



**AGENDA**  
**REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL**  
**TUESDAY, MARCH 26, 2024 AT 5:30 P.M.**  
**IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

*Barrhead....a quality community....giving a quality lifestyle*

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
  - (a) Regular Meeting Minutes – March 12, 2024
4. Public Hearings
  - (a) There are no Public Hearings
5. Delegations
  - (a) There are no Delegations
6. Old Business
  - (a) There is no Old Business
7. New Business
  - (a) Painting of Crosswalk for Pride Month
  - (b) Bank Statement ending February 29, 2024
  - (c) Development Permit
8. Reports
  - (a) Council Reports

9. Minutes
  - (a) There are no Minutes
  
10. Bylaw
  - (a) There is no Bylaw
  
11. Correspondence Item
  - (a) Letter from the Barrhead and District Indigenous Committee
  
12. For the Good of Council
  
13. Tabled Items
  
14. Closed Session
  - (a) Personnel – Pursuant to Section 17(1) of the FOIP Act
  
15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD  
TOWN COUNCIL HELD TUESDAY, MARCH 12, 2024,  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

**PRESENT** Mayor McKenzie, Crs: T. Assaf , D. Kluin, R. Klumph, A. Oswald and D. Smith  
(entered at 6:54)

Officials: Ed LeBlanc, CAO, Jennifer Mantay, Director of Corporate Services and  
Cheryl Callihoo, Director of Development & Legislative Services

**OTHERS:** Barry Kerton, Barrhead Leader

**ABSENT** Cr. D. Sawatzky

**CALL TO ORDER** Deputy Mayor Assaf called the meeting to order at 5:30 p.m.

**AGENDA** The agenda was reviewed.

076-24 Moved by Cr. Kluin that the agenda be accepted with the following amendments:

- Add 8(a) Twinning Committee

CARRIED UNANIMOUSLY

**CONFIRMATION OF MINUTES**

The Minutes of the Town Council Regular Meeting of February 27, 2024, were reviewed.

077-24 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of February 27, 2024 be approved as presented.

CARRIED UNANIMOUSLY

**FINANCIAL STATEMENT REPORT**

For Council to approve the Financial Statement Report to December 31, 2023, as presented.

078-24 Moved by Cr. Klumph that Council approves the Financial Statement Report to December 31, 2023, as presented.

CARRIED UNANIMOUSLY

**DELEGATION**

Mayor McKenzie and Council welcomed Mr. Scott Ellerington from Ellerington LLP, Chartered Professional Accountants at 5:45 p.m.

Mr. Scott Ellerington discussed and reviewed with Council the 2023 Auditor's Report and 2023 Audited Financial Statements.

**EXITED** Mayor McKenzie and Council thanked Mr. Scott Ellerington for his presentation and he exited the Chambers at 6:01 p.m.

079-24 Moved by Cr. Assaf that Council accepts the Auditor's Report from Ellerington LLP, regarding the 2023 audit, as presented.

CARRIED UNANIMOUSLY

080-24 Moved by Cr. Klumph that Council approve the 2023 Audited Financial Statement, as presented.

CARRIED UNANIMOUSLY

081-24 Moved by Cr. Oswald that Council approve the 2023 Audited Financial Information Return, as presented.

CARRIED UNANIMOUSLY

**2025-2027 THREE-YEAR OPERATING PLAN AND THE 2025-2033 MULTI-YEAR CAPITAL PLAN**

For Council to approve the 2025-2027 Three-Year Operating Plan and the 2025-2033 Multi-Year Capital Plan.

082-24 Moved by Cr. Klumph that Council approves the 2025-2027 Three-Year Operating Plan, as presented.

CARRIED UNANIMOUSLY

083-24 Moved by Cr. Assaf that Council approves the 2025-2033 Multi-Year Capital Plan, as presented.

CARRIED UNANIMOUSLY

**EXITED** Jennifer Mantay, Director of Corporate Services exited the Chambers at 6:07 p.m.

**DELEGATION**

Mayor McKenzie and Council welcomed Ms. Margaret Osborne and Mr. Morris Vogelzang from the Barrhead Community Victim Services Unit Association at 6:07 p.m.

Ms. Margaret Osborne provided an update on the Province's re-design plans for the Association and its impact to the Barrhead community.

**EXITED** Mayor McKenzie and Council thanked Ms. Margaret Osborne and Mr. Morris Vogelzang for their presentation and they exited the Chambers at 6:33 p.m.

084-24 Moved by Cr. Klumph that Council accepts the presentation from Ms. Margaret Osborne and Mr. Morris Vogelzang from the Barrhead Community Victim Services Unit Association, as information.

CARRIED UNANIMOUSLY

085-24 Moved by Cr. Assaf that Council authorize the contribution of \$1,000.00 to the Barrhead Community Victim Services Unit.

CARRIED UNANIMOUSLY

**RECESSED**

086-24 Moved by Cr. Kluin to recess the meeting at 6:36 p.m.

CARRIED UNANIMOUSLY

**ENTERED** Councillor Don Smith entered the Chambers at 6:54 p.m.

**RECONVENED**

087-24 Moved by Cr. Assaf to reconvene the meeting at 6:57 p.m.

CARRIED UNANIMOUSLY

**AWARDING TENDER – 49<sup>TH</sup>  
STREET RECONSTRUCTION**

For Council to review and consider awarding the tender to undertake the 49<sup>th</sup> Street reconstruction, was received.

088-24 Moved by Cr. Oswald that Council award the tender for the reconstruction of 49A Street project to E. Construction a Division of CWC in the amount of \$1,812,650.00 (GST excluded).

CARRIED UNANIMOUSLY

**HOUSING STRATEGY  
COMMITTEE**

For Council to consider appointing members of Council to a Committee in respect to the local housing strategy, was received.

089-24 Moved by Cr. Assaf that Council appoints Councillor Smith and Councillor Sawatzky to the Housing Strategy Committee.

