



AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, MARCH 13, 2018 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

Barrhead....a quality community....giving a quality lifestyle

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – February 27, 2018
4. Public Hearings
 - (a) There are no Public Hearings
5. Delegations
 - (a) There are no Delegations
6. Old Business
 - (a) Traffic Crosswalk at 49th Street and 58th Avenue
7. New Business
 - (a) Barrhead Bowling Association Community Facility Enhancement (CFEP) Grant
 - (b) Policy 12-002, Traffic Safety Plan
 - (c) Policy 12-024, Public Participation Policy

8. Reports - The Council Reports

(a) Council Reports as of March 13, 2018

- Barrhead Agricultural Society
- Barrhead & District Social Housing Association
- CAO Report and Department Head Report

9. Minutes

(a) Barrhead & District Social Housing Association – January 24, 2018

(b) Yellowhead Regional Library – November 6, 2017

10. Bylaws

(a) There are no Bylaws

11. Correspondence

(a) Information Item

(i) FCM – Federal Budget 2018 Highlights

12. For the Good of Council

13. Tabled Items

14. In-Camera

(a) Legal – Pursuant to Section 24 of the FOIP Act

15. Adjourn

MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, FEBRUARY 27, 2018,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

PRESENT

Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, S. Oswald, L. Penny and D. Smith

Officials: Martin Taylor, CAO, Kathy Vickery, Director of Corporate Services and Cheryl Callihoo, Director of Development & Legislative Services

Others: Barry Kerton, Barrhead Leader and Mark Cappis, 97.9 The Range

ABSENT

**CALL TO
ORDER**

Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA

The agenda was reviewed.

055-18

Moved by Cr. Smith that the agenda be accepted with the following amendments:

- Yellowhead East Report
- New Business, Halo Project
- Volunteer Appreciation Committee Request

CARRIED UNANIMOUSLY

**CONFIRMATION
OF MINUTES**

The Minutes of the Town Council Regular Meeting of February 13, 2018, were reviewed.

056-18

Moved by Cr. Penny that the Minutes of the Town Council Regular Meeting of February 13, 2018 be approved with the following changes:

- Show Cr. Penny absent after supper

CARRIED UNANIMOUSLY

**PUBLIC HEARING
BYLAW 01-2018, THE LAND USE
AMENDMENT BYLAW**

Mayor McKenzie opened the Public Hearing at 5:32 p.m. There were zero members of the public present. Mayor McKenzie provided a brief outline of the Public Hearing process.

The Applicants were present at the meeting.

Cheryl Callihoo, Director of Development & Legislative Services, advised that letters were sent to the adjacent landowners as well as an advertisement was placed in the local paper as required under the MGA. To date the Town has received one phone call on the proposal and the caller had no objection to the amendment.

Mr. Froese was present to answer questions and provided Council with plans of the proposed development for his property. He advised it will be rental gearing towards seniors.

Council thanked Mr. Froese for his presentation.

057-18

Moved by Cr. Assaf that the Public Hearing be closed at 5:45 p.m.
CARRIED UNANIMOUSLY

058-18

Moved by Cr. Smith that Council give Bylaw 01-2018, the Land Use Amendment Bylaw, second reading.

CARRIED UNANIMOUSLY

059-18

Moved by Cr. Assaf that Council give Bylaw 01-2018, the Land Use Amendment Bylaw, third reading.

CARRIED UNANIMOUSLY

**CHAMBER OF COMMERCE
DELEGATION**

Mayor and Council welcomed Ms. Megan Perry, President of the Barrhead & District Chamber of Commerce at 5:46 p.m.

Ms. Perry introduced herself to Council and advised if Council had any questions or concerns she would be the new contact on behalf of the Chambers.

Council thanked Ms. Perry for coming and advised they are looking forward to working with the Chambers on projects.

060-18 Moved by Cr. Penny that Council accept the Barrhead & District Chamber of Commerce delegation as information.
CARRIED UNANIMOUSLY

EXITED Mayor and Council thanked Ms. Megan Perry for her presentation and she exited the Chambers at 5:49 p.m.

**MONTHLY
BANK STATEMENT**

The Monthly Bank Statement for the month ended January 31, 2018, was reviewed.

061-18 Moved by Cr. Kluin that Council approve the Monthly Bank Statement for the month ended January 31, 2018, as information.
CARRIED UNANIMOUSLY

**POLICY 26-011, PEACE OFFICER
PROGRAM REPORTING
REQUIREMENTS**

Policy 26-011, the Peace Officer Program Reporting Requirements is being brought forward for approval.

Martin Taylor reviewed Policy 26-011 with Council and thanked Community Peace Officer Johnson for his work on the policy.

062-18 Moved by Cr. Klumph that Council approve Policy 26-011, the Peace Officer Program Reporting Requirements, as presented.
CARRIED UNANIMOUSLY

**2017 AUDITED FINANCIAL
STATEMENTS**

The 2017 Audited Year End Financial Statements, following the audit of the financial records for the Town of Barrhead, were presented for Council's review.

Kathy Vickery reviewed and answered questions regarding the 2017 Audited Year End Financial Statements. Cr. Klumph commended Administrative Staff on a job well done on the Town finances.

063-18 Moved by Cr. Oswald that Council accept the 2017 Audited Municipal Financial Information Return and 2017 Audited Financial Statement as presented and further that the Annual General Meeting be scheduled for Tuesday, April 10, 2018 at 7:00 p.m. in the Town of Barrhead Council Chambers.
CARRIED UNANIMOUSLY

**VOLUNTEER
APPRECIATION
LETTER**

Mayor McKenzie provided a funding request letter from the Volunteer Appreciation Committee. As in past years the committee is requesting funding of \$1,500.00.

064-18 Moved by Cr. Penny that Council approves the request from the Volunteer Appreciation Committee of funding in the amount of \$1,500.00 to go towards the Annual Volunteer Appreciation evening to be held April 18, 2018.
CARRIED UNANIMOUSLY

**HALO
PROJECT**

Cr. Penny discussed an article on the Halo Project which researches the effect of churches in communities.

The Town of Barrhead has 15 churches based on budgets for each church the net value to our community is approximately \$14 million dollars.

**REPORTS TO
COUNCIL**

The following Reports to Council as of February 27, 2018, were reviewed:

- Barrhead & District Social Housing Association
- Chamber of Commerce
- Family & Community Support Services Society
- Library Board/Yellowhead Regional Library Board
- Yellowhead East

065-18

Moved by Mayor McKenzie that the following Reports to Council as of February 27, 2018, be accepted as information:

- Barrhead & District Social Housing Association
- Chamber of Commerce
- Family & Community Support Services Society
- Library Board/Yellowhead Regional Library Board
- Yellowhead East

CARRIED UNANIMOUSLY

**MINUTES TO
COUNCIL**

The following Minutes to Council were reviewed:

- Barrhead & District Family & Community Support Services Society – January 18, 2018

066-18

Moved by Cr. Penny that the Minutes to Council be accepted as information.

