED UNANIMOUSLY

**LAND USE AMENDMENT  
BYLAW 05-2024**

For Council to consider passing second and third readings to Land Use Bylaw Amendment Bylaw 05-024.

254-24 Moved by Cr. Klumph that Council tables proposed Land Use Amendment Bylaw 05-2024.

CARRIED UNANIMOUSLY

255-24 Moved by Cr. Klumph that Council instructs Administration to prepare answers to the questions posed during the Public Hearing regarding proposed Bylaw 05-2024.

CARRIED UNANIMOUSLY

**MONTHLY BANK  
STATEMENT**

To approve the Monthly Bank Statement for the month ending June 30, 2024.

256-24 Moved by Cr. Oswald that Council approves the Monthly Bank Statement for the month ending June 30, 2024, as presented.

CARRIED UNANIMOUSLY

**AGRICULTURAL  
SOCIETY**

For Council to consider providing financial support for an event sponsored by the Barrhead Agricultural Society.

257-24 Moved by Cr. Kluin that Council confirms the rental rate of the Curling Rate, based on the Rates & Fees Bylaw 09-2023 for the Barrhead Agricultural Society Trade Show scheduled for September 19<sup>th</sup> – 22<sup>nd</sup>, 2024.

CARRIED UNANIMOUSLY

258-24 Moved by Cr. Smith that Council authorizes an operating grant to the Barrhead Agricultural Society equal to the rental rate of the Curling Rink for their Trade Show scheduled for September 19<sup>th</sup> – 22<sup>nd</sup>, 2024.

CARRIED UNANIMOUSLY

**COUNCIL  
REPORTS**

The following Reports to Council as of August 13, 2024, were reviewed:

- Barrhead & District Social Housing Association
- Barrhead Regional Water Commission
- Barrhead Agricultural Society
- CAO's Report for month ending July 31, 2024
- Council Action List to July 24, 2024

259-24 Moved by Cr. Smith that the following Reports to Council as of August 13, 2024, be accepted as information and as presented:

- Barrhead & District Social Housing Association
- Barrhead Regional Water Commission
- Barrhead Agricultural Society

CARRIED UNANIMOUSLY

260-24 Moved by Cr. Sawatzky that the CAO's Report for month ending July 31, 2024 be accepted as information.

CARRIED UNANIMOUSLY

261-24 Moved by Cr. Oswald that the Council Action List to July 24, 2024 be accepted as information.

CARRIED UNANIMOUSLY

### **CORRESPONDENCE ITEMS**

The following correspondence items were reviewed:

Letter dated July 23, 2024 from Mr. Ric McIver, Minister of Alberta Municipal Affairs, confirming the allocation amount of \$301,671.00 to the Town of Barrhead for the Canada Community-Building Fund (CCBF) program.

262-24 Moved by Cr. Sawatzky that Council receives the correspondence dated July 23, 2024 from Mr. Roc McIver, Minister of Alberta Municipal Affairs, confirming the allocation amount to the Town of Barrhead for the Canada Community – Building Fund (CCBF) program, as information.

CARRIED UNANIMOUSLY

### **FOR THE GOOD OF COUNCIL**

Mayor McKenzie commended the Recreation Department for the preparation of the Town float for the summer parade.

Cr. Kluin thanked the organizers of the Alberta Trapper Association event and congratulated the organizers and the contestant of the Demolition Derby.

Cr. Kluin congratulated the Barrhead Agricultural Society for hosting the Fair and the parade.

Cr. Smith thanked the members of the Regional Fire Department for the deployment to a few Provincial fires.

Cr. Klumph appreciated the All- Wheel Park for being well used by families. Also like to thank the recent installation of the pit toilet.

Cr. Klumph commented that the Barrhead Chariots Car Club's event held on August 8<sup>th</sup>. The function was well received.

### **CLOSED SESSION – LAND FOIP ACT SECTION 16**

263-24 Moved by Cr. Smith that Council go in closed session at 7:32 p.m.

CARRIED UNANIMOUSLY

**OUT OF CLOSED SESSION**

264-24 Moved by Cr. Sawatzky that the Council come out of closed session at 8:17 p.m.

CARRIED UNANIMOUSLY

265-24 Moved by Cr. Oswald that Council extend the offer to Sell Agreement for Part of S.E.-29-59-03-W5 containing 11.059 acres (+/-) to April 15, 2025.

CARRIED UNANIMOUSLY

266-24 Moved by Cr. Sawatzky the Council instructs Administration to defer Bylaw 05-2024 and the preparation of an applicable report to the Municipal Planning Committee for further consideration.

CARRIED UNANIMOUSLY

**ADJOURN**

267-24 Moved by Cr. Klumph that the Council Meeting be adjourned at 8:19 p.m.

CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

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Mayor, David McKenzie

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CAO, Edward LeBlanc

MINUTES OF THE SPECIAL MEETING OF THE BARRHEAD  
TOWN COUNCIL HELD TUESDAY, SEPTEMBER 3, 2024, AT 5:00 p.m.  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

**PRESENT** Mayor McKenzie, Crs: T. Assaf, R. Klumph, A. Oswald, D. Sawatzky and D. Smith

Officials: Ed LeBlanc, CAO

Others: Barry Kerton, Barrhead Leader

**ABSENT** Cr. D. Kluin

The required waiver notice for the Special Council Meeting was endorsed by all members of Council present.

**CALL TO ORDER** Mayor McKenzie called the meeting to order at 5:00 p.m.

**DECLARATION – WHETHER A  
PETITION IS SUFFICIENT**

For the Chief Administrative Officer (CAO) to declare if a petition is sufficient and satisfies the requirement of the Municipal Government Act (MGA).

268-24 Moved by Cr. Klumph that Council accepts the report from the Chief Administrative Officer declaring that the petition received ensuring public buildings, crosswalks and flags on public property remain neutral is sufficient and satisfies the requirements of the Municipal Government Act (MGA).

CARRIED UNANIMOUSLY

269-24 Moved by Cr. Smith that in accordance with Section 233 of the Municipal Government Act (MGA), Council instructs Administration to prepare a bylaw to address the petition received to ensuring public buildings, crosswalks and flags on public property remain neutral.

CARRIED UNANIMOUSLY

**ADJOURN**

270-24 Moved by Cr. Assaf that the Council Meeting be adjourned at 5:03 p.m.

CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

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Mayor, David McKenzie

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CAO, Edward LeBlanc

# REQUEST FOR DECISION

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**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** September 10, 2024

**Re:** 5:30 p.m. Delegation – Sgt. Colin Hack, representing the RCMP Barrhead Detachment

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## **1.0 PURPOSE:**

In discussion with the local RCMP Detachment, review and discuss the community's quarterly Crime Statistic Report.

## **2.0 BACKGROUND AND DISCUSSION:**

Sgt. Colin Hack made himself available to meet with Council to present the RCMP Crime statistics for the Barrhead Provincial Detachment for April 1<sup>st</sup> – June 30<sup>th</sup>: 2020-2043.

## **3.0 ALTERNATIVES:**

**3.1** Council accepts Sgt. Colin Hack's presentation on the Barrhead Provincial Detachment Crime Statistics Report from April 1<sup>st</sup> – June 30<sup>th</sup>, 2024: 2020-2024, as information.

**3.2** Council tables the Barrhead Provincial Detachment Crime Statistics Report from April 1<sup>st</sup> – June 30<sup>th</sup>: 2020-2024 and request further information from Sgt. Colin Hack.

## **4.0 FINANCIAL IMPLICATIONS:**

Not Applicable

## **5.0 INTERDEPARTMENTAL IMPLICATIONS:**

Not Applicable



**6.0 SENIOR GOVERNMENT IMPLICATIONS:**

Not Applicable

**7.0 POLITICAL/PUBLIC IMPLICATIONS:**

Maintaining clear communication line with the local RCMP Detachment is very important.

**8.0 ATTACHMENTS:**

8.1 Letter from the RCMP – Barrhead Provincial Detachment dated July 29th, 2024.

8.2 Crime Statistics from the Barrhead Provincial Detachment April 1<sup>st</sup> to June 30<sup>th</sup>, 2020-2024.

8.3 From the RCMP Barrhead Provincial Detachment – RCMP Provincial Policing Report dated July 29, 2024.

**9.0 RECOMMENDATION:**

Council accepts Sgt. Colin Hack's presentation on the Barrhead Provincial Detachment Crime Statistics Report from April 1<sup>st</sup> – June 30<sup>th</sup>: 2020-2024, as information.

(original signed by the CAO)  
Edward LeBlanc  
CAO



July 29, 2024

David McKenzie  
Mayor Town of Barrhead  
Barrhead, AB

Dear Mayor McKenzie,

Please find attached the quarterly Community Policing Report for the period from April 1<sup>st</sup> to June 30<sup>th</sup>, 2024. This report provides a detailed overview of human resources, financial data, and crime statistics for the Barrhead Detachment.

As we progress through summer, I would like to reflect on the 2023 wildfire season, which was one of the most devastating in Alberta's history. In preparation for the 2024 wildfire season, the Alberta RCMP has ensured that we are well-prepared to meet the needs of the communities we serve. This proactive approach involved early staffing of our Division Emergency Operations Center to facilitate the processing of information and the deployment of additional resources to communities under threat. Although the moderate weather in May and June resulted in fewer wildfires compared to 2023, we have observed an increase in wildfire activity towards the end of July. The Alberta RCMP remains vigilant and ready to respond as these wildfires continue to threaten our citizens and communities.

Additionally, the recently announced G7 meeting scheduled to take place in Kananaskis in 2025 will require significant coordination and effort. While the specific dates have yet to be released, planning is already underway. As more information becomes available regarding the event and the expectations for the Alberta RCMP, we will keep our communities informed.

Thank you for your ongoing support and engagement. I am always available to discuss your community-identified policing priorities and any ideas you may have to enhance our service delivery. As the Chief of Police for your community, please do not hesitate to contact me with any questions or concerns.

Best regards,

Cpl. Filipe Vicente  
Acting Detachment Commander  
Barrhead RCMP





## Barrhead Provincial Detachment Crime Statistics (Actual) April – June: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

July 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		18	11	7	0	1	-94%	N/A	-4.5
Drug Enforcement - Trafficking		5	1	3	1	1	-80%	0%	-0.8
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>23</b>	<b>12</b>	<b>10</b>	<b>1</b>	<b>2</b>	<b>-91%</b>	<b>100%</b>	<b>-5.3</b>
Cannabis Enforcement		0	0	2	0	0	N/A	N/A	0.0
Federal - General		1	0	2	3	5	400%	67%	1.1
<b>TOTAL FEDERAL</b>		<b>24</b>	<b>12</b>	<b>14</b>	<b>4</b>	<b>7</b>	<b>-71%</b>	<b>75%</b>	<b>-4.2</b>
Liquor Act		11	8	9	8	2	-82%	-75%	-1.8
Cannabis Act		2	0	1	1	0	-100%	-100%	-0.3
Mental Health Act		33	19	29	32	16	-52%	-50%	-2.1
Other Provincial Stats		51	48	44	58	48	-6%	-17%	0.4
<b>Total Provincial Stats</b>		<b>97</b>	<b>75</b>	<b>83</b>	<b>99</b>	<b>66</b>	<b>-32%</b>	<b>-33%</b>	<b>-3.8</b>
Municipal By-laws Traffic		1	0	0	0	0	-100%	N/A	-0.2
Municipal By-laws		17	15	11	17	20	18%	18%	0.8
<b>Total Municipal</b>		<b>18</b>	<b>15</b>	<b>11</b>	<b>17</b>	<b>20</b>	<b>11%</b>	<b>18%</b>	<b>0.6</b>
Fatals		1	0	0	1	0	-100%	-100%	-0.1
Injury MVC		3	6	6	6	8	167%	33%	1.0
Property Damage MVC (Reportable)		42	49	48	66	33	-21%	-50%	-0.1
Property Damage MVC (Non Reportable)		6	4	3	5	9	50%	80%	0.7
<b>TOTAL MVC</b>		<b>52</b>	<b>59</b>	<b>57</b>	<b>78</b>	<b>50</b>	<b>-4%</b>	<b>-36%</b>	<b>1.5</b>
Roadside Suspension - Alcohol (Prov)		0	2	4	1	2	N/A	100%	0.3
Roadside Suspension - Drugs (Prov)		0	1	0	0	0	N/A	N/A	-0.1
<b>Total Provincial Traffic</b>		<b>256</b>	<b>930</b>	<b>568</b>	<b>201</b>	<b>289</b>	<b>13%</b>	<b>44%</b>	<b>-66.3</b>
<b>Other Traffic</b>		<b>2</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>-50%</b>	<b>0%</b>	<b>-0.3</b>
<b>Criminal Code Traffic</b>		<b>40</b>	<b>18</b>	<b>16</b>	<b>2</b>	<b>10</b>	<b>-75%</b>	<b>400%</b>	<b>-7.6</b>
<b>Common Police Activities</b>									
False Alarms		7	10	13	18	16	129%	-11%	2.6
False/Abandoned 911 Call and 911 Act		39	23	34	37	14	-64%	-62%	-3.6
Suspicious Person/Vehicle/Property		79	71	61	75	69	-13%	-8%	-1.6
Persons Reported Missing		8	2	6	17	4	-50%	-76%	0.7
Search Warrants		2	1	2	2	0	-100%	-100%	-0.3
Spousal Abuse - Survey Code (Reported)		19	19	16	24	19	0%	-21%	0.5
Form 10 (MHA) (Reported)		1	2	0	3	1	0%	-67%	0.1



## Barrhead Provincial Detachment Crime Statistics (Actual) April – June: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

July 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		1	0	1	1	0	-100%	-100%	-0.1
Sexual Assaults		2	3	4	3	1	-50%	-67%	-0.2
Other Sexual Offences		4	2	2	11	0	-100%	-100%	0.1
Assault		37	25	29	29	44	19%	52%	1.8
Kidnapping/Hostage/Abduction		0	0	0	0	3	N/A	N/A	0.6
Extortion		1	1	1	2	0	-100%	-100%	-0.1
Criminal Harassment		1	5	5	8	11	1000%	38%	2.3
Uttering Threats		11	12	6	10	10	-9%	0%	-0.4
<b>TOTAL PERSONS</b>		<b>57</b>	<b>48</b>	<b>48</b>	<b>64</b>	<b>69</b>	<b>21%</b>	<b>8%</b>	<b>4.0</b>
Break & Enter		27	19	23	24	14	-48%	-42%	-2.1
Theft of Motor Vehicle		18	12	12	17	16	-11%	-6%	0.1
Theft Over \$5,000		4	2	3	5	2	-50%	-60%	-0.1
Theft Under \$5,000		39	28	24	71	36	-8%	-49%	3.7
Possn Stn Goods		12	11	11	2	9	-25%	350%	-1.5
Fraud		7	19	23	16	20	186%	25%	2.3
Arson		1	2	1	2	1	0%	-50%	0.0
Mischief - Damage To Property		15	23	19	26	24	60%	-8%	2.1
Mischief - Other		4	4	3	3	4	0%	33%	-0.1
<b>TOTAL PROPERTY</b>		<b>127</b>	<b>120</b>	<b>119</b>	<b>166</b>	<b>126</b>	<b>-1%</b>	<b>-24%</b>	<b>4.4</b>
Offensive Weapons		4	3	10	7	4	0%	-43%	0.4
Disturbing the peace		8	6	6	18	6	-25%	-67%	0.8
Fail to Comply & Breaches		15	23	21	28	25	67%	-11%	2.5
<b>OTHER CRIMINAL CODE</b>		<b>15</b>	<b>9</b>	<b>11</b>	<b>25</b>	<b>13</b>	<b>-13%</b>	<b>-48%</b>	<b>1.2</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>42</b>	<b>41</b>	<b>48</b>	<b>78</b>	<b>48</b>	<b>14%</b>	<b>-38%</b>	<b>4.9</b>
<b>TOTAL CRIMINAL CODE</b>		<b>226</b>	<b>209</b>	<b>215</b>	<b>308</b>	<b>243</b>	<b>8%</b>	<b>-21%</b>	<b>13.3</b>



## RCMP Provincial Policing Report

### Detachment Information

Name of Detachment

Barrhead

Name of Detachment Commander

Cpl. Filipe Vicente \*Acting

Quarter

Q1

Date of Report (yyyy-mm-dd)

2024-07-29

FTE Utilization Plan

2024/25

### Community Consultations

#### Consultation No. 1

Date (yyyy-mm-dd)

2024-04-18

Meeting Type

Meeting with Stakeholder(s)

Topics Discussed

- (1): Crime Reduction Initiatives
- (2): Education Session
- (3): Regular reporting information sharing

Notes /Comments

Member attended meeting of the Barrhead & Area Regional Crime Coalition.

#### Consultation No. 2

Date (yyyy-mm-dd)

2024-05-14

Meeting Type

Community Connection

Topics Discussed

- (1): Regular reporting information sharing

Notes /Comments

Member attended meeting with Town of Barrhead councillors.

#### Consultation No. 3

Date (yyyy-mm-dd)

2024-05-21

Meeting Type

Meeting with Elected Officials

Topics Discussed

- (1): Regular reporting information sharing
- (2): Property Crime

Notes /Comments

Member met with County of Barrhead councillors to discuss pre-charge assessments, staffing levels, crime statistics, and overall information sharing.

#### Consultation No. 4

Date (yyyy-mm-dd)

2024-05-27

Meeting Type

Meeting with Elected Officials

Topics Discussed

- (1): Regular reporting information sharing
- (2): Annual Planning





**Notes /Comments**

Member met with Lac Ste. Anne County and provided updates on crime statistics and staffing.

## Consultation No. 5

Date (yyyy-mm-dd)	Meeting Type
2024-06-21	Community Connection

**Topics Discussed**  
(1): Reconciliation

**Notes /Comments**

Members attended Indigenous day in Red Serge, setup RCMP teepee, and engaged with members of the community.



## Community Priorities

### Priority No. 1

#### Priority

Intelligence led policing - Prolific/Habitual offender management

#### Current Status and Results

As part of an ongoing Serious Habitual Offender Comprehensive Action Plan (SHOCAP), Barrhead RCMP members have been directed to conduct unscheduled checks on; Curfew bound habitual offenders currently serving community sentencing orders, and offenders on release with curfew conditions residing in the Barrhead RCMP's Jurisdictional area.

In this Quarter, April-June/24 Members of Barrhead RCMP have conducted 68 SHOCAP curfew compliance checks, resulting in 6 Non-Compliance Curfew Breaches.

Information, identification efforts, and documentation continue to evolve regarding offender Criminal actions while bound by conditions of release.

### Priority No. 2

#### Priority

Enhance Public Confidence and Engagement - Visibility of Police

#### Current Status and Results

No Town Hall / Coffee with Cop held this quarter. New detachment commander due to arrive August 1, 2024. Coffee with Cop Events to be planned for after new commander arrival, this will be a good initiative for new commander to met with community members in a more informal setting. Town Hall met to be planned towards year end (2024).



## Crime Statistics<sup>1</sup>

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	April - June			January - December		
	2023	2024	% Change Year-over-Year	2023	2024	% Change Year-over-Year
Persons Crime	64	69	7.81 %	192	207	8 %
Property Crime	166	126	-24.1 %	473	573	21 %
Other Criminal Code	78	48	-38.5 %	169	202	20 %
<b>Total Criminal Code</b>	<b>308</b>	<b>243</b>	<b>-21.1 %</b>	<b>834</b>	<b>982</b>	<b>18 %</b>
<b>Drugs Offences</b>	<b>1</b>	<b>2</b>	<b>100 %</b>	<b>42</b>	<b>17</b>	<b>-60 %</b>
<b>Total Federal Acts</b>	<b>4</b>	<b>7</b>	<b>75 %</b>	<b>50</b>	<b>31</b>	<b>-38 %</b>
<b>Total Provincial Acts</b>	<b>99</b>	<b>66</b>	<b>-33.3 %</b>	<b>293</b>	<b>342</b>	<b>17 %</b>
<b>Municipal By-Laws</b>	<b>17</b>	<b>20</b>	<b>17.6 %</b>	<b>54</b>	<b>51</b>	<b>-6 %</b>
<b>Motor Vehicle Collisions</b>	<b>78</b>	<b>50</b>	<b>-35.9 %</b>	<b>364</b>	<b>376</b>	<b>3 %</b>
Provincial Code Traffic	201	289	43.8 %	1,981	2,010	1 %
Other Traffic	1	1	0 %	2	3	50 %
Criminal Code Traffic	2	10	400 %	51	19	-63 %
<b>Total Traffic Offences</b>	<b>204</b>	<b>300</b>	<b>47.1 %</b>	<b>2,034</b>	<b>2,032</b>	<b>0 %</b>

1. Data extracted from a live database (PROS) and is subject to change over time.

### Trend / Points of Interest

Barrhead saw a small increase in person's crimes (5), Property crime numbers compared to same time period last year are down (40). Overall criminal matters were down for the quarter (65). Noticeable increase in traffic enforcement compared to last year as a result of reduced criminal investigations, more time for members to be proactive.





## Provincial Service Composition<sup>2</sup>

Staffing Category	Established Positions	Working	Soft Vacancies <sup>3</sup>	Hard Vacancies <sup>4</sup>
Police Officers	10	7	2	1
Detachment Support	3	3	0	0

2. Data extracted on June 30, 2024 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

### Comments

Police Officers: Of the ten established positions, 7 officers are currently working with two on special leave. Of the 7 working officers 2 are currently being trained. New detachment commander starting on August 1.

Detachment Support: Of the three established positions, three resources are currently working with none on special leave.

# REQUEST FOR DECISION

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**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** September 10, 2024

**Re:** Recommendation from the Intermunicipal Collaboration Framework Committee

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## **1.0 Purpose:**

For Council to consider a recommendation made by the Intermunicipal Collaboration Framework Committee (ICF Committee)

## **2.0 Background and Discussion:**

On August 21, 2024 the ICF Committee met to discuss the request from the Town of Barrhead to develop a Community Recreation Advisory Committee. After some discussion a motion was moved that the ICF Committee recommends to their respective Councils that an “Intermunicipal Affairs Committee” be formed to provide a forum for elected officials to exchange information of mutual interest between the County of Barrhead and Town of Barrhead.

The format of the Intermunicipal Affairs Committee would be represented by the full complement of Council from both the Town and the County. The main focus of the Committee would be to exchange ideas with the hope it would generate some ideas/initiatives on programs, level of services, support etc.

As a reference note, in the existing ICF agreement when either municipality wishes to initiate the development of a new project/service it would be discussed at the ICF level.

During the September 3, 2024 County Council Meeting, the County passed a resolution endorsing the recommendation from the ICF Committee.

## **3.0 Alternatives:**

3.1 Council accepts the recommendation from the Intermunicipal Collaboration Framework Committee to establish a forum for elected officials to exchange information of mutual interest between the County of Barrhead and the Town of Barrhead.

3.2 Council tables the recommendation from the Intermunicipal Collaboration Committee and request further information from the Committee to be presented at a future Council Meeting.

**4.0 Financial Implications:**

Not applicable

**5.0 Interdepartmental Implications:**

Not applicable.

**6.0 Senior Government Implications:**

Not applicable.

**7.0 Political/Public Implications:**

Cultivating and maintaining strong communication lines between the Town and County will always result in a positive outcome and for the betterment of the community in general.

**8.0 Attachments:**

None

**9.0 Recommendations**

Council accepts the recommendation from the Intermunicipal Collaboration Framework Committee to establish a forum for elected officials to exchange information of mutual interest between the County of Barrhead and the Town of Barrhead.

(Original signed by the CAO)  
Edward LeBlanc  
CAO

# REQUEST FOR DECISION

---

**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** September 10, 2024

**Re:** Financial Statement Reports to June 30, 2024

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**1.0 PURPOSE:**

For Council to approve the Financial Statement Report to June 30, 2024, as presented.

**2.0 BACKGROUND AND DISCUSSION:**

It has been the practice of Administration to provide Council with interim financial information to provide some insight into the Town's financial activities for both the operational and capital budgets.

**3.0 ALTERNATIVES:**

3.1 Council receives the Financial Statement Reports to June 30, 2024, as presented.

3.2 Council tables the Financial Statement Reports to June 30, 2024 and instructs Administration to provide additional information to the Financial Statement Report to June 30, 2024, and report back to the next Council Meeting.

**4.0 FINANCIAL IMPLICATIONS:**

None

**5.0 INTERDEPARTMENTAL IMPLICATIONS:**

None

**6.0 SENIOR GOVERNMENT IMPLICATIONS:**

None

**7.0 POLITICAL/PUBLIC IMPLICATIONS:**

Not Applicable

**8.0 ATTACHMENTS:**

- 8.1 Financial Statement Report to June 30, 2024
- 8.2 Operating Financial Statement by Department for the six months ending June 30, 2024
- 8.3 Operating Financial Statement by Category for the six months ending June 30, 2024
- 8.4 Net Municipal Requirements – Operating for the six months ending June 30, 2024
- 8.5 Assets & Liabilities for the six months ending June 30, 2024
- 8.6 Capital Financial Statement by Department for the six months ending June 30, 2024
- 8.7 Capital Financial Statement by Department for the six months ending June 30, 2024

**9.0 RECOMMENDATION:**

Council receives the Financial Statement Reports to June 30, 2024, as presented.

(original signed by the CAO)  
Edward LeBlanc  
CAO



## TOWN OF BARRHEAD FINANCIAL STATEMENT REPORT TO JUNE 30, 2024

Council approved the 2024 Operating and Capital Budgets on January 9, 2024. During the budget process Council reviewed all budget line items, set priorities, and established the municipal property tax rates for 2024. The Operating Budget was approved at \$ 16.3 million and Capital Budget at \$5.9 million. To continue providing the same level of services and programs for the residents of the Town, Council increased the Municipal portion of the property tax rates for both residential and non-residential properties by 2%.

On June 30, actuals would typically be at approximately 50% levels, however total property tax revenues were accounted for when levied in May so they are at just over 100%, and entries for transfers to capital for projects and reserves are done at year end so they are at 0%.

The June 30, 2024, Financial Statements indicate that all departments are doing very well with the various budget items.

A summary of the Operating and Capital Budgets on June 30, 2024 follows.

### A. **OPERATING FINANCIAL STATEMENT BY DEPARTMENT** (See Attached A-1, A-2)

The Operating Financial Statement by Department provides summarized details by each department (Administration, Roads, Arena, etc.), with total operating revenues followed by total operating expenses.

On average most of the revenues by department are currently less than 50%, with an overall total of 70.2% of the 2024 budgeted revenues. Property Taxes were levied in May so they are at 101.19% (Line 7). Bowling Alley Revenues on Line 38 are at 94% of budget due to the invoice for their annual insurance already being processed. Operating Grants are generally received in the third quarter and all Transfers from Operating Reserves are completed at Year End.

Expenses are on par with where we would expect them to be in the second quarter, for an overall total of 47.96% of the 2024 budgeted expenses. Some expenses are already paid in full for the entire year, such as insurance and RCMP Contracted Services.

Entries for the various departmental contributions to capital for projects and reserves are completed at the end of the year.

**B. OPERATING FINANCIAL STATEMENT BY CATEGORY** (See Attached B-1)

The Operating Financial Statement by Category provides the same information as in (A-1, A-2) but is summarized by the various categories (Taxes, Sales of Goods & Services, Grants, Salaries, Contracted Services, Equipment Maintenance, Insurance, Utilities, etc.), with total operating revenues followed by total operating expenses.

Upon a review of this operating report on June 30, 2024, many of the revenue categories are close to 50%, keeping in mind that the full taxes were recorded when levied in May. Grants are generally received later in the year, and Transfers from Operating Reserves are completed at year end.

For the expense section, many expenses are close to the 50% mark. Some items are paid for early in the year so they will be at a higher %, such as insurance (line 41).

As noted, the Contribution to Capital of \$ 1,099,540, as listed on line 48 of the report, is done at the end of the year so it will be 0% at this time.

Overall, all Departments are doing very well staying within their budgets.

**C. NET MUNICIPAL REQUIREMENTS – OPERATING** (See Attached C-1)

The Net Municipal Requirements – Operating provides similar information as in Sections A and B; however, it provides more specific details for each department. Column A (Net Municipal Financial Requirement) indicates the Net Operating Surplus/Deficit on June 30, 2024, for each Department. Column B (2024 Budget) is the Net Budget required for the full year (Revenues less Expenses), while Columns C and D are the Variance columns.

As most of the Net Municipal Financial Requirements are at close to 50% of the total 2024 budget, this report indicates that most departments are on track to stay within their allocated budgets in 2024.

As previously noted, entries for contributions to capital and reserves are completed at year end.

**D. ASSETS & LIABILITIES** (See Attached D-1)

The Assets report lists the Cash & Investments of \$ 12 million (line 7) as of June 30, 2024. A portion of these funds will be utilized during the year for operations and for capital projects that have been undertaken in 2024.

The Taxes Receivable of \$2.4 million (line 8) lists the amount of taxes that were outstanding at June 30, 2024. Taxes were due July 2, 2024; therefore, this number will be substantially lower in the third quarter financial statement.

The Receivables of \$ 777,179 (line 9) is the amount owing for any outstanding Utility bills, invoicing for Landfill fees, bulk water, licenses, and GST to be recovered from the government.

The Liabilities & Equity section shows the various operating and capital reserves as well as the deferred revenues which is for government grants that have been received but not expended yet.