CARRIED UNANIMOUSLY

**TEMPORARY SERVICE ROAD  
CLOSURE REQUEST**

For Council to authorize the temporary closure of the service road along 49<sup>th</sup> Street between 59<sup>th</sup> Avenue and 61<sup>st</sup> Avenue, was received.

090-24 Moved by Cr. Smith that Council authorize the temporary closure of the service road along 49<sup>th</sup> Street between 59<sup>th</sup> Avenue and 61<sup>st</sup> Avenue to a maximum of two weeks to accommodate for a commercial utility connection, start date to be determined.

CARRIED UNANIMOUSLY

**COUNCIL  
REPORTS**

The following Reports to Council as of March 12, 2024, were reviewed:

- Agricultural Society
- Twinning Committee
- Yellowhead Regional Library Board
- CAO's Report
- Council Action List to February 27, 2024

091-24 Moved by Cr. Smith that the following Reports to Council as of March 12, 2024, be accepted as information and as presented:

- Agricultural Society
- Twinning Committee
- Yellowhead Regional Library Board

CARRIED UNANIMOUSLY

092-24 Moved by Cr. Klumph that the CAO's Report be accepted as information.

CARRIED UNANIMOUSLY

093-24 Moved by Cr. Klumph that the Council Action List to February 27, 2024 be accepted as information.

CARRIED UNANIMOUSLY

**MINUTES TO  
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Social Housing Association Minutes – February 5, 2024

094-24 Moved by Cr. Smith that the Minutes of the Barrhead & District Social Housing Association of February 5, 2024, be accepted as information and as presented.

CARRIED UNANIMOUSLY

**CORRESPONDENCE  
ITEMS**

The following correspondence items were reviewed:

Letter from Mr. Ric McIver, Minister of Alberta Municipal Affairs inviting our municipality to participate in the review of the Municipal Government Act requirements related to Intermunicipal Collaboration Frameworks.

Letter dated February 29, 2024, from Mr. Ric McIver, Minister of Alberta Municipal Affairs regarding Budget 2024 and that the Local Government Fiscal Framework (LGFF) replaces the Municipal Sustainability Initiative (MSI).

Letter from Mr. Ric McIver, Minister of Alberta Municipal Affairs inviting our municipality or library board to provide submissions for the 2024 Minister's Awards for Municipal and Public Library Excellence.

095-24 Moved by Cr. Kluin that Council accepts the three letters from Mr. Ric McIver, Minister of Alberta Municipal Affairs inviting our municipality to participate in the review of the Municipal Government Act requirements related to Intermunicipal Collaboration Frameworks, the Budget 2024 and that the Local Government Fiscal Framework (LGFF) replaces the Municipal Sustainability Initiative (MSI) and inviting our municipality or library board to provide submissions for the 2024 Minister's Awards for Municipal and Public Library Excellence, as information.

CARRIED UNANIMOUSLY

E-mail dated March 5, 2024 from Ms. Michelle Jones, Executive Director, Community Futures Yellowhead East Informing Council that they will be hosting the Northern Alberta Lemonade Day Program on Saturday, June 15, 2024 and their requirements for this program.

096-24 Moved by Cr. Kluin that Council accepts the e-mail dated March 5, 2024 from Ms. Michelle Jones, Executive Director, Community Futures Yellowhead East providing details for the June 15, 2024 Northern Alberta Lemonade Day Program, as information.

CARRIED UNANIMOUSLY

097-24 Moved by Cr. Assaf that Council proclaim June 15, 2024 as Northern Alberta Lemonade Day for the Town of Barrhead.

CARRIED UNANIMOUSLY

**FOR THE GOOD  
OF COUNCIL**

Cr. Kluin congratulated Melissa Lotholz on winning gold at the North American Cup. He also congratulated the Twinning Committee and delegation from Japan and the Agriculture Society for winning the 2023 Committee of the Year Award.

**CLOSED SESSION –  
FOIP ACT SECTION 16 - LAND**

098-24                    Moved by Cr. Assaf that Council go in closed session at 7:24 p.m.

CARRIED UNANIMOUSLY

**OUT OF CLOSED SESSION**

099-24                    Moved by Cr. Smith that Council come out of closed session at 7:32 p.m.

CARRIED UNANIMOUSLY

100-24                    Moved by Cr. Assaf that Council confirm the list price of Beaver Brook Lot 8,  
Block 4, Plan 0522483 being the sale price of \$110,209.11.

CARRIED UNANIMOUSLY

**ADJOURN**

101-24                    Moved by Cr. Klumph that the Council Meeting be adjourned at 7:34 p.m.

CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

---

Mayor, David McKenzie

---

CAO, Edward LeBlanc

# REQUEST FOR DECISION

---

**To:** Town Council

**From:** Administration

**cc:** File

**Date:** March 26, 2024

**Re:** Painting of a Crosswalk for Pride Month

---

## 1.0 **PURPOSE:**

For Town Council to entertain a request to allow an intersection crosswalk painted in rainbow colors representing the Pride flag, in honor of Pride month.

## 2.0 **BACKGROUND AND DISCUSSION:**

Similar to last year, Ms. Ms. Caitlin Clarke has submitted a written proposal to Town Council requesting authorization to paint a crosswalk in rainbow colours to represent the Pride flag.

In 2023, the painted crosswalk was located at the intersection adjacent to the Town office. This year, the request is for a crosswalk to be painted across from the TD Bank to the Tim Hortons.

June is Pride month.



## 3.0 **ALTERNATIVES:**



- 3.1 Council authorizes the request from Ms. Caitlin Clark to paint a crosswalk across from the TD Bank to the Tim Hortons in rainbow colours representing the Pride flag in honor of Pride month.
- 3.2 Council tables the request from Ms. Caitlin Clark to paint a crosswalk across from the TD Bank to the Tim Hortons in rainbow colours representing the Pride flag in honor of Pride month and ask for additional information to be presented at the next Council Meeting.
- 3.3 Council accept Ms. Caitlin Clarke's presentation for the request to paint a crosswalk across from the TD Bank to the Tim Hortons in rainbow colours representing the queer community, as information.

