



**AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, MAY 24, 2022 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – May 10, 2022
4. Public Hearings
 - (a) There are no Public Hearings
5. Delegations
 - (a) Delegation at 5:30 p.m. – Ms. Michelle Jones - Community Futures Yellowhead East
6. Old Business
 - (a) Painting of Crosswalk for Pride Month
7. New Business
 - (a) Financial Statement Report to March 31, 2022
 - (b) Town of Barrhead's Draft 2022-2025 Strategic Plan
 - (c) Family & Community Support Services Society's 2021 Annual Report
 - (d) Monthly Bank Statement for month ending April 30, 2022
 - (e) Proclamation – Alberta Rural Health Week
 - (f) Proclamation – AccessAbility Week

8. Reports
 - (a) Council Reports
9. Minutes
 - (a) There are no Minutes
10. Bylaw
 - (a) There are no Bylaws
11. Correspondence Items
 - (a) Letter dated May 9, 2022, from Mayor Jack Van Rijn, Town of Coaldale
 - (b) Letter dated May 9, 2022, from Mayor Cheryl Calinoiu, Town of Mundare
12. For the Good of Council
13. Tabled Items
14. Closed Session
 - (a) Pursuant to Section 16 of the FOIP Act
15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, MAY 10, 2022,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Crs: T. Assaf, D. Kluin, R. Klumph, A. Oswald, D. Smith and D. Sawatzky

 Officials: Ed LeBlanc, CAO

 Others: Barry Kerton, Barrhead Leader

ABSENT Mayor McKenzie

CALL TO ORDER Deputy Mayor Kluin called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

177-22 Moved by Cr. Klumph that the agenda be accepted as presented.

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

 The Minutes of the Town Council Regular Meeting of April 26, 2022, were reviewed.

178-22 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of April 26, 2022 be approved as presented.

CARRIED UNANIMOUSLY

ALBERTA UTILITIES COMMISSION

 Additional information relating to the letter dated March 23, 2022 from the Town of Fox Creek, encouraging the Alberta Utilities Commission to perform a review of rising utility fees, was reviewed.

179-22 Moved by Cr. Assaf that Council instructs Administration to contact the City of Grade Prairie to inform them that the Town of Barrhead is prepared to support their resolution during the 2022 Alberta Municipalities Convention.

CARRIED UNANIMOUSLY

180-22 Moved by Cr. Klumph that Council accepts the report regarding a potential resolution for the *Alberta Municipalities*’ Convention relating to the letter from the Town of Fox Creek dated March 23, 2022, encouraging the Alberta Utilities Commission to perform a review of rising utility fees, as information.

CARRIED UNANIMOUSLY

2021 ANNUAL REPORT

 The Town of Barrhead’s 2021 Annual Report, was received.

181-22 Moved by Cr. Assaf that Council accepts the Town of Barrhead’s 2021 Annual Report, as information.

CARRIED UNANIMOUSLY

**REVISED JOINT HEALTH AND
SAFETY COMMITTEE TERMS
OF REFERENCE**

For Council to approve the revised Joint Health and Safety Committee's Terms of Reference, as presented.

182-22 Moved by Cr. Sawatzky that Council approves the revised Joint Health and Safety Committee's Terms of Reference, as presented.

CARRIED UNANIMOUSLY

**REPORTS TO
COUNCIL**

The following Reports to Council as of May 10, 2022, were reviewed:

- Agricultural Society
- Twinning Committee
- CAO's Report
- Council Action List to April 26, 2022

183-22 Moved by Cr. Assaf that the following Reports to Council as of May 10, 2022, be accepted as information:

- Agricultural Society
- Twinning Committee

CARRIED UNANIMOUSLY

DELEGATION

Deputy Mayor Kluin and Council welcomed Ms. Caitlin Clarke 5:49 p.m.

Ms. Caitlin Clarke is requesting authorization from Town Council to paint the west side of the intersection at 50th Street and 50th Avenue in rainbow colors representing the Pride flag for the LGBT2Q+ community.

EXITED Deputy Mayor Kluin and Council thanked Ms. Caitlin Clarke for her presentation and she exited the Chambers at 6:08 p.m.

184-22 Moved by Cr. Klumph that Council tabled the request from Ms. Caitlin Clarke to paint the west side crosswalk of 50th Street and 50th Avenue intersection in rainbow colours representing the Pride flag for the LGBT2Q+ community honour of Pride month, for the next Council Meeting.

CARRIED UNANIMOUSLY

185-22 Moved by Cr. Assaf that Council receive Ms. Caitlin Clarke's presentation as information.

CARRIED UNANIMOUSLY

186-22 Moved by Cr. Assaf that the CAO's Report be accepted as information.

CARRIED UNANIMOUSLY

187-22 Moved by Cr. Klumph that the Council Action List to April 26, 2022 be accepted as information.

CARRIED UNANIMOUSLY

MINUTES TO COUNCIL

The following Minutes to Council were reviewed:

- Community Futures Yellowhead East – February 17, 2022
- Community Futures Yellowhead East – March 17, 2022
- Barrhead & District Family & Community Support Services Society – April 15, 2021

188-22

Moved by Cr. Sawatzky that the following Minutes to Council be accepted as information.

- Community Futures Yellowhead East – February 17, 2022
- Community Futures Yellowhead East – March 17, 2022
- Barrhead & District Family & Community Support Services Society – April 15, 2021

CARRIED UNANIMOUSLY

CORRESPONDENCE ITEMS

The following correspondence items were reviewed:

Letter dated April 20, 2022, from Mayor Andrew Prokop, Town of Taber, regarding encouraging the Commission to perform a review of the rising utility fees for both natural gas and electricity.

Email dated April 27, 2022, from Mr. Colin Buschman, Western Government Relations Advisor, regarding the National Police Federation's final report, "Your Police, Your Future – Listening to Albertans".

Email dated May 4, 2022, from Mr. Darren Sandbeck, Senior Provincial Director and Chief Paramedic, Emergency Medical Services, Alberta Health Services, regarding the changing of practices to free up ambulances for critical calls.

189-22

Moved by Cr. Oswald that Council accepts the following correspondence, as information:

- (a) letter dated April 20, 2022, from Mayor Andrew Prokop, Town of Taber, regarding encouraging the Commission to perform a review of the rising utility fees for both natural gas and electricity.
- (b) email dated April 27, 2022, from Mr. Colin Buschman, Western Government Relations Advisor, regarding the National Police Federation's final report, "Your Police, Your Future – Listening to Albertans".
- (c) email dated May 4, 2022, from Mr. Darren Sandbeck, Senior Provincial Director and Chief Paramedic, Emergency Medical Services, Alberta Health Services, regarding the changing of practices to free up ambulances for critical calls.

CARRIED UNANIMOUSLY

FOR THE GOOD OF COUNCIL

Cr. Oswald thanked Cr. Klumph for his comments during the Barrhead Appreciation event held on April 30th.

Cr. Kluin commented that the Barrhead Appreciation event was well attended and the Town has great volunteers.

Cr. Assaf thanked the County of Barrhead for their invitation to their Appreciation Dinner held on April 28th.

**CLOSED SESSION –
FOIP ACT SECTION 16**

190-22 Moved by Cr. Sawatzky that Council go in closed session at 6:19 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

191-22 Moved by Cr. Smith that Council come out of closed session at 6:39 p.m.

CARRIED UNANIMOUSLY

RECESSED

192-22 Moved by Cr. Assaf to recess the meeting at 6:39 p.m.

CARRIED UNANIMOUSLY

RECONVENED

193-22 Moved by Cr. Smith to reconvene the meeting at 6:59 p.m.

CARRIED UNANIMOUSLY

**CLOSED SESSION –
FOIP ACT SECTION 16**

194-22 Moved by Cr. Sawatzky that Council go in closed session at 6:59 p.m.

CARRIED UNANIMOUSLY

EXITED Cr. Sawatzky exited the Chambers at 7:07 p.m.

ENTERED Cr. Sawatzky entered the Chambers at 7:16 p.m.

OUT OF CLOSED SESSION

195-22 Moved by Cr. Sawatzky that Council come out of closed session at 7:16 p.m.

CARRIED UNANIMOUSLY

196-22 Moved by Cr. Smith that Council authorizes an annual land lease agreement with Mr. Brian Koberstein for Lot 1 Block 1 Plan 1323264 (containing 5.07 acres) and Part of SE 29-59-03-W5 (containing 5.989 acres) for a total of a 4-year term, as presented.

CARRIED UNANIMOUSLY

ADJOURN

197-22 Moved by Cr. Sawatzky that the Council Meeting be adjourned at 7:19 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Deputy Mayor, Dausen Kluin

CAO, Edward LeBlanc

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: April 12, 2022

Re: 5:35 p.m. Delegation – Ms. Michelle Jones, representing Community Futures Yellowhead East

1.0 PURPOSE:

To review and discuss the 2021 – 2022 Annual Stakeholders Report as presented by the Community Futures Yellowhead East.

2.0 BACKGROUND AND DISCUSSION:

On April 29th, Administration received a request from Community Futures Yellowhead East office to make a presentation to Town Council on their 2021 – 2022 Annual Stakeholders Report.

Community Futures Yellowhead East is a non-profit organization governed by a local Board of Directors. They support entrepreneurs as a developmental lender providing small business loans up to \$150,000.00 as well as business plan coaching and business training.

3.0 ALTERNATIVES:

3.1 Council accept Ms. Michelle Jones from Community Futures Yellowhead East presentation on their 2021 – 2022 Annual Stakeholder Report, as information.

3.2 Council tables Ms. Michelle Jones from Community Futures Yellowhead East presentation on their 2021 – 2022 Annual Stakeholder Report, and request further information from Ms. Jones to be presented at the next Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

Not Applicable

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

The on-going initiatives offered by Community Futures Yellowhead East are well received and they provide a great service to our local community.

➤ Community Futures' Mission Statement:

To help communities thrive economically by supporting an entrepreneurial culture, through training, coaching and lending best practices.

➤ Community Futures' Vision Statement:

Community Futures Yellowhead East, the trusted and respected leader, fostering business development. Leading the way to economic prosperity and diversity within our region.

➤ Community Futures' Values:

Knowledge, Education, Character, Innovation, Trust, Respect, Confidence, Collaboration, Support.

8.0 ATTACHMENTS:

8.1 2021 - 2022 Annual Stakeholder Report

9.0 RECOMMENDATION:

Council accept Ms. Michelle Jones from Community Futures Yellowhead East presentation on their 2021 – 2022 Annual Stakeholder Report, as information.

(original signed by the CAO)

Edward LeBlanc
CAO

2021-2022 Annual Stakeholder Report





Who We Are

MISSION STATEMENT

To help communities thrive economically by supporting an entrepreneurial culture through training, coaching and lending best practices.

VISION STATEMENT

Community Futures Yellowhead East, the trusted and respected leader, fostering business development. Leading the way to economic prosperity and diversity within our region.

VALUES

Knowledge, Education, Character, Innovation, Trust, Respect, Confidence, Collaboration, Support



Message from Board Chair

Outgoing Board Chair - Carol Webster, Town of Swan Hills

Incoming Board Chair - Nick Gelych, Lac Ste. Anne County



Board Composition

Guided by a Council appointed Board of Directors, our 10 regional Councilors and Mayors bring extensive knowledge and experience to the area's economy.

The role of the Board is to establish Community Future Yellowhead East's strategic priorities, monitor and evaluate the performance of the loan fund, and be accountable to key stakeholders - such as local, provincial and federal governments.

CFYE Board Members are Nick Gelych (Lac Ste. Anne County), Daryl Weber (Alberta Beach), Marvin Schatz (County of Barrhead), Liz Krawiec (Swan Hills), Serena Lapointe (Whitecourt), Jim Hailes (Fox Creek), Jeremy Wilhelm (Woodlands County), Anna Greenwood (Mayerthorpe), Robin Murray (Onoway), Ty Assaf (Town of Barrhead)



Our Staff

CFYE was able to increase their staffing numbers. This includes a 1-year term position to assist the office, and a 2-year Digital Economy Program / Digital Service Squad contract position.

- Executive Director, Michelle Jones
- Community Economic Development Coordinator, Ellen MacCormac
- Business & Financial Analyst, Matthew Hartney
- Administrative & Project Assistant, Lana Miller
- Digital Service Squad, Ian Butler



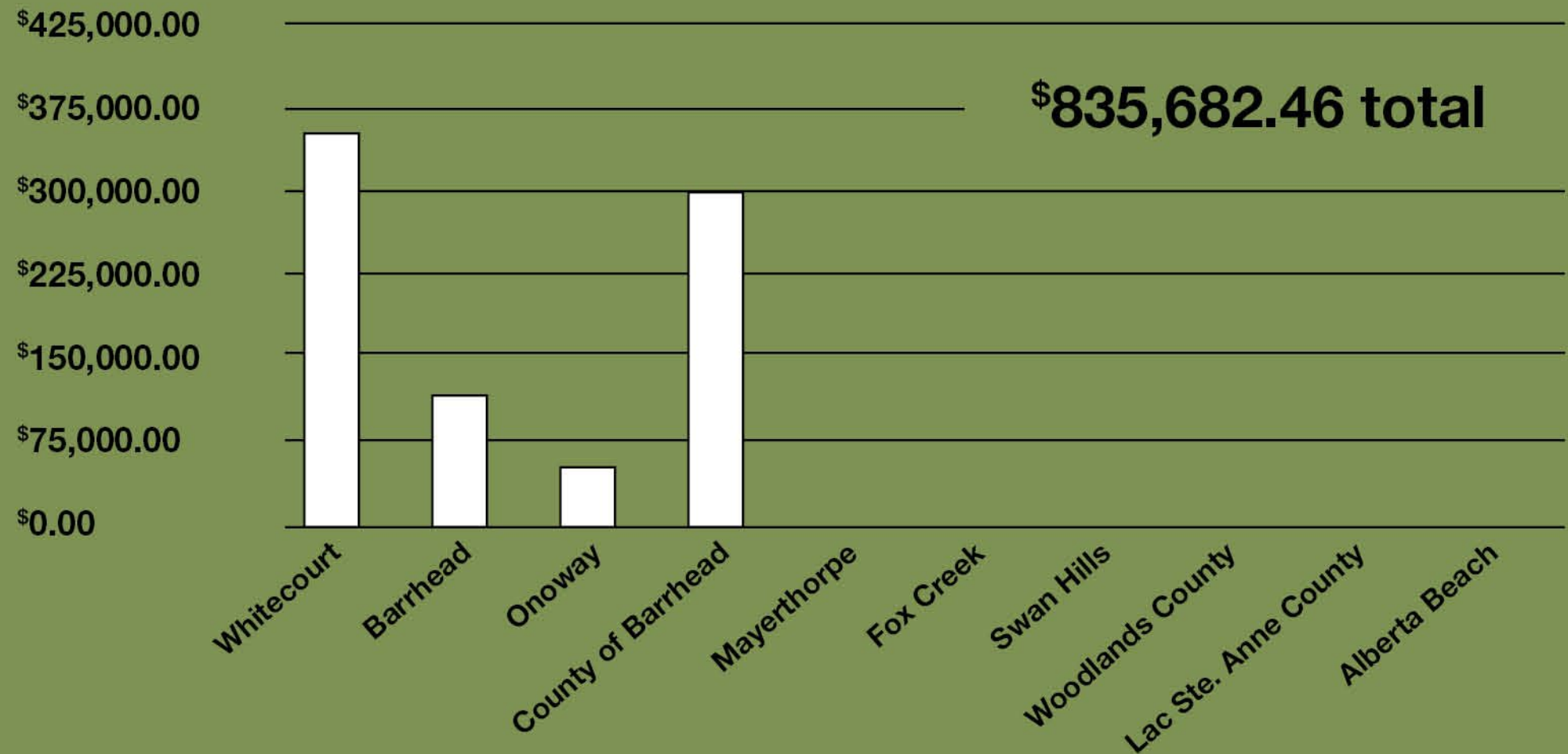
CFYE Current Loan Portfolio

Funds Currently Available For Lending

- Repayable - \$256,000
- Non-Repayable - \$1,669,000
- Entrepreneurs with Disabilities Program (EDP) - \$64,000

