

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD  
TOWN COUNCIL HELD TUESDAY, JUNE 26, 2018,  
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

**PRESENT** Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, S. Oswald, L. Penny and D. Smith

Officials: Martin Taylor, CAO, Kathy Vickery, Director of Corporate Services, Cheryl Callihoo, Director of Development & Legislative Services and Kat Hueggenberg, Communications Coordinator

Others: Barry Kerton, Barrhead Leader and Mark Cappis, 97.9 The Range

**ABSENT** Cr. S. Oswald

**CALL TO ORDER** Mayor McKenzie called the meeting to order at 5:30 p.m.

**AGENDA** The agenda was reviewed.

214-18 Moved by Cr. Kluin that the agenda be accepted with the following amendments:

- 7(d) New Website Updates
- 7(e) Accessibility of Mainstreet
- 14(g) In-Camera - Legal
- 14(h) In-Camera - Legal

CARRIED UNANIMOUSLY

**DELEGATION – COMMUNITY FUTURES YELLOWHEAD EAST**

Mayor McKenzie and Council welcomed Ms. Michelle Jones, Community Futures manager at 5:30 p.m.

Ms. Michelle Jones introduced herself and shared some upcoming goals of the Community Futures Yellowhead East.

Her role is to raise awareness of who Yellowhead East is and what they do. She is looking for ideas on economic prosperity and is partnering with the Chamber of Commerce and the Business Support Network.

**EXITED** Mayor McKenzie and Council thanked Ms. Michelle Jones and she exited the Chambers at 5:35 p.m.

215-18 Moved by Cr. Assaf that Council accept the Community Futures Yellowhead East delegation as information.

CARRIED UNANIMOUSLY

**CONFIRMATION OF MINUTES**

The Minutes of the Town Council Regular Meeting of June 12, 2018 were reviewed.

216-18 Moved by Cr. Penny that the Minutes of the Town Council Regular Meeting of June 12, 2018 be accepted as presented.

CARRIED UNANIMOUSLY

**MONTHLY BANK STATEMENT**

The Monthly Bank Statement for the month ended May 31, 2018, was reviewed.

217-18 Moved by Cr. Klumph that Council approve the Monthly Bank Statement for the month ended May 31, 2018, as information.

CARRIED UNANIMOUSLY

**STRATEGIC PRIORITIES CHART**

Administration would like to recommend that the Town’s Strategic Priorities Chart be amended, was reviewed.

Martin Taylor, CAO reviewed with Council.

- 218-18                      Moved by Cr. Penny that Council replace Item #3, County ICF & IDP, under the 'Now' section, with the Leisure Study Update under the 'Next' section, and that Council move Item #3, County ICF & IDP, under the 'Now' section, to 2019 under Legislative Planning and that Council approve that the Strategic Priorities Chart be included in the agenda on a quarterly basis.

CARRIED UNANIMOUSLY

**CONNECT BY ALL-NET –  
ALERT SYSTEM**

The Town's new website provider is All-Net Municipal Solutions and Administration would like to purchase the 'Connect' application, was received.

Martin Taylor, CAO reviewed with Council.

Kat Hueggenberg, Communications Coordinator reviewed and answered questions regarding the program.

- 219-18                      Moved by Cr. Kluin that Council approve the purchase of Connect by All-Net as the platform to manage and distribute messages to the Town of Barrhead residents, the total maximum cost of \$4,490.00 to be shared equally by the Town of Barrhead, County of Barrhead and Woodlands County, with the cost being funded from the general operating budget.

CARRIED UNANIMOUSLY

**NEW WEBSITE  
UPDATE**

Martin Taylor, CAO and Kat Hueggenberg, Communications Coordinator reviewed and answered questions of Council regarding the new website update.

**ACCESSIBILITY OF  
MAINSTREET**

Cr. D. Kluin advised Council that he and Ms. Kelly Kalmbach did a tour of mainstreet and some of the businesses are very inaccessible for people with disabilities.

Cr. D. Kluin suggested that Ms. Kelly Kalmbach make a presentation at the next meeting of Council to review the inaccessibility of mainstreet.

Council suggested this information should be brought to the Chamber of Commerce and the Mainstreet Merchants advising that some businesses maybe inaccessible to residents.

