



**AGENDA  
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL  
TUESDAY, MAY 25, 2021 AT 5:30 P.M.  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

*Barrhead....a quality community....giving a quality lifestyle*

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
  - (a) Regular Meeting Minutes – May 11, 2021
4. Public Hearings
  - (a) There are no Public Hearings
5. Delegations
6. Old Business
  - (a) Arnold Viersen MP- Resolution
7. New Business
  - (a) Lemonade Day
  - (b) Outdoor Dining Patios
  - (c) Financial Statement Reports for period ending April 30, 2021
  - (d) Proposed Policy No. 12-029 Local Economic Recovery Grant Program
8. Reports

9. Minutes
  - (a) Barrhead & District Family and Community Support Services Society- April 15, 2021
10. Bylaw
11. Correspondence Items
  - (a) Letter from the Town of Claresholm, dated May 11, 2021
  - (b) Letter from the Town of Raymond, dated May 11, 2021
  - (c) Letter from Town of Redcliff, dated May 18, 2021
  - (d) Letter from Alberta Recreation and Parks Association, dated May 19, 2021
  - (e) Letter from Town of High River, dated May 19, 2021
12. For the Good of Council
13. Tabled Items
14. Closed Session
  - (a) Pursuant to Section 16 Land and Section 24(1) Legal of the FOIP Act
15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD  
TOWN COUNCIL HELD TUESDAY, MAY 11, 2021,  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

**PRESENT**

Mayor McKenzie, Crs: D. Kluin, R. Klumph, S. Oswald, L. Penny, D. Smith and T. Assaf - Via Zoom Call

Officials: Ed LeBlanc, CAO, Kathy Vickery, Director of Corporate Services, Cheryl Callihoo, Director of Development & Legislative Services and Jennifer Pedersen, Communications Coordinator

Others: Barry Kerton, Barrhead Leader

**ABSENT**

**CALL TO ORDER**

Mayor McKenzie called the meeting to order at 5:30 p.m.

**AGENDA**

The agenda was reviewed.

164-21

Moved by Cr. Klumph that the agenda be accepted as presented/with the following additions:

- Addition- Barrhead & District Chamber of Commerce Delegation at 6:00 pm
- Addition- Attraction and Retention Committee Report
- Addition- Barrhead & District Social Housing Report

CARRIED UNANIMOUSLY

**CONFIRMATION OF MINUTES**

The Minutes of the Town Council Regular Meeting of April 27, 2021, were reviewed.

165-21

Moved by Cr. Penny that the Minutes of the Town Council Regular Meeting of April 27, 2021 be accepted as presented.

CARRIED UNANIMOUSLY

**2021 FINAL  
OPERATING & CAPITAL  
BUDGET**

The 2021 Final Operating and Capital Budget was presented.

Edward LeBlanc, CAO and Kathy Vickery, Director of Corporate Services reviewed and presented the 2021 budgets to Council and answered some questions from Council.

166-21

Moved by Cr. Klumph that that Council adopt the 2021 Operating Budget with Revenues of \$14,424,250.00 and Expenses of \$14,411,550.00, plus the amortization expense budget of \$1,897,100.00, for a surplus of \$12,700.00, as presented which includes maintaining the municipal portion of the residential, non-residential, farmland and machinery and equipment property tax rates for 2021.

CARRIED UNANIMOUSLY

167-21

Moved by Cr. Penny that Council adopt the 2021 Capital Budget with Revenues and Expenses Budgets totaling \$7,098,360.00, as presented.

CARRIED UNANIMOUSLY

**BANK  
STATEMENT**

The Bank Statement for the month ended April 30, 2021 was reviewed.

168-21

Moved by Cr. Oswald that Council approve the Bank Statement for the month ended April 30, 2021 as presented.

CARRIED UNANIMOUSLY

**REPORTS TO  
COUNCIL**

The following Reports to Council as of April 27, 2021, were reviewed:

- Agricultural Society
- Barrhead & District Social Housing
- C.A.O.'s Report
- Council Action List to April 27, 2021
- Attraction and Retention Committee

169-21

Moved by Cr. Oswald that the following Reports to Council as of April 27, 2021, be accepted as information:

- Agricultural Society
- Barrhead & District Social Housing
- C.A.O.'s Report
- Council Action List to April 27, 2021- Cr. Klumph as info
- Attraction and Retention Committee

CARRIED UNANIMOUSLY

**BYLAW 05-2021**

Bylaw 05-2021, Property Tax Bylaw, was reviewed.

170-21

Moved by Cr. Smith that Council give Bylaw 05-2021, Property Tax Bylaw first reading.

CARRIED UNANIMOUSLY

171-21

Moved by Cr. Oswald that Council give Bylaw 05-2021, Property Tax Bylaw second reading.

CARRIED UNANIMOUSLY

172-21

Moved by Cr. Kluin that Bylaw 05-2021, Property Tax Bylaw be presented for third reading.

CARRIED UNANIMOUSLY

173-21

Moved by Cr. Assaf that Council give Bylaw 05-2021, Property Tax Bylaw third and final reading.

CARRIED UNANIMOUSLY

**BYLAW 06-2021**

Bylaw 06-2021, Property Tax Installment Plan Bylaw, was reviewed.

174-21

Moved by Cr. Klumph that Council give Bylaw 06-2021, Property Tax Installment Plan Bylaw first reading.

CARRIED UNANIMOUSLY

175-21

Moved by Cr. Assaf that Council give Bylaw 06-2021, Property Tax Installment Plan Bylaw second reading.

CARRIED UNANIMOUSLY

176-21 Moved by Cr. Penny that Bylaw 06-2021, Property Tax Installment Plan Bylaw be presented for third reading.

CARRIED UNANIMOUSLY

177-21 Moved by Cr. Kluin that Council give Bylaw 06-2021, Property Tax Installment Plan Bylaw third and final reading.

CARRIED UNANIMOUSLY

**DELEGATION**

Mr. Arnold Viersen, MP, was welcomed at 6:00 pm to provide a virtual presentation.

Mr. Viersen thanked Council for the opportunity to meet and update Council on some of the current events in Ottawa including the Federal Budget presentation and various Bills coming before the Government for review and discussion.

Council thanked Mr. Viersen for his presentation. Mr. Viersen left the virtual Meeting at 6:19 pm.

178-21 Moved by Cr. Smith to receive the Delegation and presentation as information.

CARRIED UNANIMOUSLY

179-21 Moved by Cr. Klumph that Administration present the three sample resolutions relating to Bill C-208, Bill C-206, Bill C-205 and Bill C-263, as provide by Mr. Arnold Viersen, MP for Peace River-Westlock at the next regular Council Meeting.

CARRIED UNANIMOUSLY

Dave Swatzky and Kristine Bryant, representing Barrhead District Chamber of Commerce, were welcomed at 6:20 pm to make a presentation.

Kristine Bryant acted as spokesperson and thanked Council for the opportunity to discuss Outdoor Patios on Mainstreet.

Based on conversation with some business owners, the Chamber is requesting that a number of shops be allowed to place smaller tables in front of their business while still allowing the sidewalk to be used for foot traffic. Another request was for businesses to place larger tables on the complete width of the sidewalk which would results in closing approximately 6 parking stalls to be serve as a temporary sidewalk. The final request was to have additional picnic tables near the gazebo to be used by nearby patrons during the lunch hour.

The proposed utilizing of the sidewalk would be from May to September of each year.

Council discussed and inquired if the Chamber has had the opportunity to discuss this proposal with all the businesses on Mainstreet.

Chamber advised they have not as yet discussed this proposal with all the businesses on Mainstreet.

Council thanked the delegation for their presentation.

Dave Swatzky and Kristine Bryant left the Chambers at 6:43 pm.

Jennifer Pederson left the Chambers at 6:43 pm.

180-21 Moved by Cr. Klumph to receive the delegation as information.

CARRIED UNANIMOUSLY

181-21 Moved by Cr. Penny that Administration prepare a report on Patio dinning for the May 25 Council Meeting.

CARRIED UNANIMOUSLY

**CORRESPONDENCE  
ITEM**

The following correspondence item was reviewed:

Letter from the Town of Didsbury dated April 6, 2021 was reviewed.

Letter from the Town of Magrath, dated April 27, 2021, regarding their opposition on the Province's initiative to replace the RCMP with Alberta Provincial Police Service was reviewed.

Letter from the Town of Edson, dated May 05, 2021, regarding their opposition on the Province's initiative to replace the RCMP with Alberta Provincial Police Service was reviewed.

Letter from the County of St. Paul, dated May 06, 2021, regarding their opposition on the Province's initiative to replace the RCMP with Alberta Provincial Police Service was reviewed.

182-21 Moved by Cr. Penny that Council accept the letters from, Town of Didsbury, dated April 06, 2021, Town of Magrath, dated April 27, 2021, Town of Edson, dated May 05, 2021 and County of St. Paul, dated May 06, 2021 regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Services, as information

CARRIED UNANIMOUSLY

Letter from Muni-Sight, dated April 08, 2021, informing Council on their Rural Communities Scholarship Program was reviewed.

183-21 Moved by Cr. Klumph that Council accepts the letter form Muni-Sight, dated April 08, 2021, as information.

CARRIED UNANIMOUSLY

Letter from Doris Mah, dated April 26, 2021, requesting a consideration that May 10, 2021, be proclaimed as the "Day of Action Against Anti-Asian Racism", was reviewed.

184-21 Moved by Cr. Klumph that Council accepts the letter from Doris Mah, dated April 26, 2021, as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD  
OF COUNCIL**

Cr. Klumph advised that a local resident thanked the Town of Barrhead for the new Walking Trails.

Mayor McKenzie thanked Administration and Staff for the budget presentation.

Cr. Penny thanked Public Works for the great job on street cleaning.

**RECESSED**

185-21 Moved by Cr. Smith to recess the meeting at 6:53 p.m.

CARRIED UNANIMOUSLY

**RECONVENED**

186-21 Moved by Cr. Penny to reconvene the meeting at 7:20 p.m.

CARRIED UNANIMOUSLY

**CLOSED SESSION –  
FOIP ACT SECTIONS 16 & 24(1)**

187-21 Moved by Cr. Smith that Council go in closed session at 7:20 p.m.

CARRIED UNANIMOUSLY

**OUT OF CLOSED SESSION**

188-21 Moved by Cr. Klumph that Council come out of closed session at 7:45 p.m.

CARRIED UNANIMOUSLY

189-21 Moved by Cr. Kluin to instruct Administration to explore the potential partnership with Community Futures Yellowhead East regarding a local business resiliency program, and report back at the next regular Council Meeting.

CARRIED UNANIMOUSLY

**ADJOURN**

190-21 Moved by Cr. Smith that the Council Meeting be adjourned at 7:48 p.m.

CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

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Mayor, David McKenzie

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CAO, Edward LeBlanc

# REQUEST FOR DECISION

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**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** May 25, 2021

**Re:** Arnold Viersen, MP for Peace River – Westlock, resolutions

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## **1.0 Purpose:**

To obtain further direction from Council regarding the three resolutions relating to Bills C-208, C-206, C-205, C-263 and C-234 which Council received as a result of a letter from Arnold Viersen, MP for Peace River – Westlock dated April 6, 2021.