#### **4.0 FINANCIAL IMPLICATIONS:**

Should Council authorize the request the Town's Public Works Department would be required to arrange for barricades and applicable temporary signs, at the Town's expense.

#### **5.0 INTERDEPARTMENTAL IMPLICATIONS:**

Not Applicable

#### **6.0 SENIOR GOVERNMENT IMPLICATIONS:**

Not Applicable

#### **7.0 POLITICAL/PUBLIC IMPLICATIONS:**

Limited

#### **8.0 ATTACHMENTS:**

- 8.1 Pride Crosswalk Proposal, as submitted by Ms. Caitlin Clarke.

#### **9.0 RECOMMENDATION:**

Council authorizes the request from Ms. Caitlin Clark to paint a crosswalk across from the TD Bank to the Tim Hortons in rainbow colours representing the Pride flag in honor of Pride month.

Cheryl Callihoo,  
Director of Development & Legislative Services

# Pride Crosswalk Proposal

## Proposal:

That on June 2 and 27, 2024, the Town of Barrhead block off the crosswalk from the TD Bank to Tim Hortons so it may be painted in rainbow colours to represent the Intersex-Inclusive Progress Pride flag and maintained as such by OutProud and other community members through June 2024.

## Whereas:

- June is Pride Month; a celebration of non-heterosexual and non-cisgender communities. Barrhead has among its citizens people who belong to the queer community, but that community is just starting to be visible locally.
- The painting of Barrhead's first Pride Crosswalk in 2022 brought out 100+ volunteers to help, showcasing our loving mission both in person and online, and connecting local queer community and allies.
- Barrhead Composite High School (BCHS) has a well-attended Gay-Straight Alliance to stop discrimination of queer youth at school, but no support system exists as of yet for the community as a whole. While creating of queer-friendly youth group was attempted by Barrhead United, lack of attendance signals further allyship is needed to allow those community members to feel safe potentially outing themselves.
- Allyship requires action when witnessing acts of aggression, bullying or oppression against queer individuals, to build a safe space and community. There were at least 3 instances of vandalism of last year's Pride crosswalk, including a burn out that occurred within hours of painting finishing Sunday, June 4, 2023. Painting a crosswalk for Pride Month is something we need to continue prioritizing to let the local queer community know that we see them as an important part of the larger Barrhead community.
- When volunteers set up barricades for repainting last year, motorists continued to move through one half of the crosswalk despite volunteers being present on the road.

## Background Information

### What is LGBT2Q+?

The non-heterosexual and/or non-cisgender communities are more commonly represented by the acronym LGBT2Q+. This can be expanded to LGBT2QQIAAP, the letters of which are defined in the table below. For the purposes of this proposal, this community will be referred to as the queer community. The purpose is "to promote inclusivity and diversity for sexuality and gender

# Pride Crosswalk Proposal

identities” while working to understand and challenge heterosexism, transphobia, cissexism and homophobia. (What Does LGBT2Q+ Mean?, 2021).

**Table 1. Definition of LGBT2Q+ Community (What Does LGBT2Q+ Mean?, 2021)**

Letter	Representation	Human Definition
L	Lesbian	A woman who is attracted only to other women.
G	Gay	A male who is attracted to other men.
B	Bisexual	A person who is romantically or sexually attracted to more than one gender.
T	Transgender	Denoting or relating to a person whose sense of personal identity and gender does not correspond with their birth sex.
2	Two-Spirit	A First Nations identity of person who has both a masculine and a feminine spirit.
Q	Queer	Includes everyone and all identities under the LGBT2Q+ rainbow.
Q	Questioning	Someone who is not so sure they are the standard type heterosexual.
I	Intersex	A person whose physical parts cannot easily be distinguished as either male or female.
A	Asexual	A person who does not feel the need to have sex very often, if at all.
A	Agender	Without gender; can be seen either as a non-binary gender identity or as a statement of not having a gender identity.
P	Pansexual	Someone who finds themselves attracted to people from all the different genders.

## Why Pride?

Pride Month is a commemoration of the years of struggle for civil rights and equality under the law for the queer community. (Wallenfeldt) Because of work that the community’s forebears put in, Canada has experienced legal changes, from 1969’s decriminalization of homosexuality to the Civil Marriage Act in 2005, guaranteeing the right to marriage, and all of the rights that come with it, for all Canadians. (TIMELINE: Same-sex rights in Canada, 2015)

Pride Month is also a celebration of the accomplishments of members of the community, from community leaders to professional athletes to scientists. This representation is especially important for queer youth, who benefit from roles models in their areas of interest who have shared lived experiences to validate, normalize and empower who they themselves are growing up to be. (Harris, 2017)

# Pride Crosswalk Proposal

## **Becoming Allies**

*An ally is any person that actively promotes and aspires to advance the culture of inclusion through intentional, positive and conscious efforts that benefit people as a whole. (Atcheson, 2018)*

Members of the Barrhead ally community are prepared to continue to build a relationship with local members of the queer community. The Town of Barrhead needs to foster a safe space for people who identify as queer and their allies to grow and learn from each other, advocating for visible equal rights and offering the opportunity for understanding. Barrhead United has volunteered to be that safe space but requires the town's support to achieve same.

## **Painting the Rainbow**

The crosswalk was repainted twice during the month of June. The first to cover burn out tracks. The second to cover burn out tracks and to brighten the crosswalk in time for Grad photos.

The crosswalk slowly faded over the summer and fall, eventually completely disappearing following the winter's snow.

There was one safety incident during our last repainting where multiple motorists continued to drive through the crosswalk as our volunteers were on the road setting up barricades.

The Town of Barrhead's painting of a Pride Crosswalk has influenced leadership in neighbouring communities, such as Westlock and Whitecourt. The former painted their own Intersex-Inclusive Progress Pride Flag, and the latter painted rainbow steps up to their local library. Local members of the Queer community have commented that the fact this crosswalk was painted helped to create a sense of acceptance in the Town of Barrhead.

