



**AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, JANUARY 24, 2023 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

Barrhead....a quality community....giving a quality lifestyle

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – January 10, 2023
4. Public Hearings
 - (a) There are no Public Hearings
5. Delegations
 - (a) There are no Delegations
6. Old Business
7. New Business
 - (a) Monthly Bank Statement – for the month ended December 31, 2022
 - (b) Increase to the FortisAlberta Franchise Fee Rate
 - (c) Increase to the Apex Franchise Fee Rate
8. Reports
 - (a) Council Reports

9. Minutes
 - (a) Barrhead & District Twinning Committee – January 16, 2023
10. Bylaw
 - (a) Bylaw 01-2023, Designated Manufactured Home Supplementary Assessment Bylaw
11. Correspondence Items
 - (a) Letter dated January 12, 2023 from the Town of Bon Accord
12. For the Good of Council
13. Tabled Items
14. Closed Session
 - (a) Pursuant to Section 16 of the FOIP Act
15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, JANUARY 10, 2023,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT Mayor McKenzie, Crs: T. Assaf , D. Kluin, R. Klumph and A. Oswald
Officials: Ed LeBlanc, CAO and Jennifer Mantay, Director of Corporate Services

OTHERS: Barry Kerton, Barrhead Leader

ABSENT Crs.: D. Smith and D. Sawatzky

CALL TO ORDER Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

001-23 Moved by Cr. Klumph that the agenda be accepted with the following amendment:

- Addition – 8(a) Municipal Planning Commission

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES
The Minutes of the Town Council Regular Meeting of December 13, 2022, were reviewed.

002-23 Moved by Cr. Klumph that the Minutes of the Town Council Regular Meeting of December 13, 2022 be accepted as presented.

CARRIED UNANIMOUSLY

DELEGATION
Mayor McKenzie and Council welcomed Mr. Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock at 5:31 p.m.

Mayor McKenzie and Council thanked Mr. Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock for his presentation.

003-23 Moved by Cr. Assaf that Council accepts Mr. Glenn van Dijken’s presentation, as information.

CARRIED UNANIMOUSLY

RECESSED
004-23 Moved by Cr. Assaf to recess the meeting at 6:26 p.m.

CARRIED UNANIMOUSLY

EXITED Mr. Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock exited the Chambers at 6:55 p.m.

RECONVENED
005-23 Moved by Cr. Klumph to reconvene the meeting at 6:55 p.m.

CARRIED UNANIMOUSLY

ENTERED Ms. Jennifer Mantay, Director of Corporate Services entered the Chambers at 6:55 p.m.

**2023 FINAL OPERATING AND
CAPITAL BUDGET**

The Town of Barrhead's 2023 Final Operating and Capital Budgets, were received.

Ms. Jennifer Mantay, Director of Corporate Services was in attendance to present and discuss the 2023 Final Operating and Capital Budgets.

006-23 Moved by Cr. Assaf that Council adopt the 2023 Operating Budget with Revenues of \$15,244,360.00 and Expenses of \$15,213,840.00, plus the amortization expense budget of \$2,052,800.00, for a surplus of \$10,520.00, as presented with includes an increase of 1.8% to the municipal portion of the residential, non-residential, farmland and machinery and equipment property tax rates for 2023.

CARRIED UNANIMOUSLY

007-23 Moved by Cr. Klumph that Council adopt the 2023 Capital Budget with Revenues and Expenses Budgets totaling \$3,864,340.00, as presented.

CARRIED UNANIMOUSLY

EXITED Ms. Jennifer Mantay, Director of Corporate Services exited the Chambers at 7:16 p.m.

**MONTHLY BANK
STATEMENT**

The Monthly Bank Statement for the month ended November 30, 2022, was received.

008-23 Moved by Cr. Oswald that Council approve the Monthly Bank Statement for the month ended November 30, 2022, as presented.

CARRIED UNANIMOUSLY

**APPOINTMENTS OF MEMBERS-AT-LARGE
FOR THE BARRHEAD PUBLIC LIBRARY**

For Council to appoint some members-at-large to the Barrhead Public Library, was received.

009-23 Moved by Cr. Klumph that Council appoints the following members-at-large to the Barrhead Library Board for a three-year term ending December 31, 2025:

- Jane Kusal
- Susan McLaren
- David Rowe
- Margaret Krikke (Neerlandia Library Society representative).

CARRIED UNANIMOUSLY

**COUNCIL
REPORTS**

The following Reports to Council as of January 10, 2023, were reviewed:

- Chamber of Commerce
- Family & Community Support Services Society
- Library Board
- Municipal Planning Commission
- CAO Report
- Council Action List to December 13, 2022

010-23 Moved by Cr. Kluin that the following Reports to Council as of January 10, 2023, be accepted as information and as presented:

- Chamber of Commerce
- Family & Community Support Services Society
- Library Board
- Municipal Planning Commission

CARRIED UNANIMOUSLY

011-23 Moved by Cr. Kluin that the CAO's Report be accepted as information.

CARRIED UNANIMOUSLY

012-23 Moved by Mayor McKenzie to rescind resolution #410-22, being a resolution to submit a letter to the Ministry of Justice supporting the letter from the Barrhead Community Victim Services Unit Association Board dated November 5, 2022, regarding the province's delays moving forward with the current redesign proposal and stops to consult with the Victim Services Units to create a better plan.

CARRIED UNANIMOUSLY

013-23 Moved by Cr. Klumph that the Council Action List to December 13, 2022 be accepted as information.

CARRIED UNANIMOUSLY

MINUTES TO COUNCIL

The following Minutes to Council were reviewed:

- Barrhead & District Family and Community Support Services Society – November 14, 2022
- Barrhead & District Social Housing Association – November 15, 2022
- Barrhead Exhibition Association and Agricultural Society Board Meeting and Reports – December 20, 2022
- Barrhead Exhibition Association and Agricultural Society – December 20, 2022

014-23 Moved by Cr. Assaf that the following Minutes to Council be accepted as information and as presented.

- Barrhead & District Family and Community Support Services Society – November 14, 2022
- Barrhead & District Social Housing Association – November 15, 2022
- Barrhead Exhibition Association and Agricultural Society Board Meeting and Reports – December 20, 2022
- Barrhead Exhibition Association and Agricultural Society – December 20, 2022

CARRIED UNANIMOUSLY

CORRESPONDENCE ITEM

The following correspondence item was reviewed:

Notice from the 2023 Fort Assiniboine Voyageur Canoe Brigade Organizing Committee, informing of the seven-day canoe brigade starting on July 7th, 2023 on the Athabasca River.

015-23 Moved by Cr. Klumph that Council accepts the notice from the 2023 Fort Assiniboine Voyageur Canoe Brigade Organizing Committee, informing of the seven-day canoe brigade starting on July 7th, 2023 on the Athabasca River, as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Councillor Klumph thanked Councillor Don Smith for his idea on having a skating oval and commended the Parks and Recreation Department for the necessary work for installing one at Cecil Martin Park.

