



**AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, JUNE 08, 2021 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

Barrhead....a quality community....giving a quality lifestyle

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – May 25, 2021
4. Public Hearings
 - (a) There are no Public Hearings
5. Delegations
 - (a) Delegation at 5:30 pm - Kyle Hughes, Barrhead CARES Coalition
All-Wheel Skate Park Survey
6. Old Business
 - (a) Arnold Viersen MP- Resolution
7. New Business
 - (a) Proposed New Bowling Alley Agreement
 - (b) Institutional Vote
 - (c) Advance Vote
 - (d) Proposed Revision to Policy No. 12-029
 - (e) Proposed Funding agreement with Community Future Yellowhead East
 - (f) Proposed Policy No. 61-07

8. Reports
 - (a) Council Reports
 - (b) CAO Report
 - (c) Council Action List to May 25, 2021
9. Minutes
10. Bylaw
11. Correspondence Items
 - (a) Letter from the Barrhead Library Board, dated May 14, 2021
 - (b) Letter from the Village of Falher, dated May 20, 2021
 - (c) Letter from the Village of Rycroft, dated May 20, 2021
 - (d) Letter from the Town of Stavely, dated May 26, 2021
12. For the Good of Council
13. Tabled Items
14. Closed Session
 - (a) Pursuant to Section 16 Land and Section 24(1) Legal of the FOIP Act
15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, MAY 25, 2021,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, S. Oswald, L. Penny and D. Smith

Officials: Ed LeBlanc, CAO, Kathy Vickery, Director of Corporate Services and Cheryl Callihoo, Director of Development & Legislative Services

Others: Barry Kerton, Barrhead Leader

ABSENT

CALL TO ORDER

Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA

The agenda was reviewed.

191-21

Moved by Cr. Smith that the agenda be accepted as presented with the following additions:

- Barrhead & District Family and Community Support Services Society Report (F.C.S.S)
- Yellowhead Community Futures Reports
- Barrhead Attraction & Recruitment Committee Report
- Barrhead Regional Water Commission Report
- Library Board Report
- Barrhead District Chamber of Commerce
- Barrhead District Social Housing
- Closed Session- Legal

CARRIED UNANIMOUSLY

ENTERED

Cr. Assaf entered meeting at 5:31pm.

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of May 11, 2021, were reviewed.

192-21

Moved by Cr. Kluin that the Minutes of the Town Council Regular Meeting of May 11, 2021 be accepted as presented.

CARRIED UNANIMOUSLY

**ARNOLD VIERSEN, MP
FOR PEACE RIVER –
WESTLOCK, RESOLUTION**

To obtain further direction from Council regarding the three resolutions relating to Bills C-208, C-206, C-205, C-263 and C-234 which Council received as a result of a letter from Arnold Viersen, MP for Peace River – Westlock dated April 6, 2021.

193-21

Moved by Cr. Penny that Council accepts the letter from Arnold Viersen, MP, dated April 06, 2021, as information.

CARRIED UNANIMOUSLY

194-21

Moved by Cr. Klumph that Council instructs Administration to obtain further information on Bill C-234 – Security System and bring back information to Council.

CARRIED UNANIMOUSLY

**LEMONADE
DAY**

To obtain direction from Council in respect to the pending June 19, 2021 Lemonade Day, as hosted by Community Futures Yellowhead East.

195-21 Moved by Cr. Kluin that Council declares Saturday June 19, 2021 as Lemonade Day.

CARRIED UNANIMOUSLY

196-21 Moved by Cr. Assaf that Council donates up to \$500.00 to Community Futures Yellowhead East to sponsor their Lemonade Day Local Entrepreneur of the Year contest.

CARRIED UNANIMOUSLY

**OUTDOOR
DINING PATIOS**

Council discussed the potential outdoor dining patios as requested by the Barrhead & District Chamber of Commerce.

197-21 Moved by Cr. Klumph that Council instructs Administration to draft a policy allowing businesses to utilize the Town's sidewalk for outdoor dining patios and present it at the next regular Council Meeting.

CARRIED UNANIMOUSLY

**FINANCIAL
STATEMENT REPORTS**

Council to approve the Financial Statement Report to April 30, 2021, as presented.

198-21 Moved by Cr. Oswald that Council approve the Bank Statement for the month ended April 30, 2021 as presented.

CARRIED UNANIMOUSLY

POLICY NO. 12-029

Policy No. 12-029 Local Economic Recovery Grant Program.

Edward LeBlanc, CAO reviewed Policy No.12-029 Local Recovery Grant Program with Council.

199-21 Moved by Cr. Penny that Council approve proposed Policy No. 12-029 Local Economic Recovery Grant Program, as amended.

CARRIED UNANIMOUSLY

200-21 Moved by Cr. Assaf that Council allocates up to \$15,000.00 from the Town's Contingency Operating Reserve to the Local Economic Recovery Grant Program.

CARRIED UNANIMOUSLY

RECESSED

201-21 Moved by Cr. Smith to recess the meeting at 6:40 p.m.

CARRIED UNANIMOUSLY

RECONVENED

202-21 Moved by Cr. Assaf to reconvene the meeting at 7:03 p.m.

CARRIED UNANIMOUSLY

**REPORTS TO
COUNCIL**

The following Reports to Council as of May 25, 2021, were reviewed:

- Barrhead & District Family and Community Support Services Society Report (F.C.S.S)
- Yellowhead Community Futures Reports
- Barrhead Attraction & Recruitment Committee Report
- Barrhead Regional Water Commission Report
- Library Board Report
- Barrhead District Chamber of Commerce
- Barrhead District Social Housing

MINUTES

Review March and April Minutes from Barrhead & District Family and Community Support Services Society.

203-21 Moved by Cr. Penny that Council accept the following minutes, dated March 18, 2021 and April 15, 2021 from Barrhead & District Family and Community Support Services Society, as presented.

CARRIED UNANIMOUSLY

**CORRESPONDENCE
ITEM**

The following correspondence items were reviewed:

Letter from the Town of Claresholm, dated May 11, 2021, regarding their opposition on the Province's initiative to replace the RCMP with Alberta Provincial Police Service. was reviewed.

Letter from the Town of Raymond, dated May 11, 2021, regarding their opposition on the Province's initiative to replace the RCMP with Alberta Provincial Police Service was reviewed.

Letter from the Town of Redcliff, dated May 18, 2021, regarding their opposition on the Province's initiative to replace the RCMP with Alberta Provincial Police Service was reviewed.

204-21 Moved by Cr. Klumph that Council accepts the letter from the Town of Claresholm, dated May 11, 2021, Town of Raymond, dated May 11, 2021 and the Town of Redcliff, dated May 18, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service, as information.

CARRIED UNANIMOUSLY

Letter from Alberta Recreation and Parks Association, dated May 19, 2021, requesting a consideration that the month of June be proclaimed "June is Recreation and Parks Month" was reviewed.

205-21 Moved by Cr. Klumph that Council proclaim June, 2021 as Recreation and Parks Month.

CARRIED UNANIMOUSLY

Letter from the Town of High River, dated May 19, 2021, regarding their opposition on the Proposed Alberta Coal Restrictions Policy was reviewed.

206-21 Moved by Cr. Assaf that Council accept the letter from the Town of High River, dated May 19, 2021, regarding their opposition on the proposed Alberta Coal Restrictions Policy, as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Assaf commended Public Works for their undertaking of the annual Community Roundup.

**CLOSED SESSION –
FOIP ACT SECTIONS 16 & 24**

207-21 Moved by Cr. Smith that Council go in closed session at 7:21 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

208-21 Moved by Cr. Smith that Council come out of closed session at 8:04 p.m.

CARRIED UNANIMOUSLY

209-21 Moved by Cr. Klumph that Administration draft a letter to Mr. Mark Vriend explaining the Town's position regarding the Economic Recovery Assistant Program and Policy No. 12-029.

CARRIED UNANIMOUSLY

ADJOURN

210-21 Moved by Cr. Smith that the Council Meeting be adjourned at 8:06 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: June 8, 2021

Re: 5:30 p.m. Delegation – Mr. Kyle Hughes, representing the Barrhead Cares Coalition

1.0 PURPOSE:

Mr. Kyle Hughes, representing the Barrhead Cares Coalition will be presenting a document that will serve as a survey to obtain input for the Town's proposed new All-Wheel Skate Park.

2.0 BACKGROUND AND DISCUSSION:

The Barrhead Cares Coalition has partnered with the Town of Barrhead to assist in obtaining public feedback on the Town's proposed new All-Wheel Skate Park.

The survey will serve as a base to determine the preferred features that could be incorporated into the Park.

3.0 ALTERNATIVES:

3.1 Council accept Mr. Kyle Hughes presentation as it relates to the Barrhead Cares Coalition pending survey for the Town of Barrhead proposed new All-Wheel Skate Park, as information.

3.2 Council request further information from Mr. Kyle Hughes as it relates to the Barrhead Cares Coalition pending survey for the Town of Barrhead proposed new All-Wheel Skate Park and have the information presentation at the next regular Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

Not Applicable

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable

8.0 ATTACHMENTS:

None

9.0 RECOMMENDATION:

Council accept Mr. Kyle Hughes presentation as it relates to the Barrhead Cares Coalition pending survey for the Town of Barrhead proposed new All-Wheel Skate Park, as information.

(original signed by the CAO)

Edward LeBlanc
CAO

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: June 8, 2021

Re: Arnold Viersen, MP for Peace River – Westlock, Bill C-234

1.0 Purpose:

To obtain further direction from Council regarding C-234 which Council received as a result of a letter from Arnold Viersen, MP for Peace River – Westlock dated April 6, 2021.

2.0 Background and Discussion:

During the May 25, 2021 Council Meeting, Council passed the following two resolutions:

Moved by Cr. Penny that Council accepts the letter from Arnold Viersen, MP, dated April 06, 2021, as information.

(Resolution No. 193-21)

Moved by Cr. Klumph that Council instructs Administration to obtain further information on Bill C-234 – Security System and bring back information to Council.

(Resolution No. 194-21)

Upon Administration's request, Mr. Viersen's office submitted additional information on the subject matter, which are attached to this report.

3.0 Alternatives:

3.1 Council pass a resolution supporting Bill C-234 (Home Security Credit).

3.2 Council receives Administration's report on Bill C-234 (Home Security Credit), as information.

3.3

- 3.4 Council tables Administration's report on Bill C-234 (Home Security Credit), and instructs Administration to provide further information at the next Council Meeting.

4.0 Financial Implications:

None

5.0 Interdepartmental Implications:

None

6.0 Senior Government Implications:

Not applicable – due to the current scope of the matter at hand.

7.0 Political/Public Implications:

Limited

8.0 Attachments:

- 8.1 Draft resolution, as submitted by Mr. Viersen's office
- 8.2 Bill C-234, as submitted by Mr. Viersen's office
- 8.3 Press Release dated February 2, 2021, as submitted by Mr. Viersen's office.
- 8.4 2017 Police reported dated May 7, 2019, as submitted by Mr. Viersen's office.

9.0 Recommendations:

Administration awaits further direction from Council.

(original signed by the CAO)
Edward LeBlanc
CAO

Rural Crime: Bill C-234 (Home Security Credit)

Background:

Bill C-234, An Act to amend the Income Tax Act (home security measures), introduced by MP Randy Hoback and jointly seconded by MP Arnold Viersen, enables a tax credit for a security system to better protect their home and property.

Resolution:

Whereas, rural and household crime rates are continuing to rise in Alberta,

Whereas, Statistics Canada has reported how crime is 30% more prevalent in rural areas,

Whereas, location, cost and accessibility can impact the ability of owning a security system,

Whereas, Canadians deserve the ability to live in safe communities,

NOW THEREFORE BE IT RESOLVED THAT the Town Council of Barrhead, Alberta calls for the passing of Bill C-234;

and that Staff be directed to send a letter indicating such support to provincial MPs, MLAs, Federal Minister of Finance, Federal Minister of Public Safety, and local area municipalities to indicate our support.

First Session, Forty-third Parliament,
68-69 Elizabeth II, 2019-2020

Première session, quarante-troisième législature,
68-69 Elizabeth II, 2019-2020

HOUSE OF COMMONS OF CANADA

CHAMBRE DES COMMUNES DU CANADA

BILL C-234

PROJET DE LOI C-234

An Act to amend the Income Tax Act (home
security measures)

Loi modifiant la Loi de l'impôt sur le revenu
(système de sécurité domiciliaire)

FIRST READING, FEBRUARY 26, 2020

PREMIÈRE LECTURE LE 26 FÉVRIER 2020

MR. HOBACK

M. HOBACK

SUMMARY

This enactment amends the *Income Tax Act* in order to establish the home security tax credit.

SOMMAIRE

Le texte modifie la *Loi de l'impôt sur le revenu* afin de créer le crédit d'impôt pour la sécurité domiciliaire.

BILL C-234

An Act to amend the Income Tax Act (home security measures)

Preamble

Whereas the House of Commons Standing Committee on Public Safety and National Security, in its Thirty-third Report of the 42nd Parliament, recognized that crime in rural areas is of growing concern to rural residents across the country;

Whereas the Committee heard that while crime in rural areas is more acute in western Canada, eastern provinces are also experiencing high crime rates in rural areas;

And whereas the Committee heard from witnesses of incidents related to property crimes, such as break-ins, thefts and, in some cases, violent assaults, including sexual violence and violence towards women;

Now, therefore, Her Majesty, by and with the advice and consent of the Senate and House of Commons of Canada, enacts as follows:

R.S., c. 1 (5th Supp.)