## **2.0 Background and Discussion:**

During the May 11, 2021 Council Meeting, Council entertained a delegation from Mr. Arnold Viersen, MP for Peace River – Westlock to discuss various federal matter and initiatives.

In Mr. Viersen's letter dated April 6, 2021, he is seeking support from Council relating to Bills C-208, C-206, C-205, C-263 and C-234. Mr. Viersen offered sample resolutions for Council to address the noted Federal Bills.

## **3.0 Alternatives:**

- 3.1 Council pass a motion supporting any or all resolutions, as submitted by Arnold Viersen, MP for Peace River – Westlock, dated April 6, 2021.
- 3.2 Council receives the letter from Arnold Viersen, MP for Peace River – Westlock dated April 6, 2021 along with the three resolutions relating to Bills C-208, C-206, C-205, C-263 and C-234, as information.
- 3.3 Council tables the matter relating to the letter from Arnold Viersen, MP for Peace River – Westlock dated April 6, 2021 along with the three resolutions relating Bills C-208, C-206, C-205, C-263 and C-234 and instructs Administration to provide further information at the next Council Meeting.



**4.0 Financial Implications:**

None

**5.0 Interdepartmental Implications:**

None

**6.0 Senior Government Implications:**

Not applicable – due to the current scope of the matter at hand.

**7.0 Political/Public Implications:**

Limited

**8.0 Attachments:**

- 8.1 Letter from Arnold Viersen, MP for Peace River – Westlock dated April 6, 2021.
- 8.2 Resolution relating to Bills C-208, C-206 and C-205.
- 8.3 Resolution relating to Bill C-263
- 8.4 Resolution relating to Bill C-234

**9.0 Recommendations:**

Administration awaits further direction from Council.

(original signed by the CAO)  
Edward LeBlanc  
CAO

## *Ottawa*

Room 1070, The Valour Building  
Ottawa, ON K1A 0A6  
Tel: 613.996.1783  
Fax: 613.995.1415

## *Constituency*

Box 4458  
5124 50 Street  
Barrhead, AB T7N 1A3  
Tel: 780.305.0340  
Fax: 780.305.0343  
Toll Free: 1.800.667.8450



***Arnold Viersen, MP***

Peace River—Westlock



April 6, 2021

Dear Barrhead Town Council,

Thank you for all your hard work serving the people of Barrhead. The past year has been a challenging one for us all, and follows an already difficult economic period for our province. As the Member of Parliament for Peace River - Westlock, I am resolute in fighting and advocating with you for the issues that matter for the success of the families and communities we represent.

Each spring, I make it a priority to meet with every town council and I am hoping to meet with your council in the next few weeks. I would be available to join a regular virtual council meeting or arrange a separate virtual meeting.

Throughout my time in Ottawa, my Conservative colleagues and I have been focused on holding Ottawa accountable on many different topics and continued challenges that we face here in Alberta like getting pipelines built, farming, logging, rural crime and supporting local businesses. Getting Ottawa's attention can be challenging with 338 MPs but there are a number of ways that I draw attention to local issues important to us Albertans.

- Petitions help me speak out directly on issues that concern and impact our families, jobs and communities.
- My speeches in the House of Commons provide opportunities to directly speak on local concerns.
- I write letters directly to Ministers.
- I introduce motions and private members bills and support initiatives by colleagues.

Barrhead's Town Council can also play a critical role in helping the advance of policies important to our communities. When you adopt resolutions supporting legislation or policy initiatives put forward by myself or my colleagues, it sends a strong grassroots message to Ottawa that is hard to ignore.

.../2



Arnold.Viersen@parl.gc.ca  
www.mparnold.ca

I have prepared sample resolutions that can be adapted or used as is. These support core priorities of our communities and local economy. With your help and support, we can increase Alberta's voice in Ottawa.

Please contact William in my office at [arnold.viersen@parl.gc.ca](mailto:arnold.viersen@parl.gc.ca) or 780-305-0340 to schedule a meeting.

Once again thank you for your service and I look forward to meeting with you.

In your service,

A handwritten signature in blue ink, appearing to read "AL Viersen".

Arnold Viersen, MP

## **Supporting Farming & Farm Families: Bills C-208, C-206 & C-205**

### Background:

Bill [C-208](#), An Act to amend the Income Tax Act (transfer of small business or family farm or fishing corporation), introduced by MP Larry Maguire and jointly seconded by MP Arnold Viersen, seeks to make it easier and less cost-prohibitive to sell small businesses to family members. This bill has been referred to committee.

Bill [C-206](#), An Act to amend the Greenhouse Gas Pollution Pricing Act (qualifying farming fuel), introduced by MP Philip Lawrence and jointly seconded by MP Arnold Viersen, ensures that the fuels needed by farmers to operate their farms would be exempt from the carbon tax. This bill has been referred to committee.

Bill [C-205](#), An Act to amend the Health of Animals Act, introduced by MP John Barlow and jointly seconded by MP Arnold Viersen, ensures that animals are protected from toxic or contaminating substances from people entering unlawfully and illegally trespassing. This bill has been referred to committee.

### Resolution:

*Whereas, farm families are the backbone of our rural economy and communities,*

*Whereas, the current tax regime makes it more cost-prohibitive and disincentivizes selling a small business or farm to a family member compared to a regular buyer,*

*Whereas, continued family ownership and long-term stability are weakened by the current taxation rules,*

*Whereas, the carbon tax specifically impacts farmers as they require massive quantities of propane and natural gas for grain drying,*

*Whereas, animals require unique care and are susceptible to disease if they are not responsibly managed, and protected from outside contaminants,*

*NOW THEREFORE BE IT RESOLVED THAT the Town Council of Barrhead, Alberta calls for the adoption of Bill C-208, C-206, and C-205;*

*and that Staff be directed to send a letter indicating such support to provincial MPs, MLAs, Federal Minister of Finance, Federal Minister of Agriculture and Agri-food, Federal Minister of Small Business, Export Promotion and International Trade, and local area municipalities to indicate our support.*

## Equalization Fairness: Bill C-263

### Background:

Bill [C-263](#), The Equalization and Transfers Fairness Act, was introduced by MP Tom Kmiec and has been jointly seconded by MP Arnold Viersen. This bill helps fix inequalities in the federal fiscal stabilization program by removing the fiscal stabilization cap, strengthens referendums related to equalization, and ensures that the federal government can't unilaterally change the equalization formula.

### Resolution:

*Whereas, Alberta is the single largest per capita contributor to the federal equalization program, contributing over \$600 billion since the 1960s, while not having benefitted from the equalization program since 1962,*

*Whereas, the current equalization formula does not favor Alberta and it has been extended, even as Alberta has experienced severe economic downturns,*

*Whereas, the federal fiscal stabilization program has a cap on the amount of money per person that provinces can receive,*

***NOW THEREFORE BE IT RESOLVED THAT the Town Council of Barrhead, Alberta calls for the adoption of Bill C-263;***

*and that Staff be directed to send a letter indicating such support to provincial MPs, MLAs, Federal Minister of Finance, and local area municipalities to indicate our support.*

## **Rural Crime: Bill C-234 (Home Security Credit)**

### Background:

Bill [C-234](#), An Act to amend the Income Tax Act (home security measures), introduced by MP Randy Hoback and jointly seconded by MP Arnold Viersen, enables a tax credit for a security system to better protect their home and property.

### Resolution:

*Whereas, rural and household crime rates are continuing to rise in Alberta,*

*Whereas, Statistics Canada has reported how crime is 30% more prevalent in rural areas,*

*Whereas, location, cost and accessibility can impact the ability of owning a security system,*

*Whereas, Canadians deserve the ability to live in safe communities,*

*NOW THEREFORE BE IT RESOLVED THAT the Town Council of Barrhead, Alberta calls for the passing of Bill C-234;*

*and that Staff be directed to send a letter indicating such support to provincial MPs, MLAs, Federal Minister of Finance, Federal Minister of Public Safety, and local area municipalities to indicate our support.*

**Prepared Resolutions** (please let my office know if you would like to receive any other resolutions)

Oil Shipping Moratorium

Line 5 and Canadian pipelines

Equalization Fairness: Bill C-263

Reopening plan and ending the lockdowns

Energy and the environment: Bills C-262 & C-214

National Suicide Hotline

Supporting Farm Families and Small Businesses: Bill C-208

Supporting Farming & Farm Families: Bill C-208, C-205 & C-206

Home Security Tax Credit: Bill C-234

Stronger sentences for crimes against disabled Canadians and first responders: Bills C-211 & C-219

Recidivism (National Framework for repeat offenders): Bill C-228

Compassionate Care Leave: Bill C-220

Modern Slavery Act: Bill S-216

Mandatory Age Verification: Bill S-203

Sex selective abortion: Bill C-233

No shipping garbage overseas: Bill C-204

Conscience Protection for medical professionals: Bill C-268

Gun smuggling and illegal guns

UNDRIP (clarifying free, prior, and informed consent): Bill C-15

Mandatory minimums

# REQUEST FOR DECISION

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**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** June 25, 2021

**Re:** Lemonade Day – June 19, 2021

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## 1.0 **Purpose:**

To obtain direction from Council in respect to the pending June 19, 2021 Lemonade Day, as hosted by Community Futures Yellowhead East.

## 2.0 **Background and Discussion:**

Lemonade Day provides the opportunity for Community Futures Yellowhead East to mentor and coach the youth of the region on the insight of operating their own business - a lemonade stand.

From previous correspondence from Community Futures Yellowhead East, it was unclear on the exact date for Lemonade Day due to the current COVID-19 restrictions. However, more recent correspondence has indicated that Lemonade Day will in fact occur on June 19<sup>th</sup>, unless further restrictions or circumstances arise that would prevent the event from taking place.

The 2020 Lemonade Day event was unfortunately cancelled due to COVID-19 restrictions.

## 3.0 **Alternatives:**

- 3.1 That Council declares Saturday June 19, 2021 as Lemonade Day, as further;



3.1 (a) That Council donates \$500.00 to Community Futures Yellowhead East to sponsor their Lemonade Day Local Entrepreneur of the Year contest.

3.2 That Council tables the Lemonade Day event, as hosted by Community Futures Yellowhead East and instructs Administration to provide further information for the next regular Council Meeting.

**4.0 Financial Implications:**

The noted \$500.00 can be accommodated within the Town's existing 2021 Operating Budget.

**5.0 Interdepartmental Implications:**

None

**6.0 Senior Government Implications:**

None

**7.0 Political/Public Implications:**

In the past, the event was very positive with the participating children and was enjoyed by the community in general.

**8.0 Attachments:**

8.1 E-mail from Michelle Jones from Community Futures Yellowhead East dated May 13, 2021.

**9.0 Recommendations**

3.1 That Council declares Saturday June 19, 2021 as Lemonade Day, and further;

3.1 (a) That Council donates \$500.00 to Community Futures Yellowhead East to sponsor their Lemonade Day Local Entrepreneur of the Year contest.

