



AGENDA
REGULAR MEETING OF THE BARRHEAD TOWN COUNCIL
TUESDAY, JANUARY 9, 2018 AT 5:30 P.M.
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS

Barrhead....a quality community....giving a quality lifestyle

Present

Others Present

Regret

1. Call to Order
2. Consideration of Agenda (Additions - Deletions)
3. Confirmation of Minutes
 - (a) Regular Meeting Minutes – December 12, 2017
4. Public Hearings
 - (a) Public Hearing at 5:30 p.m. - Bylaw 07-2017, Land Use Bylaw Amendment
 - (b) Public Hearing at 5:30 p.m. - Bylaw 08-2017, Rescinding the Westside Developments Area Structure Plan
5. Delegations
 - (a) Delegation at 6:00 p.m. – Barrhead Orioles
6. Old Business
 - (a) There is no Old Business
7. New Business
 - (a) Bank Statement
 - (b) Cheque List
 - (c) FCM Municipal Asset Management Program
 - (d) 2018 Proposed Aquatics Centre Admission Rates

8. Reports - The Council Reports

(a) Council Reports as of January 9, 2018

- Family & Community Support Services Society
- Library Board/Yellowhead Regional Library Board

(b) Department Head Reports

9. Minutes

(a) Barrhead & District Family & Community Support Services Society – November 16, 2017

(b) Barrhead & District Social Housing Association – October 30, 2017

10. Bylaws

(a) There are no Bylaws

11. Correspondence

(a) Information Items

- (i) Alberta Order of Excellence
- (ii) Municipal Affairs – MSI Funding
- (iii) Shaw Communications
- (iv) Alberta Transportation – Canada Clean Water and Wastewater Fund
- (v) Alberta Infrastructure – Investing in Canada Infrastructure Plan (ICIP) Infrastructure Funding
- (vi) AUMA Update – FCSS Funding Resolution

12. For the Good of Council

13. Tabled Items

14. In-Camera

(a) Land – Pursuant to Section 16 of the FOIP Act – RCMP Building

(b) Land – Pursuant to Section 16 of the FOIP Act – Property Tax Penalty

15. Adjourn

**MINUTES OF THE REGULAR MEETING OF THE BARRHEAD
TOWN COUNCIL HELD TUESDAY, DECEMBER 12, 2017,
IN THE TOWN OF BARRHEAD COUNCIL CHAMBERS**

PRESENT Mayor McKenzie, Crs: T. Assaf, D. Kluin, R. Klumph, S. Oswald, L. Penny and D. Smith

Officials: Martin Taylor, CAO, Kathy Vickery, Director of Corporate Services and Cheryl Callihoo, Director of Development & Legislative Services

Others: Barry Kerton, Barrhead Leader and Mark Cappis, 97.9 The Range

ABSENT

INVOCATION Pastor Reinhard Dittmer from the Mellowdale Christ Lutheran Church provided the invocation at 5:28 p.m. and vacated the Chambers at 5:30 p.m.

CALL TO ORDER Mayor McKenzie called the meeting to order at 5:30 p.m.

AGENDA The agenda was reviewed.

403-17 Moved by Cr. Penny that the agenda be accepted as presented.
CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

The Minutes of the Town Council Regular Meeting of November 28, 2017 were reviewed.

404-17 Moved by Cr. Oswald that the Minutes of the Town Council Regular Meeting of November 28, 2017 be accepted as presented.
CARRIED UNANIMOUSLY

DELEGATION – BEACH VOLLEYBALL

Mayor McKenzie and Council welcomed Mr. Calvin Schultz at 5:34 p.m.

Mr. Schultz stated that he met with Council at a previous meeting and requested that Council consider incorporating beach volleyball courts within the 2016-2017 budget discussions. He inquired as to when this would be coming to Barrhead and what would need to be done. He reviewed and discussed the petition that was brought before Council to bring Beach Volleyball to Town.

Mayor McKenzie advised that further research would need to be done.

Mr. Schultz advised that he would be willing to work on the project with the Town and is looking for financial support and a location for the beach volleyball from the Town.

Discussion took place regarding the volleyball use. The court would have to be 30' x 30' with a 10' boarder.

EXITED Mayor McKenzie and Council thanked Mr. Calvin Schultz and he exited the Chambers at 6:00 p.m.

Council further discussed and suggested to move beach volleyball to the budget retreat for further discussion.

405-17 Moved by Cr. Klumph that Council forward the request for beach volleyball courts to the budget retreat.
CARRIED UNANIMOUSLY

2018 FCSS OPERATING BUDGET

The Barrhead and District Family and Community Support Services (FCSS) proposed 2018 Operating Budget was reviewed.

EXITED Cr. Klumph declared a pecuniary interest and vacated the Chambers at 6:05 p.m. pursuant to Section 170 of the MGA.

- 406-17 Moved by Cr. Penny that Council approve the 2018 Barrhead and District Family and Community Support Services Operating Budget in the amount of \$558,769.00, which includes a \$50,000.00 contribution from each municipality.
CARRIED UNANIMOUSLY

RE-ENTERED Cr. Klumph re-entered the Chambers at 6:06 p.m.

**2018 BARRHEAD LIBRARY BOARD
OPERATING BUDGET**

The Barrhead Library Board proposed 2018 Operating Budget was reviewed.

- 407-17 Moved by Cr. Klumph that Council approve the 2018 Barrhead Public Library Operating Budget in the amount of \$373,824.00, which includes a contribution of \$17.54 per capita and an additional contribution from each municipality in the amount of \$5,750.00 representing 50% of the proposed costs for utilities.
CARRIED UNANIMOUSLY

**2018 BARRHEAD AIRPORT SERVICES
OPERATING BUDGET**

The Barrhead Airport Services proposed 2018 Operating Budget was reviewed.

- 408-17 Moved by Cr. Assaf that Council approve the 2018 Barrhead Airport Services Operating Budget in the amount of \$48,293.00, which includes a contribution of \$18,366.00 from the Town and \$18,367.00 from the County.
CARRIED UNANIMOUSLY

**2018 BARRHEAD AIRPORT SERVICES
CAPITAL BUDGET**

The Barrhead Airport Services proposed 2018 Capital Budget was reviewed.

- 409-17 Moved by Cr. Oswald that Council approve the 2018 Barrhead Airport Services Capital Budget in the amount of \$25,000.00, which includes a contribution of \$12,500.00 from each municipality.
CARRIED UNANIMOUSLY

**2018 BARRHEAD & DISTRICT
TWINNING COMMITTEE
OPERATING BUDGET**

The Barrhead and District Twinning Committee proposed 2018 Operating Budget was reviewed.

- 410-17 Moved by Cr. Oswald that Council approve the 2018 Barrhead and District Twinning Committee Operating Budget in the amount of \$9,610.00, which includes a contribution of \$4,805.00 from each municipality, as recommended by the Barrhead and District Twinning Committee.
CARRIED UNANIMOUSLY

**2018 BARRHEAD REGIONAL LANDFILL
OPERATING BUDGET**

The Barrhead Regional Landfill proposed 2018 Operating Budget was reviewed.

- 411-17 Moved by Cr. Klumph that Council approve the 2018 Barrhead Regional Landfill Operating Budget in the amount of \$219,900.00, which includes a contribution of \$67,700.00 from each municipality, as recommended by the Barrhead Regional Landfill Committee.
CARRIED UNANIMOUSLY

**2018 BARRHEAD REGIONAL LANDFILL
CAPITAL BUDGET**

The Barrhead Regional Landfill proposed 2018 Capital Budget was reviewed.

- 412-17 Moved by Cr. Klumph that Council approve 2018 Barrhead Regional Landfill Capital Budget in the amount of \$7,200.00, which includes a contribution of \$3,600.00 from each municipality, as recommended by the Barrhead Regional Landfill Committee.
CARRIED UNANIMOUSLY

**2018 INTERIM OPERATING
& CAPITAL BUDGETS**

The 2018 Interim Operating and Capital Budgets were reviewed.

- 413-17 Moved by Cr. Smith that Council adopt the 2018 Interim Municipal Operating Budget based on estimated revenues of \$ 2,500,000.00 and funding from reserves of \$1,500,000.00 with estimated expenditures being \$ 4,000,000.00 for general operations, debenture and school requisition payments and that there be no capital purchases without first receiving approval from Council.

CARRIED UNANIMOUSLY

**BARRHEAD LIBRARY BOARD
MEMBERS AT LARGE**

Administration has received three letters of interest, Ms. Sandra Cober and Mr. Helmut Ehrenholz have both expressed an interest in remaining as Members of the Barrhead Public Library Board for another 3-year term and Ms. Sharon Foster has also expressed an interest as a Member of the Barrhead Public Library Board.

- 414-17 Moved by Cr. Klumph that Council approve Ms. Sandra Cober and Mr. Helmut Ehrenholz to sit on the Barrhead Public Library Board for a 3-year term to expire December 31, 2020 and as per Bylaw 13-2010, the Joint Library Board Bylaw, advise the County of the same.

CARRIED UNANIMOUSLY

**BOARDS, COMMITTEES
AND COMMISSIONS**

Council has received letters of interest from residents to sit on various Boards, Committees and Commissions with the Town of Barrhead.

- 415-17 Moved by Cr. Assaf that Council approve Mr. Les Goertz as a member of the Fire Services Committee for another 1-year term to expire December 31, 2018.

That Council approve Ms. Lynn Down and Ms. Brenda Petruchik as members of the Subdivision and Development Appeal Board (SDAB) for another 1-year term to expire December 31, 2018.

That Council approve Mr. Brian Schulz as a member of the Barrhead Regional Water Commission for another 1-year term to expire December 31, 2018.

That Council approve Ms. Deborah Clements as a member of the Barrhead & District Twinning Committee for a 2-year term to expire December 31, 2019.

That Council approve Ms. Pia Greg and Mr. Dave Sawatzky as members of the Municipal Planning Commission (MPC) for another 1-year term to expire December 31, 2018 and Mr. Craig Plitt as an alternate Member at Large for a 1-year term to expire December 31, 2018.

CARRIED UNANIMOUSLY

**EMERGING TRENDS IN
MUNICIPAL LAW**

The Annual Brownlee - Emerging Trends in Municipal Law will be held Thursday, February 15, 2018 in Edmonton was received.

Martin Taylor, CAO reviewed and suggested that Council advise Cheryl Callihoo of their attendance for the Annual Brownlee - Emerging Trends in Municipal Law held Thursday, February 15, 2018.

**COMMUNITIES IN
BLOOM**

The Communities in Bloom Conference Report was received.

Mayor McKenzie and Council welcomed Ms. Marilyn Flock and Ms. Sue Tees at 6:14 p.m.

Ms. Flock discussed and will provide the PowerPoint presentation to those Councillors interested.

Cr. Klumph commended the Communities in Bloom Committee on a job well done and congratulated them on 5 Blooms.

TUESDAY, DECEMBER 12, 2017, REGULAR COUNCIL MINUTES
Page 4 of 4

EXITED Mayor McKenzie and Council thanked Ms. Marilyn Flock and Ms. Sue Tees and they exited the Chambers at 6:21 p.m.

REPORTS TO COUNCIL

The following Reports to Council as of December 12, 2017, was reviewed:

- Barrhead Agricultural Society
- CAO's Report

416-17 Moved by Cr. Klumph that the following Reports to Council as of December 12, 2017 be accepted as information:

- Barrhead Agricultural Society

CARRIED UNANIMOUSLY

417-17 Moved by Cr. Oswald that the CAO's Report be accepted as information.

