



**TOWN OF BARRHEAD  
DEVELOPMENT PERMIT APPLICATION**

Box 4189, 5014-50 Avenue, Barrhead, AB T7N 1A2

Phone: (780) 674-3301 Fax: (780) 674-5648 e-mail: [town@barrhead.ca](mailto:town@barrhead.ca)

Development Permit Application No.: \_\_\_\_\_

Fees: Permit: \_\_\_\_\_ Offsite Levies: \_\_\_\_\_ Receipt No.: \_\_\_\_\_

Application Type: Commercial \_\_\_ Industrial \_\_\_ Residential \_\_\_ Institutional \_\_\_ Fence: \_\_\_

Project Type: New Construction \_\_\_ Renovation \_\_\_ Demolition \_\_\_ Change in Use \_\_\_

Applicant: \_\_\_\_\_ Phone No.: \_\_\_\_\_ Cell No. \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_ email: \_\_\_\_\_

Registered Owner: \_\_\_\_\_ Phone No.: \_\_\_\_\_ Cell No. \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_ email: \_\_\_\_\_

Description of Proposed Development:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan No.: \_\_\_\_\_ Tax Roll No. \_\_\_\_\_

Municipal Address: \_\_\_\_\_ Estimated Development Value: \_\_\_\_\_

Estimated Commencement Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Land Use District: \_\_\_\_\_ Permitted Use: \_\_\_\_\_ Discretionary Use: \_\_\_\_\_

Principle Building:

Building Area: \_\_\_\_\_ Site Area: \_\_\_\_\_ Site Coverage (%): \_\_\_\_\_

Front yard Setback: \_\_\_\_\_ Rear yard Setback: \_\_\_\_\_ Side yard Setback: \_\_\_\_\_

Building Height: \_\_\_\_\_ Number of Off Street Parking Spaces: \_\_\_\_\_

Conforms to Bylaw: Yes \_\_\_ No \_\_\_ Variance Required: \_\_\_\_\_

Accessory Building:

Building Area: \_\_\_\_\_ Rear yard Setback: \_\_\_\_\_ Side yard Setback: \_\_\_\_\_

Building Height: \_\_\_\_\_

Conforms to Bylaw: Yes \_\_\_ No \_\_\_ Variance Required: \_\_\_\_\_

SUPPORTING INFORMATION (i.e. site plan, plot plan, drawings etc) INCLUDED: Yes \_\_\_ No. \_\_\_\_\_

Authorization:

I \_\_\_\_\_, am \_\_\_\_\_ the registered owner  
(please print your name) \_\_\_\_\_ authorized to act on behalf of the registered owner

The information given on this form is full and complete and is to the best of my knowledge a true statement of facts in relation to this application for development:

I consent to an authorized person designated by the Town of Barrhead to enter upon the subject land and buildings for the purpose of conducting a site inspection during the process of this development.

Applicant/Owner Responsibilities:

- Ensure any and all conditions of approval are complied with.
- Any damage to public utilities or local improvements caused during construction and development shall be repaired, restored or reconstructed to the Towns satisfaction and standards at the applicant/ owner expense.
- Ensure that construction materials, debris, litter etc are confined to the lot to be developed and cleared away on a regular basis.
- Excavation material must be kept within the property lines of the lot and stock piling of materials on Town streets, boulevards or sidewalks is not permitted.
- Ensure standards and requirements under the Alberta Building Codes and Alberta Safety Codes Act are complied with.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

*The personal information on this form is collected under Section 33 of the FIOP Act and amendments thereto.*