(Original signed by the CAO)  
Edward LeBlanc  
CAO

## Edward LeBlanc

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**From:** Michelle Jones <mjones@albertacf.com>  
**Sent:** May 13, 2021 12:53 PM  
**Subject:** Re: Northern Alberta Lemonade Day Update - PERMISSION GRANTED TO HOST NORTHERN ALBERTA LEMONADE DAY ON SATURDAY JUNE 19TH  
**Attachments:** Poster General 2021B 8.5x11 (1).jpg; Updated Poster .jpg

Good afternoon everyone, we are pleased to update you on the status of Lemonade Day - June 19th.

We have been given approval to allow Lemonade Day to move forward under phase 1 health restrictions. While this is fantastic news and what we wanted to hear, there will be some very strict protocols in place.

I am providing a preliminary list of requirements that will need to be met by all participants. We will forward a more detailed list along with all additional materials that municipal staff will require for event promotion, as well we will go over all of the rules and details with participants during the training session.

- 1) All lemonade MUST be prepared on site and cannot have any part of the recipe prepared ahead of time.
- 2) OUTDOOR stands only, indoor settings will not be allowed
- 3) Each station will need to be equipped with all proper PPE material, list and description will be provided. i.e., masks, hand sanitizer, commercial grade ready to use spray sanitization product.
- 4) Single use containers wherever possible.
- 5) Garbage bins
- 6) Max number of people behind the stand serving is 5 people. The MUST all be from the same household, NO joint. co-partner, community group stands allowed this year.
- 7) 6ft distancing will be mandatory, with a separate order station from drink pick up station
- 8) NO seating area, Lemonade Stands will be TAKE OUT only
- 9) Only ONE stand per location will be permitted this year on private and municipal owned property, first come first served in terms of booking a spot.
- 10) NO other edible or consumable items will be allowed. Small crafts can be sold, but NO other food or drink regardless of packaging etc.

Due to the fact that any municipality considered a current "Hotspot" or not in Phase 1 of the relaunch program, on June 19, 2021, will not be allowed to participate, CFYE will continue to monitor this closely and advise registered participants on the days leading up to training and the event.

We appreciate your support and sponsorship of Lemonade Day and are looking forward to working with you to host Northern Alberta Lemonade Day in your community.

Please feel free to reach out to me directly if you have any questions or comments in this regard. I have also attached some updated material that you can utilize to promote the program in your area. If you would like to see any additional material, please feel free to ask.

Register for the program: <https://lemonadeday.org/northern-alberta>

\*CFYE is following guidance and guidelines implemented by Canada Public Health and Alberta Health. Adjustments will be made to the program as required. The safety of our kids, parents, staff and communities is our top priority.

Sincerely,

**Michelle Jones,**

General Manager, Community Futures Yellowhead East  
Box 2185, Whitecourt, AB T7S 1P8  
p: 780-706-3500, c: 780-778-0977  
[mjones@albertacf.com](mailto:mjones@albertacf.com)

**PLEASE NOTE NEW EMAIL ADDRESS**

## REQUEST FOR DECISION

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**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** June 25, 2021

**Re:** Outdoor Dining Patios

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**1.0 Purpose:**

To obtain direction from Council in respect to potential outdoor dining patios as requested by the Barrhead & District Chamber of Commerce.

**2.0 Background and Discussion:**

During the May 11, 2021 Council Meeting, Kristine Bryant and Dave Swatzky both representing the Barrhead & District Chamber of Commerce outlined the Chamber's request to potentially adding outdoor patios on Mainstreet.

After the presentation, Council passed the following resolution:

*Moved by Cr. Penny that Administration prepare a report on Patio dining for the May 25 Council Meeting.*

*(Resolution No. 181-21)*

Based on Chamber's presentation the following were the three requests:

**a) Allowing businesses to place a few small dining tables on the Town's sidewalks but still allowing pedestrians the use of the sidewalks.**

Administration's comments:

- i) The tables would have to be positioned so they would not unduly interfere with the pedestrians.
- ii) The business would be required to submit a development application to the Town to obtain formal permission to utilize the Town's sidewalk. The request would not be unreasonable denied.
- iii) The application would be at no cost to the business.
- iv) As part of the approval process the business would have to endorse a license agreement with the Town.

**b) Allowing businesses to utilize the complete width of the sidewalk for outdoor dining**

Administration's comments:

- i) The business would be required to submit a development application to the Town to obtain formal permission to utilize the Town's sidewalk. The application would have to be accompanied with written consent from the neighbouring businesses agreeing to the request.
- ii) The application would be at no cost to the business.
- iii) As part of the approval process the business would have to endorse a license agreement with the Town.
- iv) The materials and installation of new temporary sidewalks, meaning a "walkway" onto a few closed vehicle parking spaces would be to the Town's satisfaction and at the full cost of the Applicant.

**c) The installation of additional picnic tables near the Gazebo**

Administration's comments:

- i) There are currently two picnic tables and three benches near the gazebo.
- ii) The cost for each picnic table with a cement foundation is approximately \$1,500.00.
- iii) The 2021 Recreation Budget includes the purchase of nine picnic tables. The 2021 picnic table replacement Program includes replacing 4 picnic tables at the Rotary Park and the balance of the tables to be placed/replaced throughout the Town's Park system. There are other areas that have a higher need for picnic tables than the Gazebo area.
- iv) Our Recreation Department reports that the manufacturer has limited supply and the Town is expecting only two picnic tables by the end of June.
- v) If there appears to be an increase in day-time activity at the Gazebo area this summer, the Recreation Department can easily re-allocate a third picnic table from another area.

**3.0 Alternatives:**

- 3.1 Council instructs Administration to draft a policy allowing businesses to utilize the Town's sidewalk for outdoor dining patios and present it at the next regular Council Meeting.
- 3.2 That Council instructs Administration to provide further information on allowing businesses to utilize the Town's sidewalk for outdoor dining patios and present it at the next regular Council Meeting.
- 3.3 That Council accept the report on the Barrhead & District Chamber of Commerce's request of May 11, 2021, as information.

**4.0 Financial Implications:**

Subject to the direction of Council.

**5.0 Interdepartmental Implications:**

In regards to the potential setting as shown on the attached picture # 1 or picture # 3, the following are the comments received from our various municipal departments:

- i) The Fire Department would see the physical barrier as more of an inconvenience but would result in some minor issues should the Department respond to a fire.
- ii) The barriers need to be visually pleasing. There should be some community standards in place.
- iii) Street cleaning would be difficult should there be two smaller patios areas, with one of two parking stalls in the middle as compared to having a larger area to encompass two businesses.
- iv) Potential increase in vandalism if furniture is left on the sidewalk overnight.
- v) No issue from a bylaw enforcement perspective.
- vi) Cement barricades for vehicle traffic should be part of the patio design.
- vii) Liability issue should be addressed.
- viii) Recreation Department would find some challenges in watering flower pots near the patios.

## **6.0 Senior Government Implications:**

In speaking with the local RCMP detachment they like the aspect of having some vehicle barriers in place near the actual patios. The Applicants would be required to review their liquor licenses as all alcohol served would have to be consumed on the patio or inside the premise.

## **7.0 Political/Public Implications:**

Depending on the direction of Council.

## **8.0 Attachments:**

8.1 Pictures of various outdoor dining patios, as submitted by the Barrhead & District Chamber of Commerce during their May 11<sup>th</sup> Council Meeting presentation.

## **9.0 Recommendations**

Council instructs Administration to draft a policy allowing businesses to utilize the Town's sidewalk for outdoor dining patios and present it at the next regular Council Meeting.

(Original signed by the CAO)

Edward LeBlanc  
CAO



Barrhead & District Chamber of Commerce Presentation  
May 11, 2021 Council Meeting – 6:00 p.m.  
Presenters: Dave Sawatzky and Kristine Bryant



**Picture # 1**



Barrhead & District Chamber of Commerce Presentation  
May 11, 2021 Council Meeting – 6:00 p.m.  
Presenters: Dave Sawatzky and Kristine Bryant



**Picture # 2**

Barrhead & District Chamber of Commerce Presentation  
May 11, 2021 Council Meeting – 6:00 p.m.  
Presenters: Dave Sawatzky and Kristine Bryant



**Picture # 3**



**Picture # 4**



Barrhead & District Chamber of Commerce Presentation  
May 11, 2021 Council Meeting – 6:00 p.m.  
Presenters: Dave Sawatzky and Kristine Bryant



**Picture # 5**

# REQUEST FOR DECISION

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**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** May 25, 2021

**Re:** Financial Statement Report to April 30, 2021

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## **1.0 PURPOSE:**

For Council to approve the Financial Statement Report to April 30, 2021, as presented.

## **2.0 BACKGROUND AND DISCUSSION:**

It has been the practice of Administration to provide Council with interim financial information to provide some insight on the Town's financial activities for both the operational and capital budgets.

## **3.0 ALTERNATIVES:**

3.1 Council approves the Financial Statement Report to April 30, 2021, as presented.

3.2 Council instructs Administration to provide additional information to the Financial Statement Report to April 30, 2021 and report back to the next Council Meeting.

## **4.0 FINANCIAL IMPLICATIONS:**

None

## **5.0 INTERDEPARTMENTAL IMPLICATIONS:**

None

## **6.0 SENIOR GOVERNMENT IMPLICATIONS:**

None

**7.0 POLITICAL/PUBLIC IMPLICATIONS:**

Not Applicable

**8.0 ATTACHMENTS:**

8.1 Financial Statement Report to April 30, 2021

**9.0 RECOMMENDATION:**

Council approves the Financial Statement Report to April 30, 2021 as presented.

(original signed by the CAO)

Edward LeBlanc  
CAO



## **TOWN OF BARRHEAD FINANCIAL STATEMENT REPORT TO APRIL 30, 2021**

Council approved the 2021 Operating and Capital Budgets on May 11, 2021. During the budget process Council reviewed all budget line items, set priorities and established the municipal property tax rates for 2021. The Operating Budget was set at \$ 14.4 million and Capital Budget at \$ \$7.1 million.

Council recognized that the increased challenges as a result of the COVID 19 pandemic, has had an effect on all businesses and residents within our community. Council implemented a number of property tax payment options to assist ratepayers and customers.

Though the total 2021 property tax assessments were lower than the assessment totals for 2020, Council maintained the Municipal property tax rates for 2021 at the same level as in 2019 and 2020.

Council also maintained all fees and services rates, as well as the Utility Rates for water, sanitary sewer and garbage at the same level as in 2020.

At April 30<sup>th</sup> budgets would typically be at approx. 33% levels, however total property tax revenues are accounted for when levied, and entries for transfers to capital for projects and reserves are done at the end of the fiscal year.

The April 30, 2021, Financial Statements indicate that all departments are doing very well with the various budget items.

A summary of the Operating and Capital Budgets at April 30, 2021 follows.

### **A. OPERATING FINANCIAL STATEMENT BY DEPARTMENT (A-1)**

The Operating Financial Statement by Department provides summarized details by each particular department (Administration, Roads, Arena, etc.), with total operating revenues followed by total operating expenses.

On average most of the revenues by department are at approx. 25% to 35%, while a number are currently at 0% at this time, for an overall total of 14% of the 2021 budgeted revenues.