The Pool debenture of \$3.8 million (line 32) is the total on December 31, 2023, with the 2024 payment amounts to be applied at the end of the year.

E. **CAPITAL FINANCIAL STATEMENT BY DEPARTMENT** (See Attached E-1)

The Capital Financial Statement by Department shows all the capital revenues and expenditures by Department (Fire, Water, Sewer, Arena, Pool, etc.). The revenues are listed first, followed by the expenditures.

Most Capital Revenues will come from reserves, grants, or contributions from operating. The entries for most of these will be completed at the 2024 year-end, so it is not unusual for many of these revenues to be at 0% on this report.

The Capital Expenditures show the expenses to June 30, 2024. Several of the capital projects are in progress and will be completed in 2024 or a few could be forwarded to 2025 after tenders have been reviewed or capital grant funding for the project has been approved.


F. **CAPITAL FINANCIAL STATEMENT BY CATEGORY** (See Attached F-1)

The Capital Financial Statement by Category lists the same information as in E-1 but by category (Grants, From Capital Reserves, From the Operating Function, Engineering Structures Addition, Equipment Additions). Capital Revenues are listed, followed by Capital Expenditures.


As noted previously, most Capital Revenues will be recorded later in the year and the Capital Expenditures are based on the payments that have been made to date as many projects are still in progress for this year.



	A	B	C	D	E
1	TOWN OF BARRHEAD				
2	Operating Financial Statement by DEPARTMENT				
3	For the Six Months Ending June 30, 2024				
4		Jun	2024		
5		2024	Budget	Variance	Variance %
6	<b>REVENUES</b>				
7	Taxes	-7,239,387.54	-7,154,520	84,867.54	101.19%
8	Franchise, Interest, Tax Penalties	-816,001.14	-1,328,000	-511,998.86	61.45%
9	Council	-4,697.86	-4,500	197.86	104.40%
10	Administration	-46,265.69	-123,200	-76,934.31	37.55%
11	RCMP	-16,500.00	-45,300	-28,800.00	36.42%
12	Fire	-461,009.66	-997,970	-536,960.34	46.19%
13	ERC	-14,040.00	-28,080	-14,040.00	50.00%
14	Town Fire/Town ERC		-1,000	-1,000.00	0.00%
15	Disaster Services		-50	-50.00	0.00%
16	Enforcement Services	-17,370.81	-45,850	-28,479.19	37.89%
17	Safety		-6,900	-6,900.00	0.00%
18	Public Health		-11,940	-11,940.00	0.00%
19	Common Services	-6,586.20	-25,250	-18,663.80	26.08%
20	Roads		-202,920	-202,920.00	0.00%
21	Water	-1,470,095.92	-3,078,460	-1,608,364.08	47.75%
22	Sewer	-308,256.83	-688,550	-380,293.17	44.77%
23	Trade Waste	-119,413.81	-240,870	-121,456.19	49.58%
24	Landfill	-161,102.35	-328,930	-167,827.65	48.98%
25	Recycle	-117,886.84	-235,090	-117,203.16	50.15%
26	New Landfill		-5,050	-5,050.00	0.00%
27	FCSS	-203,383.02	-406,770	-203,386.98	50.00%
28	Cemetery	-7,600.00	-37,900	-30,300.00	20.05%
29	Development	-9,785.53	-38,600	-28,814.47	25.35%
30	Communications		-10,000	-10,000.00	0.00%
31	Subdivision	-116,623.40		116,623.40	0.00%
32	Recreation Administration	-26,325.84	-63,800	-37,474.16	41.26%
33	Arena	-104,494.17	-402,910	-298,415.83	25.93%
34	Pool	-170,222.08	-489,050	-318,827.92	34.81%
35	Parks	-1,287.72	-191,520	-190,232.28	0.67%
36	Sportsground		-8,000	-8,000.00	0.00%
37	Rotary Park	-4,380.93	-20,000	-15,619.07	21.90%
38	Bowling Alley	-3,807.10	-4,050	-242.90	94.00%
39	Curling	-240.00	-13,930	-13,690.00	1.72%
40	Walking Trail		-10,000	-10,000.00	0.00%
41	Tourism	-5.00	-8,000	-7,995.00	0.06%
42	Twinning		-4,900	-4,900.00	0.00%
43	Contingency/General		-43,370	-43,370.00	0.00%
44	<b>Total Revenue</b>	<b>-11,446,769.44</b>	<b>-16,305,230</b>	<b>-4,858,460.56</b>	<b>70.20%</b>
45					
46	<b>EXPENSES</b>				
47	Mayor	30,553.13	62,760	32,206.87	48.68%
48	Council	136,034.61	265,090	129,055.39	51.32%
49	Administration	510,010.02	1,023,430	513,419.98	49.83%
50	Computer	53,161.00	90,450	37,289.00	58.77%
51	RCMP	284,514.03	311,430	26,915.97	91.36%
52	Fire	519,154.93	997,970	478,815.07	52.02%
53	ERC	27,434.20	56,160	28,725.80	48.85%
54	Town Fire/Town ERC	199,304.25	389,700	190,395.75	51.14%
55	Disaster Services		1,500	1,500.00	0.00%
56	Enforcement Services	74,546.64	165,400	90,853.36	45.07%
57	Safety	39,659.12	80,050	40,390.88	49.54%


	A	B	C	D	E
1	TOWN OF BARRHEAD				
2		Operating Financial Statement by <b>DEPARTMENT</b>			
3		For the Six Months Ending June 30, 2024			
4		Jun	2024		
5		2024	Budget	Variance	Variance %
58	Public Health	30.80	11,940	11,909.20	0.26%
59	Common Services	242,195.10	598,390	356,194.90	40.47%
60	Roads	481,287.78	1,447,730	966,442.22	33.24%
61	Airport	8,660.00	17,320	8,660.00	50.00%
62	Storm Sewer	9,647.36	31,120	21,472.64	31.00%
63	Water	1,111,066.24	2,171,930	1,060,863.76	51.16%
64	BRWC	493,139.88	906,530	413,390.12	54.40%
65	Sewer	176,378.01	688,550	512,171.99	25.62%
66	Trade Waste	88,688.44	240,870	152,181.56	36.82%
67	Landfill	141,728.21	328,930	187,201.79	43.09%
68	Recycle	105,476.14	235,090	129,613.86	44.87%
69	New Landfill		18,200	18,200.00	0.00%
70	FCSS	362,936.16	483,920	120,983.84	75.00%
71	Cemetery	21,208.33	52,660	31,451.67	40.27%
72	Development	93,111.91	152,210	59,098.09	61.17%
73	Communications	81,655.63	172,140	90,484.37	47.44%
74	Recreation Administration	173,974.94	374,340	200,365.06	46.48%
75	Arena	349,531.30	714,830	365,298.70	48.90%
76	Pool	822,470.26	1,766,260	943,789.74	46.57%
77	Parks	163,165.05	329,380	166,214.95	49.54%
78	Sportsground	35,109.23	70,710	35,600.77	49.65%
79	Rotary Park	1,253.55	10,750	9,496.45	11.66%
80	Bowling Alley	4,893.57	7,930	3,036.43	61.71%
81	Curling	14,640.48	30,710	16,069.52	47.67%
82	Walking Trail	5,596.72	54,080	48,483.28	10.35%
83	Museum	102.90	500	397.10	20.58%
84	Tourism/Culture	45,107.31	168,770	123,662.69	26.73%
85	Twinning	3,240.71	9,800	6,559.29	33.07%
86	Library	84,392.12	127,140	42,747.88	66.38%
87	Requisition	817,050.29	1,553,750	736,699.71	52.59%
88	Contingency/General	1,013.60	70,000	68,986.40	1.45%
89	<b>Total Expenses</b>	<b>7,813,123.95</b>	<b>16,290,420</b>	<b>8,477,296.05</b>	<b>47.96%</b>
90					
91	<b>(Surplus)/Deficit</b>	<b>-3,633,645.49</b>	<b>-14,810</b>	<b>3,618,835.49</b>	

	A	B	C	D	E
1	TOWN OF BARRHEAD				
2	Operating Financial Statement by <b>CATEGORY</b>				
3	For the Six Months Ending June 30, 2024				
4		Jun	2024		
5		2024	Budget	Variance	Variance %
6	<b>REVENUES</b>				
7	Taxes	-7,239,387.54	-7,154,520	84,867.54	101.19%
8	Sales of Goods & Services	-2,217,635.61	-4,719,780	-2,502,144.39	46.99%
9	Penalties and Costs on Taxes	-21,005.41	-43,000	-21,994.59	48.85%
10	Licenses & Fees	-56,345.81	-70,350	-14,004.19	80.09%
11	Concessions and Franchises	-567,171.80	-1,035,000	-467,828.20	54.80%
12	Return on Investments - Operati	-227,823.93	-250,000	-22,176.07	91.13%
13	Rentals	-170,644.75	-401,720	-231,075.25	42.48%
14	Donations	-1,300.00	-3,350	-2,050.00	38.81%
15	Tipping Fees, Reimbursements	-96,661.21	-175,450	-78,788.79	55.09%
16	Federal Grants	-2,880.00	-2,800	80.00	102.86%
17	Provincial Grants	-314,808.52	-792,320	-477,511.48	39.73%
18	Local Government Contributions	-531,104.86	-1,509,070	-977,965.14	35.19%
19	Transfers From Operating Reserve		-147,870	-147,870.00	0.00%
20	<b>Total Revenue</b>	<b>-11,446,769.44</b>	<b>-16,305,230</b>	<b>-4,858,460.56</b>	<b>70.20%</b>
22					
23	<b>EXPENSES</b>				
24	Salaries & Wages	2,086,361.65	4,330,380	2,244,018.35	48.18%
25	Employer Costs/Benefits	522,401.47	1,015,410	493,008.53	51.45%
26	Training & Development	22,956.59	83,000	60,043.41	27.66%
27	Mayor/Council Fees & Per Diems	117,001.00	227,660	110,659.00	51.39%
28	Mayor/Council Travel & Subsistence	16,654.89	42,500	25,845.11	39.19%
29	Fire Fighter & Guardian Fees	116,610.37	216,740	100,129.63	53.80%
30	Fire Guardian Mileage	4,677.09	6,500	1,822.91	71.96%
31	Travel & Subsistence	32,960.52	54,600	21,639.48	60.37%
32	Memberships	11,814.26	15,360	3,545.74	76.92%
33	Freight & Postage	18,932.26	39,160	20,227.74	48.35%
34	Telephone & Internet	30,567.92	62,760	32,192.08	48.71%
35	Appreciation/Promotional Events	9,029.54	44,400	35,370.46	20.34%
36	Contracted/Professional Services	1,361,645.45	2,145,580	783,934.55	63.46%
37	Repairs & Maintenance General	182,338.15	528,200	345,861.85	34.52%
38	Building Maintenance	139,075.76	214,300	75,224.24	64.90%
39	Equipment & Vehicle Maintenance	141,868.76	347,520	205,651.24	40.82%
40	Leases, Licenses	72,200.38	184,290	112,089.62	39.18%
41	Insurance	310,560.00	331,330	20,770.00	93.73%
42	Materials & Supplies, Chemicals	440,030.23	1,111,330	671,299.77	39.59%
43	Gas, Power, Water	536,830.98	1,257,550	720,719.02	42.69%
44	Asset Retirement Accretion		18,330	18,330.00	0.00%
45	Requisitions/Adjustments	817,050.29	1,553,750	736,699.71	52.59%
46	Contribution to Other Local Government	8,660.00	17,320	8,660.00	50.00%
47	Contribution to Boards & Agencies	662,200.78	1,034,070	371,869.22	64.04%
48	Contribution to Capital		1,099,540	1,099,540.00	0.00%
49	Add to Operating Reserve		7,650	7,650.00	0.00%
50	Debenture, Bank Charges, Write-Offs	149,682.01	301,190	151,507.99	49.70%
51	Underlevies	1,013.60		-1,013.60	0.00%
52	<b>Total Expenses</b>	<b>7,813,123.95</b>	<b>16,290,420</b>	<b>8,477,296.05</b>	<b>47.96%</b>
53					
54	<b>(Surplus)/Deficit</b>	<b>-3,633,645.49</b>	<b>-14,810</b>	<b>3,618,835.49</b>	

	A	B	C	D	E
1		TOWN OF BARRHEAD			
2		<b>Net Municipal Requirements - Operating</b>			
3		For the Six Months Ending June 30, 2024			
4		Net Municipal		2024	
5		Financial Requirement	Budget	Variance	Variance %
6	<b>DEPARTMENT</b>				
7	Taxes	-7,239,387.54	-7,154,520	84,867.54	101.19%
8	Other	-816,001.14	-1,328,000	-511,998.86	61.45%
9	Mayor	30,553.13	62,760	32,206.87	48.68%
10	Council	131,336.75	260,590	129,253.25	50.40%
11	Administration	463,744.33	900,230	436,485.67	51.51%
12	Computer	53,161.00	90,450	37,289.00	58.77%
13	RCMP	268,014.03	266,130	-1,884.03	100.71%
14	Fire	58,145.27	0	-58,145.27	0.00%
15	ERC	13,394.20	28,080	14,685.80	47.70%
16	Town Fire/Town ERC	199,304.25	388,700	189,395.75	51.27%
17	Disaster Services		1,450	1,450.00	0.00%
18	Enforcement Services	57,175.83	119,550	62,374.17	47.83%
19	Safety	39,659.12	73,150	33,490.88	54.22%
20	Public Health	30.80	0	-30.80	0.00%
21	Common Services	235,608.90	573,140	337,531.10	41.11%
22	Roads	481,287.78	1,244,810	763,522.22	38.66%
23	Airport	8,660.00	17,320	8,660.00	50.00%
24	Storm Sewer	9,647.36	31,120	21,472.64	31.00%
25	Water	-359,029.68	-906,530	-547,500.32	39.60%
26	BRWC	493,139.88	906,530	413,390.12	54.40%
27	Sewer	-131,878.82	0	131,878.82	0.00%
28	Trade Waste	-30,725.37	0	30,725.37	0.00%
29	Landfill	-19,374.14	0	19,374.14	0.00%
30	Recycle	-12,410.70	0	12,410.70	0.00%
31	New Landfill		13,150	13,150.00	0.00%
32	FCSS	159,553.14	77,150	-82,403.14	206.81%
33	Cemetery	13,608.33	14,760	1,151.67	92.20%
34	Development	83,326.38	113,610	30,283.62	73.34%
35	Communications	81,655.63	162,140	80,484.37	50.36%
36	Subdivision	-116,623.40		116,623.40	0.00%
37	Recreation Administration	147,649.10	310,540	162,890.90	47.55%
38	Arena	245,037.13	311,920	66,882.87	78.56%
39	Pool	652,248.18	1,277,210	624,961.82	51.07%
40	Parks	161,877.33	137,860	-24,017.33	117.42%
41	Sportsground	35,109.23	62,710	27,600.77	55.99%
42	Rotary Park	-3,127.38	-9,250	-6,122.62	33.81%
43	Bowling Alley	1,086.47	3,880	2,793.53	28.00%
44	Curling	14,400.48	16,780	2,379.52	85.82%
45	Walking Trail	5,596.72	44,080	38,483.28	12.70%
46	Museum	102.90	500	397.10	20.58%
47	Tourism	45,102.31	160,770	115,667.69	28.05%
48	Twinning	3,240.71	4,900	1,659.29	66.14%
49	Library	84,392.12	127,140	42,747.88	66.38%
50	Requisition	817,050.29	1,553,750	736,699.71	52.59%
51	Contingency/General	1,013.60	26,630	25,616.40	3.81%
52	<b>Total Net Financial Requirement</b>	<b>-3,633,645.49</b>	<b>-14,810</b>	<b>3,618,835.49</b>	

	A	B
1	TOWN OF BARRHEAD	
2	<b>ASSETS &amp; LIABILITIES</b>	
3	For the Six Months Ending June 30, 2024	
4		June
5		2024
6	<b>ASSETS</b>	
7	Cash & Investments	12,010,808.80
8	Taxes Receivable	2,465,872.94
9	Receivables - Utilities, GST, Other	777,179.58
10	Inventory	48,394.57
11	Engineering Structures - Assets	79,099,942.36
12	Accum. Amort. Engineering Structures	-45,193,230.61
13	Buildings - Assets	28,111,760.59
14	Accum. Amort. Buildings	-7,106,841.87
15	Machinery & Equipment - Assets	13,201,429.85
16	Accum. Amort. Machinery & Equipment	-4,313,181.34
17	Land - Assets	1,389,708.70
18	Land Improvements - Assets	2,863,166.30
19	Accum. Amort. Land Improvements	-1,233,401.58
20	Vehicles - Assets	4,155,697.46
21	Accum. Amort. Vehicles	-1,751,534.77
22	<b>TOTAL ASSETS</b>	<b>84,525,770.98</b>
23		
24	<b>LIABILITIES &amp; EQUITY</b>	
25	Employer Liabilities - Payroll	-233,913.14
26	Deposits & Trusts	-76,434.34
27	Operating Reserves	-921,574.69
28	Deferred Revenues & Liabilities	-252,314.79
29	Asset Retirement Obligations	-631,893.56
30	Capital Reserves	-7,808,730.27
31	Payables & Holdbacks	-524,039.48
32	Pool - Long Term Loan Payable	-3,885,211.82
33	Equity in Fixed Assets	-64,706,409.71
34	Accumulated Surplus	-305,563.66
35	<b>TOTAL LIABILITIES</b>	<b>-79,346,085.46</b>
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	A	B	C	D	E
1	TOWN OF BARRHEAD				
2	Capital Financial Statement by DEPARTMENT				
3	For the Six Months Ending June 30, 2024				
4		Jun	2024		
5		2024	Budget	Variance	Variance %
6	<b>CAPITAL REVENUES</b>				
7	5-1201 Administration		-130,000	-130,000.00	0.00%
8	5-2301 Fire	-5,000.00	-5,950	-950.00	84.03%
9	5-2303 ERC		-11,900	-11,900.00	0.00%
10	5-3101 Common Services		-133,356	-133,356.00	0.00%
11	5-3201 Roads	-841,327.00	-1,413,551	-572,224.00	59.52%
12	5-3701 Storm Sewer		-471,552	-471,552.00	0.00%
13	5-4101 Water	-601,979.00	-1,022,265	-420,286.00	58.89%
14	5-4201 Sewer	-495,225.00	-1,168,940	-673,715.00	42.37%
15	5-4301 Trade Waste		-53,733	-53,733.00	0.00%
16	5-4302 Landfill	-36,900.00	-75,526	-38,626.00	48.86%
17	5-4303 Recycle		-20,110	-20,110.00	0.00%
18	5-4304 New Landfill		-5,050	-5,050.00	0.00%
19	5-6201 Communications		-82,415	-82,415.00	0.00%
20	5-7202 Arena	-150,000.00	-223,932	-73,932.00	66.98%
21	5-7203 Pool	-5,000.00	-122,069	-117,069.00	4.10%
22	5-7204 Parks		-66,300	-66,300.00	0.00%
23	5-7205 Sportsground	-3,950.00	-64,487	-60,537.00	6.13%
24	5-7207 Bowling Alley		-120,780	-120,780.00	0.00%
25	5-7209 Curling Rink		-50,000	-50,000.00	0.00%
26	5-7210 Walking Trail		-115,000	-115,000.00	0.00%
27	5-7401 Tourism		-155,000	-155,000.00	0.00%
28	5-9701 Contingency		-409,365	-409,365.00	0.00%
29	5-9702 Offsite	-3,272.75	-10,000	-6,727.25	32.73%
30	<b>TOTAL CAPITAL REVENUES</b>	<b>-2,142,653.75</b>	<b>-5,931,281</b>	<b>-3,788,627.25</b>	<b>36.12%</b>
31					
32					
33	<b>CAPITAL EXPENDITURES</b>				
34	6-1201 Administration	4,203.36	130,000	125,796.64	3.23%
35	6-2301 Fire		5,950	5,950.00	0.00%
36	6-2303 ERC		11,900	11,900.00	0.00%
37	6-3101 Common Services	61,566.75	133,356	71,789.25	46.17%
38	6-3201 Roads	199,443.53	1,413,551	1,214,107.47	14.11%
39	6-3701 Storm Sewer	18,750.00	471,552	452,802.00	3.98%
40	6-4101 Water	10,027.00	1,022,265	1,012,238.00	0.98%
41	6-4201 Sewer	120,749.31	1,168,940	1,048,190.69	10.33%
42	6-4301 Trade Waste		53,733	53,733.00	0.00%
43	6-4302 Landfill	22,013.22	75,526	53,512.78	29.15%
44	6-4303 Recycle		20,110	20,110.00	0.00%
45	6-4304 New Landfill		5,050	5,050.00	0.00%
46	6-6201 Communications		82,415	82,415.00	0.00%
47	6-7202 Arena	19,101.76	223,932	204,830.24	8.53%
48	6-7203 Pool	71,989.80	122,069	50,079.20	58.97%
49	6-7204 Parks	55,250.24	66,300	11,049.76	83.33%
50	6-7205 Sportsground		64,487	64,487.00	0.00%
51	6-7207 Bowling Alley		120,780	120,780.00	0.00%
52	6-7209 Curling Rink	12,678.75	50,000	37,321.25	25.36%
53	6-7210 Walking Trail	840.00	115,000	114,160.00	0.73%
54	6-7401 Tourism		155,000	155,000.00	0.00%
55	6-9701 Contingency		409,365	409,365.00	0.00%
56	6-9702 Offsite		10,000	10,000.00	0.00%
57	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>596,613.72</b>	<b>5,931,281</b>	<b>5,334,667.28</b>	<b>10.06%</b>

	A	B	C	D	E
1		TOWN OF BARRHEAD			
2		Capital Financial Statement by <b>CATEGORY</b>			
3		For the Six Months Ending June 30, 2024			
4		Jun	2024		
5		2024	Budget	Variance	Variance %
6	<b>CAPITAL REVENUES</b>				
7	Return on Investment/Rev. from Own Source	-13,950.00	-96,500	-82,550.00	14.46%
8	Sale of Fixed Assets	-36,900.00		36,900.00	0.00%
9	Federal Grants	-1,097,204.00	-1,098,531	-1,327.00	99.88%
10	Provincial Grants	-991,327.00	-1,975,000	-983,673.00	50.19%
11	County/Other Municipal Contributions		-43,450	-43,450.00	0.00%
12	From Capital Reserves		-1,230,530	-1,230,530.00	0.00%
13	From Operating Function		-1,099,540	-1,099,540.00	0.00%
14	From Other Capital Function		-377,730	-377,730.00	0.00%
15	Developers Levy Payments	-3,272.75	-10,000	-6,727.25	32.73%
16	<b>TOTAL CAPITAL REVENUE</b>	<b>-2,142,653.75</b>	<b>-5,931,281</b>	<b>-3,788,627.25</b>	<b>36.12%</b>
17					
18	<b>CAPITAL EXPENDITURES</b>				
19	Engineering Structures	370,983.06	3,453,531	3,082,547.94	10.74%
20	Building Additions		187,680	187,680.00	0.00%
21	Equipment Additions	111,632.65	340,300	228,667.35	32.80%
22	Land Improvement Additions	52,431.26	301,000	248,568.74	17.42%
23	Vehicle Additions	61,566.75	65,000	3,433.25	94.72%
24	To Other Capital Functions		377,730	377,730.00	0.00%
25	Add to Capital Reserves		1,206,040	1,206,040.00	0.00%
26	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>596,613.72</b>	<b>5,931,281</b>	<b>5,334,667.28</b>	<b>10.06%</b>
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# REQUEST FOR DECISION

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**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** September 10, 2024

**Re:** Monthly Bank Statement – for month ending July 31, 2024

---

**1.0 PURPOSE:**

To approve the Monthly Bank Statement for the month ending July 31, 2024.

**2.0 BACKGROUND AND DISCUSSION:**

None

**3.0 ALTERNATIVES:**

3.1 That Council approves the Monthly Bank Statement for the month ending July 31, 2024, as presented.

3.2 That Council tables the Monthly Bank Statement for the month ending July 31, 2024 and instructs Administration to provide further information at the next regular Council Meeting.

**4.0 FINANCIAL IMPLICATIONS:**

None

**5.0 INTERDEPARTMENTAL IMPLICATIONS:**

None

**6.0 SENIOR GOVERNMENT IMPLICATIONS:**

None



**7.0 POLITICAL/PUBLIC IMPLICATIONS:**

Not Applicable

**8.0 ATTACHMENTS:**

8.1 Monthly Bank Statement for month ending July 31, 2024.

**9.0 RECOMMENDATION:**

That Council approves the Monthly Bank Statement for the month ending July 31, 2024, as presented.

(original signed by the CAO)  
Edward LeBlanc  
CAO

**TOWN OF BARRHEAD  
MONTHLY BANK STATEMENT  
FOR MONTH ENDED JULY 31, 2024**

<b>PER TOWN OF BARRHEAD:</b>	<b>SERVUS GENERAL ACCT</b>	<b>TERM DEPOSITS</b>
Net Balance - Previous Month	10,009,508.80	2,000,000.00
Receipts	2,200,573.60	
Interest	46,983.62	
Transfers from/to Term Deposits	0.00	
Cancelled Cheques		
<b>SUBTOTAL</b>	<b>12,257,066.02</b>	<b>2,000,000.00</b>
Disbursements	1,709,293.79	
Debentures/Interest	0.00	
School Requisition	0.00	
Transfers from/to General	0.00	0.00
NSF/Returned Cheques or Transfers	0.00	
Postdated Cheques	0.00	
<b>NET BALANCE AT END OF MONTH</b>	<b>10,547,772.23</b>	<b>2,000,000.00</b>
*****		
<b>PER BANK:</b>		
Balance at end of month	10,628,537.97	2,000,000.00
Outstanding Deposits	99,000.29	
<b>SUBTOTAL</b>	<b>10,727,538.26</b>	<b>2,000,000.00</b>
Outstanding Cheques	179,766.03	
<b>NET BALANCE AT END OF MONTH</b>	<b>10,547,772.23</b>	<b>2,000,000.00</b>

**TERM DEPOSIT SUMMARY  
FOR MONTH ENDED JULY 31, 2024**

<b><u>Financial Institution</u></b>		<b><u>Term Amount</u></b>	<b><u>Interest Rate</u></b>	<b><u>Term Started</u></b>	<b><u>Investment Details</u></b>
<b>Scotiabank</b>	\$	2,000,000.00	5.22	07-Jun-24	Maturity Date Dec. 9, 2024

# REQUEST FOR DECISION

---

**To:** Town Council  
**From:** Edward LeBlanc, CAO  
**cc:** File  
**Date:** September 10, 2024  
**Re:** Purchase of New Fire Engine

---

## 1.0 **PURPOSE:**

To review the recommendation from the Barrhead Regional Fire Services Committee to commit to purchasing a replacement unit for Engine 33.

## 2.0 **BACKGROUND AND DISCUSSION:**

The Barrhead Regional Fire Services Committee met on September 5, 2024, to discuss the purchase of a new Fire Engine to replace Engine 33.

Below is information provided by our Regional Fire Chief regarding the current Engine 33:

*Replacement of Engine 33*

*Engine 33, 2006 Rosenbauer  
Pump size 1050 igal /min, Tank 750 gal*

*Approximate build time for a new engine is anywhere between 6 months and 26 months.*

*In 2025, Engine 33 will be 20 years old. It was originally purchased by the County of Barrhead as part of the amalgamation of the 2 fire departments. Since the unit will soon be 20 years old, the warranty on the tank and frame end in 2025. This would be the last of the warranties still on the truck.*

*Engine 33 on the outside looks and is very well kept. The members are proud of the equipment and strive to keep all the responding units looking their best. On the inside, the engine is showing its age. The biggest problem is the engine has a vacuum leak in its fuel system that makes the engine unreliable to start. We have taken the engine to two shops multiple times to try to fix the problem but at this point they have been unsuccessful.*

*Other issues are age related, such as the ladders are soon going to need replacement. Years of rattling on the truck have worn parts of them down. The Chain slingers to aid the truck in slippery conditions have long been removed since they fell apart about 5 years ago. Scene lights and working lights can not be repaired and must be replaced when they are damaged with more expensive LED lighting retro fit. The Generator unit on the truck is not reliable and either has a hard time starting or does not start at all, to run the scene lighting and power the receptacles on the engine. The siren has had problems, along with the radio system.*

*In short, the engine and all its components and equipment on the unit are 20 years old now and wearing out. Technology has left the engine behind as well, repair of electrical or computer parts are just replaced if possible should a major malfunction take place. It gets increasingly difficult to find parts for older technology.*

*Considering the needs of the community, the engine will be replaced with a more wildland urban interface engine and the ability to respond to agriculture equipment fires. Currently we lack the ability to access fires in worked fields or rougher terrain with an engine. The new engine will be 4 wheel drive, higher clearance and more features to fight wildland fires. The engine will still be capable of fighting structure fires just like the current Engine 33 does. It will have a 1050 igpm pump and carry 750 gal of water at a minimum to ensure we are not going less than what is needed to support our firefighters with responses to Town and County events.*



Comparisons:

	<b>Supplier</b>	<b>Cost (excluding GST)</b>	<b>Build Time</b>
1	Commercial Emergency Equipment Co.	\$765,000.00	26 Months
2	Fort Garry Fire Trucks	\$780,000.00	20 Months
3	Rocky Mountain Phoenix	\$812,720.00	6 Months

(quotes and further information on each of the above is attached)

Due to ever-increasing costs, Commercial Emergency Equipment and Fort Garry Trucks cannot guarantee the above costs. Therefore, the final cost would be determined at the time the build was complete, which would be substantially more due to the length of the build time. Rocky Mountain Phoenix guarantees the above cost for the next 30 days if they are provided with a Letter of Intent to purchase along with a 25% deposit.