Income Tax Act

1 (1) The *Income Tax Act* is amended by adding the following after section 118.07:

Definitions

118.08 (1) The following definitions apply in this section.

eligible home, in respect of an individual, means a self-contained domestic establishment and includes any

PROJET DE LOI C-234

Loi modifiant la Loi de l'impôt sur le revenu (système de sécurité domiciliaire)

Préambule

Attendu :

que le Comité permanent de la sécurité publique et nationale de la Chambre des communes, dans son trente-troisième rapport de la quarante-deuxième législature, reconnaît que la criminalité en milieu rural est de plus en plus préoccupante pour les résidents des régions rurales de l'ensemble du pays;

que le Comité a entendu que, même si la criminalité en milieu rural est un problème plus criant dans l'Ouest canadien, les provinces de l'Est sont également aux prises avec un taux de criminalité élevé en milieu rural;

que des témoins ont rapporté au Comité des incidents liés aux crimes contre les biens, tels des introductions par effraction, des vols et, dans certains cas, des agressions avec violence, notamment de violence sexuelle et de violence envers les femmes,

Sa Majesté, sur l'avis et avec le consentement du Sénat et de la Chambre des communes du Canada, édicte :

L.R., ch. 1 (5^e suppl.)

Loi de l'impôt sur le revenu

1 (1) La *Loi de l'impôt sur le revenu* est modifiée par adjonction, après l'article 118.07, de ce qui suit :

Définitions

118.08 (1) Les définitions qui suivent s'appliquent au présent article.

dépense admissible pour la sécurité domiciliaire
S'entend, relativement à un particulier, d'une dépense engagée par celui-ci durant l'année d'imposition pour

structure that is separate from the establishment, such as a garage or a barn. (*domicile admissible*)

qualifying home security expenditure of an individual for a taxation year means an expense incurred by the individual during the taxation year for the acquisition, installation, maintenance and monitoring of a security system installed in the individual's eligible home. (*dépense admissible pour la sécurité domiciliaire*)

Home security tax credit

(2) For the purpose of computing the tax payable under this Part by an individual for a taxation year, there may be deducted the amount determined by the formula

$$A \times B$$

where

A is the appropriate percentage for the taxation year; and

B is the lesser of

(a) \$5,000, and

(b) the total of all amounts each of which is a qualifying home security expenditure incurred by the individual in the taxation year.

Apportionment of credit

(3) If more than one individual is entitled to a deduction under this section for a taxation year in respect of the same eligible home, the total of all amounts so deductible shall not exceed the maximum amount that would be so deductible for the year by any one of those individuals for that home if that individual were the only individual entitled to deduct an amount for the year under this section, and if the individuals cannot agree as to what portion of the amount each can so deduct, the Minister may fix the portions.

(2) Subsection (1) applies to the 2020 and subsequent taxation years.

2 (1) Section 118.92 of the Act is replaced by the following:

Ordering of credits

118.92 In computing an individual's tax payable under this Part, the following provisions shall be applied in the following order: subsections 118(1) and (2), section 118.7, subsections 118(3) and (10) and sections 118.01, 118.02, 118.04, 118.041, 118.05, 118.06, 118.07, 118.08, 118.3, 118.61, 118.5, 118.9, 118.8, 118.2, 118.1, 118.62 and 121.

l'acquisition, l'installation, l'entretien et la surveillance d'un système de sécurité installé au domicile admissible du particulier. (*qualifying home security expenditure*)

domicile admissible S'entend, relativement à un particulier, d'un établissement domestique autonome, y compris toute construction qui est séparée de l'établissement, notamment un garage ou une grange. (*eligible home*)

Crédit d'impôt pour la sécurité domiciliaire

(2) Est déductible dans le calcul de l'impôt à payer par un particulier en vertu de la présente partie pour une année d'imposition la somme obtenue par la formule suivante :

$$A \times B$$

où :

A représente le taux de base pour l'année;

B la moins élevée des sommes suivantes :

a) 5 000 \$;

b) le total des sommes représentant chacune une dépense admissible pour la sécurité domiciliaire engagée par le particulier pour l'année.

Restriction

(3) Si plus d'un particulier a droit, pour une année d'imposition, à la déduction prévue au présent article relativement au même domicile admissible, le total des sommes ainsi déductibles ne peut dépasser le maximum qu'un seul de ces particuliers pourrait déduire pour l'année à l'égard du domicile. Si ces particuliers ne s'entendent pas sur la répartition de ce maximum entre eux, le ministre peut faire cette répartition.

(2) Le paragraphe (1) s'applique aux années d'imposition 2020 et suivantes.

2 (1) L'article 118.92 de la même loi est remplacé par ce qui suit :

Ordre d'application des crédits

118.92 Pour le calcul de l'impôt payable par un particulier en vertu de la présente partie, les dispositions ci-après sont appliquées dans l'ordre suivant : paragraphes 118(1) et (2), article 118.7, paragraphes 118(3) et (10) et articles 118.01, 118.02, 118.04, 118.041, 118.05, 118.06, 118.07, 118.08, 118.3, 118.61, 118.5, 118.9, 118.8, 118.2, 118.1, 118.62 et 121.

(2) Subsection (1) applies to the 2020 and subsequent taxation years.

(2) Le paragraphe (1) s'applique aux années d'imposition 2020 et suivantes.



NEWS RELEASE

February 2, 2021

Randy Hoback, MP
Prince Albert

MP Hoback Begins Debate on Bill to Create Home Security Tax Credit

OTTAWA –Randy Hoback, Member of Parliament for Prince Albert, will begin debate tomorrow on his Private Members' Legislation, Bill C-234, *An Act to amend the Income Tax Act (home security measures)* in the House of Commons. The bill was reinstated at second reading from the previous Parliament.

This Bill will help make home security more affordable for Canadians by creating a Home Security Tax Credit. If passed, this non-refundable tax credit would be applied to the installation, maintenance, and monitoring of a security system installed in an individual's home. This would include any structure that is separate from an individual's home, such as a garage or barn. The maximum dollar amount eligible for tax credit application is \$5,000 per year.

"I am proud to mark the first hour of debate on this important piece of legislation that would make a real difference in the lives of Canadians, especially those in rural areas," said MP Hoback. "Like many parts of rural Canada, my riding of Prince Albert continues to suffer from increasing crime rates. My constituents have made it very clear that they expect action on this file."

Bill C-234 is the first Private Members Bill to address rural crime that members of the Conservative Party's Rural Crime Caucus plan to introduce this parliamentary session.

"This legislation is an important step to address the issue of rural crime and help all Canadians feel safer in their homes," said MP Hoback. "Time and time again Justin Trudeau has failed to take the issue of rural crime and home security seriously. Canada's Conservatives will continue to use our strengthened opposition to tackle the issue of rural crime."

Background:

During the last Parliament, the Standing Committee on Public Safety and National Security recognized that crime in rural areas is a growing concern, and that rural crime rates in both Eastern and Western Canada are increasing.

In May 2019, Statistics Canada reported there were 6,210 Criminal Code violations per 100,000 people nationally in rural areas in 2017. In Saskatchewan, the rate was 13,829 per 100,000 people – over double the national average. In the Prairie provinces in 2017, rates in rural areas were 36% to 42% higher than in urban areas.

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For more information, please contact:

Richard Fromm Office of Randy Hoback, MP
randy.hoback.a1@parl.gc.ca
613-291-7076

Police-reported crime in rural and urban areas in the Canadian provinces, 2017

Released at 8:30 a.m. Eastern time in *The Daily*, Tuesday, May 7, 2019

In 2017, 16% of the provincial population lived in rural areas, where 23% of police-reported violent offences occurred. Further, 17% of property crimes, 27% of *Criminal Code* traffic offences and 23% of other *Criminal Code* violations also occurred in rural areas.

A comparative analysis of crime reported by police services that serve rural and urban areas is presented in the *Juristat* article, "[Police-reported crime in rural and urban areas in the Canadian provinces, 2017](#)," released today. The study found that the rural crime rate was higher than the urban rate, driven by higher rural rates in the Prairies and northern regions of the provinces.

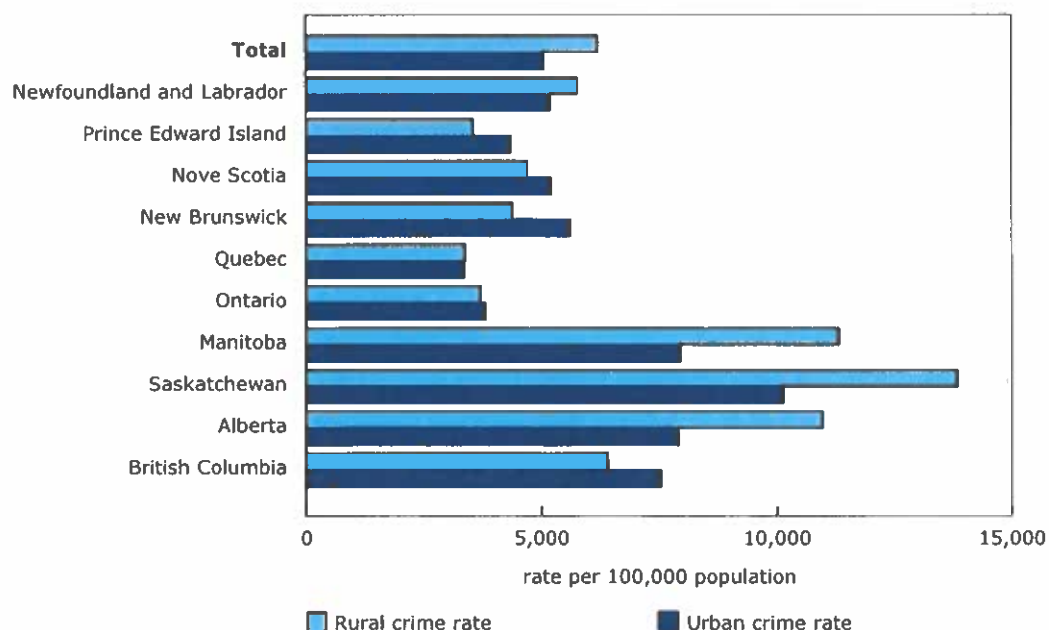
Crime rate, Crime Severity Index higher in rural areas

Rural police services reported 6,210 *Criminal Code* incidents (excluding traffic) per 100,000 population in 2017. This rate was 23% higher than the rate reported by urban police services (5,051).

In addition to a higher crime rate, the Crime Severity Index (CSI) was also higher in rural areas. The CSI—a measure of the volume and severity of police-reported crime—was 82.1 in rural areas, 17% higher than in urban areas (70.1).

Chart 1

Police-reported crime rate in rural and urban areas, by province, 2017



Note(s): The total includes the provinces only.

Source(s): Uniform Crime Reporting Survey (3302).



Statistics
Canada

Statistique
Canada

Canada

Southern rural areas report lower crime rates

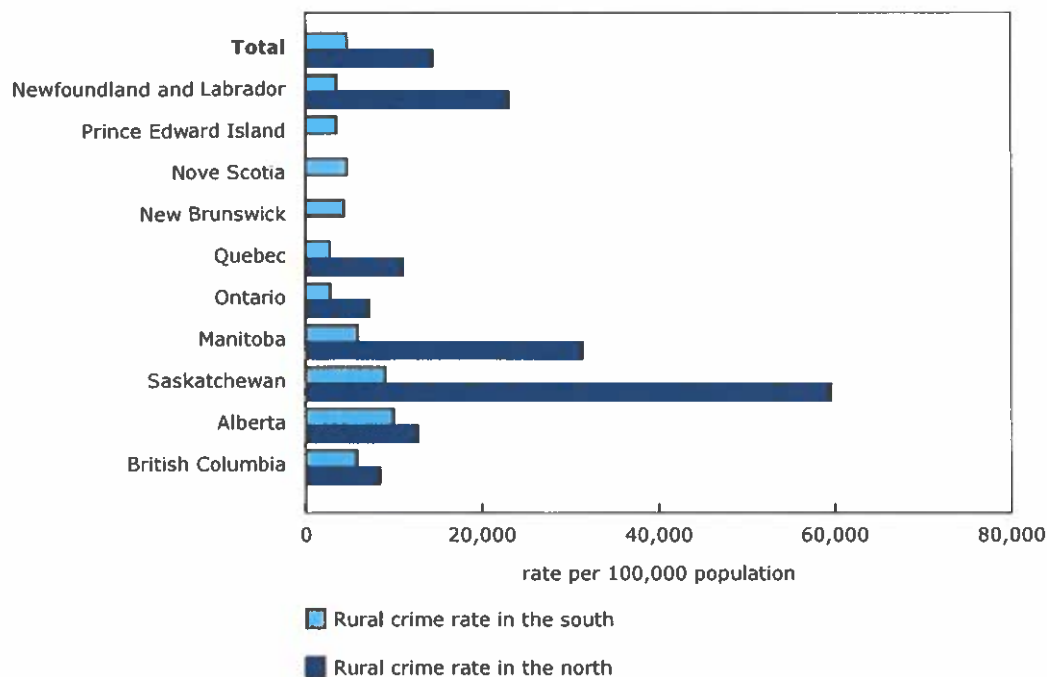
The overall rural-urban difference in crime rates is mostly due to high rural rates in the Prairies and in the Provincial North, which is defined as the northern regions of British Columbia, Alberta, Saskatchewan, Manitoba, Ontario, Quebec, and Newfoundland and Labrador.

Overall, the crime rate in the rural Provincial North (14,512 incidents per 100,000 population) was three times higher than in the rural provincial South (4,706). Crime rates in the Provincial North were particularly high in the northern regions of Saskatchewan and, to a lesser extent, in Manitoba, Newfoundland and Labrador, and Quebec. In the southern part of the provinces, the rural crime rate was generally lower than the urban rate. This trend was observed in all provinces except Alberta.

Rural crime rates were especially higher than urban crime rates in the Prairies. The rural crime rate was 42% higher in Manitoba, 38% higher in Alberta and 36% higher in Saskatchewan than the urban crime rate in each of these provinces.

Chart 2

Police-reported crime rate in rural areas in the south and the north, by province, 2017



Note(s): For Prince Edward Island, Nova Scotia and New Brunswick, the rural crime rate in the north is not applicable. The total includes the provinces only.
Source(s): Uniform Crime Reporting Survey (3302).

Both rural and urban crime lower than a decade ago

In both rural and urban areas, the crime rate and the CSI were lower overall in 2017 than they were in 2009. In rural areas, the crime rate decreased 13% and the CSI was down 7%. Urban areas saw an even greater decline, as both the crime rate and the CSI decreased 19% during the same time period.