Councillor Assaf thanked the Pembina West Co-op and Servus Credit Union for sponsoring the free swim at the Aquatics Centre.

Councillor Oswald acknowledged the F.C.S.S. staff for their hard work on their recent programs. There was an over-whelming support from the community.

Councillor Oswald thanked the Regional Fire Department for the fireworks display during the new year celebration.

**CLOSED SESSION –
FOIP ACT SECTION 24 - LAND**

016-23 Moved by Cr. Assaf that Council go in closed session at 7:45 p.m.

CARRIED UNANIMOUSLY

OUT OF CLOSED SESSION

017-23 Moved by Cr. Assaf that the Council come out of closed session at 8:19 p.m.

CARRIED UNANIMOUSLY

ADJOURN

018-23 Moved by Cr. Assaf that the Council Meeting be adjourned at 8:19 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Edward LeBlanc

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: January 24, 2023

Re: Bank Statement – for month ending December 31, 2022

1.0 PURPOSE:

To approve the Monthly Bank Statement for the month ending December 31, 2022.

2.0 BACKGROUND AND DISCUSSION:

Not applicable.

3.0 ALTERNATIVES:

3.1 That Council approves the Monthly Bank Statement for the month ending December 31, 2022, as presented.

3.2 That Council tables the Monthly Bank Statement for the month ending December 31, 2022 and to instruct Administration to provide further information for the next regular Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

None

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable

8.0 ATTACHMENTS:

8.1 Monthly Bank Statement for month ending December 31, 2022.

9.0 RECOMMENDATION:

That Council approves the Monthly Bank Statement for the month ending December 31, 2022, as presented.

(original signed by the CAO)
Edward LeBlanc
CAO

**TOWN OF BARRHEAD
MONTHLY BANK STATEMENT
FOR MONTH ENDED DECEMBER 31, 2022**

PER TOWN OF BARRHEAD:	SERVUS GENERAL ACCT	TERM DEPOSITS
Net Balance - Previous Month	7,380,446.39	0.00
Receipts	723,624.45	
Interest	29,070.72	
Transfers from/to Term Deposits	0.00	
Cancelled Cheques	1,635.90	
SUBTOTAL	8,134,777.46	0.00
Disbursements	1,677,864.23	
Debentures/Interest	0.00	
School Requisition	368,909.13	
Transfers from/to General	0.00	0.00
NSF/Returned Cheques or Transfers	0.00	
Postdated Cheques	0.00	
NET BALANCE AT END OF MONTH	6,088,004.10	0.00

PER BANK:		
Balance at end of month	6,983,585.19	0.00
Outstanding Deposits	35,815.27	
SUBTOTAL	7,019,400.46	0.00
Outstanding Cheques	931,396.36	
NET BALANCE AT END OF MONTH	6,088,004.10	0.00

TERM DEPOSIT SUMMARY
FOR MONTH ENDED DECEMBER 31, 2022

<u>Financial Institution</u>	<u>Term Amount</u>	<u>Interest Rate</u>	<u>Term Started</u>	<u>Investment Details</u>
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Total	\$ <u> -</u>			
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REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: January 24, 2023

Re: Increase to the FortisAlberta Franchise Fee Rate

1.0 PURPOSE:

For Council to increase the FortisAlberta Franchise Fee rate.

2.0 BACKGROUND AND DISCUSSION:

The total exempt property assessment for 2022 was approx. \$178,000,000 or 26.5% of the total assessment base. Exempt properties include schools, hospitals, seniors lodges, churches and town owned property. No municipal taxes are levied, though the Town still provides services and infrastructure to these entities.

A franchise fee agreement is in place with the electrical distribution supplier that distributes the power services within the Town.

As per our Electric Distribution System Franchise Agreement, the Town has the option to adjust the franchise fee percentage annually, upon written notice to FortisAlberta Inc. The Town presently has a Franchise Fee rate of 12%. This has been in effect since 2016.

Should the Town wish to amend this rate, an advertisement must be published in the local paper advising of the proposed increase.

Attached are the following items for Council's review:

1. A listing of the 2023 Franchise Fee % charged in other municipalities.

The Town of Barrhead Franchise Fee of 12% has been effect since 2016. The agreement with FortisAlberta has a cap of 20%, so the Town of Barrhead is well below that cap.

2. A comparative data sheet showing the impact of the estimated Franchise Fee on an average residential customer for 2022 vs 2023, by increasing the rate to 14%.

The typical franchise fee for a residential customer is currently \$102.52 per year, based on the 12% franchise fee. If the franchise fee was increased to 14%, this cost would be approx. \$122.93 per year, an increase of \$20.41.

3. Estimates of the Total Franchise Fees for 2022 with the 12% that is currently in place, as well as an example of 14% for 2023.

It is recommended that Council increase the Electrical Franchise Fee from 12% to 14%, effective April 1, 2023. The 14% rate has been included in the 2023 approved Operating Budget, as it was discussed on a few occasions during our budget deliberations.

A copy of the required advertisement is provided as Schedule 4.

3.0 ALTERNATIVES:

- 3.1 That Council increase the FortisAlberta Inc. Electrical Franchise Fee from 12% to 14%, effective April 1, 2023, and advertise as required.
- 3.2 That Council request further information regarding the FortisAlberta Inc. Electrical Franchise fees and table to a future Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

The 2023 Operating Budget has been prepared with an increase to the FortisAlberta Franchise Fees, from 12% to 14%, effective April 1, 2023. This increase will generate approximately \$60,000.00 in additional revenues in 2023, based on being in effect for nine months. In 2024, as the new rate will be in place for an entire year, it will generate approximately \$80,000.00 in additional revenues.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Residents will see an increase to their electrical municipal franchise fees effective April 1, 2023.

8.0 ATTACHMENTS:

- 8.1 Listing of 2023 Franchise Fees charged in other municipalities.
- 8.2 Franchise Fee Increase Estimated Impact on Residential Customer.
- 8.3 Total Franchise Fee Estimates, 2022 vs 2023.
- 8.4 Advertisement Requirement for Franchise Increase.

9.0 RECOMMENDATION:

That Council increase the FortisAlberta Inc. Electrical Franchise Fee from 12% to 14%, effective April 1, 2023, and advertise as required.

(original signed by the CAO)

Edward LeBlanc
CAO

MUNICIPAL FRANCHISE FEE RIDERS

Availability: Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to each rate class.

Price Adjustment:

A percentage surcharge per the table below will be added to the total distribution tariff, including both the transmission and distribution charges, and excluding any Riders, calculated for every Point of Service within each Municipality and will be billed to the applicable Retailer.