Due to the guaranteed cost and the much shorter build time, the Barrhead Fire Services Committee made the following motion at their September 5, 2024, meeting:

*Moved by Cr. Assaf that the Barrhead Regional Fire Services Committee recommend to both municipal Councils to place a deposit of \$203,180.00 to Rocky Mountain Phoenix (\$101,590.00 from each municipality), for the purchase of a 2025 Rosenbauer Commercial Crew Cab Rear Mount Pumper, with a total 2025 budget commitment of \$812,720.00 for the replacement of Engine 33.*

**CARRIED UNANIMOUSLY**

**3.0 ALTERNATIVES:**

- 3.1 That Council place a deposit of \$203,180.00 to Rocky Mountain Phoenix (\$101,590.00 from each municipality), for the purchase of a 2025 Rosenbauer Commercial Crew Cab Rear Mount Pumper, with a total 2025 budget commitment of \$812,720.00 for the replacement of Engine 33.
- 3.2 That Council receives the report on the potential replacement of Engine 33, as information.
- 3.3 That Council tables the report on the proposed replacement of Engine 33 and request further information to be presented at the next scheduled Council meeting.

**4.0 FINANCIAL IMPLICATIONS:**

The unit is scheduled to be replaced in 2025 with a current budget amount of \$800,000.00. It would be necessary to increase the 2025 budget to \$812,720.00 based on the Rocky Mountain Phoenix quote.

The 25% deposit of \$203,180.00 (\$101,590.00 from each municipality) can be recorded as a prepaid expense for 2024. The required funds for the purchase would be derived from the respective municipality's capital reserves and/or other avenues.

**5.0 INTERDEPARTMENTAL IMPLICATIONS:**

Not Applicable

**6.0 SENIOR GOVERNMENT IMPLICATIONS:**

Limited, should one of the municipal partners access senior government funding for this potential capital purchase.

**7.0 POLITICAL/PUBLIC IMPLICATIONS:**

Maintaining and securing the fire protection assets of the community.

**8.0 ATTACHMENTS:**

- 8.1 Quote from Commercial Emergency Equipment
- 8.2 Quote from Fort Garry Fire Trucks
- 8.3 Quote from Rocky Mountain Phoenix

**9.0 RECOMMENDATION:**

The Council place a deposit of \$203,180.00 to Rocky Mountain Phoenix (\$101,590.00 from each the Town and the County), for the purchase of a 2025 Rosenbauer Commercial Crew Cab Rear Mount Pumper, with a total 2025 budget commitment of \$812,720.00 for the replacement of Engine 33.

(original signed by the CAO)  
Edward LeBlanc  
CAO



*COMMERCIAL EMERGENCY EQUIPMENT CO.*

Prepared for:  
**Barrhead Regional Fire Services**

**EQUIPMENT QUOTATION & SUPPLY CONTRACT OF BME TYPE 3  
SUMMIT FOR BUDGETARY PRICING ONLY**

**August 15<sup>th</sup>, 2024**



*Providing Expert Emergency Equipment Solutions Across Canada*

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**www.ComEmerg.ca • 1-800-665-6126**





August 15<sup>th</sup>, 2024

**Barrhead Regional Fire Services**  
**Box No. 4172**  
**4635 61 Ave**  
**Barrhead, AB**  
**T7N 1P6**

**Attention:** Ted Amos, Deputy Fire Chief

Dear Ted Amos,

Thank you for the opportunity to quote the supply and delivery of one (1) BME Type 3 Summit WUI Pumper for your 2025 budget.

Commercial Emergency Equipment Co. (part of The Commercial Group of Companies) is Canada's largest supplier of truck mounted equipment. We've been in business since 1947 providing sales, service and parts support to our valued customers. Commercial Emergency Equipment represents the industry's leading products, Pierce Manufacturing and Maxi Fire.

Commercial Emergency Equipment has the largest service and parts network in Canada. We have five Pierce, Oshkosh and Maxi Certified locations to service and support your equipment and the largest quantity of locally stocked parts in the industry. Our onsite EVT's are experienced industry veterans and have been trained by Pierce, Oshkosh & Maxi to outfit and service your apparatus and equipment with the highest attention to detail and quality. We also offer mobile EVT service from our fleet of fully equipped service trucks, a 24-hour emergency service hotline, the best warranty support, and detailed training programs to ensure that every aspect of our customer support is the best in Canada. Together, Commercial Emergency Equipment, Pierce Manufacturing and Maxi Fire form an ideal partnership with an unmatched customer service footprint and the best fire apparatus in the world.

We are pleased to offer the following for your consideration.

## BME TYPE 3 SUMMIT

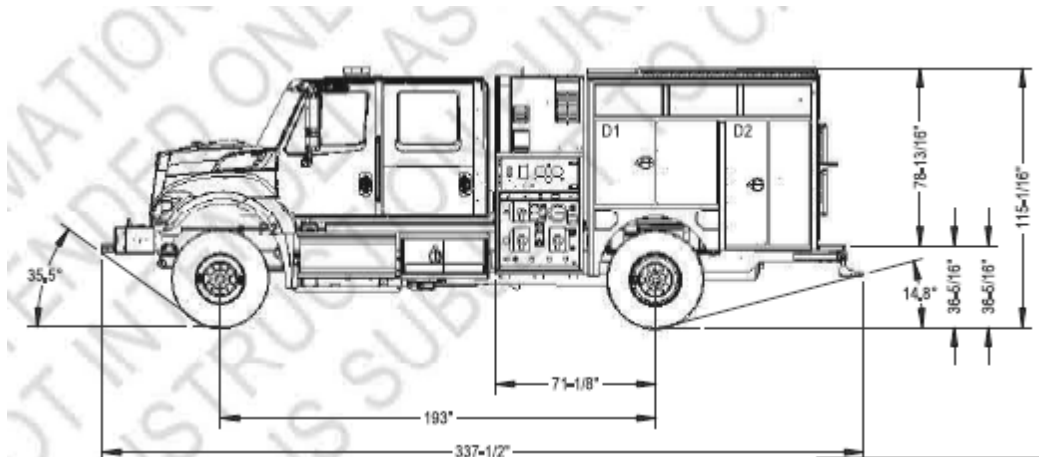
The Summit is one of our most versatile engines. With a ULC rated 1000-gallon primary pump and a 120 GPM secondary pump, this engine has the ability to tend to structural and wildland fires.

The Summit eliminates the need for multiple engine purchases while providing exceptional coverage because of its multi-use platform. One engine that provides dual purposes will lower purchase outlays, service costs, and provide great ROI (return on investment).

The Summit works in multiple fire environments, meets ISO ratings, and can be deployed for contract work.

### **Key Points on the Type 3 Summit:**

- 2024 or Newer 4x4 Chassis
- 350+ HP Engine
- Allison 3000 EVS 6<sup>th</sup> Gen Transmission
- Meritor 12,000 lb. Front Axle
- Meritor 26,000 lb. Rear Axle
- Darley Model PSP, 1000 GPM Single Stage Pump
- 500 US Gallon Poly Tank
- TFT Tornado Y2-E84A Electric Bumper Monitor
- 5 Person in Cab Seating
- Custom Fabricated Console



## Delivery

Delivery for this unit is estimated at 26 months from the time of executing the purchase order. Timeline is subject to changes based on manufacturer's discretion.

## QUOTATION

Supply and delivery one (1) BME Type 3 Summit Fire Apparatus:

**Total Equipment Cost:**

**\$ 765,000.00 CAD**

### **\*NOTE\***

- Plus, Applicable Taxes
- Quote Valid for 30 Days
- Due to extended lead times and impending 2027 EPA standards revision, unknown product impacts based on 2027 EPA compliant engines, unknown specifications of 2027 EPA compliant engines, and not having firm product costs for 2027 EPA compliant engines, pricing of the engine is subject to change without notice. Customer shall be responsible for any engine pricing changes incurred prior to delivery of the completed apparatus.
- Due to extended lead times on commercial chassis, the final pricing and delivery timeframes are strictly an estimate. Should any additional levies be applied to the commercial chassis order by the chassis manufacturer, those levies will be communicated, and the customer will be responsible for said cost increases on delivery.
- Payment Terms: 10% deposit at time of booking, cost of chassis on receipt at manufacturing facility, balance on delivery
- FOB: Barrhead, AB
- Pre-construction conference and final inspection for two (2) fire department representatives accompanied by one (1) Commercial Project Manager to the Pierce Manufacturing Facility
- Training and Orientation on the operation, care and maintenance of the apparatus
- Parts, service and warranty are available through our local service centers and mobile service department
- Terms and conditions below

We trust the above meets with your approval.

Should you wish to proceed, please note the general conditions below and sign under order acceptance.

Yours very truly,



### **Kelly Mayhew**

Apparatus Specialist, Fire & Emergency

Alberta North

O: 780.468.5151 | C: 403.703.0709

E: [Kelly.mayhew@comtruck.ca](mailto:Kelly.mayhew@comtruck.ca)



**Commercial Truck Equipment Corp.  
DBA Commercial Emergency Equipment Co.**

*(part of The Commercial Group of Companies)*

**1. APPLICATION OF GENERAL CONDITIONS.** These general conditions (the "General Conditions") govern the supply of goods and services by Commercial Truck Equipment Corp. ("CTE") unless modified or supplemented by a term expressly set out in a CTE job order ("Job Order"). These General Conditions, together with a Job Order and invoice, collectively form a legally binding contract between CTE and its customer ("Customer") (the "Supply Contract"). Any change to the terms of the Supply Contract must be agreed in writing by CTE.

**2. ENTIRE AGREEMENT.** The Supply Contract is the complete and entire agreement between the parties with respect to the subject matter therein. No understandings or communications between the parties, whether written or verbal, form part of the Supply Contract or will have any legal effect between the parties unless expressly agreed in writing by CTE. If Customer's purchase order is attached as a schedule to the Supply Contract, other than any technical specifications that may be set out therein, it will have no legal effect.

**3. SUPPLY OF GOODS AND SERVICES.** CTE will supply, and Customer will purchase the goods and services at the price and in accordance with the other terms and conditions of the Supply Contract

**4. DELIVERY, PICK UP AND SHIPPING.** Goods supplied by CTE and Customer equipment on which CTE services are performed will be deemed to have been delivered to Customer once CTE places such goods or Customer equipment at the disposal of Customer at a CTE branch. Upon delivery by CTE, Customer will be required to immediately pick up such goods and equipment at Customer's risk and expense. CTE may, upon Customer's request, arrange for shipping at Customer's risk and expense. Risk of loss or damage to goods and equipment will transfer to Customer once such goods and equipment are delivered to Customer at a CTE branch.

**5. PAYMENT.** Customer will pay the price of CTE's goods and services in cash on delivery by CTE. Title to goods shall remain with CTE and shall not pass to Customer until all amounts owing by Customer to CTE, including all applicable taxes, have been paid in full by Customer. If Customer does not fully pay all amounts owing when due, CTE may, without limiting its remedies under the Supply Contract and the law, (a) suspend delivery and other CTE performance until such amounts are fully paid and (b) terminate the Supply Contract.

**6. DEPOSIT.** If Customer has paid CTE a deposit on the Supply Contract price (the "Deposit") and Customer fails to complete the Supply Contract in accordance with the terms thereof (including, without limitation, failing to pick up goods and equipment and failing to fully pay all amounts when due) through no fault of CTE, CTE may terminate the Supply Contract and in such event the deposit will be absolutely forfeited to CTE on account of damages without limiting CTE's right to pursue Customer for additional damages and other remedies under the Supply Contract and the law.

**7. LIMITED WARRANTY.**

**7.1 Goods – Manufacturer's Warranty.** Goods supplied by CTE will be warranted by the manufacturer in accordance with the terms of the manufacturer's warranty (if any). CTE may, in its sole discretion and on terms acceptable to CTE, repair or replacement on goods covered by a manufacturer's warranty and in such event the terms of this Supply Contract (except section 7.2, unless CTE agrees in its sole discretion) will govern the warranty repair or replacement.

**7.2 Services – CTE's Limited Warranty.** CTE warrants, subject to the following limitations and conditions, that its services will be free from defects in workmanship for 90 days after service completion: (a) CTE will determine, in CTE's sole discretion, whether the workmanship is defective, (b) CTE's sole responsibility will be to repair the defective workmanship and, if necessary as determined by CTE, repair or replace a part that is damaged by the defective workmanship, at a CTE branch during its regular business hours, (c) Customer is responsible for shipping, at Customer's risk and expense, applicable equipment to and from a CTE branch for CTE's assessment and repair, (d) no further warranty is provided on any service warranty work, (e) prior to the discovery of the defect, the applicable equipment was being used and maintained properly by Customer and in accordance with CTE's and the equipment manufacturer's guidelines. All CTE service warranty work will be governed by the terms of this Supply

**7.3 No Other Warranty.** Other than the warranties expressly provided in sections 7.1 and 7.2 hereof, no other warranties, conditions, guarantees or similar obligations, whether express or implied by fact, by law, including any statute or regulation, by custom or trade usage, or by any course of dealing, including but not limited to any implied warranties or conditions of merchantability or fitness for purpose or fitness for a particular purpose, are applicable to goods and services supplied by CTE.

**8. PROPERTY/GOODS LEFT ON CTE PREMISES.** Any Customer property and CTE supplied goods left on CTE premises will be left at Customer's risk and expense and if any of the foregoing are left on CTE's premises more than 30 days after delivery at a CTE branch, CTE may store such property and goods at a third party site at Customer's risk and expense. If any Customer property and CTE supplied goods are left more than 90 days after delivery at a CTE branch, CTE may, at Customer's risk and expense, sell such property and goods, apply the proceeds of such sale to any amounts owed by Customer and hold the remaining proceeds (if any) in trust for Customer.

**9. FORCE MAJEURE.** "Force Majeure" means an event or circumstance that is beyond the reasonable control of a party and that prevents or delays that party in the performance of any of its obligations under the Supply Contract, including but not limited to a delay or failure by a subcontractor, or sub-supplier, in each case of any tier, to perform and complete their obligations in accordance with their respective contracts that is caused by an event that, if it occurred with respect to a party to this Supply Contract, would constitute Force Majeure. If a party is prevented or delayed in performing its obligations (other than a payment obligation) by Force Majeure, that party is not liable to the other party for failure to perform those obligations. The time for performance is deferred to the extent and for so long as performance is prevented or delayed and the completion, delivery and other dates contemplated under the Supply Contract shall be adjusted if necessary to accommodate the effects of Force Majeure.

**10. LIMITATIONS OF LIABILITY.** CTE is not liable to Customer under or in relation to the Supply Contract for any loss of use, loss of production, loss of profits, loss of markets, additional or incremental costs of operation, economic loss, or special, indirect or consequential loss or damage, or punitive and exemplary damages suffered or incurred by Customer, or by any third party who makes a claim against Customer for which Customer seeks recovery from CTE, whether Customer's claim, or that of the third party, is in contract, or tort, including negligence, or under any other theory of law or of equity. CTE's total liability arising out of or in relation to the Supply Contract, whether in contract, warranty, tort (including negligence), strict liability or otherwise, shall be limited to the price of the goods and services supplied under such Supply Contract.

*Providing Expert Emergency Equipment Solutions Across Canada*

**Vancouver • Surrey • Calgary • Edmonton • Regina • Winnipeg • Woodstock • Quebec City**

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**11. APPLICABLE LAW.** The Supply Contract shall be governed by and construed in accordance with the laws of the Province in which the Supply Contract is entered into and the laws of Canada applicable in such Province, excluding any conflict of laws principles or rules that would impose a law of another jurisdiction for the construction of the Supply Contract. The parties to the Supply Contract hereby irrevocably and unconditionally attorn to the non-exclusive jurisdiction of the courts of the Province in which the Supply Contract is entered into and all courts competent to hear appeals therefrom. The United Nations Convention on Supply Contracts for the International Sale of Goods (1980) shall not apply to the Supply Contract and is hereby excluded in its entirety.

**12. CONSORTIUMS ORDERS.** Prices are subject to change. Pricing will be determined at the time of invoicing based upon the Sourcewell contract.

**13. SUPPLIER SURCHARGES.** CTE may pass on supplier surcharges with documentation from vendor.

**14. MISCELLANEOUS.** Any additional supply or work performed by CTE in relation to the original supply of goods or services contemplated under this Supply Contract will be governed by the terms of this Supply Contract. The remedies available to CTE hereunder are in addition to any other remedy available under the law. If any provision of the Supply Contract is determined to be invalid or unenforceable in whole or in part, such invalidity or unenforceability attaches only to such provision and everything else in the Supply Contract continues in full force and effect

**Order acceptance:**

*Customer acknowledges having read the conditions in this document and agrees to purchase*

**Signature:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date (Year/Month/Day):** 20\_\_\_\_/\_\_\_\_/\_\_\_\_

**P/O#:** \_\_\_\_\_

*Upon completion, please return to Commercial Emergency Equipment for order processing.*

**From:** Taylor Young

**Sent:** Thursday, August 1, 2024 12:17 PM

**To:** Gary Hove <[Gary.Hove@barrhead.ca](mailto:Gary.Hove@barrhead.ca)>

**Subject:** Fort Garry Fire Trucks - Barrhead Preliminary Quote WUIERX (First Draft) - Aug. 1

Good Day Chief,

Please see attached Line Ticket for the Build, I have also attached the detailed specification for this unit.

I took your 2019 Unit shortened the wheel base by making the first body cabinet 36" as opposed to 48" I modified the rear of the unit to be a large wildland rear end similar to the example drawings. I kept the plumbing basically the same. I added the same lighting set up as the Westlock truck attached. 2 push up lights, 6 scene lights, traffic advisor etc. this unit will have full depth compartments on all sides I did relatively the same compartmentation layout for shelving I took off 2 of the SCBA bottle holders so the new unit will have 4 bottles of storage as opposed to 6 on yours or the 8 shown on Westlock. I change the middle shelves to tip down trays for easier access, I kept the inverter in it as well. Please review the line ticket and we can make some modifications from there. I took a pen and marked up the Westlock drawing from as it is very close to the configuration. Added the booster reel into the chassis steps on the curbside which frees up that rear compartment for storage as well. I went with 800IG tank and added the foam cell into the tank so there is a bit more water then requested we can go down to 600IG however for the cost difference id suggest staying at 800IG as I can still get full depth compartments anyway.

**The truck is coming in at \$780 + GST delivery demonstration, pre-con and final included.**

Current build time (shortest in industry right now) is 20 months. So if the trucks a 25 or 26 replacement we may want to get going on this sooner then later.

Look at the example drawing I attached for Standard AB its very similar to this however I did the fixed overhead ladder rack with yours to allow bigger compartments on the side. I also am going to do a 42" pumphouse from the Westlock buildas opposed to the Standard, AB unit to shorten wheel-base more.

Take care, talk soon

Best Regards,

Taylor Young  
Alberta Sales Manager

Fort Garry Fire Trucks  
RR#2, 53 Bergen Cutoff Rd.  
Winnipeg, Manitoba  
R3C 2E6  
Email: [tyoung@fgft.ca](mailto:tyoung@fgft.ca)

Website: [www.fgft.com](http://www.fgft.com)

Cellular: (204) 298-9923



Aug 29, 2024

**Barrhead Regional Fire Department**  
**4356 61 Avenue**  
**Barrhead, Alberta**  
**T7N 1P6**

**Attention: Gary Hove – Fire Chief**  
**Reference: Offer to Purchase- 2025 RMP Demo Coyote 19152**

Dear Gary:

Rosenbauer and Rocky Mountain Phoenix would like to thank you for the opportunity to bid on your new Fire Apparatus requirements and are pleased to propose as follows:

One (1) Rosenbauer Commercial Crew Cab Rear Mount Pumper with a Rosenbauer NH 1250 Imperial Gallon per minute PTO driven pump. The apparatus shall be assembled on a new Freightliner Model M2-106 four door cab and chassis. The chassis shall feature a Detroit Diesel DD8, 375 HP engine mated to an Allison EVS-3000 automatic transmission. The fire package shall include an enclosed L3 rear compartment operator's panel, one (1) rear pump panels, front bumper hosewell, bumper turret, a 1-1/2" and a 2-1/2" speedlay at the front of the body, 3" rear discharge, 3" monitor discharge in the top of the body, an electric hose reel, a FixMix Foam for high pressure and a Foam Pro 1600 Foam system with a 20 Imperial Gallon Foam tank, two (2) large upper coffin bins enclosed under the powered hosebed covers, a rear slide in ladders and an all aluminum, modular, extruded and formed body. All body dimensions and basic equipment as per attached specifications, built to ULC S-515 current edition and tested and certified by UL staff.

BASIC PRICE	\$ 812,720.00
G.S.T. EXTRA 5%	\$ 40,636.00
	=====
<b>F.O.B. Barrhead, AB</b>	<b>\$ 853,536.00</b>

**Prices are valid for 30 days only.** Due to the extremely volatile Canadian Dollar of late, we are only able to guarantee to above pricing for 30 days. After this time, or if there is a rapid shift in the exchange rate of 2 points or more, we reserve the right to examine the exchange rate and revise pricing accordingly.

**TERMS:**

- 25% down payment on receipt of purchase order
- Balance due upon completion and delivery of apparatus



EMERGENCY VEHICLES, EQUIPMENT & SERVICE

**Additional items included in the price, but not listed in the Attached Specifications:**

- FireTech TeleLight Pole mounted on front of body
- AKR Lift Off Deck Monitor with Akromatic 5160 Master Stream Nozzle
- Qty-2, 120V, 15 Amp Duplex Receptacles mounted in cab and body
- Qty-2, 12" hand rails mounted on top of pumper
- Speed reducer for hose reel
- On Spot 6 Strand Automatic tire chains

**WARRANTY:**

- All warranty information is outlined in the Attached Specifications. Please review this information to fully understand warranties provided with your new apparatus.
- We are delighted to offer you a Rosenbauer fire apparatus, known globally for their superior quality and robust performance. It is important to note that Rocky Mountain Phoenix Inc. provides warranty service on behalf of Rosenbauer, who is the provider of the warranty. Rocky Mountain Phoenix is committed to expertly handling the warranty service on behalf of Rosenbauer, ensuring that your apparatus remains in peak condition. Our mission is to provide seamless support while upholding the rigorous standards set forth by Rosenbauer.

**DELIVERY:**

- Delivery date is dependent on your Purchase Order.

**PAINT OPTION FOR CONSIDERATION:**

- The price to paint the cab roof white at the Freightliner Dealer in South Dakota has been quoted at \$12,900.00 CND. This price is not included in the quoted chassis price and would be an additional charge should the Customer decided to add this option to this Offer to Purchase.
- GST would need to be added to the \$12,900.00 for the additional paint

As your single source provider, **Rosenbauer** manufactures their Commander chassis at the Wyoming, Minnesota campus and their FX Pumper apparatus bodies at the Lyons, South Dakota campus.

As proof of our ability to build to your requirements, **Rosenbauer** has placed in service over 16,000 units. **Rosenbauer** provides full parts and service. Qualified technicians are available for our product line as well as support from our major component suppliers. Rosenbauer maintain a parts inventory of over \$5,000,000.00 at our Lyons facility and have quick access to most of our major component suppliers.

Your apparatus would be delivered to your community by a qualified technician, who will provide one (1) full day of orientation on the features of your new apparatus.





EMERGENCY VEHICLES, EQUIPMENT & SERVICE

**YOUR AREA REPRESENTATIVES AND SERVICE CENTRE IS:**

**ROCKY MOUNTAIN PHOENIX Inc.**

6415 Golden West Avenue  
Red Deer, AB  
T4P 3X2  
1-800-494-4210

**Steve McEachern**

New Apparatus Sales  
Red Deer, AB  
(403) 352-5277

[steve@rockymountainphoenix.com](mailto:steve@rockymountainphoenix.com)

**Robert Bouffard**

Alberta North Sales Representative  
Edmonton, AB  
(780) 995-1780

[robert@rockymountainphoenix.com](mailto:robert@rockymountainphoenix.com)

Should you have any questions regarding this presentation, please feel free to contact your area representative as above.

**David Spencer**

Specification Analyst  
Red Deer, AB  
1-800-494-4210

[david@rockymountainphoenix.com](mailto:david@rockymountainphoenix.com)

Rocky Mountain Phoenix has service and repair facilities with fully qualified emergency vehicle technicians, a mobile service fleet, parts, and personal protective equipment available for ongoing support, maintenance, and repair of all your apparatus, SCBA, and equipment needs.

We look forward to serving you and your community. Should you have any questions, please call me at 403-506-6982.

Yours truly,

ROCKY MOUNTAIN PHOENIX Inc.

Jay Elliott

General Sales Manager – New Trucks

# REQUEST FOR DECISION

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**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** September 10, 2024

**Re:** Recommendation from the Municipal Planning Commission

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**1.0 Purpose:**

For Council to consider the recommendation as provided by the Municipal Planning Commission.

**2.0 Background and Discussion:**

On August 13, 2024 Town Council held a statutory Public Hearing regarding the re-districting of six residential lots within the Beaverbrook Subdivision from R1 – Residential to R-3 Residential Medium Density.

After the Public Hearing, Council passed the following two resolutions:

*Moved by Cr. Klumph that Council instructs Administration to prepare answers to the questions posed during the Public Hearing regarding proposed Bylaw 05-2024.*

*(Resolution 255-24)*

*Moved by Cr. Sawatzky the Council instructs Administration to defer Bylaw 05-2024 and the preparation of an applicable report to the Municipal Planning Committee for further consideration.*

*(Resolution 266-24)*

Based on the direction given by Town Council, the Municipal Planning Commission held a meeting on September 4, 2024.

After reviewing the report prepared by Administration in response to the August 13, 2024 Public Hearing and after some discussion, the Municipal Planning Commission forwarded a few recommendations to Town Council.

### **3.0 Alternatives:**

3.1 Council accepts the recommendation from the Municipal Planning Commission, namely:

- a) Confirming that Town Council continues to move forward with the re-districting of Lots 24-29, Block 7, Plan 082 4627 in the Beaverbrook Subdivision from R1-Residential to R3-Residential Medium Density.
- b) As the Beaverbrook Area Structure Plan requires to be amended in respect to the pending re-districting of Lots 24-29, Block 7, Plan 082 4627 a statutory Public Hearing is required; the Town host an Information Session for the general public after 1<sup>st</sup> reading of the amending Bylaw is given but before the Public Hearing.
- c) Should the require two amending Bylaws received third reading, the Town implement architectural controls on the affected re-districting residential lots.

3.2 Council tables the recommendation from the Municipal Planning Commission and request further information from the Commission to be presented at a future Council Meeting.

### **4.0 Financial Implications:**

Not applicable, as it relates to this particular report.

### **5.0 Interdepartmental Implications:**

Not applicable.

### **6.0 Senior Government Implications:**

Not applicable.

### **7.0 Political/Public Implications:**

Limited for this particular report, but Town Council was requesting some feedback from the Municipal Planning Commission.

### **8.0 Attachments:**

8.1 Memorandum as discussed during the September 4, 2024 Municipal Planning Commission Meeting. Please note the report has been consolidated from its original format, since been presented to the Municipal Planning Commission.

## **9.0 Recommendations**

Council accepts the recommendation from the Municipal Planning Commission, namely:

- a) Confirming that Town Council continues to move forward with the re-districting of Lots 24-29, Block 7, Plan 082 4627 in the Beaverbrook Subdivision from R1-Residential to R3-Residential Medium Density.
- b) As the Beaverbrook Area Structure Plan requires to be amended in respect to the pending re-districting of Lots 24-29, Block 7, Plan 082 4627 a statutory Public Hearing is required; the Town host an Information Session for the general public after 1<sup>st</sup> reading of the amending Bylaw is given but before the Public Hearing.
- c) Should the require two amending Bylaws received third reading, the Town implement architectural controls on the affected re-districting residential lots.

(Original signed by the CAO)  
Edward LeBlanc  
CAO



## MEMORANDUM

TO: Municipal Planning Commission Members

FROM: Cheryl Callihoo, Director of Development and Legislative Services

DATE: September 3, 2024

### **Re: Land Use Bylaw Amendment – Beaver Brook**

Council has given 1<sup>st</sup> reading to Bylaw 05-2024 to redistrict 6 lots in Beaver Brook Estates from R1 Residential to R3 Residential Medium Density, a Public Hearing was held August 13, 2024, 20 members of the public were present and most spoke against the proposing rezoning siting, expressing the following concerns:

- That a possible apartment building would be considered for the site, the R3 District does not allow for the development of an apartment building, the Town set aside land in Beaver Brook in 2005 for a possible apartment site.
- High density housing will increase parking.
- Reduction in green space for lawns, shrubs and trees
- This rezoning could negatively impact the visual appeal of the neighborhood.
- A strain will be put on the existing infrastructure with additional housing units and alter the character of the neighborhood.
- Increase in traffic, noise and problem individuals in the neighborhood.
- Parking concerns with high density housing
- Noise of the neighbors a very big concern, higher density, more neighbors more noise
- Housing units could become rentals which could increase theft, vandalism and child endangerment.
- Property values will decrease, and the local residents should be compensated for the damage this rezoning will cause.
- There is an empty lot by the trailer court, why not there?