Taxes revenue is not calculated yet, as this will be completed when taxes are levied in May. For 2021, Council extended the Taxes payment due date to September 30, 2021.

The revenues for the Arena and Pool are at 2.39% and 0%, but this is a result of these facilities being closed due to COVID 19 and that the County of Barrhead contribution towards recreation is received later in the year. Budgets were estimated based on the potential of opening mid-year; however, with the ever-changing regulations, opening dates are unforeseen at this time.

Most of the expenses in all the departments are below the 33% range, for an overall total of 25% of the 2021 budgeted expenses. The expenses for the Arena and Pool are at 25%, as additional sanitizing, cleaning, maintenance, and painting projects have been undertaken since these facilities are closed to the public.

Entries for the various departmental contributions to capital for projects and reserves are completed at the end of the year.

## **B. OPERATING FINANCIAL STATEMENT BY CATEGORY (B-1)**

The Operating Financial Statement by Category provides the same information as in (A-1) but is summarized by the various categories (Taxes, Sales of Goods & Services, Grants, Salaries, Contracted Services, Equipment Maintenance, Insurance, Utilities), with total operating revenues followed by total operating expenses.

Upon a review of this operating report at April 30, 2021 many of the revenues are close to 33%, keeping in mind that the Taxes are recorded when levied in May.

For the expense section a large number of expenses are close to the 33% mark. Some items are paid for early in the year so they will be at a higher %, such as insurance.

As noted, the Contribution to Capital of \$ 1.11 million listed near the bottom of the report is done at the end of the year so it will be 0% at this time.

Overall all Departments are doing very, very well with their budgets.

## **C. ASSETS & LIABILITIES (C-1)**

The Assets report lists the Cash & Investments of \$ 7.3 million as at April 30, 2021. A portion of these funds will be utilized during the year for operations and for capital projects that have been undertaken in 2021.

The Taxes Receivable of (\$ 456,000) lists the actual amount of 2021 taxes that were pre-paid at the end of April. When levies are calculated in May, it will be reflected in this number.

The Receivables of \$ 1.4 million is the amount owing for the Utility billings that were processed on April 30<sup>th</sup>, invoicing for Landfill fees, bulk water, licenses and GST to be recovered from the government.

The Liabilities & Equity section shows the various operating and capital reserves as well as the deferred revenues which is for government grants that have been received but not expended yet.

The Pool debenture of \$4.3 million is the total at December 31, 2020, with the 2021 payment amounts to be applied at the end of the year.

**D. CAPITAL FINANCIAL STATEMENT BY DEPARTMENT (D-1)**

The Capital Financial Statement by Department shows all the capital revenues and expenditures by Department (Fire, Water, Sewer, Arena, Pool). The revenues are listed first, followed by the expenditures.

Most Capital Revenues will come from reserves, grants or contributions from the operating budget. The entries for most of these will be completed at the 2021 year-end, so it is not unusual for many of these revenues to be at 0% on this report.

The Capital Expenditures show the expenses to April 30<sup>th</sup>. A number of the capital projects are in progress and will be completed in 2021 or a few could be forwarded to 2022 after tenders have been reviewed or capital grant funding for the project has been approved.

**E. CAPITAL FINANCIAL STATEMENT BY CATEGORY (E-1)**

The Capital Financial Statement by Category lists the same information as in (D-1) but by category (Grants, From Capital Reserves, From the Operating Function, Engineering Structures Addition, Equipment Additions). Capital Revenues are listed, followed by Capital Expenditures.

As noted previously most Capital Revenues will be recorded later in the year and the Capital Expenditures are based on the payments that have been made to date as many projects are still in progress for this year.





TOWN OF BARRHEAD  
Operating Financial Statement by **DEPARTMENT**  
For the Four Months Ending Friday, April 30, 2021

A-1

	Apr 2021	2021 Budget	Variance	Variance %
<b>REVENUES</b>				
Taxes	8,047.75	(6,580,380.)	(6,588,427.75)	(0.12%)
Other	(335,546.03)	(830,000.)	(494,453.97)	40.43%
Council	(676.00)	(1,800.)	(1,124.00)	37.56%
Administration	(38,480.00)	(157,130.)	(118,650.00)	24.49%
RCMP	(5,000.00)	(174,800.)	(169,800.00)	2.86%
Fire	(210,190.78)	(841,100.)	(630,909.22)	24.99%
ERC	(6,302.50)	(25,210.)	(18,907.50)	25.00%
Town Fire/Town ERC		(2,000.)	(2,000.00)	0.00%
Disaster Services		(50.)	(50.00)	0.00%
Bylaw	(10,167.00)	(30,100.)	(19,933.00)	33.78%
Public Health	(10,000.00)	(34,730.)	(24,730.00)	28.79%
Common Services	(4,960.00)	(33,000.)	(28,040.00)	15.03%
Roads		(187,460.)	(187,460.00)	0.00%
Water	(835,571.50)	(2,698,490.)	(1,862,918.50)	30.96%
Sewer	(203,254.87)	(595,400.)	(392,145.13)	34.14%
Trade Waste	(91,181.81)	(268,130.)	(176,948.19)	34.01%
Landfill	(75,056.65)	(241,340.)	(166,283.35)	31.10%
Recycle	(64,723.53)	(201,530.)	(136,806.47)	32.12%
New Landfill		(4,500.)	(4,500.00)	0.00%
FCSS	(144,686.44)	(376,420.)	(231,733.56)	38.44%
Cemetery	(2,400.00)	(12,600.)	(10,200.00)	19.05%
Development	(890.00)	(14,300.)	(13,410.00)	6.22%
Communications		(17,500.)	(17,500.00)	0.00%
Subdivision		(81,000.)	(81,000.00)	0.00%
Recreation Administration		(47,300.)	(47,300.00)	0.00%
Arena	(8,472.33)	(353,950.)	(345,477.67)	2.39%
Pool		(392,850.)	(392,850.00)	0.00%
Parks	(1,500.00)	(100,060.)	(98,560.00)	1.50%
Rotary Park		(18,000.)	(18,000.00)	0.00%
Bowling Alley		(3,500.)	(3,500.00)	0.00%
Curling		(13,880.)	(13,880.00)	0.00%
Walking Trail		(20,000.)	(20,000.00)	0.00%
Tourism		(15,500.)	(15,500.00)	0.00%
Twinning		(3,550.)	(3,550.00)	0.00%
Contingency/General		(46,690.)	(46,690.00)	0.00%
<b>Total Revenue</b>	<b>(2,041,011.69)</b>	<b>(14,424,250.)</b>	<b>(12,383,238.31)</b>	<b>14.15%</b>

<b>EXPENSES</b>				
Mayor	12,533.05	47,090.	34,556.95	26.62%
Council	42,803.12	178,360.	135,556.88	24.00%
Administration	347,634.53	970,450.	622,815.47	35.82%
Computer	42,416.54	95,000.	52,583.46	44.65%
RCMP	14,991.44	256,310.	241,318.56	5.85%
Fire	255,422.26	841,100.	585,677.74	30.37%
ERC	18,878.20	57,920.	39,041.80	32.59%
Town Fire/Town ERC	81,608.84	355,210.	273,601.16	22.97%
Disaster Services		1,500.	1,500.00	0.00%
Bylaw	45,240.51	140,080.	94,839.49	32.30%
Safety	856.43	23,750.	22,893.57	3.61%
Public Health	6,285.34	35,730.	29,444.66	17.59%
Common Services	128,661.48	549,250.	420,588.52	23.42%
Roads	284,070.34	1,256,430.	972,359.66	22.61%



TOWN OF BARRHEAD  
Operating Financial Statement by **DEPARTMENT**  
For the Four Months Ending Friday, April 30, 2021

A-1

	Apr 2021	2021 Budget	Variance	Variance %
Airport	8,758.00	22,520.	13,762.00	38.89%
Storm Sewer	6,796.01	25,940.	19,143.99	26.20%
Water	387,659.80	2,025,070.	1,637,410.20	19.14%
BRWC	309,502.66	839,260.	529,757.34	36.88%
Sewer	74,047.09	595,400.	521,352.91	12.44%
Trade Waste	68,612.07	268,130.	199,517.93	25.59%
Landfill	63,549.63	250,340.	186,790.37	25.39%
Recycle	77,041.07	201,530.	124,488.93	38.23%
New Landfill		34,930.	34,930.00	0.00%
FCSS	145,807.72	437,420.	291,612.28	33.33%
Cemetery	77.16	39,590.	39,512.84	0.19%
Development	45,537.00	129,150.	83,613.00	35.26%
Communications	45,098.23	162,220.	117,121.77	27.80%
Subdivision #1		1,000.	1,000.00	0.00%
Recreation Administration	92,427.83	318,660.	226,232.17	29.01%
Arena	154,951.41	627,110.	472,158.59	24.71%
Pool	342,486.37	1,326,800.	984,313.63	25.81%
Parks	63,659.74	318,520.	254,860.26	19.99%
Sportsground	27,048.43	70,750.	43,701.57	38.23%
Rotary Park	1,144.64	15,000.	13,855.36	7.63%
Bowling Alley	3,648.84	18,500.	14,851.16	19.72%
Curling	16,375.76	36,090.	19,714.24	45.37%
Walking Trail	9,442.23	60,440.	50,997.77	15.62%
Museum		500.	500.00	0.00%
Tourism/Culture	10,867.99	140,100.	129,232.01	7.76%
Twinning		7,100.	7,100.00	0.00%
Library	52,429.67	110,610.	58,180.33	47.40%
Requisition	369,922.67	1,519,870.	1,149,947.33	24.34%
Contingency/General	817.66	820.	2.34	99.71%
<b>Total Expenses</b>	<b>3,659,111.76</b>	<b>14,411,550.</b>	<b>10,752,438.24</b>	<b>25.39%</b>
<b>(Surplus)/Deficit</b>	<b>1,618,100.07</b>	<b>(12,700.)</b>	<b>(1,630,800.07)</b>	



TOWN OF BARRHEAD  
Operating Financial Statement by **CATEGORY**  
For the Four Months Ending Friday, April 30, 2021