CARRIED UNANIMOUSLY

MINUTES TO COUNCIL

The following Minutes to Council were reviewed:

- Barrhead Public Library – September 20, 2017
- Barrhead Public Library – October 17, 2017
- Barrhead Public Library – November 21, 2017
- Joint Town and County Council – November 30, 2017

418-17 Moved by Cr. Penny that the Minutes to Council be accepted as information.

CARRIED UNANIMOUSLY

FOR THE GOOD OF COUNCIL

Cr. Oswald wished everyone a Merry Christmas and thanked staff, the Barrhead Leader and 97.9 The Range radio station for attending the meeting.

Council thanked and congratulated the Barrhead Leader for 90 years of publication.

Council thanked the staff for the Christmas Party.

**IN-CAMERA – LABOUR & LEGAL
UPDATE FOIP ACT SECTION 16**

419-17 Moved by Cr. Assaf that Council go in-camera at 6:31 p.m.

CARRIED UNANIMOUSLY

OUT-OF-CAMERA

420-17 Moved by Cr. Smith that Council come out-of-camera at 6:45 p.m.

CARRIED UNANIMOUSLY

421-17 Moved by Cr. Assaf that Council deny the request to wave the penalty on tax roll number 019100.

CARRIED UNANIMOUSLY

ADJOURN

422-17 Moved by Cr. Oswald that the Council Meeting be adjourned at 6:46 p.m.

CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, David McKenzie

CAO, Martin Taylor



REQUEST FOR DECISION

Date: January 9, 2018
To: Mayor McKenzie & Members of Council
From: Martin Taylor, CAO
Re: Public Hearing – Bylaw 07-2017, Land Use Bylaw Amendment

Summary

Bylaw 07-2017, Land Use Bylaw Amendment – Public Hearing at 5:30 p.m.

Overview

Bylaw 07-2017 will rezone Plan 0823123, Block 1, Lot 1 from C2 – Highway Commercial to UR – Urban Reserve.

First reading was given November 28, 2017.

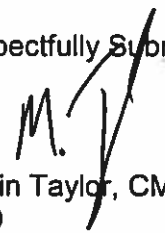
Letters were sent to the adjacent Landowners as well as an ad was placed in the local paper as required under the MGA. The Landowners have been invited to the Public Hearing to speak in support of the rezoning request. To date the Town has not received any comments regarding the rezoning.

Recommendations for Action

Recommendation #1

1. That Council accept Bylaw 07-2017, Land Use Bylaw Amendment as information.
- OR
2. That Council give Bylaw 07-2017, the Land Use Bylaw Amendment second reading.

Respectfully Submitted by:


Martin Taylor, CMC CLGM
CAO

BYLAW 07-2017
LAND USE AMENDMENT BYLAW

A BYLAW OF THE TOWN OF BARRHEAD IN THE PROVINCE OF ALBERTA, TO AMEND BY-LAW 04-2015, THE LAND USE BYLAW

WHEREAS, Council wishes to re-district Plan 082 3123, Block 1, Lot 1 from C2 – Highway Commercial to UR – Urban Reserve.

WHEREAS, Council considers it desirable, expedient and in the best interest of the Town of Barrhead to amend By-Law 04-2015, the Land-Use By-Law.

NOW THEREFORE the Municipal Council of the Town of Barrhead in an open meeting hereby enacts as follows:

1. That By-Law 04-2015 be amended to indicate that Plan 082 3123, Block 1, Lot 1, as indicated on attached Schedule "A," is rezoned from C2 – Highway Commercial to UR – Urban Reserve.
2. That this By-Law once passed and signed shall form part of By-Law 04-2015, the Land-Use By-Law.
3. That this By-Law shall take effect on the day of the final passing thereof.

Read a first time this 28 day of November, 2017.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

Martin Taylor, CAO

Read a second time this _____ day of _____, 2017.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

Martin Taylor, CAO

Read a third time this _____ day of _____, 2017 and passed.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

Martin Taylor, CAO



TOWN OF BARRHEAD PUBLIC NOTICE

Public Notice is hereby given that Council of the Town of Barrhead proposes to pass a Bylaw to amend Land Use Bylaw No. 04-2015 of the Town of Barrhead.

Bylaw 07-2017, as proposed, will authorize the Council of the Town of Barrhead to amend Bylaw 04-2015 as follows:

Re-classify Lot 1, Block 1, Plan 082 3123

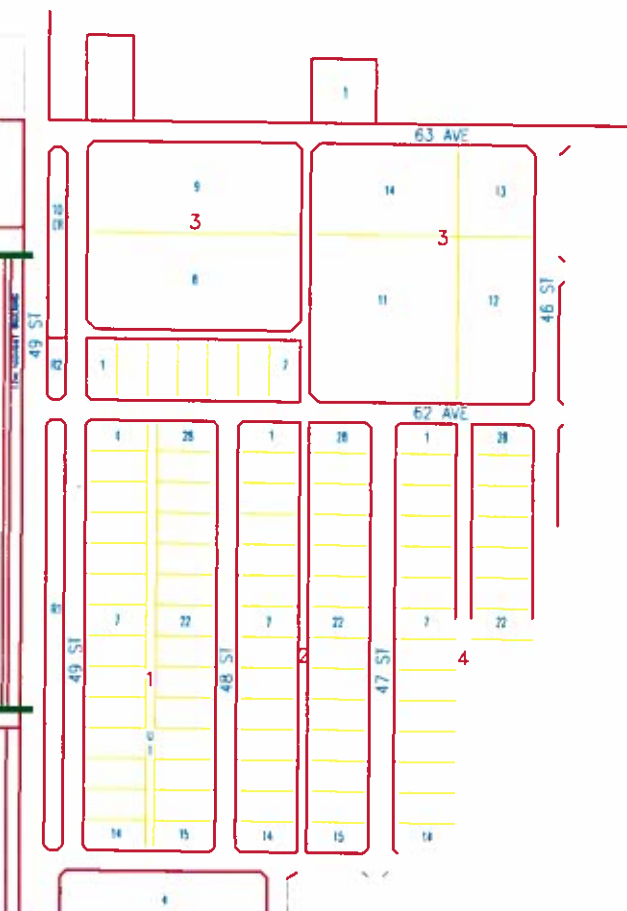
FROM - C2 Highway Commercial
TO - UR- Urban Reserve

A copy of Bylaw 07-2017 may be examined at the Town of Barrhead Administration Office during the hours of 8:00 a.m. to 4:30 p.m., Monday through Friday. A Public Hearing will be held at the Barrhead Town Office Council Chambers at 5014-50 Avenue at 5:30 p.m. on Tuesday January 9, 2018 A. D. for the purposes of hearing any objections, recommendations and/or complaints pertaining to the proposed amendment.

SCHEDULE "A"

NE29-59-3-5

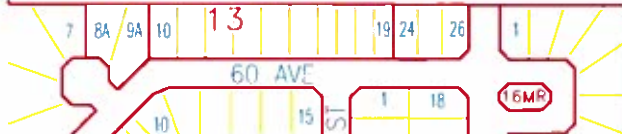
From C2- Highway Commercial
to
UR - Urban Reserve



SCHEDULE "A"

NE29-59-3-5

From C2- Highway Commercial
to
UR - Urban Reserve



PLOT A

PLOT B

12m HIGHWAY WIDENING

49 ST

49 ST

R1

R2

10 ER

14

7

1

3

4

1

1

8

9

3

28

22

15

1



REQUEST FOR DECISION

Date: January 9, 2018
To: Mayor McKenzie & Members of Council
From: Martin Taylor, CAO
Re: Public Hearing – Bylaw 08-2017, Rescinding the
Westside Developments Area Structure Plan

Summary

Bylaw 08-2017, Rescinding the Westside Developments Area Structure Plan – Public Hearing at 5:30 p.m.

Overview

Bylaw 08-2017 will rescind the Westside Developments Area Structure Plan Bylaw 08-2008, as the Landowner of Plan 0823123, Block 1, Lot 1 wishes to rezone the land from C2 – Highway Commercial to UR – Urban Reserve. The change in use would contravene the Area Structure Plan and will need to be rescinded to be in compliance with the new proposed rezoning.

Letters were sent to the adjacent Landowners as well as an ad was placed in the local paper as required under the MGA. To date the Town has not received any comments regarding the rezoning.

Recommendations for Action

Recommendation #1

1. That Council accept Bylaw 08-2017, the Westside Developments Area Structure Plan as information.

OR

2. That Council give Bylaw 08-2017, Rescinding the Westside Developments Area Structure Plan second reading.

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read 'M. Taylor'.

Martin Taylor, OMC, CLGM
CAO

BYLAW 08-2017

**A BYLAW OF THE TOWN OF BARRHEAD IN THE PROVINCE
OF ALBERTA, TO RESCIND BY-LAW 08-2008, THE WESTSIDE
DEVELOPMENTS AREA STRUCTURE PLAN BYLAW**

WHEREAS, Council considers it desirable, expedient and in the best interest of the Town of Barrhead to rescind By-Law 08-2008, the Westside Developments Area Structure Plan Bylaw.

NOW THEREFORE the Municipal Council of the Town of Barrhead in an open meeting hereby enacts as follows:

1. That the Westside Development Area Structure Plan attached as Schedule "I" including all supporting documents and studies attached to the plan be rescinded.
2. Bylaw 08-2008 is hereby rescinded.
3. That this By-Law shall take effect on the day of the final passing thereof.

Read a first time this 28 day of November, 2017.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

Martin Taylor, CAO

Read a second time this _____ day of _____, 2017.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

Martin Taylor, CAO

Read a third time this _____ day of _____, 2017 and passed.

TOWN OF BARRHEAD

Mayor, Dave McKenzie

Martin Taylor, CAO



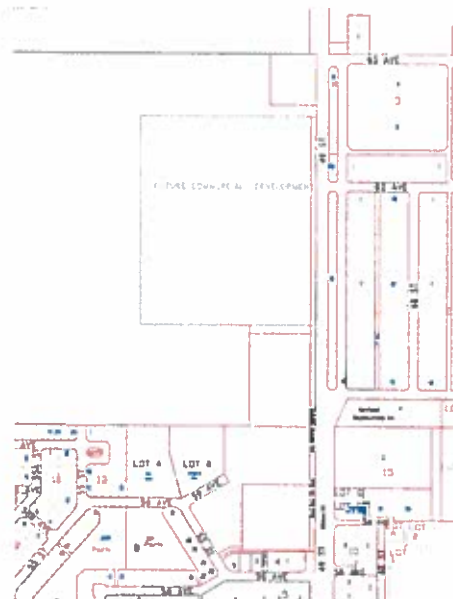
TOWN OF BARRHEAD NOTICE OF PUBLIC HEARING

The Town of Barrhead will be holding a Public Hearing to consider rescinding Bylaw 08-2008, the Westside Developments Area Structure Plan (ASP). You are invited to participate in the public hearing and share your comments or views with Council. A copy of the proposed Bylaw can be viewed at the Town office.