As directed by Town Council during the August 13, 2024, Council Meeting, the following comments found **in red** are Administration's response to the questions and concerns expressed during the Public Hearing and correspondence received after the Public Hearing.

1) Increase parking demand:

*The current Land Use Bylaw stipulates that "multi-housing units" must provide 2 on-site vehicle stalls per unit. Parking challenges are common throughout Town. If a five-bedroom single family dwelling was constructed in Beaverbrook and had 5 individuals residing in it over the age of sixteen, it would also cause parking issues.*

2) Reduced Green Space:

*Lot coverage is the same for R1 as in R3 district.*

3) A contribution to "Heat Islands":

*Limited data is available to support this claim.*

4) Impact on neighborhood character:

*It is becoming more and more common that urban municipalities are being developed into mixed neighborhoods.*

5) Infrastructure strain:

*It was confirmed by the Town's engineers that the Town's current infrastructure could accommodate the proposed re-districting of the six lots.*

6) Traffic noise:

*Potentially more traffic would be generated but is also common in other neighborhoods.*

7) Problem individuals:

*No data available that would support this claim.*

8) Property values:

*In speaking with the Town's Assessor, with the proposed housing density there would be very little if any change to the market values of existing single-family homes.*

9) Rentals – theft, vandalism and child endangerment from previous experience:

*No data is available to the claim that increasing to medium density would increase crime – no different than any other neighborhood.*

10) Current empty lot near the Trailer Park:

*The property is privately owned and has been sold to another party.*

11) Maintaining the characteristics of the neighborhood:

*It is becoming more and more common that urban municipalities are being developed into mixed neighborhoods.*

12) Not the right fit for their neighborhood:

*It is becoming more and more common that urban municipalities are being developed into mixed neighborhoods.*

13) Does not benefit their community:

*It is becoming more and more common that urban municipalities are being developed into mixed neighborhoods.*

14) Other areas in Town that have the space and better suited:

*R4 is currently zoned but the area is not serviced.*

15) Will the secondary access road be improved:

**The existing secondary access is currently an all-season graveled road. There are no immediate plans to upgrade it.**

16) Has the Town been approached by any potential buyers of the lots being re-zoned?

*Only informal discussions have taken place between the Town and a few local Developers.*

17) Have plans been submitted or any indications given for the type of structures to be built?

*During informal discussions a local developer provided a conceptual design of the proposed development, showing townhouses style dwellings of two units per residential lots.*

18) Would what is ultimately decided set a precedent for the rest of Beaverbrook?

*Should there be any further re-districting of additional lots, the process would be the same as the one in which the Town would schedule a Public Hearing. Admittedly, there are some benefits in hosting an Information Session for the public to receive answers to their questions prior to the formal Public Hearing.*

19) Has any thought been given the possibility of a row of dwellings being built potentially up to 30' in height, presenting as a 30' "wall" restricting vision beyond?

*Thirty feet in height is permitted in the current regulations for a single-family dwelling. Any proposed multi-unit dwellings would be no higher than single family homes.*

20) Would what is eventually built be:

a) Of the same standards as surrounding properties?

*The Town would have the authority to set architectural guidelines as part of the development permit approval process.*

b) For Sale?

**That would be left to the discretion of the Developer.**

c) For rent, including also as per low income scenarios?

*Renting or selling the units would be left to the discretion of the Developer to decide.*

21) Negatively affect the neighborhood:

*It is becoming more and more common that urban municipalities are being developed into mixed neighborhoods.*

22) Net Negative in the long term:

*No data available to support this comment.*

23) Quality of life would be effected:

*No data available to support this comment.*

24) Bring in a rotation of renters:

*No data available to support this comment.*



25) Lose the sense of community:

*No data available to support this comment.*

26) Level of safety for their families:

*No data available to support this comment.*

27) Re-districting would change the character of the neighborhood, as advertised as a single family dwellings and a safe and quiet place to raise a family:

*It is becoming more and more common that urban municipalities are being developed into mixed neighborhoods.*

28) Re-districting is not a good fit:

*It is becoming more and more common that urban municipalities are being developed into mixed neighborhoods.*

29) The project would eventually become a slum:

*No data available to support this comment.*

30) These lots are not designed for this type of project:

*It is becoming more and more common that urban municipalities are being developed into mixed neighborhoods.*

31) The Town needs to protect the investment of the Beaverbrook residences, their home, way of life and standard of living:

*It is becoming more and more common that urban municipalities are being developed into mixed neighborhoods.*

32) Great project - just do it in someone else's back yard.

33) Facing a 30-foot building:

*Thirty feet in height is permitted in the current regulations for permitted single-family dwelling. Any proposed multi-unit dwellings would be no higher than single family homes.*

34) Reduce vision and sunlight:

*Any proposed multi-unit dwellings would be no higher than permitted single family homes.*

## **History of Beaver Brook Subdivision**

Way back in the early days (1992) the Town bought land from a local farmer to develop what is now Beaver Brook Estates. The reason being the town had no land for the people to build their homes and no developer would come forward and developed any lots.

Phase I consisted of 76 lots to build a home on. The Town thought that putting a 2 year to build limit on the lots would entice people to build their homes quickly, unfortunately this did not happen, people just didn't want to buy and build quickly, so the town's average sale of lots were about 9 per year.

In 2005 once the final Phase 1 lots were finally sold, Phase 2 was developed with the majority of the single family residential were sold in the fall and winter of 2006 to a majority of contractors in Town who built and sold spec houses on the lots.

Because of the rapid sale of Phase 2, in 2008 Phase 3 was developed consisting of 48 lots, to date only 16 of those lots have been sold and developed upon, the rest remain undeveloped. Again, we find ourselves as we were in 1992 no land other than Beaver Brook and no developer willing to step up to develop new land.

The Town is landlocked, all land around is privately owned, our only option at this time is to further develop Beaver Brook. As times change so do the housing needs change, unfortunately the proposal brought forth by Council to offer a new option to develop some of the 32 remaining undeveloped Beaver Brook lots has not been well received. As such, council has asked for feedback from the MPC and Town Planning Agency regarding this rezoning and subsequent development of the lots.

**COUNCIL REPORTS  
AS OF SEPTEMBER 10, 2024**

		Meeting (since last council)
Agricultural Society	Cr. Oswald (Alt. Cr. Kluin)	<u>  X  </u>
Barrhead Accessibility Coalition	Cr. Kluin	<u>          </u>
Barrhead Cares Coalition	Cr. Assaf	<u>          </u>
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	<u>          </u>
Barrhead Attraction & Retention Committee	Mayor McKenzie	<u>          </u>
Barrhead & District Social Housing Association	Cr. Smith	<u>          </u>
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith	<u>          </u>
Barrhead Regional Airport Committee	Mayor McKenzie and Cr. Assaf	<u>          </u>
Barrhead Regional Landfill Committee	Cr. Sawatzky and Cr. Klumph	<u>          </u>
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith (Alt. Cr. Oswald)	<u>          </u>
Capital Region Assessment Services Commission	Cr. Klumph	<u>          </u>
Chamber of Commerce	Cr. Oswald	<u>          </u>
Community Futures Yellowhead East	Cr. Assaf (Alt. Cr. Kluin)	<u>          </u>
Economic Development Committee	Committee of the Whole	<u>          </u>
Enhanced Policing School Resource Officer Committee	Cr. Sawatzky (Alt. Mayor McKenzie)	<u>          </u>
Family & Community Support Services Society	Cr. Kluin and Cr. Oswald	<u>          </u>
Intermunicipal Collaboration Framework Committee	Cr. Assaf, Cr. Smith and Mayor McKenzie	<u>          </u>
Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	<u>          </u>
Municipal Emergency Advisory Commission	Cr. Assaf, Cr. Kluin and Cr. Smith	<u>          </u>
Municipal Planning Commission	Cr. Assaf, Cr. Oswald and Cr. Sawatzky (Alt. Cr. Smith)	<u>          </u>
Subdivision & Development Appeal Board	Cr. Klumph	<u>          </u>
Twining Committee	Cr. Klumph	<u>          </u>
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	<u>          </u>

Town of Barrhead

COUNCIL ACTION LIST ON RESOLUTIONS DIRECTING ADMINISTRATION - AS OF SEPTEMBER 3, 2024

Resolution Number	Resolution	Comments	Status
	<b><u>September 3, 2024 Special Council Meeting</u></b>		
269-24	Moved by Cr. Smith that in accordance with Section 233 of the Municipal Government Act (MGA), Council instructs Administration to prepare a bylaw to address the petition received to ensuring public buildings, crosswalks and flags on public property remain neutral.		In Progress
	<b><u>August 13, 2024 Council Meeting</u></b>		
266-24	Moved by Cr. Sawatzky the Council instructs Administration to defer Bylaw 05-2024 and the preparation of an applicable report to the Municipal Planning Committee for further consideration.	The Municipal Planning Commission held a meeting on September 4, 2024 and has forward recommendations to Town Council, which forms part of the September 10th Council Meeting package.	Completed
265-24	Moved by Cr. Oswald that Council extend the offer to Sell Agreement for Part of S.E.-29-59-03-W5 containing 11.059 acres (+/-) to April 15, 2025.	All parties were notified and the required amending agreement has been endorsed.	Completed
258-24	Moved by Cr. Smith that Council authorizes an operating grant to the Barrhead Agricultural Society equal to the rental rate of the Curling Rink for their Trade Show scheduled for September 19th – 22nd, 2024.	It has been reported that the Agricultural Society's plans are well underway and the operating grant will be reconciled after the noted event.	Pending
255-24	Moved by Cr. Klumph that Council instructs Administration to prepare answers to the questions posed during the Public Hearing regarding proposed Bylaw 05-2024.	Please refer to Resolution # 266-24	Completed
	<b><u>June 11, 2024 Council Meeting</u></b>		
199-24	Moved by Cr. Oswald that Council instruct Administration to move forward with the development of a Community Recreation Advisory Committee.	The Intermunicipal Collaboration Framework Committee met on August 21st. The matter is included on the September 10, 2024 Town Council agenda for further consideration.	In Progress
	<b><u>May 9, 2023 Council Meeting</u></b>		
144-23	Moved by Cr. Sawatzky that Council instructs Administration to prepare a report exploring the merits of obtaining an accreditation under the Alberta Safety Codes and presenting it to the Municipal Planning Commission for their consideration and recommendation to Town Council.	The presentation was made during the September 4, 2024 Municipal Planning Commission meeting. The Commission recommends that the Town move forward with being accredited under the Alberta Safety Codes with further consultation with the new CAO.	Completed
	<b><u>December 14, 2021 Council Meeting</u></b>		
431-21	Moved by Cr. Klumph that Council instructs Administration to work with the Barrhead Regional Water Commission to come up with an agreement whereby the Commission pays the Town for future sewer operating expenses and capital expenditures.	During the Commission's November 27, 2023 meeting, the Board approved their 2024 Operating Budget which includes a contribution of approximately \$ 41,000.00 towards the Town's operational expenses for the main Lift Station and Lagoon. Moving forward, the existing Operating Agreement between the Town and the Commission allows for these new expenses to be incorporate in future Commission's operating budgets.	Completed

# REQUEST FOR DECISION

**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** September 10, 2024

**Re:** Bylaw 07-2024 – amending Bylaw 08-2002 Beaverbrook Area Structure Plan

**1.0 Purpose:**

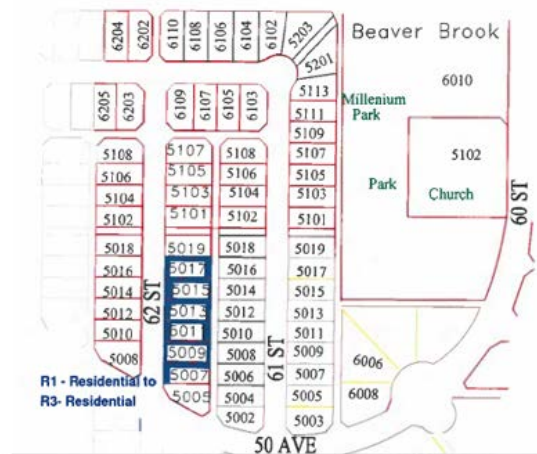
For Council to consider passing first reading to Bylaw 07-2024 – amending Bylaw 08-2002 Beaverbrook Area Structure Plan.

**2.0 Background and Discussion:**

The purpose of Bylaw 07-2024 is to re-district six residential lots from R1 – Residential District to R3 – Residential Medium Density District within the

During the July 11, 2024 Council Meeting, Council passed first reading to Bylaw 05-2024 to re-district six residential lots from R1 Residential District to R3 - Residential District. The same amendment must be made to the Area Structure Plan.

The proposed six residential lots are showed below:



The required statutory Public Hearing for the amendment to the Area Structure Plan will have to be undertaken prior to the potential passage of the second and third reading to Bylaw 07-2024.

### **3.0 Alternatives:**

- 3.1 Council pass first reading to Bylaw 07-2024 – amending Bylaw 08-2002 Beaverbrook Area Structure Plan Land, as presented.
- 3.2 Council instructs Administration to amend the proposed Bylaw 07-2024 – amending Bylaw 08-2002 Beaverbrook Area Structure Plan, as directed and pass first reading.
- 3.3 Council tables proposed Bylaw 07-2024 – amending Bylaw 08-2002 Beaverbrook Area Structure Plan and instructs Administration to provide further information and bring back the information at the next scheduled Council Meeting.

### **4.0 Financial Implications:**

Not applicable

### **5.0 Interdepartmental Implications:**

Not applicable.

### **6.0 Senior Government Implications:**

Not applicable.

### **7.0 Political/Public Implications:**

Should first reading to Bylaw 07-2024 be passed the required statutory Public Hearing will be held within the provincial legislative time frame.

### **8.0 Attachments:**

- 8.1 Draft Land Use Bylaw amendment 07-2024.
- 8.2 Beaverbrook Area Structure Plan.

### **9.0 Recommendations**

Council pass first reading to Bylaw 07-2024 – amending Bylaw 08-2002 Beaverbrook Area Structure Plan Land, as presented.

(Original signed by the CAO)  
Edward LeBlanc  
CAO

**Bylaw 07-2024**

A BYLAW OF THE TOWN OF BARRHEAD IN THE PROVINCE OF ALBERTA TO BE KNOWN AS A REVISION TO THE EXISTING BEAVERBROOK AREA STRUCTURE PLAN

WHEREAS Section 633 of the Municipal Government Act, R.S.A. 2000 Chapter M-26 and amendments thereto allows the Council of a municipality to enact, by bylaw, an Area Structure Plan;

WHEREAS the original Bylaw to approve the Beaverbrook Area Structure Plan was formally endorsed by Bylaw 8-2002;

NOW THEREFORE after due compliance with the relevant provisions of the Municipal Government Act, R.S.A. 2000 Chapter M-26 and amendments thereto, the Council of the Town of Barrhead, in the Province of Alberta, duly assembled, enacts as follows:

1. That Bylaw 07-2024 is to amend Bylaw 08-2021 cited as the “Beaverbrook (NW 20-59-3-W5M) Area Structure Plan.
2. That Bylaw 08-2002 be amended to include that Lots 24-29, Block 7, Plan 082 4627 be redistricted from R1-Residential to R3-Residential Medium Density.
3. That this Bylaw once passed and signed shall form the revised Beaverbrook Area Structure Plan - Bylaw 08-2002.
4. That this Bylaw shall take effect on the day of the final passing thereof.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2024

\_\_\_\_\_  
Mayor, Dave McKenzie

\_\_\_\_\_  
CAO, Edward LeBlanc

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2024

\_\_\_\_\_  
Mayor, Dave McKenzie

\_\_\_\_\_  
CAO, Edward LeBlanc

Read a third time this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2024 and passed

\_\_\_\_\_  
Mayor, Dave McKenzie

\_\_\_\_\_  
CAO, Edward LeBlanc

---

**THE TOWN OF BARRHEAD**  
**NW 20-59-3-W5M**  
**(BEAVERBROOK ESTATES, PHASE II)**

**AREA STRUCTURE PLAN**

---

**January 2003**



Bylaw 8-2002

A BYLAW OF THE TOWN OF BARRHEAD IN THE PROVINCE OF ALBERTA TO BE KNOWN AS THE BEAVERBROOK AREA STRUCTURE PLAN


WHEREAS Section 633 of the Municipal Government Act, R.S.A. 2000 Chapter M-26.1 and amendments thereto allows the Council of a municipality to enact, by bylaw, an Area Structure Plan;

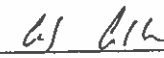
NOW THEREFORE after due compliance with the relevant provisions of the Municipal Government Act, R.S.A. 2000 Chapter M-26.1 and amendments thereto, the Council of the Town of Barrhead, in the Province of Alberta, duly assembled, enacts as follows:

1. That this Bylaw may be cited as the "Beaverbrook (NW 20-59-3-W5M) Area Structure Plan".
2. That the text and accompanying maps annexed hereto as Schedule "A" become the Beaverbrook (NW 20-59-3-W5M) Area Structure Plan.
3. This Bylaw shall come into force and have effect from and after the date of third reading thereof.

Read a first time this 26<sup>th</sup> day of August, 2002.

TOWN OF BARRHEAD

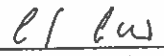
  
\_\_\_\_\_  
Mayor, Brian Schulz

  
\_\_\_\_\_  
Municipal Secretary, Cheryl Callihoo

Read a second time this 27<sup>th</sup> day of January, 2003.

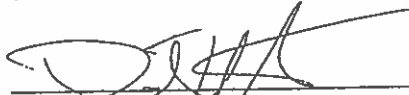
TOWN OF BARRHEAD


  
\_\_\_\_\_  
Deputy Mayor, Don Smith

  
\_\_\_\_\_  
Municipal Secretary, Cheryl Callihoo

Read a third time this 27<sup>th</sup> day of January, 2003,  
and passed.

TOWN OF BARRHEAD

  
\_\_\_\_\_  
Deputy Mayor, Don Smith

  
\_\_\_\_\_  
Municipal Secretary, Cheryl Callihoo

## TABLE OF CONTENTS

### TABLE OF CONTENTS

<b>1.0 INTRODUCTION</b>	<b>1</b>
1.1 Background	1
1.2 Plan Purpose & Objectives	1
1.3 Plan Implementation and Amendment	2
<b>2.0 SITE ANALYSIS</b>	<b>3</b>
2.1 Topography	3
2.2 Reserves	3
2.3 Existing Development / Development Constraints	3
2.4 Adjacent Development / Development Plans	4
2.5 Utilities	4
2.6 Oil and Gas Activity	4
2.7 Summary of Development Considerations	5
<b>3.0 PLAN and POLICIES</b>	<b>6</b>
3.1 Concept Plan	6
3.2 General Development	6
3.3 Residential Lands	7
3.4 Open Space	8
3.5 Transportation	8
3.6 Servicing	10
3.7 Urban Fringe	10
3.8 Naming	11

## LIST OF FIGURES

Figure 1.0	Context Plan	12
Figure 4.0	Land Use Concept	13
Figure 5.0	Open Space System	14
Figure 6.0	Transportation System	15
Figure 7.0	Servicing	16

## 1.0 INTRODUCTION

### 1.1 Background

---

The NW 20-59-3-W5M (Beaverbrook) Area Structure Plan is limited to approximately the western 79.2 acres of the quarter section of the same description. The detailed area is outlined further in [Figure 1.0: Context Plan](#).

The Plan area has been the subject of a previous Outline Plan. The Kirstein Subdivision Outline Plan was adopted in 1991 and dealt with a larger portion of the current Plan Area. The 1991 Plan is replaced with this Outline and Area Structure Plan, which builds on the direction provided in the earlier plans and contains design changes and policies that reflect new information and initiatives in Barrhead.

The larger Beaverbrook Estates area provides a unique opportunity for the comprehensive and coordinated development of a major expansion area for Barrhead. Lands west and south of the Plan area form part of the County of Barrhead/Town of Barrhead Urban Fringe area and as such this Plan recognizes the need to provide links to this long term growth area.

### 1.2 Plan Purpose & Objectives

---

The Town of Barrhead Municipal Development Plan identifies the Beaverbrook Area Structure Plan lands as a future residential development. It also identifies significant reservoir expansion areas to the south end of the quarter section. The Plan recognizes the need for pathways along the reservoir lands as part of an interconnected system of walking and cycling pathways within the Beaverbrook area and throughout Barrhead.

The policies of the MDP dealing with these and other issues provide a basis for more specific policy direction contained in the Area Structure Plan. Section 633 of the Municipal Government Act, R.S.A., 2000, as amended, states that the purpose of an Area Structure Plan is to prepare "... a framework for subsequent subdivision and development of an area of land" in a municipality. The Beaverbrook Area Structure Plan accomplishes this goal by addressing the following objectives:

- Ensure that proposed development within the Plan area conforms to the policies, goals and objectives of Barrhead's Municipal Development Plan.
- Provide a framework for future development within the Plan area by describing future land use patterns, transportation networks, and public utility systems.
- Outline a phasing plan through the identification of development cells, in order to allow development to occur in stages.
- Describe the population density proposed for the Plan area.

### **1.3 Plan Implementation and Amendment**

---

Once adopted, the area structure plan becomes a statutory planning instrument in conjunction with the Municipal Development Plan and Land Use Bylaw. All subdivision and development proposals will be required to conform with its land use designations, road system and other planning controls.

This Plan establishes a long-term development pattern for the Plan area, however, future conditions may require Council to undertake amendments. When considering any amendment, Council will review the effect of the Plan modification on this or any other adopted Statutory Plan in accordance with the Municipal Government Act.

## 2.0 SITE ANALYSIS

### 2.1 Topography

---

The land in this quarter section slopes gradually to the south and east, eventually terminating at the bank of the Paddle River. A more defined ravine system also tends to capture a great deal of storm water drainage which drains north to south into the Paddle River through the eastern portion of the quarter section adjacent to the existing residential development. This ravine is currently being protected as an environmental reserve.

The surrounding development has been generally sloped in a manner consistent with the natural direction of drainage. Barrhead's water reservoir ponds in the southeast are the most notable man-made topographical feature.

### 2.2 Reserves

---

In accordance with the Municipal Government Act, municipal and school reserves are to be 10% of the total land area less land taken as environmental reserve. The environmental and municipal reserve lands currently constitute approximately 12.6 acres of the larger NW 20-59-3-W5M. The breakdown of those reserves is 8.8 acres as environmental reserve and 3.8 acres as municipal/school reserve. The Beaverbrook Outline accepted by Council in the Fall of 2001 adds an additional 10.1 acres of municipal/school reserves.

A notable feature of this quarter section is the existing play equipment that is located on the south side of the United Church. These lands were not previously taken as Municipal Reserve but rather will be incorporated into the large 5.65 acre Park Area at the time of development, and thus are included in the additional reserve lands from the Outline Plan.

### 2.3 Existing Development / Development Constraints

---

Most of the area consists of vacant land. The topography within the Plan area is predominantly flat. The natural topography has been altered to build the reservoir.

To the east, the land has been subdivided as a residential development commonly known as "Beaverbrook Estates". Beaverbrook Estates currently includes 78 residential lots and one church, almost all of which are fully developed.

To the south, the land has been subdivided for Barrhead's water reservoir ponds.

## Town of Barrhead

Beaverbrook also features walkways designed from utility services. A number of other municipal facilities and rights-of-ways are also present on the quarter section, but none of these go through or impact this Plan Area. Rather, the existing development provides the boundaries to the Plan Area.

There are no natural development constraints in regards to the Plan Area. The existing water reservoir ponds constitute a minor constraint related to required setbacks. Existing Highway and arterial roadways are major considerations. Development in the vicinity of the Highway must be properly oriented, buffered and controlled to ensure capability. Upgrading of the roads and intersections to handle traffic outside the Plan area will require intermunicipal coordination.

### **2.4 Adjacent Development / Development Plans**

---

The land within the Plan Area is owned by the Town of Barrhead, though now bound by prior development to the east and south.

The County of Barrhead borders the quarter section to the south and west. To the south, SW 20-59-3-W5M, and to the west, SE 19-59-3-W5M, have undertaken some preliminary planning work, but no plan for either lands is officially recognized. Both parcels are encompassed within the Plan Area of the Town of Barrhead/County of Barrhead Intermunicipal Development Plan.

### **2.5 Utilities**

---

Sewer and water mains already exist along 60<sup>th</sup> Street and to the east through 50<sup>th</sup> Avenue. Lines have been designed in a manner that allows for additional capacity.

Some of the area's drainage is directed toward the south and some by the natural drainage course toward the east.

### **2.6 Oil and Gas Activity**

---

The Plan Area is unencumbered by any oil and/or gas installations.

## **2.7 Summary of Development Considerations**

- Development will have to be contained within the central portion of the quarter section which is bound by Highway 18, existing lots and the water reservoir ponds.
- Open Space "linkages" with adjoining lands will be located along undeveloped utility corridors and a series of reserve dedications.
- Topography will partially dictate the landscaping of the "finished" properties.
- The need for collector access additionally to 53<sup>rd</sup> Avenue (Highway 18) for the larger Beaverbrook area will require that 60<sup>th</sup> Street be extended to the West Boundary Road prior to completion of this subdivision.
- There will be a need to effectively buffer the residential development in the vicinity of the Highway.
- Existing and proposed utility rights-of-way and infrastructure must be taken into account when designing subdivisions.
- Some range of density will exist within the Plan Area. Along with the conventional single detached areas, some estate residential areas and one medium-high density site will be accommodated.
- The flat topography of the site is such that it affects the design of sewage and surface drainage facilities.
- Stormwater containment will become a greater issue as the property is developed.

### 3.0 PLAN AND POLICIES

#### 3.1 Concept Plan

*The Concept Plan is sensitive to the existing development of the site as well as the natural flow of drainage. The Plan expands on the residential area towards the north and the Town Water Reservoir System in the south of the quarter section.*

The development concept shows generalized land uses as well as a conceptual roadway network, including possible alignments for local roadways within the plan area.

Vacant land within the Plan Area comprises approximately 79.2 acres and an approximate breakdown of land areas for various uses is depicted below:

2-1. Residential Development	29.2 ac.	37%
2. Roadways	13.3 ac.	17%
3. Reserve/Open Space	10.1 ac.	13%
4. Reservoir Expansion	26.6 ac.	33%

Development phasing will essentially be sequential from east to west. Approximately 113 conventional residential lots of various sizes, 13 acreage lots, and one (1) apartment site will be brought on stream in 4 phases. The phasing is a suggestion only, and does not necessarily have to occur in this sequence. Ultimately, phasing is dictated by the limitations associated with extending roads and services as well as the market demand for residential units.

#### 3.2 General Development

*This Section of the Plan sets forth general policies relating to conformity with existing statutory plans (Land Use Bylaw, Municipal Development Plan and the Intermunicipal Development Plan) and the general development concept plan set forth in this Area Structure Plan. This section also requires that any proposed development will take into consideration the development constraints associated with the subject lands.*

- 3.2.1 Applications for redesignation, subdivision and/or development permits which occur within the Plan area shall conform to the Town of Barrhead's Land Use Bylaw, Municipal Development Plan and the County of Barrhead/Town of Barrhead Intermunicipal Development Plan. Areas of the Plan which are not already pre-designated will require redesignation to the appropriate land use classification as stipulated in the Town of Barrhead Land Use Bylaw.
- 3.2.2 Proposed development shall take into consideration existing utility infrastructure. The developer shall be responsible for any costs involved with the relocation or extension of any existing utilities.



- 3.2.3 Developers will enter into a development agreement where required by the Town of Barrhead for subdivisions and development permits.
- 3.2.4 Subdivision applications and substantive amendments in the Plan area shall require referrals for comment to the County of Barrhead and Alberta Transportation.
- 3.2.5 Phasing of the subdivision of lands for residential use shall be based upon the location and cost of servicing; demand and proximity to existing roadways.

### **3.3 Residential Lands**

---

*Typically, the lands within the plan area shall all be developed at conventional single detached densities, consistent with recent prior phases of Beaverbrook. However, in addition to these conventional lots, the Development Concept calls for 13 larger sized residential lots and one higher density apartment site.*

- 3.3.1 Proposals for subdivision, redesignation or development permits shall conform to Figure 3.0: Development Concept.
- ~~3.3.4~~ 3.3.2 Developers may construct a variety of housing styles and sizes, based on the architectural and lifestyle preferences of the owner or developer.
- 3.3.5. The projected number of lots within this Plan is 114. The estimated population level of the undeveloped plan area is expected to be 375 people when "built out".
- 3.3.6. The typical lot size in Beaverbrook will be approximately 700 square metres (0.173 acres). Lot sizes will vary dependent on whether the lot is located on a straight or curved road. Corner lots will be designed wider than interior lots to account for flanking yards.
- 3.3.7. Lot sizes directly adjacent to the reservoir expansion area are approximately 2000 square meters (0.5 acres) and are intended for larger single detached dwellings than in the R1 District.
- 3.3.8. The Town of Barrhead Land Use Bylaw should be amended to accommodate larger (0.5 acre) lots, through the creation of a new land use district.
- 3.3.9. The one apartment site is approximately 2.55 acres in size and is intended for the high density R4 District.