FortisAlberta will pay to each Municipality each month, in accordance with the franchise agreements between FortisAlberta and the Municipalities or an agreement with a non-municipality, the franchise fee revenue collected from the Retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	02-0040	Bowden	15%	2017/01/01
01-0003	Airdrie	20%	2021/04/01	03-0041	Boyle	20%	2021/01/01
03-0005	Alix	8.50%	2019/01/01	03-0042	Breton	20%	2015/01/01
03-0004	Alberta Beach	8%	2021/01/01	01-0043	Brooks	14%	2021/01/01
03-0007	Amisk	0%	2014/01/01	02-0044	Bruderheim	2%	2022/01/01
02-0011	Athabasca	16%	2023/01/01	02-0047	Calmar	20%	2013/07/01
04-0009	Argentia Beach	0%	2017/01/01	01-0048	Camrose	15%	2022/04/01
03-0010	Arrowwood	12%	2015/07/01	02-0050	Canmore	12%	2021/01/01
02-0387	Banff	6%	2020/01/01	03-0054	Carmangay	15%	2021/01/01
07-0164	Banff Park	4%	2019/10/01	03-0055	Caroline	12%	2021/01/01
03-0363	Barnwell	5%	2013/07/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	12%	2016/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	2%	2021/01/01	01-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	6%	2016/01/01	02-0065	Claresholm	5%	2022/04/01
01-0019	Beaumont	17.25%	2020/01/01	03-0066	Clive	11%	2023/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	15%	2017/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	13%	2022/01/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	7.5%	2023/01/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	17%	2020/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0076	Coutts	3%	2017/01/01
02-0034	Bon Accord	19%	2022/01/01	03-0077	Cowley	5%	2016/01/01
02-0039	Bow Island	8.50%	2018/01/01	03-0078	Cremona	10%	2016/01/01
				02-0079	Crossfield	17%	2023/01/01

Muni Code	Municipality	Rider	Effective	Muni	Municipality	Rider	Effective
09-0361	Crowsnest Pass	16%	2016/01/01	02-0188	Killam	9%	2021/01/01
04-0080	Crystal Springs	0%	2016/01/01	01-0194	Lacombe	17.13%	2022/01/01
03-0081	Czar	5%	2013/10/01	04-0196	Lakeview	2%	2016/01/01
02-0082	Daysland	7%	2018/01/01	02-0197	Lamont	7.50%	2020/01/01
02-0086	Devon	15%	2023/01/01	04-0378	Larkspur	3%	2020/04/01
02-7662	Diamond Valley	10%	2023/01/01	01-0200	Leduc	16%	2014/01/01
02-0088	Didsbury	17%	2016/01/01	02-0202	Legal	15%	2021/01/01
02-0091	Drayton Valley	10%	2016/01/01	03-0207	Lomond	15%	2017/01/01
03-0093	Duchess	15%	2018/01/01	03-0208	Longview	17%	2017/01/01
02-0095	Eckville	10%	2015/01/01	03-0209	Lougheed	5%	2016/01/01
03-0096	Edberg	13%	2021/01/01	02-0211	Magrath	15%	2023/01/01
03-0097	Edgerton	15%	2022/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
02-0100	Edson	4.91%	2023/01/01	02-0215	Mayerthorpe	11%	2022/01/01
03-0109	Ferintosh	11%	2016/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0112	Foremost	7%	2016/01/01	02-0218	Milk River	12%	2017/01/01
02-0115	Fort Macleod	15%	2018/10/01	02-0219	Millet	16%	2019/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	03-0220	Milo	20%	2017/01/01
02-0124	Gibbons	10%	2013/01/01	02-0224	Morinville	20%	2013/07/01
03-0128	Glenwood	5%	2022/04/01	04-0230	Nakamun Park	0%	2013/10/01
04-0129	Golden Days	0%	2017/01/01	02-0232	Nanton	9%	2019/01/01
02-0135	Granum	5.50%	2013/07/01	02-0236	Nobleford	5%	2023/01/01
04-0134	Grandview	0%	2016/01/01	03-0233	New Norway	6%	2009/01/01
04-0138	Gull Lake	0%	2016/01/01	04-0237	Norglenwold	5%	2015/01/01
04-0358	Half Moon Bay	0%	2021/01/01	04-0385	Norris Beach	0%	2016/01/01
02-0143	Hardisty	9.50%	2021/01/01	02-0238	Okotoks	20%	2021/01/01
03-0144	Hay Lakes	9%	2021/01/01	02-0239	Olds	15%	2019/01/01
02-0148	High River	20%	2015/07/01	02-0240	Onoway	10%	2022/01/01
03-0149	Hill Spring	5%	2014/01/01	04-0374	Parkland Beach	0%	2015/01/01
02-0151	Hinton	11.73%	2022/01/01	02-0248	Penhold	19%	2014/01/01
03-0152	Holden	4%	2016/01/01	02-0249	Picture Butte	11%	2022/01/01
03-0153	Hughenden	5%	2016/01/01	02-0250	Pincher Creek	13%	2017/01/01
03-0154	Hussar	12.50%	2017/01/01	04-0253	Point Alison	0%	2017/01/23
02-0180	Innisfail	15%	2021/04/01	04-0256	Poplar Bay	0%	2016/01/01
03-0182	Irma	20%	2015/01/01	02-0257	Provost	20%	2015/01/01
02-0183	Irricana	0%	2013/10/01	02-0261	Raymond	16%	2022/01/01
04-0185	Island Lake	0%	2016/01/01	02-0265	Redwater	8%	2022/04/01
04-0186	Itaska Beach	0%	2017/10/01	02-0266	Rimbey	20%	2022/01/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0268	Rocky Mtn House	15.3%	2023/01/01
04-0187	Kapasiwin	0%	2018/04/01	03-0270	Rockyford	5%	2015/04/01

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0272	Rosemary	15.50%	2023/01/01	02-0311	Taber	18%	2020/07/01
04-0273	Ross Haven	0%	2016/01/01	02-0315	Thorsby	20%	2014/01/01
03-0276	Ryley	3%	2016/01/01	02-0318	Tofield	5%	2015/01/01
04-0279	Seba Beach	4%	2014/01/01	04-0324	Val Quentin	0%	2016/01/01
02-0280	Sedgewick	10%	2023/01/01	02-0326	Vauxhall	8%	2022/01/01
04-0283	Silver Sands	3%	2018/01/01	02-0331	Viking	8%	2013/01/01
04-0369	South Baptiste	0%	2005/05/01	02-0333	Vulcan	20%	2013/10/01
04-0288	South View	3%	2019/01/01	03-0364	Wabamun	10%	2017/01/01
01-0291	Spruce Grove	20%	2016/01/01	02-0335	Wainwright	11%	2020/04/01
01-0292	St. Albert	15%	2023/01/01	07-0159	Waterton Park	8%	2018/10/01
03-0295	Standard	0%	2015/01/01	03-0338	Warburg	10%	2015/01/01
02-0297	Stavely	6%	2021/01/01	03-0339	Warner	5%	2021/01/01
03-0300	Stirling	12%	2019/01/01	04-0344	West Cove	0%	2018/01/01
02-0301	Stony Plain	20%	2013/01/01	02-0345	Westlock	14.75%	2022/01/01
09-0302	Strathcona County	0%	TBD	01-0347	Wetaskiwin	17.0%	2023/01/01
02-0303	Strathmore	20%	2020/07/01	04-0371	Whispering Hills	5%	2016/10/01
03-0304	Strome	9%	2022/01/01	02-0350	Whitecourt	3.91%	2023/01/01
02-0307	Sundre	10%	2020/01/01	04-0354	Yellowstone	3%	2016/01/01
04-0386	Sunrise Beach	0%	2018/01/01				
04-0308	Sunset Point	10%	2017/01/01				
02-0310	Sylvan Lake	18%	2023/01/01				



Franchise Fee Estimating Tool is For Information Purposes Only

This tool is designed for the municipalities to estimate the monthly charges based on a sample fee.