## **Budget and Town Requirements**

Painting a crosswalk in rainbow colours for Pride Month is something that is achievable within a single day, provided weather cooperates.

Following the experience of last year's crosswalk painting, this project would require the Town of Barrhead to provide the following on June 2 and 27, and at all maintenance paints:

- Warning signs regarding intersection closure to be placed at an appropriate time before painting commences to warn motorists.
- Town operations to set up barricades at the crosswalk the morning of these two dates, to be removed the following day.
- Street sweeper to clean the area prior to washing and painting the crosswalk.

# Pride Crosswalk Proposal

- Presence of a Peace Officer for at least June 2 and 27, but preferred during all painting events.

Community Sponsors would provide:

- Labour
- All painting supplies, including measuring equipment, painters tape, rollers and paint.
  - o We are investigating longer lasting paint, based off what the Town of Westlock used for their crosswalk painting. An example would be Dulux Diamond Exterior.
- Paint touch-ups through the month, as needed.
- Location for a meal and bathroom access

OutProud would provide:

- Labour

*Please note: This proposal has been drafted in consultation with local queer youth, former youth from Barrhead who now identify as queer and Town of Barrhead representatives..*

## Works Cited

Atcheson, S. (2018). Allyship: The Key To Unlocking The Power of Diversity. *Forbes*.

Executive Summary: Rainbow Crosswalks Pilot, Lessons Learned. (2015). *CITYlab*, 1-10.

Harris, J. (2017). The Power of Queer Representation in the Media. *Tredway Library Prize for First-Year Research*.

*Outloud: About Us*. (2022). Retrieved from Outloud St. Albert: <https://outloudstalbert.ca/about/>

*TIMELINE: Same-sex rights in Canada*. (2015, May 25). Retrieved from CBC: <https://www.cbc.ca/news/canada/timeline-same-sex-rights-in-canada-1.1147516>

Wallenfeldt, J. (n.d.). *Why is Pride Month Celebrated in June?* Retrieved from Encyclopedia Britannica: <https://www.britannica.com/story/why-is-black-history-month-celebrated-in-february>

*What Does LGBTQ+ Mean?* (2021). Retrieved from Queer Events: <https://www.queerevents.ca/lgbt2q/what-does-lgbt2q-mean>

# REQUEST FOR DECISION

---

**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** March 26, 2024

**Re:** Bank Statement – for month ending February 29, 2024

---

**1.0 PURPOSE:**

To approve the Monthly Bank Statement for the month ending February 29, 2024.

**2.0 BACKGROUND AND DISCUSSION:**

None

**3.0 ALTERNATIVES:**

3.1 That Council approves the Monthly Bank Statement for the month ending February 29, 2024, as presented.

3.2 That Council tables the Monthly Bank Statement for the month ending February 29, 2024 and to instruct Administration to provide further information for the next regular Council Meeting.

**4.0 FINANCIAL IMPLICATIONS:**

None

**5.0 INTERDEPARTMENTAL IMPLICATIONS:**

None

**6.0 SENIOR GOVERNMENT IMPLICATIONS:**

None

**7.0 POLITICAL/PUBLIC IMPLICATIONS:**

Not Applicable

**8.0 ATTACHMENTS:**

8.1 Monthly Bank Statement for month ending February 29, 2024.

**9.0 RECOMMENDATION:**

That Council approves the Monthly Bank Statement for the month ending February 29, 2024, as presented.

Cheryl Callihoo  
Director of Development & Legislative Services

**TOWN OF BARRHEAD  
MONTHLY BANK STATEMENT  
FOR MONTH ENDED FEBRUARY 29, 2024**

<b>PER TOWN OF BARRHEAD:</b>	<b>SERVUS</b>	
	<b>GENERAL ACCT</b>	<b>TERM DEPOSITS</b>
Net Balance - Previous Month	4,781,577.71	0.00
Receipts	1,117,246.87	
Interest	20,036.12	
Transfers from/to Term Deposits	0.00	0.00
Cancelled Cheques	0.00	
<b>SUBTOTAL</b>	<b>5,918,860.70</b>	<b>0.00</b>
Disbursements	1,660,490.95	
Debentures/Interest		
School Requisition	0.00	
Transfers from/to General	0.00	0.00
NSF/Returned Cheques or Transfers		
Postdated Cheques	0.00	
<b>NET BALANCE AT END OF MONTH</b>	<b>4,258,369.75</b>	<b>0.00</b>
*****		
<b>PER BANK:</b>		
Balance at end of month	4,490,183.92	0.00
Outstanding Deposits	168,233.80	
<b>SUBTOTAL</b>	<b>4,658,417.72</b>	<b>0.00</b>
Outstanding Cheques	400,047.97	
<b>NET BALANCE AT END OF MONTH</b>	<b>4,258,369.75</b>	<b>0.00</b>



**TERM DEPOSIT SUMMARY  
FOR MONTH ENDED FEBRUARY 29, 2024**

<b><u>Financial Institution</u></b>		<b><u>Term Amount</u></b>	<b><u>Interest Rate</u></b>	<b><u>Term Started</u></b>	<b><u>Investment Details</u></b>
<b>Scotiabank</b>	\$	2,000,000.00	5.7	07-Dec-23	Maturity Date Mar. 7, 2024
<b>Servus</b>	\$	1,500,000.00	5.55	07-Dec-23	Maturity Date Mar. 7, 2024

# REQUEST FOR DECISION

---

**To:** Town Council  
**From:** Administration  
**cc:** File  
**Date:** March 12, 2024  
**Re:** Development Permit

---

**1.0 Purpose:**

A development permit for Council consideration

**2.0 Background and Discussion:**

Lot 5A & 6 Block 1, Plan 052 1175 is zoned Direct control within the Town of Barrhead Land Use Bylaw as such any proposed development must come before Council for consideration.