A Public Hearing will be held:

**Tuesday January 9, 2018
At 5:30 p.m.
In the Town of Barrhead Council Chambers
5014-50 Avenue**

If you are not able to attend the Public Hearing and would like to provide comments, please submit your comments in writing on or before January 4, 2018 to: Cheryl Callihoo, Director of Development Town of Barrhead, Box 4189, Barrhead, AB, T7N 1A2 or email: town@barrhead.ca





REQUEST FOR DECISIONS

Date: January 9, 2018
To: Mayor McKenzie & Members of Council
From: Martin Taylor, CAO
Re: Delegation

Summary

Delegation at 6:00 p.m. – Jayden Cramer and Landon Petiot, Barrhead Orioles

Overview

The Barrhead Oriole Midget baseball team will be attending the Canada Cuba Goodwill tour from January 27 - February 3, 2018. They will be playing four games of baseball and taking baseball equipment and school supplies to the kids and communities in Cuba.

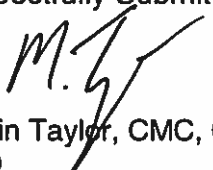
The Team mates are appearing before Council to request a Town of Barrhead flag so they can all sign the flag and leave it in Cuba as a thank you for welcoming them to their country and community.

Recommendations

Recommendation #1

That Council present the Barrhead Orioles with a Town of Barrhead flag so they may sign it and leave it in Cuba as a thanks for welcoming them to take part in the Canada Cuba Goodwill tour.

Respectfully Submitted by:


Martin Taylor, CMC, CLGM
CAO



REQUEST FOR DECISIONS

Date: January 9, 2018
To: Mayor McKenzie & Members of Council
From: Martin Taylor, CAO
Re: Delegation

Summary

Delegation at 6:10 p.m. – Aspen Court Representatives

Overview

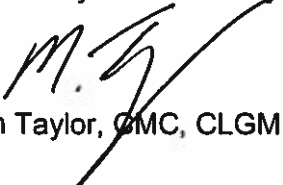
In June 2017, Administration was approached with a request to add an additional street light adjacent to Aspen Court Condo Complex. Once a response was received from Fortis, Council reviewed and recommended an additional street light not be approved at this location.

Recommendations

Recommendation #1

That Council accept the Aspen Court Delegation as information.

Respectfully Submitted by:


Martin Taylor, GMC, CLGM
CAO

TUESDAY, SEPTEMBER 26, 2017, REGULAR COUNCIL MINUTES

Page 4 of 4

OUT-OF-CAMERA

313-17 Moved by Cr. Warehime that Council come out-of-camera at 6:46 p.m.
CARRIED UNANIMOUSLY

314-17 Moved by Cr. Warehime that Council not approve the request for the installation of
an additional street light in the area of 58 Avenue and 46 Street.
CARRIED UNANIMOUSLY

ADJOURN

315-17 Moved by Cr. Assaf that the Council Meeting be adjourned at 6:47 p.m.
CARRIED UNANIMOUSLY

TOWN OF BARRHEAD

Mayor, Gerry St. Pierre

CAO, Martin Taylor

Town of Barrhead, AB





REQUEST FOR DECISION

Date: January 9, 2018
To: Mayor McKenzie & Members of Council
From: Martin Taylor, CAO
Re: Monthly Bank Statement

Summary

The Monthly Bank Statement for the month ended November 30, 2017.

Overview

Recommendations

Recommendation #1

That Council receive as information the Monthly Bank Statement for the month ended November 30, 2017.

Respectfully Submitted by:


Martin Taylor, CMC, CLGM
CAO

**TOWN OF BARRHEAD
MONTHLY BANK STATEMENT
FOR MONTH ENDED NOVEMBER 30, 2017**

PER TOWN OF BARRHEAD:	ATB FINANCIAL GENERAL ACCOUNT	TERM DEPOSITS
Net Balance - Previous Month	1,357,270.50	5,350,109.49
Receipts	287,115.62	
Direct Deposits	480,623.76	
Interest	7,622.93	
Loan Proceeds	0.00	
Transfers from/to Term Deposits	531,856.02	4,841.66
Cancelled Cheques	271.29	
SUBTOTAL	2,664,760.12	5,354,951.15
Disbursements	1,604,464.46	
Debentures/Interest	0.00	
School Requisition	0.00	
Transfers from/to General	4,841.66	531,856.02
NSF/Returned Cheques or Transfers	863.32	
Postdated Cheques	0.00	
NET BALANCE AT END OF MONTH	1,054,590.68	4,823,095.13

PER BANK:		
Balance at end of month	1,400,357.54	4,823,095.13
Outstanding Deposits	104,643.87	
SUBTOTAL	1,505,001.41	4,823,095.13
Outstanding Cheques	450,410.73	
NET BALANCE AT END OF MONTH	1,054,590.68	4,823,095.13

**TERM DEPOSIT SUMMARY
FOR MONTH ENDED NOVEMBER 30, 2017**

<u>Financial Institution</u>	<u>Term Amount</u>	<u>Interest Rate</u>	<u>Term Started</u>	<u>Investment Details</u>
Servus Credit Union	100,000.00	1.35%	October 12, 2017	90 day term deposit
Servus Credit Union	1,000,000.00	1.30%	November 14, 2017	30 day term deposit
Nova Scotia	100,000.00	1.36%	November 6, 2017	90 day term deposit
TD Canada Trust	100,000.00	0.95%	November 9, 2017	100 day term deposit
ATB Financial	1,500,000.00	1.55%	November 14, 2017	30 day term deposit
ATB Financial	1,000,000.00	1.55%	October 5, 2017	58 day term deposit
ATB Financial	1,000,000.00	1.55%	November 17, 2017	31 day term deposit
ATB Financial	<u>23,095.13</u>			Interest On Term Account
Total	<u>\$ 4,823,095.13</u>			



REQUEST FOR DECISION

Date: January 9, 2018
To: Mayor McKenzie & Members of Council
From: Martin Taylor, CAO
Re: Cheque List

Summary

Cheque List for the month ended November 30, 2017.

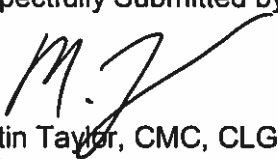
Overview

Recommendations

Recommendation #1

That Council accept the Cheque List for the month ended November 30, 2017, as information.

Respectfully Submitted by:


Martin Taylor, CMC, CLGM
CAO



REQUEST FOR DECISION

Date: January 9, 2018
To: Mayor McKenzie & Members of Council
From: Martin Taylor, CAO
Re: FCM Municipal Asset Management Program

Summary

FCM Municipal Asset Management Program.

Overview

Recommendations

Recommendation #1

That Council apply for the FCM Municipal Asset Management Program Funding Offer.

Respectfully Submitted by:

A handwritten signature in black ink, appearing to be 'M. Taylor'.

Martin Taylor, CMC, CLGM
CAO



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

Municipal
**Asset
Management**
Program
Funding Offer

Application Guide

Table of contents

Program summary	1
1 Eligible activities	2
1.1 What activities are eligible?	2
1.2 What costs are eligible?	3
2 Who can apply	6
3 Funding and project scope	6
3.1 Contributions	6
3.2 Project length	6
4 When to apply	7
5 How to apply	7
5.1 What is required to complete an application?	10
5.2 Project initiation	10
5.3 Disbursements	10
6 Application review timeline and approval process	10
6.1 Application confirmation	10
6.2 Evaluation and scoring process	10
6.3 Application decision timeline	10
6.4 Funding process	10
7 Application evaluation	11
7.1 Initial screening (eligibility criteria)	11
7.2 Peer review evaluation (technical assessment)	11
7.3 Evaluation system	12
7.4 Evaluation criteria	12
7.5 Re-submission of applications	13
8 Intellectual property	14
9 Audit requirements	14

The Municipal Asset Management Program is a new five-year, \$50-million program designed to help municipalities make informed decisions about infrastructure investment. The program is delivered by the Federation of Canadian Municipalities and funded by the Government of Canada.

Canada 



Program summary

The Municipal Asset Management Program (MAMP) is a five-year, \$50-million program funded by Infrastructure Canada to support Canadian municipalities and communities in making informed infrastructure investment decisions based on stronger asset management practices. The program offers grant funding (the subject of this guide) as well as training and capacity-building activities to increase skills within municipalities and local governments to sustainably maintain their asset management programs now and in the future.

For more information on training and capacity-building activities, visit our website at:

fcm.ca/assetmanagementprogram.

This funding offer is open to all municipal governments in Canada. It focuses on building strong asset management foundations by supporting activities that incorporate asset management into daily practices. Subject to funding availability, applications will be accepted on a continuous basis until June 2020.

All projects must be completed and final reports submitted by March 31, 2021.

This guide outlines everything you need to know to submit an application and **must be read in its entirety before completing or submitting an application.**



1 Eligible activities

1.1 What activities are eligible?

ELIGIBLE ACTIVITIES	EXAMPLES
Asset management assessments	<ul style="list-style-type: none"> Asset management needs assessments or risk assessments.
Asset management plans, policies and strategies	<ul style="list-style-type: none"> Development of asset management strategies, policies or plans, or asset risk management plans.
Data collection and reporting	<ul style="list-style-type: none"> Asset condition assessments. Data collection to establish and track levels of service. Data collection on existing assets (e.g. type of asset, location, costs to operate and maintain, future costs to replace). Long-term financial modelling to support asset management decisions. Improvements to data reporting (e.g. introduce a "state of infrastructure" report).
Training and organizational development	<ul style="list-style-type: none"> Asset management training for staff or elected officials. Establishment of an asset management committee (e.g. develop terms of reference, facilitate discussion). Clarification of asset management roles and responsibilities across the organization (e.g. modify job descriptions). Adoption of new asset management systems or processes (e.g. paying for internal or external resources to lead organizational change).
Knowledge transfer	<ul style="list-style-type: none"> Contributions to communities of practice, conferences and peer-to-peer learning opportunities (e.g. staff time spent developing materials to share or giving presentations). Supporting a peer community in its asset management work (e.g. staff time spent mentoring another municipality). Developing or adapting frameworks, tools, training or approaches for use in your organization.

INELIGIBLE ACTIVITIES

- Any activity or effort that would be conducted in the normal course of business not related to the improvement of asset management practices (for example, normal repairs, operating and maintenance expenses, etc.).
- Staff time not directly associated with eligible asset-management-related deliverables.
- Staff time spent participating in training or learning events.
- Regular operation and maintenance expenses.
- Collection and organization of data for the sole purpose of meeting PS-3150 requirements.
- Development of a software program.

Note: The Municipal Asset Management Program strives to be flexible in funding projects that improve municipal decision-making related to infrastructure. If you do not see your project listed as an eligible activity, please call and discuss with one of our project officers.