Consumption 640 kWh

Billing Period 30 Days

Existing (Current) Typical Residential Customer Monthly Costs

Rate 11 (Effective Jan.1, 2022) Distribution Tariff Estimated Rate Filing) Based on Current 12% Franchise Fee

Delivery Service Charge

All kWh Delivered	\$	0.071260	640 kWh	\$45.61
Basic Daily Charge	\$	0.85296	30 Days	\$25.59
				<u>\$71.20</u>

Current Franchise Fee		12.00%		\$8.54
	GST	5.0%		<u>\$3.99</u>
				<u>\$83.73</u>

Current Annual Franchise Fee Costs: $\$8.54 \times 12 = \102.52

Proposed Residential Customer Monthly Costs

Rate 11 (Proposed January 2023 Estimated Distribution Tariff) Based on NEW 14% Franchise Fee

Delivery Service Charge

All kWh Delivered*	\$	0.072507	640 kWh	\$46.40
Basic Daily Charge*	\$	0.89231	30 Days	\$26.77
				<u>\$73.17</u>

Estimated Proposed Franchise Fee		14.00%		\$10.24
	GST	5.0%		<u>\$4.17</u>
				<u>\$87.59</u>

Proposed Annual Franchise Fee Cost: $\$10.24 \times 12 = \122.93

* Includes estimated Rate changes.

Annual Increase \$20.41

Municipal Code	Municipality	Rate Category	2022 Transmission January to June Actuals	2022 Distribution January to June Actuals	2022 Franchise Fee Revenue January to June Actuals	12 Months Transmission (ESTIMATED)	12 Months Distribution (ESTIMATED)	12 Months Franchise Fee (ESTIMATED)	2023 Franchise Fee Revenue at the NEW Franchise Fee Percentage (ESTIMATED)
02-0014	Barrhead, Town of	11 - Residential Service	\$ 278,654	\$ 476,848	\$ 90,659	\$ 557,308	\$ 953,695	\$ 181,319	\$ 217,604
02-0014	Barrhead, Town of	21 - FTS FARM BREAKER (CLOSED)	\$ 2,464	\$ 2,706	\$ 620	\$ 4,928	\$ 5,413	\$ 1,241	\$ 1,474
02-0014	Barrhead, Town of	26 - Irrigation Service	\$ -	\$ 68	\$ 8	\$ -	\$ 135	\$ 16	\$ 20
02-0014	Barrhead, Town of	31 - Street Lights	\$ 2,659	\$ 75,687	\$ 10,005	\$ 5,318	\$ 151,374	\$ 20,011	\$ 22,846
02-0014	Barrhead, Town of	33 - Street Lights	\$ 1,156	\$ 2,344	\$ 420	\$ 2,313	\$ 4,688	\$ 840	\$ 973
02-0014	Barrhead, Town of	38 - Yard Lighting Service	\$ 82	\$ 640	\$ 87	\$ 163	\$ 1,279	\$ 173	\$ 208
02-0014	Barrhead, Town of	41 - Small General Service	\$ 201,060	\$ 259,875	\$ 55,312	\$ 402,119	\$ 519,751	\$ 110,625	\$ 131,035
02-0014	Barrhead, Town of	41D - Small Gen. Service Flat Rate Only	\$ 2,203	\$ 5,194	\$ 888	\$ 4,407	\$ 10,388	\$ 1,776	\$ 2,124
02-0014	Barrhead, Town of	61 - General Service	\$ 361,868	\$ 138,463	\$ 60,040	\$ 723,736	\$ 276,927	\$ 120,079	\$ 135,695
			\$ 850,146	\$ 961,825	\$ 218,040	\$ 1,700,293	\$ 1,923,651	\$ 436,080	\$ 511,981

2022 Current Franchise Fee		12.00%
Franchise Fee Cap		20%
2022 Estimated Revenue \$		436,080
2023 Estimated Franchise Fee Revenue if your Franchise Fee remains the same \$		438,840
Franchise Fee Calculator Changes:		
Yellow area is to calculate different franchise fee.		
2023 Proposed Franchise Percentage		14.00%
2023 Estimated Franchise Fee Revenue if your Percentage is changed \$		511,981
Difference in Franchise Fees Collected from 2022 to 2023 with Proposed D&T Rate Changes.		\$ 75,901

FRANCHISE FEE INCREASE NOTICE

Please be advised that the Town of Barrhead is proposing to increase the local access fee, which is charged to FortisAlberta Inc. (FortisAlberta) for use of municipal lands for its power lines effective **April 1, 2023**.

The fee is recovered by FortisAlberta from its customers as the local municipal access fee on electric billings of all customers that receive electric service in the Town. This local access fee will be increased from **\$8.54 (12%) to \$10.24 (14%)** of the delivery charge of FortisAlberta, excluding energy related riders. This calculation is based on 640 kWh consumption in 30 days.

Questions or concerns should be directed to Edward LeBlanc, Chief Administrative Officer at 780-674-3301.

Thank you.

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: January 24, 2023

Re: Increase to the Apex Utilities Inc. Franchise Fee Rate.

1.0 PURPOSE:

For Council to increase the Apex Utilities Inc. Franchise Fee Rate.

2.0 BACKGROUND AND DISCUSSION:

The total exempt property assessment for 2022 was approx. \$178,000,000 or 26.5% of the total assessment base. Exempt properties include schools, hospitals, seniors lodges, churches and town owned property. No municipal taxes are levied, though the Town still provides services and infrastructure to these entities.

As per our current agreement, the Town has the option to adjust the franchise fee percentage annually, upon written notice to Apex Utilities Inc. The Town presently has a Franchise Fee of 16%. This has been in effect since 2016.

Should the Town wish to amend this rate, an advertisement must be published in the local paper advising of the proposed increase.

Attached are the following items for Council's review:

1. A listing of the 2023 Franchise Fee % charged in other municipalities.
2. A comparative data sheet showing the impact of the estimated Franchise Fee on an average residential customer for 2022 vs 2023, by increasing the rate to 18%.

The typical franchise fee for a residential customer is currently \$154.00 per year, based on the 16% franchise fee. If the franchise fee was increased to 18%, this cost would be approx. \$173.25 per year, an increase of \$19.25.

It is recommended that Council increase the Electrical Franchise Fee from 16% to 18%, effective April 1, 2023. The 18% rate has been included in the 2023 approved Operating Budget, as it was discussed on a few occasions during our budget deliberations.

A copy of the required advertisement is provided as Schedule 3.