**3.0 Alternatives:**

- 3.1 Council tables the permit pending further information.
- 3.2 Council denies the application and lists reasons
- 3.3 Council approves the development of an office building on Lot 5A & 6, Block 1, Plan 052 1175

**4.0 Financial Implications:**

None

**5.0 Interdepartmental Implications:**

None

**6.0 Senior Government Implications:**

None

**7.0 Political/Public Implications:**

None

**8.0 Attachments:**

Development Permit application and drawings

**9.0 Recommendations:**

That Council approve the development permit subject to the following conditions:

- The development complies with the Alberta Building Codes and a copy of the permit provided to the Town
- That an offsite levy based on Off Site Levy Bylaw 04-2003, be paid to the town in the amount of \$1397.75

Cheryl Callihoo  
Director of Development & Legislative Services



**TOWN OF BARRHEAD  
DEVELOPMENT PERMIT APPLICATION**

Box 4189, 5014-50 Avenue, Barrhead, AB T7N 1A2

Phone: (780) 674-3301 Fax: (780) 674-5648 e-mail: [town@barrhead.ca](mailto:town@barrhead.ca)

Development Permit Application No.: \_\_\_\_\_

Fees: Permit: \_\_\_\_\_ Offsite Levies: \_\_\_\_\_ Receipt No.: \_\_\_\_\_

Application Type: Commercial \_\_\_ Industrial \_\_\_ Residential \_\_\_ Institutional \_\_\_ Fence: \_\_\_

Project Type: New Construction  Renovation \_\_\_ Demolition \_\_\_ Change in Use \_\_\_

Applicant: Steenbergen Construction Ltd Phone No.: \_\_\_\_\_ Cell No. \_\_\_\_\_

Address: 59529B-RR33 Postal Code: T7N0C8 email: \_\_\_\_\_

Registered Owner: Brant DeRudder Phone No.: \_\_\_\_\_ Cell No. \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_ email: \_\_\_\_\_

Description of Proposed Development:  
Office Building.

Lot: 5A + 6 Block: 1 Plan No.: 052-1175 Tax Roll No. \_\_\_\_\_

Municipal Address: 5109-50th Ave Estimated Development Value: \$750,000

Estimated Commencement Date: APR '11 Estimated Completion Date: December.

Land Use District: \_\_\_\_\_ Permitted Use: \_\_\_\_\_ Discretionary Use: \_\_\_\_\_

Principle Building: 241 sq.m 1770 sq.m

Building Area: 2591 sq.ft Site Area: 19053 sq.ft Site Coverage (%): \_\_\_\_\_

Front yard Setback: 4'-6 1/2" Rear yard Setback: 10 ft Side yard Setback: ~~5 ft~~ 5 ft West  
6 ft East.

Building Height: 21'-6" Number of Off Street Parking Spaces: 12

Conforms to Bylaw: Yes \_\_\_ No \_\_\_ Variance Required: \_\_\_\_\_

Accessory Building:

Building Area: \_\_\_\_\_ Rear yard Setback: \_\_\_\_\_ Side yard Setback: \_\_\_\_\_

Building Height: \_\_\_\_\_

Conforms to Bylaw: Yes \_\_\_ No \_\_\_ Variance Required: \_\_\_\_\_

SUPPORTING INFORMATION (i.e. site plan, plot plan, drawings etc) INCLUDED: Yes  No. \_\_\_\_\_

# brant de rudder professional corporation

T 780-433-1107  
 98-02-60 Avenue NW  
 Edmonton, AB T6E 0G5  
 www.habitat-studio.com



**SITE ADDRESS**  
 5109-50 AVENUE  
 BARRHEAD, AB

**TOTAL DEVELOPMENT**  
 12,215 SQ FT  
 1,132 SQ M

**BASEMENT FLOOR AREA** - 12,215 SQ FT  
 1,132 SQ M

**BASEMENT GRADE SPACE AREA** - 1,274 SQ FT  
 117.7 SQ M

**BASEMENT FLOOR AREA** - 12,215 SQ FT  
 1,132 SQ M

**BASEMENT GRADE SPACE AREA** - 1,274 SQ FT  
 117.7 SQ M

**BASEMENT FLOOR AREA** - 12,215 SQ FT  
 1,132 SQ M

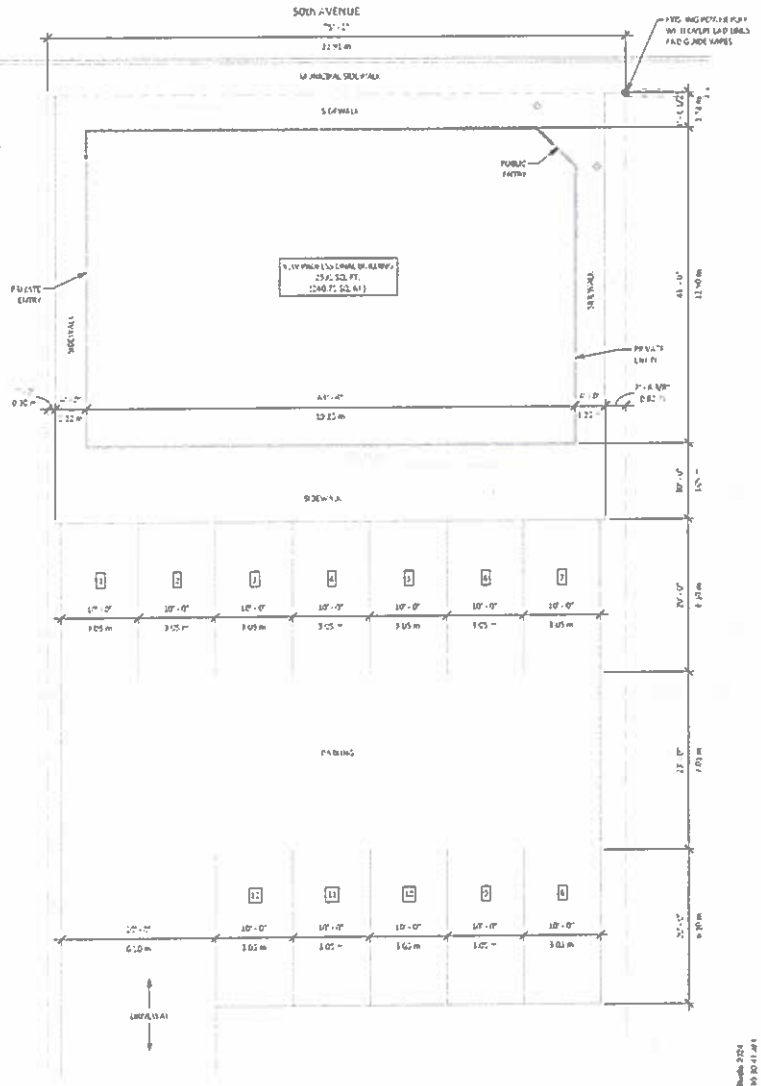
**BASEMENT GRADE SPACE AREA** - 1,274 SQ FT  
 117.7 SQ M