Mischief most common crime in rural areas

In 2017, mischief—an offence that covers a range of criminal behaviours including various sorts of vandalism, such as graffiti, and destructive or reckless behaviour—was the offence most often reported by police services in rural areas. The relatively high number of mischief incidents accounted for the higher crime rate in rural areas. Mischief represented 20% of rural crime compared with 11% in urban areas. In addition to mischief, break and enter, motor vehicle theft, theft over \$5,000, possession of stolen property and arson were some other property crimes that had higher rates in rural areas than in urban areas. In contrast, the rate for theft of \$5,000 or under was much higher in urban areas, which was largely due to a high number of shoplifting incidents and thefts from motor vehicles.

Homicide rate higher in rural areas than in urban areas

From 2009 to 2017, rural police services reported 1,078 homicides, representing an average annual rate of 2.02 homicides per 100,000 population. Meanwhile, the rate in urban areas was 1.55 (4,068 homicides).

Despite a higher homicide rate in rural areas than in urban areas, the rate of attempted murder was lower. From 2009 to 2017, there were, on average, 1.7 attempted murders per 100,000 population in rural areas, compared with 2.1 in urban areas. If the prevalence of homicide and of attempted murder are considered together, differences between rural and urban rates mostly disappear.

In addition to homicides, the rates for several other violent offences were much higher in rural than in urban areas, particularly violent firearms offences—such as discharging or pointing a firearm—aggravated assault and sexual violations against children. In contrast, higher rates of robbery and offences related to human trafficking or the commodification of sexual activity were reported in urban areas.

Note to readers

This analysis is based on police-reported data from the Uniform Crime Reporting Survey. A number of factors can influence police-reported statistics. For example, an incident must come to the attention of the police. Also, differences between individual police services, such as available resources or departmental priorities, policies and procedures, can also have an effect on police-reported crime. For instance, some police services may rely on municipal by-laws to deal with minor offences. The territories are excluded from this analysis on rural crime since they differ from the provinces and among themselves in many respects.

Urban areas are those where the majority of the population lives within a census metropolitan area (CMA) or census agglomeration (CA). Rural areas are where the majority of the population lives outside a CMA or CA. A CMA or CA is formed by one or more adjacent municipalities centred on a population centre (known as the core). A CMA must have a total population of at least 100,000, of which 50,000 or more live in the core. A CA must have a core population of at least 10,000. To be included in the CMA or CA, adjacent municipalities must have a high degree of integration with the core, as measured by daily commuting flows derived from census data. A CMA or CA may have more than one police service.

The Provincial North includes the northern regions of British Columbia, Alberta, Saskatchewan, Manitoba, Ontario, Quebec, and Newfoundland and Labrador. For more information, consult the "North and South - Variant of SGC 2016" section on the Statistics Canada website.

The crime rate and the Crime Severity Index are complementary measures of police-reported crime. The crime rate measures the volume of crime reported to the police per 100,000 population, while the Crime Severity Index measures both the volume and severity of crime reported to the police.

Definitions, data sources and methods: survey number 3302.

The article "[Police-reported crime in rural and urban areas in the Canadian provinces, 2017](#)" is now available as part of the publication *Juristat* (**85-002-X**).

For more information, or to enquire about the concepts, methods or data quality of this release, contact us (toll-free 1-800-263-1136; 514-283-8300; STATCAN.infostats-infostats.STATCAN@canada.ca) or Media Relations (613-951-4636; STATCAN.mediahotline-ligneinfomedias.STATCAN@canada.ca).

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: June 8, 2021

Re: Proposed new lease agreement with the Barrhead Bowling Association

1.0 Purpose:

For Council to approve the proposed new lease agreement between the Town of Barrhead and the Barrhead Bowling Association, as presented.

2.0 Background and Discussion:

The Town's Parks and Recreation Department approached the Barrhead Bowling Association to introduce a lease agreement between the Town and the Association.

The Department based the pending agreement on the existing new agreement with the Barrhead Curling Club.

The attached agreement has been endorsed by Bowling Association's Board of Directors.

3.0 Alternatives:

- 3.1 Council approve the proposed new ten-year lease agreement between the Town of Barrhead and the Barrhead Bowling Association, as presented.
- 3.2 Council instructs Administration to revise the proposed lease agreement between the Town of Barrhead and the Barrhead Bowling Association, as directed and bring the agreement back to the next regular Council Meeting, as amended.

- 3.3 Council tables the draft agreement and instructs Administration to provide further information relating to the proposed new lease agreement between the Town of Barrhead and the Barrhead Bowling Association, and bring back the information at the next Council Meeting.

4.0 Financial Implications:

Limited, as the terms of the new agreement is very similar to the existing one.

5.0 Interdepartmental Implications:

The co-ordination of the proposed new agreement is limited to the Parks and Recreation Department.

6.0 Senior Government Implications:

Not applicable

7.0 Political/Public Implications:

The proposed new agreement provides the Town with more direct involvement in respect to the maintenance of the building.

8.0 Attachments:

- 8.1 Draft new lease agreement with the Barrhead Bowling Association.

9.0 Recommendations

Council approve the proposed new ten-year lease agreement between the Town of Barrhead and the Barrhead Bowling Association, as presented.

(Original signed by the CAO)
Edward LeBlanc
CAO

MEMORANDUM OF AGREEMENT made this day ____ of _____, 2021 A.D.

BETWEEN:

THE TOWN OF BARRHEAD
(Hereinafter referred to as the "Town")

OF THE FIRST PART

- and -

BARRHEAD BOWLING ASSOCIATION

OF THE SECOND PART

LEASE AGREEMENT

WHEREAS, the Town is the registered owner of those lands described as:

Part of S.W. 8-59-3-5 (Tax Roll #72992 – 5509 49th Street)
In the Town of Barrhead, AB.

(hereinafter referred to as the "Leased Premises")

Subject, however, to such mortgages and encumbrances as are notified by memorandum underwritten, and, there is located thereon a building occupying a portion of the lands (hereinafter referred to as the "Leased Premises"); and,

WHEREAS, the Town desires to lease space within the Leased Premises to the Barrhead Bowling Association and the Barrhead Bowling Association desires to lease and does hereby accept this lease of the Leased Premises to be held by it as the Barrhead Bowling Association and subject to the conditions, restrictions and covenants and in consideration of mutual covenants hereinafter set forth, it is agreed:

Definitions:

Barrhead Bowling Association - means the Barrhead Bowling Association of Barrhead, Alberta as the tenant.

Town - means the Town of Barrhead as the landlord.

Leased Premises - means the total area that is being leased by Barrhead Bowling Association the within the Premises.

Premises - means the entire building and the land which contains the Leased Premises.

1.0 LEASED AREA

The Barrhead Bowling Association shall lease approximately Seven Hundred Six point Eight Zero (706.80) square meters located in the Premises.

2.0 TERM OF LEASE

- a) The term of the lease agreement shall be for Ten (10) years to commence July 1, 2021 to July 1, 2031. The parties expressly acknowledge and agree that ninety (90) days prior to the expiration of the term of this agreement, the parties shall review the terms contained in this agreement and may, upon mutual Agreement, extend the Agreement for an additional period, the terms, conditions and length of such renewal period shall be decided by way of mutual agreement.
- b) The lease agreement may be amended by mutual consent of the parties; such amendments must be in writing.
- c) This lease agreement may be terminated by either of the parties giving to the other not less than thirty (30) days written notice of the intention to terminate.

3.0 RENT

As an alternate to paying rent to the Town, Barrhead Bowling Association will pay for all related expenses associated with the operation of Barrhead Bowling Association. Included but not necessarily limited to: replacement insurance coverage on the contents owned by Barrhead Bowling Association, and normal regular costs associated along with the following utilities; electrical power, natural gas, each year as per Schedule "A."

4.0 INSURANCE

The Barrhead Bowling Association shall, at its sole cost and expense, take out and keep in full force and effect, the following insurance:

- a) "all risk" insurance upon property of every kind and description owned by Barrhead Bowling Association, or for which the Barrhead Bowling Association is legally liable, or installed by or on behalf of Barrhead Bowling Association and which is located in the Leased Premises, in an amount not less than the full replacement cost thereof. If there is a dispute as to the amount which comprises full replacement cost, the decision of the Town shall be conclusive. This policy shall also contain flood, seepage, and sewer back-up coverage;
- b) comprehensive/commercial general liability insurance with inclusive limits of not less than \$2,000,000 per occurrence;

The Barrhead Bowling Association must ensure that any policy of insurance will obligate the insurer to notify the Town in writing, at least thirty (30) days in advance, of any material change, cancellation or termination of any provision of any policy.

The Barrhead Bowling Association shall submit a detail list of all insured items to the Town annually.

- c) Obtaining the insurance required under Section 4 a) shall in no way limit or restrict the liability of Barrhead Bowling Association under this Agreement.
- d) The Barrhead Bowling Association indemnifies the Town, its elected officials, officers, employees and agents and saves each harmless from and against any and all claims, actions, damages, liabilities and expenses including lawyer's and other professional fees (on a solicitor and client basis), in connection with loss of life, personal injury, damage to property, and/or any other loss or injury whatsoever arising from or out of the occupancy or use by Barrhead Bowling Association of the Leased Premises occasioned wholly or in part by any act or omission of Barrhead Bowling Association, its officers, agents contractors, employees, sub lessees, licensees, concessionaires or by anyone permitted by Barrhead Bowling Association to be in the Leased Premises.

This Section shall survive the termination of the Agreement. In the event that both the Town and Barrhead Bowling Association have claims to be indemnified under any insurance, the indemnity shall be applied first to the settlement of the claim of the Town and the balance to the settlement of the claim of Barrhead Bowling Association.

- e) All policies shall be taken out with insurers and shall be in a form acceptable to the Town acting reasonably. The Barrhead Bowling Association agrees that certificates of insurance acceptable to the Town or if required by the Town, certified copies of each such insurance policy, will be delivered to the Town as soon as practicable after the placing of the required insurance. All policies shall contain an undertaking by the insures to notify the Town and its mortgagee in writing, of any material change, cancellation or termination of any provision of any policy, not less than thirty (30) days prior to the material change, cancellation or termination thereof.

5.0 USE OF PREMISES

- a) Provided that Barrhead Bowling Association pays the expenses in lieu of rent, as outlined in section 3.0 and other payments and otherwise observes the covenants contained in this lease agreement, Barrhead Bowling Association shall have the quiet enjoyment of the Leased Premises.
- b) The Barrhead Bowling Association shall use the Leased Premises as it deems necessary to provide a Bowling program. The Barrhead Bowling Association shall not carry on, or permit to be carried on, in or about the Lease Premises any trade, business, occupation or calling other than a bowling program, without written permission for the Town.
- c) The Barrhead Bowling Association agrees that any use of the Leased Premises will comply with all applicable municipal, provincial and federal bylaws, regulations and statutes, including any fire department rules or regulations.
- d) The Barrhead Bowling Association will not bring into the Leased Premises any material, substance, equipment or object which is likely to endanger the life of, or cause bodily injury to any person or property.
- e) The Barrhead Bowling Association shall permit the Town to enter the Leased

Premises and access any secured areas of the Leased Premises at reasonable times for the purpose of maintenance and to ascertain that the provisions of the Lease are being faithfully observed excluding any secured area dedicated for cash and alcohol.

- f) The Barrhead Bowling Association shall permit the Town the use of any and all space within the Leased Premises, as long as it does not conflict with any functions Barrhead Bowling Association may have for the purpose of meetings and/or education. The Barrhead Bowling Association will be notified prior to the event to ensure that there is no conflict in booking. The Town shall not be charged any fees for use of the space.
- g) The Town and Barrhead Bowling Association will meet in April and September of every year to undertake a facility inspection to ensure the Leased Premises is transferred to the other party in an appropriate condition.
- h) The Town will provide the required keys to Barrhead Bowling Association. In the event that the Barrhead Bowling Association loses keys to the Leased Premises the cost of re-keying the Leased Premises and a 25% administration cost will be charged back to Barrhead Bowling Association.
- i) No smoking, vaping, marijuana or tobacco use is permitted in the Leased Premises. No illicit drugs are permitted in the Leased Premises.
- j) No portion of any passageway or exit shall be blocked or obstructed in any manner and no exit door shall be locked, blocked or bolted while the Facility is in use. All designated exits shall be maintained in such manner as to be visible at all times.

6.0 ALCOHOL

- a) Alcoholic beverages may be served in the Leased Premises as long as Barrhead Bowling Association applies for, receives and displays the proper permit(s) as required by law. THE Barrhead Bowling Association USER MUST HAVE A PERMIT TO SERVE ALCOHOL. In addition, the Barrhead Bowling Association must provide to the Town proof of insurance for liquor host liability.

7.0 FOOD SERVICES

- a) *Public Health Act Food Regulation Part 1 Permits and Operation under Permits*, The Barrhead Bowling Association shall ensure that it has the required permits and adhere to and complies with all regulation of the Public Health Act if it wishes to operate a food establishment.
- b) *Public Health Act Food Regulation Part 2 Section 31* describes a food safety training program. The Barrhead Bowling Association shall ensure that at least one individual whether employee or volunteer has the required food safety training, and be present at all events where food is being served.
- c) The Barrhead Bowling Association shall if required allow that a seasonal inspection of the food service areas is completed by Alberta Health Services and to the satisfaction of the Town. A copy of the inspection is to be given to the Town.

8.0 MAINTENANCE

- a) The Barrhead Bowling Association shall be responsible for the general tidiness of the Leased Premise, to the satisfaction of the Town.
- b) The Barrhead Bowling Association, at its own expense, shall maintain and keep the premises and every part thereof in good order and conditions as a careful tenant would do, and promptly make all repairs and replacements that are subject to ordinary wear and tear to the satisfaction of the Town. Without limiting the generality of the foregoing, Barrhead Bowling Association shall perform all incidental maintenance and repairs, to a maximum of \$6,000.00 per year, as determined by the Town. Incidental maintenance and repairs may include replacement of light bulbs, light fixtures, broken windows, wall moldings, etc., and general tidiness of the inside of the Premises in which the Leased Premises are located and cooperate in the general tidiness of the outside of the Premises. Please refer to Schedule "A".
- c) The Town shall maintain responsibility for capital improvements and major maintenance and repairs notwithstanding the financial contribution of the Barrhead Bowling Association, as noted in section 8 (b), including exterior building maintenance, all bathroom improvements and repairs; hot water tanks; electrical, plumbing and heating and air conditioning. Please refer to Schedule "A".
- d) The Barrhead Bowling Association shall provide the Town with keys to all internal doors, for emergency and maintenance purposes excluding the area that is dedicated and only secures cash and alcohol.
- e) The Town shall maintain the exterior grounds of the Leased Premises and Building / Lands.