	Apr 2021	2021 Budget	Variance	Variance %
<b>REVENUES</b>				
Taxes	8,047.75	(6,580,380.)	(6,588,427.75)	(0.12%)
Sales of Goods & Services	(1,221,476.72)	(3,912,520.)	(2,691,043.28)	31.22%
Penalties and Costs on Taxes	(10,726.09)	(30,000.)	(19,273.91)	35.75%
Licenses & Fees	(48,342.00)	(72,400.)	(24,058.00)	66.77%
Concessions and Franchises	(309,572.36)	(800,000.)	(490,427.64)	38.70%
Return on Investments - Operati	(15,247.58)		15,247.58	0.00%
Rentals	(35,279.08)	(260,030.)	(224,750.92)	13.57%
Donations		(1,300.)	(1,300.00)	0.00%
Other	(40,633.39)	(233,790.)	(193,156.61)	17.38%
Provincial Grants	(124,186.44)	(912,910.)	(788,723.56)	13.60%
Local Government Contributions	(243,595.78)	(1,346,030.)	(1,102,434.22)	18.10%
Transfers From Operating Reserve		(274,890.)	(274,890.00)	0.00%
<b>Total Revenue</b>	<b>(2,041,011.69)</b>	<b>(14,424,250.)</b>	<b>(12,383,238.31)</b>	<b>14.15%</b>
<b>EXPENSES</b>				
Salaries & Wages	1,105,563.62	3,636,840.	2,531,276.38	30.40%
Employer Costs/Benefits	280,228.20	848,410.	568,181.80	33.03%
Training & Development	16,785.81	68,950.	52,164.19	24.34%
Mayor/Council Fees & Per Diems	52,365.00	172,940.	120,575.00	30.28%
Mayor/Council Travel & Subsistence		42,500.	42,500.00	0.00%
Election Fees		9,000.	9,000.00	0.00%
Fire Fighter & Guardian Fees	46,946.44	183,700.	136,753.56	25.56%
Fire Guardian Mileage	2,101.31	6,500.	4,398.69	32.33%
Travel & Subsistence	3,508.24	35,840.	32,331.76	9.79%
Memberships	9,324.39	17,150.	7,825.61	54.37%
Freight & Postage	5,892.66	32,380.	26,487.34	18.20%
Telephone & Internet	22,194.82	70,240.	48,045.18	31.60%
Appreciation/Promotional Events	2,100.00	28,000.	25,900.00	7.50%
Contracted/Professional Services	446,063.81	1,962,520.	1,516,456.19	22.73%
Repairs & Maintenance General	36,281.71	455,800.	419,518.29	7.96%
Building Maintenance	40,618.11	157,100.	116,481.89	25.85%
Equipment & Vehicle Maintenance	66,300.84	370,000.	303,699.16	17.92%
Leases, Licenses	16,677.92	150,990.	134,312.08	11.05%
Insurance	250,623.47	263,660.	13,036.53	95.06%
Materials & Supplies, Chemicals	202,334.27	953,350.	751,015.73	21.22%
Gas, Power, Water	242,222.49	1,005,620.	763,397.51	24.09%
Landfill Close/Post Close		30,430.	30,430.00	0.00%
Requisitions/Adjustments	369,922.67	1,519,870.	1,149,947.33	24.34%
Contribution to Other Local Government	8,758.00	17,520.	8,762.00	49.99%
Contribution to Boards & Agencies	285,096.23	947,010.	661,913.77	30.10%
Contribution to Capital		1,116,190.	1,116,190.00	0.00%
Add to Operating Reserve		8,050.	8,050.00	0.00%
Debenture, Bank Charges, Other	146,384.09	300,170.	153,785.91	48.77%
Underlevy/(Overrequisition)	817.66	820.	2.34	99.71%
<b>Total Expenses</b>	<b>3,659,111.76</b>	<b>14,411,550.</b>	<b>10,752,438.24</b>	<b>25.39%</b>
<b>(Surplus)/Deficit</b>	<b>1,618,100.07</b>	<b>(12,700.)</b>	<b>(1,630,800.07)</b>	



TOWN OF BARRHEAD  
ASSETS & LIABILITIES  
For the Four Months Ending Friday, April 30, 2021

	April 2021
ASSETS	
Cash & Investments	7,372,668.04
Taxes Receivable	(455,878.62)
Receivables - Utilities, GST, Other	1,422,134.33
Inventory	48,394.57
Engineering Structures - Assets	76,942,196.08
Accum. Amort. Engineering Structures	(43,213,801.39)
Buildings - Assets	27,474,508.14
Accum. Amort. Buildings	(5,377,846.55)
Machinery & Equipment - Assets	7,983,548.81
Accum. Amort. Machinery & Equipment	(3,050,102.57)
Land - Assets	1,496,108.70
Land Improvements - Assets	1,823,542.84
Accum. Amort. Land Improvements	(1,111,507.63)
Vehicles - Assets	3,394,624.19
Accum. Amort. Vehicles	(1,460,697.88)
TOTAL ASSETS	<u>73,287,891.06</u>
LIABILITIES & EQUITY	
Employer Liabilities - Payroll	(324,887.42)
Deposits & Trusts	(57,584.55)
Operating Reserves	(851,396.38)
Deferred Revenues & Liabilities	(2,289,838.16)
Capital Reserves	(5,728,368.20)
Payables & Holdbacks	(211,050.35)
Pool - Long Term Loan Payable	(4,362,725.25)
Equity in Fixed Assets	(60,537,847.49)
Accumulated Surplus	(326,017.06)
TOTAL LIABILITIES	<u>(74,689,714.86)</u>

TOWN OF BARRHEAD  
Capital Financial Statement by **DEPARTMENT**  
For the Four Months Ending Friday, April 30, 2021

D-1

	Apr 2021	2021 Budget	Variance	Variance %
<b><u>CAPITAL REVENUES</u></b>				
5-1201 Administration		(80,000.)	(80,000.00)	0.00%
5-2301 Fire		(581,650.)	(581,650.00)	0.00%
5-2303 ERC		(15,000.)	(15,000.00)	0.00%
5-3101 Common Services		(160,770.)	(160,770.00)	0.00%
5-3201 Roads	(647,302.00)	(767,300.)	(119,998.00)	84.36%
5-3301 Airport		(5,000.)	(5,000.00)	0.00%
5-3701 Storm Sewer		(15,000.)	(15,000.00)	0.00%
5-4101 Water		(2,685,010.)	(2,685,010.00)	0.00%
5-4201 Sewer		(668,660.)	(668,660.00)	0.00%
5-4301 Trade Waste	(260,000.00)	(447,000.)	(187,000.00)	58.17%
5-4302 Landfill		(18,000.)	(18,000.00)	0.00%
5-4303 Recycle		(6,370.)	(6,370.00)	0.00%
5-4304 New Landfill		(4,500.)	(4,500.00)	0.00%
5-6201 Communications		(7,500.)	(7,500.00)	0.00%
5-7202 Arena	(20,000.00)	(320,100.)	(300,100.00)	6.25%
5-7203 Pool		(66,500.)	(66,500.00)	0.00%
5-7204 Parks		(73,500.)	(73,500.00)	0.00%
5-7205 Sportsground	(100,772.54)	(815,000.)	(714,227.46)	12.36%
5-7206 Rotary Park		(8,000.)	(8,000.00)	0.00%
5-7207 Bowling Alley		(100,000.)	(100,000.00)	0.00%
5-7210 Walking Trail		(90,000.)	(90,000.00)	0.00%
5-7401 Tourism		(15,500.)	(15,500.00)	0.00%
5-9701 Contingency		(143,000.)	(143,000.00)	0.00%
5-9702 Offsite		(5,000.)	(5,000.00)	0.00%
<b>TOTAL CAPITAL REVENUES</b>	<b>(1,028,074.54)</b>	<b>(7,098,360.)</b>	<b>(6,070,285.46)</b>	<b>14.48%</b>

**CAPITAL EXPENDITURES**

6-1201 Administration		80,000.	80,000.00	0.00%
6-2301 Fire	577,723.49	581,650.	3,926.51	99.32%
6-2303 ERC		15,000.	15,000.00	0.00%
6-3101 Common Services		160,770.	160,770.00	0.00%
6-3201 Roads	50,062.25	767,300.	717,237.75	6.52%
6-3301 Airport		5,000.	5,000.00	0.00%
6-3701 Storm Sewer		15,000.	15,000.00	0.00%
6-4101 Water	28,322.94	2,775,010.	2,746,687.06	1.02%
6-4201 Sewer	120,896.92	578,660.	457,763.08	20.89%
6-4301 Trade Waste		447,000.	447,000.00	0.00%
6-4302 Landfill		18,000.	18,000.00	0.00%



TOWN OF BARRHEAD  
Capital Financial Statement by **DEPARTMENT**  
For the Four Months Ending Friday, April 30, 2021

D-1

	Apr 2021	2021 Budget	Variance	Variance %
6-4303 Recycle		6,370.	6,370.00	0.00%
6-4304 New Landfill		4,500.	4,500.00	0.00%
6-6201 Communications	6,864.95	7,500.	635.05	91.53%
6-7202 Arena	24,525.00	320,100.	295,575.00	7.66%
6-7203 Pool		66,500.	66,500.00	0.00%
6-7204 Parks	912.00	73,500.	72,588.00	1.24%
6-7205 Sportsground		815,000.	815,000.00	0.00%
6-7206 Rotary Park		8,000.	8,000.00	0.00%
6-7207 Bowling Alley		100,000.	100,000.00	0.00%
6-7210 Walking Trail		90,000.	90,000.00	0.00%
6-7401 Tourism		15,500.	15,500.00	0.00%
6-9701 Contingency		143,000.	143,000.00	0.00%
6-9702 Offsite		5,000.	5,000.00	0.00%
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>809,307.55</b>	<b>7,098,360.</b>	<b>6,289,052.45</b>	<b>11.40%</b>



TOWN OF BARRHEAD  
Capital Financial Statement by **CATEGORY**  
For the Four Months Ending Friday, April 30, 2021

	Apr 2021	2021 Budget	Variance	Variance %
<b><u>CAPITAL REVENUES</u></b>				
Return on Investment/Rev. from Own Source		(88,050.)	(88,050.00)	0.00%
Sale of Fixed Assets		(8,000.)	(8,000.00)	0.00%
Federal Grants		(1,332,510.)	(1,332,510.00)	0.00%
Provincial Grants	(1,028,074.54)	(2,008,130.)	(980,055.46)	51.20%
County/Other Municipal Contributions		(307,320.)	(307,320.00)	0.00%
From Capital Reserves		(2,107,160.)	(2,107,160.00)	0.00%
From Operating Function		(1,116,190.)	(1,116,190.00)	0.00%
From Other Capital Function		(126,000.)	(126,000.00)	0.00%
Developers Levy Payments		(5,000.)	(5,000.00)	0.00%
<b>TOTAL CAPITAL REVENUE</b>	<b>(1,028,074.54)</b>	<b>(7,098,360.)</b>	<b>(6,070,285.46)</b>	<b>14.48%</b>
<b><u>CAPITAL EXPENDITURES</u></b>				
Engineering Structures	170,959.17	1,059,800.	888,840.83	16.13%
Building Additions		179,600.	179,600.00	0.00%
Equipment Additions	59,712.89	2,695,870.	2,636,157.11	2.21%
Land Improvement Additions	912.00	858,000.	857,088.00	0.11%
Vehicle Additions	577,723.49	1,040,350.	462,626.51	55.53%
To Other Capital Functions		126,000.	126,000.00	0.00%
Add to Capital Reserves		1,138,740.	1,138,740.00	0.00%
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>809,307.55</b>	<b>7,098,360.</b>	<b>6,289,052.45</b>	<b>11.40%</b>

# REQUEST FOR DECISION

**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** May 25, 2021

**Re:** Proposed Policy No. 12-029 Local Economic Recovery Grant Program

## 1.0 **PURPOSE:**

For Council to approve proposed Policy No. 12-029 Local Economic Recovery Grant Program, as presented.