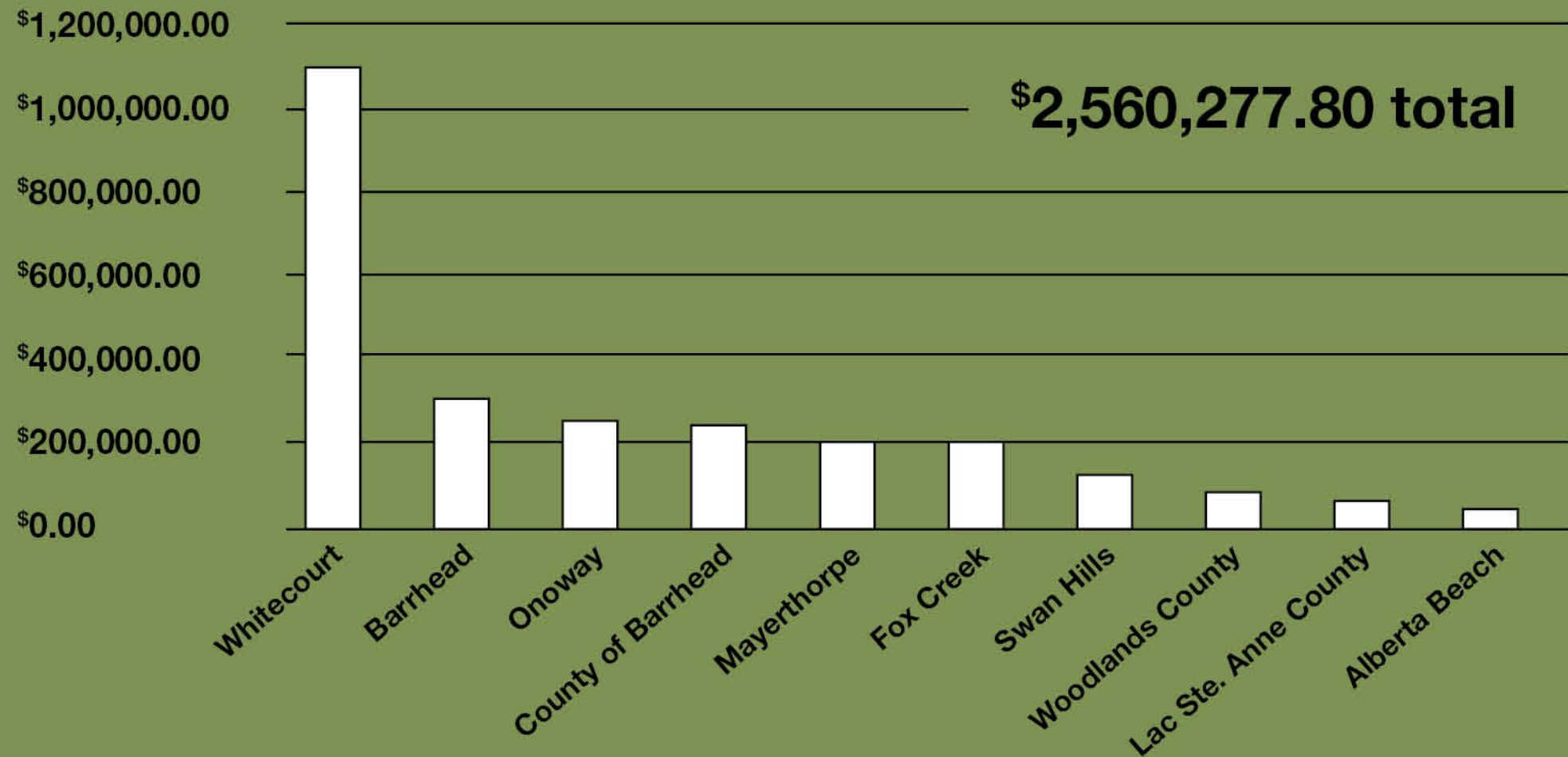


CFYE Term Loan Investment By Municipality





CFYE RRRF Loan Investment By Municipality





2021, A Year In Review

- Yearly minimum performance standards are set by Prairies Economic Development Canada (PrairiesCan)
- Yearly goals and objectives are set by CFYE Board of Directors
- Yearly performance goals are set by CFYE management and staff as to how the goals and objectives outlined by PrairiesCan and the Board will be met



2021 Strategic Priorities Identified

Top 3 Strategic Goals Approved for PrairiesCan

- COVID-19 business support and recovery
- CFYE loan portfolio development
- Strategic planning



2021 Minimum Performance Standards

MSP Goal		ACTUAL
2 -	Community-based strategic plans developed	3
5 -	Partners engaged in strategic planning	8
8 -	New and ongoing projects	200+
40 -	Partners involved in CFYE projects	40 +



2022-23 Strategic Priorities Identified

- Focus on core business, business recovery - coaching, training, loans
- Implement Traveling Business Incubator pilot project
- Launch The Collective coworking space, focus on PrairieCan pillars:
 - Indigenous
 - Female
 - Youth
 - Disabilities
 - Cluster development



2022-23 New Supports For Small Business

FREE Tech Services to Assist in Developing an Online Presence

-  Reach **new customers online**
-  Develop a **social media** strategy
-  **Search Engine Optimization** support
-  **Create** and configure your **website or online store**
-  Streamline **business processes** with **digital tools**

PROGRAM DETAILS yellowheadeast.albertacf.com/services/digital-economy-program

SIGN UP TODAY digitalmainstreet.ca/business-account/registration



Ian Butler
Digital Service Squad
Community Futures Yellowhead East
780.706.3500
dssye@albertacf.com



Community
Futures  Yellowhead East

Digital
Economy
Program
By Business Link & Digital Main Street



2022-23 New Supports For Small Business

Community Futures Yellowhead East

**TRAVELING
BUSINESS
INCUBATOR**

yellowheadeast.albertacf.com

- 1st Friday, County of Barrhead
- 2nd Tuesday, Town of Onoway
- 2nd Tuesday, Town of Fox Creek
- 2nd Thursday, Town of Swan Hills
- 3rd Wednesday, Town of Mayerthorpe
- 4th Tuesday, Town of Barrhead



2022-23 New Supports For Small Business





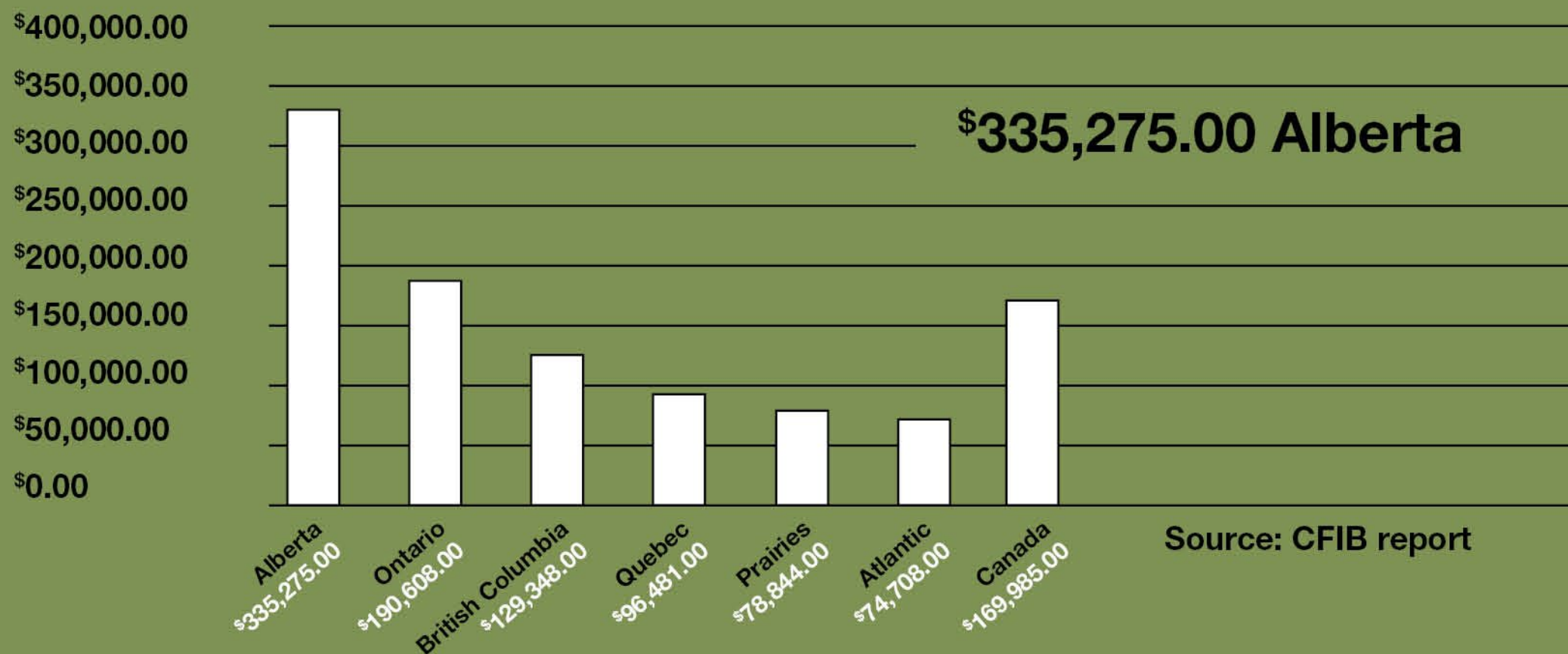
2022-23 CFYE Project Partnership Opportunities

Ongoing Regional Partnership Opportunities

- Lemonade Day
- Project Gazelle, women's entrepreneurship strategy
- Business Improvement loan program
- Youth loan program
- Regional economic development investment project



Average Debt Load Per Business



Source: CFIB report



Q&A

THANK YOU

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: May 24, 2022

Re: Painting of a Crosswalk for Pride Month

1.0 **PURPOSE:**

For Town Council to entertain a request to allow an intersection crosswalk painted in rainbow colors representing the Pride flag, in honor of Pride month.

2.0 **BACKGROUND AND DISCUSSION:**

During the May 10th Council Meeting, Ms. Caitlin Clarke was present and submitted a written proposal to Town Council requesting authorization to paint the west side of the intersection at 50th street and 50th avenue in rainbow colors representing the Pride flag for the LGBT2Q+ community.



Picture # 1: crosswalk – southbound



Picture # 2 crosswalk – northbound

June is Pride month.

Should Council approve the request, Ms. Clarke advised that any required “touch-ups” would be done with a 48-hour period. After June 30th the painted rainbow would be left to the elements to be faded in time.

After the presentation Council passed the following resolution:

Moved by Cr. Klumph that Council tabled the request from Ms. Caitlin Clarke to paint the west side crosswalk of 50th Street and 50th Avenue intersection in rainbow colours representing the Pride flag for the LGBT2Q+ community honour of Pride month, for the next Council Meeting.

(Resolution No. 184-22)

Ms. Clarke provided the Town with an updated proposal which is attached. For ease of reference and convenience, I took the liberty of highlighting in yellow the new information found in the new proposal.

3.0 ALTERNATIVES:

3.1 Council authorizes the request from Caitlin Clark to paint the west side crosswalk of the 50th street and 50th avenue intersection in rainbow colors representing the Pride flag for the LGBT2Q+ community honor of Pride month.

3.2 Council accept Caitlin Clarke’s presentation for the request to paint the west side crosswalk of the 50th street and 50th avenue intersection in rainbow colors representing the Pride flag for the LGBT2Q+ community, as information.

4.0 FINANCIAL IMPLICATIONS:

Should Council authorize the request the Town’s Public Works Department would be required to arrange for barricades and applicable temporary signs, at the Town’s expense.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Limited

8.0 ATTACHMENTS:

8.1 Updated Pride Crosswalk Proposal, as submitted by Caitlin Clarke

9.0 RECOMMENDATION:

Council authorizes the request from Caitlin Clark to paint the west side crosswalk of the 50th street and 50th avenue intersection in rainbow colors representing the Pride flag for the LGBT2Q+ community honor of Pride month.

(original signed by the CAO)

Edward LeBlanc
CAO

Pride Crosswalk Proposal

Proposal:

That on **June 5**, 2022, the Town of Barrhead block off a **main street crosswalk of their choosing and the sidewalk in front of 5031 50 Street** so that they may be painted in rainbow colours to represent the Pride flag and maintained as **such by Barrhead United Church and other community members through June 2022.**

Whereas:

- June is Pride Month; a celebration of non-heterosexual and non-cisgender communities. Barrhead has among its citizens people who belong to the queer community, but that community is neither visible nor celebrated locally.
- Barrhead Composite High School (BCHS) has a well-attended Gay-Straight Alliance to stop discrimination of queer youth at school, but no support system exists as of yet for the community as a whole.
- Local youth have expressed reservation on individually celebrating Pride Month (e.g. wearing rainbow clothing) due to history of bullying because of same, even translating into youth not feeling safe on their walk home from school.
- Allyship requires action when witnessing acts of aggression, bullying or oppression against queer individuals, in order to build a safe space and community. Painting a crosswalk for Pride Month is the first step to let the local queer community know that we see them as an important part of the larger Barrhead community.
- **Barrhead United Church has approved plans to form a queer-friendly youth group in preparation for the 2022-23 school year. In a show of allyship, their board has requested a rainbow sidewalk be painted out front of their new location in order to show members of the queer community that they are welcome and that the church is a safe space.**

Background Information

What is LGBT2Q+?

The non-heterosexual and/or non-cisgender communities are more commonly represented by the acronym LGBT2Q+. This can be expanded to LGBT2QQIAAP, the letters of which are defined in the table below. For the purposes of this proposal, this community will be referred to as the queer community. While this collection of letters can be confusing for some, the purpose is “to promote inclusivity and diversity for sexuality and gender identities” while working to understand and challenge heterosexism, transphobia, cissexism and homophobia. (What Does LGBT2Q+ Mean?, 2021).

Pride Crosswalk Proposal

Table 1. Definition of LGBTQ2+ Community (What Does LGBTQ2+ Mean?, 2021)

Letter	Representation	Human Definition
L	Lesbian	A woman who is attracted only to other women.
G	Gay	A male who is attracted to other men.
B	Bisexual	A person who is romantically or sexually attracted to more than one gender.
T	Transgender	Denoting or relating to a person whose sense of personal identity and gender does not correspond with their birth sex.
2	Two-Spirit	A First Nations identity of person who has both a masculine and a feminine spirit.
Q	Queer	Includes everyone and all identities under the LGBTQ2+ rainbow.
Q	Questioning	Someone who is not so sure they are the standard type heterosexual.
I	Intersex	A person whose physical parts cannot easily be distinguished as either male or female.
A	Asexual	A person who does not feel the need to have sex very often, if at all.
A	Agender	Without gender; can be seen either as a non-binary gender identity or as a statement of not having a gender identity.
P	Pansexual	Someone who finds themselves attracted to people from all the different genders.

Why Pride?

Pride Month is a commemoration of the years of struggle for civil rights and equality under the law for the queer community. (Wallenfeldt) Because of work that the community's forebears put in, Canada has experienced legal changes, from 1969's decriminalization of homosexuality to the Civil Marriage Act in 2005, guaranteeing the right to marriage, and all of the rights that come with it, for all Canadians. (TIMELINE: Same-sex rights in Canada, 2015)

Pride Month is also a celebration of the accomplishments of members of the community, from community leaders to professional athletes to scientists. This representation is especially important for queer youth, who benefit from roles models in their areas of interest who have shared lived experiences to validate, normalize and empower who they themselves are growing up to be. (Harris, 2017)

Becoming Allies

An ally is any person that actively promotes and aspires to advance the culture of inclusion through intentional, positive and conscious efforts that benefit people as a whole. (Atcheson, 2018)

Members of the Barrhead community, including Barrhead United Church, are prepared to be allies, but allyship requires action. It requires us to build a trusting, consistent and accountable

Pride Crosswalk Proposal

relationship with the queer community. (Atcheson, 2018) Members of the queer community have reached out and are ready to build this relationship; the Town of Barrhead needs to create a safe space in order for people who identify as queer and their allies to grow and learn from each other, advocating for visible equal rights and offering the opportunity for understanding. Barrhead United Church has volunteered to be that safe space, but requires the town's support to achieve same.