9.0 BOWLING LANES

- a) The Barrhead Bowling Association shall be responsible for the costs involved with the startup of the lanes, pin setters and scoring monitors with ongoing maintenance.
- b) The Barrhead Bowling Association will be responsible for the day to day maintenance as agreed to by the Town.
- c) Any costs that have been determined to be due to neglect on the part of the Barrhead Bowling Association will be charged to and be the responsibility of Barrhead Bowling Association.
- d) In consultation with the Barrhead Bowling Association executive the Town will be responsible for all repairs and capital expenses related to the building and building envelope that are deemed not regular maintenance items.

10.0 EMPLOYEES AND VOLUNTEERS

- a) The Barrhead Bowling Association shall be responsible for all employees employed and any volunteers by the Barrhead Bowling Association but not limited to;

- Hiring and supervision
 - Wages, deductions and benefits
 - Workers Compensation
- b) The Barrhead Bowling Association and its employees, volunteers and agents will comply with the Occupational *Health and Safety Act*, including but not necessarily limited to Personal Protective Equipment.

11.0 SPECTATORS / SECURITY

- a) If the Event draws spectators to the Leased Premises, the Barrhead Bowling Association:
- i) shall ensure compliance with all applicable fire and building safety codes, and in particular, shall be responsible for observing the applicable occupancy limits as advised by the Town from time to time; and
 - ii) shall be responsible for providing adequate security to ensure the safety of all event attendees and spectators and to prevent any damage to the Leased Premises.
- b) Notwithstanding subsection (a), the Town reserves the right to, in its sole discretion:
- i) Remove from the Leased Premises anyone, who creates a disturbance or acts in an unsafe manner; and

12.0 DEFAULT OF THE BARRHEAD BOWLING ASSOCIATION

- a) The Barrhead Bowling Association shall fall into default under this lease agreement upon being in arrears of any payment of rent as outlined in Section 3.0 or in the omission or commission of any requirement or prohibition stated in this lease agreement.
- b) If the Barrhead Bowling Association falls into default under any provisions of this lease agreement, at the option of the Town, the term of this lease agreement may immediately become forfeited and void, and in such case, it shall be lawful for the Town to enter into possession of the Leased Premises.
- c) If Barrhead Bowling Association abandons the Leased Premises or is deemed to have abandoned the Leased Premises the Town may enter into possession to protect its interest but such entry shall not in itself be deemed to terminate this lease agreement provided, however, that the Town may re-lease the demised premises or any part thereof either in the name of Barrhead Bowling Association or otherwise for a term or terms which may, if Barrhead Bowling Association chooses, be less or greater than the period which otherwise had constituted the balance of the term of this lease agreement and may grant reasonable concessions in connection therewith; and Barrhead Bowling Association shall also be liable to pay to the Town any damage which that the Town may sustain by reason of the Barrhead Bowling Association default.

13.0 ALTERATIONS, SIGNS, FIXTURES

- a) Any building modifications of the Leased Premises will require prior written approval from the Town.
- b) No alterations to the premises involving a structural change or addition and at an expense or value of more than ONE THOUSAND DOLLARS (\$1,000.00) shall be done without the written consent of the Town. Such alteration shall be deemed to become a fixture and thereby the property of the Town unless it is expressly agreed upon between the two parties hereof to remain the property of the Barrhead Bowling Association
- c) The Barrhead Bowling Association shall not mount or cause to be displayed in any manner, signs that are not family friendly to the satisfaction of the Town.

14.0 SUBLETTING

The Leased Premises may not be sub-leased, during the time it is occupied by the Barrhead Bowling Association.

15.0 DAMAGE OR DESTRUCTION OF PREMISES

- a) If the Lease Premises is damaged or destroyed by any cause whatsoever, then:
 - i) If in the sole opinion of the Insurer for the Town that the building cannot be restored to the same conditions it was prior to such damage, within ninety (90) days of the damage, then this lease agreement shall terminate and all rents and payments under this lease agreement shall be abated to the date of such damage; or
 - ii) If within the sole discretion of the Insurer for the Town it is determined that the Premises can be restored to its original use prior to such damage, within ninety (90) days of the date of damage, then this lease agreement shall continue, but rent and payments herein shall be abated for the period it is not actually fit for occupancy by the Barrhead Bowling Association.

16.0 GENERAL

- a) Any notice, request or demand relating to content within this lease agreement shall be addressed to the two parties involved and, by law, shall be sufficiently given if sent by registered mail or e-mail addressed to:

the Town at:

Town of Barrhead
P.O. Box 4189
C/o Town CAO
5014-50 Avenue
Barrhead, Alberta T7N 1A2
Email: town@barrhead.ca

the Barrhead Bowling Association at:

President, Barrhead Bowling Association Box 4142
Barrhead, Alberta T7N 1A1

- b) General communications and correspondences maybe sent by mail or by e-mail.
- c) Time sensitive or urgent communications or correspondence must be expedited by delivery in person to the office or officer listed above or sent by registered mail, correspondences sent in this manner must be marked as "Urgent" and shall be considered delivered to the intended party within one business day.
- d) Marginal headings in this lease agreement are inserted for convenience only and shall not be interpreted to alter or confine or expand the precise wording in any term or covenant herein.
- e) This lease agreement is binding upon the parties hereto, their respective heirs, successors, trustees, and administrators, but is not otherwise assignable except as provided for herein.

IN WITNESS WHEREOF the parties hereto have executed this document as of the day and year first above written.

TOWN

Town of Barrhead - Mayor

(seal)

Town of Barrhead – CAO

TENANT

President Barrhead Bowling Association

Secretary/Treasurer Barrhead Bowling Association

Witness

_____/_____/2021
D / M /

Witness

_____/_____/2021
D / M /

SCHEDULE "A"

The Barrhead Bowling Association shall provide the sole cost of the Barrhead Bowling Association resources to provide a bowling program including but not limited to:

- Obtain adequate insurance and other related permits.
- Adhere to all requirements of the Occupational Health and Safety Act and all related regulations.
- Adhere to the Town's Health and Safety Program and directives.
- Provide all equipment required to operate a bowling program; shoes etc.
- Hire, supervise and be responsible for all aspects of the employer – employee relationship.
- Maintain quality of the bowling lanes surface.
- Provide all custodial supplies and equipment.
- Ensure the Lease Premises is left in a clean and tidy manner to the satisfaction of the Town after bowling nights or tournaments. Secure liquor, food service area, inventories etc.
- Leave tables and chairs in an orderly and serviceable manner and ensuring the tables are wiped clean.
- Maintain cleanliness of washrooms facilities and lounge to the satisfaction of the Town.
- Clean bowling alley glass and windows when required.
- Remove and secure garbage and recyclables.
- Provide telephone line.
- Alcohol permits.
- Food service permits and food service handling certifications.
- Shall undertake all snow removal at the main entrance and emergency exits and ensure all exits are not blocked.
- At all times when the Leased Premises is unoccupied, ensure that the windows and doors are locked and that the Leased Premises are secured against unauthorized entry.
- The Barrhead Bowling Association shall be responsible for costs of after hour's call outs to the Town associated with negligent actions of the Barrhead Bowling Association.
- Notify the Town promptly of damage; required repairs and possible deficiencies.

- 6 keys will be assigned to Executive members of the Barrhead Bowling Association only. If there any changes to the Executive, the new members will be forwarded the keys and an update forwarded to the Town of Barrhead.

The Town of Barrhead shall provide:

- Adequate insurance coverage on the building.
- Annual inspection of all fire extinguishers and applicable repairs and replacement.
- Annual inspection of the fire alarm if applicable.
- Water, sewer and solid waste collection, at the Town's expense.
- Ensure electrical power and natural gas is provided to the Leases Premises.
- Exterior building and grounds maintenance.
- All washroom improvements electrical, plumbing, heating repairs and maintenance for the bowling lanes complex.
- Snow removal parking lot and roof when required.

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: June 8, 2021

Re: Institutional Vote – October 18, 2021 General Municipal Election

1.0 **PURPOSE:**

To establish institutional voting stations for the October 18, 2021 general municipal election.

2.0 **BACKGROUND AND DISCUSSION:**

The following is an excerpt from the Local Authorities Election Act:

Institutional vote location, eligibility and appointments

80(1) *The elected authority by resolution or the returning officer, if authorized by resolution of the elected authority, may designate the location of one or more institutional voting stations for an election in addition to voting stations designated under section 37.*

(2) *An elector who on election day*

(a) is confined to a treatment centre in the local jurisdiction, or

(b) is a resident in a supportive living facility in the local jurisdiction,

that is established as an institutional voting station for the election is eligible to vote at that institutional voting station.

3.0 ALTERNATIVES:

3.1 Council designates the following locations for an institutional voting station for the October 18, 2021 general municipal election:

- Shepherd's Care – Time to be determined
- Keir Care – Time to be determined
- Hospital – Time to be determined
- Hillcrest – Time to be determined
- Jubilee Manor – Time to be determined
- Golden Crest- Time to be determined
- Klondike Place - Time to be determined

The time of the institutional vote will be determined by Administration and coordinated with the various Facility Managers.

3.2 Council designates different locations for an institutional voting station for the October 18, 2021.

4.0 FINANCIAL IMPLICATIONS:

The 2021 Operating Budget includes the anticipated expenses for the upcoming municipal elections.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

The upcoming municipal election is governed by the Local Authorities Election Act.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Limited.

8.0 ATTACHMENTS:

None

9.0 RECOMMENDATION:

Council designates the following locations for an institutional voting station for the October 18, 2021 general municipal election:

- Shepherd's Care – Time to be determined
- Keir Care – Time to be determined
- Hospital – Time to be determined
- Hillcrest – Time to be determined
- Jubilee Manor – Time to be determined
- Golden Crest- Time to be determined
- Klondike Place - Time to be determined

The time of the institutional vote will be determined by Administration and coordinated with the various Facility Managers.

(original signed by the CAO)
Edward LeBlanc
CAO

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: June 8, 2021

Re: Advance Vote 2021 Municipal Elections

1.0 PURPOSE:

For Council to authorize an advance vote for the October 18, 2021 general municipal election.

2.0 BACKGROUND AND DISCUSSION:

The following is an excerpt from the Local Authorities Election Act:

Advance vote

73(2) *Subject to subsection (3), an elected authority may by resolution provide for holding an advance vote for an election.*

(3) *Subject to subsections (4) and (7), a municipality having a population greater than 5000 must provide for holding an advance vote on*

(a) the election of municipal councillors, including by-elections, and

(b) the submission of a bylaw or question to electors under section 7.

(5) *No advance vote shall be held within 24 hours of election day.*

(6) *The returning officer must determine the days and hours*

3.0 ALTERNATIVES:

- 3.1 Council authorizes Administration to hold an Advance Vote for the October 18, 2021 general municipal election.
- 3.2 That Council accept Administration's report on the establishment of an Advance Vote for the October 18, 2021 general municipal election, as information.

4.0 FINANCIAL IMPLICATIONS:

The 2021 Operating Budget includes the anticipated expenses for the upcoming municipal elections.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

The upcoming municipal election is governed by the Local Authorities Election Act.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Limited.

8.0 ATTACHMENTS:

None

9.0 RECOMMENDATION:

Council authorizes Administration to hold an Advance Vote for the October 18, 2021 general municipal election.

(original signed by the CAO)
Edward LeBlanc
CAO

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: June 8, 2021

Re: Proposed revisions to Policy No. 12-029 Local Economic Recovery Grant Program

1.0 PURPOSE:

For Council to approve revisions to Policy No. 12-029 Local Economic Recovery Grant Program, as presented.

2.0 BACKGROUND AND DISCUSSION:

When Administration was drafting the policy, the parameters of the policy was shared and discussed with Michelle Jones of Community Futures Yellowhead East. Ms. Jones suggested a few changes which was incorporated in the final version that was presented to Council on May 25th.

Council will recall during the May 25th Council Meeting Council entertained a conference call with Ms. Jones in order to review and discuss the proposed policy.

After the conference call, Council passed the following resolution:

Moved by Cr. Penny that Council approve proposed Policy No. 12-029 Local Economic Recovery Grant Program, as amended.

(Resolution No. 199-21)

When the approved policy was forward to Ms. Jones' office she noticed a few items that required further attention.

The attachment has the suggested deletions shown with a strike through while any suggested new wording is found in red.

The proposed revisions will not change the scope or the spirit of the existing Policy No. 12-029.

3.0 ALTERNATIVES:

- 3.1 Council approves the revised Policy No. 12-029 Local Economic Recovery Grant Program, as presented.
- 3.2 Council approves the revised Policy No. 12-029 Local Economic Recovery Grant Program, as amended by Council.
- 3.3 Council tables the proposed revisions to Policy No. 12-029 Local Economic Recovery Grant Program and instructs Administration to provide additional information and report back at the next Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

None

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

It would be limited to the Town's interaction with Community Futures Yellowhead East.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

As stated in the May 25th Request For Decision Report, the policy demonstrates to the Town's business community that Council is doing their part to assist the local businesses.

8.0 ATTACHMENTS:

- 8.1 Proposed revised Policy No. 12-029 Local Economic Recovery Grant Program.

9.0 RECOMMENDATION:

Council approves the revised Policy No. 12-029 Local Economic Recovery Grant Program, as presented.