1.2 What costs are eligible?

COST CATEGORY	ELIGIBLE COSTS	INELIGIBLE COSTS
Pre-application	N/A	<ul style="list-style-type: none"> Any expenditure incurred prior to FCM's eligible expenditure date. Expenditure of developing this proposal or application.
Administrative and overhead expenditures	<p>Administrative expenditures that are directly linked to and have been incurred for the project, such as:</p> <ul style="list-style-type: none"> Communication expenditures (e.g. long-distance calls or faxes). Outsourced printing or photocopying. Acquisition of documents used exclusively for the project. Document translation. Transportation, shipping and courier expenditures for delivery of materials essential for the project. Design and production of communication products to promote project outcomes and benefits to the public. 	<p>General overhead expenditures incurred in the regular course of business, such as:</p> <ul style="list-style-type: none"> Office space, real estate fees and supplies Financing charges and interest payments Promotional items Permits or certifications Advertising, website development, project education materials or expenditures to disseminate project communications products Hospitality expenses (food and drink, alcohol, entertainment, etc.)
Capital expenditures	<p>Software related to asset management.</p> <p><i>Note: FCM's contribution to this expense may not exceed 50% of FCM's total contribution to the project.</i></p>	Any other capital expenditures or amortization expenses.
Equipment rental	<ul style="list-style-type: none"> Rental of tools and equipment. Related operating expenditures such as fuel and maintenance expenditures. 	Rental of tools or equipment related to regular business activities.
In-kind	N/A	Any goods and services received through donation.
Training	<ul style="list-style-type: none"> Expenditures associated with accessing reference materials such as standards, templates and toolkits. Expenditures associated with attending training sessions, (provided externally) or bringing training in-house. 	<p>Any hospitality expenses such as:</p> <ul style="list-style-type: none"> Food and drink Alcohol Door prizes Entertainment Music Decorations Flowers, centerpieces Etc.
Professional and/or technical services	Fees for professional or technical consultants and contractors, incurred in support of eligible activities.	<ul style="list-style-type: none"> Expenditures associated with regular business activities not related to the project. Legal fees.

COST CATEGORY	ELIGIBLE COSTS	INELIGIBLE COSTS
Staff remuneration	<p><i>Daily rates actually paid by the Eligible Recipient to its Employees in Canada for time actually worked on the implementation of the Project.</i></p> <p><i>The daily rate per employee shall include the following costs:</i></p> <ul style="list-style-type: none"> a) direct salaries: actual and justifiable sums paid by the Eligible Recipient to Employees in accordance with the Eligible Recipient's pay scales as regular salary excluding overtime pay and bonuses. b) fringe benefit: in accordance with the Eligible Recipient's policies, as follows: <ul style="list-style-type: none"> i. time-off benefits (prorated to the annual percentage (%) of time actually worked on the implementation of the Project): allowable number of days to be paid by the Eligible Recipient for the following payable absences: statutory holidays, annual vacation, and paid benefits: actual sums paid by the Eligible Recipient for paid benefits (prorated to the annual percentage (%) of time actually worked on the implementation of the Project): the Eligible Recipient's contribution to employment insurance and workers' compensation plans (where applicable), health and medical insurance, group life insurance, or other mandatory government benefits; <p><i>Note: Labour costs must be documented in a manner that meets audit standards for verification of eligibility of cost and level of effort.</i></p>	<ul style="list-style-type: none"> • In-kind contribution of services. • Participant salaries. • Expenditures related to regular business activities. • Overtime Pay. • Bonuses / performance pay. • Fringe benefits such as: <ul style="list-style-type: none"> o sick days; o pension plan; or o any other fringe benefits not listed as eligible. • Costs related to ongoing or other business activities and not specifically required for the project. • Staff wages while receiving training or attending learning events. • Professional membership fees or dues.
Supplies and materials	Supplies and materials required to undertake the project.	Expenditures related to regular business activities
Taxes	The portion of Provincial/ Harmonized Sales Tax and Goods and Services Tax for which your organization is not eligible for rebate.	The portion of Provincial/ Harmonized Sales Tax and Goods and Services Tax for which your organization is eligible for rebate, and any other expenditures eligible for rebates.

COST CATEGORY	ELIGIBLE COSTS	INELIGIBLE COSTS
Travel and accommodation	<p>For individuals on travel status (individuals travelling more than 16 km from their assigned workplace - using the most direct, safe and practical road.);</p> <ul style="list-style-type: none"> • Travel and associated expenses for implementing partners, guest speakers and consultants to the extent that the travel and accommodation rates comply with the Treasury Board of Canada guidelines, and to the extent that such travel is necessary to conduct the initiative. www.canada.ca/en/treasury-board-secretariat/services/travel-relocation/travel-government-business.html • Where justified, participant travel costs may be claimed with prior written consent from FCM. Under no circumstances will participant honorariums be covered. 	Any travel expense that is not paid in accordance with the National Joint Council Travel Directive.

2 Who can apply

This funding offer is intended to support Canadian municipal governments and eligible municipal partners. Eligible applicants are defined as:

1. **Municipal governments, except applicants from Quebec***
(e.g. towns, cities, regions, districts, etc., and local boards thereof)

OR

2. **Municipal partners applying in association with a municipal government****

A municipal partner is one of the following entities:

- a. a municipal corporation
- b. a regional, provincial or territorial organization delivering municipal services
- c. an indigenous community
 - *Certain indigenous communities require a shared service agreement with a municipal government related to infrastructure to be eligible. Contact FCM for additional details.*
- e. a not-for-profit organization with a focus on municipal services

* Quebec municipalities are currently not permitted to receive funding from MAMP.

FCM is working with the province of Quebec's Ministère des Affaires municipales et de l'Occupation du territoire (MAMOT) to find a solution that will provide Quebec municipalities access to MCIP funding as soon as possible.

** Municipal partners need to apply for funding in association with a municipal government and must demonstrate municipal commitment to the project by providing a letter of support. Not-for-profit, non-governmental organizations and indigenous communities in Quebec can still access funding from the two programs if they meet the necessary eligibility criteria.

Please note that private sector entities are not eligible as municipal partners; however, such entities may be subcontracted by an eligible recipient to provide services toward eligible activities.

Please contact an [FCM advisor](#) should you have additional questions about FCM or to learn if your project would be eligible for funding through other FCM programs such as the [Green Municipal Fund](#). Should you have further questions about MAMOT's decision and programs available to Quebec municipalities please contact MAMOT.

3 Funding and project scope

3.1 Contributions

The maximum MAMP contribution to a project is \$50,000. However, the average contribution is expected to be approximately \$35,000, and no funding request is too small. The contribution shall represent no more than 80 per cent of the eligible project cost (see eligible costs in Section 1.2). Other government funding, such as funding from the capacity-building category of the Gas Tax Fund or other programs, can be stacked to cover 100 per cent of the project costs.

3.2 Project length

The project start date (the date from which FCM recognizes eligible costs) can be on, or after, the date that FCM acknowledges receipt of the completed application.

The project end date cannot be more than 11 months from the date that FCM approves your project for funding. See Section 6.3 for details on the application approval timeline.

Eligible costs incurred between the date that FCM receives your completed application and the signature of a contract between the applicant and FCM are incurred at the applicant's risk. FCM is not obligated to fund any costs incurred until a contract is in place.

Final reports **MUST** be satisfactorily received within 30 days of project completion. Project extensions will not be permitted, so it is recommended that projects be reasonably achievable within 11 months of the project approval date.

4 When to apply

FCM accepts applications for MAMP projects year-round on a continuous basis; however, applications are batched and reviewed on a monthly basis. Subject to funding availability, applications will be accepted until June 30, 2020.

Recipients may only apply for one project in any fiscal year (April–March). Applications for follow-on projects in other years may be submitted, subject to availability of funding. However, FCM will give preference to first-time applicants, to ensure maximum reach across Canada.

5 How to apply

5.1 What is required to complete an application?

A completed application is comprised of three or four documents:

1. completed application form
2. completed workplan and budget (Excel worksheet)
3. resolution from council, band council or board of directors
4. signed letter of support (if applicable)

We recommend following these steps to ensure that you have all the information needed for a complete application:

Step 1: Verify eligibility

Ensure that you are an eligible applicant — either a municipal government or a municipal partner. Complete Part A of the application form (Part A: Applicant information). If you are not a municipal government, ensure that you have the support of your partner municipal government.

Step 2: Download all documents

Download the [application form](#), the [workplan and budget template](#), the [sample resolution](#) and the [sample letter of support](#) (if applicable). You will also need to download the [Asset Management Readiness Scale](#) for your reference as you complete your application form.

Step 3: Complete self-assessment using the Asset Management Readiness Scale

The Asset Management Readiness Scale is a tool that organizations can use to assess the current state of their asset management practices and their progress over time. The scale is also used to track the proposed outcomes and tangible benefits of a project.

To conduct a self-assessment, gather an appropriate cross-functional group of individuals in your organization to conduct an assessment of your organization's current state of asset management. Evaluate your organization's status in each of the five "competencies" identified in the scale. Document your results and input your readiness levels and notes directly into Part B of the application form.

The "notes" column of the self-assessment table (found in Part B of the application form) is an important and mandatory part of your application. These notes describe why you assigned each readiness level and will be used by peer reviewers to determine the significance and feasibility of your project.

TIP: It is important to provide notes to support each of your self-assessed readiness levels.

Select a readiness level if you feel you have completed the outcomes associated with that level. For example, if your organization is still working on the outcomes in Level 2, you would select Level 1 to indicate that you have **completed** Level 1. There is a "Pre-level 1" option in case your organization has not yet completed all the outcomes for Level 1.

Step 4: Identify proposed activities

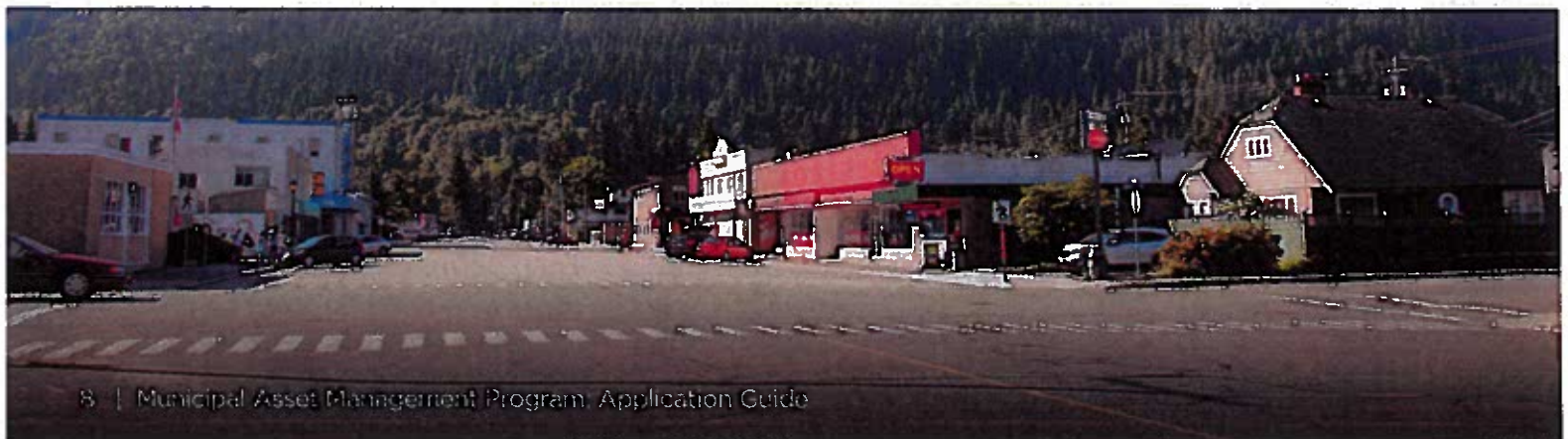
Based on your organization's current state and drawing from the list of eligible activities in Section 1.1 of this guide, identify the activities that you feel are appropriate for your organization, given your current needs and priorities. Keep the timeline in mind and propose what is doable **within 11 months**. Be conservative in your planning, **as extensions will not be granted**.