## 2.0 **BACKGROUND AND DISCUSSION:**

During the May 11<sup>th</sup> Council Meeting, Council passed the following resolution:

*Moved by Cr. Kluin to instruct Administration to explore the potential partnership with Community Futures Yellowhead East regarding a local business resiliency program, and report back at the next regular Council Meeting.*

*(Resolution No. 189-21)*

Based on several conversations with the office of the Community Futures Yellowhead East, the Town of Barrhead is in a position to received, on a matching basis, up to \$15,000.00 towards an economic recovery grant program for the local business community.

Based on the pending commitment from Community Futures Yellowhead East, Administration has prepared a proposed policy detailing the terms of reference of the Program, along with a draft application form.

Given the Community Futures is an equal financial partner with the Town on this particular initiative, the proposed policy was drafted in consultation with their office. To obtain some feedback from the local business community the initiative was also shared with a member of the Executive of the Barrhead & District Chamber of Commerce and the Mainstreet Merchants Association. Administration also approached a few local businesses not associated with the two business groups for their thoughts.



### **3.0 ALTERNATIVES:**

- 3.1 Council approves proposed Policy No. 12-029 Local Economic Recovery Grant Program, as presented.
- 3.2 Council approves proposed Policy No. 12-029 Local Economic Recovery Grant Program, as revised by Council.
- 3.3 Council tables proposed Policy No. 12-029 Local Economic Recovery Grant Program and instructs Administration to provide additional information and report back at the next Council Meeting.

### **4.0 FINANCIAL IMPLICATIONS:**

The matching Town funds would be derived from the Town's current Contingency Operating Reserves.

### **5.0 INTERDEPARTMENTAL IMPLICATIONS:**

None

### **6.0 SENIOR GOVERNMENT IMPLICATIONS:**

It would be limited to the Town's interaction with Community Futures Yellowhead East.

### **7.0 POLITICAL/PUBLIC IMPLICATIONS:**

Should the policy be approved and the funds allocated to the Program, it would demonstrate to the Town's business community that Council is doing their part to assist the local businesses.

### **8.0 ATTACHMENTS:**

- 8.1 Proposed Policy No. 12-029 Local Economic Recovery Grant Program.
- 8.2 Proposed Economic Recovery Grant Program Application Form.

### **9.0 RECOMMENDATION:**

Council approves proposed Policy No. 12-029 Local Economic Recovery Grant Program, as presented, and further:

Council allocates up to \$15,000.00 from the Town's Contingency Operating Reserve to the Local Economic Recovery Grant Program.

(original signed by the CAO)

Edward LeBlanc - CAO

**TOWN OF BARRHEAD**

**POLICY NUMBER: 12-029**

**RESOLUTION NO.:**

**POLICY TITLE:** Town of Barrhead Economic Recovery Grant Program

**AUTHORITY:** Town Council

**APPROVAL DATE:**

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**POLICY STATEMENT:**

To establish a term of reference for the Local Economic Recovery Grant Program

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1. The Town of Barrhead Economic Recovery Grant Program was established to support the current needs and recovery efforts for local businesses, non-profit organizations or societies that have been adversely affected by COVID-19
2. The non-profit organizations or societies must be registered and in good standing with Alberta Corporate Registry.
3. The maximum grant allocation is \$3,000.00 per application and must be matched by the Applicant on a dollar-for-dollar basis. Grants will only be dispensed once applicable receipts are received.
4. Funds can be applied for by any permitted businesses, non-profit organizations or societies located within the Town of Barrhead corporate limits.
5. All applications will be reviewed by the Economic Recovery Committee (herein referred to as the "Committee") and shall be comprised of the Town's Chief Administrative Officer, the General Manager, or their delegate from the Community Futures Yellowhead East and a representative from Alberta Labour.
6. The Committee shall invite one member from the Barrhead and District Chamber of Commerce and one member from the Barrhead Mainstreet Merchants Association to participate in the review of all grant applications.
7. The members representing the Barrhead and District Chamber of Commerce and the Barrhead Mainstreet Merchants Association shall not have voting privileges on the Committee.

8. Applications that best meet one or more of the following core criteria's will be considered in the evaluation process:
  - a. Jobs: Funds utilized to help people return to work, create new positions or collaborate with another local business to implement the initiative (i.e. grant funding to obtain services from other local businesses such as marketing, consulting, or construction companies to help overcome the impacts of COVID-19.)
  - b. Economic Diversification: Funds contributed to the diversification efforts of a business in order to sustain or implement new revenue sources (i.e. equipment purchases that allow a business to pivot or access new markets; adding new products or services, or changing the business scope.)
  - c. Business Transformation: Funds utilized to assist business success by responding to a changing market. (i.e. add online sales, delivery to homes, or marketing/delivering existing products or services in a new way.)
  - d. Creative Placemaking: Funds used to support or contribute to community vibrancy (i.e. funding will attract people to the street by installing a walk-up counter to provide consumers with walk up and order options enabling foot traffic in commercial areas; creation of an outdoor patio space due to complete closures or that are more conducive to social distancing.)
9. The Committee shall use the following criteria for scoring purposes for all applications:
  - a. Clarity **(score 0 – 10)**: Applicant's description for use of funds provided through the economic recovery grant is clear and detailed, outlining specific purpose for the funds. Applicant expresses an awareness of challenges that may need to be overcome outlining how those will be addressed.
  - b. Reasonability **(score 0 – 10)**: Application and purpose for the grant funds appear attainable and realistic.
  - c. Employment opportunities **(score 0 – 20)**: Applicant identifies whether funds will be used to assist individuals in return to work or create new jobs. Applicant clearly states staffing man hours the grant will assist in funding.
  - d. Potential partnership **(score 0 – 10)**: Applicant identifies how the grant will fund partnerships with other local businesses.
  - e. Economic diversification **(score 0-20)**: Applicant identifies how the funds will contribute to diversification of the business in order to sustain or implement new revenue sources.

- f. Business response to changing market **(score 0-20)**: Applicant clearly identifies what changes in service delivery will be made in response to a changing needs of the market (e.g. pivot to or add online sales, changes in distribution channels, etc).
- g. Creative placemaking **(score 0-10)**: Applicant identifies how the grant will aid not only the business, but contribute to the vibrancy of our community, promoting shop local & attracting tourists to our region.

10. The following expenses and cost are ineligible for financial assistance:

- a. rent
- b. lease/mortgage payments
- c. using grant funds directly for payroll or wages
- d. debt reduction
- e. utilities
- f. insurance
- g. expenses that are not a result of or response to the COVID-19

11. The Committee may approval eligible expenses already incurred by the Applicant, but the expenses must have been made after January 1, 2021.

12. The Committee shall advertise the Town of Barrhead Economic Recovery Grant Program in the local newspaper and on the Town's social platforms.

13. The deadline for all applications will be six (6) weeks from the date of the advertisement is first published in the local newspaper.

14. Applications must be submitted using Schedule "A" Economic Recovery Grant Program Application.

15. All applications shall be considered on a case-by-case basis.

16. The Committee reserves the right to impose conditions of whatever nature or kind that they deem appropriate.

17. The Committee may request additional information in support of the application.

18. The Committee shall forward a formal recommendation to the Town of Barrhead Council for final grant approval and allocation.

19. The Town of Barrhead reserves the right to collect personal information to report on the overall performance of the Town of Barrhead Economic Recovery Grant Program. The Business name, location of the business, grant amounts, and application outcomes may be released to Community Futures Yellowhead East.

**REFERENCE:**

Schedule "A" Economic Recovery Grant Program Application



**ECONOMIC RECOVERY GRANT  
PROGRAM APPLICATION FORM**  
Schedule A

**APPLICANT CONTACT INFORMATION:**

Name of Business Owner: \_\_\_\_\_

Physical Business Location: \_\_\_\_\_

Legal Name of Business: \_\_\_\_\_

Operating Name of Business: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Total Grant Request: \$ \_\_\_\_\_

**GRANT CRITERIA AND JUSTIFICATION**

1. The Town will be using the following criteria for scoring purposes for all applications. Please provide your applicable information **(you may provide the required information on a separate document)**

- a. Clarity **(score 0 – 10)**: Applicant's description for use of funds provided through the economic recovery grant is clear and detailed, outlining specific purpose for the funds. Applicant expresses an awareness of challenges that may need to be overcome outlining how those will be addressed.

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- b. Reasonability **(score 0 – 10)**: Application and purpose for the grant funds appear attainable and realistic.

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- c. Employment opportunities **(score 0 – 20)**: Applicant identifies whether funds will be used to assist individuals in return to work or create new jobs. Applicant clearly states staffing man hours the grant will assist in funding.

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- d. Potential partnership **(score 0 – 10)**: Applicant identifies how the grant will fund partnerships with other local businesses.

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- e. Economic diversification **(score 0-20)**: Applicant identifies how the funds will contribute to diversification of the business in order to sustain or implement new revenue sources.

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- f. Business response to changing market **(score 0-20)**: Applicant clearly identifies what changes in service delivery will be made in response to a changing needs of the market (e.g. pivot to or add online sales, changes in distribution channels, etc).

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- g. Creative placemaking **(score 0-10)**: Applicant identifies how the grant will aid not only the business, but contribute to the vibrancy of our community, promoting shop local & attracting tourists to our region.

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2. Is there anything else you would like to provide that will assist in evaluating your application?

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**Submit your completed application to:**

Town of Barrhead  
Barrhead Economic Recovery Grant Program  
(please mark "confidential" on the envelope)  
Box 4189, 5014 50 Avenue  
Barrhead, AB T7N 1A2  
Attn: Edward LeBlanc, Chief Administrative Officer

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**I DECLARE THAT:**

- **I AM A DULY AUTHORIZED REPRESENTATIVE HAVING LEGAL AND/OR FINANCIAL SIGNING AUTHORITY FOR THE ABOVE-MENTIONED ORGANIZATION.**
- The information contained in this application and supporting documents is true and accurate and endorsed by the above-mentioned business.
- Any grant awarded shall be used solely for the purposes stated within this application.
- The business name, location of the business, grant amounts, and project outcomes may be released to Community Futures Yellowhead East.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

This information is being collected under the authority of section 33(c) the Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to determine eligibility and administer the Barrhead Economic Recovery Grant Program. The personal information provided will be protected in accordance with Part 2 of the Act. If you have any questions regarding the collection, use and disclosure of personal information, please contact the FOIP Coordinator at 780-674-3301.



**Barrhead & District Family and Community  
Support Services Society  
Thursday, April 15, 2021  
Financial Meeting - 9:00 a.m.  
Regular Board Meeting - 9:30 a.m.  
VIA ZOOM  
Minutes**

**APPROVED***May 20, 2021***Present:**

Randy Hindy, Chairperson  
Shelly Dewsnap - Executive Director  
Carol Lee, Recording Secretary  
Jane Wakeford - Vice Chair  
Mark Oberg, Secretary/Treasurer  
Nancy Kenyon - Bookkeeper - left after Auditor  
Shelly Bye  
Bill Lane Marsha Smith  
Dausen Kluin Vicki Kremp  
Sharen Veenstra Ron Kleinfeldt

**Absent:** Leslie Penny, Sally Littke**1) Call to Order**

The regular meeting of the Barrhead & District Family & Community Support Services Society was called to order at 9:35 a.m. by Chair, Randy Hindy

**2) Acceptance of Agenda - Additions/Deletions**

24-21 Moved by Bill Lane to accept the Agenda with the addition of 4c Nomination Committee Report, 4d Terms of Office and to delete 5c Officer/Director WCB, Motion seconded by Marsha Smith.