### 3.4 Open Space

---

*The Open Space system for the Plan area should consider further "linkages" of environmental/municipal reserve with the overall open space system for the Town. Storm drainage courses will be preserved to provide a continuous system throughout the Town.*

- 3.4.1. A pathway system shall be provided within the Plan area to link neighbours, reserve lands, community facilities, and provide access to adjacent areas as shown in Figure 4.0: Open Space System. Specific alignments for local pathways will be required at the subdivision stage.
- 3.4.2. Except where crossing roadways, the pathway system shall be chiefly accommodated through the use of reserves and utility rights-of-way.
- 3.4.3. Adequate identification shall be provided where a pathway crosses an arterial at mid-block. All other crossing should be at intersections.
- 3.4.4. Pathways shall meet standards consistent with Town design criteria in effect at the time of development of each phase.
- 3.4.5. Consideration should be given to providing open space (walking trails, etc.) for lands within, and adjacent to, the Plan Area to ensure future connections to the larger open space system.
- 3.4.6. The water reservoir should be fenced and landscaped in a manner that protects the opportunity to develop a walkway around its perimeter.
- 3.4.7. A neighbourhood and community park shall be provided in the north central portion of the residential area adjacent to the existing Church and Play Equipment, as indicated in the Development Concept.
- 3.4.8. The Town of Barrhead should consider planting trees along MR buffer strips to act as a wind row, as noise attenuation, and for general aesthetic appeal.

### 3.5 Transportation

---

*Transportation routes in the Plan area will reflect the residential character of the quarter section. Roads will be designed to parallel existing utility routes.*

- 3.5.1 The arterial roads and collector street alignments required to service Beaverbrook are as generally shown in Figure 5.0: Transportation System. Changes to the internal roadway configuration will not require an amendment to this Area Structure Plan. Changes to the connections to West Boundary Road and Highway 18 (53<sup>rd</sup> Ave) access and future locations will require an amendment to this Plan.

## Town of Barrhead

- 3.5.2 The Subdivision Authority shall refer all subdivision applications within the Plan Area to Alberta Transportation for review and comment, regardless of the nature of that application.
- 3.5.3 All roadway design and construction shall conform to the Town of Barrhead Development Standards as adopted by Council and amended from time-to-time.
- 3.5.4 Direct access shall not be permitted from lots adjacent to arterial and primary collector roads. Where access is required, the frequency of access points shall be limited.
- 3.5.5 Provision for connection of the proposed extension of 60<sup>th</sup> Street to the "West Boundary Road" (Range Road 35) shall be made when deemed necessary by the Town of Barrhead. The Town of Barrhead and/or the developer shall require approval from the County of Barrhead prior to the construction of any connection.
- 3.5.6 The transportation routes shall follow the pattern outlined in this Plan. Where utilities are not completed, the subdivision authority may request that the same are located either within roads or dedicated rights-of-way where necessary.
- 3.5.7 Improvements to roads outside the corporate boundaries of the Town of Barrhead, necessitated by development within the Plan area, shall be the responsibility of the Developer.
- 3.5.8 Noise attenuation measures along major roads may be provided in accordance with Town of Barrhead policy. A berm shall be located between Highway 18 and the residential areas of the Plan whenever possible.
- 3.5.9 At its intersection with 60<sup>th</sup> Street, an acceleration lane shall be provided onto Highway 18. The nature of the acceleration lane shall be determined by a professional engineer at such time as Alberta Transportation and the Town of Barrhead deem the lane to be necessary.
- 3.5.10 Provision shall be made for pathway crossing of arterial roads to Town standards in order to facilitate pedestrian movement.
- 3.5.11 The developer shall be free to consider traffic calming devices such as paving stones, designed medians and similar techniques in an effort to both beautify the region and keep traffic speeds reduced within the Plan area. Such devices shall be approved by the Town of Barrhead and may be modified in the interests of public safety, maintenance costs, or traffic flows.
- 3.5.12 Adequate parking should be provided on-site at all residential and other uses. Special attention should be paid to parking issues that may arise due to the existing Place of Worship. Adequate open space should be allotted to accommodate the possibility of parking expansion at this location, where deemed necessary.

### **3.6 Servicing**

---

*The utility system for the area of the Plan is partially completed and is located primarily in the north and west. Utilities will be extended from existing utility areas. Engineered Drawings of Phase II of Beaverbrook Estates were prepared by DCL Siemens Engineering.*

**3.7-43.6.1** All utilities within the Plan area are to be designed and installed in accordance with accepted engineering practices, and shall be satisfactory to the Town. Whenever possible, all services should be installed below ground.

**3.7-23.6.2** The Town of Barrhead shall charge an off-site levy assessment in respect of land within the Plan area, which is to be developed or subdivided.

**3.7-33.6.3** Proposed sanitary sewage collection systems shall be connected to the existing municipal system and shall be designed to meet projected flows.

**3.6.4** Shallow utilities and streetlights are to be the responsibility of the developer. Gas service to the Plan area is provided by Alta Gas Utilities, power by Utilicorp and telephone by Telus. Cable service is provided by Shaw cable. These service providers should be contacted by the developer prior to, or during, the subdivision and development process to determine service requirements.

**3.6.5** The proposed concept to accommodate the flows generalized by future development in NW20-59-3-W5M is to provide direct drainage of stormwater flows into the unnamed creek in the eastern portion of the quarter section. In keeping with the dual drainage concept, minor flows can be conveyed to the creek via piped storm water systems and major flows will be directed overland as identified in the *Town of Barrhead Stormwater Management Study*, prepared by DCL Siemens, in June 1996.

**3.6.6** Utilities and drainage are further defined on Figure 6.0: Servicing.

### **3.7 Urban Fringe**

---

*The Beaverbrook Area Structure Plan area forms the western edge of the Town of Barrhead. The adjacent quarter sections to the west and south lie within the jurisdictional control of the County of Barrhead. This area has been designated as Urban Fringe in the Intermunicipal Development Plan to protect the long-term growth area of Barrhead and act as a buffer between any incompatible rural uses and urban development.*

*The Urban Fringe encompasses lands that may eventually be part of the Town of Barrhead. As such, the Plan shows schematic road alignments and land uses to ensure that the Beaverbrook area and future westward expansion of Barrhead can be accommodated and that appropriate rights-of-way are obtained within Beaverbrook to provide adequate access through the area.*

*The Town of Barrhead recognizes the jurisdictional control of the County of Barrhead over the lands outside the Town as shown in Figure 1.0. The generalized roadway*

## Town of Barrhead

*pattern for these lands has been provided for conceptual purposes only. The future land uses, transportation systems, servicing networks and open space requirements will require detailed planning at such time as a formal plan is prepared for the area.*

*A Country Residential proposals abutting the west south of the site is located within the Urban Fringe area. The Urban Fringe policies provide for limited subdivision of parcels that meet specific criteria. Any subdivision of existing lots should consider the Urban Fringe policies and be compatible with the Beaverbrook Area Structure Plan.*

- 3.7.1 The Town of Barrhead will encourage a pattern of development in Beaverbrook Estates that considers existing adjacent land uses and provides for logical extension of the Town into the Urban Fringe.
- 3.7.2 The developer shall enter into a development agreement including among other things transportation infrastructure improvements outside the Town boundary.
- 3.7.3 The Town will monitor subdivision and development proposals in the Urban Fringe to ensure compatibility with the future growth of the Town.

### **3.8 Naming**

---

*Names of streets, subdivisions and other features are the result of a co-operative effort between the developer, the community and the municipality. The following policies shall apply to the naming of features.*

- ~~3.7.13.8.1~~ 3.8.1 The larger name for the Plan Area shall be at the choice of the developer. Unless otherwise specified, the area shall continue to be known as "Beaverbrook Estates".
- 3.8.2 The numbers of roadways within the Plan area shall be consistent with the Town of Barrhead's numerical street and avenue convention.
- 3.8.3 House numbers shall be set and assigned by the Town of Barrhead.
- 3.8.4 The developer may consider the placement of neighbourhood identification signs within municipal rights-of-way where permitted by the Town of Barrhead.

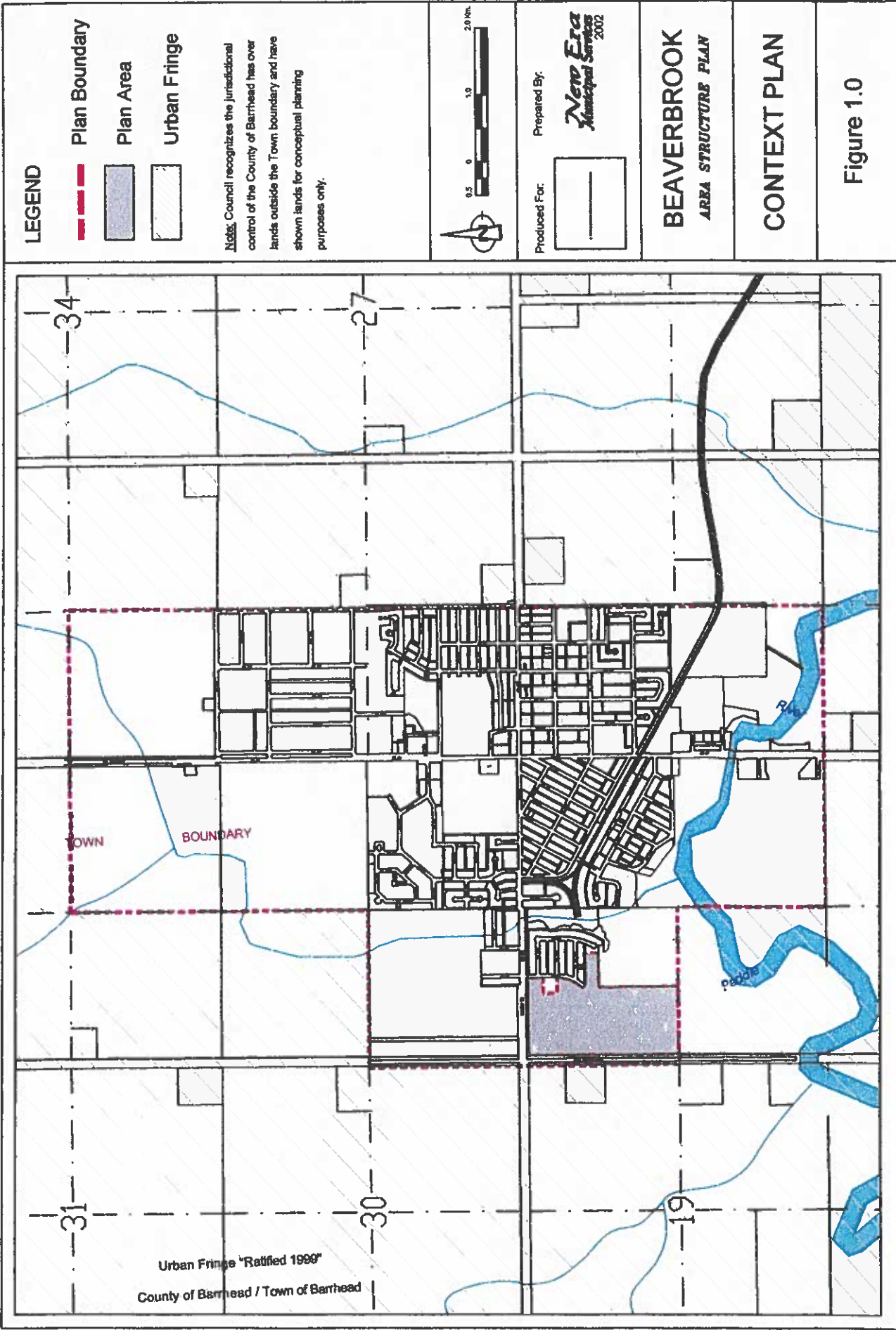









Figure 1.0

**LEGEND**

-  Plan Boundary
-  Town Boundary

Districts are as outlined in the Town of  
Barrhead 'Land Use Bylaw'.

-  R1 - Residential  
(Single Detached)
-  RER - Residential  
(Single Detached - Large Lot)
-  R4 - Residential  
(High Density)
-  P - Parks and  
Recreation
-  US - Urban Services

Note: District RER is proposed as a result of the  
creation of this document; it is not an actual  
district at the time this ASP was passed.  
(RER - Estate Residential)



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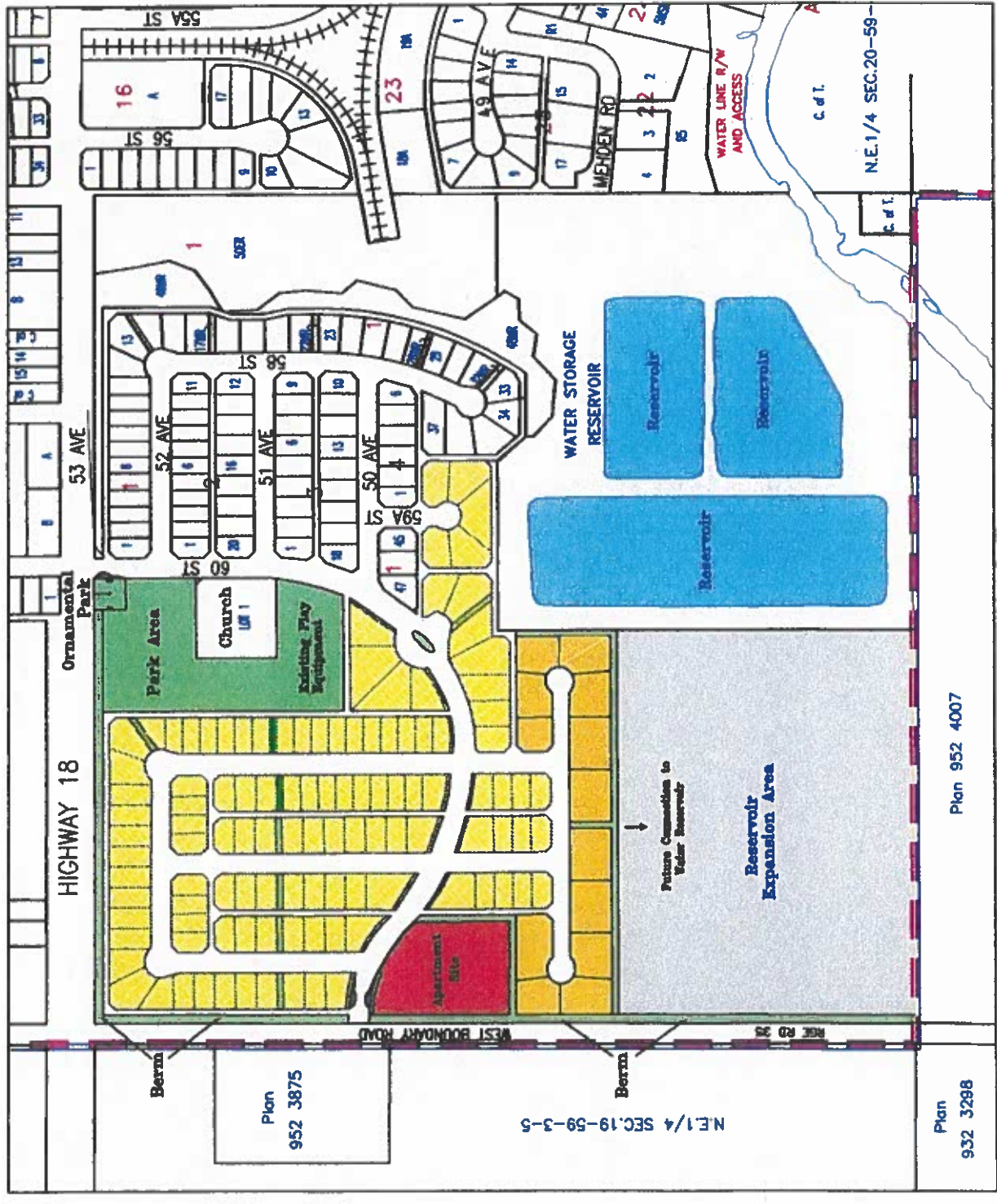


Prepared By:




**BEAVERBROOK  
AREA STRUCTURE PLAN**

**LAND USE  
CONCEPT**

**Figure 4.0**



**LEGEND**

-  Plan Boundary
-  Town Boundary
-  Open Space
-  Pathway



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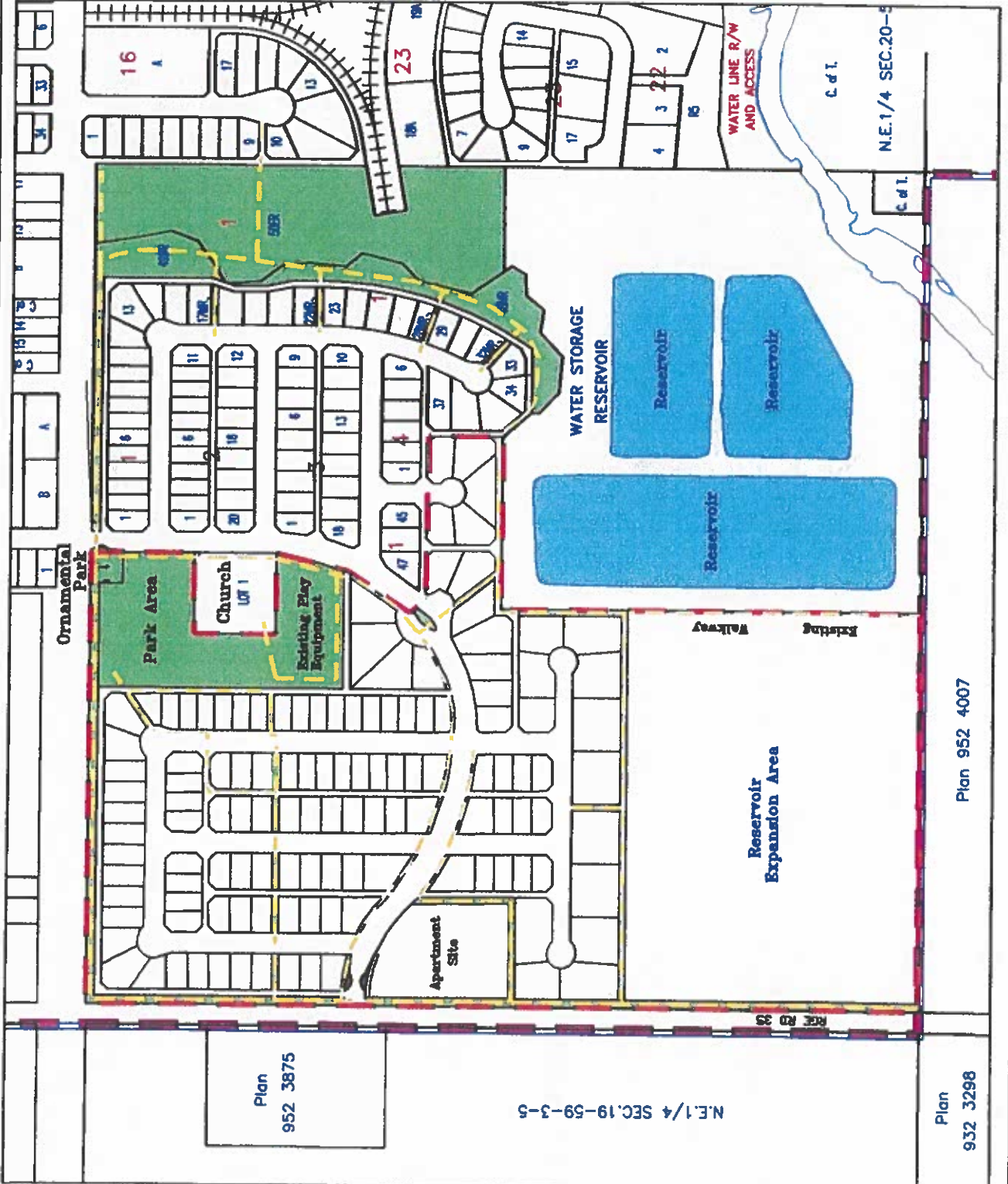


Prepared By:

**BEAVERBROOK  
AREA STRUCTURE PLAN**

**OPEN SPACE  
SYSTEM**

**Figure 5.0**



Plan  
952 3875






N.E.1/4 SEC.19-59-3-5

Plan  
932 3298

Plan 952 4007



**LEGEND**

-  Plan Boundary
-  Town Boundary
-  Highway
-  Local Arterial
-  Local

Note: Council will use traffic safety devices, such as neckdowns and center island narrowings, along the local arterial to reduce traffic speeds and increase pedestrian safety.



0.5 0 1.0 2.0 km

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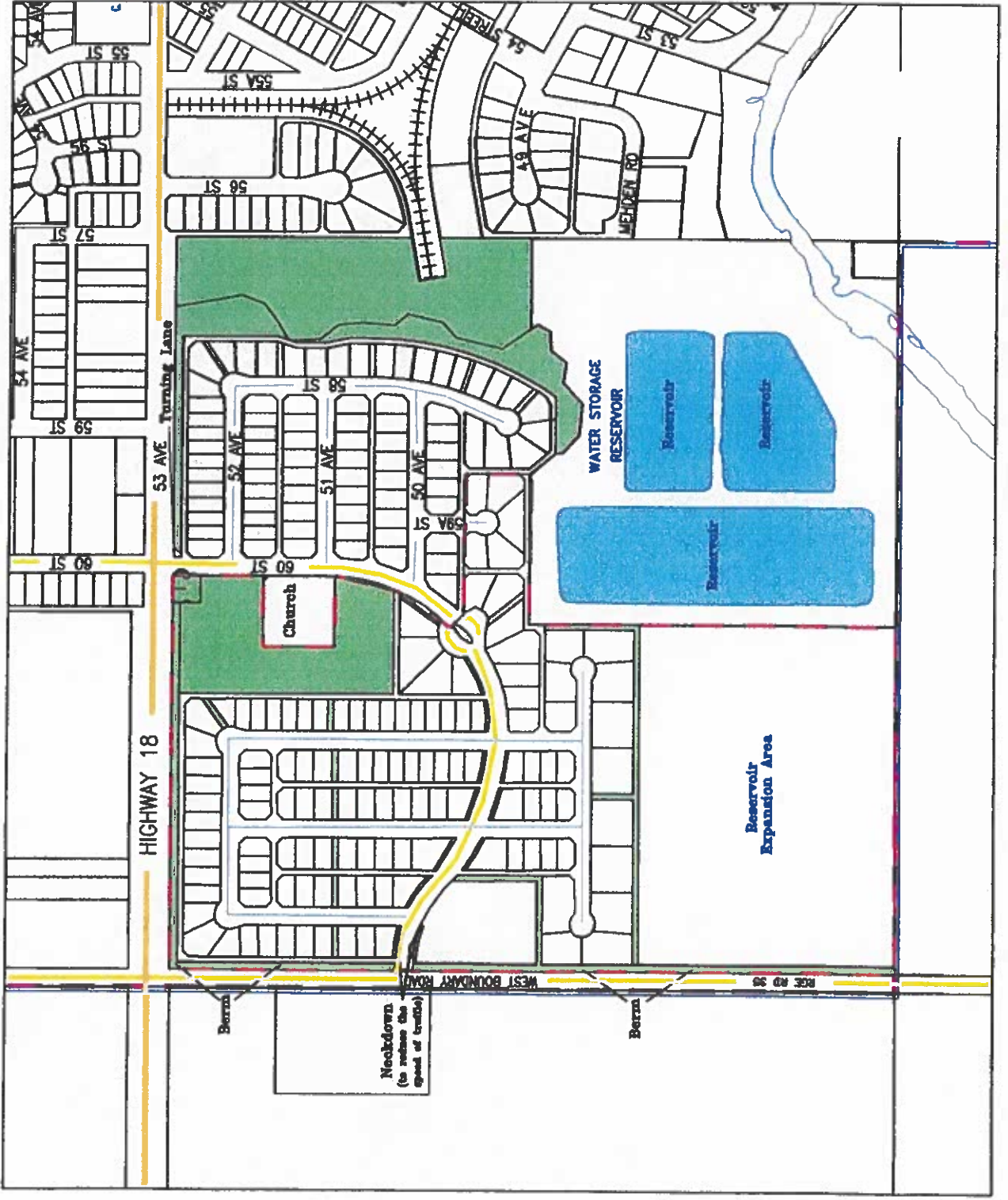
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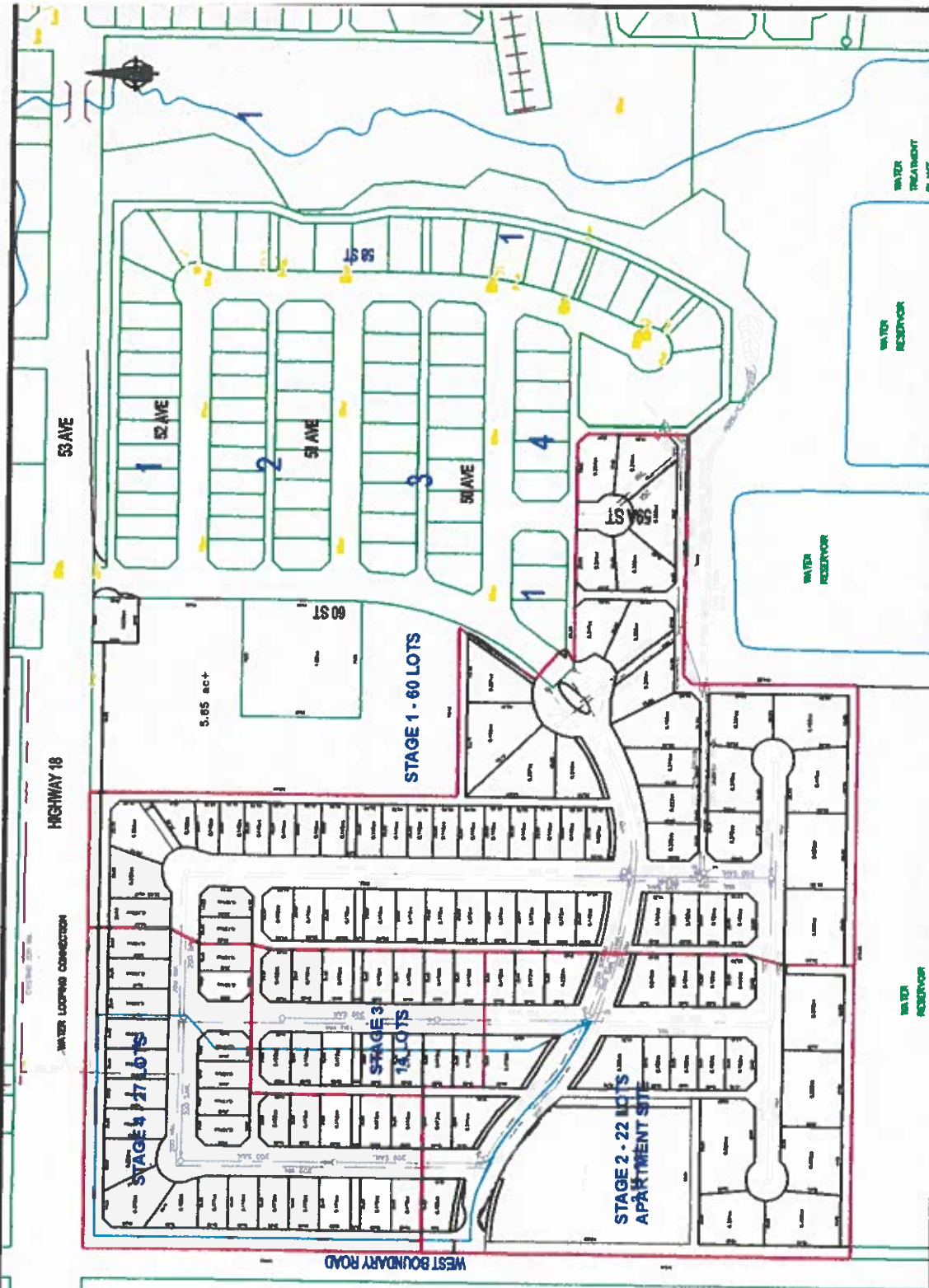


**BEAVERBROOK  
AREA STRUCTURE PLAN**

**TRANSPORTATION  
SYSTEM**

**Figure 6.0**





**STAGES**

STAGE 1 - 60 LOTS  
 STAGE 2 - 22 LOTS & APARTMENT SITE  
 STAGE 3 - 14 LOTS  
 STAGE 4 - 27 LOTS  
 TOTAL - 123 LOTS & APARTMENT SITE

NOTES APPROVED BY CITY OF SAUNDERSVILLE, GEORGIA ON APRIL 21, 2002		PROJECT NO. 37-0-1-79 DRAWN BY DFF DATE APR. 2002		SCALE 1:2500 DESIGNED BY TAD CHECKED BY [blank]		TOWN OF BARREHEAD BEAVERBROOK SUBDIVISION PHASE II STAGING AND SERVICING PLAN	
DCL 2000-101 PRELIMINARY DATE DESCRIPTION BY APP. REVISIONS		PROJECT NO. 37-0-1-79 DRAWN BY DFF DATE APR. 2002		SCALE 1:2500 DESIGNED BY TAD CHECKED BY [blank]		<b>DCL SIEMENS</b> DCL SIEMENS ENGINEERING LTD. CIVIL & GEOTECHNICAL ENGINEERING DEVELOPMENT CONSULTANTS • PLANNERS	
WEST BOUNDARY ROAD		HIGHWAY 16		S3 AVE		SHEET OF [blank]	

**LEGEND**

- Plan Boundary
- Plan Area
- Urban Fringe

Note: Council recognizes the jurisdictional control of the County of Barrhead has over lands outside the Town boundary and have shown lands for conceptual planning purposes only.