Step 5: Identify "desired future state" on the Asset Management Readiness Scale

With your proposed activities in mind, go back to the Asset Management Readiness Scale. Assuming that the project is successfully completed, how would your organization progress on the readiness scale? It is possible that some activities will move your organization forward in more than one competency.

Input your anticipated readiness scores into the Outcomes section of the application form (the Desired Future State column in the Outcomes table).

Upon completion of the project, you will use these "desired future state" levels to see whether the objectives of the project were achieved. **Note: A project will be considered successful if you advance at least one readiness level in at least one competency on the readiness scale.**



Step 6: Complete the remaining questions in the project description section of the application form

Complete Part C of the application form (Part C: Project description). This includes:

- A working title and a high-level description of the project, which will be used to publicly describe the project should your application be approved.
- One to three high-level activities, along with the major deliverables that you will provide to FCM to demonstrate the completion of each activity.
- A description of how the activities and outcomes of the project will improve your asset management capacity.
- Information about the human resources who will be used to deliver the project. In the workplan and budget template, you will be asked to identify the human resources required for each task. In the application form, please provide specifics about the internal and external human resources to be used and their experience. If you have collected quotes for externally sourced human resources, please provide this information in the application form.
- Information on how your proposed project fits within the approach being implemented within your province or territory.
- One to three challenges or risks you anticipate during the project and how you plan to mitigate these challenges.

Step 7: Complete workplan and budget template

Complete the workplan and budget template by inputting a minimum of one, and a maximum of three, high-level activities into the template, and identifying the major tasks and costs associated with completing each activity. These activities must match the activities listed in Part C of the application form.

Use the workplan and budget template to identify a project start date and project end date — ensuring that your proposed project can be completed in an 11-month period.

Identify all sources of funding in the “sources of funding” tab.

Step 8: Pass a resolution in support of your project

Use the sample resolution provided, or draft your own resolution that meets the criteria identified in the sample resolution document. Have it passed by council, band council, or your board of directors.

Step 9: If you are a municipal partner, draft a letter of support and have it signed

Use the sample letter of support provided, or draft your own letter that meets the criteria identified in the sample letter of support document. Have it signed by the appropriate individuals. If you are a municipal government, a partnership letter is not required.

Step 10: Attach documents and submit application

Attach the completed workplan and budget template, the passed resolution and the signed letter of support (if applicable) to the application form and send it to: programs@fcm.ca.

If you have any questions about how to complete this application, please call one of our advisors at 1-877-997-9986 or email us at programs@fcm.ca.

5.2 Project initiation

Project costs are eligible **after** the date on which FCM notifies applicants in writing that their completed application has been received. However, FCM is not obligated to pay for any costs incurred in the absence of a signed contract or costs incurred prior to the date the completed application was received.

5.3 Disbursements

Funds will be disbursed when the recipient satisfactorily delivers a completed final report that includes the following:

1. A summary of the completed project, documenting the outcomes and knowledge developed, the impacts of the project on infrastructure-related decision-making within the organization and on the broader community, and lessons learned.
2. An updated self-assessment using the Asset Management Readiness Scale, identifying progress achieved.
3. A summary of the actual eligible project costs, accompanied by an attestation from an officer of the organization.

Templates for reporting against the requirements noted above are provided in the contract and must be used, without exception.

6 Application review timeline and approval process

6.1 Application confirmation

Within **five business days** of sending your application to FCM, you will receive an email from FCM confirming that your application has been received and screened according to initial screening criteria (see Section 7.1). Please contact FCM at programs@fcm.ca if you have not received a response confirming receipt of your application within five business days.

6.2 Evaluation and scoring process

Evaluation of the application consists of an initial screening and an independent technical review, as described in Section 7. FCM will approve or deny applications based on the technical review score.

6.3 Application decision timeline

FCM is committed to informing you of the results of your application within **two months** from the date we receive the **completed** application form and associated documents.

6.4 Funding process

Should your project be approved, you will receive a funding notification letter and a contract which must be signed and returned to FCM within four weeks. Contracts that are not returned signed by the funding recipient by the deadline stated in the contract will be considered null and void, and funding may be re-allocated.

7 Application evaluation

7.1 Initial screening (eligibility criteria)

Applications will initially be screened for consistency with the following basic criteria:

- Is the applicant an eligible recipient?
- Is all documentation complete, including a resolution in support of the project?
- Is the application requesting the lesser of \$50,000 and 80 per cent of eligible project costs?
- Is the source identified for the balance of funding required to complete the project?
- Is there enough information to indicate that the proposed activities and costs are eligible?

If the application passes the initial screening, the applicant will receive confirmation that it is acceptable for further evaluation. If the application is not acceptable, FCM will contact the applicant to provide feedback on the missing elements and, wherever possible, permit re-submission of the application in a timely manner.

7.2 Peer review evaluation (technical assessment)

A technical committee of peer reviewers will assess the applications based on standards outlined in an evaluation guide.

In general, peer reviewers will evaluate applications based on the following considerations:

- The appropriateness of the eligible activities selected to improve the state of asset management in the organization, based on the current state of readiness identified using the Asset Management Readiness Scale.
- The significance of the improvements to furthering asset management, both in the organization and, where possible, as a contribution to the asset management community in Canada.
- The appropriateness of the identified levels of effort, human and financial resources and value for money, based on the eligible activities proposed.
- The anticipated impacts of the proposed improvements on the behaviours, relationships, policies and daily practices in the organization.



7.3 Evaluation system

The peer reviewers will evaluate the applications using the criteria and point system in Table 1.

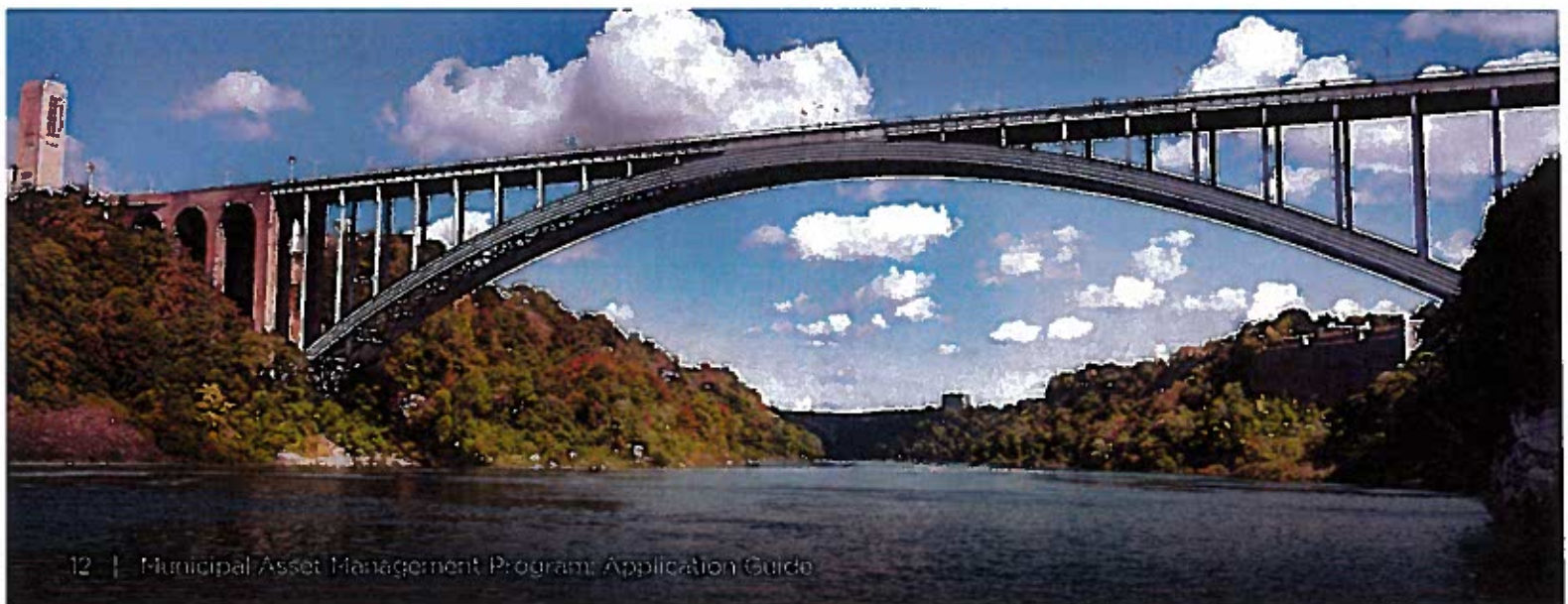
Table 1: Evaluation criteria and points

EVALUATION CRITERIA	POINTS
Documentation of self-assessed readiness level	20
Appropriateness of activities	20
Human and financial resources	10
Significance of anticipated asset management improvements	30
Workplan and budget	20
TOTAL	100

7.4 Evaluation criteria

The evaluation criteria will consider the relative impact and proposed benefit of the project. The peer reviewers will evaluate the criteria based on the following considerations:

- Documentation of self-assessed readiness level (20%): To evaluate the degree of asset management improvement proposed in the application, the peer reviewers need baseline information — an accurate description of the current level of asset management in the organization. The peer reviewers will evaluate the significance and feasibility of the proposed project based on the organization's self-assessment and the associated rationale. The evaluation will consider how adequately the applicant has described the organization's current level of asset management, using the notes column in the self-assessment table found in Part B.



- **Appropriateness of activities (20%):** The application must address an area of asset management with significant potential for improvement. The peer reviewers will evaluate the appropriateness of the proposed activities in addressing a priority area for improvement identified in the self-assessment.
- **Human and financial resources (10%):** For the proposed activities to be successful, the application must identify sufficient and appropriate human and financial resources. Applications will consider the appropriateness of the human and financial resources assigned to the project. Human resources can be external (consultants) or internal (staff).
- **Significance of anticipated improvements (30%):** The goal of the Municipal Asset Management Program is to support improved asset management at the municipal level, resulting in better evidence-based decision-making for infrastructure investments. Therefore, the main consideration in the evaluation of applications is the degree that the proposed project will improve asset management. Highest-ranked projects will improve multiple areas of asset management and move the organization up multiple levels from its current state of readiness to the desired end state (based on the self-assessment). However, minor improvements in a single area may be significant and receive funding. Projects that raise the level of asset management and demonstrate leadership and mentorship of other local governments will also receive recognition in the evaluation.
- **Workplan and budget (20%):** The evaluation will consider how complete and appropriate the workplan and budget are relative to the project scope. The evaluation will also consider whether other sources of funding needed for the project can be obtained and whether or not the budget represents good value.

7.5 Re-submission of applications

Wherever an application is deemed unsuitable for funding, the applicant will be given the opportunity to receive feedback on the reasons for denial of funding. While decisions are final, FCM will work with the applicant to address gaps in promising applications so that those applications can be re-submitted — provided that funding was not denied for eligibility reasons. An application that has addressed the feedback provided by FCM may be re-submitted again (once) in the same fiscal year.



8 Intellectual property

The Municipal Asset Management Program retains copyrights to the project description and the final report. With the recipient's consent, FCM may share other documents developed as a result of this funding program that will benefit the broader municipal asset management community. Intellectual property (IP) developed by the recipient(s) as a result of this funding program will be owned by the recipient(s). Background IP (patents, copyright, software) and any third-party technology rights remain with the original owner(s).