Painting the Rainbow

Other communities have already made the commitment of painting crosswalks in rainbow colours, either for Pride Month and all year round. The weekend of April 30-May 1, the city of St. Albert painted its annual crosswalk, with participation of people of various ages from Outloud St. Albert, a grassroots non-profit foundation connecting the queer community with professional resources, and offering speaking programs in schools and businesses. (Outloud: About Us, 2022) When the city of Edmonton began its Rainbow Crosswalks Pilot, they found the public response to be overwhelmingly positive, including the feeling that rainbow crosswalks made intersections safer and more apparent for motorists. (Executive Summary: Rainbow Crosswalks Pilot, Lessons Learned, 2015)

Budget and Town Requirements

Painting a crosswalk in rainbow colours for Pride Month is something that would be achievable within a single day, provided weather cooperates.

Following the example set by the city of Edmonton and outlined by CITYlab in the references, this project would require the Town of Barrhead to provide the following:

- Warning signs regarding intersection closure to be placed at an appropriate time before painting commences to warn motorists.
- Transportation operations setting up barricades at the crosswalk the morning of, to be removed once the paint has dried.

Barrhead United Church would provide:

- Labour
- All painting supplies, including measuring equipment, painters tape, rollers and paint, purchased locally to a maximum cost of \$450.
- Paint touch-ups through the month, as needed.

Community members would provide:

- Labour

Pride Crosswalk Proposal

Please note: This proposal has been drafted in consultation with local queer youth and former youth from Barrhead who now identify as queer.

Works Cited

Atcheson, S. (2018). Allyship: The Key To Unlocking The Power of Diversity. *Forbes*.

Executive Summary: Rainbow Crosswalks Pilot, Lessons Learned. (2015). *CITYlab*, 1-10.

Harris, J. (2017). The Power of Queer Representation in the Media. *Tredway Library Prize for First-Year Research*.

Outloud: About Us. (2022). Retrieved from Outloud St. Albert: <https://outloudstalbert.ca/about/>

TIMELINE: Same-sex rights in Canada. (2015, May 25). Retrieved from CBC:
<https://www.cbc.ca/news/canada/timeline-same-sex-rights-in-canada-1.1147516>

Wallenfeldt, J. (n.d.). *Why is Pride Month Celebrated in June?* Retrieved from Encyclopedia Britannica:
<https://www.britannica.com/story/why-is-black-history-month-celebrated-in-february>

What Does LGBT2Q+ Mean? (2021). Retrieved from Queer Events:
<https://www.queerevents.ca/lgbt2q/what-does-lgbt2q-mean>

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: May 24, 2022

Re: Financial Statement Report to March 31, 2022

1.0 PURPOSE:

For Council to approve the Financial Statement Report to March 31, 2022, as presented.

2.0 BACKGROUND AND DISCUSSION:

It has been the practice of Administration to provide Council with interim financial information to provide some insight on the Town's financial activities for both the operational and capital budgets.

3.0 ALTERNATIVES:

3.1 Council approves the Financial Statement Report to March 31, 2022, as presented.

3.2 Council instructs Administration to provide additional information to the Financial Statement Report to March 31, 2022 and report back to the next Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

None

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable

8.0 ATTACHMENTS:

8.1 Financial Statement Report to March 31, 2022

9.0 RECOMMENDATION:

Council approves the Financial Statement Report to March 31, 2022 as presented.

(original signed by the CAO)

Edward LeBlanc
CAO



TOWN OF BARRHEAD FINANCIAL STATEMENT REPORT TO MARCH 31, 2022

Council approved the 2022 Operating and Capital Budgets on April 12, 2022. During the budget process Council reviewed all budget line items, set priorities and established the municipal property tax rates for 2022. The Operating Budget was set at \$ 14.6 million and Capital Budget at \$ \$7.6 million. Council maintained the Municipal property tax rates for 2022 at the same level since 2019.

At March 31st budgets would typically be at approx. 25% levels, however total property tax revenues are accounted for when levied, and entries for transfers to capital for projects and reserves are done at the end of the fiscal year.

The March 31, 2022, Financial Statements indicate that all departments are doing very well with the various budget items.

A summary of the Operating and Capital Budgets at March 31, 2022 follows.

A. **OPERATING FINANCIAL STATEMENT BY DEPARTMENT** (See Attached A-1, A-2)

The Operating Financial Statement by Department provides summarized details by each particular department (Administration, Roads, Arena, etc.), with total operating revenues followed by total operating expenses.

On average most of the revenues by department are less than 25%, with an overall total of 10.21% of the 2022 budgeted revenues. It should be noted that only one utility billing has been processed in this report, which affects the revenues for Water, Sewer and Trade Waste. All Transfers from Operating Reserves are completed at Year End.

As this report is for the first quarter of 2022, tax revenue is not calculated yet. These revenues will display as of the levy date of May 12, 2022 and will therefore be included in the next Financial Statements for quarter two.

Several of the expenses in all the departments are below the 25% range, for an overall total of 22.58% of the 2022 budgeted expenses.

Entries for the various departmental contributions to capital for projects and reserves are completed at the end of the year.

B. OPERATING FINANCIAL STATEMENT BY CATEGORY (See Attached B-1, B-2)

The Operating Financial Statement by Category provides the same information as in (A-1, A-2) but is summarized by the various categories (Taxes, Sales of Goods & Services, Grants, Salaries, Contracted Services, Equipment Maintenance, Insurance, Utilities, etc), with total operating revenues followed by total operating expenses.

Upon a review of this operating report at March 31, 2022, many of the revenue categories are close to 25%, keeping in mind that the Taxes are recorded when levied in May.

For the expense section a large number of expenses are close to the 25% mark. Some items are paid for early in the year so they will be at a higher %, such as insurance.

As noted, the Contribution to Capital of \$ 862,430 listed near the bottom of the report is done at the end of the year so it will be 0% at this time.

Overall all Departments are doing very, very well with their budgets.

C. NET MUNICIPAL REQUIREMENTS – OPERATING (See Attached C-1)

The Net Municipal Requirements – Operating provides similar information as in Sections A and B; however, it provides more specific details for each department. Column A (Net Municipal Financial Requirements) indicates the Net Operating Surplus/Deficit at March 31, 2022, for each Department. Column B (2022 Budget) is the Net Budget required for the full year (Revenues less Expenses), while Columns C and D are the Variance columns.

As most of the Net Municipal Financial Requirements are at close to 25% of the total 2022 budget, this report indicates that most departments are on track to stay within their allocated budgets in 2022.

As previously noted, entries for contributions to capital and reserves are completed at year end.

D. ASSETS & LIABILITIES (See Attached D-1)

The Assets report lists the Cash & Investments of \$ 8.9 million as at March 31, 2022. A portion of these funds will be utilized during the year for operations and for capital projects that have been undertaken in 2022.

The Taxes Receivable of (\$ 363,000) lists the actual amount of 2022 taxes that were pre-paid at the end of March. When levies are calculated in May, it will be reflected in this number.

The Receivables of \$ 472,000 is the amount owing for any outstanding Utility bills, invoicing for Landfill fees, bulk water, licenses and GST to be recovered from the government.

The Liabilities & Equity section shows the various operating and capital reserves as well as the deferred revenues which is for government grants that have been received but not expended yet.

The Pool debenture of \$4.2 million is the total at December 31, 2021, with the 2022 payment amounts to be applied at the end of the year.

E. **CAPITAL FINANCIAL STATEMENT BY DEPARTMENT** (See Attached E-1, E-2)

The Capital Financial Statement by Department shows all the capital revenues and expenditures by Department (Fire, Water, Sewer, Arena, Pool, etc). The revenues are listed first, followed by the expenditures.

Most Capital Revenues will come from reserves, grants or contributions from the operating budget. The entries for most of these will be completed at the 2022 year-end, so it is not unusual for many of these revenues to be at 0% on this report.

The Capital Expenditures show the expenses to March 31. A number of the capital projects are in progress and will be completed in 2022 or a few could be forwarded to 2023 after tenders have been reviewed or capital grant funding for the project has been approved.

F. **CAPITAL FINANCIAL STATEMENT BY CATEGORY** (See Attached F-1)

The Capital Financial Statement by Category lists the same information as in (E-1, E-2) but by category (Grants, From Capital Reserves, From the Operating Function, Engineering Structures Addition, Equipment Additions). Capital Revenues are listed, followed by Capital Expenditures.

As noted previously most Capital Revenues will be recorded later in the year and the Capital Expenditures are based on the payments that have been made to date as many projects are still in progress for this year.



TOWN OF BARRHEAD
Operating Financial Statement by **DEPARTMENT**
For the Three Months Ending March 31, 2022

	Mar 2022	2022 Budget	Variance	Variance %
<u>REVENUES</u>				
Taxes		-6,696,470	-6,696,470.00	0.00%
Other	-274,832.30	-890,000	-615,167.70	30.88%
Council	-126.00	-2,000	-1,874.00	6.30%
Administration	-38,705.00	-72,850	-34,145.00	53.13%
RCMP	-5,500.00	-43,500	-38,000.00	12.64%
Fire	-176,322.20	-910,400	-734,077.80	19.37%
ERC	-6,327.50	-25,310	-18,982.50	25.00%
Town Fire/Town ERC		-1,500	-1,500.00	0.00%
Disaster Services		-50	-50.00	0.00%
Bylaw	-5,414.85	-26,800	-21,385.15	20.20%
Safety		-25,000	-25,000.00	0.00%
Public Health		-27,730	-27,730.00	0.00%
Common Services	-2,400.60	-29,000	-26,599.40	8.28%
Roads		-142,460	-142,460.00	0.00%
Water	-480,126.94	-2,764,390	-2,284,263.06	17.37%
Sewer	-103,334.93	-622,000	-518,665.07	16.61%
Trade Waste	-44,244.46	-252,170	-207,925.54	17.55%
Landfill	-42,100.21	-271,010	-228,909.79	15.53%
Recycle	-40,773.22	-216,870	-176,096.78	18.80%
New Landfill		-4,500	-4,500.00	0.00%
FCSS	-95,983.00	-383,920	-287,937.00	25.00%
Cemetery	-1,200.00	-10,600	-9,400.00	11.32%
Development	-510.00	-13,500	-12,990.00	3.78%
Communications		-10,000	-10,000.00	0.00%
Recreation Administration	-1,060.38	-64,580	-63,519.62	1.64%
Arena	-107,913.70	-404,150	-296,236.30	26.70%
Pool	-65,244.25	-478,000	-412,755.75	13.65%
Parks		-93,060	-93,060.00	0.00%
Sportsground		-8,000	-8,000.00	0.00%
Rotary Park		-18,000	-18,000.00	0.00%
Bowling Alley		-3,450	-3,450.00	0.00%
Curling		-13,880	-13,880.00	0.00%
Walking Trail		-10,000	-10,000.00	0.00%
Tourism		-28,120	-28,120.00	0.00%
Twinning		-3,550	-3,550.00	0.00%
Contingency/General		-42,130	-42,130.00	0.00%
Total Revenue	-1,492,119.54	-14,608,950	-13,116,830.46	10.21%
<u>EXPENSES</u>				
Mayor	10,403.13	53,240	42,836.87	19.54%
Council	44,165.35	215,160	170,994.65	20.53%
Administration	261,600.52	918,940	657,339.48	28.47%
Computer	40,470.62	90,000	49,529.38	44.97%
RCMP	148,460.77	179,860	31,399.23	82.54%
Fire	166,681.38	910,400	743,718.62	18.31%



TOWN OF BARRHEAD
Operating Financial Statement by **DEPARTMENT**
For the Three Months Ending March 31, 2022

	Mar 2022	2022 Budget	Variance	Variance %
ERC	15,345.74	50,620	35,274.26	30.32%
Town Fire/Town ERC	82,312.50	369,300	286,987.50	22.29%
Disaster Services		1,500	1,500.00	0.00%
Bylaw	36,903.58	139,700	102,796.42	26.42%
Safety	5,178.37	45,720	40,541.63	11.33%
Public Health		27,730	27,730.00	0.00%
Common Services	105,301.88	501,990	396,688.12	20.98%
Roads	186,371.22	1,269,230	1,082,858.78	14.68%
Airport	4,497.50	30,490	25,992.50	14.75%
Storm Sewer	2,654.67	25,800	23,145.33	10.29%
Water	403,069.31	1,960,730	1,557,660.69	20.56%
BRWC	230,158.33	803,660	573,501.67	28.64%
Sewer	52,414.60	622,000	569,585.40	8.43%
Trade Waste	42,935.13	252,170	209,234.87	17.03%
Landfill	34,147.63	271,010	236,862.37	12.60%
Recycle	45,600.13	216,870	171,269.87	21.03%
New Landfill		34,930	34,930.00	0.00%
FCSS	225,311.46	459,020	233,708.54	49.09%
Cemetery	193.05	26,020	25,826.95	0.74%
Development	41,594.63	128,050	86,455.37	32.48%
Communications	22,547.74	159,170	136,622.26	14.17%
Recreation Administration	65,676.41	347,610	281,933.59	18.89%
Arena	162,838.02	638,400	475,561.98	25.51%
Pool	385,924.96	1,543,610	1,157,685.04	25.00%
Parks	32,683.60	286,280	253,596.40	11.42%
Sportsground	13,764.23	61,800	48,035.77	22.27%
Rotary Park	93.85	7,550	7,456.15	1.24%
Bowling Alley	4,503.66	6,900	2,396.34	65.27%
Curling	12,976.50	33,760	20,783.50	38.44%
Walking Trail	2,902.72	53,580	50,677.28	5.42%
Museum	170.80	520	349.20	32.85%
Tourism/Culture	8,723.55	170,170	161,446.45	5.13%
Twinning	999.20	7,100	6,100.80	14.07%
Library	32,075.16	113,400	81,324.84	28.28%
Requisition	362,943.25	1,561,700	1,198,756.75	23.24%
Contingency/General	2,372.12	2,370	-2.12	100.09%
Total Expenses	3,296,967.27	14,598,060	11,301,092.73	22.58%
(Surplus)/Deficit	1,804,847.73	-10,890	-1,815,737.73	



TOWN OF BARRHEAD
Operating Financial Statement by **CATEGORY**
For the Three Months Ending March 31, 2022

	Mar 2022	2022 Budget	Variance	Variance %
<u>REVENUES</u>				
Taxes		-6,696,470	-6,696,470.00	0.00%
Sales of Goods & Services	-735,009.76	-4,199,220	-3,464,210.24	17.50%
Penalties and Costs on Taxes	-9,135.42	-30,000	-20,864.58	30.45%
Licenses & Fees	-43,414.85	-69,100	-25,685.15	62.83%
Concessions and Franchises	-246,557.72	-860,000	-613,442.28	28.67%
Return on Investments - Operating	-19,139.16		19,139.16	0.00%
Rentals	-138,737.06	-400,230	-261,492.94	34.66%
Donations		-1,250	-1,250.00	0.00%
Other	-13,662.87	-159,990	-146,327.13	8.54%
Federal Grants		-2,400	-2,400.00	0.00%
Provincial Grants	-78,858.00	-585,560	-506,702.00	13.47%
Local Government Contributions	-207,604.70	-1,387,900	-1,180,295.30	14.96%
Transfers From Operating Reserve		-216,830	-216,830.00	0.00%
Total Revenue	-1,492,119.54	-14,608,950	-13,116,830.46	10.21%
<u>EXPENSES</u>				
Salaries & Wages	780,316.27	3,851,650	3,071,333.73	20.26%
Employer Costs/Benefits	183,122.10	855,800	672,677.90	21.40%
Training & Development	24,027.45	75,200	51,172.55	31.95%
Mayor/Council Fees & Per Diems	42,989.00	214,940	171,951.00	20.00%
Mayor/Council Travel & Subsistence	8,428.35	42,500	34,071.65	19.83%
Fire Fighter & Guardian Fees	23,873.25	200,700	176,826.75	11.89%
Fire Guardian Mileage	474.70	6,500	6,025.30	7.30%
Travel & Subsistence	4,872.49	37,200	32,327.51	13.10%
Memberships	11,091.26	16,850	5,758.74	65.82%
Freight & Postage	10,177.10	34,300	24,122.90	29.67%
Telephone & Internet	16,102.64	74,190	58,087.36	21.70%
Appreciation/Promotional Events	207.62	25,850	25,642.38	0.80%
Contracted/Professional Services	629,344.39	1,873,860	1,244,515.61	33.59%
Repairs & Maintenance General	7,935.09	444,800	436,864.91	1.78%
Building Maintenance	18,651.12	149,000	130,348.88	12.52%
Equipment & Vehicle Maintenance	36,884.22	384,800	347,915.78	9.59%
Leases, Licenses	18,729.41	193,960	175,230.59	9.66%
Insurance	269,591.49	273,250	3,658.51	98.66%
Materials & Supplies, Chemicals	140,327.00	1,027,670	887,343.00	13.65%
Gas, Power, Water	213,582.43	1,043,980	830,397.57	20.46%
Landfill Close/Post Close		30,430	30,430.00	0.00%
Requisitions/Adjustments	362,943.25	1,561,700	1,198,756.75	23.24%
Contribution to Other Local Government	4,497.50	17,990	13,492.50	25.00%
Contribution to Boards & Agencies	339,699.12	990,520	650,820.88	34.30%
Contribution to Capital		862,430	862,430.00	0.00%