**REPORTS TO  
COUNCIL**

The following Reports to Council as of June 26, 2018, were reviewed:

- Barrhead & District Social Housing Association
- Chamber of Commerce
- Family & Community Support Services Society
- Library Board
- Twinning Committee
- CAO's Report and Department Head Report

- 220-18                      Moved by Cr. Kluin that the following Reports to Council as of June 26, 2018, be accepted as information:

- Barrhead & District Social Housing Association
- Chamber of Commerce
- Family & Community Support Services Society
- Library Board
- Twinning Committee
- CAO's Report and Department Head Report

CARRIED UNANIMOUSLY

**MINUTES TO  
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Family & Community Support Services Society – May 17, 2018
- Barrhead Regional Water Commission – June 12, 2018

221-18 Moved by Cr. Assaf that the Minutes to Council be accepted as information.  
CARRIED UNANIMOUSLY

**BYLAW 05-2018, MUNICIPAL PUBLIC  
UTILITIES AMENDMENT  
BYLAW**

Bylaw 05-2018, the Municipal Public Utilities Amendment Bylaw, was reviewed.

222-18 Moved by Cr. Smith that Council give Bylaw 05-2018, the Municipal Public Utilities  
Amendment Bylaw, first reading.  
CARRIED

IN FAVOR: Mayor McKenzie, Crs.: T. Assaf,  
R. Klumph, S. Oswald, L. Penny and  
D. Smith

OPPOSED: Cr. D. Kluin

223-18 Moved by Cr. Assaf that Council give Bylaw 05-2018, the Municipal Public Utilities  
Amendment Bylaw, second reading.  
CARRIED

IN FAVOR: Mayor McKenzie, Crs.: T. Assaf,  
R. Klumph, S. Oswald, L. Penny and  
D. Smith

OPPOSED: Cr. D. Kluin

224-18 Moved by Cr. Klumph that Bylaw 05-2018, the Municipal Public Utilities  
Amendment Bylaw, be presented for third reading.  
CARRIED UNANIMOUSLY

225-18 Moved by Cr. Penny that Council give Bylaw 05-2018, the Municipal Public Utilities  
Amendment Bylaw, third reading.  
CARRIED UNANIMOUSLY

**RECESSED**

226-18 Moved by Cr. Smith to recess the meeting at 6:51 p.m.  
CARRIED UNANIMOUSLY

**RECONVENED**

227-18 Moved by Cr. Penny to reconvene the meeting at 7:21 p.m.  
CARRIED UNANIMOUSLY

**ENTERED** Fire Chief Whittaker entered the Chambers at 7:21 p.m.

**INFORMATION  
ITEMS**

The following information items were reviewed:

- 2017 Annual Environmental Monitoring Report for the Swan Hills Treatment Centre
- Federation of Canadian Municipalities (FCM) Special Advocacy Fund
- Alberta Development Officers Week Proclamation September 24 to September 28, 2018
- Yellowhead Regional Library Board Meeting – March 5, 2018

228-18 Moved by Cr. Klumph that Council support the Federation of Canadian  
Municipalities (FCM) Special Advocacy Fund in the amount of \$315.00 for a 2-year  
term.  
CARRIED UNANIMOUSLY

229-18 Moved by Cr. Assaf that the information items be accepted as information.  
CARRIED UNANIMOUSLY

**FOR THE GOOD  
OF COUNCIL**

Mayor McKenzie stated that the Teacher’s Retention Program was a great success.

Cr. Penny mentioned the appreciated thank you letter from the Senior Citizens Drop-in Centre thanking the Town for listening to their concerns regarding the area adjacent to the Centre.

Cr. Kluin congratulated the 4-H on their Youth Achievement Day.

Cr. Klumph thanked the Public Works Department for the work on the lanes at Rotary Park.

Cr. Klumph thanked Mayor McKenzie for allowing him to golf and represent the Town of Barrhead at the Alberta Transportation Golf Tournament.

**IN-CAMERA – LAND UPDATE  
FOIP ACT SECTION 16, LEGAL 24(A),  
LABOUR 17, 24 AND 24(G)**

230-18                      Moved by Cr. Smith that Council go in-camera at 7:36 p.m.  
CARRIED UNANIMOUSLY

**EXITED**                      Fire Chief Whittaker exited the Chambers at 7:45 p.m.

**EXITED**                      Kathy Vickery, Director of Corporate Services and Cheryl Callihoo, Director of Development & Legislative Services exited the Chambers at 8:50 p.m.

**OUT-OF-CAMERA**

231-18                      Moved by Cr. Kluin that Council come out-of-camera at 8:59 p.m.  
CARRIED UNANIMOUSLY

**ADJOURN**

232-18                      Moved by Cr. Assaf that the Council Meeting be adjourned at 8:59 p.m.  
CARRIED UNANIMOUSLY

**TOWN OF BARRHEAD**

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Mayor, David McKenzie

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CAO, Martin Taylor