9 Audit requirements

Funding recipients are responsible for maintaining records associated with funded activities for six years. All recipients could be subject to audit by FCM or the program funder (Infrastructure Canada) for up to six years following the disbursement of funds. Of particular note, labour and consulting costs must be documented in a manner that meets audit standards for verification of eligibility of activity and level of effort (e.g. timesheets).





REQUEST FOR DECISIONS

Date: January 9, 2018
To: Mayor McKenzie & Members of Council
From: Martin Taylor, CAO
Re: 2018 Proposed Aquatics Centre Admission Rates

Summary

Review of Policy 72-002 Recreation Facility Program Rentals and Rates, Section D Aquatics Centre Admission Rates.

Overview

While patron support from the region is outstanding and cost recovery is looking good at this time it must be remembered that we have only been open six (6) months. We are not operating to our full potential at this time, in terms of some programming, lessons and staffing.

Staff carried out a comparison of Aquatics Centre Admission rates with our neighbors Westlock and Whitecourt. While both Westlock and Whitecourt admission rates had the GST included in the total price, Barrhead did not. The following sheet shows the 2017 Barrhead Admission Rates with GST added and the proposed admission rates with the GST included for 2018. The current rates for Westlock and Whitecourt, who at this time will not be raising the admission rates, are also listed.

The following also gives the amount of increase/decrease in percent, the cost per day and compares the savings of purchasing one pass to another. In addition there is a recommended rate for consideration on the 12 month passes.

Recommendations

Recommendation #1

That Council approve the recommendation for Policy 72-002 Recreation Facility Program Rental and Rates, Section D, Aquatics Centre Admission Rate for 2018.

Respectfully Submitted by:

Martin Taylor, CMC, CLGM
CAO

2018 PROPOSED BARRHEAD REGIONAL AQUATICS CENTRE RATES

2017 Aquatics Admission/GST		Proposed 2018 Daily	% of + -			Westlock GST included	Whitecourt GST included
\$ 4.20	child 3 - 12	\$ 4.00	-4.8%			\$ 3.95	\$ 3.60
\$ 5.25	youth 13 - 17	\$ 5.25	0.0%			\$ 5.45	\$ 5.10
\$ 8.40	adult 18 - 64	\$ 8.40	0.0%			\$ 7.30	\$ 8.20
\$ 6.30	senior 65+	\$ 6.30	0.0%			\$ 5.45	\$ 6.15
\$ 17.85	family	\$ 17.50	-2.0%			\$ 16.75	\$ 17.45

10 Pass		per use (10)					
\$ 34.65	child 3 - 12	\$ 35.00	1.0%	\$ 3.50		\$ 35.10	\$ 32.40
\$ 50.40	youth 13 - 17	\$ 50.00	-0.8%	\$ 5.00		\$ 49.15	\$ 45.90
\$ 73.50	adult 18 - 64	\$ 73.00	-0.7%	\$ 7.30		\$ 65.50	\$ 73.80
\$ 54.60	senior 65+	\$ 55.00	0.7%	\$ 5.50		\$ 49.15	\$ 55.35
\$ 160.65	family	\$ 160.00	-0.4%	\$ 16.00		\$ 150.85	\$ 157.05

1 Month		per day (30)					
\$ 27.30	child 3 - 12	\$ 28.00	2.6%	\$ 0.93		\$ 30.53	\$ 21.60
\$ 45.15	youth 13 - 17	\$ 45.00	-0.3%	\$ 1.50		\$ 42.60	\$ 30.60
\$ 55.65	adult 18 - 64	\$ 55.00	-1.2%	\$ 1.83		\$ 56.80	\$ 49.20
\$ 40.95	senior 65+	\$ 40.00	-2.3%	\$ 1.33		\$ 42.60	\$ 36.90
\$ 147.00	family	\$ 145.00	-1.4%	\$ 4.83		\$ 130.75	20% off

3 Month		per day (90)		saving between 3 M vs. 1 M			
\$ 78.75	child 3 - 12	\$ 78.00	-1.0%	\$ 0.87	\$ 6.00	\$ 82.50	N/A
\$ 126.00	youth 13 - 17	\$ 127.00	0.8%	\$ 1.41	\$ 8.00	\$ 114.90	N/A
\$ 162.75	adult 18 - 64	\$ 160.00	-1.7%	\$ 1.78	\$ 5.00	\$ 153.30	N/A
\$ 122.85	senior 65+	\$ 120.00	-2.3%	\$ 1.33	\$ -	\$ 114.90	N/A
\$ 420.00	family	\$ 420.00	0.0%	\$ 4.67	\$ 15.00	\$ 352.90	N/A

6 Month		per day (180)		saving between 6 M vs. 1 M			
\$ 157.50	child 3 - 12	\$ 155.00	-1.6%	\$ 0.86	\$ 13.00	\$ 183.30	\$ 129.60
\$ 249.90	youth 13 - 17	\$ 246.00	-1.6%	\$ 1.37	\$ 24.00	\$ 255.60	\$ 221.40
\$ 315.00	adult 18 - 64	\$ 310.00	-1.6%	\$ 1.72	\$ 20.00	\$ 306.60	\$ 295.20
\$ 245.70	senior 65+	\$ 240.00	-2.3%	\$ 1.33	\$ 15.00	\$ 255.60	\$ 221.40
\$ 630.00	family	\$ 625.00	-0.8%	\$ 3.47	\$ 245.00	\$ 525.48	N/A

12 Month		per day (362)		saving between 12 M vs. 1 M			
	child 3 - 12	\$ 240.00		\$ 0.66	\$ 116.00	\$ 245.55	\$ 194.40
	youth 13 - 17	\$ 350.00		\$ 0.97	\$ 160.00	\$ 342.20	\$ 275.40
	adult 18 - 64	\$ 470.00		\$ 1.30	\$ 185.00	\$ 456.45	\$ 492.00
	senior 65+	\$ 360.00		\$ 0.99	\$ 143.00	\$ 342.20	\$ 332.10
	family	\$ 1,000.00		\$ 2.76	\$ 690.00	\$ 1,050.85	20% off

**COUNCIL REPORTS
AS OF JANUARY 9, 2018**

		Meeting (since last council)
Agricultural Society	Cr. Klumph (Alt. Cr. Oswald)	_____
Barrhead Cares Coalition	Cr. Kluin	_____
Barrhead & District Social Housing Association	Cr. Penny	_____
Barrhead Fire Services Committee	Cr. Assaf and Cr. Smith (Alt. Cr. Kluin)	_____
Barrhead Regional Airport Committee	Mayor McKenzie	_____
Barrhead Regional Water Commission	Mayor McKenzie and Cr. Smith	_____
Capital Region Assessment Services Commission	Cr. Penny	_____
Chamber of Commerce	Cr. Kluin	_____
Community Futures Yellowhead East	Cr. Penny (Alt. Cr. Assaf)	_____
Economic Development Committee	Vacant	_____
Enhanced Policing School Resource Officer Committee	Cr. Oswald (Alt. Mayor McKenzie)	_____
Family & Community Support Services Society	Cr. Kluin and Cr. Penny	_____X_____
Library Board/Yellowhead Regional Library Board	Cr. Klumph	_____X_____
Municipal Planning Commission	Cr. Assaf, Cr. Klumph and Cr. Smith (Alt. Cr. Oswald)	_____
Regional Landfill Committee	Cr. Klumph and Cr. Penny	_____
Subdivision & Development Appeal Board	Cr. Penny	_____
Twinning Committee	Cr. Oswald	_____



BARRHEAD PARKS AND RECREATION DEPARTMENT

MONTHLY REPORT

DATE: January 2, 2018

Last Month:

Working with FCSS to develop a youth drop in centre in the Charles Godberson room twice weekly for 2018.

Had warranty work done on running track.

Coordinating with Clark Builders for sub-trades to do repair, warranty work during mini-shut down, January 2 – 5.

Hired Jonathan Hynes as Parks and Recreation Foreman. Jonathan comes to us from Grand Prairie, where he has been for the last four (4) years.

Worked on outdoor arena ice.

Attended Community in Bloom meeting.

Works in Progress:

Mini shut down for warranty and repair work to Aquatics Centre.

Bleachers arrival and set up.

Outdoor arena, maintenance.

Painting mechanical rooms in arena.

Budget:

On track.

Outstanding:

Working with our new foreman getting him familiar with the team.

Next Month Objectives:

Planning for the Family Day events.

Upcoming Special Events:

No upcoming events for January.

Respectfully,

Shallon Touet,
Director of Parks and Recreation

A handwritten signature in black ink, appearing to read 'M. J.' followed by a long, sweeping horizontal line.



BARRHEAD PUBLIC WORKS DEPARTMENT

Monthly Report

Date: January 9, 2018

Last Month's Accomplishments:

- Staff Training
- Street maintenance
- Some steaming for drainage issues
- Installed a new catch basin at 56 Street lane
- Hydrant repair on 49th Avenue
- Water line installed past Co-op into Yuill Park
- Camera sewer services
- Decoration maintenance

Progress on Projects/Programs:

- Wrapping up last year's budget items
- Working on year end
- Equipment inspections and maintenance

Budget Performance:

- Working on information for 2018

Outstanding Issues for the Month:


-

Next Month's Objectives:

- Road maintenance
- Maintenance on lift stations
- Staff training
- Tree trimming and brushing (weather permitting)

Upcoming Special Events:

-


Submitted by: Brent Ross
Director of Public Works


CAO Martin Taylor

APPROVED
Dec 21/17

**Barrhead & District Family & Community
Support Services Society
Regular Board Meeting November 16, 2017- 9:30 a.m.
Barrhead FCSS Building**

Finance Committee Meeting held at 9:00 a.m.

Present:

Randy Hindy, Chairperson
Shelly Dewsnap, Executive Director
Carol Lee, Recording Secretary
John Szwec - Secretary/Treasurer
Vicki Kremp
Leslie Penny
Mary Nikkel Dausen Kluin

Absent: Jane Wakeford - Vice Chairperson, Marsha Smith, Bill Lane, Sharen Veenstra and Ron Kleinfeldt

1) Call to Order

The regular meeting of the Barrhead & District Family & Community Support Services Society was called to order at 9:35 a.m. by Randy Hindy who declared a quorum.

2) Acceptance of Agenda - Additions/Deletions

89-17 Moved by Leslie Penny to accept the Agenda as presented with the deletion of: 5b) Nomination Committee and 5c) In-School Mentors Program and to add; 5d) Report for ARPA, and 7c) Volunteer Appreciation Event
Motion seconded by Vicki Kremp

Carried

3) Items for Approval

a) Minutes of the regular Board meeting of the Barrhead & District Family & Community Support Services Society of October 19, 2017.

90-17 Moved by John Szwec to accept the minutes of the Regular Board meeting of October 19, 2017 Seconded by Dausen Kluin.

Carried

b) Financial Statements

91-17 Moved by John Szwec to take \$10,000.00 from the undesignated funds and put into the reserve fund. Motion seconded by Mary Nikkel.

Carried

92-17 Moved by Leslie Penny to accept the General Account, Community Account and Casino Account Financial Statements for the period ending October 31 2017, as presented. The motion was seconded by Vicki Kremp.

Carried

4) Staff Presentation: Rod Klumph Bookkeeper

Rod gave the board members a brief overview of his job here at FCSS including a graph. He thanked Shelly and the Board for allowing him to run for Town Council and is very appreciative of having the opportunity for taking training with 'Change Management Fundamentals' and attending the FCSSAA conference. The Board thanked Rod with a round of applause for his dedication and hard work.