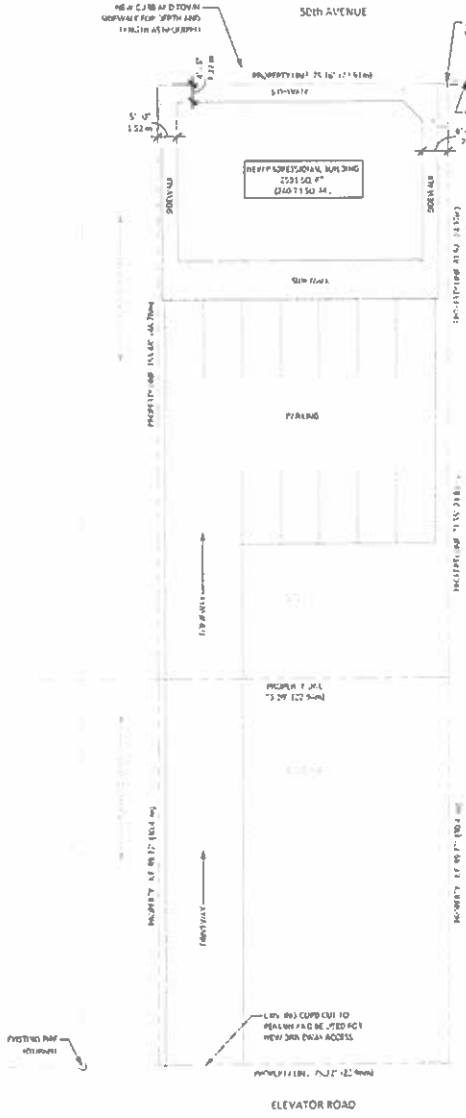
EXISTING SOUTH STREET VIEW



EXISTING ELEVATOR ROAD VIEW



ENLARGED SITE PLAN



OVERALL SITE PLAN

NO.	DESCRIPTION	DATE
1	INITIAL DESIGN	JAN 24
2	REVISED DESIGN	FEB 24
3	CONSTRUCTION DRAWINGS	FEB 24
4	CONSTRUCTION DRAWINGS	FEB 24
5	CONSTRUCTION DRAWINGS	FEB 24

SITE PLAN & ANALYSIS		BRANT DE RUDDER PROFESSIONAL CORP.	
DATE	NO.	DATE	NO.
AS SHOWN	DIC 2023	5109-50 AVENUE, BARRHEAD, ALBERTA	D1317

000

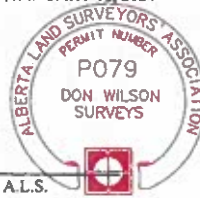
© Habitat Studio 2024  
 2024 02 13 10:30 AM PST

**ALBERTA LAND SURVEYOR'S  
REAL PROPERTY REPORT**

**LOTS 5A & 6 - BLOCK 1 - PLAN 052-1175  
5110 - ELEVATOR ROAD (LOT 5A)  
5109 - 50th AVENUE (LOT 6)  
TOWN OF BARRHEAD**

**SURVEY COMPLETED: JANUARY 17th, 2024  
TITLE SEARCHED : 16/01/2024 TITLE NO. 102 248 235  
232 242 821**

DATED AT BARRHEAD, ALBERTA, JANUARY 18, 2024



**DON WILSON, A.L.S.**  
© DON WILSON, A.L.S.

This document is not valid unless it bears the original signature or digital signature of an Alberta Land Surveyor and a permit stamp.

**Alberta Land Surveyor's Certification:**

I hereby certify that this Report, which includes the attached plan and related survey, was prepared and performed under my personal supervision and in accordance with the Alberta Land Surveyors' Association's Manual of Standard Practice and supplements thereto. Accordingly, within those standards and as of the date of this Report, I am of the opinion that:

1. the plan illustrates the boundaries of the Property, the improvements as defined in Part C, Section 5.5 of the Alberta Land Surveyors' Association's Manual of Standard Practice and registered easements and rights-of-way affecting the extent of the title to the Property.
2. the improvements are entirely within the boundaries of the Property [except \_\_\_\_\_]
3. no visible encroachments exist on the Property from any improvements situated on an adjoining property [except Concrete \_\_\_\_\_]
4. no visible encroachments exist on registered easements or rights-of-way affecting the extent of the Property [except \_\_\_\_\_]
5. No blanket easements or rights-of-way affecting the extent of the Property [except \_\_\_\_\_]

**Purpose Of Report:**

This Report and attached plan have been prepared for the benefit of the Property owner, subsequent owners, and any of their agents for the purpose(s) of a land conveyance. Copying is permitted only for the benefit of these parties, and only if the plan remains attached. Where applicable, registered easements and utility rights-of-way affecting the extent of the Property have been shown on the attached plan. Unless shown otherwise, property corner markers have not been placed during the survey for this Report. The attached plan should not be used to establish boundaries (e.g., for fencing) because of the risk of misinterpretation or measurement error by the user. The information shown on this Report reflects the status of this Property as of the date of survey only. Users are encouraged to have the Real Property Report updated for future requirements because subsequent development changes on the property will not be reflected on the Report.