Produced For:



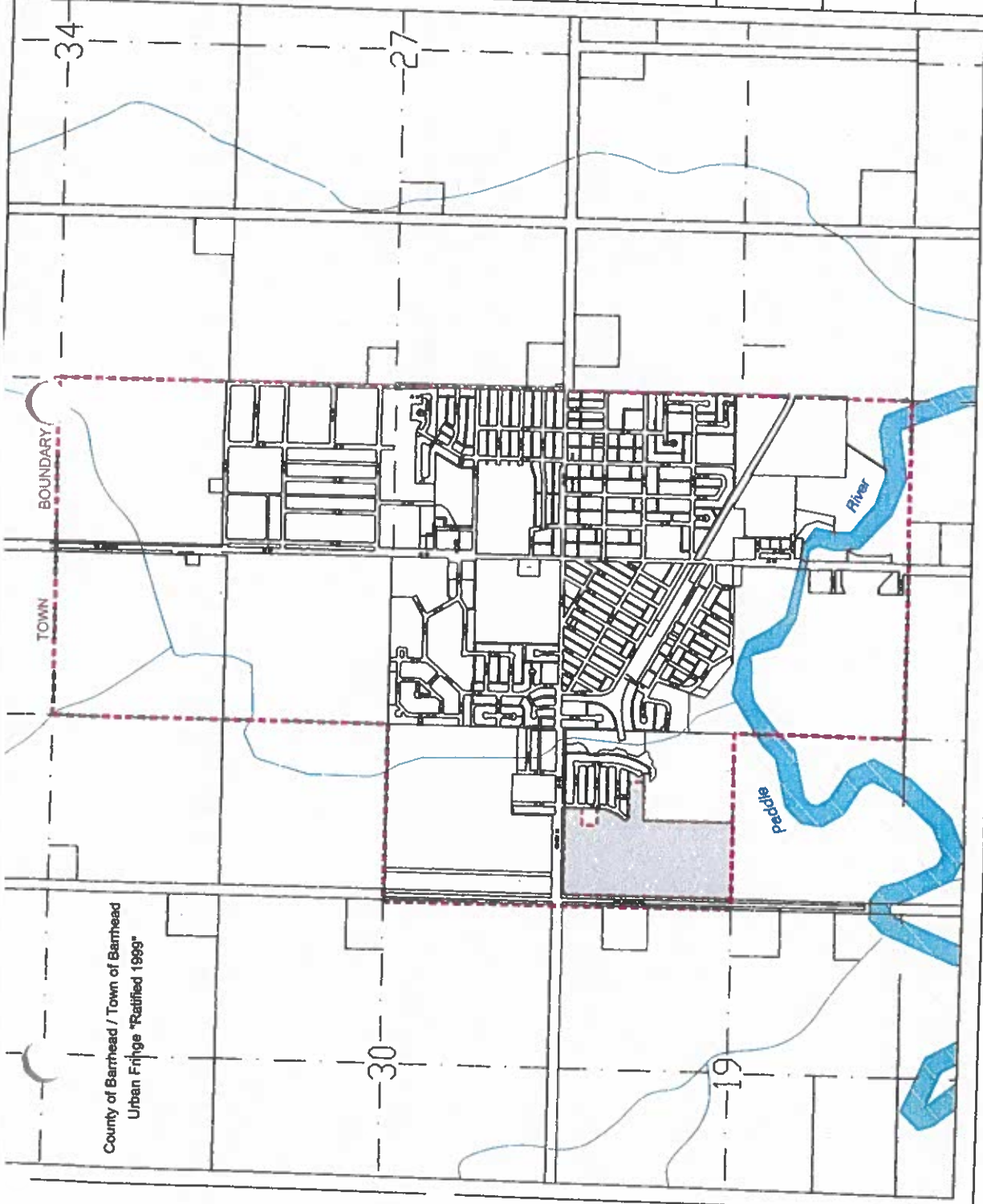
Prepared By:

*New Era*  
Municipal Services  
2003

**BEAVERBROOK  
AREA STRUCTURE PLAN**

**CONTEXT PLAN**

**Figure 1.0**



County of Barrhead / Town of Barrhead  
Urban Fringe "Ratified 1999"

**LEGEND**

- Plan Boundary
- Town Boundary
- ? Vegetation
- ? Contours



Produced For:

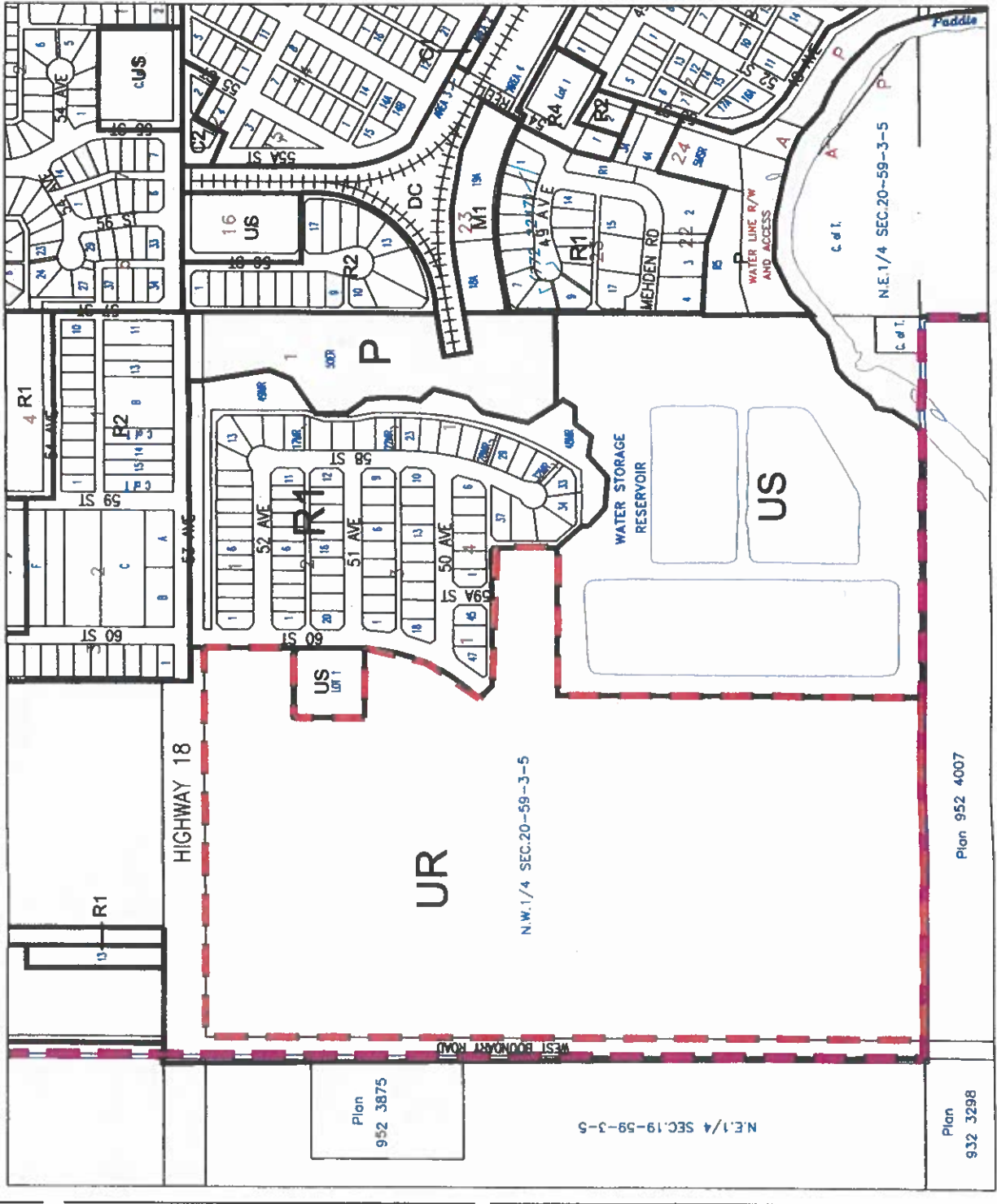


*New Era*  
Municipal Services  
2002

**BEAVERBROOK**  
AREA STRUCTURE PLAN

EXISTING LAND USE  
AND DEVELOPMENT  
CONSTRAINTS

**Figure 2.0**



Plan  
952 3875

N.E. 1/4 SEC. 19-59-3-5

Plan  
932 3298

Plan 952 4007

**LEGEND**

-  Plan Boundary
-  Town Boundary
- Residential Development  
29.2 acres
- Roadways  
13.3 acres
- Reservoir Expansion  
26.6 acres
- Reserve / Open Space  
10.1 acres



Produced For:



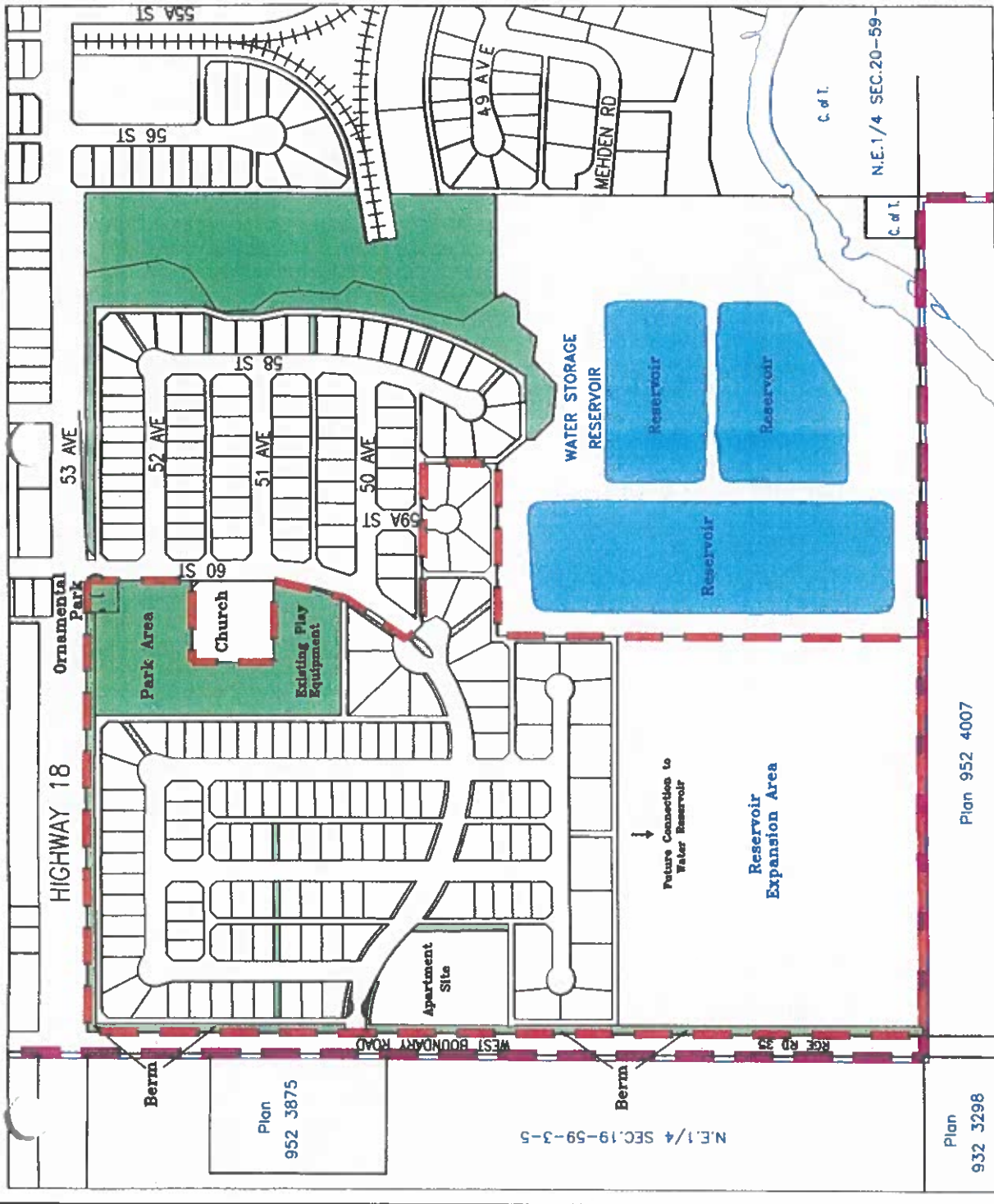
Prepared By:

*New Era*  
Municipal Services  
2003


**BEAVERBROOK  
AREA STRUCTURE PLAN**

**DEVELOPMENT  
CONCEPT**






**Figure 3.0**



**LEGEND**

-  Plan Boundary
-  Town Boundary

Districts are as outlined in the Town of Barrehead 'Land Use Bylaw'.

-  R1 - Residential (Single Detached)
-  RER - Residential (Single Detached - Large Lot)
-  R4 - Residential (High Density)
-  P - Parks and Recreation
-  US - Urban Services

Note: District RER is proposed as a result of the creation of this document. It is not an actual district at the time this ASP was passed. (RER - Estate Residential)



Produced For: 

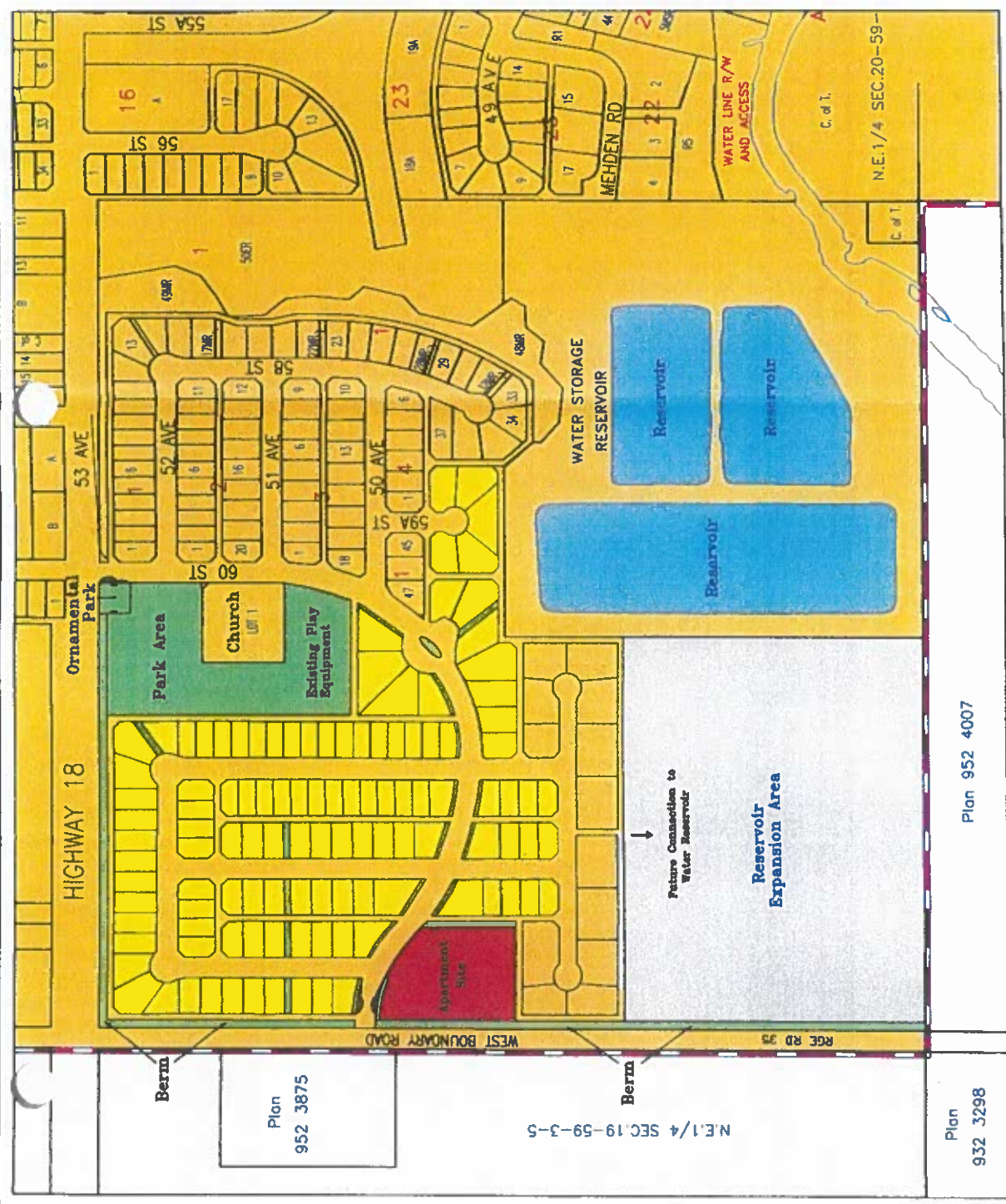
Prepared By:






**BEAVERBROOK  
AREA STRUCTURE PLAN**

**LAND USE  
CONCEPT**

**Figure 4.0**



**LEGEND**

-  Town Boundary
-  Open Space
-  Pathway



Produced For: 

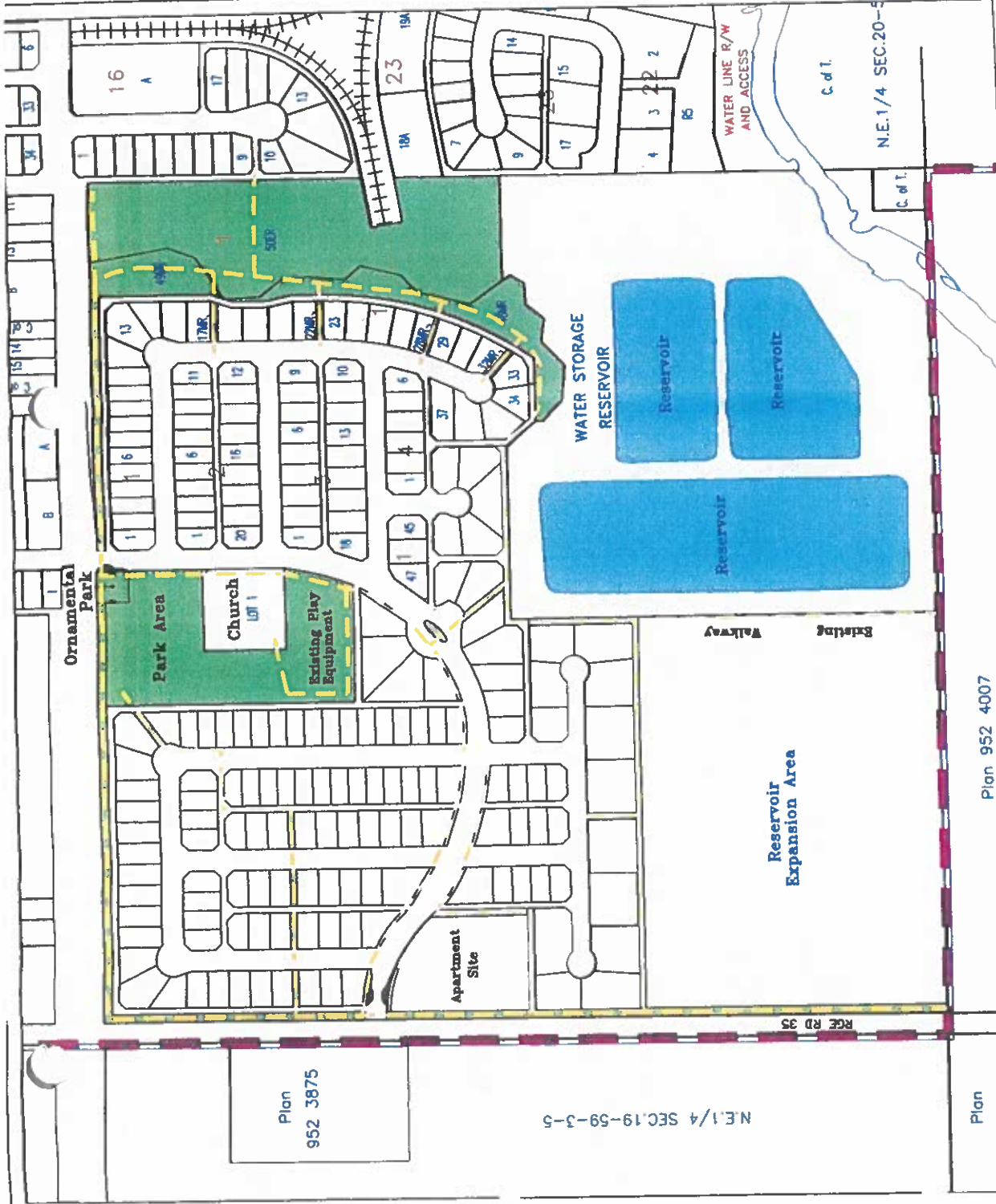
Prepared By:

*New Era*  
Municipal Services  
2003

**BEAVERBROOK  
AREA STRUCTURE PLAN**

**OPEN SPACE  
SYSTEM**

**Figure 5.0**



Plan  
952 3875

N.E. 1/4 SEC. 19-59-3-5

Plan  
952 4007

Plan 952 4007

**LEGEND**

Town Boundary

Highway

Local Arterial

Local

Note: Council will use traffic safety devices, such as neckdowns and center island narrowings, along the local arterial to reduce traffic speeds and increase pedestrian safety.



Produced For:



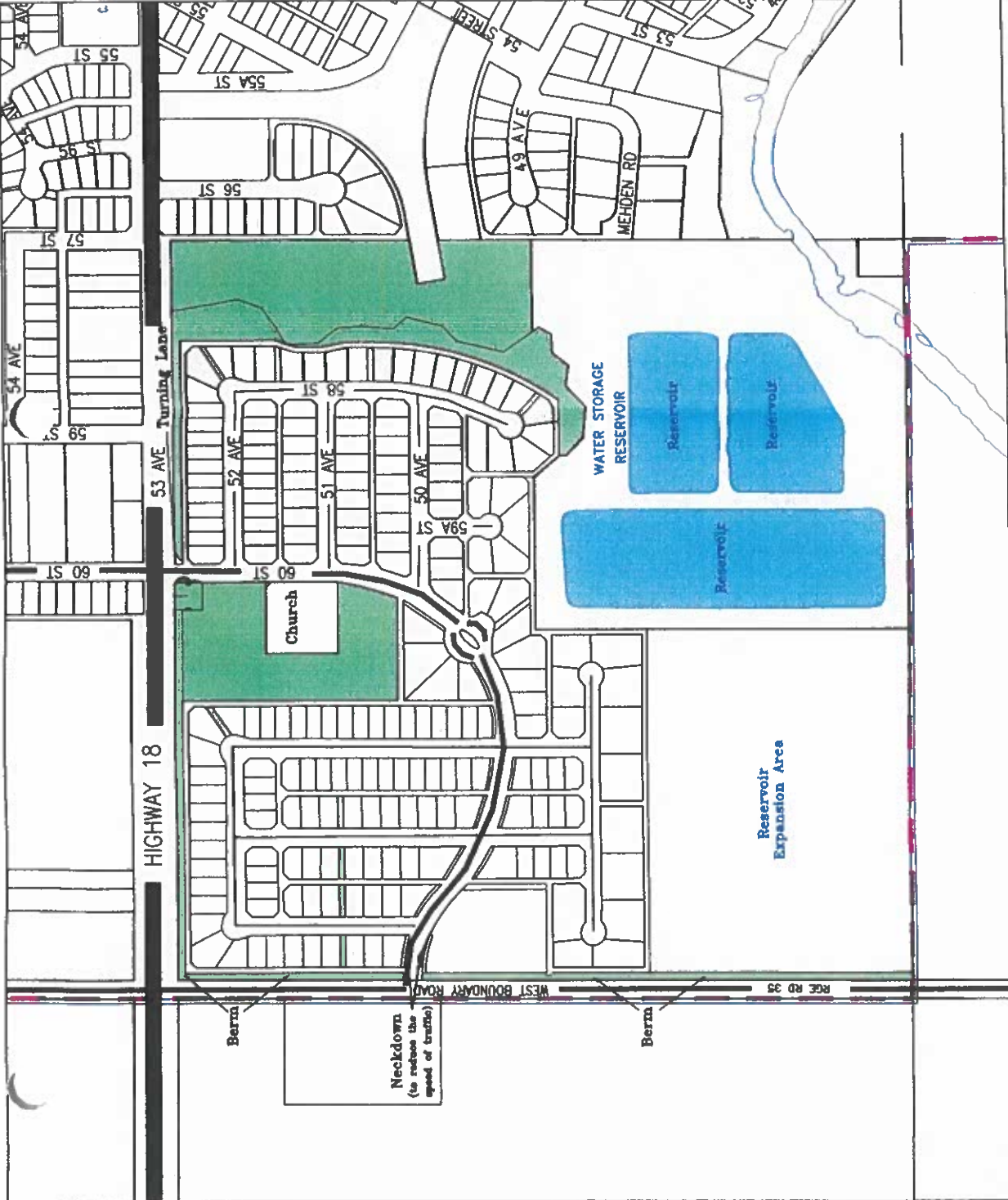
Prepared By:

*New Era*  
Municipal Services  
2003

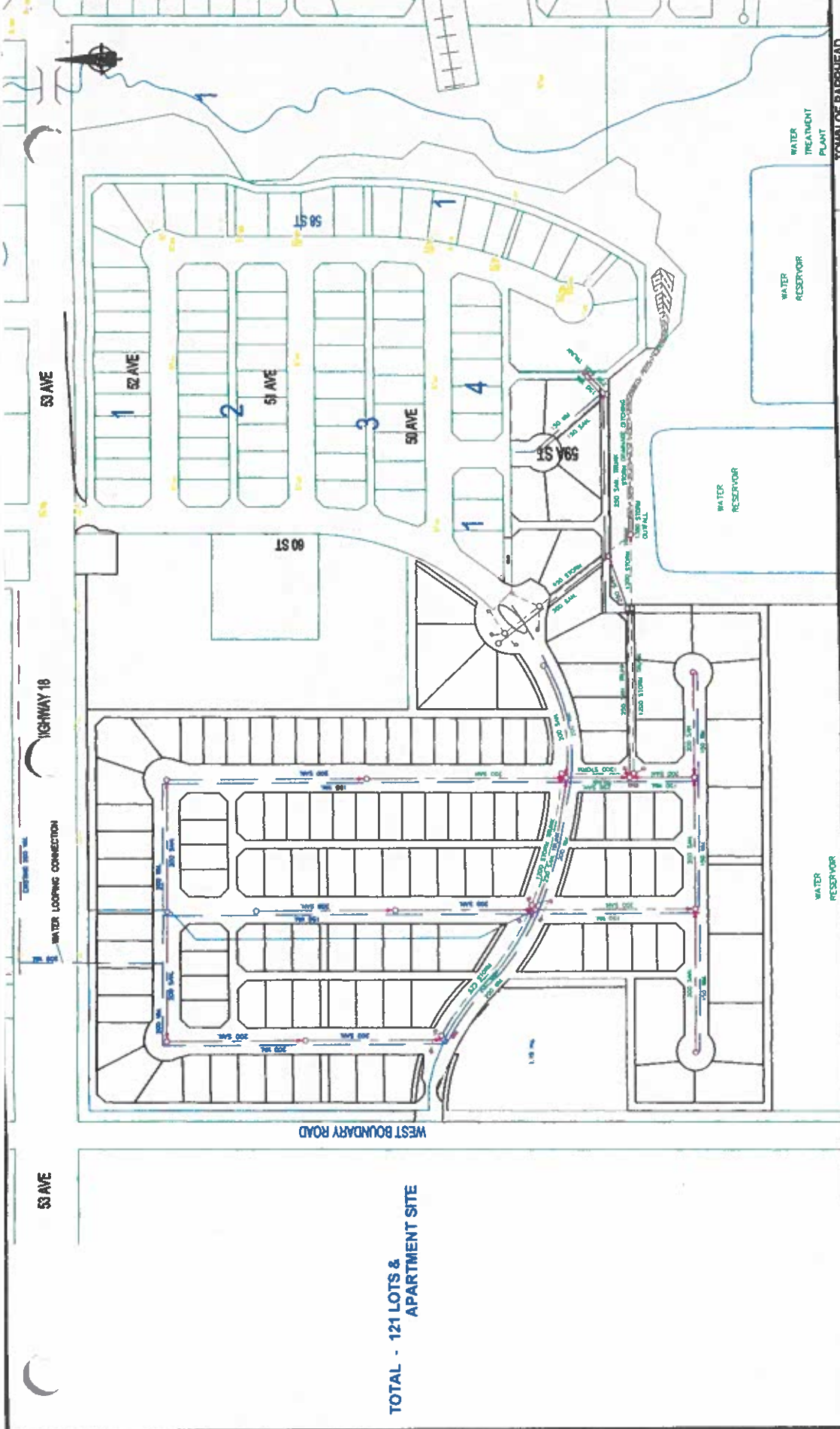
**BEAVERBROOK  
AREA STRUCTURE PLAN**

**TRANSPORTATION  
SYSTEM**

Figure 6.0







TOTAL - 121 LOTS & APARTMENT SITE

<p>NOTES</p> <p>MODIFIED BY NEW ENA MUNICIPAL SERVICES AUGUST 21, 2002</p>		<p>SCALE 1:2500</p> <p>DESIGNED BY TAD</p> <p>CHECKED BY DCL</p>		<p>PROJECT NO. 37-01-79</p> <p>DRAWN BY DFF</p> <p>DATE APR., 2002</p>		<p><b>DCL SIEMENS</b></p> <p>DCL SIEMENS ENGINEERING LTD.</p> <p>CIVIL &amp; MUNICIPAL ENGINEERS</p> <p>DEVELOPMENT CONSULTANTS • PLANNERS</p>		<p>TOWN OF BARRHEAD</p> <p>BEAVERBROOK SUBDIVISION</p> <p>PHASE II</p> <p>STAGING AND SERVICES PLAN</p>	
<p>01</p> <p>2000-1-01</p> <p>PRELIMINARY</p> <p>DESCRIPTION</p> <p>DATE</p>	<p>BY</p> <p>DATE</p>	<p>REVISIONS</p>	<p>BY</p> <p>DATE</p>	<p>REVISIONS</p>	<p>BY</p> <p>DATE</p>	<p>REVISIONS</p>	<p>BY</p> <p>DATE</p>	<p>REVISIONS</p>	<p>BY</p> <p>DATE</p>

## REQUEST FOR DECISION

---

**To:** Town Council

**From:** Administration

**cc:** File

**Date:** September 10, 2024

**Re:** Correspondence Items

---

**Item (a)** Letter dated April 9, 2024 from the Wildrose Rodeo Association, requesting sponsorship funding for the Wildrose Rodeo Association.