(original signed by the CAO)

Edward LeBlanc - CAO

TOWN OF BARRHEAD

POLICY NUMBER: 12-029

RESOLUTION NO.: 199-21

POLICY TITLE: Town of Barrhead Economic Recovery Grant Program

AUTHORITY: Town Council

APPROVAL DATE:

POLICY STATEMENT:

To establish a term of reference for the Local Economic Recovery Grant Program

1. The Town of Barrhead Economic Recovery Grant Program was established to support the current needs and recovery efforts for local businesses, non-profit organizations or societies that have been adversely affected by COVID-19
2. The non-profit organizations or societies must be registered and in good standing with Alberta Corporate Registry.
3. The maximum grant allocation is \$3,000.00 per application and must be matched by the Applicant on a dollar-for-dollar basis. Grants will only be dispensed once applicable receipts are received.
4. Funds can be applied for by any permitted businesses, **small medium enterprises – SME's**, non-profit organizations or societies located within the Town of Barrhead corporate limits.
5. All applications will be reviewed by the Economic Recovery Committee (herein referred to as the "Committee") and shall be comprised of the Town's Chief Administrative Officer, the ~~General Manager~~ **Executive Director**, or their delegate from the Community Futures Yellowhead East and a representative from Alberta Labour.
6. The Committee, at their discretion may invite one member from the Barrhead and District Chamber of Commerce and one member from the Barrhead Mainstreet Merchants Association to participate in the review of any grant applications.
7. The members representing the Barrhead and District Chamber of Commerce and the Barrhead Mainstreet Merchants Association shall not have voting privileges on the Committee.

8. Applications that best meet one or more of the following core criteria's will be considered in the evaluation process:
 - a. Jobs: Funds utilized to help people return to work, create new positions or collaborate with another local business to implement the initiative (i.e. grant funding to obtain services from other local businesses such as marketing, consulting, or construction companies to help overcome the impacts of COVID-19.)
 - b. Economic Diversification: Funds contributed to the diversification efforts of a business in order to sustain or implement new revenue sources (i.e. equipment purchases that allow a business to pivot or access new markets; adding new products or services, or changing the business scope.)
 - c. Business Transformation: Funds utilized to assist business success by responding to a changing market. (i.e. add online sales, delivery to homes, or marketing/delivering existing products or services in a new way.)
 - d. Creative Placemaking: Funds used to support or contribute to community vibrancy (i.e. funding will attract people to the street by installing a walk-up counter to provide consumers with walk up and order options enabling foot traffic in commercial areas; creation of an outdoor patio space due to complete closures or that are more conducive to social distancing.)
9. The Committee shall use the following criteria for scoring purposes for all applications:
 - a. Clarity **(score 0 – 10)**: Applicant's description for use of funds provided through the economic recovery grant is clear and detailed, outlining specific purpose for the funds. Applicant expresses an awareness of challenges that may need to be overcome outlining how those will be addressed.
 - b. Reasonability **(score 0 – 10)**: Application and purpose for the grant funds appear attainable and realistic.
 - c. Employment opportunities **(score 0 – 20)**: Applicant identifies whether funds will be used to assist individuals in return to work or create new jobs. Applicant clearly states staffing man hours the grant will assist in funding.
 - d. Potential partnership **(score 0 – 10)**: Applicant identifies how the grant will fund partnerships with other local businesses.
 - e. Economic diversification **(score 0-20)**: Applicant identifies how the funds will contribute to diversification of the business in order to sustain or implement new revenue sources.

- f. Business response to changing market **(score 0-20)**: Applicant clearly identifies what changes in service delivery will be made in response to a changing needs of the market (e.g. pivot to or add online sales, changes in distribution channels, etc).
 - g. Creative placemaking **(score 0-10)**: Applicant identifies how the grant will aid not only the business, but contribute to the vibrancy of our community, promoting shop local & attracting tourists to our region.
10. The following expenses and cost are ineligible for financial assistance:
- a. rent
 - b. lease/mortgage payments
 - c. using grant funds directly for payroll or wages
 - d. utilities
 - e. insurance **(unless due to COVID-19 whereby a change occurred from the original policy)**
 - f. expenses that are not a result of or response to the COVID-19
11. The Committee may ~~approval~~ **approve** eligible expenses already incurred by the Applicant, but the expenses must have been made after March 31, 2020.
12. The Committee shall advertise the Town of Barrhead Economic Recovery Grant Program in the local newspaper and on the Town's social platforms.
13. The deadline for all applications will be six (6) weeks from the date of the advertisement is first published in the local newspaper.
14. Applications must be submitted using Schedule "A" Economic Recovery Grant Program Application.
15. All applications shall be considered on a case-by-case basis.
16. The Committee reserves the right to impose conditions of whatever nature or kind that they deem appropriate.
17. The Committee may request additional information in support of the application.
18. The Committee shall forward a formal recommendation to the Town of Barrhead Council for final grant approval and allocation.
19. The Town of Barrhead reserves the right to collect personal information to report on the overall performance of the Town of Barrhead Economic Recovery Grant Program. The Business name, location of the business, grant amounts, and application outcomes may be released to Community Futures Yellowhead East.

REFERENCE:

Schedule "A" Economic Recovery Grant Program Application

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: June 8, 2021

Re: Proposed funding agreement with Community Futures Yellowhead East – Local Economic Recovery Grant Program

1.0 **PURPOSE:**

For Council to endorse a funding agreement with Community Futures Yellowhead East – Local Economic Recovery Grant Program, as presented.

2.0 **BACKGROUND AND DISCUSSION:**

The following is an excerpt of a report Administration presented to Council during the May 25th, 2021 Council Meeting:

Based on several conversations with the office of the Community Futures Yellowhead East, the Town of Barrhead is in a position to receive, on a matching basis, up to \$15,000.00 towards an economic recovery grant program for the local business community.

Based on the pending commitment from Community Futures Yellowhead East, Administration has prepared a proposed policy detailing the terms of reference of the Program, along with a draft application form.

Based on the report and further discussion, Council passed the following two resolutions:

Moved by Cr. Penny that Council approve proposed Policy No. 12-029 Local Economic Recovery Grant Program, as amended.

(Resolution No. 199-21)

Moved by Cr. Assaf that Council allocates up to \$15,000.00 from the Town's Contingency Operating Reserve to the Local Economic Recovery Grant Program.

(Resolution No. 200-21)

It has recently been confirmed by Community Futures Yellowhead East (CFYE) they are in a position to allocate \$15,000.00 towards the Town of Barrhead's grant initiative, bring the total funding availability to \$30,000.00.

With the funding confirmed the next step is the endorsement the funding agreement with CFYE.

Please note – Administration is assuming that the amendments to Policy 12-029 will be endorsed by Council during the June 8th Meeting. The revised policy will then be replacing the policy shown as Attachment "A" of CFYE's funding agreement package which is enclosed with this report.

3.0 ALTERNATIVES:

- 3.1 Council endorses the Community Futures Yellowhead East Regional Business Resiliency & Diversification Partnership Initiative Fund Agreement, as presented.
- 3.2 Council instructs Administration to forward some amendments to Community Future Yellowhead East relating to their proposed Business Resiliency & Diversification Partnership Initiative Fund Agreement, as directed by Council.
- 3.3 Council tables the proposed Community Futures Yellowhead East Regional Business Resiliency & Diversification Partnership Initiative Fund Agreement and instructs Administration to provide additional information and report back at the next Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

The Town's financial portion has been formally addressed by Council during their May 25th, 2021 Meeting.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

It would be limited to the Town's interaction with Community Futures Yellowhead East.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

As stated in the May 25th Request For Decision Report, the policy demonstrates to the Town's business community that Council is doing their part to assist the local businesses.

8.0 ATTACHMENTS:

8.1 Proposed funding agreement with Community Futures Yellowhead East.

9.0 RECOMMENDATION:

Council endorses the Community Futures Yellowhead East Regional Business Resiliency & Diversification Partnership Initiative Fund Agreement, as presented.

(original signed by the CAO)

Edward LeBlanc - CAO

**COMMUNITY FUTURES YELLOWHEAD EAST REGIONAL BUSINESS
RESILIENCY & DIVERSIFICATION PARTNERSHIP INITIATIVE FUND
AGREEMENT**

THIS Project Funding AGREEMENT made this ____ day of _____, 202__

BETWEEN:

**Community Futures Yellowhead East
("CFYE")
-and-
The Town of Barrhead
("Recipient")**

WHEREAS, CFYE has agreed to partner with the Town of Barrhead, to provide matching grant funds in accordance with this CFYE Regional Business Resiliency & Diversification Partnership Initiative Fund Agreement.

WHEREAS the Recipient has submitted a proposal to undertake a Project that meets the Funding Partnership Criteria as set out in Attachment "B";

THEREFORE, the parties agree as follows:

1. Definitions

1.1 In this Agreement:

"Agreement" means this agreement together with all the attachments and amendments made in writing between both parties;

"End Users" means Small Medium Enterprises with less than 500 employees and annual sales revenue of less than \$20 million, and produce goods and services for the market economy, regardless of their business structure (e.g. sole proprietorships, social enterprises, cooperatives, etc.) and non-profit organizations, approved to receive, the Partnership Funding.

"Matching Funds" means the amount of funds the CFYE will provide to the Recipient in order to meet the Proposal Commitment made by the Recipient in Attachment "A" in this case the amount of said funds is \$15,000.00

"Partnership Funding" means the total amount of funding provided by CFYE, and the Recipient, as set out in Attachment "A";

"Project" means the Project more particularly described in Attachment "A", which the Recipient agrees to carry out;

“Project Start Date” means the date this Agreement is signed by both Parties.

“Project End Date” means _____, 2022

“Proposal” means the initial proposal submitted by the Recipient for consideration prior to approval.

- 1.2 Attachments – the following attachments are incorporated into and form part of this Agreement.

Attachment “A” Partner Project Description

Attachment “B” Partner Funding Criteria

Attachment “C” Final Reporting Template (the “Final Report”)

- 1.3.1 Entire Agreement: This Agreement, including the Attachments referred to in section 1.2 is the entire agreement between CFYE and the Recipient with respect to the Proposal and Partnership Funding, and supersedes all previous agreements, negotiations, and understandings. There are no agreements, representations, warranties, terms, conditions or commitments except as expressed in the Agreement. This Agreement may only be amended in writing and when such amendment is signed by both parties.

2.0 The Project/Obligation of the Recipients

- 2.1 The Recipient undertakes to carry out the Project in a diligent and professional manner.
- 2.2 Recipient shall include one staff member from CFYE to sit on the Recipient’s Project selection and approval committee responsible for approving and overseeing the applicant small businesses/non-profit organizations.
- 2.3 The Recipient shall fully complete the Project no later than Project End Date.
- 2.4 The Recipient shall not alter the scope of the Project without the prior written consent of CFYE.
- 2.5 The Recipient shall use the Matching Funds solely for the purpose of the Project which is intended to support small business and non-profit organizations. The Recipient shall carry out the Project as described in Attachments “A” and “B”, and in accordance with the terms and conditions of this Agreement.
- 2.6 In the event that there are not enough qualified and approved small businesses or non-profit organizations applying for the Partnership Funds, and there are undisbursed Matching Funds available after the Project End Date, the remaining Matching Funds must be returned to CFYE, by the Project End Date.

- 2.7 Notwithstanding anything in this Agreement concerning the Project End Date, this Agreement shall remain in full force and effect until all the obligations of the Recipient have been fully carried out.

3. The Contribution

- 3.1 The Recipient shall ensure that any respective End User does not use the Partnership Funding for any of its costs incurred before March 31, 2020 or incurred after the Project End Date.
- 3.2 Upon acceptance of the Agreement by both parties and the signing of this Agreement, and the Recipient being in compliance with the terms of this Agreement at the time of signing, the Matching Funds will be advanced by CFYE to the Recipient.
- 3.3 The Recipient shall account for the portions of the Partnership Funding advanced by the Recipient, by submitting receipts and other documentation as may be required by CFYE to confirm Partnership Funding has been disbursed pursuant to the terms of this Agreement, along with the provision of the Final Report.

4. Recipient's Additional Responsibilities

- 4.1 The Recipient shall not alter the scope, nature, or terms of the Project in any way without the prior written consent of CFYE.
- 4.2 The Recipient shall, in its agreement with the End Users, require the End Users to permit any authorized representative of the Recipient reasonable access to inspect and assess the progress of the Project and/or examine the End User's books as they relate to the Project.

5. Records, Reporting and Monitoring

- 5.1 The Recipient is required to track Project income and expense numbers and will be required to provide a final accounting in the Final Report of Matching Funds provided.
- 5.2 The Recipient shall comply with the reporting requirements of Attachment "B" and "C" and provide the Final Report on or before March 15, 2022.

6. Default

- 6.1 The failure of the Recipient to comply with any of the terms and conditions of this Agreement, specifically but not limited to the failure of the Recipient to disburse, handle, or report on use of the Partnership Funding as required in this Agreement and the Attachments hereto, is a breach of this Agreement.
- 6.2 Upon the Recipient breaching the terms of this Agreement, the Funding Provider may, at its sole discretion and acting reasonably, demand payment back to CFYE of the equivalent amount of the Matching Funds, regardless of whether or not some or of all of the Matching Funds have already been disbursed to the End Users at the time of demand.

7. Administration

- 7.1 Any notice or communication required or permitted by this Agreement can be made to the following addresses.

Community Futures Yellowhead East
Unit 1, 5023-50 Ave, Box 2185, Whitecourt, a T7S 1P8
Attention: Michelle Jones.

8. Permits

- 8.1 The Recipient shall ensure that the End Users obtain all certificates, consents, permits and approvals required for compliance with applicable legislation and shall ensure that the End Users comply with the requirements of such legislation and uses their best efforts to resolve any environmental, zoning, building, or other issues that may arise.