**Notes:**

- Statutory Iron Survey Post Found Shown Thus: ●
- Found Lead Plug Shown Thus: ■
- Fence Lines Shown Thus: —○—○—○—
- Fd. No Mk. Denotes Found No Mark
- Mp. Denotes Marker Post
- C.S. Denotes Countersunk
- Distances Are In Metres and Decimals Thereof
- Distances Are To The Finished External Walls.
- Stage Of Construction: Complete
- Portable Buildings Under 100 ft May Not Be Shown
- Fences Are Within 0.20m Of The Property Line Unless Shown Otherwise
- Eaves Dimensioned To The Line Of The Fascia.

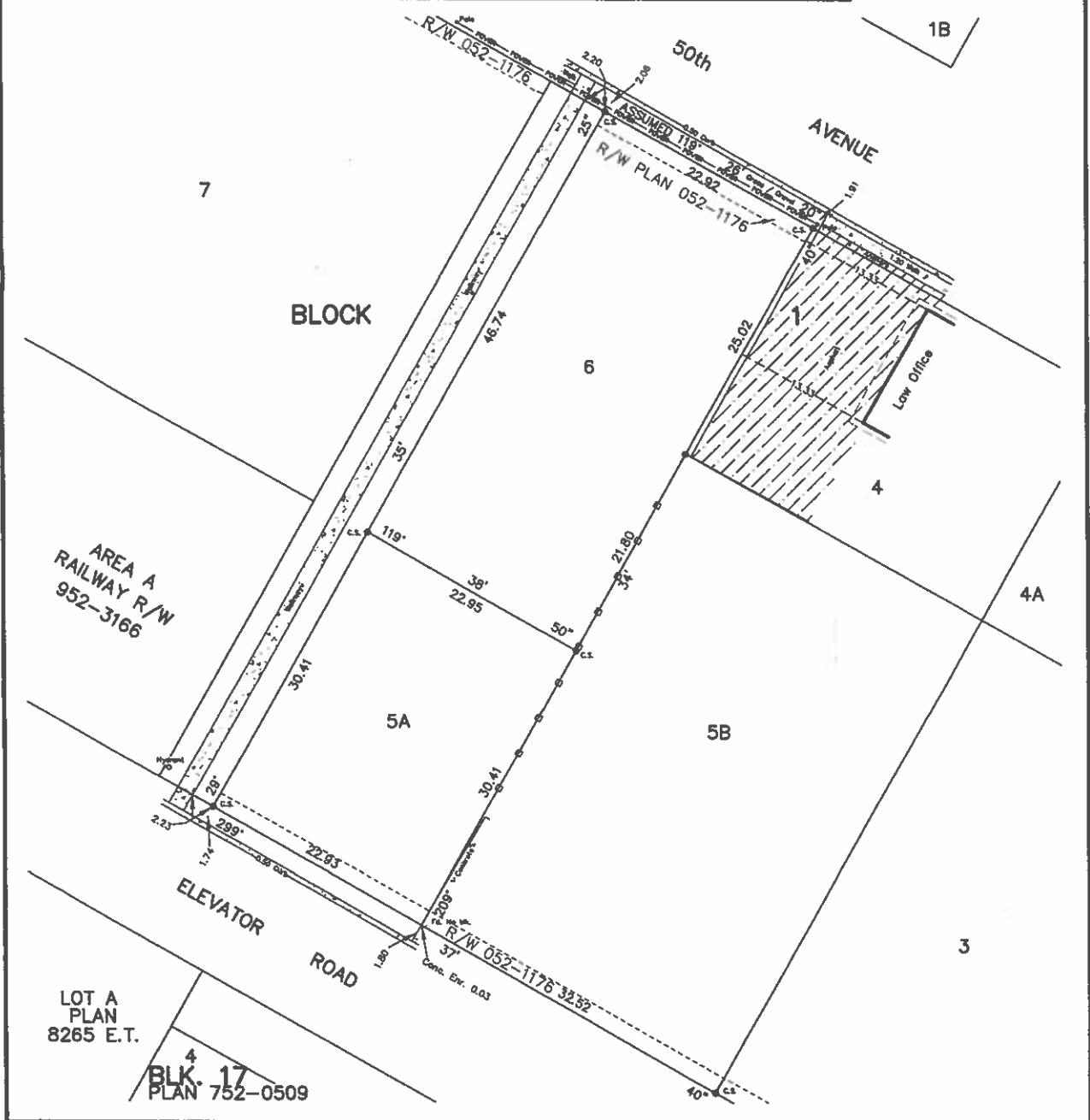
**OWNERS' NAMES: ANDREW ELGERSMA, IRENE ELGERSMA, JIM GOTTSCHALK,  
BEVERLY ANN GOTTSCHALK, BRADLEY WIERBENGA, FERN WIERBENGA, JACK BOZAK &  
JEANNE BOZAK**