TOWN OF BARRHEAD
Operating Financial Statement by **CATEGORY**
For the Three Months Ending March 31, 2022

	Mar 2022	2022 Budget	Variance	Variance %
Add to Operating Reserve		6,550	6,550.00	0.00%
Debenture, Bank Charges, Other	146,727.90	299,070	152,342.10	49.06%
Underlevy/(Overrequisition)	2,372.12	2,370	-2.12	100.09%
Total Expenses	3,296,967.27	14,598,060	11,301,092.73	22.58%
 (Surplus)/Deficit	 1,804,847.73	 -10,890	 -1,815,737.73	



TOWN OF BARRHEAD
Net Municipal Requirements - Operating
 For the Three Months Ending March 31, 2022

	Mar 2022	2022 Budget	Variance	Variance %
<u>DEPARTMENT</u>				
Taxes		-6,696,470	-6,696,470.00	0.00%
Other	-274,832.30	-890,000	-615,167.70	30.88%
Mayor	10,403.13	53,240	42,836.87	19.54%
Council	44,039.35	213,160	169,120.65	20.66%
Administration	222,895.52	846,090	623,194.48	26.34%
Computer	40,470.62	90,000	49,529.38	44.97%
RCMP	142,960.77	136,360	-6,600.77	104.84%
Fire	-9,640.82	0	9,640.82	0.00%
ERC	9,018.24	25,310	16,291.76	35.63%
Town Fire/Town ERC	82,312.50	367,800	285,487.50	22.38%
Disaster Services		1,450	1,450.00	0.00%
Bylaw	31,488.73	112,900	81,411.27	27.89%
Safety	5,178.37	20,720	15,541.63	24.99%
Common Services	102,901.28	472,990	370,088.72	21.76%
Roads	186,371.22	1,126,770	940,398.78	16.54%
Airport	4,497.50	30,490	25,992.50	14.75%
Storm Sewer	2,654.67	25,800	23,145.33	10.29%
Water	-77,057.63	-803,660	-726,602.37	9.59%
BRWC	230,158.33	803,660	573,501.67	28.64%
Sewer	-50,920.33	0	50,920.33	0.00%
Trade Waste	-1,309.33	0	1,309.33	0.00%
Landfill	-7,952.58	0	7,952.58	0.00%
Recycle	4,826.91	0	-4,826.91	0.00%
New Landfill		30,430	30,430.00	0.00%
FCSS	129,328.46	75,100	-54,228.46	172.21%
Cemetery	-1,006.95	15,420	16,426.95	(6.53%)
Development	41,084.63	114,550	73,465.37	35.87%
Communications	22,547.74	149,170	126,622.26	15.12%
Recreation Administration	64,616.03	283,030	218,413.97	22.83%
Arena	54,924.32	234,250	179,325.68	23.45%
Pool	320,680.71	1,065,610	744,929.29	30.09%
Parks	32,683.60	193,220	160,536.40	16.92%
Sportsground	13,764.23	53,800	40,035.77	25.58%
Rotary Park	93.85	-10,450	-10,543.85	(0.90%)
Bowling Alley	4,503.66	3,450	-1,053.66	130.54%
Curling	12,976.50	19,880	6,903.50	65.27%
Walking Trail	2,902.72	43,580	40,677.28	6.66%
Museum	170.80	520	349.20	32.85%
Tourism	8,723.55	142,050	133,326.45	6.14%
Twinning	999.20	3,550	2,550.80	28.15%
Library	32,075.16	113,400	81,324.84	28.28%
Requisition	362,943.25	1,561,700	1,198,756.75	23.24%
Contingency/General	2,372.12	-39,760	-42,132.12	(5.97%)
Total Net Financial Requirement	1,804,847.73	-10,890	-1,815,737.73	



TOWN OF BARRHEAD
ASSETS & LIABILITIES
 For the Three Months Ending March 31, 2022

	March 2022
Cash & Investments	8,965,281.48
Taxes Receivable	-363,202.49
Receivables - Utilities, GST, Other	472,386.87
Inventory	48,394.57
Engineering Structures - Assets	77,970,857.56
Accum. Amort. Engineering Structures	-43,894,107.71
Buildings - Assets	27,569,966.83
Accum. Amort. Buildings	-5,935,147.92
Machinery & Equipment - Assets	8,553,868.95
Accum. Amort. Machinery & Equipment	-3,482,563.23
Land - Assets	1,389,708.70
Land Improvements - Assets	1,831,574.44
Accum. Amort. Land Improvements	-1,173,608.28
Vehicles - Assets	3,863,158.40
Accum. Amort. Vehicles	-1,546,155.50
TOTAL ASSETS	74,270,412.67
LIABILITIES & EQUITY	
Employer Liabilities - Payroll	-283,301.50
Deposits & Trusts	-75,963.31
Operating Reserves	-848,327.49
Deferred Revenues & Liabilities	-2,873,558.58
Capital Reserves	-6,637,719.17
Payables & Holdbacks	-696,340.91
Pool - Long Term Loan Payable	-4,208,506.85
Equity in Fixed Assets	-60,939,045.39
Accumulated Surplus	-327,208.84
TOTAL LIABILITIES	-76,889,972.04



TOWN OF BARRHEAD
Capital Financial Statement by DEPARTMENT
For the Three Months Ending March 31, 2022

	Mar 2022	2022 Budget	Variance	Variance %
<u>CAPITAL REVENUES</u>				
5-1201 Administration		-43,000	-43,000.00	0.00%
5-2303 ERC		-41,000	-41,000.00	0.00%
5-2601 Bylaw		-3,000	-3,000.00	0.00%
5-3101 Common Services		-404,493	-404,493.00	0.00%
5-3201 Roads		-175,000	-175,000.00	0.00%
5-3301 Airport		-12,500	-12,500.00	0.00%
5-4101 Water		-2,396,230	-2,396,230.00	0.00%
5-4201 Sewer		-446,390	-446,390.00	0.00%
5-4301 Trade Waste		-447,000	-447,000.00	0.00%
5-4302 Landfill		-58,000	-58,000.00	0.00%
5-4303 Recycle		-99,410	-99,410.00	0.00%
5-4304 New Landfill		-4,500	-4,500.00	0.00%
5-5601 Cemetery		-70,000	-70,000.00	0.00%
5-6201 Communications		-150,000	-150,000.00	0.00%
5-7201 Recreation		-18,000	-18,000.00	0.00%
5-7202 Arena		-1,817,000	-1,817,000.00	0.00%
5-7203 Pool		-158,500	-158,500.00	0.00%
5-7204 Parks		-62,200	-62,200.00	0.00%
5-7205 Sportsground		-803,000	-803,000.00	0.00%
5-7207 Bowling Alley		-35,000	-35,000.00	0.00%
5-7210 Walking Trail		-110,000	-110,000.00	0.00%
5-7401 Tourism		-33,000	-33,000.00	0.00%
5-9701 Contingency		-220,000	-220,000.00	0.00%
5-9702 Offsite	-25.00	-5,000	-4,975.00	0.50%
TOTAL CAPITAL REVENUES	-25.00	-7,612,223	-7,612,198.00	0.00%

CAPITAL EXPENDITURES

6-1201 Administration		43,000	43,000.00	0.00%
6-2303 ERC		41,000	41,000.00	0.00%
6-2601 Bylaw		3,000	3,000.00	0.00%
6-3101 Common Services		404,493	404,493.00	0.00%
6-3201 Roads		175,000	175,000.00	0.00%
6-3301 Airport		12,500	12,500.00	0.00%
6-4101 Water	141,832.08	2,396,230	2,254,397.92	5.92%
6-4201 Sewer	32,063.65	446,390	414,326.35	7.18%
6-4301 Trade Waste	398,128.00	447,000	48,872.00	89.07%
6-4302 Landfill		58,000	58,000.00	0.00%
6-4303 Recycle	80,951.00	99,410	18,459.00	81.43%
6-4304 New Landfill		4,500	4,500.00	0.00%
6-5601 Cemetery	16,496.50	70,000	53,503.50	23.57%
6-6201 Communications		150,000	150,000.00	0.00%
6-7201 Recreation		18,000	18,000.00	0.00%
6-7202 Arena	113,865.41	1,817,000	1,703,134.59	6.27%
6-7203 Pool		158,500	158,500.00	0.00%
6-7204 Parks		62,200	62,200.00	0.00%



TOWN OF BARRHEAD
Capital Financial Statement by **DEPARTMENT**
For the Three Months Ending March 31, 2022

	Mar 2022	2022 Budget	Variance	Variance %
6-7205 Sportsground	31,400.00	803,000	771,600.00	3.91%
6-7207 Bowling Alley		35,000	35,000.00	0.00%
6-7210 Walking Trail		110,000	110,000.00	0.00%
6-7401 Tourism		33,000	33,000.00	0.00%
6-9701 Contingency		220,000	220,000.00	0.00%
6-9702 Offsite		5,000	5,000.00	0.00%
TOTAL CAPITAL EXPENDITURES	814,736.64	7,612,223	6,797,486.36	10.70%



TOWN OF BARRHEAD
Capital Financial Statement by **CATEGORY**
For the Three Months Ending March 31, 2022

	Mar 2022	2022 Budget	Variance	Variance %
<u>CAPITAL REVENUES</u>				
Return on Investment/Rev. from Own Source		-50,093	-50,093.00	0.00%
Sale of Fixed Assets		-40,000	-40,000.00	0.00%
Federal Grants		-2,178,237	-2,178,237.00	0.00%
Provincial Grants		-1,951,066	-1,951,066.00	0.00%
County/Other Municipal Contributions		-49,500	-49,500.00	0.00%
From Capital Reserves		-2,214,897	-2,214,897.00	0.00%
From Operating Function		-862,430	-862,430.00	0.00%
From Other Capital Function		-261,000	-261,000.00	0.00%
Developers Levy Payments	-25.00	-5,000	-4,975.00	0.50%
TOTAL CAPITAL REVENUE	-25.00	-7,612,223	-7,612,198.00	0.00%
<u>CAPITAL EXPENDITURES</u>				
Engineering Structures		442,500	442,500.00	0.00%
Building Additions	32,063.65	340,900	308,836.35	9.41%
Equipment Additions	336,648.49	4,277,700	3,941,051.51	7.87%
Land Improvement Additions	47,896.50	969,000	921,103.50	4.94%
Vehicle Additions	398,128.00	446,000	47,872.00	89.27%
To Other Capital Functions		261,000	261,000.00	0.00%
Add to Capital Reserves		875,123	875,123.00	0.00%
TOTAL CAPITAL EXPENDITURES	814,736.64	7,612,223	6,797,486.36	10.70%

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: May 24, 2024

Re: Draft 2022 – 2025 Strategic Plan

1.0 Purpose:

For Council to approve the Town of Barrhead's draft 2022 – 2025 Strategic Plan, as presented.

2.0 Background and Discussion:

During the August 10, 2021 Council Meeting, Council passed the following resolution:

Moved by Cr. Penny that Council approve the Town's draft 2021 – 2024 Strategic Plan, as presented.

(Resolution No. 277-21)

The Strategic Plan was updated as a result of the discussions during the 2022 budget cycle planning sessions and upon further review from the various municipal departments.

The Plan was not presented during the May 10th Council Meeting as Mayor McKenzie was not in attendance and if there was some further deliberation on the Plan, the Mayor should be involved in the discussion.

A more in-depth discussion on the Strategy Plan will take place this Fall during the 2023 budgetary planning sessions and deliberations.

Starting on page 15, the Plan provides updates to the various goals identified.

On another note, Council will recall that the Town's 2023 – 2025 three-year Operating Plan along with the 2023 – 2031 multi-year Capital Plan was formally approved during the April 26th, 2022 Council Meeting.

3.0 Alternatives:

- 3.1 Council approves the Town's draft 2022 – 2025 Strategic Plan, as presented.
- 3.2 Council approves the Town's draft 2022 – 2025 Strategic Plan, as revised.
- 3.3 Council tables the Town's draft 2021 – 2024 Strategic Plan and instructs Administration to provide further information at the next Council Meeting.

4.0 Financial Implications:

Not applicable as the adaption of the Strategic Plan does not formally commit Council to any cost of future programs or projects.

5.0 Interdepartmental Implications:

None

6.0 Senior Government Implications:

Not applicable.

7.0 Political/Public Implications:

Having a current Strategic Plan is always a valuable planning tool and provides key stakeholders an opportunity to learn and appreciate the long-term vision of the Town of Barrhead.

8.0 Attachments:

8.1 – Draft 2022 – 2025 Town's Strategic Plan

9.0 Recommendations:

Council approves the Town's draft 2022 – 2025 Strategic Plan, as presented.

(original signed by the CAO)
Edward LeBlanc
CAO

STRATEGIC PLAN

2022-2025
ADOPTED XX/XX/22





The **STRATEGIC PLAN 2022-2025** is a structured document that will provide guidance and direction to the prioritization of Town initiatives over the next four years.

Through this plan, the Town of Barrhead's Council and Administration will work towards the realization of a shared vision, through the scheduled and planned completion of each established goal and objective.

barrhead.ca/p/strategic-plan



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OUR STRATEGIC PLAN

Although distinct from yearly budgeting, capital planning, and standard operating initiatives of the Town, The strategic Plan is integral in ensuring that the allocation of funding and resources corresponds with the needs and shared vision of the community moving into the future.

This Plan outlines the priorities of Council, reflecting Council's commitment to achieving a shared vision of the Town of Barrhead and communicating what is necessary to accomplish this vision in concrete, achievable terms.



BUILDING THE PLAN

The **Strategic Plan 2022-2025** was formed through a systematic process during which members of the Town of Barrhead's Council and Administration worked to identify and plan for a shared vision for the Town's Future.

Each year, in order to ensure that the current needs of the community are being addressed, members of Town Council and Administration reassess and readjust the Strategic Plan, participating in a number of strategic planning sessions. During these sessions, members develop the **Goals and Objectives** of the strategic plan, which guide and are supported by operational planning to identify supporting actions, budgets and timelines.

OUR COMMUNITY'S STRENGTHS



During the strategic planning process, Council identified a number of **strengths** of the Town of Barrhead, in order to better understand the issues and opportunities facing our community.