5) New Business**a) County & Town Council Appointments to FCSS Board**

The County of Barrhead has appointed Ron Kleinfeldt and Bill Lane to serve on the FCSS Board and the Town of Barrhead has appointed Leslie Penny and Dausen Kluin to serve on the FCSS Board. Dausen Kluin agreed to sit on the committees vacated by Roy Ulmer, Finance and Nomination committee. Leslie Penny will keep the committees she sits on, Evaluation Committee and Policy & Procedures Committee

b) Christmas Luncheon – Caterer and Invitations

The annual Christmas Luncheon will follow the regular board meeting on Thursday, December 21st at 11:30 a.m. – 1:00 p.m. Sandy McCarthy is unable to cater for the FCSS Staff, Board Members and invited guests.

93-17 Leslie Penny moved to give Shelly Dewsnap authority to hire a caterer for this luncheon, seconded by John Szewec.

Carried

c) FCSS Branding – FYI

- Steve Bizuns is developing a new webpage for FCSS
- Will be purchasing a retractable banner
- Investigating making an FCSS booklet
- Investigating FCSS labeled clothing for staff to wear when out in the public

d) Report for ARPA

Leslie Penny attended a session at the Recreational Conference entitled 'inclusivity in recreation' and wondered if it applies to our youth program. Director Shelly Dewsnap reported that talks between herself and the director at Outreach have taken place to include all children. As well the previous program coordinator went into all schools to get youth input and regularly advertised on Facebook and on school monitors

6) Old Business**a) THRIVE Program Update**

FCSS Director Shelly Dewsnap and THRIVE Mentor Cheri Jantz have made presentations to various community organizations giving information on what the program is and what it does and that funding may cease in March 2018. The Barrhead Elks Club have not responded at this time, however the Barrhead Rotary Club was very interested and made plans to visit both County and Town Councils with a proposal. A presentation to Rural Crime Watch netted the THRIVE Program \$5,000.00. Shelly Dewsnap is chair of the CAHR network and will be presenting to Minister Sabir in hopes of explaining the Network and its various programs and services and hopes to discuss grant funding options.

7) Items for Information**a) Director's Report****b) Staff Reports**

94-17 Dausen Kluin moved to accept both the Directors report and staff reports for information. Motion was seconded by John Szewec.

Carried

c) Volunteer Appreciation Event

Randy Hindy sits as on the organizing committee for Volunteer Appreciation and the committee is contemplating changing the menu from a meal to appetizers and dessert, Randy asked to Board what their thoughts were. It was generally felt the supper is better than appetizers. Randy will share this with the committee.

8) Board Development

a) Survey Engagement Part 2 – Date

Wednesday, November 29th has been set to continue the survey engagement with Kendal Taylor as facilitator. All staff and board members will be invited to attend, lunch will be served at 11:30 followed by the discussion and follow up.

b) FCSSAA Conference Update

Shelly Dewsnap, Rod Klumph, Randy Hindy, John Szvec, Bill Lane and Dausen Kluin all participated in this conference. Dausen reported that overall it was a very good conference. Both Randy and John will give a report at the next regular board meeting.

9) Next Meeting

December 21, 2017 –


- **Christmas Luncheon to follow at 11:30 a.m.**

10) Adjournment

95-17 Moved by John Szvec to adjourn the meeting at 11:30 a.m.
Motion seconded by Vicki Kremp.

Carried

**Barrhead & District Family & Community Support Services Society Regular
Board Meeting of November 16, 2017.**



Chairperson



Recording Secretary

APPROVED
Dec 21/17

Special FCSS Board Meeting

Called by request of FCSS Director

Friday, December 8, 2017 @ 8:45 a.m.

Attending: Randy Hindy, John Szwec, Mary Nikkel, Jane Wakeford, Marsha Smith, Vicki Kremp and Leslie Penny

Absent: Bill Lane, Ron Kleinfeldt and Sharen Veenstra

Chair Randy Hindy called the meeting to order at 8:47 a.m.

Discussion regarding a \$15,000.00 surplus that needs to be used by December 31, 2017. Director Shelly Dewsnap has some ideas and ran them past the board.

96-17 Moved by John Szwec to pre-pay approximately \$10,000 in rent for the Dr. Godbersen Rotary Room at the Barrhead Agrena for January to December 2018 for a Youth Program to run Tuesday and Thursday evenings from 4:00 – 8:00 p.m. and to spend approximately \$5,000 on equipment and program supplies. Motion seconded by Vicki Kremp.

Carried

Chair Randy Hindy adjourned the meeting at 9:12 a.m.



Randy Hindy
Chairperson



CAROL LEE
Recording Secretary

3.1a

Minutes

BDSHA Regular Board Meeting

October 30, 2017

**Barrhead & District Social Housing
Association Minutes
Regular Board Meeting – October 30, 2017**

Members Present: Chairman Darrell Troock, Dale Kluin, Leslie Penny, Craig Wilson, Meertin Zeldenrust
Members Absent: Ken Killeen
Staff Present: Dorothy Clarke, Dorothy Waters

1.0 Darrell Troock called the meeting to order at 1:42 pm.

2.0 Approval of Agenda

Craig Wilson moved to accept the Agenda of the October 30, 2017 Regular Board Meeting.

Carried Unanimously

3.0 Adoption of Minutes

3.1 Regular Board Meeting – September 26, 2017

Dale Kluin moved to accept the Minutes of the September 26, 2017 Regular Board Meeting as presented.

Carried Unanimously

3.2 Organizational Board Meeting – October 30, 2017

Leslie Penny moved to accept the Minutes of the October 30, 2017 Organizational Board Meeting as presented.

Carried Unanimously

4.0 Reports

4.1 Facility Manager's Report by Tyler Batdorf – Attached Hillcrest

- There have been a few visits from Synero in regards to the new suppression system. Work should begin soon.
- Deficiencies were repaired on the kitchen suppression system.

Klondike Place

- Balcony decks have been repaired on units 209 and 211. New screen doors will be installed soon.

JDR Manor

- Tenders for the siding and windows on this building are currently being reviewed by Stan Champagne (government technical advisor). Once approved, they will be posted on the Alberta Purchasing Connection website. The tentative date for the site visit is November 7, 2017. The closing is on November 14, 2017.

Swan Hills Community Housing

- The insurance approved work on fire damaged units is almost complete.

Initials: Chairperson DA CAO LC

Minutes

BDSHA Regular Board Meeting

October 30, 2017

4.2 Chief Administrative Officer Report by Dorothy Clarke - Attached
Maintenance

Hillcrest Lodge Fire Suppression Retrofit – Synero came to complete an inspection and they have agreed to complete the demolition of the suspended ceiling. This will free up our maintenance to do other duties.

Employee is on Worker's Compensation Disability. Presently the employee is working 6 hours per day.

Housekeeping/Laundry

Employee is on short term disability, and will be off for approximately 8 weeks.

Administration

Vacancies

3 Community Housing – Barrhead

2 Community Housing – Swan Hills

6 small Hillcrest Lodge

1 Jubilee Manor – requires maintenance

1 Golden Crest Manor – requires maintenance

Handibus

Tender package for the handibus has not been completed.

Craig Wilson moved to accept the Management Reports as presented.

Carried Unanimously

4.3 Cash on Hand – September 30, 2017 – Attached

4.4 GIC's/Capital Fund – Attached

Craig Wilson moved to accept the cash on hand and GIC's/Capital Fund statements as presented.

Carried Unanimously

4.5 Lodge Income Statement as of September 30, 2017 – Attached

4.6 Social Housing Income Statement as of September 30, 2017 - Attached

Dale Kluin moved to accept the Lodge and Social Housing income statements as presented.

Carried Unanimously

4.7 Cheque Logs – September 2017 – Attached

Leslie Penny moved to accept the Cheque Logs as presented.

Carried Unanimously

Initials: Chairperson  CAO 

Minutes

BDSHA Regular Board Meeting

October 30, 2017

5.0 Business Arising From Minutes

5.1 2016/18 ASHC Capital Improvements

Leslie Penny moved to accept the 2016/18 ASHC Capital Improvements for information.

Carried Unanimously

6.0 New Business

6.1 John and Gerald Fellowship House Capital Improvements

6.2 John and Gerald Fellowship House Non-Recurring Maintenance

Meertin Zeldenrust moved to accept budget recommendation that have been submitted to Alberta Seniors and Housing - Non-profit Housing Division as presented.

Carried Unanimously

7.0 Correspondence

7.1 Alberta Seniors and Housing – John Thomson, ADM

Craig Wilson moved to accept correspondence for information.

Carried Unanimously

8.0 Date and Time of Next Regular Meeting

Tuesday, November 28, 2017 at 10:00 a.m.

8.0 In Camera

Leslie Penny moved to go in camera at 2:15 p.m.

Carried Unanimously

Out of Camera

Dale Kluin moved to go out of camera at 2:22 p.m.


Carried Unanimously




9.0 Adjournment

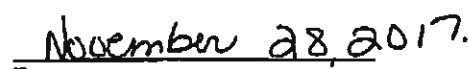
Craig Wilson moved to adjourn the meeting at 2:24 p.m.

Carried Unanimously


Signature: Darrell Troock, Chairperson


Date


Signature: Dorothy Clarke, CAO
Initials: Chairperson  CAO 


Date



REQUEST FOR DECISIONS

Date: January 9, 2018
To: Mayor McKenzie & Members of Council
From: Martin Taylor, CAO
Re: Information Items

Summary

Information Items for Council's review.

Overview

The following information items were presented:

- Alberta Order of Excellence
- Alberta Municipal Affairs – MSI Funding
- Shaw Communications
- Alberta Transportation – Canada Clean Water and Wastewater Fund
- Alberta Infrastructure – Investing in Canada Infrastructure Plan (ICIP) Infrastructure Funding
- AUMA Update – FCSS Funding Resolution

Recommendations

Recommendation #1

That Council accept as information.

Respectfully Submitted by:

A handwritten signature in black ink, appearing to read "M. Taylor".

Martin Taylor, CMC, CLGM
CAO



THE
ALBERTA
ORDER OF EXCELLENCE

RECEIVED

DEC 07 2017

November 30, 2017

*Mr. David McKenzie
Town of Barrhead
PO Box 4189
Barrhead Alberta T7N 1A2*

Dear Mr. McKenzie,

The Alberta Order of Excellence is the highest honour the Province of Alberta can bestow on a citizen of this province. Members of the Order are citizens who have gone above and beyond to serve Albertans. The Order reflects the diversity and breadth of achievement of all Albertans.

Because of your position, I trust that you might know, or know someone who knows, a remarkable Albertan who has made significant contributions to the lives of other Albertans and deserves to be considered for this honour. If so, could you encourage their nomination for 2018? Nominees must be Canadian citizens, live in Alberta and have made a significant contribution provincially, nationally or internationally.

More information and nomination forms are available on our website at www.lieutenantgovernor.ab.ca/aoe. The deadline for submission is February 15, 2018.

I encourage you to share this information with your colleagues.

Sincerely,

*Andrew C.L. Sims
Chair*

*Facebook: @AlbertaOrderofExcellence
Twitter: @AOEalberta*



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

RECEIVED

DEC 13 2017

AR91435C

December 6, 2017

His Worship David McKenzie
Mayor, Town of Barrhead
PO Box 4189
Barrhead Alberta T7N 1A2

Dear Mayor McKenzie,

The Alberta Government is committed to making the lives of Albertans better. By providing significant funding to our municipal partners through the Municipal Sustainability Initiative (MSI), we continue to assist municipalities in building strong, safe, and resilient communities while respecting local priorities.