Carried

**3) Items for Approval****a) Minutes of the regular Board meeting of the Barrhead & District FCSS, March 18, 2021.**

This item was tabled to the FCSS Regular May Board Meeting as the Board Members did not have access to the full minutes.

**b) Financial Statements**

27-21 Moved by Mark Oberg and seconded by Marsha Smith to accept the 80/20 General Account, Community Account and Casino Account Financial Statements for the period ending on March 31, 2021, as presented.

Carried

25-21 Bill Lane moved to remove column 115.20 FASD from report as it was audited in 2020. The motion was seconded by Jane Wakeford.

Carried

26-21 Ron Kleinfeldt moved to reinvest the GIC principal and interest, into a 2-year term at 1.1%. The motion was seconded by Shelly Bye.

Carried

**4) New Business****a) Personnel Committee Report**

28-21 Shelly Bye moved that the Personnel Committee have completed interviews for the position of Executive Director for FCSS and will make a letter of offer to a potential candidate. The motion was seconded by Vicki Kremp.

Carried

**b) Smoke Free Environment**

29-21 Mark Oberg moved to task the Policy Committee to develop a Smoke Free Environment Policy. The motion was seconded by Marsha Smith.

Carried

**c) Nomination Committee Report**

30-21 Marsha Smith moved to accept the nomination of Dan Garvey and Judy Bradley to be Board Members on the FCSS Society. The motion was seconded by Dausen Kluin.

Carried

**d) Terms of Office**

The terms of office for the FCSS Board Members at Large will be clarified and reported at the May FCSS Regular Meeting.

**5) Old Business****a) Nothing at this time****6) Staff Presentation: Tarra MacKinnon – Covid Connect Coordinator**

Tarra ran the Covid Connections Program from August 2020 to March 31, 2021. During that time, Tarra did curbside visits and lots of phone conversations. April 1, 2021, with funding from the New Horizons Grant, the Barrhead Seniors Connect Program began. In 2020, Tarra had 356 clients, so far in 2021, there have been 861 people connected. Kits were given out to seniors and families during this time of Covid, she is currently putting together 5 new kits to be given out throughout the year. The first kit is a Home Garden Kit including packages of seeds for planting. The Barrhead Seniors Connect Program will be on going until December 31, 2021 when it ends. The Board thanked Tarra for everything she is doing.

**7. Item for Information****a) Directors Report****b) Staff Reports****c)****8) Board Development****a)****9) Next Meeting:**

**May 20, 2021 via zoom**

**10) Meeting Adjournment**

Chair Randy Hindy adjourned the meeting at 10:32p.m.

**Barrhead & District Family and Community Support Services Society  
Regular Board Meeting of April 15, 2021**

  
Chairperson

  
Recording Secretary

**Barrhead & District Family and Community  
Support Services Society  
Thursday, March 18, 2021  
Financial Meeting – 9:00 a.m.  
Regular Board Meeting – 9:30 a.m.  
VIA ZOOM  
Minutes**

**APPROVED***May 20, 2021***Present:**

Randy Hindy, Chairperson  
Shelly Dewsnap – Executive Director  
Carol Lee, Recording Secretary  
Jane Wakeford – Vice Chair  
Mark Oberg, Secretary/Treasurer  
Nancy Kenyon – Bookkeeper – left after Auditor  
Sally Littke Shelly Bye  
Bill Lane  
Leslie Penny Marsha Smith  
Dausen Kluin Vicki Kremp  
Sharen Veenstra Ron Kleinfeldt

**Guest:** Auditor Brad Lussier – (left meeting at 10:15 a.m.) and Judy Bradley

**Absent:****1) Call to Order**

The regular meeting of the Barrhead & District Family & Community Support Services Society was called to order at 9:31 a.m. by Chair, Randy Hindy

**2) Acceptance of Agenda – Additions/Deletions**

16-21 Moved by Sally Littke to accept the Agenda, Motion seconded by Jane Wakeford.

Carried

**3) Items for Approval****a) Minutes of the regular Board meeting of the Barrhead & District FCSS, February 18, 2021.**

17-21 Moved by Ron Kleinfeldt to accept the minutes of the Regular Board meeting of February 18, 2021, seconded by Marsha Smith.

Carried

**b) Financial Statements**

18-21 Moved by Mark Oberg and seconded by Leslie Penny to accept the 80/20 General Account, Community Account and Casino Account Financial Statements for the period ending on February 28, 2021, as presented.

Carried

**4) New Business**

- a) Auditor Engagement Letter (closed)**
- b) Introduction of New Attendees**


**9) Next Meeting:**

**April 15, 2021 with AGM to follow @ 10:30 a.m.; all via zoom**

**10) Meeting Adjournment**

Chair Randy Hindy adjourned the meeting at 12:01 p.m.

**Barrhead & District Family and Community Support Services Society  
Regular Board Meeting of March 18, 2021**

  
\_\_\_\_\_  
**Chairperson**

  
\_\_\_\_\_  
**Recording Secretary**



## REQUEST FOR DECISION

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**To:** Town Council

**From:** Edward LeBlanc, CAO

**cc:** File

**Date:** May 25, 2021

**Re:** Correspondence Items

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- Item (a)** Letter from the Town of Claresholm, dated May 11, 2021, regarding their opposition on the Province's initiative to replace the RCMP with Alberta Provincial Police Service.

Recommendation:

That Council accept the letter from the Town of Claresholm, dated May 11, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service, as information.

- Item (b)** Letter from the Town of Raymond, dated May 11, 2021, regarding their opposition on the Province's initiative to replace the RCMP with Alberta Provincial Police Service.

Recommendation:

That Council accept the letter from the Town of Raymond, dated May 11, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service, as information.

- Item (c)** Letter from the Town of Redcliff, dated May 18, 2021, regarding their opposition on the Province's initiative to replace the RCMP with Alberta Provincial Police Service.

Recommendations:

That Council accept the letter from the Town of Redcliff, dated May 18, 2021, regarding their opposition on the Province's initiative to replace the RCMP with an Alberta Provincial Police Service, as information.

- Item (d)** Letter from Alberta Recreation and Parks Association, dated May 19, 2021, requesting a consideration that the month of June be proclaimed “June is Recreation and Parks Month”.

Recommendation:

Administration awaits further direction from Council.

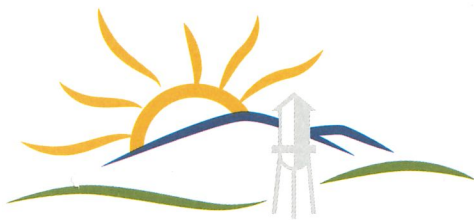
- Item (e)** Letter from the Town of High River, dated May 19, 2021, regarding their opposition on the Proposed Alberta Coal Restrictions Policy.

Recommendations:

That Council accept the letter from Town of High River, dated May 19, 2021, regarding their opposition on the Proposed Alberta Coal Restrictions Policy, as information.

(original signed by the C.A.O.)

Edward LeBlanc  
CAO



# Claresholm

Where **Community** Takes Root

May 11, 2021

Honourable Kaycee Madu  
Minister of Justice and Solicitor General  
424 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB T5K 2B6

**RE: PROPOSED PROVINCIAL POLICE SERVICE**

At the last regular meeting of Claresholm Town Council held Monday, May 10, 2021, Council discussed the province's proposed plan to replace the RCMP in Alberta with a provincial police force. The Town of Claresholm has received communication from many other municipalities in Alberta through the Alberta Urban Municipalities Association (AUMA) that are deeply concerned about this proposal, and Council recently met with the National Police Federation who are advocating to keep the RCMP in Alberta.

Municipalities in Alberta continue to be faced with having to provide services and support for our residents while funding streams have been significantly cut. This means that our residents are directly affected financially by choices being made at the provincial level. The Alberta Government has instituted a new police funding model that includes communities under 5,000 such as ours to be charged on an increasing scale for policing that we have never been burdened with directly before. With this being the case, should the municipalities not be in a stronger position to have an impact on decisions that are being made?

The current Alberta Government seems to be very focused on moving towards a greater autonomy away from the federal government and other provinces. Having control over a provincial police force must be very appealing for a government that wants to exert its independence, however the Town of Claresholm is asking your government to reconsider this undertaking and focus on other, more pressing matters instead.

The Town of Claresholm appreciates our local RCMP Detachment and has a good relationship with the members. We feel very comfortable with the service that they provide to our residents. If your government truly cares about Alberta residents, this proposal should not proceed and more focus should be placed on working with the existing police force.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

Doug MacPherson  
Mayor  
Town of Claresholm

DM/kk

Cc: The Honourable Jason Kenney, Premier  
Mr. Roger Reid, MLA for Livingstone-Macleod  
Mr. John Barlow, MP for Foothills  
K-Division, Royal Canadian Mounted Police  
Alberta Urban Municipalities Association (AUMA) Member Municipalities



Town of Claresholm, PO Box 1000, 111 - 55<sup>th</sup> Avenue West, Claresholm, AB T0L 0T0



[www.claresholm.ca](http://www.claresholm.ca)



[info@claresholm.ca](mailto:info@claresholm.ca)



403.625.3381



403.625.3869





May 11, 2021

Honourable Kaycee Madu  
Minister Justice and Solicitor General  
424 Legislature Building  
10800-97 Avenue  
Edmonton, Alberta T5K 2B6

**RE: Alberta Provincial Police Service**

Dear Minister Madu,

Please be advised that Raymond Town Council is opposed to the creation of a provincial police service to replace the RCMP. After reviewing the Fair Deal Panel's *Report to Government* (as well as the many letters currently circulating from municipal elected officials opposing a provincial police force) Raymond Town Council is voicing its opposition to the proposed provincial police force. There are a couple particularly concerning items identified in the Fair Deal Panel's report, namely:

- the Fair Deal Panel's recommendation to proceed with developing a proposal for a provincial police force, despite only 35% of Albertans believing the police force would contribute to the desired outcome of helping Alberta improve its position in the federation.
- Provincial and municipal governments possibly absorbing \$112 million policing costs currently covered by the federal government (which would be in addition to the increasing policing costs incurred by municipalities under the Police Funding Model).

In these times of increasing public participation and consultation, struggling economies and tighter budgetary realities, we feel the above concerns should have been enough to convince the provincial government not to proceed with researching this issue.

Furthermore, and perhaps most importantly, we have an excellent relationship with our local RCMP force and feel no need to replace them with a provincial force. The RCMP in Raymond have always been responsive to our Council's requests and have consistently delivered professional, quality public safety services in our community.