3.0 ALTERNATIVES:

- 3.1 That Council increase the Apex Utilities Inc. Franchise Fee from 16% to 18%, effective April 1, 2023, and advertise as required.
- 3.2 That Council request further information regarding the Apex Utilities Inc. Franchise fees and table to a future Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

The 2023 Operating Budget has been prepared with an increase to the Apex Utilities Inc. Franchise Fees, from 16% to 18%, effective April 1, 2023. This increase will generate approximately \$90,000.00 in additional revenues in 2023, based on being in effect for nine months. In 2024, the increase generated will be for an entire year, generating approximately \$120,000.00 in additional revenues.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

None

6.0 SENIOR GOVERNMENT IMPLICATIONS:

None

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Residents will see an increase to their natural gas municipal franchise fees effective April 1, 2023.

8.0 ATTACHMENTS:

- 8.1 Listing of 2023 Franchise Fees charged in other municipalities.
- 8.2 Franchise Fee Increase Estimated Impact on Residential Customer.
- 8.3 Advertisement Requirement for Franchise Increase.

9.0 RECOMMENDATION:

That Council increase the Apex Utilities Inc. Franchise Fee from 16% to 18%, effective April 1, 2023, and advertise as required.

(original signed by the CAO)
Edward LeBlanc
CAO

RATE RIDER A	FRANCHISE TAX RIDERS
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Municipalities

Additions to be made to the rates of customers resident in municipalities that have agreed to accept a percentage of gross revenue of the special franchise tax in lieu of a property tax pursuant to Section 360 of the *Municipal Government Act, 1994, c. M-26.1* (previously Section 14(7) and 14(8) of the *Municipal Taxation Act*).

The percentage shown is to be applied as an addition to the total billings calculated.

<u>Municipality</u>	<u>District</u>	<u>Type</u>	<u>Rate (%)</u>	<u>Decision/Order</u>	<u>Effective Date¹</u> <u>(yyyy-mm-dd)</u>
Hairy Hill	Two Hills	Village	5.00	E95078	1999-01-01
Radway	Westlock	Village	3.00	E90046	1998-03-01

¹ Any bill rendered after this date is subject to the corresponding rate.

		Page 1 of 3 RIDER "A"
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Métis Settlements

Additions to be made to the rates of customers resident in Métis Settlements that have by bylaw approved Utility Services Agreements providing for the payment of annual utility service fees calculated as a percentage of gross revenues.¹ The percentage shown is to be applied as an addition to the total billings calculated.

<u>Métis Settlement</u>	<u>District</u>	<u>Rate (%)</u>	<u>Decision/Order</u>	<u>Effective Date² (yyyy-mm-dd)</u>
Buffalo Lake	St. Paul	7.00	U2000-236	2000-07-15
Fishing Lake	St. Paul	5.00	U97153	1998-03-01
Gift Lake	Wabasca	7.00	U2003-378	2003-10-01
Kikino	St. Paul	7.00	U2000-107	2000-05-01

¹ The *Métis Settlements Act* (S.A. 1998 Chapter M-14.3) enables the Métis Settlements General Council to legislate by Policy and Settlement Councils to legislate by bylaw on matters related to the operations of utilities within the settlement areas, including the granting of interests in land, the assessment and taxation of these interests, and the licensing of related activities. [s.222(1); Sch.1, ss.14, 19]. Under Métis Settlements General *Council Public Utilities Policy* (GC-P9804; Alberta Gazette, Nov.30, 1998, p.2221) a Settlement may enter into Utility Service Agreement allowing a utility to use land and provide utility services in the Settlement Area and providing for the utility to pay an all inclusive annual service fee. The fee may be determined as a percentage of gross revenue received from services provided in the Settlement Area. Each of the listed Settlements has entered into a Utility Service Agreement with Apex Utilities. Under the *Public Utility Policy* [s.2.3(3)] the Service Agreement takes effect on being approved by bylaw and by the Alberta Energy and Utilities Board.

² Any bill rendered after this date is subject to the corresponding rate.

Municipalities Governed by Standardized Franchise Agreement

For each calendar year the franchise fee will be calculated as a percentage of the Company's actual total revenue derived from the Gas Distribution Tariff, including without limitation the fixed charge, base energy charge, demand charge but excluding the cost of gas (being the calculated revenues from the gas cost recovery rate rider or the deemed cost of gas) in that year for Gas Distribution Service within the Municipal Area.

<u>Municipality</u>	<u>Type</u>	<u>District</u>	<u>Rate (%)</u>	<u>Decision / Order</u>	<u>Effective Date⁴ (yyyy-mm-dd)</u>
Athabasca	Town	Athabasca	16.00	27805-D01-2022	2023-01-01
Barrhead	Town	BMW¹	16.00	24070-D01-2018	2019-01-01
Beaumont	City	Leduc	28.50	25046-D01-2019	2020-01-01
Bonnyville	Town	Bonnyville	20.00	20810-D01-2015	2015-10-01
Bonnyville Beach	Summer Village	Bonnyville	0.00	22812-D01-2017	2017-08-01
Calmar	Town	Leduc	35.00	27465-D01-2022	2022-07-01
Crystal Springs	Summer Village	Leduc	0.00	23563-D01-2018	2018-06-01
Delia	Village	Hanna	12.00	22936-D01-2017	2017-10-01
Donalda	Village	Stettler	17.00	27894-D01-2023	2023-01-15
Drumheller	Town	Drumheller	27.00	20723-D01-2015	2015-11-01
Elk Point	Town	St. Paul	16.00	2010-158	2010-06-15
Glendon	Village	St. Paul	4.62	22869-D01-2017	2017-08-18
Grande Cache	Hamlet	Grande Cache	0.00	26045-D01-2020	2021-01-01
Grandview	Summer Village	Leduc	0.00	25356-D01-2020	2020-04-01
Hanna	Town	Hanna	17.50	26094-D01-2020	2021-01-01
Hay Lakes	Village	Leduc	6.00	26136-D01-2020	2021-01-01
High Level	Town	High Level	30.00	20717-D01-2015	2015-10-01
Island Lake	Summer Village	Athabasca	0.00	24366-D01-2019	2019-04-16
Leduc ²	City	Leduc	27.00	20748-D01-2015	2015-09-01
Leduc ³	City	Leduc	35.00	20748-D01-2015	2015-09-01
Ma-Me-O Beach	Summer Village	Leduc	0.00	24553-D01-2019	2019-05-22
Mewatha Beach	Summer Village	Athabasca	6.00	20900-D01-2015	2015-10-01
Morinville	Town	BMW	19.00	20594-D01-2015	2015-08-01
Morin	Village	Drumheller	12.00	2010-378	2011-02-01
Munson	Village	Drumheller	11.00	2004-291	2004-12-01
Pelican Narrows	Summer Village	Bonnyville	0.00	24140-D01-2018	2019-02-01
Pincher Creek	Town	Pincher Creek	25.00	20595-D01-2015	2015-09-01
Poplar Bay	Summer Village	Leduc	0.00	25470-D01-2020	2020-05-01
Rochon Sands	Summer Village	Stettler	0.00	22861-D01-2017	2017-08-14
St. Paul	Town	St. Paul	27.00	27804-D01-2022	2023-01-01
Stettler	Town	Stettler	30.00	20718-D01-2015	2016-01-01
Sunset Beach	Summer Village	Athabasca	3.00	26780-D01-2021	2021-09-01
Three Hills	Town	Three Hills	9.00	25648-D01-2020	2020-09-01
Two Hills	Town	Two Hills	23.00	26099-D01-2020	2021-01-01
Waskatenau	Village	BMW	8.00	21221-D01-2016	2016-01-01
Westlock	Town	BMW	27.00	27003-D01-2021	2022-01-01
White Sands	Summer Village	Stettler	0.00	2008-130	2008-05-29
Willingdon	Hamlet	Two Hills	6.00	2005-005	2005-01-26

¹ BMW denotes Barrhead, Morinville and Westlock.