CARRIED UNANIMOUSLY

**BYLAW 02-2018, THE COUNCIL
CODE OF CONDUCT BYLAW**

Bylaw 02-2018, the Council Code of Conduct Bylaw, was reviewed.

067-18

Moved by Cr. Penny that Council give Bylaw 02-2018, the Council Code of Conduct Bylaw, second reading.

CARRIED UNANIMOUSLY

068-18

Moved by Cr. Assaf that Council give Bylaw 02-2018, the Council Code of Conduct Bylaw, third reading.

CARRIED UNANIMOUSLY

**INFORMATION
ITEM**

The following information item was reviewed:

- AUMA Letter – Cannabis Legislation

069-18

Moved by Cr. Penny that the information item be accepted as information.

CARRIED UNANIMOUSLY

**FOR THE GOOD
OF COUNCIL**

Cr. Kluin informed that the youth grand opening went very well and had good numbers with lots of activities.

Cr. Assaf commended the Recreation Department on Family Day.

**IN-CAMERA – LAND UPDATE
FOIP ACT SECTION 16**

070-18

Moved by Cr. Assaf that Council go in-camera at 6:24 p.m.

CARRIED UNANIMOUSLY

OUT-OF-CAMERA

- 071-18 Moved by Cr. Smith that Council come out-of-camera at 6:45 p.m.
CARRIED UNANIMOUSLY
- 072-18 Moved by Cr. Assaf to approve the encroachment of removable patio for a proposed
new business.

ADJOURN

- 073-18 Moved by Cr. Assaf that the Council Meeting be adjourned at 6:47 p.m.
CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Martin Taylor



REQUEST FOR DECISION

Date: March 13, 2018
To: Mayor McKenzie & Members of Council
From: Martin Taylor, CAO
Re: Traffic Crosswalk

Summary

Traffic Crosswalk at 49th Street and 58th Avenue

Overview

At the direction of Council, Administration forwarded a letter to Alberta Transportation requesting they consider a crosswalk or crossing lights for the intersection of 49th Street and 58th Avenue.

Attached is Alberta Transportation's response.

Recommendations

Recommendation #1

That Council instruct Administration to continue to work with Alberta Transportation regarding a crosswalk or crossing lights in the vicinity of 49th Street and 58th Avenue.

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to be 'M. Taylor'.

Martin Taylor, CMC, CLGM
CAO

FEB 28 2018

Delivery Services
North Central Region
Box 4596, 4513-62 Avenue
Barrhead, AB T7N 1A5 Canada
Telephone 780-674-4700
Fax 780-674-8383
Toll Free Dial 310-0000
www.transportation.alberta.ca

File: 2120-BARR

February 23, 2018

Mr. Martin Taylor, CLGM
CAO, Town of Barrhead
Box 4189, 5014 – 50 Avenue
Barrhead, Alberta T7N 1A2

Dear Mr. Taylor:

RE: 49 Street (Highway 33) and 58 Avenue Intersection

Thank you for your letter regarding a potential crosswalk installation at the intersection of Highway 33 and 58 Avenue. As highway safety is a top priority I appreciate the chance to respond.

Alberta Transportation is prepared to work with the town to assess pedestrian needs at this location and deliver required improvements related to the highway as available funds allow. Our initial review indicates that this is not an ideal location for a crosswalk. We will share our thoughts on the challenges and options to enhance pedestrian safety and the Town's role in addressing some components of the anticipated improvements.

Ms. Paula Campbell, Operations Manager for area, is available to meet with you to discuss these components and help you develop a plan for installing a crosswalk at or near this location. Ms. Campbell can be reached toll-free at 310-0000, then 780-675-2624, or at paula.campbell@gov.ab.ca.

Yours truly,



Neal Reynolds
Regional Director
North Central and Fort McMurray Regions

NR/pc



REQUEST FOR DECISION

Date: March 13, 2018
To: Mayor McKenzie & Members of Council
From: Martin Taylor, CAO
Re: Barrhead Bowling Association CFEP Grant

Summary

Barrhead Bowling Association CFEP Grant

Overview

The Barrhead Bowling Association is applying for a Community Facility Enhancement (CFEP) Grant and is requesting the Town for a letter of support for the grant.

Recommendations

Recommendation #1

That Council provide a letter of support to the Barrhead Bowling Association for their Community Facility Enhancement (CFEP) Grant application.

Respectfully Submitted by:


Martin Taylor, CMC, CLGM
CAO

**BARRHEAD BOWLING ASSOCIATION
BOX 4142, Barrhead, Alberta
Phone: 780-674-2828**

RECEIVED

MAR - 5 2018

March 1, 2018

**To: TOWN OF BARRHEAD
Box 4189, Barrhead, AB
T7N 1A2**

Dear Sirs:

The Barrhead Bowling Association in the process of applying for a Community Facility Enhancement grant.

We are planning to do a total renovation of our bathrooms at Blue Heron Bowl including floor & wall tiles, bathroom fixtures & paint etc.

Therefore, we are respectfully requesting a letter of support from you for this project. We would like to submit our application before the March 15th deadline & if approved, have the work completed before our league season begins in September.

Thank you for your kind attention.

Sincerely,

Doris Chizma, Treasurer





REQUEST FOR DECISIONS

Date: March 13, 2018
To: Mayor McKenzie & Members of Council
From: Martin Taylor, CAO
Re: Policy 12-002, Traffic Safety Plan

Summary

Policy 12-002, Traffic Safety Plan

Overview

Attached for Council's consideration is a revised Traffic Safety Plan for the Town of Barrhead.

Recommendations

Recommendation #1

That Council approve Policy 12-002, Traffic Safety Plan, as presented.

Respectfully Submitted by:


Martin Taylor, CMC, CLGM
CAO

TOWN OF BARRHEAD

POLICY STATEMENT

POLICY NUMBER: 12-002

REVISED:

RESOLUTION NO:

POLICY TITLE: TRAFFIC SAFETY PLAN

AUTHORITY: Town Council

ORIGINAL APPROVAL DATE: July 25, 2005

POLICY STATEMENT:

The Town of Barrhead Council will ensure that the Traffic Safety Act is being followed for the benefit and safety of our entire community.

PURPOSE:

To maintain a Municipal Traffic Safety Plan for the community.



BARRHEAD ENFORCEMENT SERVICE

PO Box 4189, 5014 – 50th Ave, Barrhead, Alberta T7N 1A2
Ph #: 780-674-3301 ext 238 Fax #: 780-674-5648

Traffic Safety Plan - 2018 **Town of Barrhead**

The Town of Barrhead's Traffic Safety Plan is to have a regular traffic patrol performed by the Town of Barrhead's Community Peace Officer Level 1. Traffic Enforcement is in addition to the normal Peace Officer duties which include local Bylaw Enforcement, Parking Enforcement, Animal Control issues and assisting Barrhead Fire Services and Barrhead RCMP whenever necessary. It is estimated that roughly 25% of the Peace Officer's working hours will be dedicated to moving traffic enforcement within the Town of Barrhead.