**DATE OF ACCEPTANCE OF DEVELOPMENT PERMIT APPLICATION FORM**

\_\_\_\_\_  
Date

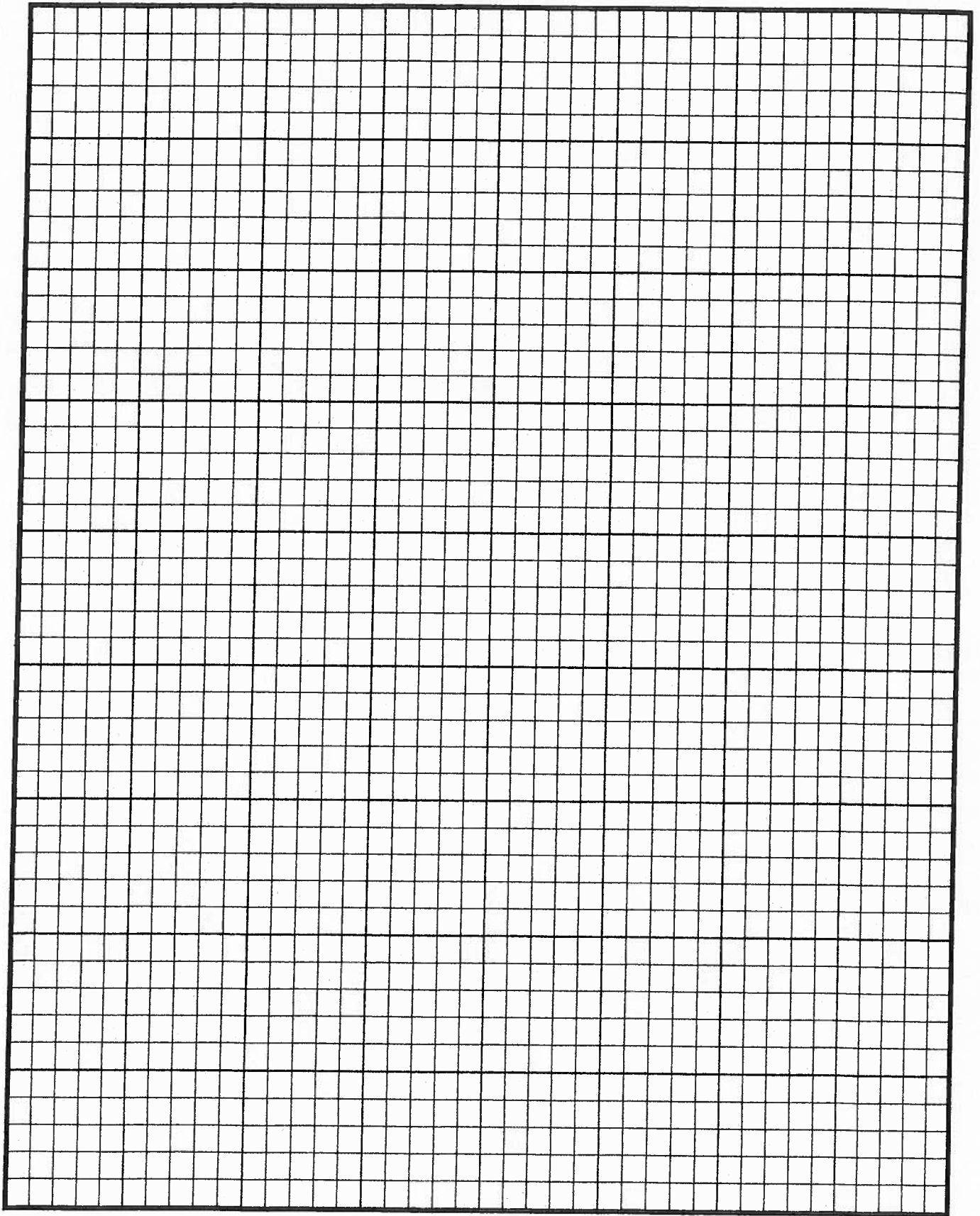
\_\_\_\_\_  
Signature of Development Officer

Where a decision on this application is not made within forty (40) days of the date of acceptance specified above, you may:

- a) consider this development application to be *REFUSED* by the Development Officer and appeal this decision to the Subdivision and Development Appeal Board within fourteen (14) days of the date of this refusal; or
- b) obtain and complete an extension agreement available from the Development Officer to extend the forty (40) day decision period specified to allow the Development Officer additional time to reach a decision.