**Administration's comments:**

The Town contributed \$5,000.00 in 2024 towards the Barrhead Agricultural Society. These funds go towards helping pay for all of their events in Barrhead, including WRA Finals, Blue Heron Fair, etc. In return for the \$5,000 contribution, the Town normally receives 10 tickets to each event plus advertising during the events.

The Wildrose Association is asking for sponsorship as well. This sponsorship money goes towards prizes such as belt buckles and program advertising. Up until 2023, the Town's annual allocation to the Association was \$500.00.

The current 2024 Operating Budget under "Promotion – Miscellaneous Grants" has a budget of \$12,500.00 which \$9,100.00 is still unallocated.

**Recommendation:**

Administration awaits further direction from Town Council.

- Item (b)** Letter dated August 9, 2024, from Minister Ric McIver, Municipal Affairs, announcing that Municipal Affairs is providing \$500,000.00 in grant funding for the 2025 Fire Services Training program.

**Administration's comments:**

Whenever the grant was announced in the past, the Regional Fire Department would submit a regional grant application with the Town and County of Westlock and Thorhild County. Last year the Regional Fire Department was successful and received approximately \$4,500.00.

The Department is currently reviewing the current grant application with our neighboring communities.

**Recommendation:**

That Council accepts the letter dated August 9, 2024, from Minister Ric McIver, Municipal Affairs announcing that Municipal Affairs is providing \$500,000.00 in grant funding for the 2025 Fire Services Training program, as information.

- Item (c)** Email from the National Police Federation dated August 27, 2024, advising about the new polling results on Policing in Alberta, along with the Overview of Key Findings.

**Recommendation:**

That Council accepts the email dated August 27, 2024, from the National Police Federation advising about the new polling results on Policing in Alberta, as information.

- Item (d)** Letter dated August 29, 2024 from APEX Utilities Inc. regarding total revenues derived from the Delivery Tariff for prior and next calendar year, this is to help assist with the Town's budgeting process.

**Recommendation:**

Council accepts the letter dated August 29, 2024, from APEX Utilities Inc. regarding total revenues derived from the Delivery Tariff for prior and next calendar year, as information.

(Original signed by the CAO)  
Edward LeBlanc  
CAO

JUN 17 2024

Wildrose Rodeo Association  
Box 761  
Mayerthorpe, AB  
T0E 1N0

April 09, 2024

To Whom It May Concern,

Welcome to the 2024 Rodeo season.

I would like to introduce ourselves. Our names are Cindy LaValley & Valarie Reay. We are the sponsor marketing reps for the Wildrose Rodeo Association.

We are sending this sponsor package to you in hopes that you would be interested in sponsoring the 2024 Wildrose Rodeo Association. You will be advertised at all the WRA rodeos through the season and the finals September 19 to 22, 2024.

Thank you for taking the time for reading the sponsor package. We will be in contact with you or you may contact us if you're interested in sponsoring. If you have any questions about this package, please feel free to contact us, Valarie @ 780-674-0981 or Cindy @ 780-786-2189 or 780-674-1684.

Hope all is well with everyone!

Yours truly,

Valarie Reay  
Cindy LaValley  
Sponsor & Marketing Reps.

*2024  
Wildrose  
Rodeo  
Association*

*Sponsor  
Package*

## **\$3500 Event Sponsor and up**

This sponsorship package holds the largest number of promotional opportunities and special privileges. This includes:

- Logo on Saddle and Breast Collar
- Season Leader Buckle.
- Company name on Contestant Coats.
- Announcement spots during the 2024 rodeo season, as well as 2024 Finals.
- Advertising at 2024 Finals and rodeos during the 2024 rodeo season, where available (must provide own banner).
- Ad. in the 2024 Finals program.
- Listing on sponsorship page in the 2024 Finals program.
- The company is listed on the Wildrose Rodeo Association website sponsorship page, as well as, company logo on the home page.
- Information on your product included in 2024 contestant packages.
- Six complimentary tickets to all five performances of the 2024 Finals.
- Two Jackets
- Year-end awards.

## **\$3,000 Sponsorship**

This sponsorship package holds several promotional opportunities and special privileges. This includes:

- Logo on Saddle.
- Season Leader Buckle.
- Announcement spots during the 2024 rodeo season, as well as, 2024 Finals.
- Advertising at 2024 Finals and rodeos during the 2024 rodeo season, where available (must provide own banner).
- Ad in the 2024 Finals program.
- Listing on sponsorship page in the 2024 Finals program.
- Company listed on the Wildrose Rodeo Association website sponsorship page, as well as, company logo on the home page.
- Information on your product included in 2024 contestant packages.
- Five complimentary tickets to all five performances of 2024 Finals.
- One Jacket
- Year-end awards.

## **\$2,500 Sponsorship**

This sponsorship package holds a number of promotional opportunities and special privileges. This includes:

- Logo on Saddle.
- Announcement spots during the 2024 rodeo season, as well as, 2024 Finals.
- Advertising at 2024 Finals and rodeos during the 2024 rodeo season, where available (must provide own banner).
- Ad in the 2024 Finals program.
- Listing on sponsorship page in the 2024 Finals program.
- Company listed on the Wildrose Rodeo Association website sponsorship page, as well as, company logo on the home page.
- Information on your product included in 2024 contestant packages.
- Four complimentary tickets to five performances of 2024 Finals.
- Year-end awards.

## \$2,000 Sponsorship

This sponsorship package holds a wide range of promotional opportunities and special privileges. This includes:

- Logo on one side of Saddle.
- Announcement spots during the 2024 rodeo season, as well as, 2024 Finals.
- Advertising at 2024 Finals and rodeos during the 2024 rodeo season, where available (must provide own banner).
- Ad in the 2024 Finals program.
- Listing on sponsorship page in the 2024 Finals program.
- Company listed on the Wildrose Rodeo Association website sponsorship page, as well as, company logo on the home page.
- Information on your product included in 2024 contestant packages.
- Three complimentary tickets to five performances of 2024 Finals.
- Year-end awards.

## \$1,500 Sponsorship

This sponsorship package holds a wide range of promotional opportunities and special privileges. This includes:

- Season Leader Buckle and Breast Collar.
- Announcement spots during the 2024 rodeo season.
- Advertising with banner located on wall at 2024 Finals (must provide own banner).
- Ad in the 2024 Final program.
- Listing on sponsorship page in the 2024 Finals program.
- Company listed on the Wildrose Rodeo Association website sponsorship page.
- Information on your product included in 2024 contestant packages.
- Two complimentary tickets to four performances of 2024 Finals.
- Year-end awards.

## \$1000 Sponsorship

This sponsorship package includes a number of promotional opportunities and special privileges. This includes:

- Season Leader Buckle.
- Announcement spots during the 2024 rodeo Finals.
- Advertising with banner located on wall at 2024 Finals (must provide own banner).
- Advertising in 2024 program.
- Listing on sponsorship page in the 2024 Finals program.
- Company listed on the Wildrose Rodeo Association website sponsorship page.
- Two complimentary tickets to three performances of 2024 Finals.
- Year-end awards.

## \$500 Sponsorship

This sponsorship package gives you the opportunity to gain recognition along with some special privileges. This includes:

- Banner on wall or chute at Finals.
- Announcement spots during the 2024 Rodeo Finals.
- Listing on sponsorship page in the 2024 Finals program.
- Company listed on the Wildrose Rodeo Association website sponsorship page.
- Two complimentary tickets to two performances.
- Year-end awards.

## Friends of Rodeo Sponsorship \$250

- Listing on sponsorship page in the 2024 Finals Program.
- Announcement spots during the 2024 rodeo Finals.
- Two Tickets for one performance.

## \$100 Business Card Ad.

- Ad. in Finals Program.



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR115836

August 9, 2024

**Subject: 2025 Fire Services Training Program Grant**

Dear Chief Elected Officials:

It is my pleasure to announce that Municipal Affairs is providing \$500,000 in grant funding for the 2025 Fire Services Training Program. This government recognizes the important work of fire services, and that public safety is always a priority. While Municipal Affairs respects that fire services are a municipal responsibility, we also recognize that a strong provincial-municipal partnership is key to keeping Albertans safe.

This grant provides supplemental funding supports to assist Alberta communities in ensuring their local fire services are adequately trained to respond to identified community risks. Courses approved for delivery under this grant will align with the following key outcomes:

- public safety is preserved in Alberta;
- community risk is effectively managed by local authorities; and
- firefighters are able to receive training in alignment with best practices.

Grant information, along with grant guidelines and application form are available at [www.alberta.ca/fire-services-training-grant](http://www.alberta.ca/fire-services-training-grant). Please forward this information to your chief administrative officers and fire chiefs, so they may complete the application form. Collaboration involving multiple municipalities is permitted, but not required.

If you have any questions regarding the grant applications or the program guidelines, feel free to contact Municipal Affairs at 1-866-421-6929 or [firecomm@gov.ab.ca](mailto:firecomm@gov.ab.ca).

This grant program will assist fire departments across the province be prepared with the knowledge and skills to protect their communities. I look forward to reviewing your 2025 Fire Services Training Program submissions.

Sincerely,

Ric McIver  
Minister



## Edward LeBlanc

---

**From:** Breanna Cera Emard <BCeraEmard@npf-fpn.com>  
**Sent:** August 27, 2024 11:11 AM  
**To:** Edward LeBlanc  
**Cc:** Town of Barrhead  
**Subject:** [EXTERNAL] - New Polling Results on Policing in Alberta - National Police Federation  
**Attachments:** NPF Alberta W6 June 2024.pdf

Some people who received this message don't often get email from bceraemard@npf-fpn.com. [Learn why this is important](#)

**Subject:** New Polling Results on Policing in Alberta - National Police Federation

Earlier this year, the Alberta Government introduced Bill 11, establishing a new independent agency police service in Alberta. This decision was made without consulting Albertans, municipalities, or existing law enforcement agencies and follows the unsuccessful Alberta Provincial Police Service initiative.

Today, the National Police Federation (NPF) is releasing the results of our first survey since the announcement of the independent Alberta police service. Conducted by the independent research firm Pollara Strategic Insights in June 2024, this survey is consistent with previous waves of polling, showing a strong support for Alberta RCMP Members. The new research also indicates a lack of awareness and support for the new independent police service.

Key findings from the survey:

- 84% of respondents believe there are more pressing priorities in Alberta than changing the local policing structure.
- 87% of respondents agree that before any changes to municipal policing, there needs to be detailed accounting of costs and impacts on service levels.
- 86% of respondents want to retain the RCMP, with some local improvements.
- 77% of respondents, in RCMP-served communities, are satisfied with their current policing service.

You can view the full press release on the survey results [here](#).

You can also view the full polling slide deck attached.

Should you be interested in further discussion or have any questions please connect with Breanna Cera Emard at [Bceraemard@npf-fpn.com](mailto:Bceraemard@npf-fpn.com).

Sincerely,

**Breanna Cera Emard**

Government Relations Coordinator/ Coordonnatrice des relations gouvernementales

**National Police Federation | Fédération de la Police Nationale**

514-891-8794

[npf-fpn.com](http://npf-fpn.com)

**NATIONAL  
POLICE  
FEDERATION**



**FÉDÉRATION  
DE LA POLICE  
NATIONALE** <sup>TM</sup>



The mission of the National Police Federation is to provide strong, professional, fair and progressive representation to promote and enhance the rights of RCMP Members. La mission de la Fédération de la police nationale est de fournir une représentation forte, professionnelle, juste et progressive afin de promouvoir et faire avancer les droits des Membres de la GRC.

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Overview of Key Findings:

# National Police Federation Alberta

Wave 6

June 2024

**pollara**  
strategic insights

# Methodology

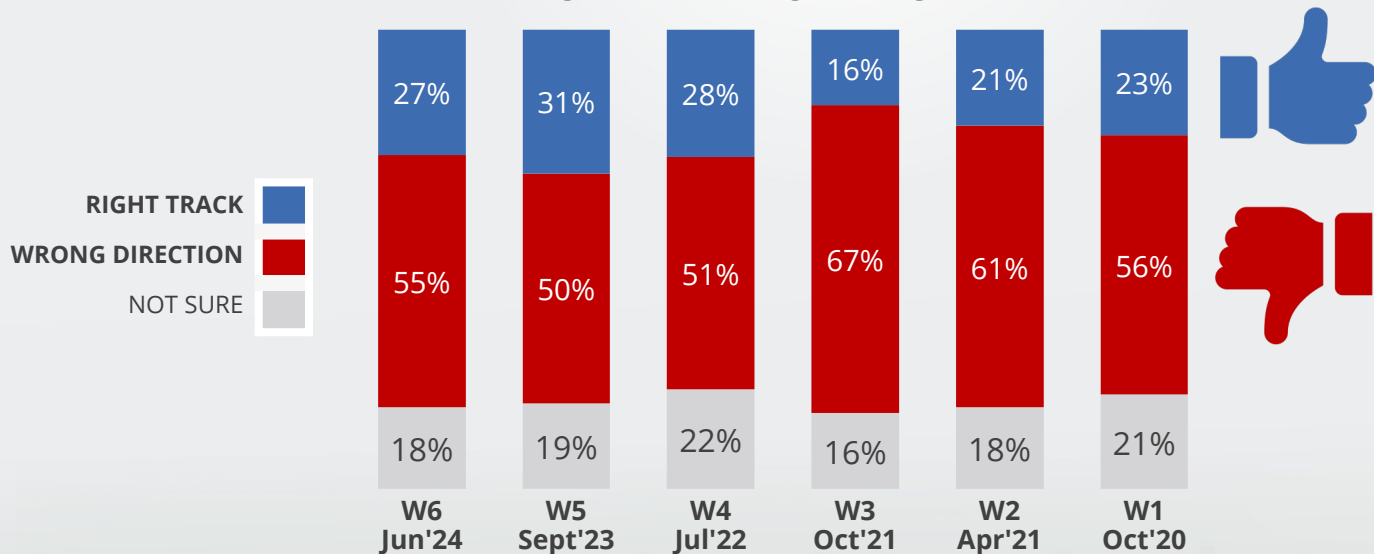
- **Sampling:** Online survey of randomly selected sample of **1200 adult (18+) Alberta Residents**
- **Field Window: June 14 – June 24, 2024**
  - This is the **6th wave** of this study. Each wave includes a core set of tracking questions as well as new questions.
    - Wave 5 of study (N=1,202) conducted Sept 15 – Oct 4, 2023
    - Wave 4 of study (N=1,206) conducted July 6 – 19, 2022
    - Wave 3 of study (N=1,221) conducted Oct 21 – Nov 4, 2021
    - Wave 2 of study (N=1,228) conducted April 30 – May 7, 2021
    - Wave 1 of study (N=1,300) conducted Oct 21 – 28, 2020
- **Reliability:** Non-probability samples cannot be assigned a margin of error. \*As a relative guideline, we have provided margins of error for a probability sample of this size. Data has been weighted by region, age and gender to be representative of the population of Alberta
- Discrepancies in totals are due to rounding.

Region	Number of Interviews	Margin of error*
Calgary	225	±6.5%
Edmonton	220	±6.6%
Calgary Suburbs	101	±9.8%
Edmonton Suburbs	110	±9.3%
Rural Central	171	±7.5%
Rural North	154	±7.9%
Rural South	219	±6.6%
<b>ALBERTA</b>	<b>1200</b>	<b>±2.8%</b>

# Increased majority say provincial government is going in wrong direction

- Right track returns to pre-election level while wrong direction increases 5% since wave 5 (September 2023)
- Right track lower in Edmonton (18%) relative to Calgary (28%)

## ALBERTA PROVINCIAL GOVERNMENT: OVERALL PERFORMANCE



1. In Alberta today, do you think the provincial government is on the right track or do you think it is heading off in the wrong direction?  
(Total W6 Jun 2024 N=1200, W5 Sept 2023 N=1202, W4 Jul 2022 N=1206, W3 Oct 2021 N=1221, W2 Apr 2021 N=1228, W1 Oct 2020 N=1300)

# Affordability leads list of concerns across all regions; Policing and public safety very low on the list

- Affordability is top provincial priority issue for majority of Calgary city (55%) and suburban residents (57%), and those under age 55 (53-55%)
- Health care is a close second (35%) as a priority issue for 55+ voters
- At 1%, policing and public safety does not rise to the top of the priority list for 99% of Albertans

	REGION								GENDER		AGE		
	Cal	Edm	Cal Subs	Edm Subs	Rural North	Rural Cent	Rurals South	All Rural	Male	Female	18-34	35-54	55+
Affordability and cost-of-living	55%	44%	57%	41%	41%	46%	46%	44%	43%	53%	53%	55%	39%
Health care	19%	28%	16%	30%	34%	23%	23%	28%	23%	26%	14%	20%	35%
Alberta's economy	13%	14%	17%	12%	12%	16%	20%	15%	19%	10%	14%	15%	14%
Climate change & environment	4%	4%	2%	5%	2%	5%	5%	4%	4%	4%	5%	2%	5%
Education	2%	5%	4%	1%	4%	3%	1%	3%	3%	3%	5%	3%	1%
Policing and public safety	2%	3%	-	-	-	2%	1%	1%	2%	1%	-	2%	2%
Indigenous reconciliation	-	-	-	2%	-	-	-	-	1%	-	1%	1%	-

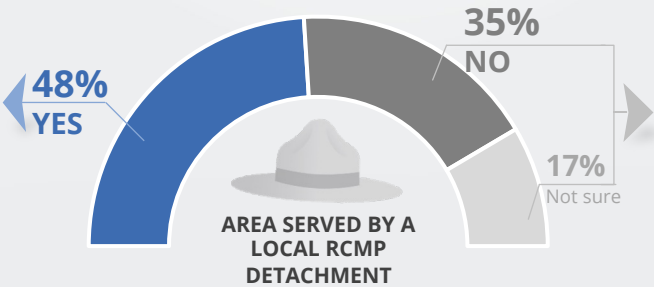
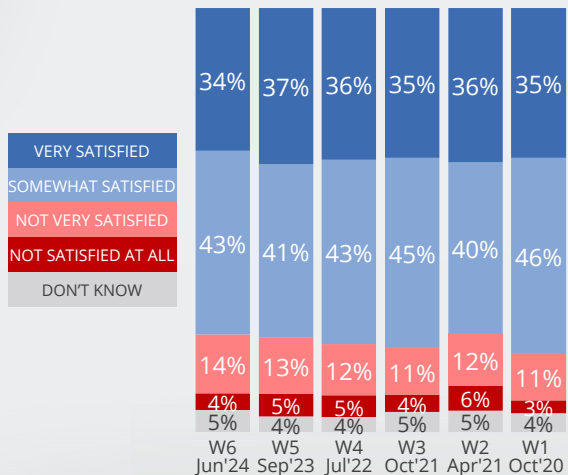


2. When it comes to the following issues facing Alberta today, which is your top priority that you would like the Premier Danielle Smith and the Alberta government address?  
(Base: Total sample: N=1200)

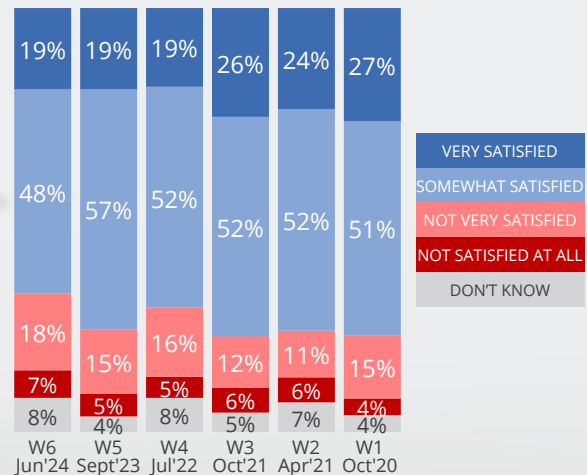
# About 4-in-5 of Albertans in RCMP-served areas say they are satisfied with the RCMP's policing

- Satisfaction with the RCMP (77%) is consistent with wave 5 (78%)
- Satisfaction in non-RCMP served communities (67%) lowest across six waves.
- Level of those “very satisfied” much higher in RCMP-served communities (34%) compared to non-RCMP served (19%)

**SATISFIED WITH RCMP'S POLICING**



**SATISFIED WITH POLICING IN COMMUNITY**



4. Is your municipality or local area served by a local RCMP detachment? (Total N=1200)

5. How satisfied are you with the RCMP's policing of your community?

(Yes, at Q4 W6 Jun'24 N=678, W5 Sept 2023 N=699, W4 Jul 2022 N=696, W3 Oct 2021 N=727, W2 Apr 2021 N=733, W1 Oct 2020 N=809)

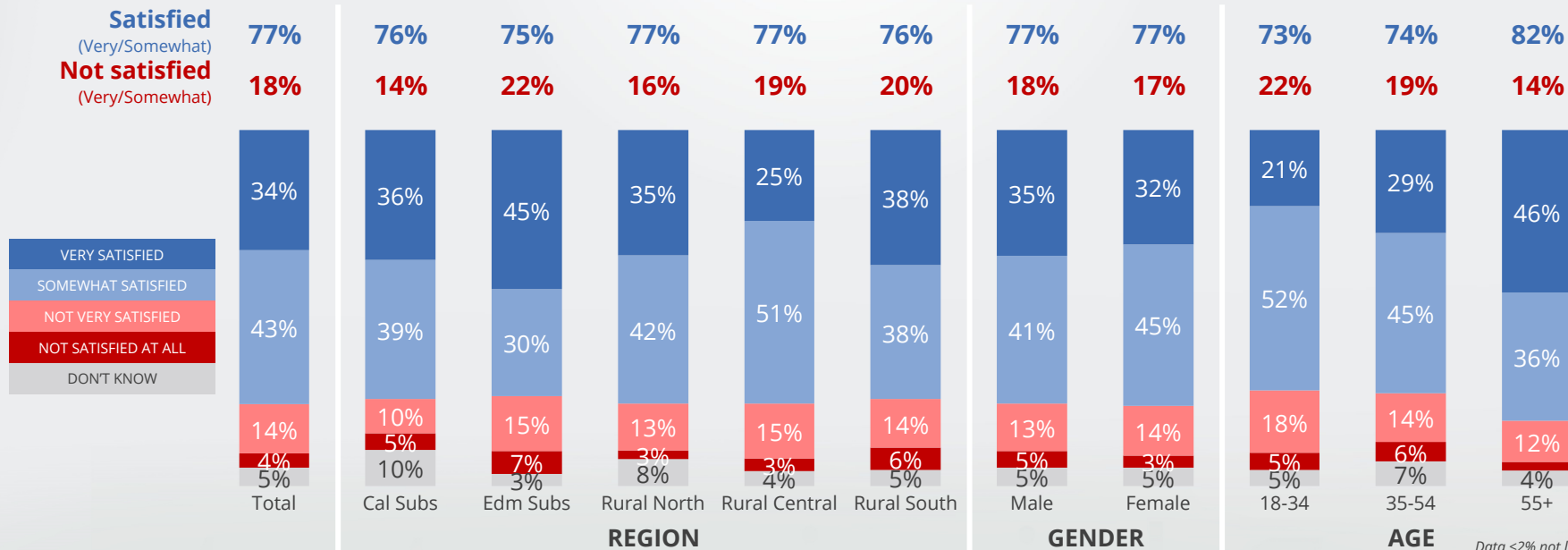
6. How satisfied are you with the policing in your community?

(No or Not Sure at Q4 W6 Jun'24 N=522, W5 Sept 2023 N=503, W4 Jul 2022 N=510, W3 Oct 2021 N=494, W2 Apr 2021 N=495, W1 Oct 2020 N=491)

# Satisfaction with the RCMP is high across all regions, genders, and age groups

- Net-satisfaction is highest in the Calgary suburbs (+62%) and Rural North (+61%), and among 55+ age group (+68%)

## SATISFIED WITH RCMP'S POLICING



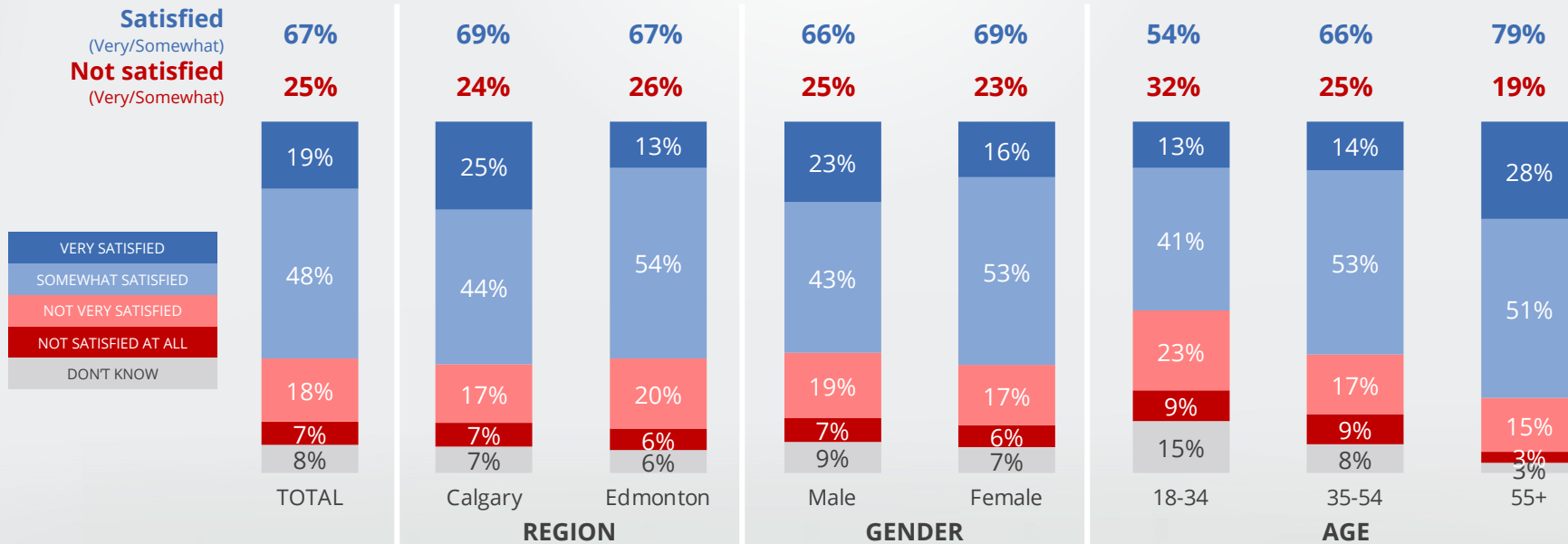
Data <2% not labelled.