The Town of Barrhead is intersected by Highways 33 and 18. The Town's population of 4579 is spread over a town site consisting of 76kms of the local roads which include residential zones, a school zone, several playground zones, industrial/business districts and a downtown core with Hwy 33 travelling through all of this, known in Town as 49th St. The Town of Barrhead currently has two four-way stop intersections which are controlled via traffic lights, and an additional four-way stop in the down town core controlled by stop signs.

The areas of focus for the Town of Barrhead Traffic Safety Plan are as follows:

School Zones – School zones are a priority. During the hours when students are either picked up or dropped off, the area becomes very busy. Radar enforced speed reduction operations will be conducted, along with regular monitoring for seat belt violations, distracted driving violations, and cross walk violations. Patrols will be conducted regularly from the hours of 8:00AM – 9:30AM, 11:30AM – 1:30PM, and 3:00PM – 4:30PM.

Speeding – Speeding can be an issue and a particular focus will be paid to 53rd Ave, commonly known as Manola Rd, as this has been a high source of complaints. Also, the area of 49th St heading North out of Barrhead seems to generate a lot of speed related complaints. The Peace Officer will conduct radar enforced speed reduction operations on an ongoing basis in these areas in an effort to educate and deter speeders.

Playground Zones – Playground zones will be monitored on a continuous, ongoing basis primarily during daylight hours.

Four Way Stop Intersections – As previously mentioned, there are two four way stop intersections in the Town of Barrhead controlled via traffic lights. One of these intersections, on 53rd Ave at 49th St, features an advanced green. These intersections will be monitored regularly for enforcement issues as a result of the locations as well as the high volume of traffic in both areas. There are also plans to install a traffic light controlled intersection at the intersection of 49th St & 50th Ave.

Stop Signs – Stop signs will be monitored meticulously with the intent to concentrate on key intersection areas and to perform studies to determine which ones are affected the most.

Seatbelts and Child Seats – Seatbelts and child seat safety are issues of utmost importance in the Town of Barrhead. The Barrhead Enforcement Services department will be conducting car seat checks in conjunction with the RCMP looking to ensure proper use of seat belts and child seats.

Special Activities – Parking and traffic flow to and from special activities have been identified as areas of concern to the Town (e.g. arenas, schools, rodeo grounds, recreation areas, parade routes, etc.) The Peace Officer will be utilized to assist at many of the functions to mitigate these problems and to assist Barrhead RCMP whenever requested.

The Town of Barrhead will keep on-going statistical records to determine additional planning needs for both short and long term planning. We realize that most fatalities and collisions in our area occur outside our jurisdiction, but we feel that by educating the public and enforcing the Provincial Statutes we will help educate drivers and prevent future incidents from taking place on the roads in and around the Town of Barrhead.

Yours truly,

Brandon Johnson, CPO #15700



REQUEST FOR DECISIONS

Date: March 13, 2018
To: Mayor McKenzie & Members of Council
From: Martin Taylor, CAO
Re: Policy 12-024, Public Participation Policy

Summary

Policy 12-024, Public Participation Policy

Overview

As required in the Municipal Government Act, attached is Policy 12-024, Public Participation Policy, for Council's review.

Recommendations

Recommendation #1

That Council approve Policy 12-024, Public Participation Policy, as presented.

Respectfully Submitted by:

A blue ink signature of Martin Taylor, consisting of stylized initials 'M.T.' followed by a long horizontal stroke.

Martin Taylor, CMC, CLGM
CAO

TOWN OF BARRHEAD

PROCEDURE STATEMENT
(Policy 12-024)
Public Participation Policy

Effective Date: _____

PROCEDURES:

This Policy is intended to provide guidelines to Council and Administration on how to involve stakeholders in providing input into decisions that affect the community.

Purpose:

The Municipal Government Act requires municipalities to adopt and maintain a policy with respect to the manner in which a municipality will ensure that it is open and accessible to the public.

Definitions:

“Act” means the Municipal Government Act and amendments or successor legislation thereto.

“CAO” means the Chief Administrative Officer for the Town of Barrhead or his/her designate.

“Councillor” means a member of the Town of Barrhead Council

“Council” means the duly elected officials of the Town of Barrhead.

“Public Participation” means the process in which the Town provides opportunities for the community to have in-put in the decision making process through, public notice in the local paper, letters to residents, social media such as twitter and facebook, Town website, open houses, surveys, workshops, residential advisory committee’s and other forms of engagement.

“Town” means the municipal corporation of the Town of Barrhead.

Information:

1. Distribution of information is a minimum requirement for public participation. For participation to be of a benefit, community members must understand the issues and be given the opportunity to engage in meaningful public discussion.

2. Not all public participation is the same, conducting beneficial public participation involves seeking public input at specific points on specific issues in the decision making process where such input has a real potential to help shape the final decision.
3. Public participation is based on the belief that those who are affected by a decision should have the right to be involved in the decision making process.

General Policy Principles

1. Council recognizes that good governance includes engaging community members in public participation by:
 - i) creating opportunities for community members who are affected by a decision to engage in discussion.
 - ii) providing community members with appropriate information to engage in meaningful participation.
2. Recognizing that councilors are elected to consider and promote the welfare and interest of the Municipality as a whole and are required to vote on matters brought before Council, engaging in public participation for matters beyond statutory requirements can enrich the decision making process.

Council Responsibilities

1. Council shall:
 - i) Consider input obtained through public participation
 - ii) Review this policy to ensure it complies with all relevant legislation, municipal policies and the spirit and intent of public participation.

Legislation:

1. All public participation shall be undertaken in accordance with the Municipal Government Act, FIOP Act and any other applicable legislation.
2. This policy shall be available for public inspection and posted on the website.
3. This policy shall be reviewed at least once every four years.