**CLIENT: RE/MAX RESULTS 5104-55 A STREET, BARRHEAD, ALBERTA, T7N 1A1**

**DATE: JAN. 18/24 SCALE: 1:400 OUR FILE No. 24016**

**DON WILSON SURVEYS LTD.**

BOX 4120, BARRHEAD, ALBERTA T7N 1A1  
(780) 674-2287  
info@donwilsonsveys.com





NORTH VIEW



EAST VIEW



SOUTH VIEW



WEST VIEW

© Habitat Studio 2024  
 2024 ID: 11-10-31-01-01

104b		AS SHOWN		DEC 2023	1/1"	1/1"
Project Name		Project No.		Scale		Sheet No.
BRANT DE RUDDER PROFESSIONAL CORP.		5109-50 AVENUE, BARBERHEAD, ALBERTA		D1317		
ELEVATION PERSPECTIVES		NO. OF SHEETS		DATE		
1		1		2023		
2		1		2023		
3		1		2023		
4		1		2023		
5		1		2023		
6		1		2023		
7		1		2023		
8		1		2023		
9		1		2023		
10		1		2023		
11		1		2023		
12		1		2023		
13		1		2023		
14		1		2023		
15		1		2023		
16		1		2023		
17		1		2023		
18		1		2023		
19		1		2023		
20		1		2023		
21		1		2023		
22		1		2023		
23		1		2023		
24		1		2023		
25		1		2023		
26		1		2023		
27		1		2023		
28		1		2023		
29		1		2023		
30		1		2023		
31		1		2023		
32		1		2023		
33		1		2023		
34		1		2023		
35		1		2023		
36		1		2023		
37		1		2023		
38		1		2023		
39		1		2023		
40		1		2023		
41		1		2023		
42		1		2023		
43		1		2023		
44		1		2023		
45		1		2023		
46		1		2023		
47		1		2023		
48		1		2023		
49		1		2023		
50		1		2023		
51		1		2023		
52		1		2023		
53		1		2023		
54		1		2023		
55		1		2023		
56		1		2023		
57		1		2023		
58		1		2023		
59		1		2023		
60		1		2023		
61		1		2023		
62		1		2023		
63		1		2023		
64		1		2023		
65		1		2023		
66		1		2023		
67		1		2023		
68		1		2023		
69		1		2023		
70		1		2023		
71		1		2023		
72		1		2023		
73		1		2023		
74		1		2023		
75		1		2023		
76		1		2023		
77		1		2023		
78		1		2023		
79		1		2023		
80		1		2023		
81		1		2023		
82		1		2023		
83		1		2023		
84		1		2023		
85		1		2023		
86		1		2023		
87		1		2023		
88		1		2023		
89		1		2023		
90		1		2023		
91		1		2023		
92		1		2023		
93		1		2023		
94		1		2023		
95		1		2023		
96		1		2023		
97		1		2023		
98		1		2023		
99		1		2023		
100		1		2023		

HABITAT studio  
 Building your vision  
 T 780-433-1107  
 9842 - 60 Avenue NW  
 Edmonton, AB T6E 0C5  
 www.habitat-studio.com

**COUNCIL REPORTS  
AS OF MARCH 26, 2024**

		Meeting (since last council)
Agricultural Society	Cr. Oswald (Alt. Cr. Kluin)	_____
Barrhead Accessibility Coalition	Cr. Kluin	_____
Barrhead Cares Coalition	Cr. Assaf	<u>  X  </u>
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	_____
Barrhead Attraction & Retention Committee	Mayor McKenzie	_____
Barrhead & District Social Housing Association	Cr. Smith	<u>  X  </u>
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith	_____
Barrhead Regional Airport Committee	Mayor McKenzie and Cr. Assaf	_____
Barrhead Regional Landfill Committee	Cr. Sawatzky and Cr. Klumph	_____
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith (Alt. Cr. Oswald)	_____
Capital Region Assessment Services Commission	Cr. Klumph	_____
Chamber of Commerce	Cr. Oswald	_____
Community Futures Yellowhead East	Cr. Assaf (Alt. Cr. Kluin)	_____
Economic Development Committee	Committee of the Whole	_____
Enhanced Policing School Resource Officer Committee	Cr. Sawatzky (Alt. Mayor McKenzie)	_____
Family & Community Support Services Society	Cr. Kluin and Cr. Oswald	_____
Intermunicipal Collaboration Framework Committee	Cr. Assaf, Cr. Smith and Mayor McKenzie	_____
Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	<u>  X  </u>
Municipal Emergency Advisory Commission	Cr. Assaf, Cr. Kluin and Cr. Smith	_____
Municipal Planning Commission	Cr. Assaf, Cr. Oswald and Cr. Sawatzky (Alt. Cr. Smith)	_____
Subdivision & Development Appeal Board	Cr. Klumph	_____
Twining Committee	Cr. Klumph	_____
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	_____



# REQUEST FOR DECISION

---

**To:** Town Council

**From:** Administration

**cc:** File

**Date:** March 26, 2024

**Re:** Correspondence Item

---

**Item (a)** Letter from the Barrhead and District Indigenous Committee requesting use of the Barrhead Agrena at no cost for the Indigenous Day event held on June 21, 2024. Last year the Town granted the use at no cost for the event.

**Recommendation:**

That Council grant the use of the Agrena at no cost to host the Indigenous Day event on June 21, 2024.

Cheryl Callihoo  
Director of Development & Legislative Services

RECEIVED

MAR 08 2024

Barrhead and District Indigenous Committee  
c/o Barrhead and District FCSS  
5103-51 Street Barrhead, AB T7N 1A5  
780-674-3341

Barrhead Town Council  
Town Of Barrhead  
5014 – 50 Ave.  
Barrhead, AB

Mayor David McKenzie and Council Members,

Barrhead and District Indigenous Committee is a coalition of agencies, community groups and volunteers dedicated to increasing knowledge of Indigenous culture in our community. This year the Committee is once again planning activities for both Indigenous Day and Truth and Reconciliation Day. These events give people in our community a chance to learn about history, indigenous culture and the work that is being done across the country to address the effects of Colonialism on First Nations People.

We are currently working on plans to celebrate Indigenous Day. Hosting this event in our community requires a great deal of community support, and partnering with our municipalities is essential for the continued success of this important cultural event. As part of The Town's contribution to last years Indigenous Day celebration, Council agreed to donate the use of the Barrhead Agrena. We appreciated this donation, as the facility worked very well for the large number of attendees who took part in the event. Therefore, we are asking the Town of Barrhead to consider the same contribution for the 2024 event.

The committee is busy planning for Indigenous Day and looking forward to a community event filled with entertainment, learning and social connection. The planning committee appreciates the support of Town Council in considering this request and we look forward to your reply,

Should Council require further information about our request or want more information about our plans for the Indigenous Day Celebration please contact us.

Sincerely



Darin Flemmer  
Community Development Volunteer Coordinator  
Barrhead and District FCSS Society