- Recreational and educational opportunities for all ages
- Progressive, diverse Council that works well together
- Collaborative business community that is committed to the Town
- Active community, including volunteers, social hubs, churches, and service clubs
- Hard-working community, striving to do their best and be innovative
- Our strength is our people
- People are beginning to understand the assets present in the community
- “Hometown attitude”
- Positive image and reputation
- Strong business core, providing the ability to shop and access services locally
- Broad spectrum of healthcare services for all phases of life
- The airport is recognized as friendly and welcoming

- Sports opportunities for children; a hub for recreational programming (hockey, dance, swimming, bowling, golf, etc.)
- Access to quality of life services (ex. movies, library)
- Child-friendly, safe, and clean
- Proximity to Stony Plain, Spruce Grove, St. Albert, Edmonton, as well as lakes and Paddle River
- Stable economic base that serves the agricultural community
- Opportunity to continue developing the parks system
- Sound infrastructure, including highways, water, sewer, and electricity
- Excellent Town staff who care for the community
- Excellent parks and walking trails
- Ripple Connection for mental Health, FCSS
- People take pride in the community
- Excellent emergency response services
- Cost of housing is affordable relative to large urban neighbours
- Vibrant art community
- The Town of Barrhead is an easy community to promote





OUR VALUES

Our Strategic Plan reflects the following **values** that were identified in previous planning documents:

ENVIRONMENT	Maintaining a healthy and natural environment
INFRASTRUCTURE	Well-maintained infrastructure that meet community needs and allow growth and development for prosperity
ECONOMY	Building a strong and vibrant community by attracting, supporting and retaining businesses and residents
SOCIAL	Building social capacity and engaging citizens and partners to improve the well-being and diversity of the community
GOVERNANCE	Fiscally sustainable government focused on strategic decision-making, transparency, and inclusiveness



ACHIEVING OUR VISION

The Town of Barrhead is committed to achieving the objectives set out in the **Strategic Plan 2022-2025**.

In support of the Town's Vision, Council formed objectives with distinct achievable outcomes in an effort to realize the following comprehensive goals:

- Improve the standard of living of our residents and the sustainability of our community through effective and targeted economic development
- Support the preservation of a healthy, natural environment through the incorporation of environmentally responsible practices.
- Enhance the well-being and engagement of our community through increased community services and sustainable service delivery
- Maintain operational excellence through the ongoing assessment, development, and modernization of administrative and governance processes.
- Ensure the effective development, planning, and maintenance of municipal infrastructure to support community growth and prosperity.

GOALS & OBJECTIVES

As a member of our community, you are invited to review the strategic goals and objectives laid out within this document. We look forward to the support of our community as we work to achieve Council's shared vision of a vibrant, strong, diverse, and prosperous Town of Barrhead.

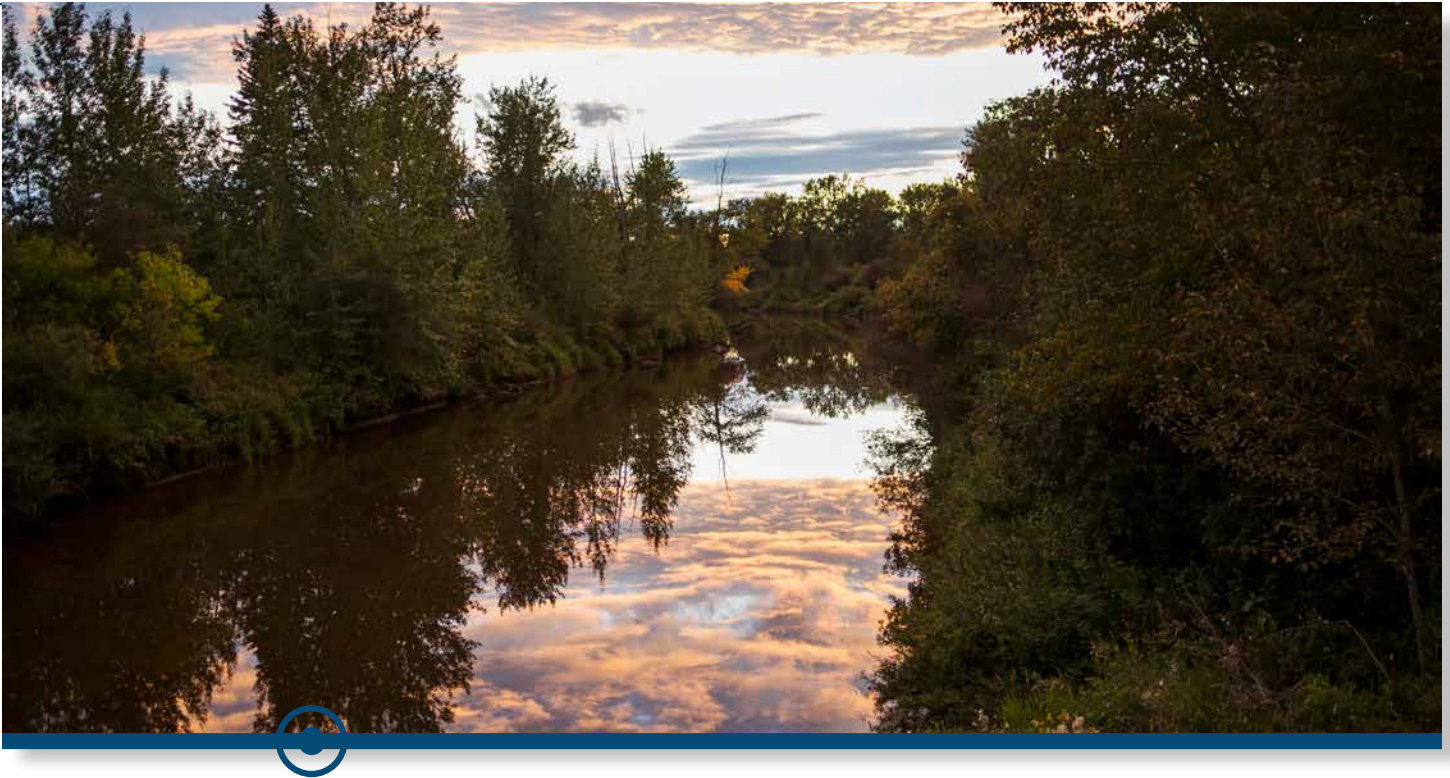


ECONOMIC DEVELOPMENT

Improve the standard of living of our residents and the sustainability of our community through effective and targeted economic development.

- Organize marketing and sale of 11 acres of commercial land
- Initiate a technology incubator
- Develop and implement a strategy to address broadband internet
- Explore tax breaks or tax incentives as part of a business attraction strategy
- Engage local tourism operators and businesses to assist in promotion of Barrhead Tourism
- Expand tourism initiatives promoting Barrhead outside of region





ENVIRONMENTAL STEWARDSHIP

Support the preservation of a healthy, natural environment through the incorporation of environmentally responsible practices.

- Assess the feasibility of Green Bin services on a cost recovery basis
- Identify resourcing to replace truck fleet with electric vehicles and provide charging stations
- Address access to reliable public transportation
- Develop a strategy for “greening” the community (environmental measures)



SERVICE DELIVERY

Enhance the well-being and engagement of our community through increased community services and sustainable service delivery.

- Provide a medical clinic as a tool to attract and retain physicians
- Explore opportunities to provide a larger space for the museum.
- Research options for alternative or affordable housing (modular home park, tiny homes)
- Build a skateboard park or all-wheel park
- Plan and implement the Town of Barrhead Accessibility Coalition's Accessibility Challenge
- Adopt recreation planning documents (tree replacement, linear park plan)
- Complete ice plant retrofit
- Complete bowling alley renovation
- Plan and implement a Canada Day Party for the Town
- Provide pickle ball facilities within the municipality
- Assess the feasibility of a winter park for skating and cross-country skiing
- Develop and implement a strategy for expanded walking paths (Lions Park, back side of golf course, observation deck off the Rotary Trail)
- Develop a long term plan to cover the Outdoor rink adjacent to the Agrena



OPERATIONAL EXCELLENCE

Maintain operational excellence through the ongoing assessment, development, and modernization of administrative and governance processes.

- | | |
|---|--|
| <ul style="list-style-type: none"> • Complete review of Human Resources Department and update HR policies and processes | <ul style="list-style-type: none"> • Obtain accreditation under the Safety Codes Act for construction inspections |
| <ul style="list-style-type: none"> • Develop and adopt guidelines for employees working on private property | <ul style="list-style-type: none"> • Develop and adopt a strategy for utility rates for non-residents (County) |
| <ul style="list-style-type: none"> • Initiate a process of scheduled policy reviews and updates | <ul style="list-style-type: none"> • Initiate the website re-branding project |
| <ul style="list-style-type: none"> • Develop and adopt a three year business plan | <ul style="list-style-type: none"> • Webcast Council meetings |
| <ul style="list-style-type: none"> • Develop a facility strategy that includes the future of the ADLC location | <ul style="list-style-type: none"> • Develop and implement a Town App |
| <ul style="list-style-type: none"> • Appoint a dedicated Health and Safety Officer (potential partnership with the County) | <ul style="list-style-type: none"> • Complete the Inter-municipal Development Plan |
| | <ul style="list-style-type: none"> • Develop internal communications protocol |
| | <ul style="list-style-type: none"> • Develop guidelines for use of external communications channels |



MUNICIPAL INFRASTRUCTURE

Ensure the effective development, planning, and maintenance of municipal infrastructure to support community growth and prosperity.

- Develop and adopt an infrastructure repair and replacement plan
- Complete wastewater condition study and wastewater repair and replacement plan
- Maintain water reservoir
- Complete road upgrades in the industrial park
- Develop and adopt a plan for sidewalk replacement and/or removal
- Develop and implement a plan for secondary emergency access roads for residential areas with only a single access road
- Organize servicing and infrastructure of 11 acres of commercial land

ACCOMPLISHMENTS

ECONOMIC DEVELOPMENT

GOAL

- Organize marketing and sale of 11 acres of commercial land
- Engage local tourism operators & businesses in promotion of Barrhead with tourism website

UPDATE

- Nov. 30/20, Town endorsed an exclusive listing agreement with Cushman & Wakefield
- The required Traffic Impact Assessment was completed in April 2022 - waiting for formal response from Alberta Transportation
- Creation of Better in Barrhead website
- Council approved budget to cover cost of programmatic advertising through 2022.

SERVICE DELIVERY

GOAL

- Build a skateboard park, or all-wheel park
- Complete bowling alley renovations
- Plan and implement a Canada Day Party for the Town of Barrhead

UPDATE

- July 13, 2021, Council, as planning authority, approved development application to establish park on Town-owned property (zoned Direct Control).
- Feb. 2022, Council authorized a design build contract - anticipate construction completion by late August 2022.
- Completed outstanding items from 2021, in 2022.
- 2023 will be last year of a 3-year construction plan by installing a new roof air handling unit
- Plan implemented for week of June 27, 2022

SERVICE DELIVERY (CON'T)

GOAL

- Access the feasibility of a winter park for skating & cross-country skiing
- Complete ice plant retrofit

UPDATE

- 20/21 season saw the installation & maintenance of skating areas at Lions Park & Denthor park with continued maintenance of existing skating area at Cecil Martin Park.
- Paddle River Golf & Country Club established cross-country skiing paths on the Town-leased area.
- Oct. 15/21, Council awarded the Agrena retro-fit upgrade tender.
- Project completion anticipated in late July, 2022.

OPERATIONAL EXCELLENCE

GOAL

- Complete the Inter-Municipal Development Plan (IDP)
- Develop and adopt a 3-year business plan
- Appoint a dedicated Health & Safety Officer
- Maintain water reservoir

UPDATE

- Nov 10/20, Council passed third reading to Bylaw No. 02-2020 adopting an IDP with the County of Barrhead.
- Council approved the 2023-2025 Three-Year Operating Plan on April 26, 2022.
- A Town employee is appointed as the Health & Safety Advisor in accordance with the Town's Joint Health and Safety Committee's Terms of Reference, as approved by Council.
- A Water Commission initiative to dredge one of the four water reservoir cells.

MUNICIPAL INFRASTRUCTURE

GOAL

- Complete wastewater condition study and wastewater repair and replacement plan

UPDATE

- Plan prepared and presented to Alberta Environment
- Required engineering work planned for 2023 with construction during the 2025 - 2026 season.
- Approximately 85% of Town sewer lines were video recorded with repairs/ replacements undertaken on a priority basis

TOWN OF
BARRHEAD
ALBERTA

Box 4189, 5014 - 50 Ave
Barrhead, AB, T7N 1A2
780-674-3301

barrhead.ca

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: May 24, 2024

Re: F.C.S.S. – 2021 Annual Report

1.0 Purpose:

For Council to receive the F.C.S.S. 2021 Annual Report as presented.

2.0 Background and Discussion:

F.C.S.S.' 2021 Annual Report was presented and formally endorsed by their Board during their meeting of April 21, 2022.

3.0 Alternatives:

3.1 Council received the F.C.S.S. 2021 Annual Report, as presented.

3.2 Council tables the F.C.S.S. 2021 Annual Report and instructs Administration to obtain further information from F.C.S.S.' office and present it at a future Council Meeting.

4.0 Financial Implications:

In 2021, the Town contributed \$61,000.00 or 12.8% of F.C.S.S.' total overall funding pursuant to Provincial/Municipal Funding Agreement.

5.0 Interdepartmental Implications:

None

6.0 Senior Government Implications:

Not applicable.

7.0 Political/Public Implications:

With the various programs offered by the local F.C.S.S.as outlined in the Annual Report, it is clear that they provide valuable services to the community.

8.0 Attachments:

8.1 – F.C.S.S. 2021 Annual Report

9.0 Recommendations:

Council received the F.C.S.S. 2021 Annual Report, as presented.

(original signed by the CAO)

Edward LeBlanc

CAO



**Barrhead & District
Family & Community
Support Services
Society**

**2021
Annual Report**



OUR STAFF



"We serve with compassion and integrity, helping to support and build our community."



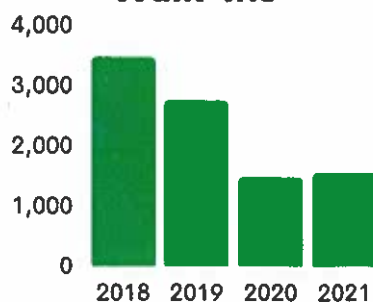
Top: Rhonda Waggoner, Cheri Jantz, Deb White, Karen Gariepy, Shelley Card, Rae Whiting. Bottom: Kay Roberts, Carol Lee, Terese Koch, Robin Kapler. Missing: Rebecca Creber, Sandy McCarthy



TERESE KOCH & CAROL LEE

RECEPTION

Walk-Ins



Walk-Ins:

- Barrhead & District FCSS served **1,545 walk-in clients** in 2021. From September to December, we started recording how many walk-ins from the Town vs County; **Town – 331, County – 297.**

Phone Inquiries:

- 3,276** phone inquiries were received in 2021.

OUR BOARD



"We serve with compassion and integrity, helping to support and build our community."



Top: Mark Oberg, Anthony Oswald, Sally Littke, Bill Lane, Judy Bradley, Leslie Penny, Dan Garvey

Bottom: Dausen Kluin, Karen Gariepy ED, Jane Wakeford, Paul Properzi

Missing: Sharen Veenstra & Vicki Kremp



DAUSEN KLUIN & LESLIE PENNY

CHAIR NOMINATION COMMITTEE



It is my honor to have joined the Barrhead & District FCSS team in May of 2021. I may have been new to this organization, however not new to the work of Family & Community Support Services. Working with this amazing team has made coming to work an absolute pleasure. The staff are very dedicated individuals who always have the best interest of the community in mind.

This past year still saw COVID impacting the services and programs that FCSS provided. Back in the summer, restrictions were lifted and staff had planned to have all services and programs back up and running for September. September rolled around and we were back dealing with imposed restrictions leaving the staff having to shift gears once more. I would like to personally thank the staff for their hard work and dedication during these trying times.

Volunteers are key to the success of our programs and 2021 saw many individuals working hand in hand with our staff and programs. Thank you from the bottom of my heart.

I would also like to thank the Board for all their support throughout my first year with Barrhead & District FCSS Society.

Also a huge thank you to the Town of Barrhead, the County of Barrhead, and the Province of Alberta for their continued support in ensuring that we continue to deliver these essential services to our community.

With such a wonderful team of staff, volunteers, and board members, I look forward to what 2022 brings!