**COUNCIL REPORTS
AS OF MARCH 13, 2018**

		Meeting (since last council)
Agricultural Society	Cr. Klumph (Alt. Cr. Oswald)	<u> X </u>
Barrhead Cares Coalition	Cr. Kluin	<u> </u>
Barrhead & District Social Housing Association	Cr. Penny	<u> X </u>
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith (Alt. Cr. Kluin)	<u> </u>
Barrhead Regional Airport Committee	Mayor McKenzie	<u> </u>
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith	<u> </u>
Capital Region Assessment Services Commission	Cr. Penny	<u> </u>
Chamber of Commerce	Cr. Kluin	<u> </u>
Community Futures Yellowhead East	Cr. Penny (Alt. Cr. Assaf)	<u> </u>
Economic Development Committee	Vacant	<u> </u>
Enhanced Policing School Resource Officer Committee	Cr. Oswald (Alt. Mayor McKenzie)	<u> </u>
Family & Community Support Services Society	Cr. Kluin and Cr. Penny	<u> </u>
Library Board/Yellowhead Regional Library Board	Cr. Klumph	<u> </u>
Municipal Planning Commission	Cr. Assaf, Cr. Klumph and Cr. Smith (Alt. Cr. Oswald)	<u> </u>
Regional Landfill Committee	Cr. Klumph and Cr. Penny	<u> </u>
Subdivision & Development Appeal Board	Cr. Penny	<u> </u>
Twinning Committee	Cr. Oswald	<u> </u>



Date: March 9, 2018

To: Mayor McKenzie and Council

From: Martin Taylor, CAO

Re: CAO update

- Participated at the high school mock job interviews.
- Held a meeting with a land development firm.
- Finalizing the draft 2018 budget with Mrs. Vickery.
- Participated with a meeting with the Paddle River Golf course executive.
- Will be reviewing with council the draft 2018 and beyond strategic plan.
- The town now owns 14 acres of property for commercial or mix usage.
- Meeting with RCMP regarding a new detachment building.
- Receiving positive feedback regarding our social media presence.
- Council will be reviewing a mock up of our new town web site next month.

Respectfully submitted,
Martin Taylor, CLGM
CAO



BARRHEAD RECREATION DEPARTMENT

Monthly Report

Date: February 23, 2018

Last Month's Accomplishments:

- Held a successful Family First Night event at the arena and aquatics centre
- New foreman Jonathan Hynes started
- Starting to get items in order for OH&S Alberta Arena Audit
- New bleachers installed in aquatics centre

Progress on Projects/Programs:

- Working with FCSS in the creation of youth space in the Charles Godberson Room, 1st date is February 6 with grand opening scheduled for February 20.
- Working on orders written by OH&S Officer
- Getting pricing on possible new signage for front of aquatics centre
- Attended Curling Club meeting to hear their concerns regarding snow removal and mechanical ventilation

Budget Performance:

- Working on wants and wishes for 2018 capital and operational budgets

Outstanding Issues for the Month:

- Getting the arena compliant with OH&S
- Getting a organized list of deficiencies for the aquatics centre
- Moving old evaporative tower out and ready for the new tower installation

Next Month's Objectives:

- Adult hockey tournaments will start
- Mini swim meet
- Youth event at the aquatics centre

Upcoming Special Events:

- Easter Skate
 - Easter Swim
-

Submitted by: Shallon Touet
Director of Parks and Recreation

CAO Martin Taylor

3.1a

Minutes

BDSHA Regular Board Meeting

January 24, 2018

**Barrhead & District Social Housing
Association Minutes
Regular Board Meeting – January 24, 2018**

Members Present: Chairman Darrell Troock, Dale Kluin, Leslie Penny, Meertin Zeldenrust
 Members Absent: Ken Killeen, Craig Wilson
 Staff Present: Dorothy Clarke, Dorothy Waters

1.0 Darrell Troock called the meeting to order at 1:04 pm.

2.0 Approval of Agenda

Leslie Penny moved to accept the Agenda of the January 24, 2018 Regular Board Meeting.

Carried Unanimously

3.0 Adoption of Minutes

3.1 Regular Board Meeting – November 28, 2017

Dale Kluin moved to accept the Minutes of the November 28, 2017 Regular Board Meeting with the following correction: 6.2 "should be not change" should read "should not be changed".

Carried Unanimously

4.0 Reports

4.1 Facility Manager's Report by Tyler Batdorf – Attached (Dec./17 & Jan./18)
 Hillcrest

- Fire suppression work is nearing completion. The sprinkler fitters should be finished the week of January 22nd.

Golden Crest Manor

- The small sections of roof at the front and back entrances have received new shingles. The rest of the roof will be completed once the roof anchors are installed (tentatively the week of Jan. 22nd).
- This building's elevator has a single walled cylinder. Under new Building code, this elevator must be upgraded to a double walled hydraulic cylinder. This work has been tendered and work is supposed to be complete by March 31st, 2018.

Pembina Court Manor

- The flooring work on the first floor and the stairwell is complete.
- The roof on this building was leaking in the summer. A fix was to replace the tin screws on this roof and it would be sealed again. The screws would not hold, and upon inspection the tin was not installed properly. A new roof may be required in the summer.
- The elevator meets the current codes. The current tank sits on the concrete in the boiler room and water from leaks in the boiler room has caused corrosion over time.

Initials: Chairperson

CAO

3.16

Minutes

BDSHA Regular Board Meeting

January 24, 2018

JDR Manor

- The siding and stucco has all been removed from this building.
- New windows have been installed January 15-17th.
- Siding will be installed the week of January 29th.
- The new roofing system should be installed soon as well, the roofers are working around the weather and scheduling with the Golden Crest roof.
- Planking in common area to be installed last week of January.

Swan Hills Community Housing

- These units are still under construction.
- New appliances have been ordered for the renovated units.
- The furnaces in these units are all obsolete and parts can no longer be found. Four local companies were invited to bid on the replacement of 6 furnaces. Total Plumbing and Heating has been awarded the contract.

4.2 Chief Administrative Officer Report by Dorothy Clarke - Attached
Maintenance

Employee is still on Worker's Compensation Disability and is working in a modified work contract basis. Presently the employee is working 2 hours per day.

Dietary

Two employees resigned on January 2, 2018; there is a lack of casual employees to fill the vacant positions and current staff are requesting additional hours this gave the opportunity to change the rotation from a 5 on / 5 off to the attached rotation. All staff was talked to and letters have been sent to all employees providing proper notice with implementation: Evenings – January 15, 2018, Days and Nights – January 17, 2018.

The new rotation will be tried for a 6 week period; and then employees will be asked to make recommendations for any changes.

Housekeeping/Laundry

The laundry worker has been in the position for 4 years and will be rotated back onto the floor starting January 25, 2018. No employee should be in laundry for a period longer than 2 years.

Annual cleans are on schedule.

Administration

Vacancies

2 Community Housing – Barrhead

2 Community Housing – Swan Hills – will be 6 as soon as the 4 units are released by ASHC

6 small Hillcrest Lodge rooms in the North L-wing – at the present time HC 160 is used for the Beltone clinic, they were moved because of the fire suppression

Initials: Chairperson 12 CAO CS

3.1c

Minutes

BDSHA Regular Board Meeting

January 24, 2018

work that will be done in Hillcrest Lodge; the room is also used by Homecare staff for their lunch break

1 Jubilee Manor – handicapped – will try to keep empty for Lodge male residents that may have to move from North U-wing on short notice.

Payroll

T4's have been completed and submitted by eFile to Canada Revenue Agency. The annual report for Worker's Compensation Board has been filed.

Lodge Standards Inspection

The Lodge Standards Inspection has been scheduled for February 20 & 21. The new 4 week menu has been submitted to the Dietician and should be approved before the inspection.

Auditor

Auditing packages have been sent to Blaine Clarahan, CPA, CA. Time scheduled February 12-16 and 22-23, 2018.