Sincerely,

Jim Depew

Mayor

Cc: The Honourable Jason Kenney, Premier  
Grant Hunter, MLA for Taber-Warner  
AUMA Membership







# TOWN OF REDCLIFF

P.O. Box 40, 1 - 3rd Street N.E.  
Redcliff, Alberta, T0J 2P0  
Phone 403-548-3618  
Fax 403-548-6623  
redcliff@redcliff.ca  
www.redcliff.ca

May 18, 2021

Honorable Kaycee Madu  
Minister of Justice and Solicitor General  
424 Legislature Building  
10800-97 Avenue  
Edmonton, Alberta T5K 2B6

## **RE: Town of Redcliff Support for the RCMP**

Dear Minister Madu,

On behalf of the Town of Redcliff Council, I would like to express our support of the continuation of RCMP services in the province. We are disappointed in the Province of Alberta's reluctance to accept the results of its own consultative process against moving forward with plans that appear to want to replace the RCMP with an Alberta Provincial Police Service.

Historically, the Town of Redcliff has provided its own police services to our community with little funding support from the province, managing and maintaining its policing services since incorporation in 1911 through to 1992. In 1992, for a period of five years, the Town of Redcliff contracted with the City of Medicine Hat and the City Police provided policing services to the Town of Redcliff. Since 1997 the Town has contracted with the RCMP for police services. The Town takes pride in its unique history and experience with building upon our local services and developing quality relations with the RCMP.

Since 1997 our local RCMP detachment has served our community with high-quality service and responsiveness; we have found the RCMP have a willingness to collaborate on local events and projects and a sense of community and partnership. With their resources and experience they have introduced important community initiatives such as Victims Assistance, Drug and Alcohol Resistance Education (DARE), Citizens on Patrol (COP), Rural Crime Watch, and South Eastern Alberta Search and Rescue (SESAR). The RCMP has a recognizable presence, respect and trust built on years of service and tradition.

In light of the difficult and uncertain economic times, the Town considers that the expenditure required to complete such a change to a Provincial Police force is concerning. As the transition costs are inadequately explained, the Town is concerned that operating costs will inevitably rise,

resulting in increased costs borne by Municipalities and requiring additional taxation to our residents. As well, we cannot be assured, with the current information, that our level of service will remain the same or have any marked improvement justifying the cost of change.

The Town of Redcliff urges you to adhere to the Fair Deal Panel's respondents' consultations, abandon the Provincial Police Force concept, and focus efforts on issues and needs that are of significant concern to Albertans.

Regards,

A handwritten signature in black ink, appearing to read 'D Kilpatrick', with a large, sweeping flourish extending from the end of the signature.

Dwight Kilpatrick  
Mayor

CC: The Honorable Jason Kenny, Premier  
The Honorable Ric Mclver, Minister of Municipal Affairs  
Rachel Notley, Leader of the Opposition  
Michaela Glasgo, MLA  
AUMA Members  
RMA Members

**From:** [Heather Cowie](#)  
**To:** [Edward LeBlanc](#)  
**Subject:** June is Recreation and Parks Month Proclamation  
**Date:** May 19, 2021 7:13:15 AM  
**Attachments:** [2021 JRPM Proclamation.pdf](#)

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May 19, 2021

Mayor David McKenzie & Council  
Town of Barrhead  
PO Box 4189  
Barrhead, AB T7N 1A2

**RE: June is Recreation and Parks Month Proclamation**

Dear Mayor David McKenzie & Councillors,

Alberta Recreation and Parks Association (ARPA) has been recognizing June is Recreation and Parks Month (JRPM) for the past 20 years. This recognition of the month of June highlights the many benefits recreation and parks bring to our communities and citizens and acknowledges the strong foundation of recreation and parks facilities and programs in Alberta.

JRPM is in its 20th year of recognizing recreation and parks in Alberta, and across the country. We continue to work towards our vision to make JRPM a household name, so that when June rolls around, every Albertan is eager and excited to spend the month enjoying all the recreation activities and parks they have at their disposal.

To celebrate JRPM and your community, ARPA is asking for your public support by signing the official June is Recreation and Parks Month Proclamation attached. By signing this proclamation, your signalling to your community that quality recreation and parks resources are beneficial and should be celebrated.

In addition to the 20th Anniversary of JRPM, it is also ARPA's 70th Anniversary. ARPA is a not-for-profit organization committed to building healthier and happier communities and citizens by developing and promoting recreation and parks. Many of the municipalities in Alberta with staff, programs and facilities that support recreation and parks are members of ARPA. This past year has been a difficult one to support communities and citizens with the services we are proud to deliver. We would like to acknowledge the important role that recreation and parks play in each of our communities and we ask you to join in these celebrations by thanking your recreation and parks employees for the work they have done, especially over this past year.

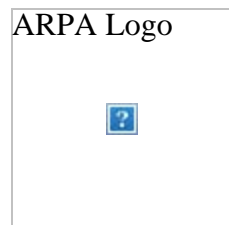
We believe in the power of recreation and parks, and we want Alberta to know it. Our goal is

for Albertans to recognize JRPM and to celebrate by getting outdoors and being active.

Please get in touch with our Communications Coordinator, Caleb Boorse, to learn more about JRPM, or if your municipality is choosing to sign the proclamation, by email at [cboorse@arpaonline.ca](mailto:cboorse@arpaonline.ca) or visit our website at <https://arpaonline.ca/events/JRPM/rp-overview>.

Sincerely,

Heather Cowie  
ARPA President



**Heather Cowie**  
President  
Alberta Recreation and Parks Association  
(780)-415-1745  
[www.arpaonline.ca](http://www.arpaonline.ca)



*ARPA would like to acknowledge the First Nations, the Métis, and all of the people across Alberta who share a history and a deep connection with this land. We dedicate ourselves to moving forward in partnership with Indigenous communities in the spirit of reconciliation and collaboration.*

# PROCLAMATION

## Municipality



### JUNE IS RECREATION AND PARKS MONTH

**Whereas**, in Alberta, we are fortunate to have a variety of recreation and parks systems providing countless recreational opportunities for all residents and visitors from around the world; and

**Whereas**, recreation and parks enhance quality of life, active living, leisure education, and lifelong learning, helps people live happier and longer, develops skills and positive self-image in children and youth, develops creativity and builds healthy bodies and positive lifestyles, and enhances overall mental health and wellbeing; and

**Whereas**, recreation and parks build family unity and social capital, strengthens volunteer and community development, enhances social interaction, creates community pride and vitality, promotes equity, inclusivity, sensitivity and understanding to cultural diversity, and fosters a sense of belonging; and

**Whereas**, recreation and parks can be used for therapy and rehabilitation of individuals experiencing illness, impairment, and disability; and

**Whereas**, the benefits provided by recreation and parks programs and services reduce healthcare and social service costs, serve to boost the economy, economic renewal and sustainability, enhance property values, decrease vandalism, attract new business, increase tourism and curb employee absenteeism; and

**Whereas**, our parks, open spaces and trails ensure ecological sustainability, provide space to enjoy nature, help maintain clean air and water, and preserve plant and animal wildlife; and

**Whereas**, all levels of government, the voluntary sector and private enterprise throughout the Province participate in the planning, development and operation of recreation and parks programs, services and facilities.

**Now, Therefore be it Resolved**, that the Alberta Recreation and Parks Association (ARPA) does hereby proclaim that June, which witnesses the greening of Alberta and serves as a significant gateway to family activities, has been designated as June is Recreation & Parks Month, which will annually recognize and celebrate the benefits derived year round from quality recreation and parks resources at the local, regional and provincial levels.

**Therefore**, \_\_\_\_\_ (name of municipality/organization), in recognition of the benefits and values that recreation, parks and leisure services provide, does hereby designate the month of June as June is Recreation & Parks Month.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2021 by:

\_\_\_\_\_ (print name and title)

\_\_\_\_\_ (signature)

Visit [arpaonline.ca/events/JRPM/](http://arpaonline.ca/events/JRPM/) for more information



309B Macleod Trail SW  
High River, Alberta Canada T1V 1Z5  
P: 403.652.2110 F: 403.652.2396  
www.highriver.ca

May 19, 2021

## **ACTION REQUIRED**

*OFFICE OF THE MAYOR*

### ***VIA E-MAIL***

Town of Barrhead  
Mr. David McKenzie  
PO Box 4189  
Barrhead, AB T7N 1A2  
Email: town@barrhead.ca

**Attention: Mayor David McKenzie & Members of Council**

### **RE: Proposed Alberta Coal Restriction Policy**

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Dear Your Worship & Members of Council:

Your input on the future of the Eastern Slopes of the Rockies is important to the long-term health of our water resources and their ability to provide clean drinking water to all communities in the Province. The Town of High River remains concerned about the negative impacts coal mining will have on our communities, landscapes, water resources, and future generations. We are requesting your support for our version of a new policy that reflects our desire to protect the Eastern Slopes and our water resources in perpetuity.

The Town of High River has met with the Coal Policy Committee and agreed to prepare a framework that would see coal exploration and development banned along the Eastern Slopes. At our May 10, 2021 Regular Meeting, Council unanimously supported the wording outlined below and we are requesting all Alberta Municipalities join us in supporting the proposed policy.

Specifically, the Town's proposed **Alberta Coal Restriction Policy** would be effective November 15, 2021 and has three key principles:

1. No further coal exploration or development will be permitted on the Eastern Slopes of Alberta. There will no longer be categories within this area and, instead, there would only be one area defined today as the Eastern Slopes.
2. Existing coal mining operations in the Hinton/Grande Cache areas will be permitted to retire gracefully.
3. Reclamation of lands disturbed by coal exploration activities with coal exploration permits issued prior to February 8, 2021 must be reclaimed no later than December 31, 2025.



Our rationale for the three principles of the Alberta Coal Restriction Policy are as follows:

1. The inherent value of the Eastern Slopes only exists with the landscape remaining intact.
2. The headwaters and landscapes of the Eastern Slopes are critical to the future of our province. Our communities, agriculture production, food production, tourism, and recreation all rely on these landscapes existing and their watersheds producing clean water. Water is a limited resource that we all require to exist. The Town is strongly opposed to any activity that increases the likelihood of water contamination. Once a waterway has been contaminated by coal mining, this action cannot be reversed. Our future generations depend on us protecting this resource.
3. The negative impacts on the environment, human health, animal health and existing economies far outweigh the new jobs, taxes, royalties or economics that may be generated as a result of coal development in this area.

The Town will collect all feedback received and report back to the Coal Policy Committee in July 2021.

If you are in support of the proposed policy wording, please send a signed letter to myself or acknowledge your support utilizing the endorsement below. Please send all letters and feedback to [csnodgrass@highriver.ca](mailto:csnodgrass@highriver.ca), with a copy to [legislativeservices@highriver.ca](mailto:legislativeservices@highriver.ca) no later than July 15, 2021.

I will then present this policy to the Coal Policy Committee along with the feedback received. If you are interested in participating in the presentation of this policy to the Coal Policy Committee, please contact me at the above noted email address.

Thank you for considering supporting this important initiative.

If you have any questions, please contact me.

Sincerely,



Craig Snodgrass  
Mayor  
Cell: 403.652.9489

CS/cp/kr

**Endorsement of Support**

On behalf of the City/Town/Village of

\_\_\_\_\_

I, \_\_\_\_\_

, can advise that the City/Town/Village of

\_\_\_\_\_

supports the proposed Alberta Coal Restriction Policy as prepared above.

\_\_\_\_\_

Signature