² Does not apply to service under Rates 3 or 13.

³ Applies only to service under Rates 3 and 13.

⁴ Any bill rendered after this date is subject to the corresponding rate.

RATE RIDER B	DISTRICT & MUNICIPAL PROPERTY TAX RIDERS
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This Rider is applicable to Customers resident in municipalities receiving a property tax under the *Municipal Government Act, R.S.A. 2000 c.M-26* or receiving payment for specific fees levied in connection with the installation, operation, and provision of gas distribution service to customers within the specified municipality. This Rider is the estimated percentage of delivery revenues required to provide for the tax payable or specific fees incurred each year. To the extent this percentage may be more or less than that required to pay the tax or specific cost, the percentage of distribution revenue in the Rider will be adjusted on an annual basis. The percentages are filed with the Alberta Utilities Commission.

Rate Rider B is to be applied as an addition to the total distribution billings calculated for the following areas:

District Property Tax Riders

<u>District</u>	<u>Rate (%)</u>	<u>Effective Date</u>
Athabasca	3.2957%	April 1, 2022
Barrhead, Westlock, Morinville	1.8964%	April 1, 2022
Bonnyville	1.7766%	April 1, 2022
Drumheller	0.2388%	April 1, 2022
Grande Cache	0.0000%	April 1, 2022
Hanna	0.4485%	April 1, 2022
High Level	2.6155%	April 1, 2022
Leduc	0.5283%	April 1, 2022
Pincher Creek	0.5365%	April 1, 2022
St. Paul	1.7548%	April 1, 2022
Southeast	1.2751%	April 1, 2022
Stettler	0.9192%	April 1, 2022
Three Hills	0.8799%	April 1, 2022
Two Hills	2.3210%	April 1, 2022

RATE RIDER B	DISTRICT & MUNICIPAL PROPERTY TAX RIDERS
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Municipality-Specific Property Tax Riders
(Incremental to applicable District Property Tax Rider)

<u>Municipality</u>	<u>Type</u>	<u>District</u>	<u>Rate (%)</u>	<u>Effective Date</u>
Athabasca	Town	Athabasca	7.3989%	April 1, 2022
Barrhead	Town	BWM ¹	2.3341%	April 1, 2022
Beaumont	City	Leduc	1.1190%	April 1, 2022
Bonnyville	Town	Bonnyville	1.8585%	April 1, 2022
Bonnyville Beach	Summer Village	Bonnyville	0.5310%	April 1, 2022
Calmar	Town	Leduc	1.9948%	April 1, 2022
Crystal Springs	Summer Village	Leduc	0.9963%	April 1, 2022
Delia	Village	Hanna	3.2715%	April 1, 2022
Donalda	Village	Stettler	3.3955%	April 1, 2022
Drumheller	Town	Drumheller	2.6961%	April 1, 2022
Elk Point	Town	St. Paul	2.8443%	April 1, 2022
Glendon	Village	St. Paul	4.9166%	April 1, 2022
Grandview	Summer Village	Leduc	0.6468%	April 1, 2022
Grande Cache	Hamlet	Grande Cache	1.3565%	April 1, 2022
Hanna	Town	Hanna	2.4874%	April 1, 2022
High Level	Town	High Level	1.8279%	April 1, 2022
Island Lake	Summer Village	Athabasca	1.1848%	April 1, 2022
Leduc	City	Leduc	1.1860%	April 1, 2022
Ma-Me-O Beach	Summer Village	Leduc	1.0617%	April 1, 2022
Morrin	Village	Drumheller	2.3960%	April 1, 2022
Morinville	Town	BWM	1.3609%	April 1, 2022
Munson	Village	Drumheller	2.9854%	April 1, 2022
Pelican Narrows	Summer Village	Bonnyville	0.7367%	April 1, 2022
Pincher Creek	Town	Pincher Creek	2.1450%	April 1, 2022
Poplar Bay	Summer Village	Leduc	1.1306%	April 1, 2022
Rochon Sands	Summer Village	Stettler	1.2510%	April 1, 2022
St. Paul	Town	St. Paul	2.4947%	April 1, 2022
Stettler	Town	Stettler	1.7729%	April 1, 2022
Sunset Beach	Summer Village	Athabasca	1.3732%	April 1, 2022
Three Hills	Town	Three Hills	1.6671%	April 1, 2022
Two Hills	Town	Two Hills	3.1251%	April 1, 2022
Waskatenau	Village	BWM	2.1845%	April 1, 2022
Westlock	Town	BWM	2.8040%	April 1, 2022
White Sands	Summer Village	Stettler	1.4596%	April 1, 2022
Zama City	Hamlet	High Level	9.6248%	April 1, 2022

¹ BWM denotes Barrhead, Westlock, and Morinville.

				Usage in	Total Delivery		Total Fee
	Base	TPTR	Variable	GJs	Tarrif	Current	Paid
Jan-22	\$ 1.567	0.251	\$ 2.585	19	\$ 102.46	16.00%	\$ 16.39
Feb-22	\$ 1.567	0.568	\$ 2.585	15	\$ 91.17	16.00%	\$ 14.59
Mar-22	\$ 1.567	0.550	\$ 2.585	14	\$ 92.47	16.00%	\$ 14.79
Apr-22	\$ 1.567	0.583	\$ 2.585	9	\$ 75.52	16.00%	\$ 12.08
May-22	\$ 1.567	0.978	\$ 2.585	6	\$ 69.96	16.00%	\$ 11.19
Jun-22	\$ 1.567	1.359	\$ 2.585	4	\$ 62.79	16.00%	\$ 10.05
Jul-22	\$ 1.567	2.538	\$ 2.585	3	\$ 63.95	16.00%	\$ 10.23
Aug-22	\$ 1.567	1.699	\$ 2.585	3	\$ 61.43	16.00%	\$ 9.83
Sep-22	\$ 1.567	1.396	\$ 2.585	6	\$ 70.90	16.00%	\$ 11.34
Oct-22	\$ 1.567	1.072	\$ 2.585	10	\$ 85.15	16.00%	\$ 13.62
Nov-22	\$ 1.567	0.559	\$ 2.585	14	\$ 91.03	16.00%	\$ 14.56
Dec-22	\$ 1.567	0.188	\$ 2.585	17	\$ 95.72	16.00%	\$ 15.31
				120		Total	\$ 154.00 Impact annually