Handibus

Tender package for the handibus has not been completed.

Dale Kluin moved to accept the Management Reports as presented.

Carried Unanimously

4.3 GIC's as of December 31, 2017

Leslie Penny moved to leave \$20,146.36 in the Lodge Reserve.

Carried Unanimously

Dale Kluin moved to transfer \$261,391 to a 90-day term GIC

Carried Unanimously

4.4 Cheque Logs November 2017 – Attached

4.5 Cheque Logs December 2017 - Attached

Leslie Penny moved to accept the cheque logs as presented.

Carried Unanimously

5.0 Business Arising From Minutes

5.1 Carbon Levy Rebate

Leslie Penny rescinded motion to increase the rent to include the Carbon Levy Rebate increase as of January 1, 2018.

Carried Unanimously

5.2 2016/18 ASHC Capital Improvements – information only

5.3 Community Housing – Swan Hills Update – information only

Initials: Chairperson

[Signature] CAO *[Signature]*

Minutes

BDSHA Regular Board Meeting

January 24, 2018

6.0 New Business

6.1 ASCHA Convention April 11-13, 2018, Red Deer: Leslie Penny, Darrell Troock, Craig Wilson and possible Dorothy Clarke will attend.

6.2 ASCHA – North Region: February 16, 2018: Dale Kluin, Darrell Troock

6.3 Elevating Devices

Dale Kluin moved to accept the recommendation made by the Management team to Alberta Seniors Housing, Capital Initiative Branch as information – Lowest tender: Golden Crest Manor ICON Elevator Inc. 's bid of \$41,878.00.

Carried Unanimously

7.0 Correspondence

7.1 LAP Grant Increase

Leslie Penny moved to accept correspondence for information.

Carried Unanimously

Craig Wilson joined the meeting via Speaker phone at 1:45 p.m.

8.0 Date and Time of Next Regular Meeting

Dale Kluin moved that the next Regular Meeting be held February 27th, 2018 at 1:00 p.m.

Carried Unanimously

9.0 In Camera

Leslie Penny moved to go in camera at 1:45 p.m.

Carried Unanimously

Out of Camera

Leslie Penny moved to go out of camera at 2:00 p.m.

Carried Unanimously

Craig Wilson moved to postpone any decision for the Swan Hills Senior Project until the letter from Alberta Seniors & Housing, Capital Initiatives Branch for the Hillcrest Lodge project is received. This will allow for an analysis of the capital fund to be completed to determine possible allocation of the funds.


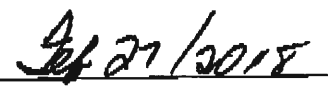

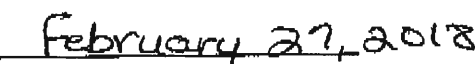
Carried Unanimously

Minutes

BDSHA Regular Board Meeting

January 24, 2018

10.0 Adjournment

*Leslie Penny moved to adjourn the meeting at 2:07 p.m.**Carried Unanimously*
Signature: Darrell Troock, Chairperson
Date
Signature: Dorothy Clarke, CAO
Date

Initials: Chairperson

 CAO 



Yellowhead Regional Library
Board Meeting
Harvey Treleaven Boardroom
433 King Street, Spruce Grove
November 6, 2017

Present

Chair Derril Butler, Lac Ste. Anne County
Vice Chair Hank Smit, Town of Hinton
Ann Morrison, Summer Village of Sunset Point
Anne Power, Village of Breton
Bill Krahn, County of Wetaskiwin No. 10 Alternate
Carla Frybort, City of Leduc
David Truckey, Town of Westlock (via teleconference)
Dwayne Mayr, Village of Warburg
Fayrell Wheeler, Town of Drayton Valley
Helen Kelleher-Empey, Municipality of Jasper
Ivor Foster, Town of Thorsby
Jason Wittmeier, Village of Wabamun
Jeff Goebel, Town of Swan Hills
John Roznicki, Village of Spring Lake
Judy Bennett, Town of Stony Plain
Judy Tracy, Town of Onoway Alternate
Judy Valiquette, Village of Alberta Beach
Kerry McElroy, Pembina Hills Public Schools
Krystal Baier, Town of Edson
Linda Wigton, Northern Gateway Public Schools
Margaret Gagnon, Summer Village of Crystal Springs
Marlene Walsh, Summer Village of Val Quentin
Maureen Mazerolle, Summer Village of Silver Sands
Nat Dvernichuk, Village of Clyde
Patricia Ashley, Town of Calmar
Patricia MacQuarrie, City of Wetaskiwin
Rick MacPhee, Summer Village of Seba Beach
Rod Klumph, Town of Barrhead
Ron Kleinfeldt, County of Barrhead No. 11
Sandi Benford, Summer Village of South View
Sandra Cherniawsky, Yellowhead County
Sandy Morton, Town of Mayerthorpe
Stacey May, Town of Devon
Sylvia Bonnett, Woodlands County
Tessa Hutchings, Leduc County
Tony Wadsworth, Town of Millet Alternate
Victor Julian, Westlock County

Guests

Ken Feser, Public Library Services Branch
Tammy Svenningsen, YRL Public Libraries' Council

YRL Staff

Kevin Dodds, Director
Wendy Sears Ilnicki, Assistant Director and Client Services Manager
Jocie Wilson, Bibliographic Services Manager
David Gould, Accounting and Site Services
Laurie Haak, Administrative Associate and Recorder

Absent

Brenda Shewaga, Summer Village of Yellowstone
Dave Gursky, Wetaskiwin Regional Public Schools
Donna Wiltse, Brazeau County
Ken Lewis, Summer Village of Grandview
Len Spink, Town of Beaumont
Rob Staples, Town of Grande Cache
Tanya Pollard, Alberta Library Trustees' Association
Tracey Melnyk, Parkland County

Representative not Appointed

City of Spruce Grove
Summer Village of Birch Cove
Summer Village of Castle Island
Summer Village of Kapasiwin
Summer Village of Lakeview
Summer Village of Ma-Me-O Beach
Summer Village of Nakamun Park
Summer Village of Norris Beach
Summer Village of Ross Haven
Summer Village of Silver Beach
Summer Village of Sunrise Beach
Summer Village of West Cove
Town of Whitecourt

CALL TO ORDER

K. Dodds called the meeting to order at 10:00 a.m. and introductions were done.

1. YRL Board and Executive Committee Structure

K. Dodds reviewed the Board and Executive Committee composition as well as the election process.

2. Election of YRL Board Chair

K. Dodds opened the floor to nominations for the Chair position.

- S. Benford nominated D. Butler; he accepted.

K. Dodds called for nominations three times.

DECLARED by K. Dodds that nominations cease.	DECLARED	3847
<i>Derril Butler was acclaimed as the 2017-2018 YRL Board Chair.</i>		

3. Approval of Agenda

MOVED by S. May that the agenda be approved as presented.

SECONDED by P. Ashley.