I am pleased to accept the following eligible projects submitted by your municipality under the MSI capital program.

CAP-9634	Arena and Aquatic Centre Drainage Upgrades	\$230,000
CAP-9635	Aquatics Centre Solar Panel Installation	\$326,000

My ministry welcomes the opportunity to celebrate your MSI project milestones with you, so please send invitations for these events to my office. If you would like to discuss possible project recognition events and activities, as outlined in the program guidelines, please contact Municipal Affairs Communications, toll free at 310-0000, then 780-427-8862, or at ma.msicapitalgrants@gov.ab.ca.

As partners in supporting Alberta's communities, I look forward to working together to move your infrastructure priorities forward.

Sincerely,

Hon. Shaye Anderson
Minister of Municipal Affairs

cc: Martin Taylor, Chief Administrative Officer, Town of Barrhead



RECEIVED

JAN 02 2018

December 13, 2017

Mayor David McKenzie
PO Box 4189
Barrhead, AB
T7N 1A2

Mayor McKenzie,

On behalf of the 4,500 Shaw employees in Alberta please accept our congratulations on a successful election.

For over a year now, residents of Alberta have been able to access top-tier speeds via Shaw's Internet 150 plan, which we believe democratizes great connectivity, providing Albertans access to high-quality affordable internet. Like so many of our innovative services, Internet 150 is equally available in small, rural communities, as it is in large urban centres. Our network upgrade, which made this service possible, did not require us to tear up community infrastructure and roads in the process. Since 2012, we have been investing in, and building Canada's largest WiFi network, which is saving our customers an average of 6GB of data per month while they are on the go.

We also recently unveiled a suite of offerings to help small and medium-sized local businesses grow, harnessing the power of our network to provide them with communications services which were only available to large operations prior to our launch.

Shaw is also proud to be offering a compelling alternative in Alberta's wireless market, through Freedom Mobile. We are currently undertaking additional upgrades of our network in Alberta to improve LTE-Advanced network performance, and promise to keep you and your team up to date as that project progresses.

Once again, congratulations on your election victory. If I, or any member of the Shaw team, can be of any assistance to you, please do not hesitate to contact us. We look forward to keeping in touch.

Best Regards,

A handwritten signature in black ink that reads "Ian Phillips". The signature is fluid and cursive, with the first name "Ian" and last name "Phillips" clearly distinguishable.

Ian Phillips
Government Relations Manager
Shaw Communications Inc.



ALBERTA
TRANSPORTATION

*Office of the Minister
Government House Leader
MLA, Edmonton - Highlands - Norwood*

RECEIVED
DEC 28 2017

December 21, 2017

AR 72115

His Worship David McKenzie
Mayor
Town of Barrhead
PO Box 4189
Barrhead, AB T7N 1A2

Dear Mayor McKenzie:

The Government of Canada and Government of Alberta are pleased to provide grant funding under Canada's Clean Water and Wastewater Fund for the Barrhead Wastewater Treatment Plant Upgrades.

Based on our review of the information, the Town of Barrhead will receive a grant of 50 per cent of the estimated eligible project costs, or up to \$645,688 for the project from federal sources. Alberta Transportation staff will contact you shortly to arrange for the grant payments.

The Government of Alberta is pleased to partner with the Government of Canada on this important project. Alberta and Canada recognize that supporting water and wastewater infrastructure is critical to the quality of life, economic growth, and resiliency in Alberta's communities.

Sincerely,

Brian Mason
Minister

cc: Honourable Amarjeet Sohi, Minister of Infrastructure and Communities



ALBERTA
INFRASTRUCTURE

*Office of the Minister
MLA, Calgary - Northwest*

RECEIVED

DEC 28 2017

20 December 2017

His Worship David McKenzie
Mayor
Town of Barrhead
PO Box 4189
Barrhead, AB T7N 1A2

Dear Mayor McKenzie:

It was a pleasure to connect with municipal leaders in November at the Alberta Association of Municipal Districts and Counties and the Alberta Urban Municipalities Association conventions.

Many municipalities indicated they had questions about phase two of the federal government's Investing in Canada Infrastructure Plan (ICIP). I committed to providing a fact sheet to all municipalities on what the Government of Alberta currently knows about ICIP funding and related processes.

I am pleased to provide you with a fact sheet about the Investing in Canada Infrastructure Plan. It outlines the four funding streams and cost-sharing requirements and provides information on the Canada Infrastructure Bank and our understanding of next steps. If you have questions about the Investing in Canada Infrastructure Plan, please submit them by email to Alberta.ICIP@gov.ab.ca.

I look forward to continuing our work on issues that are of importance to your community and Alberta.

Sincerely,

Sandra Jansen
Minister

Attachment: The Investing in Canada Infrastructure Plan – What It Means for Alberta

cc: Martin Taylor Chief Administrative Officer

The Investing In Canada Infrastructure Plan What It Means For Alberta



The \$180+ billion Investing in Canada Infrastructure Plan will be delivered over 12 years. Of this, \$33 billion will be made available through bilateral agreements between Infrastructure Canada and each of the provinces and territories.

The Governments of Alberta and Canada are currently negotiating this Phase 2 bilateral agreement, expected to be signed in March 2018. **Alberta's allocation is \$3.4 billion for: Public Transit, Green Infrastructure, Community, Culture and Recreation and Rural and Northern Communities.**

COMMUNITY, CULTURE AND RECREATION

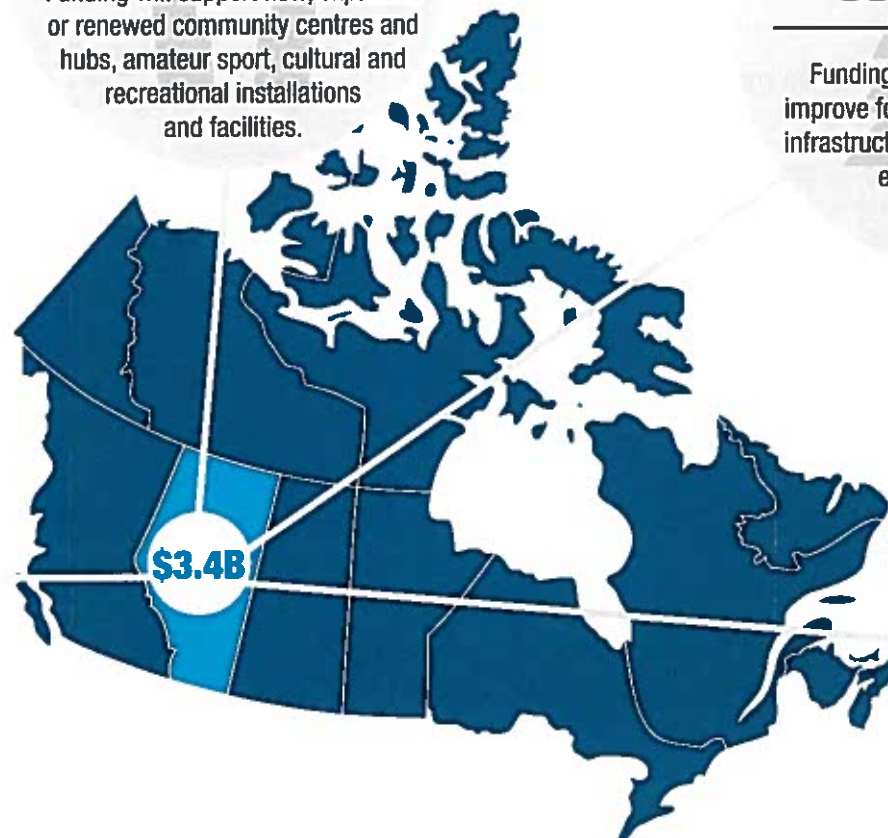
Funding will support new, expanded or renewed community centres and hubs, amateur sport, cultural and recreational installations and facilities.

RURAL AND NORTHERN COMMUNITIES

Funding will support projects that improve food security, local road or air infrastructure, broadband connectivity, efficient and reliable energy sources.

PUBLIC TRANSIT

Helping Canadian communities to improve and expand their existing public transit systems.



GREEN INFRASTRUCTURE

Consists of three separate sub-streams: Greenhouse Gas Mitigation; Adaptation, Resilience and Disaster Mitigation; and Environmental Quality.

Cost Sharing

The federal government will provide cost-sharing for eligible projects up to the following:

- **Provincial:** maximum of 50 per cent for each project;
- **Municipal:** maximum of 40 per cent for each project. Provinces are required to cost-share on municipal projects at a minimum of 33.33 per cent of eligible costs;
- **Not-for-profit sector:** maximum of 40 per cent for each project;
- **Indigenous communities:** maximum of 75 per cent;
- **Private sector, for-profit owned:** maximum of 25 per cent (not eligible for the Community, Culture and Recreation stream);
- **Under the Rural and Northern Communities stream,** Canada will invest up to 50 per cent for provincial, municipal and not-for-profit projects.



Next Steps on the Agreement

Alberta is responsible for identifying and submitting projects to the federal government, who will then determine approval. Alberta will work with municipalities and other partners to determine eligible projects to be submitted.

Projects will be prioritized based on the fiscal situation and provincial priorities and will be submitted after the agreement is signed in 2018.

Interested municipalities are encouraged to work with applicable Ministries to identify and prioritize projects.



The Canada Infrastructure Bank



The Canada Infrastructure Bank is a new tool that provincial, territorial, municipal and Indigenous government partners can use to access innovative financing for revenue-generating infrastructure projects. It aims to attract private and institutional investment to such projects in Canada, which will help public dollars go further by leveraging the capital and expertise of the private sector.

The Bank will invest \$35 billion from the federal government towards revenue-generating infrastructure projects that are in the public interest, with a focus on projects such as public transit systems, trade and transportation corridors, and green infrastructure.

For more information on the Canada Infrastructure Bank, visit: <http://canadainfrastructurebank.ca/>

Questions?

Email us at alberta.icip@gov.ab.ca





January 3, 2018

Mr. Martin Taylor
Chief Administrative Officer
Town of Barrhead
PO Box 4189
Barrhead, AB T7N 1A2

Dear Mr. Taylor:

Every year, AUMA members have the opportunity to submit resolutions on issues of importance to them. These resolution are then presented, debated, and voted on by our members at the fall Convention. If passed, the resolutions remain active for three years, after which time they expire. On behalf of AUMA's Board, I am pleased to provide information on the outcome of the Town of Barrhead's expired 2014 resolution.

The resolution entitled "Family and Community Support Services (FCSS) Funding" called for AUMA to advocate that the Government of Alberta to immediately increase provincial funding to municipalities for FCSS commensurate to the population growth and annual inflations, thereby relieving some of the pressure on crisis intervention and prevention services and ensuring the sustainability of these essential programs. AUMA was pleased to note that our advocacy efforts contributed to the newly elected NDP government's decision to provide an increase of \$25 million to FCSS funding through Budget 2016.

If you have any questions about this resolution, please contact Kelly Santarossa at ksantarossa@auma.ca.

Yours truly,

Dan Rude CPA, CGA
AUMA Interim CEO

cc: His Worship David McKenzie, Mayor of the Town of Barrhead