Enjoy reading the following pages which highlights each team member and their amazing work.

Karen Gariepy
Executive Director



2021 has proved to be an ongoing challenge, with the continued restrictions it has made it more difficult to continue with our programs and day to day operations. FCSS has managed to keep its doors open and continued to help the Community and with the tireless effort of our volunteers and staff we have been able to keep some of programs going. As you will see from the financial statement attached, we are on strong footing, but we will need to make changes for the 2022 year and with the continued support from our board and the ongoing help of our volunteers we can achieve our goals.

Though overall our total income was down by 35% we were able to maintain many of our programs and even increase our donation and fee income.

Community Programs: Our Donations decreased by 35.2 % from 2020 but our registration fees for School Lunch Programs increased by 70.1 %.

The Food bank received in 2021 which will help us as we head into 2022.

The Santa's Toy box received enough Donations that we will be in a good position for 2022.

80/20 Programs: We are as always, grateful for the ongoing support from the Province, the Town of Barrhead and the County of Barrhead. The 2021 funding remain unchanged from 2020. We are also very fortunate to receive monies from Woodlands County so that we can offer services for Ft. Assiniboine.

We had an increase in donations from 2020 by of \$ 3,385. We also saw an overall increase in our seniors' services and home support with fees increasing by 38.9 %.

Expenses: Wages and salaries are a big part of the day-to-day operating costs. We had an overall increase of 2.6 % .

As prices continue to rise, we are taking steps to reduce our operating cost for 2022

As we move into 2022, we will need to take active control over the budgets and challenge ourselves to find the best and most cost-effective way to keep our programs going. We appreciate your continued support.

Kay Roberts
FCSS Bookkeeper

BARRHEAD FCSS SOCIETY FINANCIAL COMMITTEE REPORT



The Financial Committee continues to meet monthly to review the monthly financial statements in the General, Community, and Casino Financial Accounts. Additional meetings may be held when necessary to set budgets, discuss employee remuneration, or discuss significant capital expenditures or investments. The Financial Committee works closely with the Executive Director and Bookkeeper. When the 2020 Annual Report was presented in the spring of 2021, it was "difficult to predict how the Barrhead FCSS would be affected" by the COVID 19 pandemic. We now know what the financial effects have been, which in summary have been:

- A general reduction in the use of many of our community services due to COVID restrictions has naturally led to lower expenses for those services;
- The requirement to have staff work offsite, which has been workable and has enabled the FCSS to minimize layoffs while enforcing "social distancing" requirements;
- The acquisition of grant funding to assist with COVID related expenses;
- The change from "salaried counseling" to "subsidized counseling", has encountered increased costs largely due to higher demand caused largely by COVID related pressures;
- The increased use of our family violence program, while simultaneously having difficulty securing stable long-term funding. We thank the greater community for its generosity in providing short-term funding to allow us time to investigate other options; and
- The food bank has received significant community funding in 2021, which has helped with the added usage of the food bank this year.



Mark Oberg
Secretary-Treasurer

BARRHEAD FCSS SOCIETY CHAIRPERSON'S REPORT



Barrhead FCSS has transitioned over the past year in many ways. Adaptations were made to accommodate COVID-19 requirements. Some programs ended due to funding and scheduled ending dates.

Two key positions, executive director and accounting, developed new methods and implemented a more streamlined delivery and efficiencies.

Staff met on Mondays for a group huddle. Everyone was encouraged to work cohesively, having to focus on client resolutions on-site, or referrals as needed. The focus on preventative social services remains.

This is the final year of my 6-year term on the FCSS Board. To conclude as chairperson has been an honor. I started in the late 1970s as a client, then in 2013 began as a volunteer. It has given me opportunities to connect with community, a sense of purpose, and a feeling of responsibility. It has been a pleasure to serve with all of you.



Respectfully Submitted,
Jane Wakeford
Chairperson of the Board
2021-2022



RHONDA WAGGONER

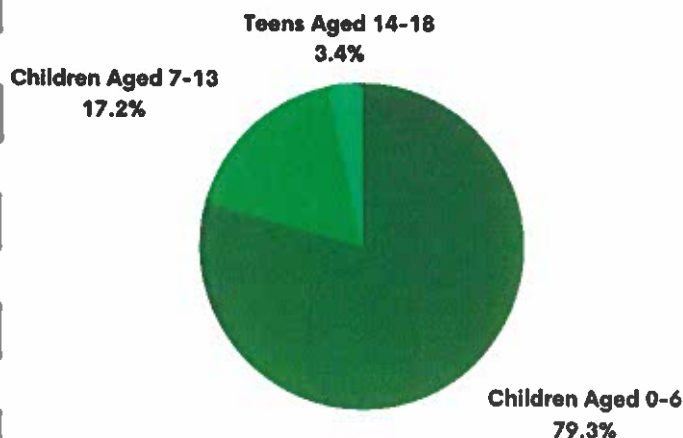
LEAD PROGRAMMER

61 Active Families in 2021

Universal Programs | Targeted Programs



Program Participation by Child Age



In 2021, 7/9 children were flagged by the ASQs for not meeting their developmental milestones.



With this knowledge, caregivers have the opportunity to seek support and education to ensure these essential skills are being developed prior to their child's entry into school.

Barrhead & District Family Connection Centre

Parenting Classes:

- Offered 17 Sessions in 2021; 3 Targeted to Specific Needs, 14 Universal Programs to Enhance Parenting Skills
- Supporting 48 Caregivers to build Parenting Techniques and overall confidence in their Parenting Capabilities

17 Programs | 48 Unique Participants

Parent-Child Interaction Opportunities:

- Offered 36 **Child Development & Well-Being Programs** in 2021; 11 of these programs were targeted to Specific Needs, 25 were Universal Programs available to any family with children still living at home.

Developmental Kits

- We developed and distributed **30 age-specific Developmental Kits** throughout the community and surrounding populations. These kits are designed to help ensure that children are reaching their early childhood milestones and provide the opportunity to address any caregiver concerns prior to entering into school.

Ages & Stages Questionnaires (ASQs)

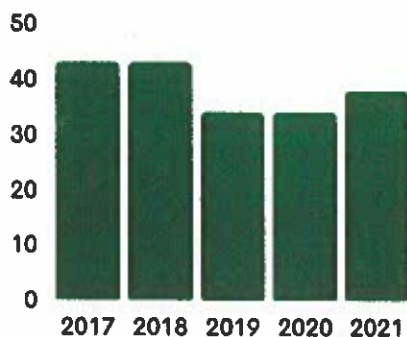
- Screening tools are used to ensure children aged 0-6 are developing their fine motor, gross motor, problem-solving, communication, and social-emotional intelligence skills appropriate to their age.



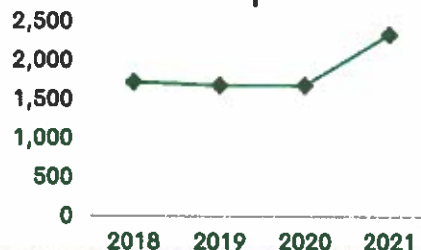
CHERI JANTZ

THRIVE OUTREACH WORKER &
FOODBANK COORDINATOR

Families supported by THRIVE



Food Bank Unique Clients



Family Violence and Relationship Abuse Prevention

- Served **38** families through the THRIVE Program: with **45** minor children living in the home at the time of service.
- Thrive Mentor also works with schools and youth programs, directly teaching Healthy Relationship Skills. In 2021, **12** Youth sessions were held serving **ages 13 – 19**, **86** children attended.

Food Bank

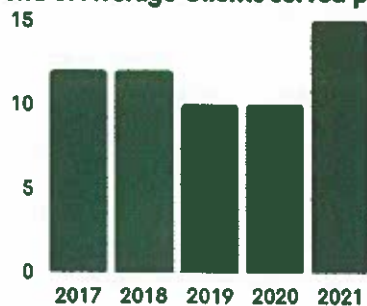
Assisted **2,333** individuals with emergency food supplies; served **985** households.



ROBIN KAPLER

ADVOCACY & SUPPORT MENTOR

5 Year trend of Average Clients served per month



Advocacy & Support

Helps clients make connections to resources in our province and the local community. The program served on average **15** unique clients per month.

Referral Counseling

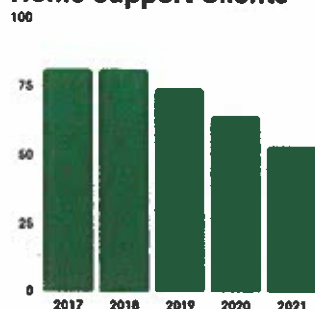
Referral Family Counseling provides short-term counseling and referral services for individuals and families. **27** separate clients; **139** counseling hours in 2021.



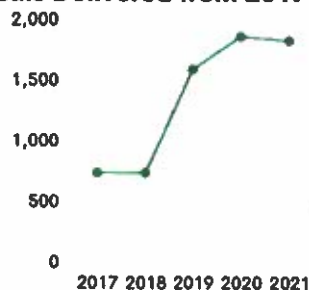
DEBBIE WHITE

SENIORS COORDINATOR

Home Support Clients



Total Meals Delivered from 2017 - 2021



Home Support

- Serving Seniors, People with Diverse Abilities, and/or Critical Medical Conditions.
- **53 clients** accessed the program in 2021.
- An average of 38 clients per month received service.
- **1658 total hours of service** and averaged 138 hours of service per month

Meals on Wheels

- Coordinated **19 volunteer drivers** and **2 church groups** to deliver a total of **1825 meals** to residents living in the Town of Barrhead.

Seniors Information & Referrals

- Served **81 inquiries** and provided referrals for **41 clients**.

Seniors Dinners

- **66 participants**. Due to the Covid-19 Pandemic, there were 2 dinners in 2021.

Volunteers provided 672 service hours to help support various programs for seniors.

Volunteer Income Tax Completion for Low Earner Incomes

5 Volunteers and 1 coordinator completed **206 individual tax returns** for low-income earners.



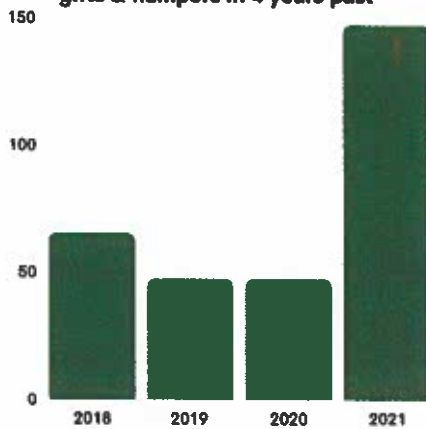
RAE WHITING

COMMUNITY DEVELOPMENT &
VOLUNTEER COORDINATOR

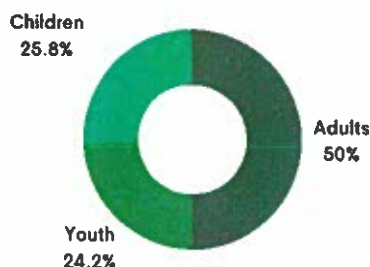


**1,887 Volunteer Hours
Logged in 2021**

Number of families who have received Santa's Toy Box gifts & hampers in 4 years past



Coats for Kids & Families Usage in 2021



Community Development & FCSS Volunteer Coordination

- Volunteer Appreciation Online Event; 203 printed gift certificates, 114 given out, and 71 redeemed.
- Compass Program trained 2 facilitators; hosted 3 participants
- Volunteers for Community-Funded Programs: **52 active volunteers donated 1,887 hours of service** to the end of 2021.

Santa's Toy Box & Christmas Hampers

FCSS received 164 applications for Christmas Programs in 2021.

- **147 families (145 children) received Santa's Toy Box gifts and food hampers** this year
- **17 families were adopted** by community families and organizations
- **114 Christmas Hampers** were provided to adult applicants

Welcome Baskets

This program distributed a total of **15 Welcome Bags** to new residents of Barrhead.

Coats for Kids & Families

*Sponsored in partnership with Barrhead Cleaners and Servus Credit Union

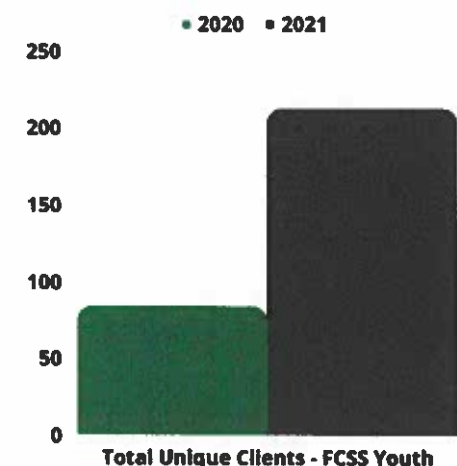
Total number of Families 24

Adults – 31 | Youth – 15 | Children – 16



REBECCA CREBER

YOUTH COORDINATOR



■ Average amount spent per child in CARE

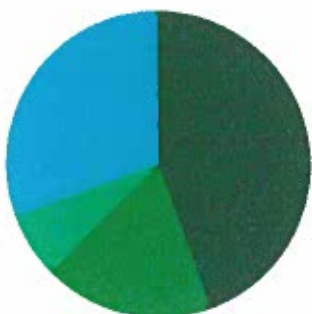


Grades 10-12
30.6%

Grades 1-3
44.4%

Grades 7-9
6.9%

Grades 4-6
18.1%



FCSS Youth

- In-School Programs in partnership with PembinHills School Division
- Connection Opportunities in partnership with Barrhead Cares Coalition
- After-School Virtual Programs
- One-on-One Peer Support

16 Programs | 213 Unique Participants

C.A.R.E.

Community Angels for Recreational Enrichment

- Supported **6** children
- Increased engagement in **5** different recreational/leisure/cultural activities
- Total of **\$1238.00** spent from the CARE Program, with an average of **\$206.34** spent per child.

Tools for School

Schools of Students needing Supplies:

- Ecole Barrhead Elementary School: 23
- Barrhead Composite High School: 10
- Barrhead Outreach School: 8
- Dunstable School: 6
- Fort Assiniboine School: 7

Total Students that Received Supplies: 54

Red Cross Courses

- Babysitting Course: **15** participants
- Stay Safe Course: **3** participants

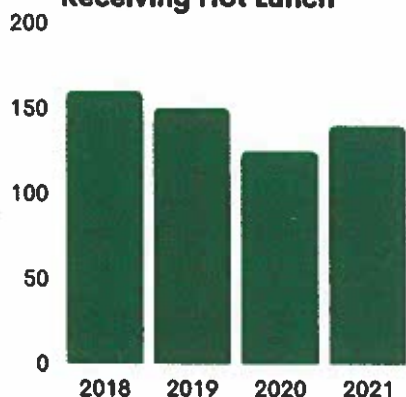
Program Support & Reporting for FRN



SANDY McCARTHY

HOT LUNCH COORDINATOR

Daily Average of Students
Receiving Hot Lunch



Ecole Barrhead Elementary School Hot Lunch Program

Provided Hot Lunch to an average of **140 students** at Barrhead Elementary School **each day**; 25 children were subsidized monthly through the Hot Lunch Program.

1 Volunteer | 60 Hours



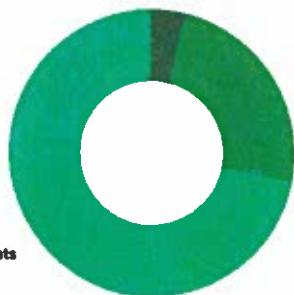
TARRA McKINNON

SENIORS CONNECTION COORDINATOR

Curbside Visit Clients
3.9%

Phone Call Clients
24.2%

Activity Kit Clients
71.9%



Barrhead Seniors Connections

Provided curbside visits, phone calls, and activity kits throughout the pandemic to enhance mental wellbeing and connection for seniors.