CARRIED 3848

4. Approval of Minutes

MOVED by D. Mayr that the minutes of the June 12, 2017 YRL Board meeting be approved as presented.

SECONDED by M. Mazerolle.

CARRIED 3849

DECISION ITEMS

5. Election of YRL Board Vice Chair

D. Butler opened the floor to nominations for the Vice Chair position.

- S. Morton nominated H. Smit; he accepted.

D. Butler called for nominations three times.

DECLARED by D. Butler that nominations cease.	DECLARED	3850
<i>Hank Smit was acclaimed as the 2017-2018 YRL Board Vice Chair.</i>		

6. Election of YRL Board Executive Committee

K. Dodds noted that seven of the 10 YRL Board Executive Committee seats are occupied by the Chair, Vice Chair and the five municipalities above the threshold of 15,000 population: Cities of Leduc and Spruce Grove, Parkland County, and Towns of Beaumont and Stony Plain.

D. Butler opened the floor to nominations for the Executive Committee seat from the School Division representatives.

- P. MacQuarrie nominated L. Wigton; she accepted.

D. Butler called for nominations three times.

DECLARED by D. Butler that nominations cease.	DECLARED	3851
<i>Linda Wigton was acclaimed to the 2017-2018 YRL Board Executive Committee for the School Division seat.</i>		

D. Butler opened the floor to nominations for the Executive Committee seat from the Municipal District, Summer Village and Village representatives.

- M. Walsh nominated A. Morrison; she accepted.

D. Butler called for nominations three times.

DECLARED by D. Butler that nominations cease.	DECLARED	3852
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Ann Morrison was acclaimed to the 2017-2018 YRL Board Executive Committee for the Municipal District, Summer Village, Village seat.

D. Butler opened the floor to nominations for the Executive Committee open seat.

- S. Morton nominated, S. May; she accepted.
- H. Kelleher-Empey nominated M. Mazerolle; she accepted.
- M. Gagnon nominated D. Mayr; he accepted.

D. Butler called for nominations three times.

DECLARED by D. Butler that nominations cease.	DECLARED	3853
<i>Stacey May was elected to the 2017-2018 YRL Board Executive Committee for the open seat.</i>		

2017-2018 YRL Board Executive Committee

Derril Butler, Lac Ste. Anne County; Chair

Len Spink, Town of Beaumont

Hank Smit, Town of Hinton; Vice Chair

Linda Wigton, Northern Gateway Public Schools

Ann Morrison, Summer Village of Sunset Point

Stacey May, Town of Devon

Carla Frybort, City of Leduc

Tracey Melnyk, Parkland County

Judy Bennett, Town of Stony Plain

TBD, City of Spruce Grove

V. Julyan entered the meeting.

7. Election of YRL Board Executive Committee Alternates

K. Dodds reviewed the policies regarding the Executive Committee Alternates election process. He stated that the five population-based seats on the Executive Committee have municipally-appointed alternates who are the Executive Committee Alternate.

D. Butler opened the floor to nominations for the Executive Committee Alternate seat from the School Division representatives.

- R. Kleinfeldt nominated K. McElroy; he accepted.

D. Butler called for nominations three times.

DECLARED by D. Butler that nominations cease.	DECLARED	3854
<i>Kerry McElroy was acclaimed to the 2017-2018 YRL Board Executive Committee as the School Division Alternate.</i>		

D. Butler opened the floor to nominations for the Executive Committee Alternate from the Municipal District representatives.

- S. Cherniawsky nominated S. Bonnett; she accepted.

D. Butler called for nominations three times.

DECLARED by D. Butler that nominations cease.	DECLARED	3855
<i>Sylvia Bonnett was acclaimed to the 2017-2018 YRL Board Executive Committee as the Municipal Districts Alternate.</i>		

D. Butler opened the floor to nominations for the Executive Committee Alternate from the Municipal District, Summer Village and Village representatives.

- S. Benford nominated, M. Mazerolle; she accepted.
- S. May nominated D. Mayr; he accepted.

D. Butler called for nominations three times.

DECLARED by D. Butler that nominations cease.	DECLARED	3856
<i>Dwayne Mayr was elected to the 2017-2018 YRL Board Executive Committee as the Municipal District, Summer Village, Village Alternate.</i>		

D. Butler opened the floor to nominations for the Executive Committee Alternate seat from the City of Wetaskiwin, Municipality of Jasper and Town representatives.

- S. May nominated, S. Morton; she accepted.
- R. Klumph nominated P. MacQuarrie; she accepted.

D. Butler called for nominations three times.

DECLARED by D. Butler that nominations cease.	DECLARED	3857
<i>Sandy Morton was elected to the 2017-2018 YRL Board Executive Committee as the City of Wetaskiwin, Municipality of Jasper and Town Alternate.</i>		

2017-2018 YRL Board Executive Committee Alternates

Dwayne Mayr , Village of Warburg	Sandy Morton , Town of Mayerthorpe
Eric Meyer , Town of Stony Plain	Sylvia Bonnett , Woodlands County
Gino Salvalaggio , Town of Beaumont	TBD , City of Leduc
Jackie McCuaig , Parkland County	TBD , City of Spruce Grove
Kerry McElroy , Pembina Hills Public Schools	

8. Motion to Destroy Ballots

MOVED by H. Smit that all ballots be destroyed.		
SECONDED by J. Bennett.	CARRIED	3858

9. 2018 Meeting Dates

MOVED by D. Mayr that in 2018 the YRL Board meet on March 5, June 11 and November 5.		
SECONDED by A. Power.		
PROXY VOTE – Two proxy votes in favour of the motion were received.	CARRIED	3859

BREAK: 10:50 to 11:05 a.m.

MOVED by J. Goebel that the meeting continue in camera at 11:05 a.m.		
SECONDED by H. Kelleher-Empey.	CARRIED	3860

K. Feser, T. Svenningsen, W. Sears Ilnicki, J. Wilson, D. Gould and L. Haak left the meeting.

10. YRL Staff Association Tentative Agreement

MOVED by R. Klumph that the meeting come out of camera at 11:15 a.m.		
SECONDED by H. Kelleher-Empey.	CARRIED	3861

K. Feser, T. Svenningsen, W. Sears Ilnicki, J. Wilson, D. Gould and L. Haak returned to the meeting.

MOVED by S. May that effective January 1, 2018 the YRL Salary Grid be increased by 1.5%.		
SECONDED by J. Goebel.	CARRIED	3862

11. 2018 Budget

K. Dodds reviewed the proposed 2018 budget noting the municipal and school division appropriations will remain the same. He added that the public library allotment has been increased to \$0.75 per capita.

MOVED by S. May that the Yellowhead Regional Library 2018 budget be approved.

SECONDED by F. Wheeler.

PROXY VOTE – Two proxy votes in favour of the motion were received.