9. No Liability

- 9.1 Notwithstanding the provision of the Matching Funds hereunder, any authorization, consent, or approval granted under this agreement by CFYE or any review by CFYE or its representatives of any information about any applications for funds, nothing herein implies, or will result in, any responsibility or liability of CFYE or its directors, officers, agents, employees, representatives, or those acting with CFYE authority in respect of this agreement or the administration thereof.
- 9.2 The Recipient acknowledges that notwithstanding the provision of the Matching Funds and the obligations of the Parties to this Agreement, CFYE shall have no responsibility or liability whatsoever in connection to the Project, the Partnership Funding or any other operations or actions of the Recipient. The Recipient shall indemnify and hold harmless CFYE from any and all third party claims, demands, actions, and costs (including legal costs on a solicitor-and-own-client basis) relating to the Project, the Partnership Funding, or otherwise in any way connected to or arising from this Agreement, including those arising out of negligence or wilful acts by the Recipient's employees, contractors, subcontractors or agents.
- 9.3 The Recipient shall also ensure that the following clause is inserted into any agreement that is entered into with an End User in relation to the Project:

[End User] shall indemnify and hold harmless CFYE from any and all third party claims, demands, actions, and costs (including legal costs on a solicitor-and-own-client basis) relating to the Project, the Partnership Funding, or otherwise in any way connected to or arising from this Agreement, including those arising out of negligence or wilful acts by the [Recipient's] and [End User's] employees, contractors, subcontractors or agents.

10. Assignment

10.1 This agreement will extend to, be binding upon and ensure to the benefit of each of the Parties and each of their respective successors and permitted assigns, provided that no Party may assign, transfer, or dispose of any of its interest in this Agreement without the prior written consent of the other Party to this Agreement.

11. Time of Essence

11.1 Time is of the essence in this Agreement.

12. Conflict Between Documents

12.1 If there is a conflict between any documents that form part of this Agreement, the order of priority of documents from highest to lowest shall be:

- a. The main body of this Agreement;
- b. Attachment "B"; then
- c. Attachment "A"

IN WITNESS, WHEREOF this Agreement has been executed by the parties by their duly authorized officers on the day and year as written below.

**COMMUNITY FUTURES YELLOWHEAD EAST REGIONAL BUSINESS
RESILIENCY & DIVERSIFICATION PARTNERSHIP INITIATIVE FUND
AGREEMENT**

Michelle Jones, Executive Director
Unit 1, 5023-50 Ave
Whitecourt, AB T7S 1P8

Signature

Date

Town of Barrhead, Signing Authority

Signature

Date

Print Name

_____ Int.

CFYE Regional Business Resiliency & Diversification Partnership Initiative Fund

Attachment “A” – Recipient Project Proposal

Project Recipient Legal Name: Town of Barrhead

Project Name: Town of Barrhead Economic Recovery Grant Program.

Project Location: Town of Barrhead

1. The Town of Barrhead Economic Recovery Grant Program was established to support the current needs and recovery efforts for local businesses, non-profit organizations or societies that have been adversely affected by COVID-19
2. The non-profit organizations or societies must be registered and in good standing with Alberta Corporate Registry.
3. The maximum grant allocation is \$3,000.00 per application and must be matched by the Applicant on a dollar-for-dollar basis. Grants will only be dispensed once applicable receipts are received.
4. Funds can be applied for by any permitted businesses, non-profit organizations or societies located within the Town of Barrhead corporate limits.
5. All applications will be reviewed by the Economic Recovery Committee (herein referred to as the “Committee”) and shall be comprised of the Town’s Chief Administrative Officer, the General Manager, or their delegate from the Community Futures Yellowhead East and a representative from Alberta Labour.
6. The Committee, at their discretion may invite one member from the Barrhead and District Chamber of Commerce and one member from the Barrhead Mainstreet Merchants Association to participate in the review of any grant applications.
7. The members representing the Barrhead and District Chamber of Commerce and the Barrhead Mainstreet Merchants Association shall not have voting privileges on the Committee.
8. Applications that best meet one or more of the following core criteria’s will be considered in the evaluation process:

- a. Jobs: Funds utilized to help people return to work, create new positions or collaborate with another local business to implement the initiative (i.e. grant funding to obtain services from other local businesses such as marketing, consulting, or construction companies to help overcome the impacts of COVID-19.)
 - b. Economic Diversification: Funds contributed to the diversification efforts of a business in order to sustain or implement new revenue sources (i.e. equipment purchases that allow a business to pivot or access new markets; adding new products or services, or changing the business scope.)
 - c. Business Transformation: Funds utilized to assist business success by responding to a changing market. (i.e. add online sales, delivery to homes, or marketing/delivering existing products or services in a new way.)
 - d. Creative Placemaking: Funds used to support or contribute to community vibrancy (i.e. funding will attract people to the street by installing a walk-up counter to provide consumers with walk up and order options enabling foot traffic in commercial areas; creation of an outdoor patio space due to complete closures or that are more conducive to social distancing.)
9. The Committee shall use the following criteria for scoring purposes for all applications:
- a. Clarity **(score 0 – 10)**: Applicant’s description for use of funds provided through the economic recovery grant is clear and detailed, outlining specific purpose for the funds. Applicant expresses an awareness of challenges that may need to be overcome outlining how those will be addressed.
 - b. Reasonability **(score 0 – 10)**: Application and purpose for the grant funds appear attainable and realistic.
 - c. Employment opportunities **(score 0 – 20)**: Applicant identifies whether funds will be used to assist individuals in return to work or create new jobs. Applicant clearly states staffing man hours the grant will assist in funding.
 - d. Potential partnership **(score 0 – 10)**: Applicant identifies how the grant will fund partnerships with other local businesses.

- e. Economic diversification **(score 0-20)**: Applicant identifies how the funds will contribute to diversification of the business in order to sustain or implement new revenue sources.
 - f. Business response to changing market **(score 0-20)**: Applicant clearly identifies what changes in service delivery will be made in response to a changing needs of the market (e.g. pivot to or add online sales, changes in distribution channels, etc).
 - g. Creative placemaking **(score 0-10)**: Applicant identifies how the grant will aid not only the business, but contribute to the vibrancy of our community, promoting shop local & attracting tourists to our region.
10. The following expenses and cost are ineligible for financial assistance:
 - a. rent
 - b. lease/mortgage payments
 - c. using grant funds directly for payroll or wages
 - d. utilities
 - e. insurance
 - f. expenses that are not a result of or response to the COVID-19
 11. The Committee may approval eligible expenses already incurred by the Applicant, but the expenses must have been made after March 31, 2020.
 12. The Committee shall advertise the Town of Barrhead Economic Recovery Grant Program in the local newspaper and on the Town's social platforms.
 13. The deadline for all applications will be six (6) weeks from the date of the advertisement is first published in the local newspaper.
 14. Applications must be submitted using Schedule "A" Economic Recovery Grant Program Application.
 15. All applications shall be considered on a case-by-case basis.
 16. The Committee reserves the right to impose conditions of whatever nature or kind that they deem appropriate.
 17. The Committee may request additional information in support of the application.
 18. The Committee shall forward a formal recommendation to the Town of Barrhead Council for final grant approval and allocation.

19. The Town of Barrhead reserves the right to collect personal information to report on the overall performance of the Town of Barrhead Economic Recovery Grant Program. The Business name, location of the business, grant amounts, and application outcomes may be released to Community Futures Yellowhead East.

CFYE Regional Business Resiliency & Diversification Partnership Initiative Fund Attachment “B”: Partner Funding Criteria

Community Futures Yellowhead East understands the impacts that the COVID-19 pandemic has had on Small Business within the CFYE Region, as well as the demand currently being placed on municipalities, to provide financial and in kind supports to their local Small Medium Enterprises(SME's)/Non-Profit organizations.

In recognition of these impacts and demands, CFYE has developed a Regional Business Resilience & Diversification Partnership Initiative Fund, that municipalities can apply to partner with CFYE, in providing supports to Small Medium Enterprises (SME's)/Non-Profit organizations within the CFYE Region.

Project Partnership approval process and methodology

The purpose of the CFYE Regional Business Resiliency & Diversification Partnership Initiative Fund is to support municipalities in their individual project efforts, that center on developing and implementing local solutions for SME's/Non-Profits who have remained resilient throughout the COVID-19 pandemic and are looking to maintain or diversify their businesses in an effort to remain sustainable and competitive within the CFYE region.

The Partnership Initiative Fund will support municipal business retention and diversification strategies in our rural communities and assist those SME's/Non-Profits who have managed to implement strategies or solutions to remain viable throughout the pandemic and are now looking for additional supports to either expand their operations or to implement additional diversification solutions that will allow SME's/Non-Profits to continue providing the goods and services required to sustain the local economy.

The goal of the Partnership Initiative Fund is to partner with CFYE regional municipalities in developing and implementing innovative strategies and solutions that will assist local SME's/Non-Profits who have not only faced the challenges of COVID-19 pandemic, but who have managed to survive this diversity and are now looking to their municipalities for additional supports to help them remain resilient as well as to assist in the economic diversification efforts of the CFYE Region.

Municipal Partnership Funding Parameters & Criteria:

- Proposals will be considered on a first come first served basis and will be accepted while funds remain available from the CFYE project pool of \$70,000, to be used toward approved municipal partnership projects.
- The inclusion of other community stakeholders as project partners in the development, implementation, and awareness of approved funding partnership projects, is not mandatory, but may be given higher consideration during the evaluation process.

- Each applying Municipality must:
 - Include a CFYE staff member as a committee partner in the implementation of projects that will provide supports to local SME's/Non-Profit Organizations.
 - Ensure their proposals provide matching dollar for dollar and in-kind funding supports. Matching ratios must meet 75% in cash contributions and the remaining 25% matching may be provided through in-kind supports.
 - Include a CFYE staff member, as a committee partner in developing criteria around which a SME/Non-Profits may be eligible to apply to the individual Municipal Partnership Project Fund Initiative and utilize the funds being applied for from the partnership project.
 - Include a CFYE staff member, as a committee partner in developing an application scoring matrix template, which SME/Non-Profits grant applications will be rated against and include CFYE Staff Member in the approval process of those applicants.
 - Included a CFYE staff committee partner, in developing outcomes, measurable and reporting criteria of the project.
 - Provide CFYE partner, with a budget accounting and final reporting of the project.

Municipal Project Activity Criteria:

Each Project must:

- centre on providing supports around building resilient and diversified SME's/Non-Profit in the CFYE region.
- Support business retention, diversification, or expansion, within the CFYE Region.
- Assist in mitigating the economic impact of sustaining and transitioning business models.
- Engage and leverage support of other community or service delivery partners in Business resiliency and diversification efforts.
- Use the granted funds for purposes such as, but not limited to, payment options for annual Business Permit fees, Business Tax payment options and Incentives, reduced permitting fees, funds to cover increased costs to ensure PPE measures meet restrictions, new tools or equipment that allows a business to expand or diversify from their regular revenue streams, other diversification efforts of a business to remain sustainable and competitive. Membership fees to local business support organizations.

Ineligible Project Activity Expenses:

- As a means to replace existing funding and resource supports already or previously provided by the municipality to their local businesses/Non-Profits.
- Duplication of services currently being provided by other community partners.

Municipal Project Proposals:

- All municipal proposals, that meet the above criteria as developed by the CFYE board, will be considered and approved on a case by cases basis, through CFYE Executive Director & Staff.
- Approval of all Project Proposals are at the discretion of Community Futures Yellowhead East management and may be refused for any reason.
- Additional conditions may be imposed if deemed necessary and appropriate with the granting of funds.

SME/Non-Profit Organization Support/Application Requirements:

- As per Terms and Conditions of the Community Futures Program, Small Medium Enterprises (SMEs) are defined as having less than 500 employees and annual sales revenue of less than \$20 million, and produce goods and services for the market economy, regardless of their business structure (e.g. sole proprietorships, social enterprises, cooperatives, etc.)
- **Non-profit organizations** are associations, clubs, or societies that are not charities and are **organized** and operated exclusively for social welfare, civic improvement, pleasure, recreation, or any other purpose except **profit**.
- SMEs/Non-Profits must attest they have not received duplicative supports through other municipal, federal or provincial government COVID-19 support programming such as the Canada Emergency Business Account, Wage/Rent Subsidy program, Small Medium Enterprise Relaunch Grant, RRRF loans through CFYE.
- The projects must support small business/non-profit efforts of businesses that have been proven viable and not experiencing any liquidity or other financial difficulties prior to March 1, 2020.
- The small business/non-profit must be able to demonstrate resiliency and diversification efforts since March 1, 2020.
- Small business/non-profits must have experienced a material adverse effect on business operations after March 1, 2020, as a result of the COVID-19 pandemic
- Be a sole proprietorship, partnership, corporation, social enterprise, or non-profit operating within the CFYE business region.
- Be used for the sole purpose of implementing business sustainability practices, and or diversification tactics that provide products and services vital to the economic diversification of the local municipalities within the CFYE Region.
- Must be a business/non-profit organization in good standing with the municipality, provincial and federal government agencies.
- New Business/non-profits established since March 1, 2020, that have experienced unexpected expenses or revenue losses due to COVID-19, not covered through other funding sources may be eligible to apply based on the criteria outlined in the program.

SME/Non-profit Organizations Ineligible Expenditures:

- Costs that are deemed unreasonable, and/or not directly related to business resilience or diversification will be ineligible for funding. These include, but may not be limited to:
 - Cost incurred before project approval will not be eligible;
 - Losses on investments, bad debts and associated expenses, other projects and contracts;
 - Refinancing of existing debts;
 - Provisions for contingencies or commissions paid to consultants to secure funding;
 - Lobbying activities;
 - Donations, dues and irrelevant membership fees;
 - Entertainment expenses
 - Duplication of funds received through other programs.

For more information on the CFYE Regional Business Resilience and Diversification Initiative Partnership Project) or to apply, please email; mjones@albertacf.com or by calling the CFYE office at 780-706-3500 or 780-778-0977.

**CFYE Regional Business Resiliency & Diversification Partnership
Initiative Fund Agreement
Attachment “C”: Final Reporting Template:**

Final Report Guidelines:

A Project Final Report, as required by the Agreement with CFYE should include sufficient information to inform CFYE of the results of the project in relation to the approved project proposal. Final Reports are due, 30 days from the project completion date or no later than March 15, 2022 as listed in the Agreement.

Reports should be emailed to mjones@albertacf.com, attention Michelle Jones.

The following is a guideline of the information that will be required in the final report.