779 Clients | 40 Curbside Visits | 246 Calls | 732 Seniors Received Activity Kits

***Funding for this program ended in December 2021.

2021 IN REVIEW

SUCCESSES:

- We remained open throughout the COVID -19 pandemic
- We filled notable gaps where services were lacking throughout the community
- We proved to be flexible as we adapted many programs to accommodate public health restrictions
- We proved to be resilient as we brought back programs that were put on pause
- We were nominated for the "Premier's Council Award of Excellence"

CHALLENGES:

- The COVID-19 Pandemic
- Planning programs and then having to cancel them
- Client no-shows when programs have waitlists due to capacity restrictions

QUOTES:

- *After attending a parenting class, a participating caregiver claimed that "There were none of our usual arguments during our nighttime routine, and instead, I just asked a few questions, took the time to hear out [Child], and I was able to understand what she disliked... Together we were able to navigate through our evening routine without any rising tempers!"*
- *"I'm so happy FCSS is able to have the Seniors Dinners again!" - Seniors Dinner Participant*
- *After we accommodated a Christmas Hamper due to food sensitivities, one recipient claimed "You are an angel! Blessings to you this Christmas!"*
- *"I definitely appreciate your help and will not hesitate to reach out when I need help. You are a great resource to our community, thank you." - Advocacy & Support Client*
- *"It has been a pleasure working with you! Thank you for being so helpful when dealing with mutual clients and with other Albertans in assisting them in receiving services." - Government of Alberta Employee*
- *"I am so very thankful for Barrhead FCSS they provide an invaluable service and have saved my skin countless times, I cannot express how much a need they provide for seniors, who at times are invisible." - Barrhead FCSS Client*

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES
Financial Statements
Year Ended December 31, 2021

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES

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Year Ended December 31, 2021

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JOSEPH S. GREILACH PROFESSIONAL CORPORATION

CHARTERED PROFESSIONAL ACCOUNTANT

- Joseph S. Greilach, CPA, CA
- Bradley G. Lussier, CPA, Associate

- Jeffery T. Toivonen, CPA, CA, Associate
- Blake D. Rogerson, CPA, CA, Associate

INDEPENDENT AUDITOR'S REPORT

To the Members of Barrhead & District Family & Community Support Services

Opinion

We have audited the financial statements of Barrhead & District Family & Community Support Services (the organization), which comprise the statement of financial position as at December 31, 2021, and the statements of changes in net assets, revenues and expenditures and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2021, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the organization in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

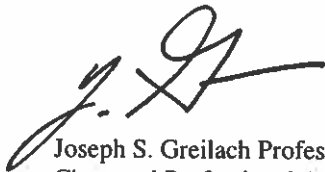
As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

(continues)

Independent Auditor's Report to the Members of Barrhead & District Family & Community Support Services
(continued)

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Joseph S. Greilach Professional Corporation
Chartered Professional Accountants

Barrhead, Alberta
March 17, 2022

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Statement of Financial Position****December 31, 2021**

	2021	2020
ASSETS		
CURRENT		
Cash (Note 3)	537,286	619,748
Guaranteed investment certificate (Note 4)	-	62,394
Accounts receivable	8,353	500
Goods and services tax recoverable	2,086	2,652
Prepaid expenses	6,160	-
	<u>553,885</u>	<u>685,294</u>
CAPITAL ASSETS (Note 5)	1,569	2,435
GUARANTEED INVESTMENT CERTIFICATE (Note 4)	<u>63,829</u>	<u>-</u>
	<u>619,283</u>	<u>687,729</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities	31,423	27,646
Employee source deductions payable	11,885	11,602
Deferred revenue (Note 6)	46,508	67,055
	<u>89,816</u>	<u>106,303</u>
NET ASSETS		
Unrestricted net assets	472,898	523,991
Internally restricted	55,000	55,000
Investment in capital assets	1,569	2,435
	<u>529,467</u>	<u>581,426</u>
	<u>619,283</u>	<u>687,729</u>

COMMITMENTS (Note 8)

APPROVED ON BEHALF OF THE BOARD

Jane Wakeford Chair

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Statement of Changes in Net Assets****Year Ended December 31, 2021**

	Unrestricted net assets	Internally restricted	Investment in capital assets	2021	2020
NET ASSETS - BEGINNING OF YEAR	523,991	55,000	2,435	581,426	480,813
DEFICIENCY OF REVENUES OVER EXPENSES	(51,959)	-	-	(51,959)	100,613
AMORTIZATION	866	-	(866)	-	-
NET ASSETS - END OF YEAR	472,898	55,000	1,569	529,467	581,426

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Statement of Revenues and Expenditures****Year Ended December 31, 2021**

	2021	2020
REVENUES		
Provincial funding	315,423	315,423
Municipal contributions - Town of Barrhead	61,000	61,000
Municipal contributions - County of Barrhead	61,000	61,000
Senior's program fees	25,282	18,197
Municipal contributions - Woodlands County	12,500	12,500
Interest, patronage, and other	757	5,612
Administrative fees	626	9,538
Pembina Hills Regional Division	-	19,349
Program fees	-	1,886
Funding pursuant to FCSS Provincial/Municipal Funding Agreement	476,588	504,505
Community program funding	203,098	261,735
Grant funding (<i>Note 7</i>)	233,489	221,646
Fees and registration	3,114	1,201
Interest, patronage, and other	2,218	4,331
Donations	226	1,840
	918,733	995,258
EXPENSES		
Board and administration (<i>Schedule 1</i>)	247,951	239,734
Home support (<i>Schedule 2</i>)	104,435	94,554
Advocacy and support (<i>Schedule 3</i>)	72,305	39,742
Community development (<i>Schedule 4</i>)	49,582	43,847
Youth services (<i>Schedule 5</i>)	25,137	20,541
School liaison (<i>Schedule 6</i>)	-	36,612
Counselling (<i>Schedule 7</i>)	-	37,423
FCSS Provincial/Municipal Funding Agreement eligible expenses	499,410	512,453
Community funded programs (<i>Schedule 8</i>)	195,484	129,157
Family resource network (<i>Schedule 9</i>)	92,123	64,231
Food bank (<i>Schedule 10</i>)	73,331	100
Family violence (<i>Schedule 11</i>)	47,823	22,150
Seniors new horizons (<i>Schedule 12</i>)	23,246	-
Covid-19 (<i>Schedule 13</i>)	14,376	73,874
Canadian Women's Foundation (<i>Schedule 14</i>)	12,224	12,790
FASD (<i>Schedule 15</i>)	7,976	29,720
Meals on wheels (<i>Schedule 16</i>)	4,699	5,316
Parent link (<i>Schedule 17</i>)	-	24,517
Early childhood development (<i>Schedule 18</i>)	-	20,337
	970,692	894,645
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	(51,959)	100,613

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Statement of Cash Flows****Year Ended December 31, 2021**

	2021	2020
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenses	(51,959)	100,613
Item not affecting cash:		
Amortization of capital assets	866	2,361
	<u>(51,093)</u>	<u>102,974</u>
Changes in non-cash working capital:		
Accounts receivable	(7,853)	38,764
Accounts payable and accrued liabilities	3,777	(10,139)
Deferred revenue	(20,547)	63,908
Prepaid expenses	(6,160)	-
Goods and services tax payable	566	(645)
Employee source deductions payable	283	(2,158)
	<u>(29,934)</u>	<u>89,730</u>
Cash flow from (used by) operating activities	<u>(81,027)</u>	<u>192,704</u>
INVESTING ACTIVITY		
Guaranteed investment certificate	<u>(63,829)</u>	<u>-</u>
INCREASE (DECREASE) IN CASH FLOW	<u>(144,856)</u>	<u>192,704</u>
Cash - beginning of year	<u>682,142</u>	<u>489,438</u>
CASH - END OF YEAR	<u>537,286</u>	<u>682,142</u>
CASH FLOWS SUPPLEMENTARY INFORMATION		
Interest received	<u>1,818</u>	<u>3,340</u>
Interest paid	<u>125</u>	<u>214</u>
CASH CONSISTS OF:		
Cash	537,286	619,748
Guaranteed investment certificate	-	62,394
	<u>537,286</u>	<u>682,142</u>

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES

Notes to Financial Statements

Year Ended December 31, 2021

1. PURPOSE OF THE ORGANIZATION

Barrhead & District Family & Community Support Services (the "organization") is a not-for-profit organization which operates under the Alberta Family and Community Support Services Act. As a registered charity the organization is exempt from the payment of income tax under Subsection 149(1) of the Income Tax Act.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

(a) Financial statement presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPPO).

(b) Continuity of operations and subsequent events

On March 11, 2020, the World Health Organization declared the Coronavirus COVID-19 (COVID-19) outbreak a pandemic. This has resulted in governments worldwide, including the Canadian and Alberta governments, enacting emergency measures to combat the spread of the virus. Approximately 74% of the organization's revenue (2020 - 68%) comes from funding received by the Province of Alberta and various municipal governments. The organization is economically dependent on funding received from the Province of Alberta and various municipal governments. In addition, the pandemic may effect the society's ability to generate funds from services and donations.

At the reporting date, the society has determined that the COVID-19 situation had no impact on its significant accounting policies, timing of revenue recognition, or assessment of contingent liabilities, contract and agreements.

Cash and cash equivalents

Cash and cash equivalents include cash on hand, balances with banks and short term investments with maturities of less than three months.

Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Financial assets measured at amortized cost on a straight line basis include accounts receivable.

Financial liabilities measured at amortized cost on a straight line basis include accounts payable and accrued liabilities, employee source deductions payable, and deferred revenue.

Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives at the following rates and methods:

Equipment	5 years	straight-line method
Motor vehicles	30%	declining balance method

(continues)

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES

Notes to Financial Statements

Year Ended December 31, 2021

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Revenue recognition

Barrhead & District Family & Community Support Services follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Government operating grants are recognized as revenue in the year in which the related expenses are incurred.

Revenue received for the provision of goods and services, such as user fees, are recognized in the period in which the goods are provided or the services are rendered.

Contributed services

The operations of the organization depend on the contribution of time by volunteers. The fair value of donated services cannot be reasonably determined and are therefore not reflected in these financial statements.

Nature of funds in net assets

The organization maintains three net asset funds to track net assets for the following purposes:

- Unrestricted net asset fund represents the funds available that are not internally restricted by the Board of Directors and are available for future operations.
- The internally restricted fund represents funds internally restricted by the Board of Directors for future activities and expenditures. These internally restricted amounts are not available for other purposes without approval of the Board of Directors.
- The invested in capital assets fund represents the net book value of the capital assets held at year-end.

Allocation of expenses

Expenses are allocated between the various programs administered by the organization based on the economic substance of the transactions as determined by management.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. Examples of significant estimates include the useful life of capital assets and the provision for amortization.

3. CASH

Of the total cash balance, \$46,508 (2020 - \$67,055) is reserved for unexpended expenses in deferred programs.

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Notes to Financial Statements****Year Ended December 31, 2021****4. GUARANTEED INVESTMENT CERTIFICATE**

	2021	2020
Servus Credit Union	63,829	62,394

The guaranteed investment certificate held with Servus Credit Union is non redeemable, bears interest at a rate of 1.1% and matures on April 22, 2023. The guaranteed investment certificate has been classified as a long term asset as it does not mature within one year and is non-redeemable. The guaranteed investment certificate was presented as a current asset in the 2020 financial statements as it matured within one year.

5. CAPITAL ASSETS

	Cost	Accumulated amortization	2021 Net book value	2020 Net book value
Equipment	7,974	7,974	-	194
Motor vehicles	8,006	6,437	1,569	2,241
	15,980	14,411	1,569	2,435

6. DEFERRED REVENUE

	2021	2020
Food Banks Canada	41,388	-
Family Resource Network	3,367	10,769
Seniors New Horizons	1,753	25,000
Covid-19	-	14,376
Meals on Wheels	-	4,700
Canadian Women's Foundation	-	12,210
	46,508	67,055

Deferred revenue consists of unspent contributions externally restricted for various programs and restricted operating funding received in the current year that is related to the subsequent year. Recognition of these amounts as revenue is deferred to periods when the specified expenditures are made.

7. GRANT FUNDING

	2021	2020
Family Resources Network	89,903	64,231
Food Banks Canada	73,354	-
Seniors New Horizons	23,247	-
Covid 19	14,376	73,874
Canadian Women's Foundation	12,210	12,790
Critical workers benefit	9,043	-
FASD	6,657	28,629
Meals on Wheels	4,699	5,314
Parent Link	-	24,143
Early Childhood Development	-	12,665
	233,489	221,646

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES

Notes to Financial Statements

Year Ended December 31, 2021

8. COMMITMENTS

The organization has entered into a lease agreement with Fett Investments Inc. for office space with a term ending October 31, 2022. Future minimum lease payments due each year according to the current lease agreement are as follows:

2022	\$ <u>52,664</u>
------	------------------

9. ECONOMIC DEPENDENCE

The organization derives 74% (2020 - 68%) of revenue from provincial and municipal government funding. The continued viability of the organization depends on the continuation of this funding.

10. COMPARATIVE FIGURES

Some comparative figures have been reclassified to conform to the current years presentation.

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Board and administration****(Schedule 1)****Year Ended December 31, 2021**

	2021	2020
Wages and benefits	210,238	202,459
Rent	10,253	11,002
Office	8,308	9,163
Repairs and maintenance	4,800	2,900
General board	3,752	2,371
Supplies	2,646	1,529
Telephone	2,171	5,194
Professional fees	2,063	1,037
Advertising	1,600	682
Memberships and subscriptions	1,331	351
Insurance	338	391
Training and development	257	1,255
Amortization	194	1,400
	<u>247,951</u>	<u>239,734</u>

Home support**(Schedule 2)****Year Ended December 31, 2021**

	2021	2020
Wages and benefits	86,424	72,552
Rent	6,835	8,054
Travel	3,597	3,640
Office	1,561	2,022
Supplies	1,372	2,212
Repairs and maintenance	1,226	1,527
Advertising	950	1,003
Telephone	762	2,094
Professional fees	680	310
Memberships and subscriptions	589	256
Training and development	270	693
Insurance	169	191
	<u>104,435</u>	<u>94,554</u>

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Advocacy and support****(Schedule 3)****Year Ended December 31, 2021**

	2021	2020
Wages and benefits	43,318	25,430
Subsidized counselling	17,338	-
Rent	6,835	6,377
Repairs and maintenance	1,188	316
Telephone	702	1,059
Professional fees	680	96
Training and development	623	707
Memberships and subscriptions	510	217
Office	479	1,661
Supplies	224	897
Travel	217	661
Insurance	169	1,171
Advertising	22	1,150
	72,305	39,742

Community development**(Schedule 4)****Year Ended December 31, 2021**

	2021	2020
Wages and benefits	36,849	26,666
Rent	6,835	6,206
Repairs and maintenance	1,258	1,497
Office	1,209	2,815
Supplies	1,154	1,924
Telephone	702	1,629
Professional fees	680	108
Advertising	526	2,029
Insurance	169	66
Training and development	100	598
Travel	100	309
	49,582	43,847

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Youth services****(Schedule 5)****Year Ended December 31, 2021**

	2021	2020
Wages and benefits	11,775	8,816
Rent	6,835	3,867
Supplies	1,716	3,376
Repairs and maintenance	1,225	1,006
Telephone	728	1,080
Office	704	1,135
Professional fees	680	-
Training	678	456
Memberships and subscriptions	492	208
Travel	282	139
Advertising	22	458
	25,137	20,541

School liaison**(Schedule 6)****Year Ended December 31, 2021**

	2021	2020
Wages and benefits	-	30,051
Rent	-	2,764
Supplies	-	1,202
Repairs and maintenance	-	563
Telephone	-	428
Office	-	369
Advertising	-	330
Travel	-	288
Professional fees	-	277
Insurance	-	170
Training	-	145
Memberships and subscriptions	-	25
	-	36,612

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Counselling****(Schedule 7)****Year Ended December 31, 2021**

	2021	2020
Contract counselling services	-	32,644
Rent	-	1,982
Advertising	-	745
Office	-	740
Supplies	-	550
Repairs and maintenance	-	279
Worker's Compensation Board	-	273
Professional fees	-	130
Insurance	-	80
	-	37,423