				Usage in	Total Delivery	Proposed	Total Fee
	Base	TPTR	Variable	GJs	Tarrif	Fee	Paid
Jan-22	\$ 1.567	0.251	\$ 2.585	19	\$ 102.46	18.00%	\$ 18.44
Feb-22	\$ 1.567	0.568	\$ 2.585	15	\$ 91.17	18.00%	\$ 16.41
Mar-22	\$ 1.567	0.550	\$ 2.585	14	\$ 92.47	18.00%	\$ 16.64
Apr-22	\$ 1.567	0.583	\$ 2.585	9	\$ 75.52	18.00%	\$ 13.59
May-22	\$ 1.567	0.978	\$ 2.585	6	\$ 69.96	18.00%	\$ 12.59
Jun-22	\$ 1.567	1.359	\$ 2.585	4	\$ 62.79	18.00%	\$ 11.30
Jul-22	\$ 1.567	2.538	\$ 2.585	3	\$ 63.95	18.00%	\$ 11.51
Aug-22	\$ 1.567	1.699	\$ 2.585	3	\$ 61.43	18.00%	\$ 11.06
Sep-22	\$ 1.567	1.396	\$ 2.585	6	\$ 70.90	18.00%	\$ 12.76
Oct-22	\$ 1.567	1.072	\$ 2.585	10	\$ 85.15	18.00%	\$ 15.33
Nov-22	\$ 1.567	0.559	\$ 2.585	14	\$ 91.03	18.00%	\$ 16.38
Dec-22	\$ 1.567	0.188	\$ 2.585	17	\$ 95.72	18.00%	\$ 17.23
				120		Total	\$ 173.25 Impact annually

Actual	Change from 16%	\$	19.25
Estimate			

TOWN OF BARRHEAD

NOTICE OF APEX UTILITIES INC. FRANCHISE FEE RATE CHANGE

Please be advised that on January 24, 2023 at a Regular Meeting of Council, a motion was passed to increase the Apex Utilities Inc. Franchise Fee from 16% to 18%, effective April 1, 2023.

The Town of Barrhead has the ability to revise the franchise fee on an annual basis pursuant to Clause 5(b) of the Standard Natural Gas Distribution System Franchise Agreement as per Alberta Utilities Commission Decision 24070-D01-2018.

The effect on an average residential customer is approximately \$19.25 per year. Please contact Edward LeBlanc, CAO, should you have any questions at 780-674-3301 or email: eleblanc@barrhead.ca

Dated at Town of Barrhead, Alberta, this 25th day of January, 2023.

Edward LeBlanc, CAO
Town of Barrhead

**COUNCIL REPORTS
AS OF JANUARY 24, 2023**

		Meeting (since last council)
Agricultural Society	Cr. Oswald (Alt. Cr. Kluin)	_____
Barrhead Accessibility Coalition	Cr. Kluin	_____
Barrhead Cares Coalition	Cr. Assaf	_____
Barrhead & Area Regional Crime Coalition (BARCC)	Mayor McKenzie	_____
Barrhead Attraction & Retention Committee	Mayor McKenzie	_____
Barrhead & District Social Housing Association	Cr. Smith	_____
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith	_____
Barrhead Regional Airport Committee	Mayor McKenzie and Cr. Assaf	_____
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith (Alt. Cr. Sawatzky)	_____
Capital Region Assessment Services Commission	Cr. Klumph	_____
Chamber of Commerce	Cr. Oswald	<u> X </u>
Community Futures Yellowhead East	Cr. Assaf (Alt. Cr. Kluin)	_____
Economic Development Committee	Committee of the Whole	_____
Enhanced Policing School Resource Officer Committee	Cr. Sawatzky (Alt. Mayor McKenzie)	_____
Family & Community Support Services Society	Cr. Kluin and Cr. Oswald	_____
Intermunicipal Collaboration Framework Committee	Cr. Assaf, Cr. Smith and Mayor McKenzie	_____
Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	<u> X </u>
Municipal Emergency Advisory Commission	Cr. Assaf, Cr. Kluin and Cr. Smith	_____
Municipal Planning Commission	Cr. Assaf, Cr. Oswald and Cr. Sawatzky (Alt. Cr. Smith)	_____
Subdivision & Development Appeal Board	Cr. Klumph	_____
Twinning Committee	Cr. Klumph	<u> X </u>
Yellowhead Regional Library Board	Cr. Klumph (Alt. Cr. Sawatzky)	_____

BARRHEAD & DISTRICT TWINNING COMMITTEE MEETING
HELD Monday, January 16, 2023, AT 5:00 PM
IN THE TOWN COUNCIL CHAMBERS

PRESENT Chairperson Rod Klumph, Lynn Down, Shelley Oswald, Cr. Walter Preugschas, Stephen Bablitz, Cheryl Callihoo and Gail Hove

EXCUSED Elaine Dickie and Terra Golby

OTHERS

CALL TO ORDER

Chairperson Rod Klumph called the meeting to order at 5:20 p.m.

**CONSIDERATION
OF AGENDA**

The agenda was reviewed and accepted with the following additions:

- 4(f) 35th Anniversary in 2026
- 4(g) A/JTMA Discussion

001-23 Moved by Stephen Bablitz that the Agenda be accepted with the amendments.
CARRIED UNANIMOUSLY

**CONFIRMATION
OF MINUTES**

The Minutes of the Twinning Committee Meeting held October 3, 2022 were reviewed.

002-23 Moved by Lynn Down that the Minutes of the Twinning Committee Meeting held October 3, 2022 be accepted as presented.
CARRIED UNANIMOUSLY

**TWINNING PICTURE
PROJECT**

The Committee members discussed the ongoing Twinning Picture Project and require everyone to identify people in the photos for this project. Chairperson Rod Klumph stated that finding enough pictures for each year is a bit of a challenge. He would like the booklet to consist of approximately 60 pages when completed.

003-23 Moved by Stephen Bablitz that the Twinning Committee accept the draft copy of the Twinning Picture Project as information.
CARRIED UNANIMOUSLY

DISPLAY CABINET DISCUSSION

The Committee members discussed the purchase of another wall display cabinet with locking doors to be placed at the library. Lynn Down stated that she will contact the company that the previous cabinet was purchased from.

004-23 Moved by Stephen Bablitz that the Twinning Committee approve the purchase of a wall display cabinet with locking doors.

CARRIED UNANIMOUSLY

POSSIBLE PROJECTS FOR 2023

The Committee members discussed ideas for upgrading the Japanese Garden area.

They stated that the pagoda should be repaired and placed at the garden. Cheryl Callihoo will check into this.

Cheryl Callihoo will also check the status of the video that Jennifer Pederson was working on.