NOTE: Development Permit Expires in 1 year from the notice of decision unless otherwise stated.

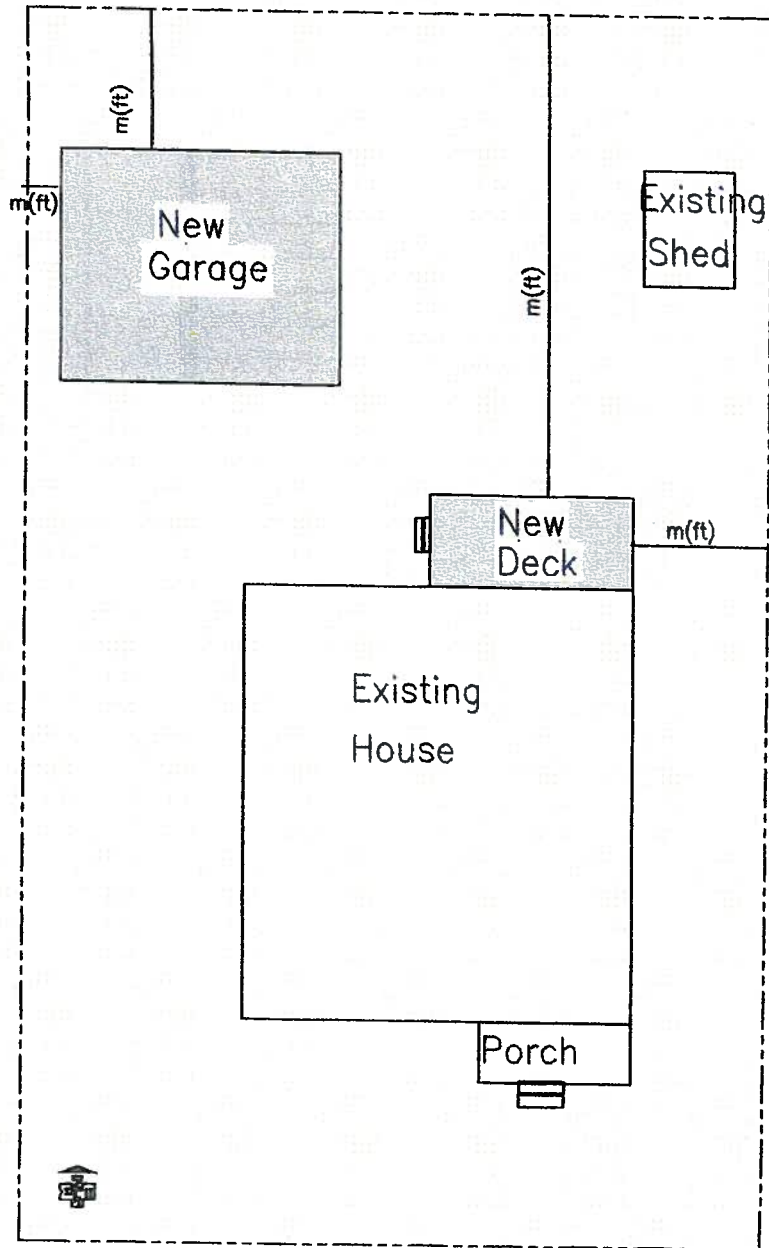
# SITE PLAN



Owner/Applicant \_\_\_\_\_

Municipal Address \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

## Sample Site Plan



A site plan identifies buildings and other features in relation to property boundaries. The site plan should identify your existing Structures (ie. house, garage, deck, shed etc) and your proposed addition or new structure

Most of the information required for a site plan can be found on your real property report (survey), you may have received a copy of your property survey when you purchased your home.

### NOTE:

Setbacks from the Property Line must comply with the District (Land Use Zoning) your property is located in.

### NOTE:

Information required for processing your application:

- type of development proposed on your drawing (ie garage shed)
- measurement of your proposed development (ie 5mx6m or 10ftx20ft)
- location of your proposal development on your lot