1) Project Name, Project Start and End Dates

2) Background and Context

Please summarize the reason and need for the project in your community.

3. Financial Information

Please report the individual disbursement of funds per approved, (End User) application(s) at completion, which should also equal to the entire matching funding amount provided to recipient according to signed Project Agreement. If there are matching funds remaining at end of the project, please explain why and ensure all remaining funds are returned to Community Futures Yellowhead East, by March 31, 2022

The Recipient will be required to submit all receipts or corresponding documentation to account for the matching grant funds provided by the CFYE Regional Business Resiliency & Diversification Partnership Initiative Fund.

4. Project Activities

Present a summary of the applications received and the results from the funds being provided to and utilized by the end user. Please refer to the proposed project intention outlined in Attachment “A” of your agreement with CFYE. Describe any un-planned results that may have contributed to the success of the Project. If the project did not achieve the objectives described in Attachment “A”, please explain why they were not achieved.

5. Benefits Resulting from Project

List any measurable benefits that the Project has accomplished to date. Please the performance indicators listed in Attachment “A” of your agreement with CFYE. Lets us know what made your Project successful. There may be additional benefits that you want to mention, outside of those listed in the Performance indicators. They may be quantitative (measurable) or Qualitative (anecdotal or informed) results influencing the social, environmental or economic situation in the community. Please include any additional project partners that may have participated in the project.

6. Signature on Report

The report should be signed and dated by an authorized signing authority of your office, indicating the full name and title of the signing officer.

8. Invoice

If an invoice has not previously been provided to CFYE for the disbursement of the matching grant funds agreed upon in the CFYE agreement, please provide one with the final report for disbursement of the agreed upon matching grant funds.

9.Final Reporting Criteria

Name of Project Recipient: _____

Address of Project Recipient: _____

Phone: _____ Email: _____

Total Matching Grant Amount Received: _____

Total Matching Grant Funds Disbursed: _____

Summary of Funds Disbursed by Recipient to Applicants

Name of Businesses Assisted	Fund Amount Approved	Description of project Value of Project	# of employees maintained due to project	Date Completed

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: June 8, 2021

Re: Proposed Policy No. 61-07 Temporary Outdoor Dining Patios

1.0 PURPOSE:

For Council to approve Policy No. 61-07 Temporary Outdoor Dining Patios on Town owned sidewalks, as presented.

2.0 BACKGROUND AND DISCUSSION:

During the May 25th, 2021 Council Meeting, Administration seeking further direction, presented a report responding to the Barrhead & District Chamber of Commerce's request during the May 11th, 2021 Council Meeting.

After some discussion, Council passed the following resolution:

Moved by Cr. Klumph that Council instructs Administration to draft a policy allowing businesses to utilize the Town's sidewalk for outdoor dining patios and present it at the next regular Council Meeting.

(Resolution No. 197-21)

3.0 ALTERNATIVES:

- 3.1 Council approves Policy No. 61-07 Temporary Outdoor Dining Patios, as presented.
- 3.2 Council approves Policy No. 61-07 Temporary Outdoor Dining Patios, as amended by Council.
- 3.3 Council tables the proposed Policy No. 61-07 Temporary Outdoor Dining Patios and instructs Administration to provide additional information and report back at the next Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

None

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Limited

8.0 ATTACHMENTS:

8.1 Proposed Policy No. 61-07 Temporary Outdoor Dining Patios.

9.0 RECOMMENDATION:

Council approves Policy No. 61-07 Temporary Outdoor Dining Patios, as presented.

(original signed by the CAO)

Edward LeBlanc - CAO

TOWN OF BARRHEAD

POLICY NUMBER: 61-07

RESOLUTION NO.:

POLICY TITLE: Temporary Outdoor Dining Patios

AUTHORITY: Town Council

APPROVAL DATE:

POLICY STATEMENT:

To establish a term of reference for the establishing of Temporary Outdoor Dining Patios on Town owned sidewalks

1. A development application must be submitted to utilize sidewalk's located on Town property.
2. The development application will be at no cost to the Applicant.
3. The development authority will be the Town's Development Officer.
4. The Town's Subdivision and Development Appeal Board will serve as the development appeal Authority.
5. As a condition of approval, the Applicant must enter into a license agreement with the Town of Barrhead.
6. Temporary Patios may be as small as one table that only accommodates two chairs.
7. Temporary patios shall only be permitted for Bars and Neighborhood Pubs; Breweries, Wineries and Distilleries; Restaurants; and Specialty Food Services Uses operating under an existing valid Development Permit.
8. Temporary patios permitted under this policy shall extend no later than November 1, however the Town may terminate these permissions upon Twenty-four hours notice. Further, the Town may terminate the permissions without notice in the event of an emergency and /or operational safety concern.

9. The business owner is responsible for obtaining all relevant permissions, including but not limited to AGLC, AHS, and their landlord. The business owner must comply with all regulations and requirements from AGLC, AHS, and other relevant regulatory bodies.
10. No outdoor audio-visual equipment (for example speakers, sound systems, television, Visual displays, projectors, etc.) may be used on a temporary patio.
11. The use of a temporary patio shall comply with the Community Standards Bylaw 10-2020 at all times.
12. Barrier free access must be provided to, and throughout, the temporary patio and any temporary pedestrian walkways, at the sole expense of the Applicant.
13. Umbrellas must stand at least 2.1m (7ft) above the walking surface.
14. Cooking of food and drink preparation is not permitted on temporary patios.
15. A minimum 1.5m (5ft) clearance from fire department hydrants must be maintained on a temporary patio.
16. A temporary outdoor patio shall not contain any structures, permanent or temporary, except for tables, chairs, umbrellas, heaters, temporary movable patio perimeter fencing/barriers and temporary movable patio perimeter planters. Any temporary movable patio perimeter fencing/barriers and temporary movable patio perimeter planters must not exceed a height of 1.2m (4ft) above grade.
17. A clear path of pedestrian travel must be maintained on the public Sidewalk, to the satisfaction of the Development Officer.
18. The Business owner is responsible for maintaining any structures and equipment in a safe and clean condition and in good repair. This maintenance must include keeping the area free of any potential dangers; including power cords, debris, and pooling water.
19. The Development Officer may impose other conditions, as deemed necessary.

20. Any required temporary pedestrian walkway will be constructed to the satisfaction of the Development Officer and at the sole cost of the Applicant.
21. Should the development application consist of the utilization of the complete width of the sidewalk, the Applicant must obtain a letter of consent from adjacent landowners, as determine by the Development Officer.

DRAFT

**COUNCIL REPORTS
AS OF JUNE 08, 2021**

		Meeting (since last council)
Agricultural Society	Cr. Klumph (Alt. Cr. Oswald)	<u> X </u>
Barrhead Accessibility Coalition	Cr. Kluin	<u> X </u>
Barrhead Cares Coalition	Cr. Kluin	<u> X </u>
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	<u> </u>
Barrhead & District Social Housing Association	Cr. Penny	<u> </u>
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith (Alt. Cr. Kluin)	<u> </u>
Barrhead Attraction & Retention Committee	Cr. Penny	<u> </u>
Barrhead Regional Airport Committee	Mayor McKenzie	<u> </u>
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith	<u> </u>
Capital Region Assessment Services Commission	Cr. Penny	<u> </u>
Chamber of Commerce	Cr. Kluin	<u> </u>
Community Futures Yellowhead East	Cr. Penny (Alt. Cr. Assaf)	<u> </u>
Economic Development Committee	Committee of the Whole	<u> </u>
Enhanced Policing School Resource Officer Committee	Cr. Oswald (Alt. Mayor McKenzie)	<u> </u>
Family & Community Support Services Society	Cr. Kluin and Cr. Penny	<u> </u>
Library Board	Cr. Klumph (Alt. Cr. Oswald)	<u> </u>
Municipal Planning Commission	Cr. Assaf, Cr. Klumph and Cr. Smith (Alt. Mayor McKenzie)	<u> </u>
Regional Landfill Committee	Cr. Klumph and Cr. Penny	<u> </u>
Subdivision & Development Appeal Board	Cr. Penny	<u> </u>
Twinning Committee	Cr. Oswald	<u> </u>
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Penny)	<u> </u>



C.A.O Report

To: Town Council

Date: June 4, 2021

Re: June 8, 2021 C.A.O. Report

General Administration:

- May 13th – attended the Main Street Merchants Association Meeting
- May 19th – attended the Barrhead & District Chamber of Commerce Meeting
- May 25th – along with the AdHoc Committee attended a meeting with Telus in regards to fiber optics.
- May 27th – Director Touet and I met with a few members of the Barrhead Bowling Association Board of Directors.

Enforcement Services:

The Department currently has 15 open file under review/investigation:

- Bylaw issues: 3 files
- Animal Control matters/miscellaneous: 2 files
- Traffic Enforcement (ie: speeding, school zone speeding, distracted driving, fail to obey stop sign): 10 files

Fire Protection Services:

- Just prior to the May 11th, 2021 Council Meeting, Councillor Klumph inquired on the number and types of fires the community experience in the last two years. Administration wanted to provide the information in the next CAO Report. The requested information is as follows:

	<u>2019 Town Responses</u>	<u>2019 County Responses</u>
Structure fires	9	12
Vehicle fires	2	10
Grass or rubbish fires	3	17
Industrial fire	<u>0</u>	<u>1</u>
Total	14	40

Mutual Aid Responses - 0

	<u>2019 Town Responses</u>	<u>2019 County Responses</u>
Structure fires	9	15
Vehicle fires	2	10
Grass or rubbish fires	7	26
Industrial fire	1	0
Electrical distribution	<u>0</u>	<u>1</u>
Total	19	52

Mutual Aid Responses (Grass or rubbish fire) - 1

➤ Incidents from May 1 – May 31, 2021

- Fires – 1
- Vehicle accidents - 2
- Rubbish or grass fires – 3
- Power lines down – 1
- Hazardous Materials - 1
- Citizen Assist - 1
- Medical Assist – 15
- False Alarms – 4

Total of 28 calls which represented a total of 177.0 firefighter hours

➤ Training:

- Continued with NFPA 1001 level 1 Firefighter
- Start 1002 pumping operations with 10 members
- Five members completed the 1072 hazmat operations
- Safety Codes Council training course on inspection procedures 2 members
- Standard first aid instructor training 1 member
- Training burn involving an old residential house West of Neerlandia. Training topic include; ventilation, forcible entry, ladder operations, interior structure fire suppression, pumping operations, patient rescue, firefighter wall breach and exterior fire suppression and exposure protection.

➤ Other

- Completed another successful audit for the Regional Fire Department's Quality Management Plan (QMP)
- Develop Standard Operating Guideline for commercial fleet safety program.
- Tower 6 assisted Town of Westlock with structure fire involving a flower shop on their Main Street. The Department's main role was providing ventilation for the structure.

➤ Total membership of 40; 39 responding members with 1 recruit

Recreation Services:

➤ Operational:

- Ongoing parks and green space maintenance.
- Flowers around Town are being planted this week.
- The Department met with Grad 21 Committee - event to take place July 9.
- Repairs to a feature in the Spray Park, electrical issue.
- Organizing the children's summer programs should the health restrictions be lifted or modified.
- Continue to meet with Blue Heron Bowling members as well and insurance and renovation company.
- The Department was successful in receiving a \$2,500.00 grant from Fortis for trees to be used as sunshades at Cecil Martin Park.

➤ Capital:

- The Department is focused on awarding capital projects and undertaking the various projects.

➤ Special Events:

- Due to current COVID-19 restrictions no events are planned for at this time.

Transportation Services:

➤ Operational:

- In respect to Councillor Smith's inquiry from the most recent Council Meeting, this year's Spring Clean-Up Day the Town's Public Works Department hauled out had 37 tandems loads and 20 pick-ups loads that went to the landfill. It was reported that this year's volume was fairly consistent from prior years.
- Hazardous Waste Round-Up is scheduled for June 12th
- Staff hauled compostable material to the Landfill
- Staff mowing near the Water Reservoir, lagoons and highway ditches
- The Department has started painting yellow curbs in the Downtown area
- Backfilled utility dig near sidewalks and seeded to grass
- Form poured and finish two park bench pads on 51st avenue and 52 avenue. The new benches are to replace wooden ones.

- Started trimming trees
- Camera two sewer services on 47 street and 45 street.
- Continue with filling pot holes

➤ Capital

- The pavement overlay project will commence the week of June 14th.
Scheduled to remove and replace a total of nine trees on main street.

(original report signed by the C.A.O.)