# Satisfaction levels in non-RCMP served communities

- Higher level of those not satisfied among young people (32%)

## SATISFIED WITH POLICING IN COMMUNITY



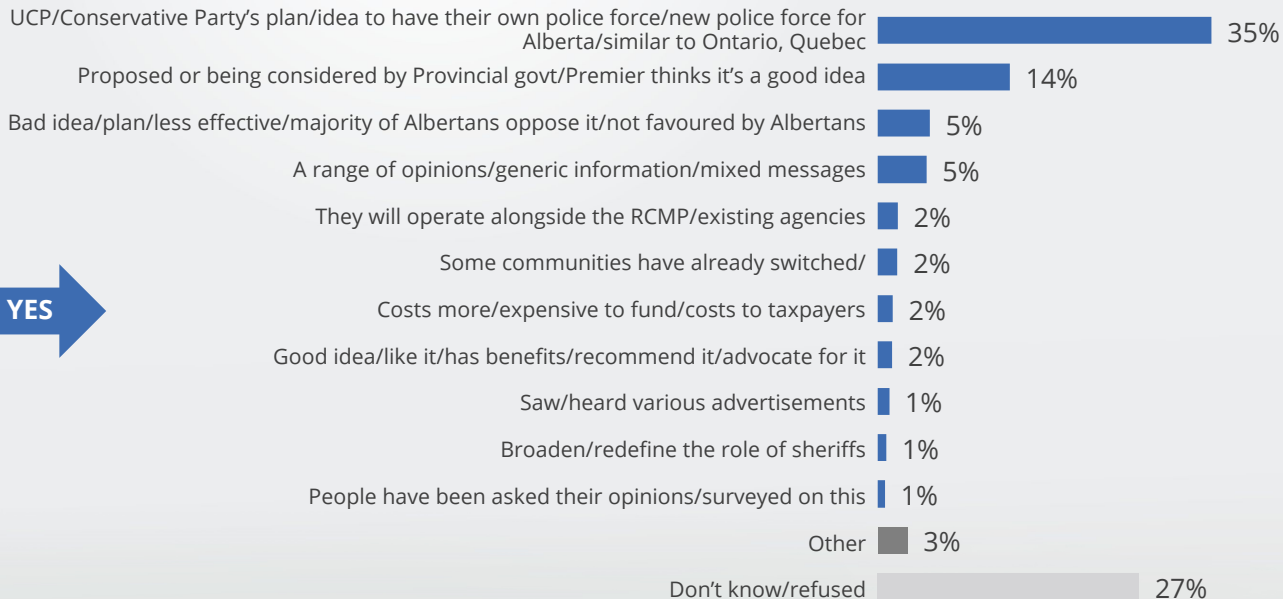
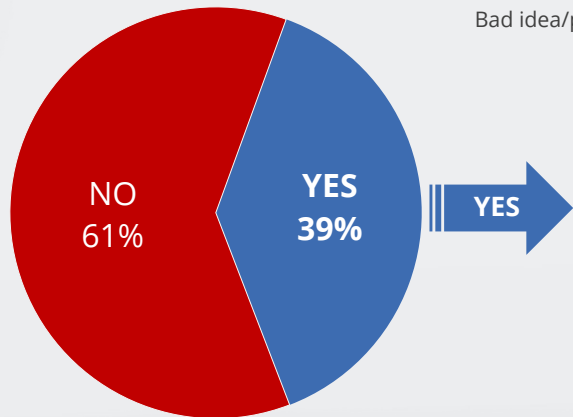
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# Independent Agency Police Service (IAPS)

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# About 2-in-5 aware of proposal by Alberta government to create new Independent Agency Police Service (IAPS)

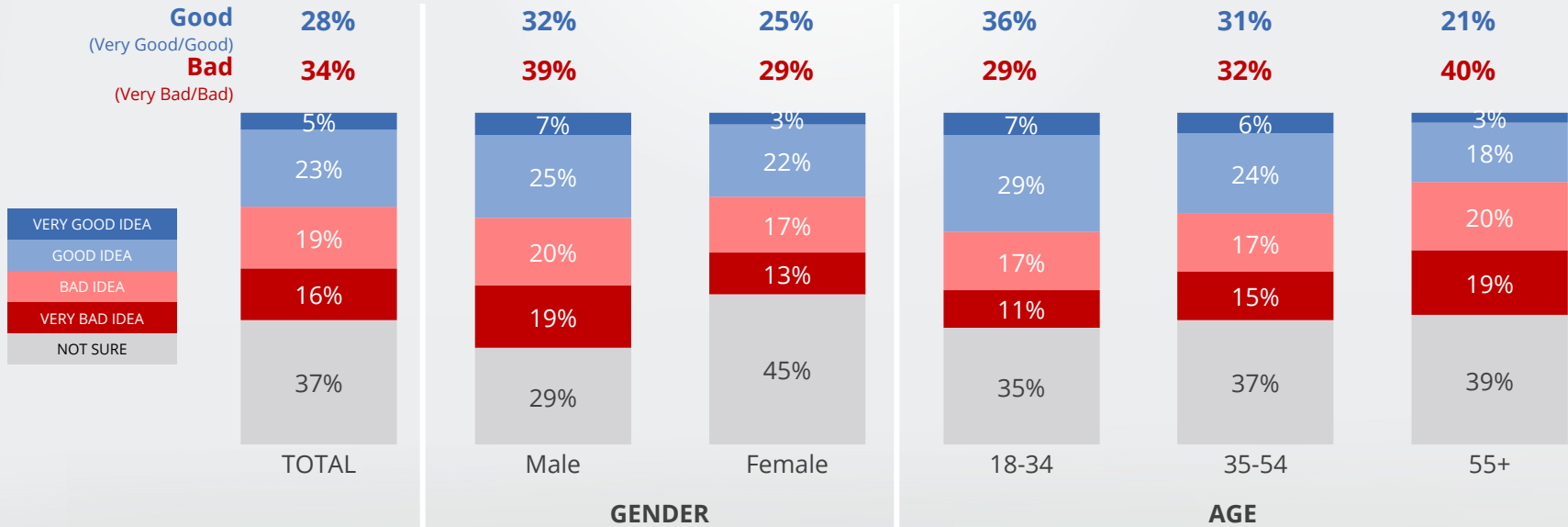
- Plurality of respondents connect proposal to Alberta having its own police force similar to other provinces



9. Have you read, seen, or heard anything recently about a proposal by the Alberta government to create a new policing agency called the **Independent Agency Police Service (IAPS)**? (Total N=1200)  
 10. And what have you read, seen or heard? (Total Answered Yes at Q9 N=491)

# More Albertans say IAPS is a bad idea than a good one with over one-third not sure

- Both men (-7%) and women (-4%) are net-negative with women more likely to be “not sure” (45%)
- 18-34 age group more likely to say it’s a good idea (+7%) while 55+ age group sees it as bad idea (-19%)



Data <2% not labelled.



11. In fact, the Alberta government has proposed a new policing agency called the Independent Agency Police Service (IAPS)... Based on what you have read, seen, and heard, do you think this proposal is a good idea or a bad idea? (Total N=1200)

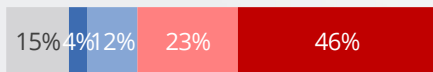
# Taxpayer cost and training standards drive opposition to IAPS; shoring up rural policing drives support

- Taxpayer costs was top message of those tested in terms of driving opposition to IAPS, across genders and age groups
- 60% more opposed, including 35% much more opposed, to IAPS being “first step in Danielle Smith’s plan to entirely remove the RCMP from local policing in Alberta”

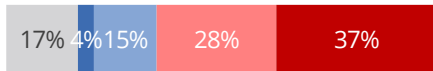
**More Opposed**  
(Much/Somewhat)



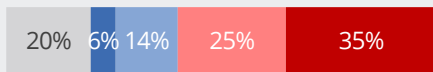
Creating a new Independent Agency Police Service to work alongside the RCMP is going to cost taxpayers a lot of money while making policing more complicated in Alberta



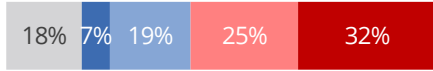
Officers in the proposed Independent Agency Police Service will not have same level of training and standards as RCMP and municipal police officers



Some observers say that the new Independent Agency Police Service is the first step in Danielle Smith's plan to entirely remove the RCMP from local policing in Alberta



Increased funding for a new Independent Agency Police Service could come at the expense of funding RCMP and municipal police services

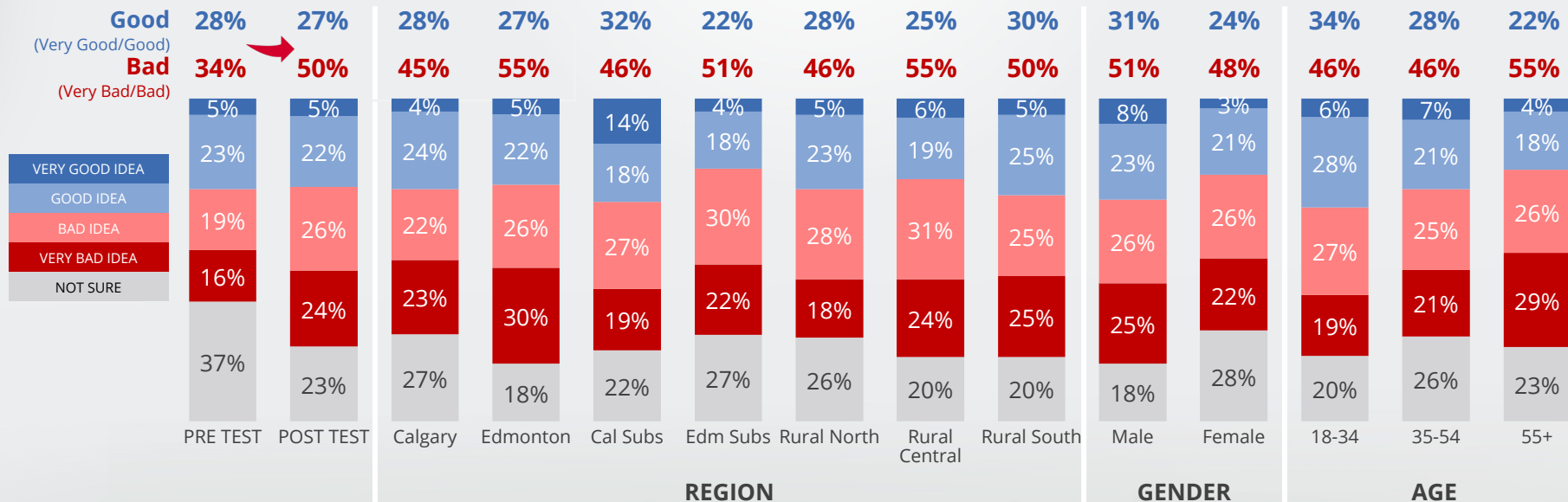


TOTAL	GENDER		AGE			REGION						
	M	F	18-34	35-54	55+	Cal	Edm	Cal Subs	Edm Subs	Rural North	Rural Cent	Rural South
<b>69%</b>	65%	74%	63%	71%	73%	67%	73%	71%	76%	66%	70%	65%
<b>65%</b>	60%	70%	56%	60%	75%	60%	65%	54%	71%	73%	69%	68%
<b>60%</b>	56%	64%	52%	59%	66%	59%	65%	51%	57%	54%	64%	64%
<b>57%</b>	58%	57%	53%	53%	63%	51%	60%	58%	62%	61%	63%	53%

12. Here are some general statements about policing in Alberta. Please indicate whether they make you more supportive or more opposed to a new Independent Agency Police Service (IAPS) that would take on the responsibility for the roles currently carried out by the Alberta Sheriffs and work alongside the RCMP and municipal police services. (Split Sample: N=719-1200)

# Post-Test: Majority says IAPS is a “bad idea” after reviewing statements

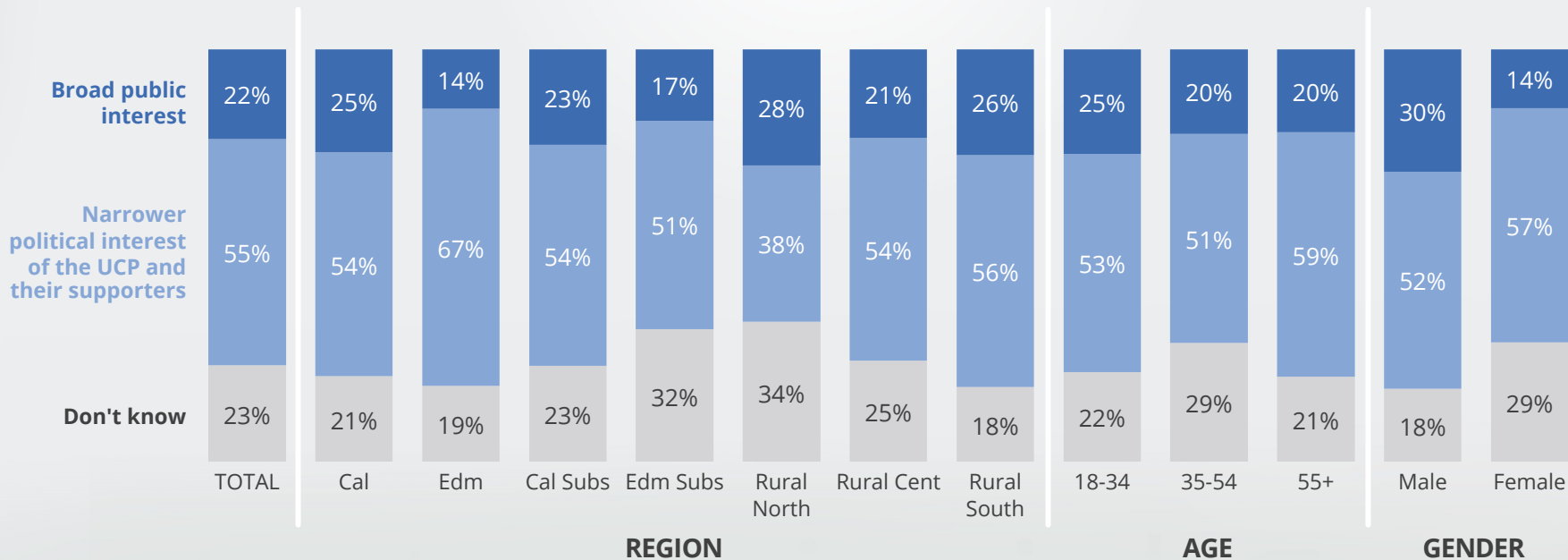
- Swing of ‘not sure’ respondents in pre-test to “bad idea” in the post-test. Those saying IAPS proposal is a ‘good idea’ consistent.
- In post-test, IAPS proposal seen as a “bad idea” across all genders and age groups.



13. Now that you reviewed additional information, do you think an Independent Agency Police Service (IAPS) that would take on the responsibility for the roles currently carried out by the Alberta Sheriffs and work alongside the RCMP and municipal police services is a good idea or a bad idea? (Total N=1200)

# On policing, over half say Smith/UCP motivated by narrow political interests instead of broad public interest

- Men (30%) twice more likely than women (14%) to say UCP government motivated by broad public interest on policing issues
- Majority in all regions say narrow political interest motivating government on policing issues, except Rural North



18. When it comes to policing issues, do you think Premier Danielle Smith and the UCP government are motivated to make changes that are in the... (Total N=1200)

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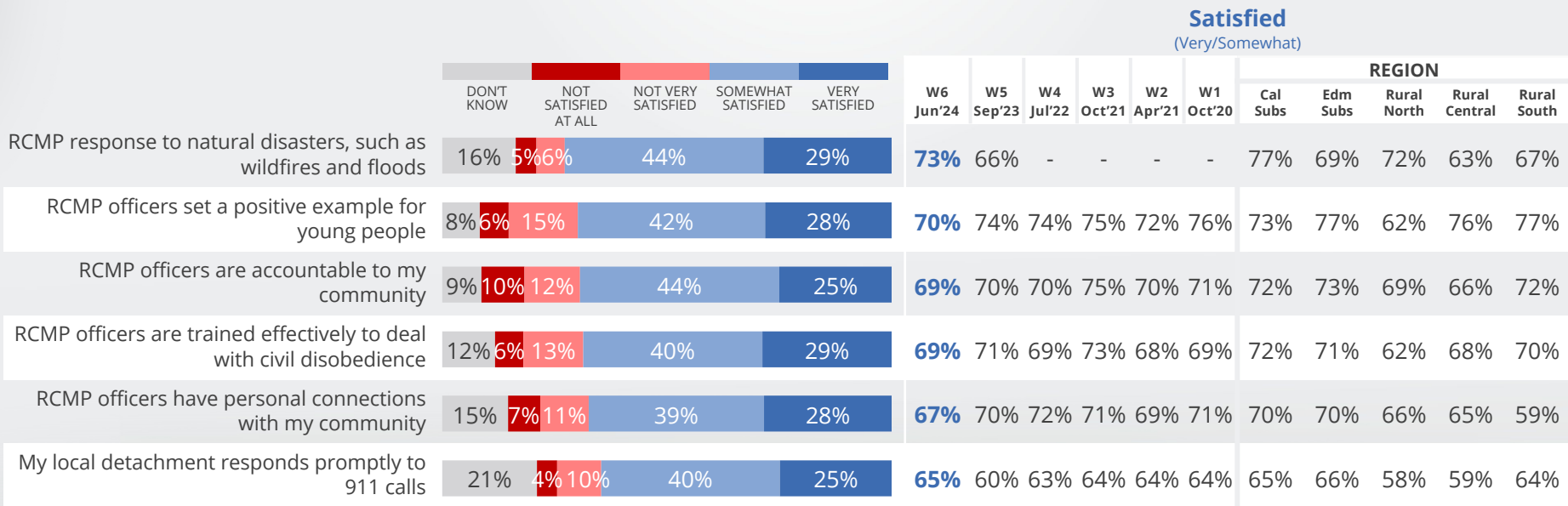
# Rural/ RCMP Communities

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# Majority satisfied on each aspect of policing in RCMP-served communities

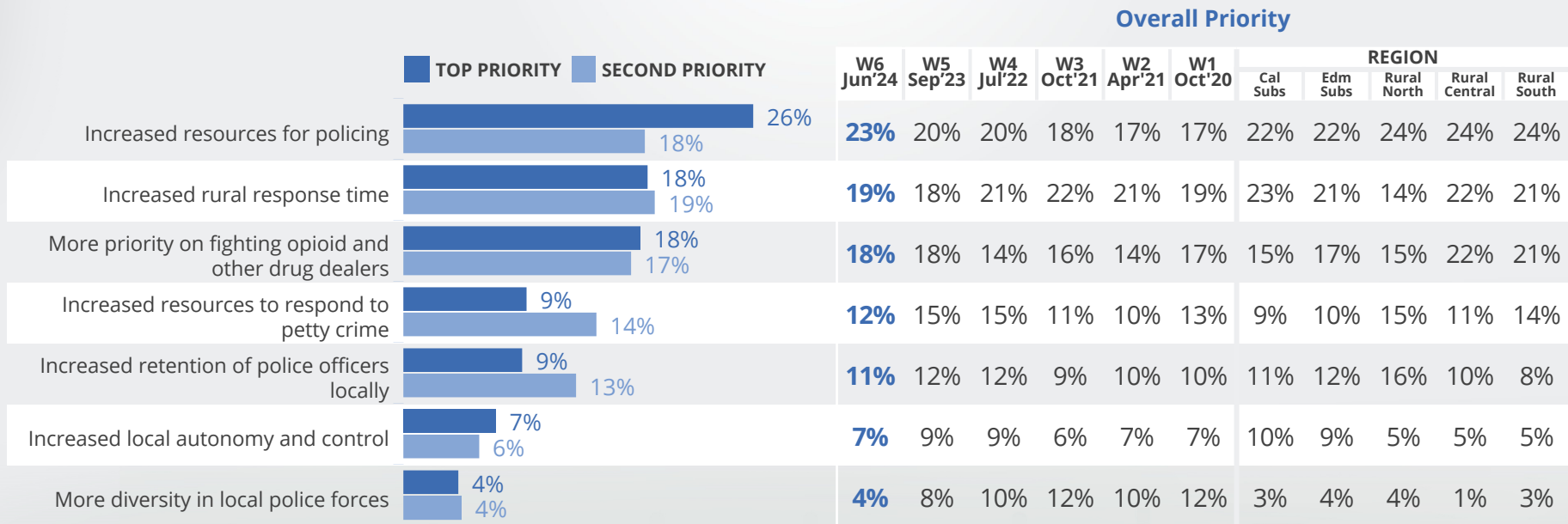
- RCMP response to natural disasters... rises to top aspect in terms of overall satisfaction (73%)
- Setting an example for young people marginally declines (-4%) and stands as second highest aspect
- RCMP officers trained effectively to deal with civil disobedience has highest level of those “very satisfied” (29%) – tied with natural disasters aspect
- My local detachment responds promptly to 911 calls increases from 60% to 65%



19. Thinking about policing in your community, for each of the following, what is your level of satisfaction?  
 (Rural / RCMP Communities W6 Jun 2024 N=492 to 494, W5 Sept 2023 N= varies from 507 to 511, W4 Jul 2022 N= varies from 453 to 476, W3 Oct 2021 N= varies from 473 to 493, W2 Apr 2021 N= varies from 476 to 502, W1 Oct 2020 N= varies from 526 to 558)

# Increased resources for policing has highest level of “top priority”

- Increased resources for policing is top priority across all regions, except Calgary Suburbs
- More priority on fighting opioid and other drug dealers is higher priority in Rural Central and Rural South relative to other regions
- More diversity in local police forces continues to decline as a priority relative to other priorities

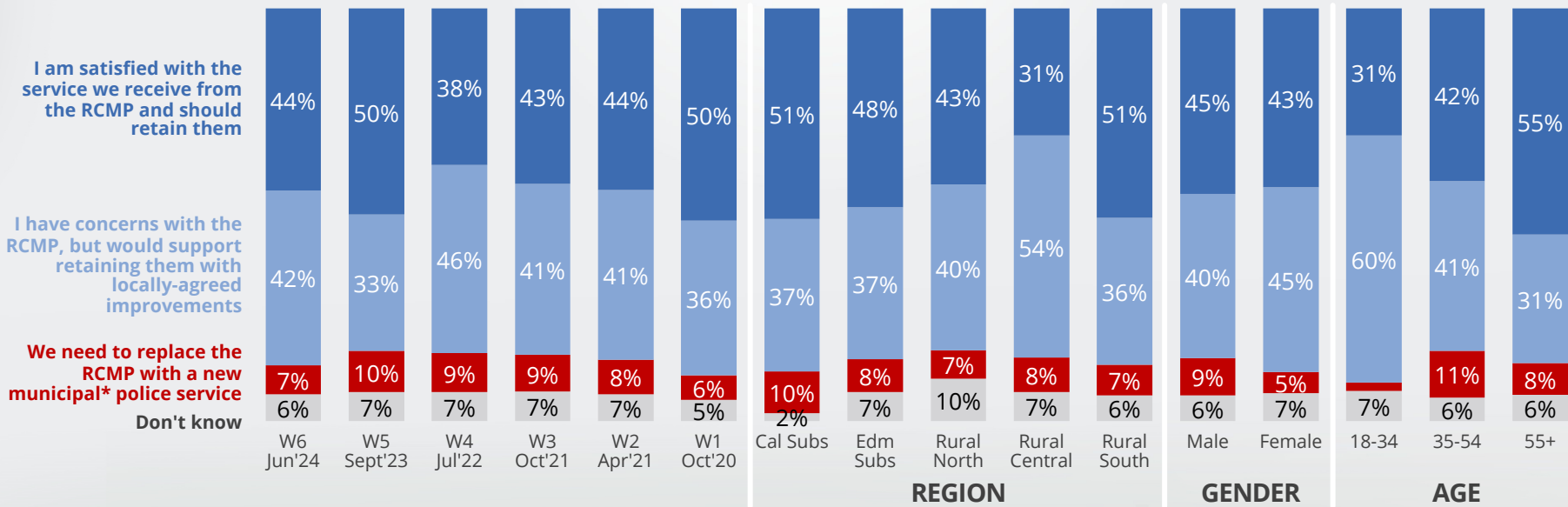


20. Which of the following improvements to RCMP service in Alberta would be your highest priority? And the second highest priority? (Rural / RCMP Communities W6 Jun 2024 N=678, W5 Sept 2023 N=699, W4 Jul 2022 N=695, W3 Oct 2021 N=727, W2 Apr 2021 N=733, W1 Oct 2020 N=809)

Rural / RCMP communities:

# Over 8-in-10 say that Alberta retain the RCMP, either conditionally or unconditionally

- Those choosing “satisfied with...RCMP and should retain them” or “have concerns... but would support retaining them with improvements” is a combined 86%, a marginal increase compared to wave 5 (83%).
- Only 1-in-14 (7%) choose “we need to replace the RCMP with a new municipal police service”, compared to 10% in wave 5. This level is comparable to previous waves (1-4) where respondents could choose replacing the RCMP with a “provincial police service”



\*Waves 1 to 4: “replace...with a new provincial police service”; Waves 5-6: “replace...with a new municipal police service”

Data <2% not labelled.



21. Which of the following statements best reflects your viewpoint? (Rural / RCMP Communities w6 Jun 2024 N=678, W5 Sept 2023 N=699, W4 Jul 2022 N=695, W3 Oct 2021 N=727, W2 Apr 2021 N=733, W1 Oct 2020 N=809) Statement #2 wording in W1: “I have concerns with the RCMP, but would support retaining them if there were significant improvements”

Province-wide:

# Strong agreement that that detailed accounting of costs and impacts needed / more important priorities than who polices

- Clear majority strongly agree with both statements

Before any changes to municipal policing in Alberta are agreed to, there needs to be a detailed accounting of the costs and impacts to service levels



There are other more important priorities to deal with in Alberta right now than changing who polices local communities



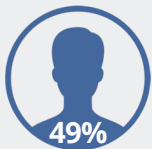
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**Agree**  
(Strongly/Somewhat)

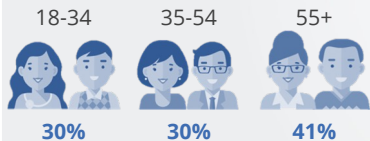
W6 Jun'24	GENDER		AGE		
	Male	Female	18-34	35-54	55+
<b>87%</b>	86%	89%	78%	87%	94%
<b>84%</b>	82%	86%	77%	85%	89%

# Demographic Profile

## GENDER



## AGE



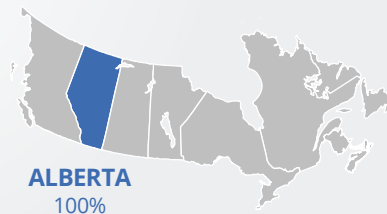
## CHILDREN UNDER 18 YRS OLD



## ATTENDANCE AT RELIGIOUS SERVICES

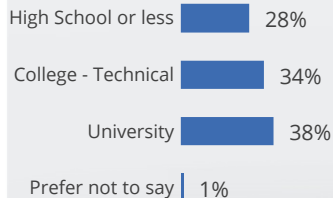


## PROVINCIAL RIDING

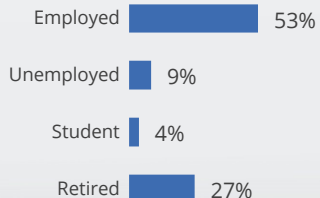


Calgary	30%
Edmonton	23%
Calgary Suburbs	7%
Edmonton Suburbs	10%
Rural North	13%
Rural Central	9%
Rural South	8%

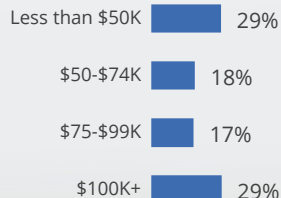
## EDUCATION



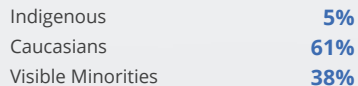
## EMPLOYMENT



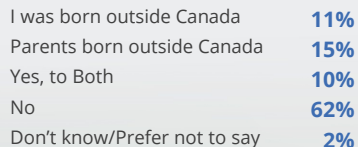
## INCOME



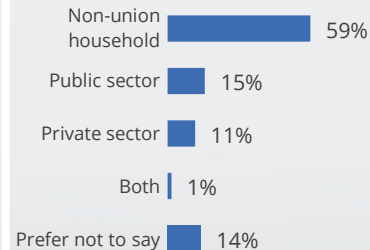
## ETHNICITY



## BIRTHPLACE OUTSIDE CANADA



## UNION MEMBERSHIP





# National Police Federation Alberta

Wave 6

June 2024

**pollara**  
strategic insights

August 29, 2024

Town of Barrhead  
P.O. Box 4189  
Barrhead, AB T7N 1A2

Dear Mayor McKenzie and Council,

**Re: TOTAL REVENUES DERIVED FROM DELIVERY TARIFF**

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As per Section 4 (a) of the Natural Gas Distribution Franchise Agreement currently in effect between the Town of Barrhead and Apex Utilities Inc., this correspondence serves to fulfill the Company's obligation to provide the Municipality with the following information:

1. The total revenues that were derived from the Delivery Tariff within the Municipal Area for the prior calendar year; and
2. An estimate of total revenues to be derived from the Delivery Tariff with the Municipal Area for the next calendar year.

This is provided to assist the Town with its budgeting process and to determine whether a percentage change to the current franchise fee is necessary for the next calendar year. If a fee percentage change is necessary, the Municipality should advise the Company in writing of the franchise fee to be charged by November 15, 2024. Failing notification, the current franchise fee percentage of **18.00%** will remain unchanged.

	<b>2023 Actuals</b>	<b>2025 Estimates</b>
Delivery Revenues (Rate 1, 11, 2 & 12)	\$2,503,344.61	\$2,678,578.73
Delivery Revenues (Rate 3 & 13)	\$47,078.34	\$50,373.82
<b>Total Delivery Revenues</b>	<b><u>\$2,550,422.95</u></b>	<b><u>\$2,728,952.56</u></b>
<b>2023 Actual Franchise</b>	<b>\$438,695.97</b>	
<b>2025 Estimated Franchise Fee</b>		<b>\$469,404.69</b>

If you have any questions regarding this process or about the information provided, please contact me directly at (780) 980-7305 or via email at irichelh@apexutilities.ca. I look forward to hearing from you.

Sincerely,

**Apex Utilities Inc.**



Irv Richelhoff  
Supervisor Business Development

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