



**AGENDA
ORGANIZATIONAL MEETING OF THE
BARRHEAD TOWN COUNCIL
TO BE HELD TUESDAY, OCTOBER 23, 2018 @ 7:00 P.M.
IN THE BARRHEAD TOWN COUNCIL CHAMBERS**

Present

Others Present

Absent

1. Call to Order
2. Consideration of Agenda (additions - deletions)
3. Deputy Mayor Appointments for 2018-2019
4. Council Appointments to Boards, Committees and Commissions
 - (a) Standing Committees
 - (b) Representatives to Boards, Commissions and Committees
 - (c) Other Appointments
5. Member at Large Advertisement to Boards, Committees and Commissions
6. Adjournment of Organizational Meeting
7. Regular Meeting

**Town of Barrhead
Deputy Mayor and Committee Appointments
2018-2019**

Deputy Mayor Appointments

September – October	Cr.
November – December	Cr.
January – February	Cr.
March – April	Cr.
May – June	Cr.
July – August	Cr.
September – October	Cr.

Council Standing Committees

Regional Landfill

Note: Chairperson of Standing Committees to be rotated on an annual basis, unless determined otherwise by that Committee.

Representatives to Boards, Commissions & Committees

Agricultural Society

Barrhead Cares Coalition

Barrhead & District Social Housing Authority

Barrhead Regional Fire Services

Barrhead Regional Airport Committee

Barrhead Regional Water Commission

Capital Region Assessment Services Commission

Chamber of Commerce

Community Futures Yellowhead East

Economic Development Committee

Enhanced Policing School Resource Officer Committee

Family & Community Support Services Society

Library Board

Municipal Planning Commission

Subdivision & Development Appeal Board

Twinning Committee

Yellowhead Regional Library Board

Other Appointments

Assessor	Mike Krim, Tanmar Consulting
Assessment Review Board	Capital Regional Assessment Services Commission
Assistant Director, Emergency Management	Cheryl Callihoo
Auditor	Wayne Ellerington, Ellerington LLP
Business Licensing Officer	Cheryl Callihoo
Clerk – Assessment Review Board	Cheryl Callihoo
Development Officer	Cheryl Callihoo
Director Emergency Management	Chief Administrative Officer (CAO)
Returning Officer	Cheryl Callihoo
Secretary – Municipal Planning Commission	As delegated by the (CAO) or his designate
Secretary – Subdivision & Development Appeal Board	As delegated by the (CAO) or his designate
Solicitor	At the discretion of the (CAO) or his designate
Subdivision Authority	Richard Neufeld

Note: The Mayor is ex-officio, a Member of all Boards and Committees, excluding MPC.

Regular Meetings

Regular meetings are held every second (2nd) and fourth (4th) Tuesday of the month at 5:30 p.m., in the Town of Barrhead Administration Building Council Chambers. Where a Regular meeting date falls on a holiday, the meeting will be held on the following Wednesday. There will only be one meeting held during July, August and December in each year, which will fall on the second Tuesday of that month.

**Town of Barrhead
Deputy Mayor and Committee Appointments
2017-2018**

Deputy Mayor Appointments

September – October	2017	Cr. Oswald
November – December	2017	Cr. Oswald
January – February	2018	Cr. Smith
March – April	2018	Cr. Assaf
May – June	2018	Cr. Kluin
July – August	2018	Cr. Klumph
September – October	2018	Cr. Penny

Council Standing Committees

Regional Landfill	Cr. Klumph and Cr. Penny
-------------------	--------------------------

Note: Chairperson of Standing Committees to be rotated on an annual basis, unless determined otherwise by that Committee.

Representatives to Boards, Commissions & Committees

Agricultural Society	Cr. Klumph (Alt. Cr. Oswald)
Barrhead Cares Coalition	Cr. Kluin
Barrhead & District Social Housing Authority	Cr. Penny
Barrhead Regional Fire Services	Cr. Assaf and Cr. Smith (Alt. Cr. Kluin)
Barrhead Regional Airport Committee	Mayor McKenzie
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith
Capital Region Assessment Services Commission	Cr. Penny
Chamber of Commerce	Cr. Kluin
Community Futures Yellowhead East	Cr. Penny (Alt. Cr. Assaf)
Economic Development Committee	Vacant
Enhanced Policing School Resource Officer Committee	Cr. Oswald (Alt. Mayor McKenzie)
Family & Community Support Services Society	Cr. Kluin and Cr. Penny
Library Board	Cr. Klumph
Municipal Planning Commission	Cr. Assaf, Cr. Klumph and Cr. Smith (Alt. Cr. Oswald)
Subdivision & Development Appeal Board	Cr. Penny
Twinning Committee	Cr. Oswald
Yellowhead Regional Library Board	Cr. Klumph

Other Appointments

Assessor	Mike Krim, Tanmar Consulting
Assessment Review Board	Capital Regional Assessment Services Commission
Assistant Director, Emergency Management	Cheryl Callihoo
Auditor	Wayne Ellerington, Ellerington LLP
Business Licensing Officer	Cheryl Callihoo
Clerk – Assessment Review Board	Cheryl Callihoo
Development Officer	Cheryl Callihoo
Director Emergency Management	Chief Administrative Officer (CAO)
Returning Officer	Cheryl Callihoo
Secretary – Municipal Planning Commission	As delegated by the (CAO) or his designate
Secretary – Subdivision & Development Appeal Board	As delegated by the (CAO) or his designate
Solicitor	At the discretion of the (CAO) or his designate
Subdivision Authority	Richard Neufeld

Note: The Mayor is ex-officio, a Member of all Boards and Committees, excluding MPC.

Regular Meetings

Regular meetings are held every second (2nd) and fourth (4th) Tuesday of the month at 5:30 p.m., in the Town of Barrhead Administration Building Council Chambers. Where a Regular meeting date falls on a holiday, the meeting will be held on the following Wednesday. There will only be one meeting held during July, August and December in each year, which will fall on the second Tuesday of that month.



REQUEST FOR DECISION

Date: October 23, 2018
To: Mayor McKenzie & Members of Council
From: Martin Taylor, CAO
Re: Organizational Meeting Members at Large

Summary

Members at Large

Overview

MPC – 2 members at large – 1 alternate member at large
Fire – 1 member at large
SDAB – 1 member at large.
Twinning – 2 members at large

Recommendations

Recommendation #1

That Council instruct Administration to advertise for members at large on the various committees as needed.

Respectfully Submitted by:

Martin Taylor, CMC CLGM
CAO