Community funded programs**(Schedule 8)****Year Ended December 31, 2021**

	2021	2020
Groceries and supplies	81,969	61,101
Wages and benefits	79,161	42,790
Rent	11,940	7,429
Repairs and maintenance	7,528	3,885
Advertising	4,162	3,361
Office	3,894	2,472
Program fees	1,774	2,282
Professional fees	1,700	481
Training	1,454	1,507
Travel	930	2,634
Amortization	672	961
Memberships and subscriptions	300	254
	195,484	129,157

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Family resource network****(Schedule 9)****Year Ended December 31, 2021**

	2021	2020
Wages and benefits	63,161	44,664
Rent	14,000	10,695
Supplies	8,158	3,474
Repairs and maintenance	2,009	2,491
Office	1,856	1,804
Training	1,170	290
Telephone	777	525
Subscriptions	742	-
Travel	150	288
Professional fees	100	-
	<u>92,123</u>	<u>64,231</u>

Food bank**(Schedule 10)****Year Ended December 31, 2021**

	2021	2020
Groceries	53,388	-
Gift card distributions	17,000	100
Office	1,090	-
Vehicle	931	-
Equipment and supplies	922	-
	<u>73,331</u>	<u>100</u>

Family violence**(Schedule 11)****Year Ended December 31, 2021**

	2021	2020
Wages and benefits	36,247	14,066
Rent	6,835	3,987
Office	1,229	873
Repairs and maintenance	1,172	904
Telephone	1,159	1,107
Professional fees	680	273
Training	299	645
Supplies	202	295
	<u>47,823</u>	<u>22,150</u>

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Seniors new horizons****(Schedule 12)****Year Ended December 31, 2021**

	2021	2020
Wages and benefits	11,823	-
Supplies	10,605	-
Advertising	526	-
Office	292	-
	<u>23,246</u>	<u>-</u>

Covid-19**(Schedule 13)****Year Ended December 31, 2021**

	2021	2020
Wages and benefits	8,934	35,318
Supplies	4,301	28,538
Travel	1,026	1,133
Packaging	115	885
Administrative fees	-	4,000
Volunteer honorariums	-	1,000
Rent	-	3,000
	<u>14,376</u>	<u>73,874</u>

Canadian Women's Foundation**(Schedule 14)****Year Ended December 31, 2021**

	2021	2020
Supplies	7,169	3,120
Wages and benefits	2,334	2,385
Training	1,291	-
Telephone	1,230	-
Subscriptions and resources	200	-
Equipment	-	7,285
	<u>12,224</u>	<u>12,790</u>

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**FASD****(Schedule 15)****Year Ended December 31, 2021**

	2021	2020
Wages and benefits	5,948	22,916
Office	881	446
Administrative fees	626	2,502
Rent	267	800
Grant repayment	166	1,997
Telephone	88	735
Training	-	280
Advertising	-	23
Travel	-	21
	<u>7,976</u>	<u>29,720</u>

Meals on wheels**(Schedule 16)****Year Ended December 31, 2021**

	2021	2020
Materials and supplies	3,635	5,216
Volunteer appreciation	750	100
Advertising	314	-
	<u>4,699</u>	<u>5,316</u>

Parent link**(Schedule 17)****Year Ended December 31, 2021**

	2021	2020
Wages and benefits	-	14,338
Rent	-	3,795
Supplies	-	2,928
Administrative fees	-	2,383
Insurance	-	427
Office	-	380
Memberships and subscriptions	-	180
Telephone	-	86
	<u>-</u>	<u>24,517</u>

BARRHEAD & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES**Early childhood development****(Schedule 18)****Year Ended December 31, 2021**

	2021	2020
Wages and benefits	-	10,971
Office and general program	-	4,152
Contracted services	-	3,000
Rent	-	1,225
Administrative fees	-	653
Travel	-	250
Telephone	-	86
	-	20,337

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: May 24, 2022

Re: Bank Statement – for month ending April 30, 2022

1.0 PURPOSE:

To approve the Monthly Bank Statements for the month ended April 30, 2022.

2.0 BACKGROUND AND DISCUSSION:

Not applicable.

3.0 ALTERNATIVES:

3.1 That Council approves the Monthly Bank Statement for the month ending April 30, 2022, as presented.

3.2 That Council tables the Monthly Bank Statement for the month ending April 30, 2022 and to instruct Administration to provide further information for the next regular Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

None

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable

8.0 ATTACHMENTS:

8.1 Monthly Bank Statement for month ending April 30, 2022.

9.0 RECOMMENDATION:

That Council approves the Monthly Bank Statement for the month ending April 30, 2022, as presented.

(original signed by the CAO)

Edward LeBlanc
CAO

**TOWN OF BARRHEAD
MONTHLY BANK STATEMENT
FOR MONTH ENDED APRIL 30, 2022**

PER TOWN OF BARRHEAD:	SERVUS GENERAL ACCT	TERM DEPOSITS
Net Balance - Previous Month	8,963,981.48	0.00
Receipts	711,963.46	
Interest	8,949.48	
Transfers from/to Term Deposits	0.00	0.00
Cancelled Cheques	0.00	
SUBTOTAL	9,684,894.42	0.00
Disbursements	1,411,261.30	
Debentures/Interest	0.00	
School Requisition	0.00	
Transfers from/to General	0.00	0.00
NSF/Returned Cheques or Transfers	0.00	
Postdated Cheques	0.00	
NET BALANCE AT END OF MONTH	8,273,633.12	0.00

PER BANK:		
Balance at end of month	8,518,235.49	0.00
Outstanding Deposits	125,315.53	
SUBTOTAL	8,643,551.02	0.00
Outstanding Cheques	369,917.90	
NET BALANCE AT END OF MONTH	8,273,633.12	0.00

TERM DEPOSIT SUMMARY
FOR MONTH ENDED APRIL 30, 2022

<u>Financial Institution</u>	<u>Term Amount</u>	<u>Interest Rate</u>	<u>Term Started</u>	<u>Investment Details</u>
	-			
Total	\$ -			

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: May 24, 2022

Re: Alberta Rural Health Week May 30th – June 3rd, 2022

1.0 **PURPOSE:**

For Council to consider proclaiming May 30th – June 3rd, 2022 as Alberta Rural Health Week.

2.0 **BACKGROUND AND DISCUSSION:**

The following is found on Rural Health Professions Action Plan (RhPAP)'s web-site:

May 30 – June 3, 2022 is Alberta Rural Health Week: a great opportunity to honour the contributions of the rural Alberta health-care providers and community volunteers who help keep health care close to home.

Rural health providers are powerful assets in their communities. Not only do their health-care skills and practices enhance the quality of rural life, but these professionals also contribute to rural life on a more personal level. They have special relationships with their community, they not only provide care, but are also family, friends, neighbours, and volunteers, and often teach and mentor future health-care providers within their communities.

3.0 ALTERNATIVES:

3.1 Council proclaims May 30th – June 3rd 2022 as Alberta Rural Health Week.

3.2 Council receives the Request for Decision report proclaiming May 30th – June 3rd 2022 as Alberta Rural Health Week, as information.

4.0 FINANCIAL IMPLICATIONS:

Not applicable.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

It is an opportunity for our community to show our appreciation for the contributions from all rural health providers on how they improve the quality of life in rural Alberta.

8.0 ATTACHMENTS:

None

9.0 RECOMMENDATIONS:

Council proclaims May 30th – June 3rd 2022 as Alberta Rural Health Week.

(Original signed by the CAO)
Edward LeBlanc
CAO

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: May 24, 2022

Re: National AccessAbility Week May 29th – June 4th, 2022

1.0 **PURPOSE:**

For Council to consider proclaiming May 29th – June 4th 2022 as National AccessAbility Week.

2.0 **BACKGROUND AND DISCUSSION:**

On May 18th Councillor Kluin, on behalf of the local Accessibility Coalition forward an e-mail to Administration, requesting Town Council to proclaim May 29th to June 4th Accessibility Week.

The following is on the Federal Government web-site:

National AccessAbility Week (NAAW), held from May 29 to June 4, 2022, is a time to celebrate the contributions of Canadians with disabilities and promote efforts to increase accessibility and inclusion in Canada.

Councillor Kluin also mentioned that June 1st will be “Red Shirt Day”

“Red Shirt Day is a day when people across Canada come together and wear red in schools, workplaces and spaces everywhere in order to create a visible display of solidarity for people and families living with disabilities, as well as to demonstrate their support and commitment for accessibility and inclusion of people with disabilities in Canada. By wearing red on Red Shirt Day, Canadians are pledging to take individual and collective action to help create a fully accessible and inclusive society that honours and values the contributions of people of all abilities, in all aspects of life, in Canada. Red Shirt Day is

celebrated in conjunction with National AccessAbility Week and takes place on the Wednesday of National AccessAbility Week each year.”

3.0 ALTERNATIVES:

3.1 Council proclaims May 29th – June 4th 2022 as National AccessAbility Week.

3.2 Council receives the Request for Decision report proclaiming May 29th – June 4th 2022 as National AccessAbility Week, as information.

4.0 FINANCIAL IMPLICATIONS:

Not applicable.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

It is another opportunity to bring awareness to everyone with disabilities.

8.0 ATTACHMENTS:

None

9.0 RECOMMENDATIONS:

Council proclaims May 29th – June 4th 2022 as National AccessAbility Week.

(Original signed by the CAO)
Edward LeBlanc
CAO

**COUNCIL REPORTS
AS OF MAY 24, 2022**

		Meeting (since last council)
Agricultural Society	Cr. Oswald (Alt. Cr. Kluin)	_____
Barrhead Accessibility Coalition	Cr. Kluin	_____
Barrhead Cares Coalition	Cr. Assaf	<u> X </u>
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	_____
Barrhead Attraction & Retention Committee	Mayor McKenzie	_____
Barrhead & District Social Housing Association	Cr. Smith	_____
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith	_____
Barrhead Regional Airport Committee	Mayor McKenzie and Cr. Assaf	_____
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith (Alt. Cr. Sawatzky)	_____
Capital Region Assessment Services Commission	Cr. Klumph	_____
Chamber of Commerce	Cr. Oswald	<u> X </u>
Community Futures Yellowhead East	Cr. Assaf (Alt. Cr. Kluin)	<u> X </u>
Economic Development Committee	Committee of the Whole	_____
Enhanced Policing School Resource Officer Committee	Cr. Sawatzky (Alt. Mayor McKenzie)	_____
Family & Community Support Services Society	Cr. Kluin and Cr. Oswald	<u> X </u>
Intermunicipal Collaboration Framework Committee	Cr. Assaf, Cr. Smith and Mayor McKenzie	_____
Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	<u> X </u>
Municipal Emergency Advisory Commission	Cr. Assaf, Cr. Kluin and Cr. Smith	_____
Municipal Planning Commission	Cr. Assaf, Cr. Oswald and Cr. Smith (Alt. Cr. Sawatzky)	_____
Subdivision & Development Appeal Board	Cr. Klumph	_____
Twinning Committee	Cr. Klumph	_____
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	_____

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: May 24, 2022

Re: Correspondence Item

Item (a) Letter dated May 9, 2022, from Mayor Jack Van Rijn, Town of Coaldale, regarding a letter of support to encourage the Commission to perform a review of the rising utility fees for both natural gas and electricity.

Recommendation:

That Council accepts the letter dated May 9, 2022, from Mayor Jack Van Rijn, Town of Coaldale, regarding a letter of support to encourage the Commission to perform a review of the rising utility fees for both natural gas and electricity, as information.

Item (b) Letter dated May 9, 2022, from Mayor Cheryl Calinoiu, Town of Mundare, regarding that the Town of Mundare Council are not in support of the Alberta Provincial Police Service Transition.

Recommendation:

That Council accepts the letter dated May 9, 2022, from Mayor Cheryl Calinoiu, Town of Mundare, regarding that the Town of Mundare Council are not in support of the Alberta Provincial Police Service Transition as information.

(Original signed by the CAO)

Edward LeBlanc
CAO

May 9, 2022

Alberta Utilities Commission

106 Street Building
10th Floor, 10055 106
Street Edmonton,
Alberta T5J 2Y2

Dear Utilities Commission:

RE: Increasing Utility Fees

Please accept this correspondence as a letter of support in addition to the correspondence you have already received from the Town of Fox Creek, dated March 23, 2022.

The Town of Coaldale joins in the increasing concern across the province regarding the rising utility fees for both natural gas and electricity. This concern is being felt throughout the public and private spheres, and we urge the Commission to take serious note of the concerns herein.

Over the past two years, residents of both Coaldale and the province have felt the ever-increasing strain of the ongoing COVID-19 pandemic coupled with increasing job insecurity and the rapid inflation of food, fuel, and housing costs. The rising costs of utilities have placed an additional strain on residents' already thin bottom lines.

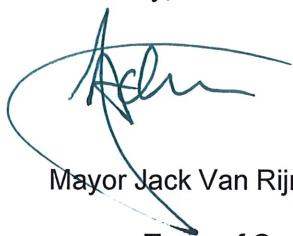
It is important to note that the rising costs are not just impacting residents, but non-profits, small businesses, and commercial industries. Many of the aforementioned are in jeopardy of closing or being forced to stop their services to our communities due to the increasing costs of utilities.

As representatives of our community, we also note that it is wholly unacceptable that the rising costs of utilities have led to increased private profits, as has been noted in the media lately. In our estimation, increased private profits seems to be a step too far given the undue hardship the public has faced these past two years and will likely continue to face unless the Commission takes swift action. As members of Council and representatives for our community's citizens, we believe now is not the time to be taking more money from the pockets of Albertans. Now is the time to be supporting Albertans when and where they need it most.

Alongside the Town of Fox Creek, the Town of Coaldale is urging the Commission to review the fees being charged on top of the actual usage fees while giving strict attention to the amount of profit corporations are making off of our residents and Albertans.

Your time and consideration for our residents, businesses, and non-profits is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jack Van Rijn', with a large, sweeping circular flourish underneath it.

Mayor Jack Van Rijn

cc: Town of Coaldale Council
Mr. Grant Hunter, MLA
Alberta Municipalities
Town of Fox Creek



TOWN OF MUNDARE

P.O. Box 348, Mundare, Alberta T0B 3H0

Telephone: (780) 764-3929

Fax: (780) 764-2003

E-mail: reception@mundare.ca

www.mundare.ca

May 9, 2022

The Honourable Tyler Shandro
Minister of Justice and Solicitor General
204, 10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

Re: Alberta Provincial Police Force

Town council discussed the Alberta Provincial Police Service Transition Study after attending a municipal engagement session. Based on the information provided, Town Council cannot support the transition to a provincial police force.

The information provided at the engagement session did not provide enough information that a provincial police force would provide a better service than what we currently receive. In fact, it raised a question if our service level will be reduced. Under the proposed Hub model, we do not know if our detachment would lose members to work in the service hub.

What was evident from the session is that the Provincial cost to operate a provincial police force would increase. As per the information provided, the Province currently pays \$399 million for police services and the cost of the provincial police force would be between \$538-562 million, however there was no information provided as to how this extra cost would be funded.

As you are aware, as of April 1, 2020, municipalities that receive policing under the Provincial Police Services Agreement (PPSA) are required to pay a portion of the policing costs. In 2023/2024, that portion will be 30%. It stands to reason that the costs to these municipalities would increase with the implementation of a provincial police force.

The requirement to pay for policing puts enormous pressure on our budget. In 2023, it is estimated that the town will pay \$47,740 which is equal to about a 0.5 mill based on the 2022 assessment. Further increases in policing costs may result in reduced services to our residents.

We believe that before the Province makes any decision on the transition to a provincial police force, it is imperative that further information be provided to municipalities on how our current service will be affected and how the transition and increased operating expenses will be funded.

Council would also like to raise the issue of fine and penalty revenue. The intent of Section 162 of the Traffic Safety Act is that fines and penalties should be distributed on the basis of who pays for policing, however, this section does not apply to PPSA communities. We hereby ask that section 162 be amended to allow for the distribution of fines and penalties to PPSA communities at the same percentage that they pay for police services.

We thank you for considering our requests.

Sincerely yours,



Cheryl Calinoiu
Mayor

cc: Honourable Jason Kenney, Premier
MLA Jackie Armstrong-Homeniuk, Vegreville-Fort Saskatchewan
Alberta Municipalities
AB Munis
RMA