CARRIED

3863

INFORMATION ITEMS

12. Public Library Services Branch (PLSB) Update – Ken Feser

K. Feser spoke about the following:

- The PLSB provides/supplements various eResources for libraries including hoopla, PressReader, Mango Languages, RBdigital (formerly Zinio), and Alberta eBooks. Zinio was just renewed for three years through a tender process; a tender for a streaming eResource is in the procurement phase.
- Recent staff changes at the Branch include Bonnie Gray and Grant Tolley retiring, and three new staff: Ann Marie William, Library Network Assistant; Colette Poitras, Indigenous Public Library Outreach Manager; and Daniel Ward, Business Analyst,
- Nominations open on December 1 for the 2018 Minister's Awards for Excellence in Public Library Service and close February 23, 2018. The awards are presented at the Alberta Library Conference in Jasper; winning library boards receive one, paid-for attendance to the conference. Every submission is also considered for the YOU Libraries Award.
- The annual, free, PLSB-organized symposium will be on February 23 and 24, 2018 in Edmonton with registration opening in December. The theme will be Public Libraries: We're Only Human.
- The Standards and Best Practices for Public Libraries in Alberta document is being updated.
- Municipal and regional library board members are encouraged to attend the one-day Library Board Basics Workshops held several times throughout the year in various locations.
- A mini-training session for councils has been developed; PLSB staff can attend in person or the two-page document can be shared.
- Contact Ken Feser if you have any questions or would like more information.

13. Indigenous Grant Update

K. Dodds provided an overview of the second-year grant for expanding library services to First Nations residents and that as per the boundaries set by the PLSB, YRL has been assigned to serve those on Alexis Nakota Sioux Nation, Ermineskin Cree Nation and Paul First Nation. He explained that eight member public libraries/public library groups submitted proposals for programs, collection development and other activities related to providing services or promoting education regarding Indigenous issues or to support reconciliation; the entire amount YRL received, \$62,402, has been distributed for these projects.

H. Kelleher-Empey left the meeting.

14. Infrastructure Grant Update

K. Dodds explained that YRL received \$1.3 million from the provincial government for headquarter infrastructure upgrades; he added that all lights were replaced with LED lighting, two flat roofs were resurfaced, the hot water heater was replaced, wooden landscape curbing was replaced with concrete curbing, and soffits were installed. He added that an RFP was posted online for a redesign/expansion of the shipping and receiving area and docks; the closing date is December 1.

15. Trustee Orientation – January 22, 2018

K. Dodds encouraged new and returning YRL trustees/alternates to attend this one-day session.

16. Alberta Library Conference – April 27-30, 2018

K. Dodds noted that the budget allows for 12 trustees to attend the annual Alberta Library Conference held in Jasper. He explained that as per policy, the Executive Committee members have first refusal rights with any remaining spots being allocated by lottery.

17. The Alberta Library (TAL) Update

K. Dodds provided an overview of TAL and the financial issues currently being faced due to a GST and public services body rebate and compliance audit the Canada Revenue Agency conducted.

18. Minutes and Reports

a. YRL Board Executive Committee Minutes – September 11 and 15, 2017

D. Butler noted that both sets of minutes were in the package.

b. 2016-2017 Chair's Report – Derril Butler

D. Butler did not have a report.

c. Director's Report – Kevin Dodds

D. Butler noted that K. Dodds' report was in the package.

d. Assistant Director's Report – Wendy Sears Ilnicki

D. Butler noted that W. Sears Ilnicki's Client Services report was in the package.

e. Bibliographic Services Manager's Report – Jocie Wilson

D. Butler noted that J. Wilson's report was in the package.

f. YRL Public Libraries' Council (PLC) Chair's Report – Tammy Svenningsen

D. Butler noted that the October PLC organizational meeting highlights were in the package.

g. Alberta Library Trustees' Association (ALTA) Report – Tanya Pollard

D. Butler noted that T. Pollard's report was in the package.

MOVED by S. Morton that the Public Library Services Branch, Indigenous and infrastructure grants, Trustee Orientation, Alberta Library Conference and The Alberta Library updates along with the YRL Board Executive Committee minutes and the Chair, Director, Assistant Director, Bibliographic Services Manager, YRL Public Libraries' Council and Alberta Library Trustees' Association reports be accepted as presented for information. SECONDED by D. Mayr.	CARRIED	3864
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19. Correspondence and Media

K. Dodds noted there was four letters, one email, one media article and a thank you card in the package. He added that one of the letters and the media article were about the Honourable Shaye Anderson, Minister of Municipal Affairs, visiting YRL in July with Trevor Horne, Spruce Grove-St. Albert MLA.

MOVED by A. Morrison that the correspondence and media be accepted as presented for information. SECONDED by M. Mazerolle.	CARRIED	3865
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ADJOURNMENT

MOVED by R. Kleinfeldt that the meeting adjourn at 12:15 p.m.	CARRIED	3866
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NEXT MEETING

The next YRL Board meeting is at 10:00 a.m. on Monday, March 5, 2018.

Derril Butler, Chair

Kevin Dodds, Director

Date

Date

ATTENDEES

Chair Derril Butler, Lac Ste. Anne County
Vice Chair Hank Smit, Town of Hinton
Bernie Poulin, Summer Village of Silver Sands (Alt.)
Bill Krahn, County of Wetaskiwin No. 10 (Alt.)
David Truckey, Town of Westlock (by teleconference)
Donna Wiltse, Brazeau County
Doug Peel, Town of Millet
Dwayne Mayr, Village of Warburg
Eric Butz, Town of Drayton Valley (Alt.)
Ivor Foster, Town of Thorsby
Jason Wittmeier, Village of Wabamun
Jeff Goebel, Town of Swan Hills
Jenna McGrath, Municipality of Jasper
John Roznicki, Village of Spring Lake
Judy Bennett, Town of Stony Plain
Judy Valiquette, Village of Alberta Beach
Kerry McElroy, Pembina Hills Public Schools
Krystal Baier, Town of Edson
Len Spink, Town of Beaumont
Marlene Walsh, Summer Village of Val Quentin
Pat St. Hilaire, Town of Onoway
Patricia Ashley, Town of Calmar
Patricia MacQuarrie, City of Wetaskiwin
Rick MacPhee, Summer Village of Seba Beach
Rob Staples, Town of Grande Cache
Rod Klumph, Town of Barrhead
Ron Kleinfeldt, County of Barrhead No. 11
Sandi Benford, Summer Village of South View
Sandy Morton, Town of Mayerthorpe
Sylvia Bonnett, Woodlands County
Victor Julyan, Westlock County
Wayne Rothe, City of Spruce Grove

GUESTS

Ken Allan, Public Library Services Branch
Meghan DeRoo McConnan, Grant Thornton LLP

YRL STAFF

Kevin Dodds, Director
Wendy Sears Ilnicki, Assistant Director
Stephanie Thero, Client Services Manager
David Gould, Accounting and Site Services
Laurie Haak, Administrative Associate and Recorder

1. 2017 Audited Financial Statements

- A Grant Thornton LLP partner presented the draft statements.
- The Board approved the 2017 audited financial statements.