2023 OPERATING BUDGET

The 2023 Barrhead and District Twinning Committee Operating Budget was approved by both Councils.

CORRESPONDENCE FROM KITAMI

A letter from Mr. Tsuji Naotaka, Mayor of Kitami City, stating that they have to cancel the student trip for March 2023, was received.

The Committee discussed having a Barrhead area art project contest for the whole community to enter, to make promotional greeting cards so we can send them to Kitami City. An idea is for the winner of the contest to receive Chamber Cash.

Shelley Oswald will design a contest mock-up to give to Jennifer Pederson.

35th ANNIVERSARY

The Committee discussed sending a delegation to Japan for the 35th Anniversary in 2026.

A/JTMA CONFERENCE

Cr. Walter Preugschas stated that the Town of Jasper is willing to host the A/JTMA Conference in May 2023.

005-23 Moved by Stephen Bablitz to continue with our A/JTMA membership.

CARRIED UNANIMOUSLY

NEXT MEETING

The next meeting of the Twinning Committee will be at the Call of the Chair

ADJOURN

006-23 Moved by Stephen Bablitz to adjourn the meeting at 5:58 p.m.

CARRIED UNANIMOUSLY

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: January 24, 2023

Re: Draft Bylaw 01-2023, the 2023 Designated Manufactured Home Supplementary Assessment Bylaw

1.0 PURPOSE:

For Council to pass all three readings of Bylaw 01-2023, the 2023 Designated Manufactured Home Supplementary Assessment Bylaw.

2.0 BACKGROUND AND DISCUSSION:

The Designated Manufactured Home Supplementary Assessment Bylaw must be approved by Council every year by May 1st. This Bylaw authorizes the preparation of supplementary assessments of designated manufactured homes mid-year. The Bylaw only pertains to manufactured homes located in manufactured home parks.

3.0 ALTERNATIVES:

3.1 Council pass all three readings of Bylaw 01-2023, the 2023 Designated Manufactured Home Supplementary Assessment Bylaw, as presented.

3.2 Council instructs Administration to provide further information relating to the proposed draft Bylaw 01-2023, Designated Manufactured Home Supplementary Assessment Bylaw and to present it at the next Council Meeting.

4.0 FINANCIAL IMPLICATIONS:

Limited, as it is uncertain when units would move out and/or into the designated Park.

5.0 INTERDEPARTMENTAL IMPLICATIONS:

Not Applicable.

6.0 SENIOR GOVERNMENT IMPLICATIONS:

Not Applicable.

7.0 POLITICAL/PUBLIC IMPLICATIONS:

Not Applicable

8.0 ATTACHMENTS:

8.1 Draft Bylaw 01-2023, the 2023 Designated Manufactured Home Supplementary Assessment Bylaw

9.0 RECOMMENDATION:

That Council give all three readings to Bylaw 01-2023, the 2023 Designated Manufactured Home Supplementary Assessment Bylaw, as presented.

(original signed by the CAO)

Edward LeBlanc
CAO

BYLAW 01-2023

**THE 2023 DESIGNATED MANUFACTURED HOME SUPPLEMENTARY
ASSESSMENT BYLAW**

**A BYLAW OF THE TOWN OF BARRHEAD, IN THE PROVINCE OF ALBERTA, TO
AUTHORIZE THE PREPARATION OF SUPPLEMENTARY ASSESSMENTS OF
DESIGNATED MANUFACTURED HOMES IN THE TOWN OF BARRHEAD.**

WHEREAS, Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, 2000, and amendments thereto, a Council may pass a Bylaw authorizing the preparation of supplementary assessments, and;

WHEREAS, the Council of the Town of Barrhead, has deemed it in the best interests of the Town of Barrhead to pass a Bylaw authorizing the preparation of supplementary assessments of designated manufactured homes located in mobile home parks only;

NOW THEREFORE, duly assembled in a regular meeting, the Council of the Town of Barrhead, in the Province of Alberta, hereby enacts as follows:

1. That this Bylaw shall be referred to as the 2023 Designated Manufactured Home Supplementary Assessment Bylaw.
2. That the Assessor for the Town of Barrhead is hereby authorized and directed to prepare supplementary assessments of designated manufactured homes, located in mobile home parks for the taxation year 2023.
3. That Bylaw 03-2022 is hereby repealed.
4. That this Bylaw shall take full force and effect on the day of its final passing.

Read a first time this ____day of _____, 2023.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

Edward LeBlanc, CAO

Read a second time this ____ day of _____, 2023.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

Edward LeBlanc, CAO

Read a third time this ____ day of _____, 2023 and passed.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

Edward LeBlanc, CAO

REQUEST FOR DECISION

To: Town Council

From: Edward LeBlanc, CAO

cc: File

Date: January 24, 2023

Re: Correspondence Item

Item (a) Letter dated January 12, 2023 from Brian Holden, Mayor for the Town of Bon Accord, supporting the Town of Ponoka with their request to the Ministry of Health for better delivery of ambulance services across the province.

Recommendation:

That Council accepts the letter dated January 12, 2023 from Brian Holden, Mayor for the Town of Bon Accord, supporting the Town of Ponoka with their request to the Ministry of Health for better delivery of ambulance services across the province, as information.

Edward LeBlanc

CAO

(original report signed by the C.A.O.)

January 12th, 2023

The Honourable Jason Copping
Minister of Health
204, 10800 – 97 Avenue
Edmonton, AB T5K 2B6

VIA EMAIL health.minister@gov.ab.ca

Re: Ambulance Crisis

Dear Minister Copping:

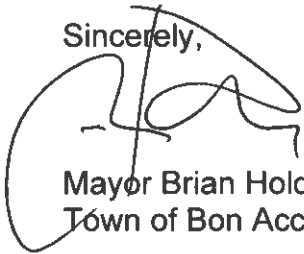
At the Regular Bon Accord Council Meeting on December 6, 2022, Council received a copy of correspondence from the Town of Ponoka to the Ministry of Health requesting support for their local fire department as first responders for emergency ambulance calls. Bon Accord Town Council fully stand with Ponoka in support of their request for better delivery of ambulance services across the province.

The incidents described in the letter show that ambulance service for rural Albertans is in severe crisis. What steps are being taken to remedy this detrimental situation for our communities? As Canadians, our section 7 Charter right to life, liberty, and security of person should be top priority. The current state of our ambulance service, or lack thereof, affirms instead that these rights hang in the balance.

These incidents, and others across the province, also show the value local fire departments bring to our communities. The lack of adequate ambulance service is placing unfair stress and expectations on volunteer firefighters and further putting the health and safety of Albertans in jeopardy.

These community volunteers and our communities deserve better. We hope your Ministry will make positive changes moving forward to uplift our communities during these difficult times.

Sincerely,



Mayor Brian Holden
Town of Bon Accord

cc: Premier Danielle Smith
Rachel Notley, Leader of the Opposition
Alberta Municipalities
Dale Nally, MLA – Morinville-St. Albert
Pat Mahoney, Fire Chief – Town of Bon Accord