Edward LeBlanc - CAO

TOWN OF BARRHEAD

COUNCIL ACTION LIST REPORT ON RESOLUTIONS DIRECTING ADMINISTRATION - As of May 25, 2021

Resolution Number	Resolution	Comments	Status
	<u>May 25, 2021 Council Meeting</u>		
194-21	Moved by Cr. Klumph instructs Administration to obtain further information on Bill C-234 - Security System and bring back information to Council.	Item is part of the June 8th Council Meeting Agenda	Completed
197-21	Moved by Cr. Klumph that Council instructs Administration to draft a policy allowing business to utilize the Town's sidewalk for outdoor dinning patios and present it at the next regular Council Meeting.	Proposed Policy is included on the agenda for the June 8th Council Meeting	Completed
209-21	Moved by Cr. Klumph that Administration draft a letter to Mr. Mark Vriend explaining the Town's position regarding the Assistant Program and Policy No. 09-029.	On May 27th Administration had a telephone conversation with Mr. Vriend outlining Council's new Policy No. 09-029. Administration will forward a letter to Mr. Vriend by Monday June 7th.	Considered completed
	<u>May 11, 2021 Council Meeting</u>		
181-21	Moved by Cr. Penny that Administration prepare a report on Patio dinning for the May 25 Council Meeting.	Report was presented to Council on May 25th and a policy was presented to Council during their meeting of June 8th	Completed
189-21	Moved by Cr. Kluin to instruct Administration to explore the potential partnership with Community Futures Yellowhead East regarding a local business resiliency program, and report back at the next regular Council Meeting.	Matter was discussed during the May 25th Council meeting in which Council passed a policy (Resolution No. 199-21) and allocated Town funds (Resolution No. 200-21)	Completed
	<u>April 27, 2021 Council Meeting</u>		
147-21	Moved by Cr. Klumph that Council table Outdoor Patios until the next meeting of Council.	Administration received further direction from Council during the May 25th Council Meeting.	Completed
	<u>April 13, 2021 Council Meeting</u>		
130-21	Moved by Cr. Penny that Council instructs Administration to engage the services of Associate Engineering Alberta Ltd. to prepare a Design Build tender for the Agrena Capital Retrofit and Energy Conservation Project.	Administration is waiting for the final version of the proposal. Anticipate the proposal will be finalized and endorsed by the early part of the week of June 7th.	Considered completed
141-21	Moved by Cr. Smith that Administration move forward on preparing the Traffic Impact Assessment for a cost not to exceed \$7,000.00.	Administration is waiting for additional information from Alberta Transportation.	Pending
142-21	Moved by Cr. Klumph that Administration prepare a Request for Proposal for a new 7ft Blue Heron.	Request for Proposal has been drafted, will be finalized by next week.	In Progress

TOWN OF BARRHEAD

COUNCIL ACTION LIST REPORT ON RESOLUTIONS DIRECTING ADMINISTRATION - As of May 25, 2021

Resolution Number	Resolution	Comments	Status
	<u>March 9, 2021 Council Meeting</u>		
083-21	Moved by Cr. Assaf that Council authorize the disposal of the 2012 International garbage truck at a public auction, vendor to be at the discretion of Administration.	Unit will be dispose of this Fall	
107-21	Moved by Cr. Assaf that Council bring the proposed Summer Ice Rental Rates for 2022 back to Council by November 30, 2021.		In Progress
	<u>June 23, 2020 Council Meeting</u>		
183-20	Moved by Mayor McKenzie to direct Administration to respond to the letter from the Town of Edson, dated May 25, 2020, inviting the Town of Barrhead to participate into the Northwest Alberta Electric Vehicle Charging Network by advising them that the Town of Barrhead has alternative thoughts and that Administration will bring back further information to Council.	Notification was provided to the Town of Edson. Administration is waiting for some additional information in order to complete the requested report to Council.	In Progress
	<u>April 14, 2020 Council Meeting</u>		
125-20	Moved by Cr. Klumph that Council postpone the Public Hearing for Bylaw 03-2020, the Land Use Amendment Bylaw and that the date be determined at a future time.	Public Hearing was delayed due to COVID-19 restrictions.	Pending
	<u>November 12, 2019 Council Meeting</u>		
382-20	Moved by Cr. Assaf that Council move forward on the +/- 3 acre parcel subdivision of Town land in the SE-29-59-03-5.	Subdivision application was conditional approved on March 27, 2020. Survey is completed. Administration is waiting for endorsed documents from Alberta Transportation.	In Progress
	<u>July 9, 2019 Council Meeting</u>		
232-19	Moved by Cr. Assaf that Council donate the old traffic lights to the Chamber of Commerce and Mainstreet Merchants for a fundraising event.	Once the Town is approached by the two organizations, the lights will be delivered to them. Currently the lights are in storage.	Pending
	<u>February 12, 2019 Council Meeting</u>		
039-19	Moved by Cr. Assaf that Administration follow up with the Bowling Alley Association to review the existing agreement.	The proposed new agreement is included in the June 8, 2021 Council agenda.	Completed

TOWN OF BARRHEAD

COUNCIL ACTION LIST REPORT ON RESOLUTIONS DIRECTING ADMINISTRATION - As of May 25, 2021

Resolution Number	Resolution	Comments	Status
	<u>January 22, 2019 Council Meeting</u>		
032-19	Moved by Cr. Assaf that Council approve Mr. K. David Campbell to conduct a utilities rates analysis and assessment, based on a project cost of \$31,500.00, to be funded from the water and sewer operating reserves.	The noted report along with Administration's response to the Consultant's recommendation was part of the January 26, 2021 C.A.O. Planning Session. Further discussion will take place at a future CAO Planning Session. The Report will be formally presented to Council once a final version is received.	In Progress.

REQUEST FOR DECISION

To: Town Council
From: Edward LeBlanc, CAO
cc: File
Date: June 08, 2021
Re: Correspondence Item

- Item (a)** Letter from the Barrhead Library Board, dated May 14, 2021, thanking the Council and the Town of Barrhead for the funds recently received for the library.

Recommendation:

That Council accept the letter from Barrhead Public Library Board, dated May 14, 2021, as information.

- Item (b)** Letter from the Village of Falher, dated May 20, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service, as information.

Recommendation:

That Council accept the letter from the Village of Falher, dated May 20, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service, as information.

- Item (c)** Letter from the Village of Rycroft, dated May 20, 2021, regarding their opposition on the Province's initiative to replace the RCMP with Alberta Provincial Police Service.

Recommendation:

That Council accept the letter from the Village of Rycroft, dated May 20, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service, as information.

Item (d) Letter from the Town of Stavely, dated May 26, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Services, as information.

Recommendation:

That Council accept the letter from the Town of Stavely, dated May 26, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service, as information.

(Original signed by the CAO)

Edward LeBlanc
CAO

Barrhead Library Board
5103 – 53 Avenue
Barrhead AB
T7N 1N9
May 14, 2021

Mr. Dave Mckenzie, Mayor
Barrhead Town Council
Town of Barrhead
5014-50 Avenue
Barrhead AB
T7N 1A2

Mr. Mckenzie and Council Members:

On behalf of members of the Barrhead Public Library Board, I would like to take this opportunity to thank you and the Town of Barrhead for the funds recently provided to our public library. These funds are crucial to providing library services to The Town of Barrhead, County of Barrhead, and the surrounding areas.

This past year has been particularly difficult for libraries, in view of the challenges presented by the Covid 19 pandemic. Innovative methods of providing service to a large number of patrons has meant every dollar has been critical for maintaining the safe operation of a much-needed service. Protecting our clients has been expensive. Without your financial support we would not be able to provide the materials and books requested, present online programming, offer audio and visual assistance to the physically challenged, and answer the many questions received during this stressful time.

It has been rewarding to hear from the community how much they have appreciated our curbside assistance, and staff efforts to keep as many services as possible available. Whether activity kits for housebound children, storytelling for toddlers, the latest best seller, or a good magazine, the role of the public library has never been more important. We have provided relaxation, education, and recreation at a time when Albertans have been in need of ways to combat stress, boredom, loneliness, and mental health issues. Sometimes we are the only voice a senior hears.

None of this would be possible without the financial assistance provided to Barrhead Public Library from our Town Council and our town. We have faced serious obstacles in creative ways. Thanks to your assistance we have been able to meet many, if not all, of our patrons' needs.

So, on behalf of the Barrhead Public Library Board, and all the people we represent, thank you. We look forward to being able to serve our communities in the years ahead.

Sincerely, Susan McLaren, Board Member

Barrhead Library Board



Town of Ville de **FALHER**

"Honey Capital of Canada"

May 20, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800-97 Avenue
Edmonton, Alberta T5K 2B6

RE: Town of Falher Support for the RCMP

Dear Minister Madu,

This letter is presented as a token of support on behalf of the Town of Falher towards the Royal Canadian Mounted Police (RCMP) and also as a motion of opposition to the Provincial Government's recent proposal for an Alberta Provincial Police Force.

Upon review of information made available by AUMA it has become abundantly clear to our entire council that blindly forging forward would come at an enormous cost to our province, and specifically its residents. The newly established Police Funding Model has already delivered a hit to small rural urban municipal budgets with a relatively small impact felt in terms of day to day deliverables in our communities. Continuing with a Provincial Police Force would come at an exorbitant cost with no assurance with a benefit in service.

Just today, S&P Global Ratings has downgraded Alberta's credit rating from 'A+' to 'A' while cautioning that additional downgrades in the near future are very possible if new fiscal measures are not adopted in a post-COVID19 Alberta. The exploration of an Alberta based Police Force was merely financial as there is no evidence suggesting a dissatisfaction with the quality of service offered by the RCMP to the magnitude that would warrant such an expense. To ask any and all residents of this province to fund such an ill-advised endeavour can only be viewed as an un-sound decision based on an act of ignoring facts, and more importantly, the voice of Albertans.

With the Provincial Government's reduction into MSI funding over the next few years and considering the infrastructure maintenance investments that all Canadian municipalities face over the coming years, local government budgets are already being stretched beyond their limits. Where exactly does the Provincial government envision the funding of a Provincial Police Service coming from? Undoubtedly, they will ask municipalities to pay, ultimately forcing local councils to play 'bad cop' by increasing municipal taxes in order to fund Provincial downloading. It is our opinion that the Provincial government needs to seriously re-evaluate its priorities.

The Town of Falher council stands with:

- The 65% of respondents to the Fair Deal Panel survey that voiced opposition to a Provincial Police Force.
- The County of Paintearth No.18
- The County of St.Paul
- Municipality of Crowsnest Pass
- Town of Didsbury
- Town of Magrath
- Town of Edson
- Village of Hill Spring
- Town of Morinville
- Town of Redcliff
- Village of Rycroft
- Any and all other citizens, municipalities, and organizations who have not voiced their opinions, yet.

The Provincial Government continually encourages (and legislatively mandates) that municipal governments work together in a cohesive manner, perhaps they should take a page from their own book rerouting the funds allocated for research of an Alberta Police Service towards building stronger relationships with the RCMP and with Federal Partners.

Sincerely,



Donna Buchinski
Mayor

cc: The Honourable Jason Kenney, Premier
The Honourable Ric McIver, Minister of Municipal Affairs
Rachel Notley, Leader of the Official Opposition
Todd Loewen, MLA Central Peace-Notley
AUMA Members
RMA Members



Village of Rycroft

Box 360
Rycroft Alberta
T0H 3A0

Telephone: 780 765 3652
Fax: 780 765 2002
Website: www.rycroft.ca

May 20, 2021

Minister of Justice and Solicitor General
The Honourable Kaycee Madu
424 Legislature Building
10800-97 Avenue
Edmonton, Alberta
T5K 2B6

email: ministryofjustice@gov.ab.ca

RE: Village of Rycroft Support for the RCMP

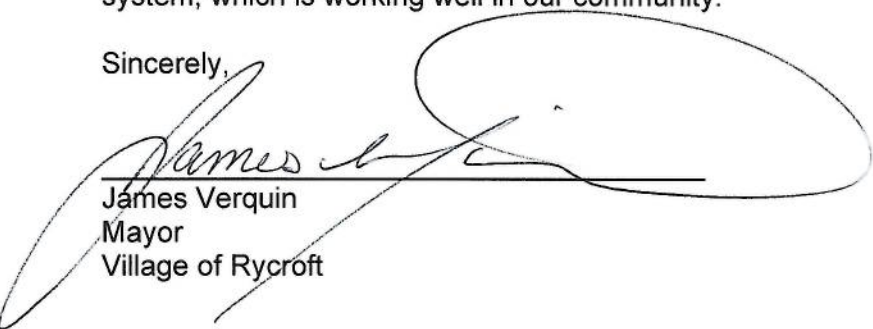
On behalf of Council, I am sending you this letter joining our municipal peers in confirming support for our current policing system, and the positive level of service the residents of Rycroft and region are receiving from the RCMP.

Council has no issue with the service we are currently receiving from our local RCMP detachment in Spirit River. The RCMP regularly appear at Council meetings to update Council on happenings in the region and have always been responsive to our requests for service. They are partners in assisting the municipality in managing the community. It would be discouraging and costly to our ratepayers to have them removed and replaced.

In reviewing information available, we do not see where a new police force would improve efficiency, or quality of life for our residents. In fact, as our challenges remain economic based, changing out the current system with a new system appears that it will result in an increase of economic burden on our operation.

Council agrees with the other municipalities whose letters have been copied to us that Province should be focusing their efforts on working with the RCMP. Rather than remove one service and replace it with an equivalent one, we encourage resources be invested in improving the current system, which is working well in our community.

Sincerely,



James Verquin
Mayor
Village of Rycroft

C. The Honourable Jason Kenney, Premier premier@gov.ab.ca
The Honourable Ric McIver, Minister of Municipal Affairs minister.municipalaffairs@gov.ab.ca
Todd Loewen, MLA Central Peace-Notley centralpeace.notley@assembly.ab.ca
Chris Warkentin, MP Grande Prairie-Mackenzie chris.warkentin.c1@parl.gc.ca
RCMP Spirit River Detachment Bryce.tarzwell@rcmp-grc.gc.ca
AUMA and RMA members



Town of Stavely

Box 249

Stavely, AB.

T0L 1Z0

Office: 403-549-3761

Fax: 403-549-3743

May 26, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97th Ave.
Edmonton, AB T5K 2B6

RE: PROPOSED PROVINCIAL POLICE SERVICE

Dear Honorable Madu,

The Stavely Town Council discussed the provinces proposal of an Alberta Police Force Service at length during the Council meeting dated May 25, 2021. We, as a Council, feel strongly against replacing the RCMP with the provinces proposed Alberta Provincial Police Service (APPS).

The Town of Stavely and the local RCMP detachments have worked hard to develop, achieve and maintain a unified relationship over many years. As with any relationship it takes dedicated and focused work on behalf of both parties to achieve a mutually beneficial outcome. The Town of Stavely has been and continues to be more than satisfied with the level of service, the commitment to our community and the degree of responsiveness from each detachment that has served the Town of Stavely.

The Council is also extremely concerned with the plans to replace the RCMP with an Alberta Provincial Police Service (APPS) and the associated financial constraints this will cause our residents in these unprecedented times and in the future.

We strongly encourage the Government of Alberta to make all efforts necessary to work with the RCMP to achieve the desired results that the communities and residents of this province both deserve and need.

Yours Truly,

Gentry Hall
Mayor
Town of Stavely

GH/cg

Cc: The Honourable Jason Kenney, Premier
Mr. Roger Reid, MLA for Livingstone-Macleod
Mr. John Barlow, MP for Foothills
K-Division, Royal Canadian Mounted Police
Alberta Urban Municipalities Association (AUMA) Member Municipalities