2. Inter-fund Transfers

- Each year after the audit is complete, fund balances are reviewed and the necessary transfers made to bring the General Fund back to a neutral position.
- The Board approved a transfer from the General Fund to the Operational Contingency Fund of \$319,846.

3. 2017 Annual Public Library System Report to the Province

- The Board approved the report for submission to Municipal Affairs Public Library Services Branch.

4. 2017 Annual Report for Stakeholders

- The Board approved the report for distribution to all stakeholders.

5. Public Library Services Branch (PLSB) Update

- Ken Allan has replaced Ken Feser as the PLSB consultant for YRL and its member public libraries.
 - 780-641-9363, ken.allan@gov.ab.ca.
- The Mango Languages contract expires March 31 and is not being renewed.
 - The language eResource Pronunciator will be available in the next few weeks.
 - One of the Pronunciator features is a course designer.
- The *Public Libraries: We're Only Human* symposium was held February 23-24.
 - For this year's free symposium, the PLSB partnered with the Alberta Library Trustees' Association (ALTA).

- Focused on human resources in public libraries, topics included job descriptions, performance appraisals, benefits, handling grievances, policies, and compensation (minimum wage, salary grids).
 - Contact libraries@gov.ab.ca for a USB drive with resources about the topics presented,
 - Thank you to Hank Smit, YRL Board Vice Chair and Town of Hinton Library Board Chair, for being a speaker on one of the symposium panels.
- 6. 2016-2018 Plan of Service Progress Report**
- Goal-oriented initiatives worked on and/or completed during 2017 were highlighted.
 - A needs assessment will be done this year to assist with the development of the 2019-2021 Plan of Service.
- 7. Infrastructure Grant Update**
- Automatic door openers have been installed at the main entrance.
 - Kemway Builders was selected as the contractor for the redesign and expansion of the docks, shipping and receiving, and sorting areas.
 - The contract has been signed.
 - The contractor will be providing design options soon.
- 8. Human Resources/Health and Safety Manual Revisions**
- Revisions were needed to align with the Alberta Employment Standards Code changes that took effect January 1.
- 9. Trustee Orientation Evaluation Summary**
- The 26 trustees and six alternates who attended were very satisfied.

10. Alberta Library Conference

- This annual conference is April 26-29 at the Fairmont Jasper Park Lodge.
- YRL budgets for 12 trustees to attend.
 - Nine Executive Committee members are attending.
 - Three spots were chosen by lottery:
 - Fayrell Wheeler, Town of Drayton Valley;
 - Patricia MacQuarrie, City of Wetaskiwin; and
 - Sylvia Bonnett, Woodlands County.

11. Director's Report

- Presentations about YRL were done at the Yellowhead Region CAO meeting in Hinton and the Town of Stony Plain Council meeting.
 - Contact Laurie for a presentation about YRL membership, governance, services and collections at your municipal council and/or library board meeting.

12. Assistant Director's Report

- Attending for professional development:
 - Joint Work Site Health and Safety Committees seminar; March 21 in Leduc.
 - Innovative Users Group conference; April 23-26 in Orlando, FL.
 - S. Thero also attending.

13. Client Services Manager's Report

- YRL annual conference – Everyone's Welcome: The Power of Libraries.
 - September 14 at the Edmonton Marriott at River Cree Resort.
 - Submit your session proposal now.

Next Meeting: Monday, June 11, 2018



REQUEST FOR DECISIONS

Date: March 13, 2018
To: Mayor McKenzie & Members of Council
From: Martin Taylor, CAO
Re: Information Item

Summary

Information Item for Council's review.

Overview

The following information item was presented:

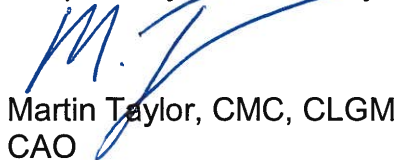
- FCM – Federal Budget 2018 Highlights

Recommendations

Recommendation #1

That Council accept as information.

Respectfully Submitted by:


Martin Taylor, CMC, CLGM
CAO

Gail Hove

From: Martin Taylor
Sent: Wednesday, February 28, 2018 8:04 AM
To: Gail Hove
Subject: FW: Federal budget 2018 highlights

Hi, info for next council meeting. thanks

From: FCM Communiqué [mailto:communiqu@fcm.ca]
Sent: Tuesday, February 27, 2018 6:28 PM
To: Martin Taylor
Subject: Federal budget 2018 highlights

February 27, 2018

[f](#) [in](#) [t](#) [v](#)

FCM

Communiqué



FEDERAL BUDGET 2018

Dear members,

Over the past two years, our strong federal-local partnership has driven historic opportunities for municipalities—from major infrastructure to affordable housing. Every step of the way, we’ve remained focused on turning those opportunities into real outcomes for Canadians.

Today’s federal budget strengthens that partnership by responding to our calls to urgently fund opioid treatment and to take steps toward ensuring municipalities have the financial tools to implement cannabis legalization. But it also misses a key opportunity to generate frontline outcomes by expediting repairs to Canada’s social housing supply and kick-start the National Housing Strategy.

FCM called on the government to use Budget 2018 to expedite funds already earmarked for social housing repairs. This would have enabled chronically-

underfunded housing providers to keep at-risk homes safe and open for vulnerable families. Instead, the budget delays funding for critical repairs that are ready to go ahead.

As municipal leaders, we understand that—to make people's lives better—commitments need to translate into real-life outcomes.

More from FCM on Budget 2018:

- [Statement from FCM](#)
- [FCM's 2018 budget recommendations](#)

Tomorrow you will receive budget highlights compiled by FCM's policy team. In the coming days, we'll also share a more in-depth analysis of this budget's implications for cities and communities.

We're proud of the work we've done to drive historic nation-building opportunities, and we remain focused on turning them into outcomes Canadians can count on. FCM's strong and united membership will have a critical role to play. Together, we're shaping Canada's future.

– Your FCM team

FCM Tweets

- [Feb 27](#): New [#Budget2018](#) commitments support vital [#CDNmuni](#) role in cannabis legalization and tackling opioid crisis through treatment. But this budget is also a missed opportunity to expedite critical repairs to social housing and kick-start the [#NationalHousingStrategy](#). [#CDNmuni](#)
- [Feb 27](#): Mayor [@JimWatsonOttawa](#) on [#Budget2018](#) missed opportunity to speed up social housing repairs: "...we need the funds for these much-needed social housing repairs to flow quickly to municipalities so we can deliver change for our residents in need." [#CDNmuni](#)
- [Feb 27](#): FCM responds to [#Budget2018](#): although the budget funds opioid treatment & ensures [#CDNmuni](#) have financial tools to safely implement cannabis legalization, it also missed a key opportunity to expedite repairs to Canada's social housing supply. <http://bit.ly/2CL4NwJ>

Find us:    



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